



Infrastructure and Asset Management

Request for Qualifications for Cabarrus County Infrastructure and Asset Management

June 27, 2019

Project Description

Cabarrus County Infrastructure and Asset Management (IAM) is planning the construction of a vending machine kiosk and overlook boardwalk at the Camp Spencer park located at 3155 Rimer Road in Concord, NC. IAM is seeking to hire an architectural firm to complete/update previously designed plans of both structures that were done in October 2016.

Qualification Package Evaluation Criteria

Qualifications packages will be evaluated on the firm's ability to meet the requirements of this RFQ. Special emphasis will be placed on the proposed team's experience and qualifications.

Evaluation criteria are as follows:

- Firm and individual experience with building in park settings
- Quality and timeliness of past similar projects
- Qualifications, certifications, abilities, availability and geographic location of the key individuals
- References from similar projects completed
- Qualifications package responsiveness, appearance, and presentation

SOQ Requirements

Firms that are interested in providing the requested services to Cabarrus County are invited to submit a Statement of Qualifications (SOQ), in electronic format only, to Kyle Bilafer at kdbilafer@cabarruscounty.us

Each firm is solely responsible for the timely delivery of its SOQ. All SOQs must be delivered by 3:00 pm local time on July 10, 2019. No qualification packages will be accepted after this deadline. Firms accept all risk of late delivery regardless of fault.



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The SOQ package should be no more than **10** pages in length.

Please identify a contact person for questions during the RFQ process and provide contact information including telephone number, email, and postal address.