

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, January 21, 2020.

Present - Chairman: Stephen M. Morris  
Vice Chairman: Diane R. Honeycutt  
Commissioners: F. Blake Kiger  
Elizabeth F. Poole  
Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:31 p.m.

Girl Scout Troop 3561 from Westford United Methodist Church conducted the Flag Ceremony. Scouts participating were: Kimberly Lisk, Emily Johnson, Amy Bartels, Julia Bartels, Peyton Ward, Gabby Clinton, Jurnee Carothers, Kristee Smith and Kayleigh King.

Reverend Tony Hall from Shield of Faith Church delivered the invocation.

A moment of silence was observed for Pat Caddell and Ray Moss.

Chairman Morris recognized Youth Commission Northwest Cabarrus High School representative Zach Brown.

**(A) APPROVAL OR CORRECTION OF MINUTES**

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the minutes of December 2, 2019 (Work Session) and December 16, 2019 (Regular Meeting) as presented.

**(B) APPROVAL OF THE AGENDA**

Chairman Morris reviewed the following changes to the agenda.

Additions:

Consent

F-4 BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule

- The venue for the Board Retreat has been moved to the Multipurpose Room at the Governmental Center.

New Business

G-4 Library - Request to Submit Internship Grant Application

G-5 BOC - Resolution Support for Protection of Second Amendment

Closed Session

K-1 Closed Session - Pending Litigation

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agenda as amended.

**(C) RECOGNITIONS AND PRESENTATIONS**

**(C-1) 2020 Census Partnership Resolution Presentation**

Peter Sabo, 2020 Census, Partnership Specialist, presented a PowerPoint presentation regarding the status of the 2020 census. Topics included were:

- Groups Engaged in Process
- Census Partner Updates
- Invitation, Mailing(s) and Instructions
- Application for Enumerators

Mr. Sabo read the resolution aloud and requested the Board's approval.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the 2020 Census Partnership Resolution.

2020 Census Partnership Resolution

WHEREAS the U.S. Census Bureau is required by the U.S. Constitution to conduct a complete count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy;

WHEREAS Cabarrus County is committed to ensuring every resident is counted;

WHEREAS federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing;

WHEREAS census data help determine how many seats each state will have in the U.S. House of Representatives and are necessary for an accurate and fair redistricting of state legislative seats, county and city councils and voting districts;

WHEREAS information from the 2020 Census and American Community Survey is vital for economic development and increased employment;

WHEREAS the information collected by the census is confidential and protected by law;

WHEREAS a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our residents;

WHEREAS the Census count requires extensive work, and the Census Bureau requires partners at the state and local level to insure a complete and accurate count;

WHEREAS Cabarrus County and its Complete Count Committee will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community;

NOW, THEREFORE, BE IT RESOLVED that Cabarrus County is committed to partnering with the U.S. Census Bureau and the State of North Carolina and will:

1. Support the goals for the 2020 Census and will disseminate 2020 Census information;
2. Encourage all County residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation;
3. Provide CCC members and Census advocates to speak to County and Community Organizations;
4. Support census takers as they help our County complete an accurate count; and,
5. Strive to achieve a complete and accurate count of all persons within Cabarrus County.

Adopted this 21<sup>st</sup> day of January, 2020.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

Attest:  
/s/ Lauren Linker  
Clerk to the Board

**(C-2) Human Resources - Recognition of Mary "Angie" Caldwell on Her Retirement from Cabarrus County Human Services Department**

Karen Calhoun, Department of Human Services Director, recognized Angie Caldwell on her retirement after 30 years of service to the Cabarrus County Department of Human Services. Ms. Calhoun highlighted a number of Ms. Caldwell's accomplishments during her tenure with the County.

Vice Chairman Honeycutt presented Ms. Caldwell with a service award in appreciation of her service and dedication to the County.

Ms. Caldwell accepted the award and expressed appreciation.

**(C-3) Proclamation - Black History Month**

Chairman Morris read the following proclamation aloud.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2020-01

**BLACK HISTORY MONTH PROCLAMATION**

WHEREAS, Black History Month is the observance of a special period to recognize the achievements and contributions of African-Americans to our county, state and nation; and

WHEREAS, this observance presents the special opportunity to become more knowledgeable about black heritage, and to honor the many black leaders who have played a part in the progress of our county; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty; and

WHEREAS, as a result of their determination, hard work, intelligence, and perseverance, African-Americans have achieved exceptional success in all aspects of society including business, education, politics, science, athletics and the arts; and

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby proclaim February 2020 as Black History Month and encourage all citizens to participate in the educational and celebratory events honoring the contributions and accomplishments of African-Americans.

ADOPTED this 21<sup>st</sup> day of January, 2020.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

**(D) INFORMAL COMMENTS**

Sheriff Van Shaw spoke regarding the second amendment and the laws of the United States.

Chairman Morris opened the meeting for Informal Public Comments at 7:00 p.m. He stated each speaker would be limited to three minutes.

Jay White, resident of 5601 Meadow Bluff Court in Concord, spoke in support of the second amendment. Mr. White presented a resolution to the Board and County Attorney for the Board's consideration.

Ric Starnes, resident of 826 Page Street in Mount Pleasant, spoke in favor of a second amendment resolution.

Raymond Eudy, resident of 422 China Grove Road in Kannapolis, expressed support for a second amendment resolution.

Daryl Briggs, resident of 414 Crystalwood Court in Concord, expressed support of a second amendment resolution.

Representative Larry Pittman, resident of 250 Roberta Road SW in Concord, spoke regarding laws throughout the United States and the second amendment. He also spoke regarding a resolution.

Charles Reed, resident of 5240 Irish Potato Road in Kannapolis, spoke in support of a second amendment resolution. Additionally, Mr. Reed shared comments from another Cabarrus County resident, Ann Cannon, who was not able to attend the meeting.

Jim Quick, resident of 126 Spencer Avenue in Concord, spoke regarding a second amendment resolution.

Ian Freeze, resident of 5813 Stratford Court in Harrisburg, commented on gun control and the second amendment.

Catherine Long, resident of 490 Moose Road S in Mount Pleasant, spoke regarding the second amendment.

Marie Tucker, resident of 5213 Ellie Court in Concord, expressed support for the second amendment.

Barbara Strang, resident of Concord, spoke regarding a second amendment resolution. She also presented a petition to the Board.

Steven Beyer, resident of 5048 Sunburst Lane in Charlotte, spoke regarding a second amendment resolution.

Tom Williams, resident of 200 Goodman Road in Concord, commented on the second amendment and expressed his support for a resolution.

Jennifer Dunbar, resident of 506 North Ridge Avenue in Kannapolis, spoke in favor of a second amendment resolution.

Jeff Stamey, resident of 2425 Tilley Drive in Concord, spoke regarding the second amendment.

Chairman Morris commented on the time line of when the Board received any information regarding the second amendment resolution request and the rules of procedure governing any item placed on the agenda.

With there being no one else to address the Board, Chairman Morris closed that portion of the meeting.

**(E) OLD BUSINESS**

None.

**(F) CONSENT**

**(F-1) Appointments - Fireman's Relief Fund Trustees**

The Cabarrus County Volunteer Fire Departments have submitted the following individuals for appointment/reappointment as Firemen's Relief Fund Trustees\*:

<u>Volunteer</u>	<u>Department</u>
Jerry Helms	Allen
David R. Blackwelder	Cold Water
Joey Houston	Flowes Store
Kelly Whitley	Georgeville
Lee Conner	Harrisburg
Joe Eudy	Midland
Chris Lewis	Mount Mitchell
Del Eudy	Mount Pleasant Rural
Dylan Daquila	North East
Danny Brown	Odell
Rebecca Shue	Rimer

\*These appointments are exempt from the County Appointment Policy. Recommendations are submitted by each of the respective volunteer fire departments.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board appointed Chris Lewis (Mount Mitchell) and Rebecca Shue (Rimer); and reappointed Jerry Helms (Allen), David R. Blackwelder (Cold Water), Joey Houston (Flowes Store), Kelly Whitley (Georgeville), Lee Conner (Harrisburg), Joe Eudy (Midland), Del Eudy (Mount Pleasant Rural), Dylan Daquila (North East), and Danny Brown (Odell) to the Firemen's Relief Fund Trustees for two-year terms ending January 31, 2022.

**(F-2) Appointments and Removals - Home and Community Care Block Grant Advisory Committee**

The Home and Community Care Block Grant Advisory Committee has five members whose terms expired on December 31, 2019. They are at-large members Anita Helms, James Polk, Scott Barringer, Evelyn Miller and Centralina Area Agency on Aging member Katie Kutcher.

Mr. Polk, Mr. Barringer, Ms. Miller, and Ms. Kutcher have all agreed to serve another three-year term. Ms. Helms has declined to serve another term on the committee. Helen McInnis has submitted an application for appointment to

the committee. Based on a vote by the committee, she is recommended to fill the vacancy. Mr. Polk also serves on the Transportation Advisory Board and Mr. McInnis serves on the Adult Care Home Advisory Committee and the Board of Equalization and Review. An exception to the "service on multiple boards" provision of the Appointment Policy will be needed for them. Additionally, Ms. Kutcher resides in Mecklenburg County. An exception to the "residency" provision of the Appointment Policy will be needed for her.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board removed Anita Helms from the Home and Community Care Block Grant Advisory Committee and thanked her for her service.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board reappointed James Polk, Scott Barringer, Evelyn Miller, and Katie Kutcher to the Home and Community Care Block Grant Advisory Committee for three-year terms ending December 31, 2022; including an exception to the "service on multiple boards" provision of the Appointment Policy for Mr. Polk and an exception to the "residency" provision of the Appointment Policy for Ms. Kutcher.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board appointed Helen McInnis to the Home and Community Care Block Grant Advisory Committee for a three-year term ending December 31, 2022; including an exception to the "service on multiple boards" provision of the Appointment Policy.

**(F-3) Appointments and Removals - Mental Health Advisory Board**

Several terms on the Mental Health Advisory Board ended December 31, 2019. Dr. William Pilkington has recently retired from the Cabarrus Health Alliance. Erin Shoe, Interim Health Director, is recommended to fill his vacant position.

The following members on the Mental Health Advisory Board are willing to serve another term: Ashlie Shanley, Jay White, Sr., Mitzi Quinn, Bill Dusch, Del Eudy, Rebecca True, Dr. Roderick Lilly, Jon McKinsey, and Alan Thompson. Ms. True and Dr. Lilly do not reside in Cabarrus County. An exception to the "residency" provision of the Appointment Policy will be needed for them. Mr. White also serves on the Tourism Authority of Cabarrus County. An exception to the "service on multiple boards" provision of the Appointment Policy will be needed for him.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board removed Dr. William Pilkington from the Mental Health Advisory Board roster and thanked him for his service.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board appointed Erin Shoe to the Mental Health Advisory Board as the Cabarrus Health Alliance representative for a two-year term ending December 31, 2021.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Ashlie Shanley, Jay White, Sr., Mitzi Quinn, Bill Dusch, Del Eudy, Rebecca True, Dr. Roderick Lilly, Jon McKinsey, and Alan Thompson to the Mental Health Advisory Board for two-year terms ending December 31, 2021; including an exception to the "residency" provision of the Appointment Policy for Ms. True and Dr. Lilly; and an exception to the "service on multiple boards" provision of the Appointment Policy for Mr. White.

**(F-4) BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule**

The venue for the Board Retreat scheduled for February 28 and 29, 2020 needs to be moved to be held in the Multipurpose Room in the Governmental Center.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board adopted the resolution.

Resolution No. 2020-02

Resolution Amending the  
Cabarrus County Board of Commissioners'  
2020 Meeting Schedule

WHEREAS, on December 16, 2019, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2020, which sets forth the dates, times and locations of various official county meetings; and

WHEREAS, the Board scheduled the Board Retreat to be held at the Cabarrus Arena and Events Center;

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby amends its 2020 Meeting Schedule as follows:

1. The Board of Commissioners will hold the Board Retreat on February 28, 2020 at 4:00 p.m. and February 29, 2020 at 8:00 a.m. in the Multipurpose Room at the Governmental Center in Concord, North Carolina.

ADOPTED this 21<sup>st</sup> day of January, 2020.

/s/ Stephen M. Morris  
 Stephen M. Morris, Chairman  
 Cabarrus County Board of Commissioners

ATTEST:  
/s/ Lauren Linker  
 Lauren Linker, Clerk to the Board

**(F-5) County Manager - Revised Joint Use Agreement**

The Joint Use Agreement between Cabarrus County and Cabarrus County Schools (CCS) needs to be revised as part of the synthetic turf project. The purpose of these revisions is to include the Convention and Visitors Bureau (CVB) and the new sites/facilities where the synthetic turf improvements are being installed. Staff from the County, CCS and the CVB discussed the revisions and Rich Koch has completed a first draft for review.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the Revised Joint Use Agreement.

**(F-6) County Manager - Road Improvements at Hickory Ridge Elementary School**

A letter from Cabarrus County Schools (CCS) with details about the on-going discussions concerning the required road improvements at the new Hickory Ridge Elementary School was included in the agenda. CCS is requesting that funds within the construction budget be reallocated to complete engineering and testing for the final approved design. Once that design is complete they will need to obtain new pricing for the project.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the budget amendments within the Hickory Ridge Elementary Project Ordinance.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

**Purpose:** To move funds within the Hickory Ridge Elementary School Project from the line item Construction into the line item Engineering in the amount of \$95,000.00, \$35,000.00 for additional site testing due to extensive amount of rock and \$60,000.00 for improvements needed to roads.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
370	9	7345-9606	Engineering - HRES	256,250.00	95,000.00		351,250.00
370	9	7345-9820	Construction - HRES	29,461,943.00		95,000.00	29,366,943.00

**(F-7) Department of Human Services - Transportation FY20 ROAP Application**

The Rural Operating Assistance Program (ROAP) is a state-funded public transportation administered by the North Carolina Department of Transportation Public Transportation Division (PTD). County Governments or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with municipalities or counties served) are the only eligible applicants for ROAP funds. ROAP includes the following funding project categories: Elderly and Handicapped, Employment, and Rural General Public. There is no public hearing required for the ROAP grant.

Elderly and Disabled (EDTAP) - \$115,233.67  
 Employment (EMPL) - 47,986.00

Rural General Public (RGP) - \$80,219.14

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board accepted the grant and certified statement.

No. 2020-03

CERTIFIED STATEMENT  
FY2020  
RURAL OPERATING ASSISTANCE PROGRAM  
County of Cabarrus

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Integrated Mobility Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1B, FTA C 4704.1A, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2019 to June 30, 2020 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Cabarrus North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by sub recipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2020 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in bi-annual milestone reports to NCDOT - Integrated Mobility Division or its designee. Back-up documentation is required to support the bi-annual and annual reports, failure to provide documentation will affect future disbursements.
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amount of FY2020 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Rural General Public Program (RGP)	\$243,438.82	\$243,438.82
TOTAL	\$243,438.82	\$243,438.82

**(F-8) Infrastructure and Asset Management - Cabarrus County Courthouse Expansion Construction Manager at Risk Contract Extension**

Currently Cabarrus County has a preconstruction contract with Messer Construction for Courthouse expansion Construction Manager at Risk services. On December 13, 2019, Messer Construction bid out the scope of work for the site enabling portion of the project. This will be referred to as GMP (Guaranteed Maximum Price) #1 and is considered an extension to their original contract. Messer has now received an official GMP #1 bid.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the GMP #1 bid award and authorized the County Manager to execute the contract extension between Cabarrus County and Messer Construction, subject to revision by the County Attorney, and authorized the Finance Director to prepare the related budget amendment and project ordinance(s).

Date:	1/21/2020	Amount:	\$	6,622,821.00			
Dept. Head:	Susan Fearrington	Department:	Fd 380 County Capital Projects				
<input type="checkbox"/> Internal Transfer Within Department		<input type="checkbox"/> Transfer Between Departments/Funds		<input checked="" type="checkbox"/> Supplemental Request			
<b>This budget amendment records Debt Draw Note proceeds for the Courthouse GMP #1.</b>							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	6	2210-6918-2020A	Debt Proceeds - Draw Note LOBS 2020A	-	6,622,821.00		6,622,821.00
380	9	2210-9820-COURT	Construction - Courthouse GMP #1	-	6,622,821.00		6,622,821.00

Ordinance No. 2020-01

CABARRUS COUNTY  
 COUNTY CAPITAL PROJECTS  
 BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.

- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 6,622,821
TOTAL REVENUES	\$6,622,821

- C. The following appropriations are made as listed.

Courthouse Site Enabling Phase	\$ 6,622,821
TOTAL EXPENDITURES	\$6,622,821
GRAND TOTAL - REVENUES	\$6,622,821
GRAND TOTAL - EXPENDITURES	\$6,622,821

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  11. The County Manager may reduce revenue projections consistent with

prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21<sup>st</sup> day of January, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(F-9) Planning and Development - Amendments to Proposed Fee Schedule**

As staff began implementing the fee schedule, it was discovered that there were a few items that got left out during the fee study and that clarification was needed on other items. The attached memo describes the fees which are mainly in the same category. Staff used the same method as the fee study to propose the correct fees for those items.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board adopted the amended fee schedule.

**(F-10) Planning and Development - Urgent Repair Grant**

Community Development Staff is requesting permission to pursue Urgent Repair Funding from the North Carolina Housing Finance Agency. The program does not require a match and will be available for an 18 month period if funded. The program is mainly for extremely low income and low income individuals and/or households. The program also has qualification requirements that include special populations such as the disabled, elderly, Veterans, and children under age 6 facing lead hazards. Staff is proposing a \$75,000 request to NCHFA.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved staff to move forward with the application.

**(F-11) Tax Administration - Refund and Release Reports - December 2019**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S.105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the December 2019 Refund and Release

Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

**(G) NEW BUSINESS**

**(G-5) BOC - Resolution Support for Protection of Second Amendment**

Chairman Morris provided introductory comments regarding a second amendment resolution.

Richard Koch, County Attorney, provided legal information regarding the constitution, oaths, the second amendment and the resolutions submitted to the Board for consideration.

Commissioner Shue commented on rules of procedure and potential resolutions. He further expressed support of a resolution in support for the protection of the second amendment.

Vice Chairman Honeycutt requested guidance from a legal viewpoint from Mr. Koch in connection with the four resolutions submitted to the Board. Mr. Koch responded and recommended the resolution submitted by Jay White.

Vice Chairman Honeycutt then requested guidance from a law enforcement view point from Sheriff Shaw.

Sheriff Shaw expressed support for Mr. White's proposed resolution.

Commissioner Kiger expressed support for a resolution. He thanked Mr. Koch and Sheriff Shaw for their input.

Commissioner Poole **MOVED** to adopt the resolution submitted by Mr. White. Vice Chairman Honeycutt seconded the motion.

Chairman Morris read the resolution aloud.

Vice Chairman Honeycutt expressed support for the resolution. She then reviewed the timing of information and current events in connection with the resolution. In closing, she thanked all for the attendance and participation in the meeting.

Chairman Morris expressed support for the resolution.

The **MOTION** unanimously carried.

Resolution No. 2020-05

RESOLUTION DECLARING SUPPORT FOR  
PROTECTION OF SECOND AMENDMENT RIGHTS

WHEREAS, the United States Constitution is the Supreme Law of our nation;  
and

WHEREAS, the Second Amendment to the United States Constitution states: "A well-regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear arms shall not be infringed"; and

WHEREAS, the Supreme Court of the United States has recognized in several opinions, including but not limited to *District of Columbia v. Heller* and *McDonald v. the City of Chicago*, that the rights guaranteed by the Second Amendment to the United States Constitution are individual rights; and

WHEREAS, the Second Amendment of the United States Constitution has been applied to the States by the incorporation doctrine and the Due Process Clause of the Fourteenth Amendment, and

WHEREAS, Article I, Section 30 of the North Carolina Constitution states: "A well-regulated militia being necessary to the security of a free State, the right of the people to keep and bear arms shall not be infringed;" and

WHEREAS, the right to bear arms is a fundamental right for self-defense, for the defense of others, including family members, for the protection of individual rights and liberties and for the preservation of our United States of America and the United States Constitution; and

WHEREAS, the criminal misuse of firearms is not a sufficient justification to warrant the infringement of the rights of law-abiding citizens of Cabarrus County; and

WHEREAS, each member of the Cabarrus County Board of Commissioners has a deep commitment to the rights of all citizens of Cabarrus County to keep and bear arms; and

WHEREAS, each member of the Cabarrus County Board of Commissioners swore an oath to support, maintain and defend the United States Constitution and the laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and will faithfully discharge the duties of our office; and

WHEREAS, each member of the Cabarrus County Board of Commissioners expresses a deep and abiding commitment to protecting all of the Constitutional rights of the citizens of Cabarrus County and to stand in opposition to any law, executive order, resolution or edict that would unconstitutionally infringe upon a citizens' rights under the Second Amendment of the United States Constitution and the North Carolina Constitution to keep and bear arms; and

WHEREAS, the Cabarrus County Board of Commissioners desires to express its intent to stand united as a County for the preservation and defense of the rights enshrined in and protected by the Second Amendment of the United States Constitution, and to oppose, within the limits of the United States Constitution and the North Carolina Constitution, efforts to unconstitutionally restrict and/or infringe upon such rights, and to use all legal means at its disposal to protect the rights of citizens to keep and bear arms.

NOW, THEREFORE, BE IT RESOLVED by the Cabarrus County Board of Commissioners, it intends to uphold the Second Amendment rights of the citizens of Cabarrus County, and will oppose any law that unconstitutionally infringes upon the rights thereunder and/or under the North Carolina Constitution for the citizens of Cabarrus County to keep and bear arms.

Adopted this 21<sup>st</sup> day of January, 2020.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Board of Commissioners

Attest:  
/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

**Break**

The Board took a short break at 8:10 p.m. The meeting resumed at 8:23 p.m.

**(G-1) Finance - Installment Financing Contract for Various School and County Projects - Public Hearing 6:30 p.m.**

Susan Fearrington Finance Director, reported Cabarrus County plans to enter into one or more short and/or long-term installment financing contracts with the Cabarrus County Development Corporation or one or more third parties, for an amount not to exceed \$130,000,000 to finance all or a portion of the cost of constructing and equipping public school and county facilities and various real and personal property improvements.

Chairman Morris opened the public hearing at 8:24 p.m. The Public Hearing Notice was published on January 8, 2020 in *The Independent Tribune*. The Public Hearing Notice was also posted the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on January 8, 2020 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

**(G-2) Finance - Resolution Approving Installment Contract Financing for Various Public Project up to \$130,000,000**

Susan Fearrington, Finance Director, reported the Board preliminarily approved the issuance of Limited Obligation Bonds (LOBS) for the funding of

various school and public projects on December 16, 2019 and held a public hearing on the issue tonight, January 21, 2020.

Ms. Fearrington stated the next required step in the financing is the final approval by adoption of the attached resolution approving the installment contract financing in an amount not-to-exceed \$130,000,000. She advised the LOBS are scheduled for issuance in February 2020, subject to approval by the Local Government Commission, including the use of a drawdown loan structure.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the Resolution Approving Installment Contract Financing for Various School and Public Projects in an Aggregate Principal Amount up to \$130,000,000 and Execution and Delivery by the Cabarrus County Development Corporation of Limited Obligation Bonds Related thereto, Authorizing the Execution and Delivery of Related Documents in Connection therewith, and Providing for Certain other Related Matters.

Resolution No. 2020-04

RESOLUTION APPROVING LONG-TERM INSTALLMENT CONTRACT FINANCINGS OF VARIOUS PUBLIC PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING INTERIM INSTALLMENT CONTRACT FINANCINGS FOR SUCH PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING THE EXECUTION AND DELIVERY BY THE CABARRUS COUNTY DEVELOPMENT CORPORATION OF ONE OR MORE SERIES OF LIMITED OBLIGATION BONDS AND/OR CERTIFICATES OF PARTICIPATION RELATED THERETO, AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

WHEREAS, the Board of Commissioners desires to undertake a proposed plan of financing in an aggregate principal amount of up to \$130,000,000, which plan would involve the entry by the County into one or more long-term installment financing contract(s) with the Cabarrus County Development Corporation (the "Corporation") or one or more other third parties pursuant to North Carolina General Statutes §160A-20, as amended, the proceeds of which would be used to pay all or a portion of the costs of (i) the acquisition, construction, installation and equipping of one or more new buildings to be used as new court house facilities for the County, (ii) various site improvements related thereto, (iii) the acquisition, construction, installation and equipping of a new public middle school, (iv) the acquisition of land for a new public senior high school facility, (v) the construction, installation and equipping of turf fields at various public school sites, (vi) the renovation/replacement of the Governmental Center's existing skylight and roof, (vii) the design of various types of large mechanical, plumbing, fire protection and electrical equipment to be associated with the new Courthouse facility including, without limitation, elevators, chillers and generators, (viii) site development and stabilization of the site of a new Courthouse facility including, without limitation, (A) demolition of the existing Courthouse Annex, (B) any and all related utilities relocation, (C) excavation of the existing Courthouse Annex parking lot, (D) utility and road shoring for the new Courthouse facility, (ix) the acquisition of any necessary rights-of-way and easements related to each of the foregoing (i) through (viii) and (x) various real and personal property improvements related to each of the foregoing (i) through (viii) (collectively, the "Projects"), and under said one or more long-term installment financing contract(s) the County would secure the repayment by the County of the moneys advanced pursuant to such one or more long-term installment financing contract(s) by granting a security interest in and lien on all or some portion of the Projects and/or all or some portion of the real property upon which the Projects are located;

WHEREAS, as part of said proposed plan of financing, the Corporation may also execute and deliver one or more series of Limited Obligation Bonds and/or Certificates of Participation in said one or more long-term installment financing contract(s) in an aggregate principal amount not exceeding \$130,000,000 to finance the advancement of moneys to the County pursuant to said one or more long-term installment financing contract(s) between the County and the Corporation or one or more other third parties;

WHEREAS, as part of the proposed plan of financing for the Projects, the Board of Commissioners further desires to authorize interim financing, which may utilize a draw-down loan structure, for all or some portion of the Projects in an aggregate principal amount of up to \$130,000,000, which would involve the entry by the County into one or more short-term installment financing contract(s) with one or more third parties pursuant to North Carolina General Statutes §160A-20, as amended, the proceeds of which would be used to provide interim financing for all or some portion of the Projects pending execution and delivery of said one or more long-term financing contract(s) and the related Limited Obligation Bonds and/or Certificates of Participation, if any, and under

said one or more short-term installment financing contract(s) the County would secure the repayment by the County of the moneys advanced pursuant to such short-term installment financing contract(s) by granting a security interest in and lien on all or some portion of the Projects and/or all or some portion of the real property upon which the Projects are located; and

WHEREAS, as part of said proposed plan of financing, the Corporation may also execute and deliver one or more series of Limited Obligation Bonds and/or Certificates of Participation in said one or more short-term installment financing contract(s) in an aggregate principal amount not exceeding \$130,000,000 to finance the advancement of moneys to the County pursuant to said one or more short-term installment financing contract(s) between the County and the Corporation or one or more other third parties;

WHEREAS, there have been submitted to this meeting draft forms of the following documents (the "Financing Documents") with respect to the financing for the 2020A Projects:

(1) an Installment Financing Contract, proposed to be dated on or about February 1, 2020 (or such other date(s) as may be selected by the County), between the County and the Corporation (or one or more third parties) as counterparty (the "Contract(s)"), pursuant to which the Corporation (or such one or more third parties) will advance moneys to the County for the costs of the 2020A Projects and the County agrees to make periodic installment payments (the "Installment Payments") to repay the moneys so advanced, with or without interest, as applicable;

(2) a Deed of Trust, Security Agreement and Fixture Filing (the "Deed of Trust"), proposed to be dated on or about February 1, 2020, among the County as Grantor, the Corporation (or such one or more third parties) as Beneficiary and the trustee named therein, by which the County would secure its obligations to the Corporation (or such one or more third parties) under the Contract(s);

(3) an Indenture of Trust, proposed to be dated on or about February 1, 2020 (the "Trust Indenture"), between the Corporation and the trustee named therein, as trustee (the "Trustee"), pursuant to which there may be executed and delivered from time to time Certificates of Participation and/or Limited Obligation Bonds, including, without limitation, the Limited Obligation Bonds (County of Cabarrus, North Carolina Installment Financing Contract), Series 2020A (collectively, the "Certificates and/or Bonds"), the proceeds of which will be used to advance the moneys to the County under the Contract(s); and

(4) a Contract of Purchase to be dated on or about February 1, 2020 (the "Contract of Purchase"), pursuant to which the 2020A Limited Obligation Bonds would be purchased from time to time by the purchaser(s) of the 2020A Limited Obligation Bonds;

WHEREAS, the obligations of the County to make Installment Payments and other payments pursuant to the Contract(s) shall constitute limited obligations of the County payable solely from currently budgeted appropriations of the County and shall not constitute a pledge of the faith and credit of the County within the meaning of any constitutional debt limitation;

WHEREAS, no deficiency judgment may be rendered against the County in any action for breach of a contractual obligation under the Contract(s), and the taxing power of the County is not and may not be pledged in any way directly or indirectly or contingently to secure any moneys due under the Contract(s); and

WHEREAS, the Board of Commissioners desires to approve the Financing Documents and to authorize other actions in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, as follows:

Section 1. All actions taken by or on behalf of the County to date to effectuate the proposed financing, including the selection of Piper Jaffray & Co., as Underwriter and/or Placement Agent and Nexsen Pruet, PLLC, as special counsel, are hereby ratified, approved and authorized pursuant to and in accordance with the transactions contemplated by the Financing Documents.

Section 2. The Board of Commissioners hereby finds and confirms that (i) the 2020A Projects and the financing thereof by one or more installment financing contracts is necessary and expedient for the County; (ii) financing of the 2020A Projects by one or more installment financing contracts, under the circumstances, is preferable to a bond issue by the County; (iii) the sums to fall due under said one or more installment financing contracts are adequate and not excessive for their proposed purpose; (iv) the County's debt management

procedures and policies are good and its debt will continue to be managed in strict compliance with law; (v) the increase in taxes, if any, necessary to meet the sums to fall due under said one or more installment financing contracts will not be excessive; and (vi) the County is not in default regarding any of its debt service obligations.

Section 3. The acquisition, construction and equipping of the 2020A Projects, the financing thereof and the granting of security interests therein, all as provided in the Financing Documents referenced in this Resolution, are hereby ratified and approved.

Section 4. Each of the Contract(s), the Contract of Purchase and the Deed of Trust is hereby approved in substantially the form submitted to this meeting, and each of the Chairman of the Board of Commissioners or the County Manager is hereby authorized to execute and deliver each of those documents in the name and on behalf of the County, with such changes, insertions or omissions as the persons executing such documents may approve, including but not limited to changes, insertions or omissions related to obtaining a policy of municipal bond insurance with respect to all or a portion of any Certificates and/or Bonds, their execution and delivery thereof to constitute conclusive evidence of such approval. The County Clerk is hereby authorized to affix the seal of the County to each of said documents as may be appropriate and to attest to the same.

Section 5. The Trust Indenture (including the form of Certificate and/or Bond) is hereby approved in substantially the form submitted to this meeting, with such changes, insertions or omissions as appropriate, including but not limited to changes, insertions or omissions related to obtaining a policy of municipal bond insurance with respect to all or a portion of any Certificates and/or Bonds, as the representative(s) of the County executing the Contract(s) may approve, the execution and delivery of the Contract(s) to constitute conclusive evidence of such approval. The Board of Commissioners hereby approves the sale of Certificates and/or Bonds by the Corporation in an aggregate principal amount not in excess of the amount of moneys to be advanced to the County pursuant to the Contract(s).

Section 6. Each of the Chairman of the Board of Commissioners, the County Manager and the Director of Finance are authorized to approve all details of the financing of the 2020A Projects, including, without limitation, the amount advanced under the Contract(s) and the aggregate principal amount of any Certificates and/or Bonds (which shall not exceed \$130,000,000), the maturities, the principal amounts and the interest amounts (if any) of the Installment Payments and any Certificates and/or Bonds, which interest amounts may be either fixed or variable rates and, if fixed rates, (calculated with respect to any Certificates and/or Bonds) shall not exceed [6.5%] per annum on an effective interest cost basis, the prepayment terms and prices (which shall not exceed 103% of the principal amount being prepaid) and the Underwriters' discount (exclusive of any original issue discount) or Placement Agents' compensation (which shall not exceed 2.0% of the principal amount of any Certificates and/or Bonds). Execution of the Contract(s) by the Chairman of the Board of Commissioners or the County Manager shall conclusively evidence such approval of all such details of said financing.

Section 7. The Chairman of the Board of Commissioners, the County Manager, the Director of Finance and the County Attorney are hereby authorized to take any and all such further action, including approval of modifications to the Financing Documents, and to execute and deliver for and on behalf of the County such other documents and certificates (including, without limitation, agreements with securities depositories, financing statements, one or more contracts of purchase or purchase agreements, one or more placement agreements, one or more private placement agreements or other offering documents or memoranda, tax certificates and agreements and other documents and agreements (including repurchase agreements) relating to the investment of the proceeds from the execution and delivery of the Contract(s)) as they may deem necessary or advisable to carry out the intent of this resolution and to effect the financing pursuant to the Contract(s) and the other Financing Documents. The County Clerk is hereby authorized to affix the seal of the County to such documents and certificates as may be appropriate and to attest to the same and to execute and deliver the same as may be needed. In addition, said officers are hereby authorized to cooperate with the Underwriters in preparing and filing such filings under state securities or "blue sky" laws (including special consents to service of process) as the Underwriters may request and as the Chairman of the Board of Commissioners, the County Manager or the Director of Finance shall determine.

Section 8. The Finance Director shall prepare and file a sworn statement of debt with the LGC and the Clerk to the Board in accordance with North Carolina General Statutes Section 159-150.

Section 9. The County covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will do and perform all acts and things to comply with the requirements of the Internal Revenue Code of 1986, as amended (the "Code"), in order to assure that interest paid with respect to the 2020A Limited Obligation Bonds will not be includable in the gross income of the owners thereof for purposes of federal income taxation, except to the extent that the County obtains an opinion of bond counsel to the effect that noncompliance would not result in interest with respect to the 2020A Limited Obligation Bonds being includable in the gross income of the owners of the 2020A Limited Obligation Bonds for purposes of federal income taxation.

Section 10. This Resolution shall become effective immediately upon its adoption.

Thereupon, upon motion of Vice Chairman Diane R. Honeycutt, seconded by Commissioner Lynn W. Shue, the foregoing resolution entitled "RESOLUTION APPROVING LONG-TERM INSTALLMENT CONTRACT FINANCINGS OF VARIOUS PUBLIC PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING INTERIM INSTALLMENT CONTRACT FINANCINGS FOR SUCH PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING THE EXECUTION AND DELIVERY BY THE CABARRUS COUNTY DEVELOPMENT CORPORATION OF ONE OR MORE SERIES OF LIMITED OBLIGATION BONDS AND/OR CERTIFICATES OF PARTICIPATION RELATED THERETO, AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS" was adopted and passed by the following vote:

AYES: Chairman Stephen M. Morris, Vice Chairman Diane R. Honeycutt and Commissioners F. Blake Kiger, Elizabeth F. Poole and Lynn W. Shue.

NOES: None.

**(G-3) Planning and Development - 2020-2021 HOME Program - Public Hearing 6:30 p.m.**

Kelly Sifford, Planning and Development Director, reported, as discussed at the work session, the County is participating with the City of Concord on a downtown revitalization project that includes affordable housing units as part of the plan. Staff is proposing using Cabarrus County's annual allocation and the required local match towards the construction of this project. In return, the project will produce 17 affordable housing units for a 10 year period. These units are accounted for with Concord and Cabarrus County's HOME fund allocations. The exact number of units attributed to each agency will be further defined in the recording documents but will likely be 1 to 2 units for Cabarrus County and the rest for Concord's allocation. A public hearing is required in order to participate in the 2020-2021 HOME Program.

Chairman Morris expressed support for the project.

Chairman Morris opened the public hearing at 8:28 p.m. The Public Hearing Notice was published on January 1 and 5, 2020 in *The Independent Tribune*. The Public Hearing Notice was also posted the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on January 8, 2020 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

No further action was required.

**(G-4) Library - Request to Submit Internship Grant Application**

Emery Ortiz, Library Director, announced the library system was notified of an exciting grant opportunity for a teen internship program on January 2, 2020 with an application deadline of February 3, 2020. Ms. Ortiz stated, with this narrow window, library administration seeks Board approval to apply for this initiative, which would take place in both FY20 and FY21. The cost to Cabarrus County to cover employment taxes and associated costs is approximately \$318. This is easily covered by lapsed salary in the library's existing budget, without need for a budget amendment or additional funds. Ms. Ortiz also responded to questions from the Board.

Commissioner Poole **MOVED** to approve the library system's proposal to apply for the Inclusive Internship Initiative through the Public Library Association and approve the county matching funds of \$318 to be covered by lapsed salary from the library's existing budget. Commissioner Shue seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried.

**(H) REPORTS**

**(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

Commissioner Shue announced the cheerleading squad from A. L. Brown High School won the State Championship from the North Carolina High School Athletic Association. The squad will now move on to the National Championship in February.

Commissioner Poole announced The Cabarrus County Human Trafficking Task Force will hold a community conversation on January 27, 2020 from 6:00 - 7:30 p.m. at the Kannapolis Performing Arts Center at A. L. Brown High School. Additionally, public service announcements created by students will be unveiled.

Chairman Morris expressed appreciation to the Board for their work at the meeting.

**(H-2) Board of Commissioners - Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 7 Vacant Positions
- Agricultural Advisory Board - 3 Terms Expiring Soon
- Charlotte Douglas International Airport Commission - 1 Expired Position
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Human Services Advisory Committee - 1 Vacant Position
- Mental Health Advisory Board - 3 Expired Terms
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Transportation Advisory Board - 3 Vacant Positions (Midland, NC Mental Health, and Clergy)
- Youth Commission - 5 Vacant Positions (Hickory Ridge, Jay M. Robinson, Mount Pleasant and At-Large High Schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

**(H-3) County Manager - Monthly Building Activity Reports**

The Board received the Cabarrus County Construction Standards Dodge Report for December 2019 and the Cabarrus County Commercial Building Plan Review Summary for December 2019 for informational purposes as part of the Agenda. No action was required of the Board.

**(H-4) County Manager - Monthly New Development Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(H-5) Economic Development Corporation - December 2019 Monthly Summary Report**

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of December 2019 as part of the Agenda. No action was required of the Board.

**(H-6) Finance - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(I) GENERAL COMMENTS BY BOARD MEMBERS**

None.

**(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

None.

**(K) CLOSED SESSION**

**(K-1) Closed Session - Pending Litigation**

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

Commissioner Poole left the meeting at 8:36 p.m.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session.

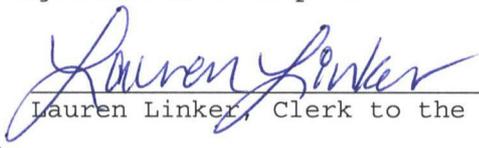
**Return to Open Session**

Chairman Morris **MOVED** to raise the minimum wage for County employees to fifteen dollars an hour for the balance of the fiscal year. Vice Chairman Honeycutt seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried.

**(L) ADJOURN**

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 9:12 p.m.

  
\_\_\_\_\_  
Lauren Linker, Clerk to the Board

