

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, August 19, 2019.

Present - Chairman: Stephen M. Morris
 Vice Chairman: Diane R. Honeycutt
 Commissioners: F. Blake Kiger
 Elizabeth F. Poole
 Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

Pastor Tony Bradshaw from Saint James Lutheran Church delivered the invocation.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Commissioner Shue seconded by Commissioner Kiger and unanimously carried, the Board approved the minutes of June 17, 2019 (Regular Session) and July 1, 2019 (Work Session) as presented.

Chairman Morris recognized Youth Commission member Tisha Abdul from Cox Mill High School.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

New Business

G-1 Sheriff's Office - Award of Service Weapon

Supplemental Information:

New Business

G-2 Economic Development Investment - Project Cylinder (Personal Property) - Public Hearing 6:30 p.m.

- Project Overview
- Grant Analysis

G-3 Economic Development Investment - Project Cylinder (Real Property) - Public Hearing 6:30 p.m.

- Project Overview
- Grant Analysis

G-4 Economic Development Investment - Project Wavy - Public Hearing 6:30 p.m.

- Project Overview
- Grant Analysis
- Maps

Revised:

G-4 Economic Development Investment - Project Wavy - Public Hearing 6:30 p.m.

- Revised Draft Agreement

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) DHS - Child Support Awareness Month Proclamation

Diane Gridley, Department of Human Services (DHS), Economic Support Services Program Administrator, presented a proclamation from the Cabarrus Department of Human Services requesting the Board of Commissioners declare August 2019 as Child Support Awareness Month. The local Cabarrus County Department of Human Services Child Support Division collects over \$12 million dollars on behalf of children in Cabarrus County, and helps provide to the economic stability of families. Ms. Gridley read the proclamation aloud.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2019-14

CHILD SUPPORT AWARENESS MONTH
IN CABARRUS COUNTY
A PROCLAMATION

WHEREAS, children are entitled to financial support from their parents and Cabarrus County continues to improve its efforts at child support collections; and

WHEREAS, in SFY2019, over \$12 million in child support was collected from parents of children in Cabarrus County; and

WHEREAS, there are nearly 5,800 active child support cases in Cabarrus County, working to ensure that approximately 5,900 children receive financial support from their parents; and

WHEREAS, children who do not receive adequate financial and emotional support from both parents may experience greater difficulty in becoming healthy, happy, and productive citizens; and

WHEREAS, many concerned and dedicated judges, district attorneys, clerks of court, sheriffs' personnel, and child support professionals work to establish and enforce child support orders for Cabarrus County's children, one of our state's most vital resources:

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim the month of August as

CHILD SUPPORT AWARENESS MONTH IN CABARRUS COUNTY

Adopted this 19th day of August, 2019.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(C-2) Communications and Outreach - North Carolina City and County Communicators' (NC3C) Excellence in Communications Awards Recognition

Jonathan Marshall, Deputy County Manager, reported the Cabarrus County Communications and Outreach Department was among 28 North Carolina governments to earn recognition in the 12th North Carolina City and County Communicators' (NC3C) Excellence in Communications Awards.

Cabarrus County won a first-place award for Best PEG/Streaming Government Channel and five second-place awards in the categories of Instructional video, regular programming, one-time special programming, videography and multi-platform campaign.

David Baxter, General Manager Channel 22, stated the awards were presented at NC3C's annual Spring Conference in Durham. A total of 248 entries were received from around the state.

Cabarrus County won a first place award for their overall Television programming on Cabarrus County Television (CabCo TV), Spectrum Cable Channel 22. CabCo TV is the County's only government television channel. Weekly programming highlights each of the cities in the county, as well as special events, programs, agencies and services of government.

The County received a second-place instructional video award for its "Successful Gardener" show on raised plant beds, produced in collaboration with the Cooperative Extension Office. "Historical Moments - Early Movie Theaters in Cabarrus County," earned second-place honors in the regular programming category. "Hearts and Heroes," a video special on people saved from cardiac events by emergency responders in the County was also a second-place winner. Two more second-place honors were awarded in the videography and multi-platform campaign categories for "Storylines - Gifts of Life", which features the story of Cabarrus Commissioner Lynn Shue's two organ transplants, and the County's work to deliver timely and transparent information on the FY2019 Budget process.

Judges for the NC3C Excellence in Communications Awards were communication professionals from the Texas Association of Municipal Information Officers and a variety of communications industries across the state.

The purpose of North Carolina City and County Communicators is to encourage professional development and networking among local governmental communications professionals. The organization was formed in March 2007 and is made up of government professional communicators from around the state.

The Honorable Clarence Horton expressed appreciation in connection with the Boards' support for the Historical Moments program.

Chairman Morris expressed appreciation for the accomplishments of the Communications and Outreach Department.

(C-3) BOC - National Guard Troop Recognition

Chairman Morris recognized the Army National Guard 113th Field Artillery Unit regarding their deployment.

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:43 p.m. He stated each speaker would be limited to three minutes.

Nancy Fries Faggart, resident of 139 Palaside Drive NorthEast in Concord, commented on neighborhood schools and Beverly Hills Elementary School.

James Fulton, resident of 224 Ingleside Drive in Concord, commented on school funding and future school growth and construction.

Keith Arbuckle, resident of 1632 Red Bird Circle SE in Concord, commented on the Patriot Guard Riders and motorcycle safety. Mr. Arbuckle also commented on potential ordinance(s) regarding motorcycle safety matters.

Roland Jordan, resident of 135 Lore Street in Concord, commented on elder care, child care, Barber Scotia College and community issues.

With there being no one else to address the Board, Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointments - Cabarrus County Animal Protection Advisory Board

An application has been received from Anthony Weiss to serve on the Cabarrus County Animal Protection Advisory Board (CCAPAB). There is one vacant position on this Board. A letter of recommendation from Carol Miller, Chair, CCAPAB was provided.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Anthony Weiss to the Cabarrus County Animal Protection Advisory Board for a three-year term ending August 31, 2022.

(F-2) Appointments - Juvenile Crime Prevention Council

Megan Baumgardner, Juvenile Crime Prevention Council (JCPC) Chair has left employment from the District Attorney's Office and is no longer eligible to fill the District Attorney/Designee position on the Council. At the June meeting, the Council voted to recommend Ms. Baumgardner be appointed to fill the unexpired At-large seat. Ms. Baumgardner has served on the JCPC since 2010 and also serves on the Active Living and Parks Commission. An exception to the "length of service" and "multiple service" provisions of the Appointment Policy will be needed for her.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Megan Baumgardner to the JCPC to complete an unexpired term ending September 30, 2020 as an "At-large" representative; including an exception to the "length of service" and "multiple service" provisions of the Appointment Policy.

(F-3) Appointments - Public Health Authority of Cabarrus County

An application has been received for the Public Health Authority of Cabarrus County from Dr. Chip Buckwell. He is the superintendent for Kannapolis City Schools and is eligible to fill the School System position on the Authority. A letter of recommendation was included in the agenda.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Dr. Chip Buckwell to the Public Health Authority of Cabarrus County as the School System representative for a three-year term ending June 30, 2022.

(F-4) Appointments - Transportation Advisory Board

An application has been received from Jon Bradley, He is the Safety Officer for Cabarrus County and is recommended to fill the vacant County Safety Manager position. Mr. Bradley is a resident of Mecklenburg County. An exception to the "residency" provision of the Appointment Policy will be needed for him.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Jon Bradley to the Transportation Advisory Board as the County Safety Manager representative for a three-year term ending June 30, 2022; including an exception to the "residency" provision of the Appointment Policy.

(F-5) Appointments and Removals - Library Board of Trustees

Richard Bovard, Midland representative on the Library Board of Trustees, will have concluded his three-year term on July 31, 2019. Mr. Bovard should be removed from the Trustee roster and thanked for his years of service.

The Library Board of Trustees would like to nominate Pat Caddell, Midland resident, to fill the vacant Midland position.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board removed Richard Bovard from the Library Board of Trustees roster and thanked him for his service.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Pat Caddell to the Library Board of Trustees as the Midland representative for a three-year term ending July 31, 2022.

(F-6) Appointments and Removals - Mount Pleasant Planning Board and Board of Adjustment (ETJ)

The terms of Mount Pleasant Planning Board and Board of Adjustment ETJ members John Murdock, III and Whit Moose, Jr. ended June 30, 2019. The Town Board met and recommends the appointment of Bridget Fowler to fill Mr. Murdock's position and to reappoint Mr. Moose to serve another term. Both Mr. Murdock and Mr. Moose have served on this Board since 2004. An exception to the "length of service" provision of the Appointment Policy will be needed for Mr. Moose.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board removed John Murdock, III from the Mount Pleasant Planning Board and Board of Adjustment (ETJ) and thanked him for his many years of service.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Bridget Fowler to the Mount Pleasant Planning Board and Board of Adjustment as an ETJ representative for a three-year term ending June 30, 2022.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board reappointed Whit Moose, Jr. to the Mount Pleasant Planning Board and Board of Adjustment as an ETJ representative for a three-year term ending June 30, 2022; including an exception to the "length of service" provision of the Appointment Policy.

(F-7) BOC - Resolution Amending the Board of Commissioners' 2019 Meeting Schedule

The September work session and 3rd and 4th quarterly Cabarrus Summits need to be rescheduled due to scheduling conflicts for Board members. September 4, 2019 has been selected for the September work session, August 21, 2019 has been selected for the 3rd quarterly Cabarrus Summit and November 20, 2019 has been selected for the 4th quarterly Cabarrus Summit.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the resolution.

Resolution No. 2019-14

Resolution Amending the
Cabarrus County Board of Commissioners'
2019 Meeting Schedule

WHEREAS, on December 17, 2018, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2019, which sets forth the dates, times and locations of various official county meetings;

WHEREAS, the Board desires to move the September work session to Wednesday, September 4 at 4:00 p.m. in the multipurpose room at the Governmental Center in Concord, North Carolina; and

WHEREAS, the Board desires to reschedule the 3rd quarterly Cabarrus Summit originally scheduled for August 14th to be held August 21, 2019; and

WHEREAS, the Board desires to reschedule the 4th quarterly Cabarrus Summit originally scheduled for November 13, 2019 to be moved to November 20, 2019;

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby amends its 2019 Meeting Schedule as follows:

1. The Board of Commissioners will hold the September work session at 4:00 p.m. on September 4, 2019 in the Multipurpose Room at the Governmental Center in Concord, North Carolina.
2. The Board of Commissioners will hold the 3rd quarterly Cabarrus Summit at 6:00 p.m. on August 21, 2019 Concord City Hall in Concord, North Carolina.
3. The Board of Commissioners will hold the 4th quarterly Cabarrus Summit at 6:00 p.m. on November 20, 2019 at the Cabarrus Arena and Events Center in Concord, North Carolina.

ADOPTED this 19th day of August, 2019.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:
/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(F-8) County Manager - Dominion Energy Easement on East First Street

Dominion Energy requested an easement for a new gas line serving downtown Kannapolis on East First Street. The property is owned by Cabarrus County and is across from A.L. Brown High School. A vicinity map and copy of the easement documents were provided.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the utility easement for Dominion Energy; and authorized the County Manager to execute the utility easement documents on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(F-9) County Manager - Farmington Ridge Infrastructure Agreement

The Board of Commissioners considered an infrastructure agreement for Farmington Ridge at their regular meeting in April 2019. A public hearing for that agreement was held at that time but approval was tabled at request of the County's bond counsel. The draft agreement was brought back to the Board of Commissioners for consideration.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the infrastructure agreement between Cabarrus County and Rocky River Road Associates LLC; and authorized the County Manager to execute the agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(F-10) County Manager - Reappropriation of Funds for Ongoing Projects, Grants and Commitments

Each year there are new projects, grants and commitments that need to be transitioned to the new fiscal year when they are unable to be completed within the fiscal year they were budgeted. A reappropriation of funds, via fund balance, is needed to transition the projects to the new fiscal year. Attached you will find the reappropriation list of items by department.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the reappropriation list and budget amendment.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: Fund Balance appropriation from the General Fund for unspent balances from FY 2019 for on-going projects and grants to be completed in FY 2020. The full list of projects and justifications can be found on the reappropriation request list.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1210/6901	Fund Balance Appropriation	-	500.00		500.00
001	9	1210/9695	Marketing Activities	129,885.00	500.00		130,385.00
001	6	1952/6901	Fund Balance Appropriation	68,634.75	9,000.00		77,634.75
001	9	1952/9501	Building and Ground Maintenance	974,931.59	9,000.00		983,931.59
001	6	1810/6901	Fund Balance Appropriation	175,686.75	45,827.00		221,513.75
001	9	1810/9610	Travel and Training	29,120.00	7,000.00		36,120.00
001	9	1810/9605	Consultants	65,530.00	23,000.00		88,530.00
001	9	1810/9331	Minor Office Equipment	22,073.31	2,926.00		24,999.31
001	9	1810/9321	Imaging Expense	-	12,901.00		12,901.00
001	6	2710/6901	Fund Balance Appropriation	-	3,722.72		3,722.72
001	9	2710/9482	Emergency Management Performance Grant	12,500.00	3,722.72		16,222.72
001	6	2730/6901	Fund Balance Appropriation	177,346.05	6,900.00		184,246.05
001	9	2730/9340/PPE	Uniforms- Personal Protective Equipment	47,694.02	6,900.00		54,594.02
001	6	2110/6901	Fund Balance Appropriation	453,420.80	127,078.94		580,499.74
001	9	2110/9863	Motor Vehicles	1,072,938.80	90,646.08		1,163,584.88
001	9	2110/9333/GHSP	Governor's Highway Safety Program	-	9,139.06		9,139.06
001	9	2110/9342	Minor Technology Equipment	500.00	3,292.00		3,792.00
001	9	2110/9853	State Criminal Alien Assistance Program Grant	-	24,001.80		24,001.80
001	6	3230/6901	Fund Balance Appropriation	-	6,660.35		6,660.35
001	9	3230/9860	Equipment and Furniture	-	6,660.35		6,660.35
001	6	3250/6901	Fund Balance Appropriation	-	78,553.75		78,553.75
001	9	3250/9315/DE	DE Health and Safety	-	8,490.86		8,490.86
001	9	3250/9315/DL	DL Health and Safety	-	60,874.90		60,874.90
001	9	3250/9330/DE	DE Tools and Minor Equipment	-	3.54		3.54
001	9	3250/9330/DL	DL Tools and Minor Equipment	-	1,042.06		1,042.06
001	9	3250/9493/DE	DE Operations	-	894.32		894.32
001	9	3250/9493/DL	DL Operations	-	7,248.07		7,248.07
001	6	4620/6901	Fund Balance Appropriation	-	21,494.81		21,494.81
001	9	4620/9414	Waste Disposal Charges	68,000.00	4,000.00		72,000.00
001	9	4620/937001	NC Electronic Management Expense	10,000.00	17,494.81		27,494.81
001	6	5610/6901	Fund Balance Appropriation	-	142,507.00		142,507.00
001	9	5610/9321/310-1	Imaging Expense	50,000.00	58,282.00		108,282.00
001	9	5610/9342/383-1	Minor Technology Equipment	96,750.00	82,000.00		178,750.00
001	9	5610/9605/310-1	Consultants	10,900.00	2,225.00		13,125.00
001	6	5630/6901	Fund Balance Appropriation	-	47,596.22		47,596.22
001	9	5630/9332	Special Needs Kids Program	-	47,596.22		47,596.22
001	6	5760/6901	Fund Balance Appropriation	-	4,178.61		4,178.61
001	9	5760/9356/SHIP	Special Program Supplies-SHIP	3,000.00	4,178.61		7,178.61
001	6	5410/6901	Fund Balance Appropriation	-	5,596.98		5,596.98
001	9	5410/9104/4HCAN	Temporary Employees-4HCAN	-	3,821.00		3,821.00
001	9	5410/9201/4HCAN	Social Security-4HCAN	-	375.67		375.67
001	9	5410/9202/4HCAN	Medicare-4HCAN	-	87.65		87.65

001	9	5410/9230/4HCAN	Workers Compensation-4HCAN	-	5.49		5.49
001	9	5410/9356/4HCAN	Special Program Supplies-4HCAN	-	938.33		938.33
001	9	5410/9610/4HCAN	Travel and Training	-	368.84		368.84
001	6	8145/6901	Fund Balance Appropriation	55,491.00	2,020.99		57,511.99
001	9	8145/9496	Senior Center Operations Grant	51,522.00	2,020.99		53,542.99
001	6	8240/6901	Fund Balance Appropriation	2,197.35	3,243.70		5,441.05
001	9	8240/9331	Minor Office Equipment	-	3,243.70		3,243.70
420	6	8310/6910	Fund Balance Appropriation	-	20,000.00		20,000.00
420	9	8310/9501	Building and Ground Maintenance	296,500.00	20,000.00		316,500.00

(F-11) Finance - Write-Off of Ambulance and Library Receivables for FY15

The County's practice is to keep three years of ambulance receivables plus the current year's receivables on the General Ledger. This practice allows the outstanding receivable balance of \$1,355,737 for Fiscal Year 2015 to be written off. The Emergency Medical Services Department has exhausted all means of collections for the Fiscal Year 2015 bills.

Following these same guidelines, the County's practice is to keep three years of Library receivables plus the current year's receivables on the General Ledger. This practice allows the outstanding receivable balance of \$96,371 for Fiscal Year 2015 to be written off. The Library Department has exhausted all means of collections for the Fiscal Year 2015 fines.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board authorized the Finance Department to write-off the outstanding Fiscal Year 2015 receivable balance for the ambulance bills and library fines.

(F-12) Finance - Cabarrus County Reimbursement Resolution for Limited Obligation Bonds 2020

It is requested that the County advance its own funds to pay certain original expenditures associated with the renovation/replacement of the Governmental Center's existing skylight and roof and various preliminary expenditures related to the new Cabarrus County Courthouse facility. Approval of the attached resolution will allow the County to pay original expenditures then reimburse itself with proceeds from the Limited Obligation Bond debt to be incurred by the County in the spring of 2020.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the reimbursement resolution for the renovation/replacement of the Governmental Center's existing skylight and roof and various preliminary expenditures related to the new Cabarrus County Courthouse facility.

Resolution No. 2019-15

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 17, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the renovation/replacement of the Governmental Center's existing skylight and roof, (ii) the design of various types of large mechanical, plumbing, fire protection and electrical equipment to be associated with the new Courthouse facility including, without limitation, elevators, chillers and generators, (iii) site development and stabilization of the site of a new Courthouse facility including, without limitation, (A) demolition of the existing Courthouse Annex, (B) any and all related utilities relocation, (C) excavation of the existing Courthouse Annex parking lot, (D)

utility and road shoring for the new Courthouse facility, (iv) the acquisition of any necessary rights-of-way and easements related to each of the foregoing and (v) various real and personal property improvements related to each of the foregoing (collectively, the "Projects").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Projects is expected to be \$8,750,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to, or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Projects are placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

Commissioner F. Blake Kiger moved to approve the passage of the foregoing resolution and Vice Chairman Dianne R. Honeycutt seconded the motion, and the resolution was passed by the following vote:

Ayes: Chairman Stephen M. Morris, Vice Chairman Diane R. Honeycutt and Commissioners F. Blake Kiger, Elizabeth F. Poole and Lynn W. Shue.

Nays: [None.]

Not Voting: [None.]

(F-13) Finance - Capital Improvement Plan Funding for Design of Emergency Medical Services Headquarters

As part of the FY20 Capital Improvement Plan (CIP), funding for the design of a new Emergency Medical Services (EMS) Headquarters was decided to be funded through unused Mount Pleasant Middle School contingency funds. The project will be tracked in the Construction and Renovation Fund and the unused contingency is currently included in the Capital Reserve Fund. A budget amendment and two project ordinances are included for review and approval.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the EMS Headquarters budget amendment and two associated project ordinances.

Date: Amount: \$

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: This Budget Amendment moves funds from the Capital Reserve Fund to the Construction and Renovation Fund for the EMS Headquarters project in the 343 Construction and Renovation fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	9	7220-9708	Cont'b to Capital Project Fund	61,571,813.30	120,000.00		61,691,813.30
450	9	7332-9660	Contingency - MPMS	120,000.00		120,000.00	0.00
343	9	2730-9830	Other Improvements - EMS Headquarters	-	120,000.00		120,000.00
343	6	2730-6921	Cont'b from CRF - EMS Headquarters	50,000.00	120,000.00		170,000.00

Ordinance No. 2019-53

CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	945,978
Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	8,455,218
Lease Proceeds (Robert Wallace Park)	4,596,394
Capital Projects Fund Contribution	4,399,370
Capital Reserve Fund Contribution	24,561,439
TOTAL REVENUES	 \$44,468,877

- D. The following appropriations are made as listed.

Government Center Chiller Replacement	\$175,709
Governmental Center ADA Bathrooms	151,469
Land Bank	2,200,000
Government Center Skylight/Roof Repairs	2,085,000
County Building Camera Systems	24,099
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
Furniture Replacements	184,501
County Operation Center	4,768,787
Elevator Modernization Government Center	176,000
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	172,607
LEC Law Enforcement Technology	791,324
Training & Firing Range Renovation	1,750,000
Sheriff's Admin Roof Repair	113,659
Sheriff Radio Communications Tower	160,000
Courthouse Expansion	12,519,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	170,000
EMS Co-location - Concord Fire #11	482,761
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,819,370
JM Robinson High School Wetlands Mitigation	100,000
Landfill Retaining Wall	230,301
Veterans Services Improvements	92,674
Cooperative Ext. ADA Bathrooms	118,812
RCCC Land for future expansion	1,244,001
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Frank Liske Park - Barn Restrooms	126,405
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	100,000
Frank Liske Park - Lower Lot Restrooms	728,506
Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Library - Midland Furniture	40,786
Library - Concord Office Reno	50,000
Arena - Lighting Control System Replacement	155,000
Arena - Building & Storage Replacement	161,000
Other Capital Projects Funds	80,000
Unassigned	137,141
TOTAL EXPENDITURES	 \$44,468,877
GRAND TOTAL - REVENUES	 \$44,468,877

GRAND TOTAL - EXPENDITURES

\$44,468,877

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19th Day of August, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
 Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
 Clerk to the Board

Ordinance No. 2019-54

CABARRUS COUNTY CAPITAL RESERVE
 CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 835,142
Contributions from General Fund	57,001,965
Contributions from Capital Projects Fund	2,089,009
Contributions from CVB	1,678,771
Contributions from other Governments	3,000,000
 TOTAL REVENUES	 \$64,604,887

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
G.W. Carver Renovations	1,518,241
RCC CBTC Campus Renovations, Safety, Security	184,075
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
Patriot's Elementary Mobile Units	122,100
Cox Mill Elementary Sewer Relocation	23,537
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Buses for WCHS & HRES	415,246
CCS Security Cameras	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,428,442
Hickory Ridge Elementary School	4,742,804
RCCC Advanced Technology Center (ATC)	2,293,941
School Contingencies	1,127,043
Operations Center Building Improvements	850,000

Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
Sheriff Detention Center Equipment	14,000
Veteran's Renovations	92,674
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
FLP Barn Restrooms	126,405
EMS Heart Monitors	566,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	151,469
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters	170,000
Midland Library Furniture	90,786
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,678,770
Other County Capital Projects	107,260
TOTAL EXPENDITURES	\$64,604,887
GRAND TOTAL - REVENUES	\$64,604,887
GRAND TOTAL - EXPENDITURES	\$64,604,887

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered

funds.

- 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19th day of August, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-14) Finance - Rowan-Cabarrus Community College Contingency Request for Advanced Technology Center - \$179,449.14

The Trustees of Rowan-Cabarrus Community College made a request for the release of contingency funds in the amount of \$179,449.14 for the Advanced Technology Center. Cabarrus County holds contingency funds in the Capital Reserve Fund until needs arise during school construction projects. A memo was included for your review.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the use of contingency funds for the Rowan-Cabarrus Community College Advanced Technology Center project and authorized the County Finance Director to prepare the associated Budget Amendment and Project Ordinances.

Date: Amount: \$

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This amendment is to request the release of contingency funds in the amount of \$179,449.14 for the Advanced Technology Center from the Capital Reserve Fund for the Construction line item in the RCCC Advanced Technology Center Project.

Fund	Indicator	Department / Object / Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	9	7505-9660	Contingency - RCCC ATC	430,543.00		179,449.14	251,093.86
450	9	7220-9708	Cont'b to Capital Project Fund	61,691,813.30	179,449.14		61,871,262.44
370	9	7505-9820	Construction - RCCC ATC	14,293,000.00	179,449.14		14,472,449.14
370	6	7505-6921	Cont'b from Capital Reserve Fund	2,293,941.00	179,449.14		2,473,390.14

Ordinance No. 2019-55

CABARRUS COUNTY
LIMITED OBLIGATION BONDS 2018 PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$901,000
Interest Income	220,851
Capital Project Fund Contribution	517,197
Debt Proceeds	54,680,000
Capital Reserve Contribution	7,216,194
TOTAL REVENUES	\$63,535,242

- C. The following appropriations are made as listed.

Legal Fees	\$ 416,293
HVAC Replacement - Mt. Pleasant High-CCS	3,821,766
Mobile Units - CCS	2,095,676
HVAC Replacement - JN Fries Middle-CCS	3,466,446
Hickory Ridge Elementary-CCS	34,718,713
RCCC - Advanced Technology Center	16,766,390
Land - RCCC	1,721,000
Contribution to Capital Projects Fund	528,958
TOTAL EXPENDITURES	\$63,535,242
GRAND TOTAL - REVENUES	\$63,535,242
GRAND TOTAL - EXPENDITURES	\$63,535,242

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.

3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19th day of August, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

CABARRUS COUNTY CAPITAL RESERVE
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 835,142
Contributions from General Fund	57,001,965
Contributions from Capital Projects Fund	2,089,009
Contributions from CVB	1,678,771
Contributions from other Governments	3,000,000
 TOTAL REVENUES	 \$64,604,887

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
G.W. Carver Renovations	1,518,241
RCC CBTC Campus Renovations, Safety, Security	184,075
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
Patriot's Elementary Mobile Units	122,100
Cox Mill Elementary Sewer Relocation	23,537
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CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Buses for WCHS & HRES	415,246
CCS Security Cameras	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,428,442
Hickory Ridge Elementary School	4,742,804
RCCC Advanced Technology Center (ATC)	2,473,390
School Contingencies	1,067,594
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
Sheriff Detention Center Equipment	14,000
Veteran's Renovations	92,674
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
FLP Barn Restrooms	126,405
EMS Heart Monitors	566,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	151,469
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	50,000

Midland Library Furniture	90,786
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,678,770
Other County Capital Projects	107,260
 TOTAL EXPENDITURES	 \$64,604,887
 GRAND TOTAL - REVENUES	 \$64,604,887
GRAND TOTAL - EXPENDITURES	\$64,604,887

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
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 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19th day of August, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-15) Library - Presentation of Strategic Plan

The library system has worked with a consultant--funded through an LSTA grant through the State Library of NC--to complete a 5-year strategic plan. Attached is the final draft, to be approved by the Board of Commissioners to officially be adopted as of August 19, 2019.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the library system's 5-year strategic plan, effective August 19, 2019.

(F-16) Library - Trustee By-Laws Update

It has been nearly 10 years since the Library Board of Trustees updated their by-laws. A review and update was completed at their schedule meeting on July 18, 2019.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the revised by-laws of the Library Board of Trustees.

(F-17) Tax Administration - Refund and Release Reports - July 2019

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the July 2019 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

(G) NEW BUSINESS

(G-1) Sheriff's Office - Award of Service Weapon

Deputy Dave Moose will retire from the Cabarrus County Sheriff's Office on August 30th, 2019. Pursuant to N.C.G.S. 20-187.2, it is requested that Deputy Moose's service weapon (Sig Sauer P320 .40 cal serial # 58C369678) be designated surplus property, and awarded to Deputy Moose for a price of \$1 upon his retirement.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board declared service weapon (Sig Sauer P320 .40 cal serial # 58C369678) surplus property and authorized disposition in accordance with the County's policy.

Sheriff Van Shaw recognized Deputy Dave Moose on his retirement after 21 years of service to Cabarrus County. He also highlighted a number of Deputy Moose's accomplishments during his tenure with the County and recognized his family in attendance.

Vice Chairman Honeycutt presented a service award in appreciation of Deputy Moose's service and dedication to the County.

Deputy Moose expressed appreciation.

(G-2) Economic Development Investment - Project Cylinder (Personal Property) - Public Hearing 6:30 p.m.

Samantha Grass, Cabarrus Economic Development (EDC), Recruitment Project Manager, presented a request for an economic development investment for Project Cylinder (Personal Property), Trident Graphics NA, LLC, pursuant to North Carolina General Statute 158.7.1. Project Cylinder (Personal Property) proposes to locate at 4495 Global Ave NW, Concord with a projected investment of approximately \$10,000,000 in personal property. The project also plans to create 45 full-time jobs with average wages above our current County average wage. A three-year grant equivalent to 85 percent of the ad valorem taxes is requested. A public hearing is required.

Cabarrus County Economic Development Grant Analysis - Project Cylinder (Personal Property)

	Year 1	Year 2	Year 3
Total Assessed Value	\$10,000,000.00	\$10,000,000.00	\$10,000,000.00
County Taxes at .74	\$74,000.00	\$74,000.00	\$74,000.00
Grant @ 85%	\$62,900.00	\$62,900.00	\$62,900.00
Net Taxes to County	\$11,100.00	\$11,100.00	\$11,100.00
		3 Year Taxes	\$222,000.00
		3 Year Grant	\$188,700.00
		3 Year Net Revenue	\$33,300.00

Chairman Morris opened the public hearing at 7:02 p.m. The Public Hearing notice was posted on the County's website (www.cabarruscounty.us) on August 1, 2019 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

Commissioner Shue **MOVED** to approve an economic development agreement (3 years, 85 percent) between Project Cylinder (Personal Property), Trident Graphics NA, LLC and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney. Vice Chairman Honeycutt seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried.

(G-3) Economic Development Investment - Project Cylinder (Real Property) - Public Hearing 6:30 p.m.

Samantha Grass, Cabarrus Economic Development (EDC), Recruitment Project Manager, presented a request for an economic development investment for Project Cylinder (Real Property), The Keith Corporation, TKC 278 LLC, pursuant to North Carolina General Statute 158.7.1. Project Cylinder (Real Property) proposes to construct an industrial facility at 4495 Global Ave NW, Concord with a projected investment of approximately \$7,200,000 - \$8,500,000 in real property. A three-year grant equivalent to 85 percent of the ad valorem taxes is requested. A public hearing is required.

Cabarrus County Economic Development Grant Analysis - Project Cylinder (Real Property) (Estimated Range \$7.2M)

	Year 1	Year 2	Year 3
Total Assessed Value	\$7,200,000.00	\$7,200,000.00	\$7,200,000.00
County Taxes at .74	\$53,280.00	\$53,280.00	\$53,280.00
Grant @ 85%	\$45,288.00	\$45,288.00	\$45,288.00
Net Taxes to County	\$7,992.00	\$7,992.00	\$7,992.00
		3 Year Taxes	\$159,840.00
		3 Year Grant	\$135,864.00
		3 Year Net Revenue	\$23,976.00

Cabarrus County Economic Development Grant Analysis - Project Cylinder (Real Property) (Estimated Range \$8.5M)

	Year 1	Year 2	Year 3
Total Assessed Value	\$8,500,000.00	\$8,500,000.00	\$8,500,000.00
County Taxes at .74	\$62,900.00	\$62,900.00	\$62,900.00
Grant @ 85%	\$53,465.00	\$53,465.00	\$53,465.00
Net Taxes to County	\$9,435.00	\$9,435.00	\$9,435.00
		3 Year Taxes	\$188,700.00
		3 Year Grant	\$160,395.00
		3 Year Net Revenue	\$28,305.00

Chairman Morris opened the public hearing at 7:06 p.m. The Public Hearing notice was posted on the County’s website (www.cabarruscounty.us) on August 1, 2019 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved an economic development agreement (3 years, 85 percent) between Project Cylinder (Real Property), The Keith Corporation, TKC 278 LLC, and Cabarrus County, and authorized the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney.

(G-4) Economic Development Investment - Project Wavy - Public Hearing 6:30 p.m.

Samantha Grass, Cabarrus Economic Development (EDC), Recruitment Project Manager, presented a request for an economic development investment for Project Wavy (Carvana, LLC) pursuant to North Carolina General Statute 158.7.1. Project Wavy proposes to locate at The Grounds at Concord, 2321 Concord Pkwy S in Concord with a projected investment of approximately \$35,000,000 in real and personal property. The Project also plans to create 304 jobs within the first three years with average wages above our current County average wage.

Cabarrus County Economic Development Grant Analysis - Project Wavy

	Year 1	Year 2	Year 3
Total Assessed Value	\$35,000,000.00	\$35,000,000.00	\$35,000,000.00
County Taxes at .74	\$259,000.00	\$259,000.00	\$259,000.00
Grant @ 85%	\$220,150.00	\$220,150.00	\$220,150.00
Net Taxes to County	\$38,850.00	\$38,850.00	\$38,850.00
		3 Year Taxes	\$777,000.00
		3 Year Grant	\$660,450.00
		3 Year Net Revenue	\$116,550.00

A discussion ensued. During discussion, Ms. Grass and Mike Downs, County Manager, responded to questions from the Board.

Chairman Morris opened the public hearing at 7:13 p.m. The Public Hearing notice was posted on the County’s website (www.cabarruscounty.us) on July 31, 2019 in accordance with Article 2, Administration, Section 2.1 (Use of

Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Roland Jordan, resident of 135 Lore Street in Concord, expressed support for the project.

There was no one else to address the Board; therefore, Chairman Morris closed the public hearing.

Commissioner Kiger **MOVED** to approve an economic development agreement (3 years, 85 percent) between Project Wavy, Carvana LLC, and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney. Vice Chairman Honeycutt seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried.

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Vice Chairman Honeycutt gave a list of upcoming events through the Active Living and Parks Department.

Commissioner Poole thanked Page Castrodale, EDC Existing Industry Director, for arranging a tour of the Flyright Simulation Center.

Commissioner Shue, Centralina Council of Government (CCOG) liaison, commented on CCOG transportation regional plans, and the Centralina Career Headlight Program.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 8 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Juvenile Crime Prevention Council - 7 Positions Expiring Soon and 1 Vacant Position (District Attorney/Designee)
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Public Health Authority of Cabarrus County - 1 Vacant Position (Practicing Dentist)
- Transportation Advisory Board - 3 Vacant Positions (Midland, NC Mental Health, and Clergy)
- Watershed Improvement Commission - 1 expired term
- Youth Commission - 13 vacant positions (A. L. Brown, Central Cabarrus, Concord, Cox Mill, Jay M. Robinson, Mount Pleasant, Northwest Cabarrus and At-Large High Schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for July 2019 and the Cabarrus County Commercial Building Plan Review Summary for July 2019 for informational purposes as part of the Agenda. No action was required of the Board.

(H-4) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-5) Economic Development Corporation - July 2019 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of July 2019 as part of the Agenda. No action was required of the Board.

(H-6) Finance - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

None.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

(K-1) Closed Session - Pending Litigation and Economic Development

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a) (3) and (4).

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session.

(L) ADJOURN

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Kiger and unanimously carried, the meeting adjourned at 8:17 p.m.



Lauren Linker, Clerk to the Board