

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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### MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

### CALL TO ORDER BY THE CHAIRMAN

### PRESENTATION OF COLORS

### INVOCATION

#### A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 4

#### B. APPROVAL OF THE AGENDA

#### C. RECOGNITIONS AND PRESENTATIONS

1. DHS - Child Abuse Prevention Month Proclamation Pg. 34
2. Proclamation - National County Government Month April 2021 Pg. 37
3. Proclamation - National Donate Life Month April 2021 Pg. 40
4. Proclamation - Week of the Young Child Pg. 43

#### D. INFORMAL PUBLIC COMMENTS

#### E. OLD BUSINESS

#### F. CONSENT AGENDA

*(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)*

1. Appointments - Agricultural Advisory Board Pg. 45
2. Appointments - Library Board of Trustees Pg. 50

3. Appointments and Removals - Mental Health Advisory Board Pg. 54
4. Cooperative Extension - 4-H Afterschool Cannon Foundation Grant Pg. 60
5. County Attorney - Resolution Designating the County Manager to Make Recommendations for ABC Permits Pg. 66
6. County Manager - Cabarrus Health Alliance Funding Request Pg. 69
7. County Manager - New Position for Juvenile Crime Prevention Council (JCPC) Pg. 73
8. County Manager - Request for Easements Pg. 74
9. DHS - Transportation Grant Funding Pg. 100
10. DHS - Transportation NCDHHS CARES Act Funding Pg. 103
11. Finance - Audit Contract for Fiscal Years Ending June 30, 2021 Pg. 106
12. Finance - EMS CARES Grant Budget Amendment Pg. 127
13. Finance - North Carolina Education Lottery Payment Application for School Debt Pg. 130
14. Finance - Stonewall Jackson Property Budget Amendment Pg. 138
15. Infrastructure and Asset Management - Budget Amendment to Fund Design Pg. 141
16. Recycling / Waste Reduction - Roll Off Truck Purchase Pg. 147
17. Sheriff's Office - Request to Award a Service Weapon to Lt. Marc Nesbitt Upon Retirement Pg. 165
18. Sheriff's Office - UV Light Disinfecting System Pg. 168
19. Tax Administration - Refund and Release Reports - February 2021 Pg. 189

**G. NEW BUSINESS**

**H. REPORTS**

1. BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 199
2. BOC - Request for Applications for County Boards/Committees Pg. 200
3. Budget - Monthly Financial Update Pg. 214
4. County Manager - Monthly Building Activity Reports Pg. 219
5. County Manager - Monthly New Development Report Pg. 224
6. EDC - February 2021 Monthly Summary Report Pg. 232

**I. GENERAL COMMENTS BY BOARD MEMBERS**

**J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

**K. CLOSED SESSION**

**L. ADJOURN**

**Scheduled Meetings**

<b>April 6</b>	<b>Work Session</b>	<b>4:00 p.m.</b>	<b>TBD</b>
<b>April 19</b>	<b>Regular Meeting</b>	<b>6:30 p.m.</b>	<b>TBD</b>
<b>April 21</b>	<b>Cabarrus Summit</b>	<b>6:00 p.m.</b>	<b>TBD</b>
<b>May 3</b>	<b>Work Session</b>	<b>4:00 p.m.</b>	<b>TBD</b>

**May 17**

**Regular Meeting**

**6:30 p.m.**

**TBD**

**Mission:** Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

**Vision:** Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

**Cabarrus County Television Broadcast Schedule  
Cabarrus County Board of Commissioners' Meetings**

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

<b>Sunday - Saturday</b>	<b>1:00 P.M.</b>
<b>Sunday - Tuesday</b>	<b>6:30 P.M.</b>
<b>Thursday &amp; Friday</b>	<b>6:30 P.M.</b>

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Approval or Correction of Minutes

**SUBJECT:**

Approval or Correction of Meeting Minutes

**BRIEF SUMMARY:**

The following meeting minutes are provided for correction or approval:

February 1, 2021 (Work Session)

February 15, 2021 (Regular Meeting)

**REQUESTED ACTION:**

Motion to approve the aforementioned meeting minutes as presented.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- ▣ February 1, 2021 Work Session
- ▣ February 15, 2021 Regular Meeting

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for an Agenda Work Session for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Monday, February 1, 2021.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>  
 (704) 920-2023, Pin 1234

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Lynn W. Shue
	Barbara C. Strang

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

### **1. Call to Order**

Chairman Morris called the meeting to order at 4:01 p.m.

### **2. Approval of Agenda**

**UPON MOTION** of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agenda as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

### **3. Discussion Items - No Action**

#### **3.1 Sheriff's Office - 2021 First Quarter State of the Office Update**

Sheriff Van Shaw presented a PowerPoint presentation of the First Quarter State of The Sheriff's Office. The presentation included information on the following topics:

- Detention Center
  - Daily Population
  - Covid Protocols
  - Limited Programs due to Covid
  - Coordinating with Cabarrus Health Alliance on Vaccination Plan
  - New State Jail Standards
- Body Worn Cameras
  - Policy Development is Complete
  - Equipment has been Purchased
  - Field Testing is in Progress
  - Training is being Scheduled
  - Deployment of Body Worn Cameras is Scheduled for March 2021
- Records Division - Gun Permits / Concealed Carry
  - Gun Permits - 14 Day Turn Around
  - Concealed Carry Permits - 90 Day Wait for Appointments
  - Gun Permits
    - 2019: 2,169
    - 2020: 5,392
  - Concealed Carry Permits
    - 2019: 3,395
    - 2020: 3,963
  - January 2021 Gun Permits: 414
  - January 2021 Concealed Carry Permits: 384
- Vice / Narcotics Division - 2020
  - 105 Drug Investigations were Initiated
  - 46 Weapons were Seized
  - Seized Drugs with a Street Value of \$857,194.00
  - Drugs Seized: Heroin, Fentanyl, Cocaine, Methamphetamine

A lengthy discussion ensued. During discussion, Sheriff Shaw responded to questions from the Board.

### 3.2 Infrastructure and Asset Management - Cabarrus County Emergency Medical Services Headquarters Project Update

Kyle Bilafer, Area Manager of Operations, presented an update on the Emergency Medical Services Headquarters project. The update included information on the following topics:

- audio and visual and security issues
- an engineering study on the rock issue
- building classifications
- stormwater best management practices
- a review of fitness and training rooms
- a meeting with the North Carolina Department of Transportation and Civil Engineering regarding a traffic impact analysis
- anticipation that design drawings would be provided to the Construction Manager by the end of the month

Jimmy Lentz, Emergency Medical Services Director, provided additional comments regarding employee involvement in the design process.

Mr. Bilafer and Michael Miller, Infrastructure and Asset Management Director, provided a viewing of material samples for the exterior.

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

### 3.3 Infrastructure and Asset Management - Courthouse Expansion Project Update

Kyle Bilafer, Area Manager of Operations, provided an update of the Courthouse Expansion project. The following topics were addressed:

- Footings and foundation walls
- Underground MEP (Mechanical, Electrical and Plumbing)
- Forming Columns
- Waterproofing
- Submittal Reviews
- Public Art Committee Meeting

Commissioner Shue provided additional comments regarding participation on the public art committee and varieties of art.

A discussion ensued.

### 3.4 Innovation and Technology - Innovation Report

Debbie Brannan, Area Manager of Innovation and Technology, presented the Innovation Report for January 2021. Topics presented were as follows:

- This month's book for the employees' digital book club, *How Full is Your Bucket?*, explores how even brief interactions effect your relationships, productivity, health, and longevity
- County Strategic Plan - Five Strategic Initiatives
  - Transparent and Accountable Government
  - Healthy and Safe Community
  - Thriving Economy
  - Sustainable Growth and Development
  - Culture and Recreation

Jason Cook, Information Technologies System Technical Architecture Supervisor, presented a PowerPoint presentation that included the following information:

- Enterprise infrastructure upgrades
  - Storage migration
    - 230 virtual servers
  - VMware host upgrade
    - 24 physical hosts
  - Teams integration from Skype
  - Decommission M1000e
  - Tablet replacement for CCTS
  - 2 in 1 device replacement for DHS
- Software upgrade for Viper 911 phone system
- Implemented PowerDMS

- Worked with Board of Elections preparing for elections
- Employee Device Rollout in Connection with Covid-19
- Prepare a Personal Computer in the Parking Deck Office for Tax Collection Payments
- Currently Updating EMS Vehicles with New Devices
- Device Rollout for Board of Elections
- Additional Devices to Complete Deployment for DHS ES Division
- Storage Infrastructure Revamp
- County Department Support and Others We Provide With Backup Support

Ryan Ward, Information Technologies System Network and Communications Supervisor, presented a PowerPoint presentation that included the following information:

- Partners (Internal and External)
- State of Network and Communications Services (NACS)
- 2020 Projects
  - Courthouse Demo
  - PBX Virtualization
  - Access Points
- Covid Response
- Fiber Projects
- IP Cameras and Door Access
- Sheriff's Office Motorola Project
- Kannapolis City Schools (KCS) Projects
- Preparing for 2021
  - New Positions Request
  - Projects
  - KCS
  - Sheriff's Office Motorola Radio Refresh

#### **4. Discussion Items for Action**

##### **4.1 Active Living and Parks - Lease for Cox Mill School Park Property to City of Concord**

Londa Strong, Active Living and Parks Director, reported Concord Parks and Recreation Department acquired a tract of land located between Cox Mill Elementary School and a 34-acre Conservation Easement tract owned by the Cabarrus County Soil and Water District for a park and athletic fields.

Additionally, Concord Parks and Recreation has contacted Daniel McClellan, Soil and Water District Manager, and Kelly Sifford, Cabarrus County Planning and Development Director, regarding the Conservation tract. The City plans to provide educational opportunities, parking, and natural surface trails to access the tract.

Ms. Strong also reported Concord Parks and Recreation is working with the Odell Volunteer Athletic Association and Cabarrus County Schools regarding the use and maintenance of the athletic fields.

Sheila Lowery, Concord Parks and Recreation Assistant Director, advised beginning September 1, 2021, Concord will be responsible for all the maintenance, including payment for the lights, maintaining the restrooms, maintaining the fields and all the mowing. Ms. Lowery further advised the Concord City Council has approved the plan and agreement. The agreement and a map of the conservation easement tract owned by the County were included in the agenda.

A discussion ensued. During discussion, Ms. Strong and Ms. Lowery responded to questions from the Board.

##### **4.2 Active Living and Parks - Sale of Fixed Asset Budget Amendment**

Londa Strong, Active Living and Parks Director, reported the Active Living and Parks Department sold used fitness equipment from the Concord Senior Center on GovDeals.com totaling \$4,225.33. Ms. Strong requested approval to use the funds to supplement the cost of the new replacement equipment.

##### **4.3 BOC - Appointments to Boards and Committees**

Chairman Morris reported information regarding appointments to the Early Childhood Task Force Advisory Board, Mental Health Advisory Board, Industrial



Facilities and Pollution Control Financing Authority, Firemen’s Relief Fund Trustees, and Juvenile Crime Prevention Council was provided. He advised this item would be included in the Consent section of the February 15, 2021 regular meeting agenda.

**4.4 County Manager - Central Area Plan Inter-local Agreement Modification**

Jonathan Marshall, Deputy County Manager, reported the City of Concord received a request for connection to public water service within an area that is restricted by the City/County agreement for the Central Area Plan. An Ad Hoc Modification of that agreement is necessary for this parcel to be approved for that service. A copy of the modification agreement was provided in the agenda.

**4.5 County Manager - Child Care Facility Partnership**

Rodney Harris, Deputy County Manager, reported the County was approached by All Saints Episcopal Church (ASEC) about space in their facility for a childcare facility back in March 2020. Since that time, ASEC has done a full-scale renovation to bring the facility up to code. He stated meetings have taken place with Cabarrus County, ASEC and Rowan-Cabarrus Community College (RCCC) to discuss a potential partnership. Meanwhile, RCCC has selected Marizetta Kerry as the preferred provider to lease the space. The proposed facility would serve 79 children.

The general framework is as follows:

1. ASEC would lease the space to Marizetta Kerry
2. Marizetta Kerry would staff and operate a Five Star Center on the site;
3. RCCC would provide hands-on experience to students at the facility; and
4. The County would assist with initial startup costs and provide tuition assistance (50/50 cost share) to County employees who enroll their children at the facility

In closing, Mr. Harris stated that current appropriated funding of \$675,581.75 would last until the end of the next fiscal year. Therefore, new funds would not need to be appropriated until FY2023.

A discussion ensued. During discussion, Mr. Harris responded to questions from the Board.

**4.6 County Manager - Emergency Rental Assistance Grant**

Rodney Harris, Deputy County Manager, reported the Emergency Rental Assistance made \$25 billion available to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic. He stated the County was eligible to apply for the grant and did so by the January 12, 2021 deadline. We were notified on January 20, 2021 Cabarrus County was awarded \$6,528,517.40. The required uses for the funds are for rental assistance and utility bills. Mr. Harris reviewed applicant requirements. He also advised County staff has been working diligently to develop and implement the application process with the anticipation of rolling it out by the end of February, 2021.

A discussion ensued. During discussion, Mr. Harris responded to questions from the Board. Karen Calhoun, Department of Human Services director, was in attendance via virtual means.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board suspended the Rules of Procedure due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Vice Chairman Honeycutt, **MOVED** to accept the grant award and adopt the associated budget amendment. Commissioner Shue seconded the motion.

Following discussion, the **MOTION** unanimously carried by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date: <input type="text" value="2/1/2021"/>	Amount: <input type="text" value="6,528,517.40"/>
Dept. Head: <input type="text" value="Rodney Harris"/>	Department: <input type="text" value="County Manager's Department"/>
<input type="checkbox"/> Internal Transfer Within Department <input type="checkbox"/> Transfer Between Departments/Funds <input checked="" type="checkbox"/> Supplemental Request	
Recognize and appropriate Emergency Rental Assistance grant revenue from the federal government	

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
440	6	44065645/6202/ERA21	Emergency Rental Assistance Revenue		6,528,517.40		6,528,517.40
440	9	44095645/9114/ERA21	Contract Employees		652,851.74		652,851.74
440	9	44095645/946002/ERA 21	Emergency Rental Assistance Expense		5,875,665.66		5,875,665.66

**4.7 County Manager - Purchase of Property for the Northeast Cabarrus Public Safety Communications Towers**

Jonathan Marshall, Deputy County Manager, reported Cabarrus County owns and operates two public safety communication towers, which are networked with other regional towers to form a larger communication network. Sheriff’s Office staff has performed a survey on car communications and have learned that many calls are of poor quality and many times dropped. Therefore, the County has located, negotiated and budgeted for the purchase of property to construct a northeastern Cabarrus Public Safety Communications Tower. Mr. Marshall requested Board approval of a contract to purchase the property, including due diligence to complete the site specific planning for this tower. He stated the purchase price is below the budgeted amount for this project. Travis McGhee, Sheriff’s Office Network Engineer, was in attendance via virtual means.

**4.8 County Manager - Utility Easements at Roberta Road Middle School**

Jonathan Marshall, Deputy County Manager, reported Duke Energy has requested an easement for power lines serving the new Roberta Road Middle School. It is expected that this will be one of many utility easements that will be requested during and after construction. Cabarrus County Schools and County staff have discussed a more streamlined process and requested the Board’s approval of the easement and pre-approval for all standard utility easements for this middle school. Any request that is not part of the standard utilities or otherwise that is unique to this school will be brought back to the Board of Commissioners for approval.

**4.9 Planning and Development - 2020-2021 HOME Program Budget Amendment and Project Ordinance**

Kelly Sifford, Planning and Development Director, reported the Board of Commissioners agreed in early 2020 to participate in the HOME program for FY 21. Two public hearings were held on proposed projects. Staff recently received the HOME contract from Concord, which will require a budget amendment and project ordinance to expend the funds. Staff also received funds from the payoff of a property that was rehabilitated several years ago. Those funds are required to be reinvested in the program and are shown on a second budget amendment.

A brief discussion ensued.

**4.10 Planning and Development - Community Development Programs for 2021-2022 - Public Hearing 6:30 p.m.**

Kelly Sifford, Planning and Development Director, presented a request from the Cabarrus County Community Development staff to authorize continuance of the Weatherization, Heating and Air Repair and Replacement Program, Housing and Home Improvement, the Duke Energy DE WX program and the Blue Cross Blue Shield Healthy Homes Initiative if Blue Cross extends the program into fiscal next year. Staff also requested Cabarrus County not accept HOME program money for the 2021-2022 year. Ms. Sifford advised Cabarrus County will partner with the City of Concord to construct a new home in the City of Concord. The County will have enough funding to do at least one housing rehabilitation job and will have additional funds when the home sells for more home rehabilitations. A public hearing will need to be held to amend the 2020-2021 HOME program plan to allow for at least one home to be rehabilitated with the remaining funds after the construction of the new home.

There was discussion throughout the presentation. During discussion, Ms. Sifford responded to questions from the Board.

**4.11 Property and Liability Internal Service Fund - Move Funds from Property and Liability Insurance Internal Service Fund to the General Fund**

Kyle Bilafer, Area Manager of Operations, requested Board approval to move insurance funds received to replace a Sheriff’s Office vehicle that was destroyed in an accident while responding to an emergency traffic call.

**4.12 Tax Administration - Advertisement of 2020 Delinquent Taxes**

David Thrift, Tax Administrator, reported North Carolina General Statute 105-369 requires the Tax Collector to report the amount of unpaid taxes for the current year, 2020, that are liens on real property less bankruptcies and Property Tax Commission (PTC) appeals and set an advertisement date. In that regard, staff requested March 28, 2021 as the date to advertise tax liens. Mr. Thrift stated the amount of delinquent taxes is currently \$12,982,823. He also responded to questions from the Board.

#### **4.13 Tax Administration - Waiver of Occupancy Tax Penalty**

Rodney Harris, Deputy County Manager, reported staff has received a request from a business to waive late penalty fees on payment of occupancy taxes due to an administrative error. Staff and legal counsel have reviewed the request and concur there was an error. North Carolina General Statute 153A-155 permits the board to waive past due penalties. Therefore, staff requests and recommends waiving the penalty.

### **5. Approval of Regular Meeting Agenda**

The Board discussed the placement of the items on the agenda.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Strang and unanimously carried, the Board approved the agenda as follows and scheduled the required public hearing for the February 15, 2021 regular meeting, by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

#### Approval or Correction of Minutes

- Approval or Correction of Minutes

#### Recognitions and Presentations

- County Manager - Procurement Month Proclamation
- DHS - Social Worker Appreciation Month

#### Consent

- Active Living and Parks - Lease for Cox Mill School Park Property to City of Concord
- Active Living and Parks - Sale of Fixed Asset Budget Amendment
- Appointments - Firemen's Relief Fund Trustees
- Appointments - Juvenile Crime Prevention Council
- Appointments and Removals - Early Childhood Task Force Advisory Board
- Appointments and Removals - Industrial Facilities and Pollution Control Financing Authority
- Appointments and Removals - Mental Health Advisory Board
- County Manager - Central Area Plan Inter-local Agreement Modification
- County Manager - Child Care Facility Partnership
- County Manager - Purchase of Property for the Northeast Cabarrus Public Safety Communications Towers
- County Manager - Utility Easements at Roberta Road Middle School
- Planning and Development - 2020-2021 HOME Program Budget Amendment and Project Ordinance
- Property and Liability Internal Service Fund - Move Funds from Property and Liability Insurance Internal Service Fund to the General Fund
- Tax Administration - Advertisement of 2020 Delinquent Taxes
- Tax Administration - Refund and Release Reports - January 2021
- Tax Administration - Waiver of Occupancy Tax Penalty

#### New Business

- Planning and Development - Community Development Programs for 2021-2022 - Public Hearing 6:30 p.m.

#### Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Cabarrus County Tourism Authority FY2020 Year End Financials
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - January 2020 Monthly Summary Report
- Finance - Monthly Financial Update

**6. Adjourn**

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Strang and unanimously carried, the meeting adjourned at 6:11 p.m. by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

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Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met in regular session through a remote virtual meeting as allowed by the Board's Remote Participation Policy, during the Covid-19 state of emergency in Concord, North Carolina at 6:30 p.m. on Monday, February 15, 2021.

Public access to the meeting could be obtained through the following means:

In presence in the Board of Commissioners Chambers  
 Live broadcast at 6:30 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>  
 (704) 920-2023, Pin 1234  
 E-mail: [publiccomment@cabarruscounty.us](mailto:publiccomment@cabarruscounty.us)

Present - Chairman: Stephen M. Morris  
 Vice Chairman: Diane R. Honeycutt  
 Commissioners: F. Blake Kiger  
 Lynn W. Shue  
 Barbara C. Strang

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris provided information on the meeting format and the process for the public to participate in informal public comments and the public hearing.

**(A) APPROVAL OR CORRECTION OF MINUTES**

**UPON MOTION** of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the minutes of January 4, 2021 (Work Session), and January 19, 2021 (Regular Meeting) as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(B) APPROVAL OF THE AGENDA**

Chairman Morris reviewed the following changes to the agenda.

Additions:

New Business

G-2 LME-MCO Realignment Written Request

G-3 Planning and Development - Weatherization Cares Contract and Associated Budget Amendment

Closed Session

K-1 Closed Session - Pending Litigation and Economic Development

Commissioner Kiger **MOVED** to approve the agenda as amended. Commissioner Strang seconded the motion.

Commissioner Shue requested Item F-9 (County Manager - Child Care Facility Partnership) be moved to New Business for discussion.

Commissioner Kiger amended his **MOTION** to include moving Item F-9 to New Business. Commissioner Strang amended her second to the motion.

The **MOTION** was unanimously carried by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(C) RECOGNITIONS AND PRESENTATIONS**

**(C-1) County Manager - Procurement Month Proclamation**

Rodney Harris, Deputy County Manager, commented on staff that processes purchasing and procurement within County departments and read the proclamation aloud.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board adopted the proclamation by the following

vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Proclamation No. 2021-02

PROCUREMENT MONTH 2021 PROCLAMATION

WHEREAS, the public procurement profession plays a significant role in the efficiency and effectiveness of government and business; and

WHEREAS, governmental procurement professionals contribute positively to public agencies and services by improving procurement methods and practices and by utilizing technologies and industry best practices to increase efficiency and improve processes; and

WHEREAS, these procurement professionals dedicate themselves to providing the best value for every taxpayer dollar; they provide high-caliber strategic, logistical and operational support for agencies and they dedicate themselves to expanding their knowledge, skills and abilities for the public good; and

WHEREAS, in addition to the purchase of goods and services, public procurement adds value to the organization by performing such functions as executing, implementing and administering contracts, developing strategic procurement strategies and cultivating working relationships with suppliers and other departments within the organization; and

WHEREAS, public procurement has tremendous influence on the economic conditions in the State of North Carolina, its municipalities and indeed across the United States, with a cumulative purchasing power running into the billions of dollars; and

WHEREAS, the National Institute of Governmental Purchasing (NIGP), has proclaimed the month of March as "Procurement Month" to further expand the awareness of the procurement professional's role to government officials, the general public and businesses;

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby recognize March 2021 as Public Procurement Month for its impact on governmental purchasing in North Carolina.

ADOPTED this 15<sup>th</sup> day of February, 2021.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

**(C-2) DHS - Social Worker Appreciation Month**

Karen Calhoun, Human Services Director, commented on the role of social workers and read the proclamation aloud.

**UPON MOTION** of Commissioner Strang, seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Proclamation No. 2021-03

SOCIAL WORK MONTH 2021 PROCLAMATION  
"SOCIAL WORKERS ARE ESSENTIAL"

WHEREAS, the Social Work Profession for decades has been dedicated to improving human well-being and enhancing the basic needs of all people—especially the most vulnerable among us;

WHEREAS, this year's Social Work Month theme, "Social Workers Are Essential," embodies the heroic contributions of the Social Work profession to our nation, including the work Social Workers have done to heal our nation during these times of pandemic, racial unrest, economic uncertainty and political divisiveness;

WHEREAS, Social Workers have always been present in times of crisis, helping people overcome issues such as death and grief and helping people and

communities recover from natural disasters such as fires, hurricanes and earthquakes;

WHEREAS, Social Workers have helped this nation live up to its values by successfully advocating for equal rights for all people, no matter their race, sexual identity, gender, gender expression, culture or religion;

WHEREAS, the Social Work Profession is one of the fastest growing professions in the United States, with nearly 800,000 people expected to be employed as Social Workers by 2028;

WHEREAS, Social Workers work in all parts of our society to empower people to live to their fullest potential;

WHEREAS, School Social Workers have worked with families and school throughout the pandemic to ensure students reach their full academic and personal potential;

WHEREAS, Social Workers play a crucial role in our nation's health care system and have played a key role in this nation's response to COVID-19 and helping individuals, families and communities cope with the epidemic;

WHEREAS, Social Workers for generations have advocated for positive changes that have made our society a better place to live, including urging policymakers to adopt the minimum wage, improve workplace safety, and enact social safety net programs that help ameliorate hunger, homelessness, and poverty;

WHEREAS, Social Workers are one of the largest groups of mental health care providers in the United States, and work daily to help people—whether in person or remotely—overcome substance use disorders and mental illnesses such as depression and anxiety;

WHEREAS, Social Workers will continue to stand ready to assist our nation in overcoming present and future challenges, including pushing for racial equity, ending gun violence, improving health care and mental health care for all and urging lawmakers to adopt immigration reforms;

NOW THEREFORE, in recognition of the numerous contributions made by America's Social Workers, we, the Cabarrus County Board of Commissioners, proclaim the month of March 2021 as National Social Work Month and call upon all citizens to join the National Association of Social Workers and Cabarrus County in celebration and support of the Social Work Profession.

ADOPTED this 15<sup>th</sup> day of February, 2021.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

**(D) INFORMAL COMMENTS**

Chairman Morris provided information on the meeting format and the process for the public to participate in informal public comments.

Chairman Morris opened the meeting for Informal Public Comments at 6:44 p.m. He asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment.

Ms. Linker stated no written comments were submitted and there was no one on the phone or present in the Board of Commissioners Chambers.

There were no comments, nor anyone present via telephone or in person to address the Board; therefore, Chairman Morris closed that portion of the meeting.

**(E) OLD BUSINESS**

None.

**(F) CONSENT**

**(F-1) Active Living and Parks - Lease for Cox Mill School Park Property to City of Concord**

Concord Parks and Recreation Department acquired a tract of land located between Cox Mill Elementary School and a 34-acre Conservation Easement tract owned by Cabarrus County Soil and Water District.

Concord Parks and Recreation Department has plans to build a park on the land to serve the citizens of the west side of the County. This area was identified in their Masterplan as a priority for recreation amenities.

The Odell Volunteer Athletic Association currently utilizes Cox Mill School Park as their home base. Concord Parks and Recreation has been working with Odell Athletic Association to administer their sport programs and maintain the athletic fields. An agreement between Odell and Concord is currently in progress to solidify this process.

Concord Parks and Recreation has been in contact with Daniel McClellan, Soil and Water District Manager and Kelly Sifford, Cabarrus County Planning Director regarding the Conservation tract and working together to provide educational opportunities, parking, and natural surface trails to access the tract. Mrs. Sifford is in agreement with the plans Concord has currently presented.

Concord Parks and Recreation has been in contact with Tim Lowder, Cabarrus County Schools Executive Director of Operations about this project. There has been discussion about joint use of the current entrance drive as well as parent pick-up/drop off opportunities. Concord will assume maintenance of the School Park property as part of this agreement. Mr. Lowder is in agreement with the plans Concord has currently presented.

Concord planned to have the Annexation request of the park site to Council in November and Planning and Zoning in December.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved leasing the Cox Mill Elementary School Park site to the City of Concord by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-2) Active Living and Parks - Sale of Fixed Asset Budget Amendment**

The Active Living and Parks Department sold used fitness equipment (GovDeals.com) from the Concord Senior Center totaling \$4,225.33.

The department is requesting to use funds to supplement the cost of a replacement stepper machine at the Concord Senior Center.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the required budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

The Active Living and Parks Department sold used fitness equipment (GovDeals) from the Concord Senior Center totaling \$4,225.33. The department is requesting to use funds to supplement the cost of a replacement stepper machine at the Concord Senior Center.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1910-6801	Sale of Fixed Assets	35,000.00	4,225.33		39,225.33
001	9	8145-9330	Tools & Minor Equipment	-	4,225.33		4,225.33

**(F-3) Appointments - Firemen's Relief Fund Trustees**

The Cabarrus County Volunteer Fire Departments have submitted the following individuals for appointments/reappointments as Firemen's Relief Fund Trustees\*:

<u>Volunteer</u>	<u>Department</u>
Chris Whiting	Allen
Raymond N. Blackwelder, Jr.	Cold Water
Artie Craig	Flowes Store
Raheem Cruse	Georgeville
Brian Lee	Harrisburg
Darrell Page	Midland
Randall Ritchie	Mt. Mitchell



Jeff Russell	Mt. Mitchell
Lori Furr	Mt. Pleasant Rural
Richard V. Bergeron, II	North East
Jacob Williams	Odell
Marty Ritchie	Rimer

\*These appointments are exempt from the County Appointment Policy. Recommendations are submitted by each of the respective volunteer fire departments.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board appointed Raheem Cruse (Georgeville), Brian Lee (Harrisburg), Randall Ritchie (Mt. Mitchell), and Marty Ritchie (Rimer); and reappoint Chris Witing (Allen), Raymond N. Blackwelder Jr. (Cold Water), Artie Craig (Flowers Store), Darrell Page (Midland), Lori Furr (Mount Pleasant Rural), Richard Bergeron, II (North East), Jacob Williams (Odell) to the Firemen's Relief Fund Trustees for two-year terms ending January 31, 2023 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board appointed Jeff Russell (Mt. Mitchell) to the Firemen's Relief Fund Trustees for a one-year term ending January 31, 2022 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-4) Appointments - Juvenile Crime Prevention Council**

An application to serve on the Juvenile Crime Prevention Council has been submitted by Baylee Barkley. She is a student at Kannapolis Middle School and is eligible to serve as the Student under 18 for Kannapolis City Schools representative. The Council voted to recommend her for appointment at their January meeting.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board appointed Baylee Barkley to the Juvenile Crime Prevention Council as the Student Under 18/KCS representative to complete an unexpired term ending June 30, 2021 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-5) Appointments and Removals - Early Childhood Task Force Advisory Board**

Early Childhood Task Force Advisory Board member Susan King retired and has resigned from the committee. It is requested to remove her name from the roster.

Rodney Harris is resigning from his position on the committee. He recommended Carla Brown, the new Early Childhood Education Coordinator, be appointed to fill his position.

During the Early Childhood Task Force Advisory Board's virtual meeting on January 12, 2021, members reviewed applications and voted to recommend the following for appointment to the committee: Marcella Beam, Carla Brown, Justina Clemmons, Stephanie Fish, Chris Jarrett, Mande LaCroix, Jessie Napoli, Jennifer Threadgill and Kevin Vinson. Ms. Beam and Ms. Brown do not reside in Cabarrus County, therefore an exception to the residency provision of the Appointment Policy will be needed for them.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board removed Susan King and Rodney Harris from the Early Childhood Task Force Advisory Board roster and thanked them for their service by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board appointed Marcella Beam, Justina Clemmons, Stephanie Fish, Chris Jarrett, Mande LaCroix, Jessie Napoli, Jennifer Threadgill and Kevin Vinson to the Early Childhood Task Force Advisory Board for four-year terms ending February 28, 2025; including an exception to the residency provision of the Appointment Policy for Ms. Beam by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board appointed Carla Brown to the Early Childhood

Task Force Advisory Board to complete an unexpired term ending July 31, 2024; including an exception to the residency provision of the Appointment Policy by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-6) Appointments and Removals - Industrial Facilities and Pollution Control Financing Authority**

The terms for Danny Fesperman and Robert Link on the Industrial Facilities and Pollution Control Financing Authority end February 28, 2021. Mr. Fesperman would like to serve another term. Terms are for six years. An exception to the length of service provision of the Appointment Policy will be needed. Mr. Link is not able to serve another term. It is requested to remove his name from the roster.

An application is on file for Michael Benson. He is recommended to be appointed to fill the position vacated by Mr. Link.

The Authority meets on an as-needed basis and the County Attorney serves as the contact for this Authority.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board reappointed Danny Fesperman to the Industrial Facilities and Pollution Control Financing Authority for a six-year term ending February 28, 2027; including an exception to the length of service provision of the Appointment Policy by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board removed Robert Link from the Industrial Facilities and Pollution Control Financing Authority roster and thanked him for his service by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board appointed Michael Benson to the Industrial Facilities and Pollution Control Financing Authority for a six-year term ending February 28, 2027 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-7) Appointments and Removals - Mental Health Advisory Board**

Several terms of Mental Health Advisory Board members expired December 31st. The following members are recommended to be reappointed to serve another term: Van Shaw, Terry Spry, Amy Jewell, Karen Calhoun, Georgia Lozier and David Wall. Ms. Calhoun and Mr. Wall do not reside in Cabarrus County. An exception to the residency provision of the Appointment Policy will be needed for them.

Additionally, Midland Mayor John Crump is stepping down from his position. Darren Hartsell is recommended to be appointed to fill the Midland Mayor/City Council position on the Advisory Board.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board reappointed Van Shaw, Terry Spry, Amy Jewell, Karen Calhoun, Georgia Lozier and David Wall to the Mental Health Advisory Board for three-year terms ending December 31, 2023; including an exception to the residency provision of the Appointment Policy for Ms. Calhoun and Mr. Wall by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board removed John Crump from the Mental Health Advisory Board roster and thanked him for his service by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board appointed Darren Hartsell to the Mental Health Advisory Board for a three-year term ending December 31, 2023 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-8) County Manager - Central Area Plan Inter-local Agreement Modification**

The City of Concord has received a request for connection to public water service within an area that is restricted by the City/County agreement for the Central Area Plan. An Ad Hoc Modification of that agreement is necessary for this parcel (3519 Katrina Avenue [PIN 5641-70-5535]) to be approved for that service.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the Ad Hoc Modification of the Central Area Land Use Plan Agreement between Cabarrus County and the City of Concord; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-9) County Manager - Child Care Facility Partnership**

Note: This item was moved to New Business as Item G-4.

**(F-10) County Manager - Purchase of Property for the Northeast Cabarrus Public Safety Communications Towers**

The County has budgeted for the purchase of property to construct a northeastern Cabarrus Public Safety Communications Tower. This tower has been proposed to address poor public safety communication service in the eastern and northeastern parts of the County. An approximately 14-acre site has been identified near the intersection of Gold Hill Road East and Short Cut Road for this purpose. A purchase price within the budgeted amount has been negotiated with the property owner. This request is for approval of a contract to purchase that will include a due diligence to complete the site specific planning for this tower.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the purchase contract between Cabarrus County and Tracy and Carol Talley; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-11) County Manager - Utility Easements at Roberta Road Middle School**

The new Roberta Road Middle School is currently under construction Duke Energy is requesting an easement for the power lines serving the school. This is one of many utility easements that will be requested during and after construction. Cabarrus County Schools and County staff have discussed a more streamlined process and are requesting that the Board of Commissioners approve this easement request and in doing so also pre-approve all standard utility easements requests for this middle school. Any request that is not part of the standard utilities or otherwise is unique to this school, will be brought back to the Board of Commissioners for approval.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved all standard utility easements associated with the construction of the Roberta Road Middle School subject to review and revision by the County Attorney and including authorization for the County Manager to sign all necessary documents by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-12) Planning and Development - 2020-2021 HOME Program Budget Amendment and Project Ordinance**

The Board of Commissioners agreed in early 2020 to participate in the HOME program for FY 21. Two public hearings were held on proposed projects. Staff recently received the HOME contract from Concord which requires a budget amendment and project ordinance update in order to expend the funds. Staff also received funds from the payoff of a property that was rehabilitated several years ago. Those funds are required to be reinvested in the program and are shown on a second budget amendment. The required documents are attached.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the budget amendments and associated project ordinance update by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department      Transfer Between Departments/Funds      X Supplemental Request

This budget amendment is to budget revenues and expenditures for the HOME INVESTMENT PARTNERSHIPS PROGRAM - HOME GRANT 2020 - in the Community Development Special Revenue Fund. The program is between the City of Concord, serving as the lead entity of the Cabarrus/Iredell/Rowan HOME Consortium and Cabarrus County. The services to be performed are Single Family New Construction. The County is required to have fifty percent (50%) of its funds obligated by March 1, 2022 and one hundred percent (100%) by October 1, 2022. Funds must be 100% drawn down by July 1, 2024. The County as been designated to receive \$139,429 in project funds and \$8,366 for administrative costs. The County's match is \$34,857 and will be a contribution from the General Fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
410	6	3674-6432	HOME 20 - Consortium Revenues	-	147,795.00	-	147,795.00
410	6	3674-6902	Contribution from General Fund	-	34,857.00	-	34,857.00
410	9	3674-9383	HOME 20 - Subcontractor Construction	-	174,286.00	-	174,286.00
410	9	3674-9605	HOME 20 - Consultant	-	8,366.00	-	8,366.00

Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department      Transfer Between Departments/Funds      X Supplemental Request

This budget amendment is to budget additional revenues and expenditures for HOME GRANT 2020 - in the Community Development Special Revenue Fund. The additional revenue received for a payback from previous HOME loan programs. Per the Home agreement, the County shall retain as program income all repayments to fund additional eligible HOME activities of the County's choosing. This County is using the additional funds to fund HOME 20 activities.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
410	6	3674-6606	HOME 20 - Program Fees	-	10,400.00	-	10,400.00
410	9	3674-9383	HOME 20 - Subcontractor Construction	174,286.00	10,400.00	-	184,686.00

Ordinance No. 2021-02

CABARRUS COUNTY  
COMMUNITY DEVELOPMENT SPECIAL REVENUE  
PROJECT ORDINANCE

BE IT ORDAINED by the Board of Commissioners of the County of County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The projects authorized is for the Grant Projects for the purpose of receiving and disbursing funds as directed by Home Program Grant and the Department of Commerce. The projects are referenced in Section 3.

Section 2. The officers of this unit are hereby directed to proceed within the terms of the Generally Accepted Accounting Principles (GAAP), the grant terms, the rules and regulations of the Department of Commerce and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

CDBG:		
Sub-Contractor		\$ 42,352
Home 2015:		
Sub-Contractor		159,887
Consultants		4,292
Home 2016:		
Sub-Contractor		119,392
Consultants		3,271
Home 2020:		
Sub-Contractor		184,686
Consultants		<u>8,299</u>
Total		<u>\$ 522,179</u>

Section 4. The following budgeted revenues are anticipated to be available to complete these projects.

CDBG:		\$
Program Fees		42,352
Home 2015:		
Home Consortium Revenues		94,684
Program Fees		44,495
Contribution from General Fund		25,000
Home 2016:		
Home Consortium Revenues		97,663

Contribution from General Fund	25,000
Home 2020:	
Home Consortium Revenues	147,728
Program Fees	10,400
Contribution from General Fund	<u>34,857</u>
 Total	 \$ <u>522,179</u>

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project sufficient detailed accounting records to satisfy the terms of any debt financing resolutions and any grant agreements or federal and State regulations. .

Section 6. Funds may be advanced from the General Fund for the purpose or making payments as due. Reimbursement requests should be made to the granter agencies in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this grant project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out the projects.

Section 9. At the completion of each individual project, all unrestricted excess funds are transferred to the General Fund and the Grant Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may either enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 15th day of February, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

By: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(F-13) Property and Liability Internal Service Fund - Move Funds from Property and Liability Insurance Internal Service Fund to the General Fund**

A 2020 Ford Sheriff Interceptor SUV was destroyed in an accident while responding to an emergency traffic call. Funds are available in the Property and Liability Fund to appropriate to replace the vehicle.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the related Budget Amendment to appropriate funds from the Property and Liability Internal Service Fund to the General Fund to replace the Sheriff Vehicle by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department                      X                      Transfer Between Departments/Funds                      Supplemental Request

This budget amendment is to transfer funds from Property and Liability Internal Service Fund to the Sheriff's Department budget to purchase a new vehicle, including equipment and labor. The vehicle will replace a vehicle totaled in a wreck.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
600	9	1919-9641	Insurance Claims	380,230.00	-	42,000.00	338,230.00
600	9	1919-9704	Contribution to General Fund	-	42,000.00	-	42,000.00
001	6	2110-6931	Contribution from Internal Service Fund	-	42,000.00	-	42,000.00
001	9	2110-9863	Motor Vehicles	1,602,671.56	42,000.00	-	1,644,671.56

**(F-14) Tax Administration - Advertisement of 2020 Delinquent Taxes**

North Carolina General Statute 105-369 requires the Tax Collector to report the amount of unpaid taxes for the current year, 2020, that are liens on real property, less bankruptcies and Property Tax Commission (PTC) appeals; and to set the advertisement date.

2020 REAL ESTATE	\$12,982,823.00
Less: Bankruptcies	\$ 85,000.00
PTC Appeals	\$ 0.00
Total (January 31, 2020)	\$12,897,823.00

Requested Date of Advertisement of Tax Liens: March 28, 2021

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the report for the 2020 outstanding tax balances that are a lien on real property and ordered the Tax Collector to advertise these liens in the Independent Tribune on Sunday March 28, 2021 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
 IN ACCORDANCE WITH N.C.G.S. 105-369

State of North Carolina  
 County of Cabarrus

To: M. David Thrift, Tax Administrator of Cabarrus County

You are hereby authorized, empowered, and commanded to advertise tax liens on real property for failure to pay 2020 property taxes. You shall advertise said liens by posting a notice of liens at the county courthouse and by publishing each lien at least one time in a newspaper having general circulation in the taxing unit. Advertisement of liens shall be made on Sunday March 28, 2021.

This order shall be a full and sufficient authority to direct, require, and enable you to advertise said tax liens in accordance with North Carolina General Statute 105-369.

Witness my hand and official seal, this 15th day of February, 2021.

/s/ Stephen M. Morris  
 Stephen M. Morris, Chairman  
 Cabarrus County Board of Commissioners

Attest:

/s/ Lauren Linker  
 Lauren Linker  
 Clerk to the Board of County Commissioners

**(F-15) Tax Administration - Refund and Release Reports - January 2021**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the January 2021 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

**(F-16) Tax Administration - Waiver of Occupancy Tax Penalty**

NCGS 153A-155 provides for the administration of Occupancy Taxes, scheduling those taxes to be due and payable on the 20th day of each month. The statute permits the board to waive past due penalties. Staff have reviewed this waiver request and recommends waiving the penalty.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board waived occupancy tax penalty of \$271.26 owed by Econo Lodge - OYO by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(G) NEW BUSINESS**

**(G-1) Planning and Development - Community Development Programs for 2021-2022 - Public Hearing 6:30 p.m.**

Chairman Morris provided information on the process for the public to participate in the public hearing.

Kelly Sifford, Planning and Development Director, clarified that she is recommending no HOME funds for this year. She stated the HOME contract for the joint project between the County and City of Concord was recently received and a budget amendment and project ordinance was approved in tonight's Consent Agenda to expend those funds. Funds were also received from the payoff of a property that was rehabilitated several years ago. They plan to do more rehabs with those funds. She advised the public hearing is being held to amend the 2020-2021 HOME program plan to allow for at least one home to be rehabilitated with the remaining funds after the construction of the new home.

For the benefit of the public, Chairman Morris read the brief summary of this item:

Cabarrus County Community Development staff is requesting the authorization to continue the Weatherization, Heating and Air Repair and Replacement Program, Housing and Home Improvement, the Duke Energy DE WX program and the Blue Cross Blue Shield Healthy Homes Initiative if Blue Cross extends the program into next fiscal year. Staff is requesting that Cabarrus County not accept HOME program money for the 2021-2022 year. Staff just received the contracts for the program year that started July 1 in late December. Cabarrus County will be partnering with the City of Concord to construct a home in the City of Concord. The County will have enough funding to do at least one housing rehabilitation job and will have additional funds when the home sells for more homes to be rehabilitated. A public hearing will need to be held to amend the 2020-2021 HOME program plan to allow for at least 1 home to be rehabilitated with the remaining funds after the construction of the new home. As a reminder, the home will only be eligible for purchase by qualified applicants through the City of Concord and that process will be handled by the City of Concord.

Chairman Morris opened the public hearing at 6:52 p.m. The public hearing notice was published on February 3 and 7, 2021 in *The Independent Tribune*. The public hearing notice was also posted on the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on February 3, 2021 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Chairman Morris asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment. Ms. Linker stated no written comments were submitted and no one was present in the Board of Commissioners Chambers. There was no one on the phone.

There were no comments, no one in person, nor any comments via the phone on this matter; therefore, Chairman Morris closed the public hearing.

No further action was required of the Board.

Note: There were no comments received during the 24-hour period following the vote.

**(G-2) LME-MCO Realignment Written Request**

Mike Downs, County Manager, reported the Board of Commissioners voted unanimously on October 19, 2020 to begin the process to disengage from Cardinal Innovations Healthcare and realign with Partners Health Management consistent with the applicable statutes and regulations under North Carolina General Statute 122C-155 (a3) and 10ANCAC26C.0701-0703. Mr. Downs stated as part of the realignment process, the Board of Commissioners is requested to adopt a Resolution to direct and empower the County Manager and others to complete all necessary steps to effect the change in accordance with guiding statute and rules in the most expeditious manner possible, including the approval of the final Disengagement Plan, Continuity of Services Plan, Distribution of Real Property Plan, and the Disengagement Financial Liabilities Plan attached to this resolution.

Mr. Downs then read the resolution aloud.

Karen Calhoun, Human Services Director, announced that Rhett Melton, Rachel Porter, Shireen Stone and Selenna Moss from Partners Health Management are in virtual attendance and available to answer questions. Ms. Calhoun stated the process for disengagement and realignment started when the resolution was adopted back in October. As part of that process, we were required to go through a 60-day public comment period, which has been fulfilled. She reported the disengagement plan was posted along with the resolution the Board adopted in October. Ms. Calhoun further reported public comments were received during that time. The public comment time closed in December. She stated we were required to post for an additional 30 days. Five comments were received during that time. We have reached out to those who included contact information and worked with them to answer any questions or address or hear any concerns that they may have with the realignment. In addition to that, and since that time, we have developed a realignment committee that is working in the whole process of disengagement and realignment with continuity of care, which is the primary focus.

A discussion ensued. During discussion, Ms. Calhoun and Mr. Downs responded to questions from the Board.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Strang and unanimously carried, the Board adopted the resolution to direct and empower the County Manager and others to complete all necessary steps to effect the change in accordance with guiding statute and rules in the most expeditious manner possible, including the approval of the final Disengagement Plan, Continuity of Services Plan, Distribution of Real Property Plan and the Disengagement Financial Liabilities Plan attached to this resolution by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Resolution No. 2021-01

Resolution

WHEREAS, North Carolina General Statute §122C-115 (a3) empowers a county to choose its Local Management Entity/Managed Care Organization (LME/MCO) subject to the approval of the Secretary of the North Carolina Department of Health and Human Services; and

WHEREAS, this Board approved a resolution on October 19, 2020 to seek to disengage from Cardinal Innovations Healthcare and to join Partners Health Management, and authorized, directed and empowered the County Manager, County Attorney and others to begin that process; and

WHEREAS, the Board has received and reviewed the posted Disengagement Plan and all comments thereto and provided further public comments in Board meetings over the past four (4) months; and

WHEREAS, the Board has received and reviewed a Continuity of Services Plan recommended by a transition committee made up of key stakeholders headed by the County Manager; and



WHEREAS, the Board has also received and reviewed a recommended Distribution of Real Property Plan reflecting known realty needed to be distributed for this LME/MCO disengagement and realignment; and

WHEREAS, the Board agrees with these three legally required plans as written and attached to this resolution; and

WHEREAS, as delegated by the County Manager, the Partners Health Management's Board of Directors has been requested to formally consider and approve the County's request to realign. It is our understanding they are ready to address approval of this realignment and are scheduled to do so on February 10, 2021;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Cabarrus as follows:

1. Cabarrus County approves disengagement from Cardinal Innovations Healthcare and to join Partners Health Management, effective July 1, 2021, or on such other date mutually agreed upon with the State and Partners.
2. Cabarrus County approves the Disengagement Plan attached to this resolution.
3. Cabarrus County approves the Continuity of Services Plan attached to this resolution.
4. Cabarrus County approves the Distribution of Real Property Plan attached to this resolution.
5. Cabarrus County approves the disengagement financial liabilities report, of which there are none, attached to this resolution.
6. Cabarrus County formally requests Partners' Board of Directors to approve this realignment.
7. The Board of Commissioners directs and empowers the County Manager and others to complete all necessary steps to effect the change in accordance with guiding statute and rules in the most expeditious manner possible.
8. The Board of Commissioners hereby authorizes the County Manager to work with the County Attorney and staff to prepare and issue an appropriate documentation, request to State, effect publications, and such other actions necessary to affect this resolution and this LME/MCO disengagement and realignment.

Adopted this 15<sup>th</sup> day of February, 2021.

/s/ Stephen M. Morris  
 Stephen M. Morris, Chairman  
 Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker  
 Clerk to the Board

CABARRUS COUNTY LME/MCO DISENGAGEMENT PLAN

I. PURPOSE

Cabarrus County is dedicated to improving the quality of life of the residents who have chosen our county as their home. It is in consideration of this strategic goal that your Cabarrus County Board of County Commissioners chose to pursue a relationship with Partners Behavioral Health Management to manage our citizens' behavioral health services funded by federal, state and county dollars, including Medicaid. Partners is a Local Management Entity/Managed Care Organization (LME/MCO), which is a governmental entity that manages the county's mental health, intellectual/developmental disability and substance use services. Currently, our behavioral health services are managed by Cardinal Innovations Healthcare. However, Partners' intentional focus on community interaction and high-engagement with stakeholders, among other attributes, more closely aligns with Cabarrus County's vision and strategic planning. Cabarrus County believes this realignment will better serve the community and its needs.

To prevent disruption of the behavioral health system in our county, this "Cabarrus County LME/MCO Disengagement Plan" has been developed to ensure a smooth and seamless transition for all those involved.

Our primary focus is to carry out this process with transparency, commitment to our community, and the involvement of those who will be

impacted by the change. This plan primarily outlines the process for the County's disengagement from Cardinal. However, it necessarily also refers to the process by which engagement will occur between Cabarrus County, Partners, and all relevant stakeholders. Partners has committed to working collaboratively with Cabarrus County and Cardinal to ensure a smooth transition for all involved. Cabarrus County has every confidence and expectation that Cardinal will also work collaboratively and cooperatively throughout the transition process.

## II. BACKGROUND

North Carolina law permits a county to choose its LME/MCO. On October 19, 2020, your Cabarrus County Board of County Commissioners voted unanimously to disengage from its current LME/MCO, Cardinal Innovations Healthcare, to realign with Partners Behavioral Health Management. The resolution is attached and is also on our website at [www.cabarruscounty.us](http://www.cabarruscounty.us), where other information on this process (including this Disengagement Plan) is or will be posted.

## III. RATIONALE

Cabarrus County is committed to ensuring the best behavioral health system is available to citizens in the community. We believe that transitioning to the model of service management and community engagement operated by Partners will best accomplish that goal. As we have engaged in analysis and review of the Partners model of operations, we have concluded that it is one of intentional community integration at multiple levels within the counties that they serve. Leadership and staff throughout Partners are engaged in relationships within their communities, actively collaborating with stakeholders, providers, consumers and others to meet the challenges faced.

Cabarrus County also supports the Partners way of managing local maintenance of effort contributions. Partners works in collaboration with county government officials and local stakeholders to develop plans to invest those taxpayer-provided funds on mutually developed projects which will have the highest level of benefit to the citizens. They provide a transparent accounting of uses of those funds to county leadership and respond to wishes of the county to target the funding to desired projects.

Cabarrus County further appreciates the Partners approach of inclusion in the provider network development. Cabarrus County has always desired more local services and a choice for county residents and Partners philosophy of not tightly limiting the network allows greater levels of service on both accounts. Cabarrus County also agrees with Partners model of community priorities. As they have focused attention on overarching challenges faced by most all communities around the state, their implementation model is locally driven. Philosophically that style of execution aligns well with the views of Cabarrus County leadership as we see healthcare best solved at the local level and not attempted as a cookie cutter, one size fits all model of delivery. From a commuting pattern and "citizen flow" perspective, Cabarrus County aligns well with Iredell, Stanly and Union Counties and shares much in the way of normal flow of local residents. There is a greater sense of connection to Iredell, Stanly and Union Counties for most local citizens than traveling to Charlotte for goods and services, including healthcare.

Partners has routinely demonstrated a high level of consumer engagement when compared to peer programs in the state. As the state reports on numbers of individuals who access care compared to the population as a whole, Partners consistently is at or near the top, indicating good accessibility of services to residents in the counties served.

Partners is also one of the highest performing programs as evaluated by the state contract external review organization. For the past two years, Partners has been at or near the top in the total score rating the performance by the independent, external review organization which indicates a commitment to excellence that aligns with county goals.

## IV. TIMELINE

Disengagement will be effective as soon as permitted by law and reasonable. While the default effective date of nine-months, Cabarrus County may seek to disengage and realign sooner to minimize any negative impact on Cabarrus County consumers from a slow transition. The official disengagement date will ultimately be determined by the Secretary of North Carolina's Department of Health and Human Services (NCDHHS). To protect

our residents in greatest need, disengagement with Cardinal will occur simultaneously with realignment or "engagement" with Partners. The process will include a minimum of 60 days for the public to review and comment on this Disengagement Plan. Following the comment period and the 30 days of posting such comments, Cabarrus County intends to have ready for submission the Request to Disengage documentation and will look for approval within the 90 days outlined in rule. Further, the county intends to seek a shortening of the overall 9-month requirement outlined in rule for the transition to become effective, as we believe a sooner transition while done plan fully and with engagement from the community, will best serve the county residents and minimize the delay in preventing improved services and systems from reaching their full potential.

#### V. DISENGAGEMENT

This Disengagement Plan serves as a guide for the first step in the process of transitioning from one LME/MCO to the other. While this plan should not be considered all-inclusive, we have made every effort to identify the areas on which we need to focus and the necessary steps to ensuring that the needs of our residents are met. Both Cabarrus County and Partners are dedicated to carrying out this plan, as outlined in the following focus areas:

##### a. Transition Planning

To ensure active and robust community involvement in this transition and to facilitate input and feedback from subject matter experts, the Cabarrus County Manager will form an LME/MCO Realignment Committee consisting of key County officials and agencies, Partners, and other appropriate stakeholders. This will include the following, or their representatives, plus others as appointed by the County Manager:

- i. County Manager (Chair)
- ii. County DHS Director
- iii. County Public Health Director
- iv. Community Health Council Director
- v. United Way Director
- vi. Local MH Provider Director
- vii. District Attorney
- viii. Sheriff
- ix. County Finance Director
- x. Cabarrus Regional Health System Representative
- xi. One or more Partners executives and directors

This Committee will meet as needed to share information; to schedule listening and education meetings with key stakeholders (providers, consumers, advocates); to consult subject matter experts; and to assist the County and Partners in whatever tasks are needed to ensure a smooth disengagement and transition.

The County and Partners envision the transition plan to include "5 Ps": People, Providers, Projects, Property and Payments. As county leadership and Partners leadership work alongside those on the LME/MCO Realignment committee, the engagement plan that emerges will be discussed during ongoing meetings with the community and ensure that those "5 P's" provide for a smooth transition for consumers, providers and community stakeholders. Though such plan is not a required element of the disengagement plan that goes to the Secretary for approval as noted above and is not a document that other counties that have transitioned have published widely, Cabarrus County and Partners share a commitment to transparency and intend to be very inclusive in the development and implementation of this plan.

##### b. Continuity of Services Plan

Cabarrus County recognizes the importance of ensuring services for its community are uninterrupted and are provided with high quality, timeliness and a focus on community involvement. Therefore, a separate written Continuity of Services Plan is being developed and published shortly after this Disengagement Plan. Partners has committed to ensure all current providers contracted and in good standing with Cardinal and serving our County will be contracted with Partners as well, if not already. Likewise, Partners intends to honor consumer service authorizations, annual plans and other documentation and decisions essential to ensure a smooth transition.

##### c. Notification of Stakeholders

Cabarrus County and Partners will collaborate to notify all stakeholders impacted by this transition. Additionally, a concentrated effort will be

made to solicit comments, feedback and suggestions from consumers, advocates, self-advocates, providers, State and Local Consumer and Family Advisory Committees (CFACs), and all other interested parties. We will use our usual Cabarrus County established communication methods, primarily our website, plus likely more, such as mailings, stakeholder meetings, press releases, and social media messaging. All input is welcome and encouraged.

d. Community Initiatives

Cabarrus County has ensured that Partners is committed to becoming ingrained in our community and supporting our current community initiatives involving behavioral health, as it has in its other counties. A list of all current, planned and proposed projects/initiatives will be compiled and agreed upon prior to the transition effective date.

e. Distribution of Real Property Plan

In accordance with State law, a written Distribution of Real Property Plan must be developed during a LME/MCO realignment process. This disengagement involves no real property (land, buildings, etc.) to be distributed, so a Plan stating as much will be posted with or shortly after this Disengagement Plan.

f. Financial Liabilities

Cabarrus County affirms that, to its knowledge, it has no outstanding financial liabilities to Cardinal, nor will the County have any within 30 calendar days of the request to disengage. Should Cardinal reasonably disagree, the County will work amicably and promptly with Cardinal to resolve equitably and if unable to do so, defer the matter to the NCDHHS Secretary for resolution. Partners has agreed to work with the County to ensure its financial liabilities under maintenance of efforts requirements are not increased by realigning with Partners.

VI. NEXT STEPS/PUBLIC COMMENT

The law requires Cabarrus County to seek public comment on this Disengagement Plan. For 60 days from the posting of this Disengagement Plan on our website at [www.cabarruscounty.us/mentalhealth.realign](http://www.cabarruscounty.us/mentalhealth.realign), public comment is welcome and encouraged by email to [mentalhealth.realign@cabarruscounty.us](mailto:mentalhealth.realign@cabarruscounty.us) or by mail addressed to:

Cabarrus County Manager  
ATTN: LME/MCO Realignment  
65 Church St. South  
Concord NC 28025

Following this public comment period, the County will post all responses for an additional 30 days. Cabarrus County will take into consideration feedback received, will review all written plans, and submit a written request to disengage to the Secretary of NCDHHS for approval (details of which are outlined in the NC Administrative Code referenced below).

In keeping with our dedication to transparency, both Cabarrus County and Partners commit to keeping the public informed during this process, including public meetings, information and listening sessions with key stakeholders and groups, and more.

VII. AUTHORITY

This Disengagement Plan has been developed in accordance with current state laws and regulations governing a county's disengagement with an LME/MCO. Specifically, the following were used to create the plan and ensure compliance:

- North Carolina General Statute 122C-115 (a3)
- North Carolina Administrative Code 10A NCAC26C.0701-.0703

CABARRUS COUNTY LME-MCO CONTINUITY OF SERVICES PLAN

I. PURPOSE

Cabarrus County recognizes the importance of ensuring that behavioral health services for its community are uninterrupted and provided with high quality, timeliness and a focus on community involvement. Partners Health Management has committed to ensure all current providers contracted and in good standing with Cardinal Innovations Healthcare and serving our County will be contracted with Partners as well, if not already. Likewise, Partners intends to honor consumer service authorizations, annual plans and other documentation and decisions essential to ensure a smooth transition.

## II. SCOPE

Throughout the due diligence process including the public comment period, the County has been focused on listening to those who are served by the system to ensure their comments are considered in the development of the required Continuity of Services Plan. The plan outlines and frames how services will be managed when transitioning from Cardinal Innovations to Partners. It is recognized that the process must allow flexibility to respond to changes in the process as the collaborative work moves forward. In addition, the County has factored in the transition of Medicaid to a managed care system using standard and tailored plans. This important aspect is part of our transition planning and is included in our timeline of disengagement and realignment to ensure no adverse impact or disruption in services will occur during our realignment with Partners.

## III. SERVICE ARRAY

Partners and Cardinal are both Local Management Entities-Managed Care Organizations (LME-MCOs). All seven (7) LME-MCOs in the state must offer a basic array of services that are substantially comparable, even if named or branded differently but are not identical. For example, Partners has some "in lieu of" services and federal grants that allow for special services and programs. Cardinal has special services as well. Partners will work with Cabarrus County to ensure a full complement of services are available to meet the needs of citizens in the County. Through the due diligence process, we learned of a few different services between the two LME-MCO's. Where Cardinal offers a service that Partners does not, we will work with Partners to add that service, if all agree it is appropriate to do so. If not, we will ensure Partners' service array has like or comparable services to meet the needs of Cabarrus County citizens. In instances where Partners has services and programs that Cardinal does not offer to Cabarrus residents, we will explore with Partners and the consumers, providers and stakeholders in the community the practicality of adding those services to the community array.

## IV. SERVICE AUTHORIZATIONS

The County has received assurance from Partners that they will honor and bring forward all open services authorizations for Cabarrus County citizens from Cardinal. The County will look to Cardinal to provide that information in a timely and suitable format to ease that transition and to ensure no delays in services to existing recipients of care. Cabarrus County needs the assurance of DHHS that they will assist, as needed, in ensuring that exchange of information.

## V. PROVIDER NETWORK

Through the process of due diligence, the County learned that there is some overlap or crosswalk in the provider networks between Cardinal and Partners. Yet, there are some differences as well. As we do not have the volume numbers of Cabarrus County clients served by Cardinal providers, it is unknown if those that are not shared serve a high volume of citizens or not. Regardless, Partners has agreed to bring into their network to continue to serve the County any provider who is in good standing with the N.C. Division of Health Benefits and meets all the minimum state imposed rules and requirements. Further, there will be an expedited credentialing process to assist providers not currently contracted with Partners to enter the Partners network in the least intrusive way possible while still meeting the State and other minimum requirements. Lastly, there are providers in the Partners network who currently do not serve consumers in Cabarrus County who have expressed an interest and desire to do so. The Realignment Committee will provide guidance on this subject in their work during the transitional phase to help facilitate additional providers opening access within the County to further provide choice and service capacity. As the County continues to move forward, the work of the Realignment Committee does as well. The Committee, composed of a cross section of community leaders overseen by the County Manager, continues to develop the broader transition plan focused on the impact on "people", "providers" and "projects". As part of that work, the Committee will have direct community leadership expectations to ensure the Continuity of Services Plan is executed in such a way that minimizes the disruption to current consumers and providers. The group will also be responsible for coordinating communication sessions with key audiences (consumers, providers, and stakeholders) to ensure the period from Secretarial approval to implementation is filled with many and varied exchanges of information with all groups.

## VI. REALIGNMENT COMMITTEE

A Realignment Committee has been established and is conducting meetings to create a means for active and robust community and stakeholder engagement in assisting the County in its transition planning and monitoring efforts for the LME-MCO realignment; to facilitate input and feedback from subject matter experts; and to assist in this transition and helping ensure it is as seamless as possible. The Committee membership includes the following members:

- County Manager
- County Commissioner
- Health Director
- United Way Director
- Sheriff
- Hospital CEO or designee
- MH/SU provider serving Cabarrus County
- DHS Director
- Community Health Board Member
- District Attorney
- County Finance Director
- Partners Representatives
- IDD Provider serving Cabarrus

Additional members from Cardinal and the local Consumers and Family Advisory Committee (CFAC) to be added once authorized to realign to continue to develop our Continuity of Services plan and our County LME-MCO Joint Transition plan.

CABARRUS COUNTY  
DISENGAGEMENT PLAN FROM CARDINAL INNOVATIONS HEALTHCARE SOLUTIONS  
PLAN FOR DISTRIBUTION FOR REAL PROPERTY

In accordance with State law, a written Distribution of Real Property Plan must be developed during a LME-MCO realignment process. This disengagement involves real property (land, buildings, etc.) to be distributed and the parties will resolve realty distribution, if any, upon approval to disengage.

Cabarrus County and Cardinal Innovations Healthcare Solutions own no real property together and have no direct interests in the other's real property. Cardinal owns five (5) pieces of real estate in Cabarrus County under the name PBH, of which one is a Class A office building that they formerly used as their headquarters before they moved that to Charlotte. This Class A office building has a tax value of \$16,617,710, with no liens against it. It is located on Milestone Drive. The other four (4) pieces appear to be undeveloped commercial lots between the Class A building and Kannapolis Parkway, as if in a campus arrangement. Each of those lots has a tax value of at least \$312,000, with no liens.

Other than its monthly allotments to Cardinal, Cabarrus County has made no payments to Cardinal with reference to any real estate. The Class A building is apparently being used on a reduced basis by Cardinal. Representatives of Cardinal have spoken with Cabarrus County management about a sale of that building to the County, but the County has no pressing need for the building. It might be interested in purchasing it and the four (4) lots for the right price. Although the County does not have a direct recorded lien on Cardinal's real estate in Cabarrus County, the fact that the property approaches \$20 million in value, with no deeds of trust or evidence of financing against it, would indicate that Cardinal used funds from each of the counties in their catchment area to pay for this real estate, including the funds Cardinal received from Cabarrus County. The County would claim an equitable lien on this real property to the extent its funds were used to purchase and improve the property, which lien amount can be determined after disengagement. However, the property owned by Cardinal within Cabarrus County has no impact on realignment efforts.

CABARRUS COUNTY  
FINANCIAL LIABILITIES PLAN

Cabarrus County affirms that, to its knowledge, it has no outstanding financial liabilities to Cardinal Innovations Healthcare, nor will the County have any within 30 calendar days of the request to disengage. Should Cardinal reasonably disagree, the County will work amicably and promptly with Cardinal to resolve equitably and if unable to do so, defer the matter to the NCDHHS Secretary for resolution. Partners Health Management has agreed to work with the County to ensure its financial liabilities under maintenance of efforts requirements are not increased by realigning with Partners.

**(G-3) Planning and Development - Weatherization Cares Contract and Associated Budget Amendment**

Kelly Sifford, Planning and Development Director, reported Cabarrus County received an additional \$19,500 in Heating and Air Repair and Replacement (HARRP) funding and \$3,559 in Low Income Home Energy Assistance Program (LIHEAP) for a total of \$23,059 through the state Weatherization Program. The additional LIHEAP funds are to be used for COVID expenses and the HARRP funds for additional units.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board accepted the grant award and adopted the associated budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(G-4) County Manager - Child Care Facility Partnership**

Chairman Morris stated this item was moved from the Consent Agenda (Item F-9) to New Business for discussion and is a request to authorize the County Manager to enter into an agreement with Marizetta Kerry to provide initial startup funding and ongoing tuition assistance for County employees and a day care center.

The proposal for the Child Care Facility Partnership is as follows:

In early 2020, All Saints Episcopal Church (ASEC) approached County staff about available space for child care at their facility. Since that time representatives from ASEC and the County, along with Rowan Cabarrus Community College (RCCC) and Marizetta Kerry have met to discuss a potential collaboration. The proposed facility would serve 79 children with 40 spots reserved for children of County employees.

The general framework is as follows:

1. ASEC would lease the space to Marizetta Kerry;
2. Marizetta Kerry would staff and operate a Five Star Center on the site;
3. RCCC would provide hands-on experience to students at the facility; and
4. The County would assist with initial startup costs and provide tuition assistance (50/50 cost share) to County employees who enroll their children at the facility.

A discussion ensued.

During discuss, Commissioner Shue expressed concerns with approving a child care facility partnership at All Saints Episcopal Church at this time due to COVID-19, the current unemployment rate, available openings at existing child care facilities, etc. He suggested the Board delay this matter until the March work session.

Commissioner Strang asked Commissioner Shue if the facility director he spoke to anticipates they will be back at their maximum capacity when the current situation with Covid is past. She also asked what the rate would be at those facilities for County employees.

Commissioner Shue responded the child care facility director did tell him that he expects their situation to improve when students return to the classroom. He also stated the facility director said he would offer a county-wide discount to County employees.

Discussion continued.

Rodney Harris, Deputy County Manager, advised that although there are child care facilities that have open slots today, our concern is six months from now as capacity goes back down. He stated this opportunity allows us to add seats for the County as a whole. In addition, location is everything. He stated proximity to work is important and the ASEC facility is located between the Governmental Center and the Department of Human Services building, and is a convenient location for County employees to drop off and pick up their children. He clarified that this agreement will only pay for children actually enrolled. Mr. Harris explained that in consideration of delaying the item, there are some considerations that have to be considered sooner rather than later. ASEC has to install a fence and playground to meet the State requirements. If this item is delayed, the center would have to open later than April.

Commissioner Kiger expressed support for the facility and partnership.

Chairman Morris advised he was informed that by the time we commit to this project, the playground equipment would be approximately 8 weeks out and a delay would push it to June or July.

Vice Chairman Honeycutt **MOVED** to authorize the County Manager to enter into an agreement with Marizetta Kerry to provide initial startup funding and ongoing tuition assistance for County employees. Commissioner Kiger seconded the motion.

The **MOTION** carried by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Strang. Nays: Commissioner Shue. Absent: None.

Commissioner Kiger **MOVED** to release \$675,581.75 from contingency to be used for one-time startup costs and ongoing tuition assistance for County employees. Vice Chairman Honeycutt seconded the motion.

Following a brief discussion, the **MOTION** carried by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Strang. Nays: Commissioner Shue. Absent: None.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

Transfer contingency funds for Marizetta Kerry MOU to provide initial startup costs and child care tuition assistance for County employees							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	00191910-9660	Contingency	1,527,031.75		675,581.75	851,450.00
001	9	00191210-9570	Service Contracts		223,000.00		223,000.00
001	9	00191210-963701	Child Care Tuition Assistance		452,581.75		675,581.75

**(H) REPORTS**

**(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

Vice Chairman Honeycutt announced there are some activities and classes available at the Senior Center. There is limited capacity and pre-registration is required.

Commissioner Strang announced the Youth Commission is still working on their Mental Health Monday initiative. The Youth Commission is actively seeking new members for vacancies and for the next school year.

**(H-2) Board of Commissioners - Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 2 Expired Terms
- Adult Care Home Community Advisory Committee - 7 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Human Services Advisory Board - 1 Vacant Position
- Juvenile Crime Prevention Council - 2 Vacant Positions
- Library Board of Trustees - 1 Term Expiring Soon
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Transportation Advisory Board - 3 Vacant Positions
- Youth Commission - 5 Vacant Positions

Chairman Morris urged citizens to consider participating on a Board or Committee.

**(H-3) Cabarrus County Tourism Authority FY2020 Year End Financials**

The Board received the Cabarrus County Tourism Authority's FY20 Year End Financials for informational purposes as part of the Agenda. No action was required of the Board.

**(H-4) County Manager - Monthly Building Activity Reports**



The Board received the Cabarrus County Construction Standards Dodge Report for January 2021 and the Cabarrus County Commercial Building Plan Review Summary for January 2021 for informational purposes. No action was required of the Board.

**(H-5) County Manager - Monthly New Development Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(H-6) Economic Development Corporation - January 2021 Monthly Summary Report**

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of January 2021 for informational purposes. No action was required of the Board.

**(H-7) Finance - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(I) GENERAL COMMENTS BY BOARD MEMBERS**

Commissioner Shue announced the Board Retreat is scheduled for February 26 and 27, 2021 and will be held virtually.

Vice Chairman Honeycutt thanked the volunteers at the vaccine clinic.

Chairman Morris commented on receiving his second dose of the vaccine, which was filmed and will be shown on channel 22. He commended the volunteers and sponsors providing lunch for them.

**(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

None.

**(K) CLOSED SESSION**

**(K-1) Closed Session - Pending Litigation and Economic Development**

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4) by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(L) ADJOURN**

**UPON MOTION** of Commissioner Strang, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 9:11 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

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Lauren Linker, Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

DHS - Child Abuse Prevention Month Proclamation

**BRIEF SUMMARY:**

April is nationally proclaimed child abuse prevention month. The Department of Social Services, in conjunction with North Carolina Prevent Child Abuse, is working to bring awareness to the growing problems of child abuse and neglect. The Department requests that the Board of Commissioners support and adopt the proclamation to help bring awareness to this issue.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Karen Calhoun, Human Services Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

▣ Proclamation



## **CHILD ABUSE PREVENTION MONTH**

### **A PROCLAMATION**

**WHEREAS**, children are vital to our state's future success, prosperity and quality of life as well as being our most vulnerable assets; and

**WHEREAS**, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development; and

**WHEREAS**, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community; and

**WHEREAS**, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential; and

**WHEREAS**, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cabarrus County Board of Commissioners does hereby proclaim April 2021 as

### **CHILD ABUSE PREVENTION MONTH**

and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Adopted this 15<sup>th</sup> day of March, 2021.

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Proclamation - National County Government Month April 2021

**BRIEF SUMMARY:**

The National County Government Month (NCGM), held each April, is an annual celebration of county government. NCGM is an excellent opportunity for counties to highlight effective county programs and raise public awareness and understanding about the various services provided to the community. NCGM's 2021 theme is "Counties Matter", and focuses how the county achieves healthy, safe and vibrant communities.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

▣ Proclamation



## PROCLAMATION

### NATIONAL COUNTY GOVERNMENT MONTH APRIL 2021 "Counties Matter"

- WHEREAS,** the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe and vibrant communities; and
- WHEREAS,** counties provide health services, administer justice, keep communities safe, foster economic opportunities and much more; and
- WHEREAS,** Cabarrus County and all counties take pride in our responsibility to protect and enhance the health, welfare and safety of our residents in efficient and cost-effective ways; and
- WHEREAS,** under National Association of Counties President Gary Moore's leadership, NACo is demonstrating how "Counties Matter," especially supporting residents and businesses during the coronavirus pandemic; and
- WHEREAS,** each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 2021 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

**ADOPTED** this 15<sup>th</sup> day of March, 2021.

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

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Lauren Linker, Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Proclamation - National Donate Life Month April 2021

**BRIEF SUMMARY:**

The following proclamation declares April as "National Donate Life Month" and urges county residents to give serious thought to the importance of eye, organ and tissue donation, and to join the north Carolina Donor Registry.

The "Donate Life America" flag will be flown at the Governmental Center during the month of April to raise awareness of this important initiative.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Proclamation



**PROCLAMATION  
NATIONAL DONATE LIFE MONTH 2021**

- WHEREAS,** more than 108,155 men, women and children in the United States currently need life-saving organ transplants and more than 3,436 of those people are North Carolinians; and
- WHEREAS,** an average of 20 people awaiting transplants die each day because there is a severe shortage of donated organs; and
- WHEREAS,** every 10 minutes, another name is added to the national transplant waiting list; and
- WHEREAS,** providing facts about donation and dispelling misinformation and myths are key to increasing the number of people who sign up as donors; and
- WHEREAS,** the North Carolina Division of Motor Vehicles (NC DMV) plays a critical role with over five million North Carolinians in the state's donor registry having registered when receiving a driver's license or state ID card; and
- WHEREAS,** one organ donor can save the lives of up to eight people and improve many more lives through tissue and cornea donation; and
- WHEREAS,** North Carolinians are encouraged to get the facts about donation, discuss their wishes with their family and sign up as donors via the NC DMV or online at [www.donatelifenc.org/register](http://www.donatelifenc.org/register); and
- WHEREAS,** Residents of Cabarrus County have been touched by donation as recipients of life-saving transplants and as members of donor families who have literally given others a second chance at life; and

**NOW, BE IT PROCLAIMED,** that we, the members of the Cabarrus Board of County Commissioners do hereby proclaim the month of April 2021 to be

**NATIONAL DONATE LIFE MONTH**

In Cabarrus County and urge our residents to give serious thought to the importance of eye, organ and tissue donation and to consider joining the North Carolina Donor Registry and further, to notify their family members that they have done so.

Adopted this 15<sup>th</sup> day of March 2021.

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Proclamation - Week of the Young Child

**BRIEF SUMMARY:**

The following proclamation proclaims April 10-16, 2021 as Week of the Young Child in Cabarrus County and encourages all citizens to work hard to support and invest in early childhood in Cabarrus County.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Carla Brown, Early Childhood Education Coordinator

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Proclamation



**PROCLAMATION  
WEEK OF THE YOUNG CHILD**

**WHEREAS**, the Early Childhood Foundation of Cabarrus County along with the Cabarrus Partnership for Children, in conjunction with the North Carolina Association for the Education of Young Children (NCAEYC) and National Association for the Education of Young Children (NAEYC), are celebrating the Week of the Young Child™ April 10-16, 2021, and the Month of the Young Child throughout April; and

**WHEREAS**, these organizations are working to promote and inspire high quality early childhood experiences for our state's youngest citizens, that can provide a foundation of learning and success for children in Cabarrus County; and

**WHEREAS**, teachers and others who work with or on behalf of young children birth through age eight, who make a difference in the lives of young children in Cabarrus County deserve thanks and recognition; and

**WHEREAS**, public policies that support early learning for all young children are crucial to young children's futures and to the prosperity of our society.

**NOW, BE IT PROCLAIMED**, that the Cabarrus Board of County Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 10-16, 2021 as

**WEEK OF THE YOUNG CHILD™**

In Cabarrus County and encourage all citizens to work to support and invest in early childhood in Cabarrus County.

Adopted this 15<sup>th</sup> day of March 2021.

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Appointments - Agricultural Advisory Board

**BRIEF SUMMARY:**

The terms of Agricultural Advisory Board members Tommy Porter and Leslie Cook ended January 31, 2021. Both are willing to serve another term. Both have served on this Board since 2012. An exception to the length of service provision of the Appointment Policy will be needed for them.

**REQUESTED ACTION:**

Motion to reappoint Tommy Porter and Leslie Cook to the Agricultural Advisory Board for three-year terms ending January 31, 2024; including an exception to the length of service provision of the Appointment Policy for Mr. Porter and Ms. Cook.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Robert Furr, County Extension Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▢ Appointment Renewal Letter
- ▢ Roster
- ▢ Applications on File



North Carolina Cooperative Extension  
Cabarrus County Center

<http://cabarrus.ces.ncsu.edu>

715 Cabarrus Avenue West  
Concord, NC 28027  
P: 704.920.3310  
F: 704.920.3323

February 1, 2021

TO: Cabarrus County Board of Commissioners

A handwritten signature in black ink, appearing to read "Robert B. Furr", written over a horizontal line.

FROM: Robert B. Furr  
County Extension Director

SUBJECT: Ag Advisory Board Term Renewals

I am recommending term renewals for Tommy Porter and Leslie Cook on the Agricultural Advisory County through January 31, 2024.

Both members have terms that ended January 31, 2021.

I have personally spoken with these members and have received verbal commitment to renew their terms.

AGRICULTURAL ADVISORY BOARD

7-Members  
3-year terms  
(Initial Terms Staggered)

Louis Suther 6200 Gold Hill Road Concord, NC 28025	APPOINTMENT: 01/23/06 REAPPOINTMENT: 03/24/08 REAPPOINTMENT: 03/21/11 REAPPOINTMENT: 04/21/14* REAPPOINTMENT: 02/20/17* REAPPOINTMENT: 05/18/20* TERM EXPIRING: 01/31/23
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Thomas E. Porter, Jr. 4455 Mt. Pleasant Road, S Concord, NC 28025	APPOINTMENT: 03/19/12 REAPPOINTMENT: 01/20/15 REAPPOINTMENT: 03/19/18* TERM EXPIRING: 01/31/21
---	---

Leslie Cook 1495 Old Salisbury Concord Road Concord, NC 28025	APPOINTMENT: 03/19/12 REAPPOINTMENT: 01/20/15 REAPPOINTMENT: 03/19/18* TERM EXPIRING: 01/31/21
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Thomas E. Barbee 1000 Shelton Road Concord, NC 28027	APPOINTMENT: 02/15/10 REAPPOINTMENT: 01/22/13 REAPPOINTMENT: 03/21/16* REAPPOINTMENT: 03/18/19* TERM EXPIRING: 01/31/22
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Eddie S. Moose 101 Little Bear Creek Road Mt. Pleasant, NC 28124	APPOINTMENT: 02/15/10 REAPPOINTMENT: 01/22/13 REAPPOINTMENT: 03/21/16* REAPPOINTMENT: 03/18/19* TERM EXPIRING: 01/31/22
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Wendy Austin-Sellers 3600 Wendy Lane Concord, NC 28027	APPOINTMENT: 04/21/14 REAPPOINTMENT: 02/20/17 REAPPOINTMENT: 05/18/20* TERM EXPIRING: 01/31/23
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Bob Blackwelder 1865 Walker Road Mt. Pleasant, NC 28124	APPOINTMENT: 03/21/11 REAPPOINTMENT: 04/21/14 REAPPOINTMENT: 02/20/17* REAPPOINTMENT: 05/18/20* TERM EXPIRING: 01/31/23
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\*Exception to the "length of service" provision of the Appointment Policy was granted.

Note: The Agricultural Advisory Board meets at 10:00 a.m. on the 4<sup>th</sup> Thursday of each month at the Cooperative Extension office.



Agricultural Advisory Board  
Applications on File  
February 3, 2021

Leslie Cook*	Current Member	1495 Old Salisbury Concord Road	Concord, NC 28025
William Garrity		29 Cabarrus Avenue E	Concord, NC 28025
Lee Goodman		722 Orphanage Road	Concord, NC 28027
Tommy Porter*	Current Member	4455 Mt. Pleasant Road S	Concord, NC 28025
Leah Sikes		1405 Geneva Drive	Concord, NC 28025
Willie Sturgis		157 Golding Drive	Concord, NC 28027

\*An exception to the length of service provision of the Appointment Policy is needed.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Appointments - Library Board of Trustees

**BRIEF SUMMARY:**

Geraldine Depken's term on the Library Board of Trustees expired in February 2021. She serves as a Kannapolis representative, has expressed a desire to serve another term and is eligible to serve a second, consecutive term.

**REQUESTED ACTION:**

Motion to reappoint Geraldine Depken to the Library Board of Trustees as a Kannapolis representative for a three-year term ending February 28, 2024.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Emery Ortiz, Library Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Roster
- ▣ Applications on File

LIBRARY BOARD OF TRUSTEES

7 Members - Appointed by County Commissioners  
3-Year Terms

<u>APPOINTEE</u>	<u>AREA REPRESENTED</u>	<u>DATE OF APPOINTMENT</u>
Michael Cook <i>Appointment by City of Concord per Agreement</i>	Concord	APPOINTMENT: 07/01/16 REAPPOINTMENT: 06/13/19 TERM EXPIRING: 06/30/22
Pamela Emmons 1165 Ben Black Road Midland, NC 28107	Midland (Southern Cab. Co.)	APPOINTMENT: 03/23/20 (unexpired term) TERM EXPIRING: 07/31/22
Rachel Porter 542 Elizabeth Lee Drive NW Concord, NC 28027 <i>(Subject to Concurrence by Concord City Council)</i>	Concord	APPOINTMENT: 08/17/20 TERM EXPIRING: 08/31/23
Geraldine Depken 2353 Wednesbury Court Kannapolis, NC 28083	Kannapolis	APPOINTMENT: 02/19/18 TERM EXPIRING: 02/18/21
Ian Freeze 5813 Stratford Court Harrisburg, NC 28075 <i>(Appointed by the Town of Harrisburg Pursuant to Library Agreement Between the Town and the County)</i>	Harrisburg	APPOINTMENT: 08/10/20 TERM EXPIRING: 08/31/23
Diane Browder-Boswell 1529 Cripple Creek Road Kannapolis, NC 28081	Kannapolis	APPOINTMENT: 10/15/18 TERM EXPIRING: 10/31/21
Rick Burleyson 8440 East Franklin Street Mount Pleasant, NC 28124	Mount Pleasant	APPOINTMENT: 09/17/18 TERM EXPIRING: 09/30/21

G.S. 153A-266

**Library Board of Trustees  
Applications on File  
February 18, 2021**

Erin Allen	3419 Brickwood Circle	Midland, NC 28107
Erik Byker	7779 Windsor Forest Place	Harrisburg, NC 28075
Katharine Cannon	16027 Strawberry Court	Midland, NC 28107
Geraldine Depken	2353 Wednesbury Court	Kannapolis, NC 28083
Brooke Gibbs	12000 Bethel Church Road	Midland, NC 28107
Juliane Hofmann	4321 Britley Lane	Harrisburg, NC 28075
Christine Plough	2572 Brackley Place NW	Concord, NC 28027
Leah Sikes	1405 Geneva Drive	Concord, NC 28025

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Appointments and Removals - Mental Health Advisory Board

### **BRIEF SUMMARY:**

The terms of service on the Mental Health Advisory Board for Christy Wilhelm, Steve Sciascia, Melissa Marshburn, and Tri Tang ended December 31, 2020. All are willing to serve another term. Ms. Marshburn and Mr. Tang do not reside in Cabarrus County. An exception to the residency provision of the Appointment Policy will be needed for them.

Additionally, it is requested to appoint Public Health Director Dr. Bonnie Coyle to the Mental Health Advisory Board as the Cabarrus Health Alliance representative, replacing Erin Shoe.

### **REQUESTED ACTION:**

Motion to reappoint Christy Wilhelm, Steve Sciascia, Melissa Marshburn, and Tri Tang to the Mental Health Advisory Board for three-year terms ending December 31, 2023; including an exception to the residency provision of the Appointment Policy for Ms. Marshburn and Mr. Tang.

Motion to remove Erin Shoe from the Mental Health Advisory Board roster and thank her for her service.

Motion to appoint Dr. Bonnie Coyle to the Mental Health Advisory Board to complete an unexpired term ending December 31, 2021 as the Cabarrus Health Alliance representative.

### **EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

Jodi Ramirez, Law Enforcement Liaison/Project Administration

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Roster
- ▣ Applications on File

MENTAL HEALTH ADVISORY BOARD

26-Member Board

<u>PRIMARY MEMBER</u>	<u>SECONDARY</u>	<u>REPRESENTING</u>	<u>TERM OF APPOINTMENT</u>	
Ashlie Shanley 77 Union Street S Concord, NC 28025	Beth Street	District Attorney's Office	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/31/21
Christy Wilhelm P.O. Box 70 Concord, NC 28026	Steve Grossman	Local Judge	APPOINTMENT: TERM EXPIRING:	12/17/18 12/31/20
H. Jay White, Sr. 5601 Meadow Bluff Ct. Concord, NC 28027		Local Attorney	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	08/21/17 01/21/20 12/31/21
Mitzi Quinn 2550 Walker Road Mt. Pleasant, NC 28124	Alice Lawson	NC DPS - Adult Probation & Department of Juvenile Justice	APPOINTMENT: (unexpired) REAPPOINTMENT: TERM EXPIRING:	06/19/17  01/21/20 12/31/21
Van Shaw P.O. Box 707 Concord, NC 28026	Laura Heggins	Cabarrus County Sheriff's Office	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	12/17/18 02/15/21 12/31/23
Gary Gacek 41 Cabarrus Avenue W Concord, NC 28025	Keith Eury	Concord Police Department	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 02/17/20 12/31/21
Terry Spry 401 Laureate Way Kannapolis, NC 28081	Daniel Wallace	Kannapolis Police Department	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	12/17/18 02/15/21 12/31/23
Barbara Strang PO Box 707 Concord, NC 28026		County Commissioner	APPOINTMENT: TERM EXPIRING:	12/21/20 12/31/21
William Dusch P.O. Box 308 Concord, NC 28026	Lloyd Payne	Mayor/City Council Concord	APPOINTMENT: (unexpired) REAPPOINTMENT: TERM EXPIRING:	02/19/18  01/21/20 12/31/21



Steve Sciascia P.O. Box 100 Harrisburg, NC 28075	Diamond Staton- Williams	Mayor/City Council Harrisburg	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 12/31/20
Darrell Hinnant 401 Laureate Way Kannapolis, NC 28081	Mike Legg	Mayor/City Council Kannapolis	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 02/17/20 12/31/21
Darren Hartsell 14001 Cabarrus Station Rd. Midland, NC 28107		Mayor/City Council Midland	APPOINTMENT: TERM EXPIRING:	02/15/21 12/31/23
Del Eudy P.O. Box 1017 Mt. Pleasant, NC 28124	Randy Holloway	Mayor/City Council Mount Pleasant	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/31/21
Amy Jewell 9287 Naron Lane Harrisburg, NC 28075	John Basilice	Cabarrus County Schools	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 02/15/21 12/31/23
Jessica Grant 818 Waverly Court NE Concord, NC 28025		Kannapolis City Schools	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 02/17/20 12/31/21
Melissa Marshburn 15535 Laverack Lane Davidson, NC 28036	LaKeisha McCormick	Cardinal Innovations Health Care	APPOINTMENT: (unexpired) TERM EXPIRING:	09/16/19 12/31/20
Erin Shoe 1255 Giverny Court NW Concord, NC 28027	Marcella Beam	Cabarrus Health Alliance	APPOINTMENT: TERM EXPIRING:	01/21/20 12/31/21
Karen Calhoun* DHS 1303 S Cannon Blvd. Kannapolis, NC 28083	Erin Mallonee	Department of Human Services	APPOINTMENT: (unexpired) REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	02/19/18 12/17/18 02/15/21 12/31/23
Rebecca True 284 Executive Park Dr. Suite 100 Concord, NC 28025	Jean Tillman	Local Providers	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/31/21

Tri Tang (CHS) 920 Church Street N Concord, NC 28025	Jessica Castrodale	Local Providers	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 12/31/20
Dr. Roderick Lilly P.O. Box 49003 Charlotte, NC 28277		Local Psychologist	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	06/19/17 01/21/20 12/31/21
Jon McKinsey 892 Craigmont Lane NW Concord, NC 28027		Local Psychiatrist	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/31/21
Justin Brines 793 Crestmont Drive Concord, NC 28025	Jimmy Lentz	Emergency Medical Services	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	06/18/18 06/15/20 06/30/22
Georgia Lozier 14 Union Street N #306 Concord, NC 28025		At-large	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 02/15/21 12/31/23
Alan Thompson 3688 Camp Julia Road Kannapolis, NC 28083		At-large	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/31/21
David Wall* <sup>^</sup> 415 N Bruton Drive Candor, NC 27229	Gayle Alston	At-large	APPOINTMENT: (unexpired) REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	06/19/17  12/17/18 02/15/21 12/31/23

The Mental Health Advisory Board was created per a resolution adopted by the Board of Commissioners on October 17, 2016.

An Emergency Medical Services position was added to the roster by Board approval on June 18, 2018.

\*Exception to the "residency" provision of the Appointment Policy.

^Exception to the "service on multiple boards" provision of the Appointment Policy

## MENTAL HEALTH ADVISORY BOARD

Applications on File  
February 9, 2021

Jaclyn Berry		419 Summerlake Drive SW	Concord, NC 28025
Deborah Caldwell		1308 Mistletoe Ridge Place NW	Concord, NC 28027
Dr. Bonnie Coyle		300 Mooresville Road	Kannapolis, NC 28081
Keisha Daniels		653 Wilson Street	Kannapolis, NC 28083
Ian Freeze^		5813 Stratford Court	Harrisburg, NC 28075
Kimberly Grant-Flythe		3288 Oulten Street SW	Concord, NC 28027
Chris Jarrett^		4258 Highway 49 S, Unit 584	Harrisburg, NC 28075
Jenny Kirwin		9339 Cub Run Drive	Concord, NC 28027
Melissa Marshburn*	Current Member	15535 Laverack Lane	Davidson, NC 28036
Jessie Napoli		1130 Piney Church Road	Concord, NC 28025
Wendy Pascual		1362 Haestad Court	Concord, NC 28025
Jose Reyes*		6208 Underwood Avenue	Charlotte, NC 28213
David Roundtree		6186 Roseway Court	Harrisburg, NC 28075
Steve Sciascia	Current Member	p.O. Box 100	Harrisburg, NC 28075
Kimberly Shipp		P.O. Box 1905	Kannapolis, NC 28082
Tri Tang*	Current Member	920 Church Street N	Concord, NC 28025
Kevin Vinson^		P.O. Box 8012	Concord, NC 28027
Christy Wilhelm	Current Member	P.O. Box 70	Concord, NC 28026

\*An exception to the residency provision of the Appointment Policy would be needed.

^An exception to the service on multiple boards provision of the Appointment Policy would be needed.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Cooperative Extension - 4-H Afterschool Cannon Foundation Grant

**BRIEF SUMMARY:**

Cabarrus County 4-H has received grant funding from the Cannon Foundation each year since 2013 to support curriculum kits for after school sites. The grant was renewed for 2021 in the amount of \$25,000. We are seeking BOC approval to increase revenues and expenses in the Cooperative Extension budget to reflect this grant funding.

**REQUESTED ACTION:**

Motion to approve the addition of \$25,000 from a Cannon Grant to fund 4-H Afterschool curriculum kits through the Cooperative Extension budget and the associated budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Robert Furr, County Extension Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

**ATTACHMENTS:**

- ▣ Grant Agreement
- ▣ Budget Amendment

**GRANT AGREEMENT BY AND BETWEEN**

**Mariam & Robert Hayes Charitable Trust**

**AND**

**Cabarrus 4-H Foundation, Inc.**

---

**THIS GRANT AGREEMENT** (the "Agreement") is made and entered into the 8th day of December 2020, by and between Mariam & Robert Hayes Charitable Trust (the "Trust") and Cabarrus 4-H Foundation, Inc. (the "Recipient").

**WITNESSETH:**

A. The Recipient is a not-for-profit corporation organized and existing under the laws of the State of North Carolina and is recognized as tax exempt by the Internal Revenue Service pursuant to Sections 501(c)(3), 509(a) and 170(b)(1)(A) of the Internal Revenue Code of 1986, as amended (the "Code").

B. The Recipient requested a grant from the Trust in the amount of TWENTY FIVE THOUSAND DOLLARS (\$25,000) (the "Grant") to support the 4-H After-School Program-Growing True Leaders/Program Assistant Salary (the "Project").

C. The Trust desires to make the Grant to Recipient to be used to support the Project.

D. The Recipient desires to affirm that it is prepared to begin the Project immediately upon receipt of the Grant and to agree to the terms of the Grant as described in this Agreement.

**NOW, THEREFORE**, for and in consideration of the above recitals and the mutual covenants herein contained, the receipt of which is acknowledged, the parties agree as follows:

**I. THE GRANT**

1.1 Recipient affirms that it is ready to begin the Project immediately upon receipt of the Grant.

1.2 The Trust agrees to disburse the Grant to Recipient within 30 days upon receipt of this signed Agreement.

1.3 The Recipient shall provide annual reports on the use of the Grant and the status of the Project to the Trust. The annual reports shall include the balance of the Grant, an itemization of expenditures made from the Grant, an update on the status and success of the Project, and any other information the Trust shall request. The annual report shall be due to the Trust annually on the anniversary of the distribution of the Grant to the Recipient. Within ninety days of the use of all funds constituting the Grant, the Recipient shall provide a final report to the Trust detailing the information required in an annual report. The Trust may modify this reporting requirement at any time in a written instrument delivered to the Recipient that shall become a part of this Agreement and a copy of which shall be kept with this Agreement.

1.4 The Recipient shall use the Grant exclusively for charitable purposes described in Sections 501(c)(3) and 170(b)(1)(A) of the Code and as described in this Article.

## II. RECOGNITION

In the event that the Recipient wishes to recognize the Trust or the Grant in any publications, press releases, announcements or otherwise, the Recipient must receive prior written approval from the Trust. All advertising, publication, display or other use of the Trust's name shall be in good taste and shall not violate community standards so as not to damage the reputation of any party.

## III. UNFORESEEABLE CIRCUMSTANCES AND TERMINATION

3.1 In the unlikely event that, at some future time, it becomes impossible for the Grant to serve the specific purpose for which it was made, the Recipient shall return to the Trust any portion of the Grant previously received from the Trust but not yet expended in support of the purpose of the Grant.

3.2 This Agreement shall terminate upon the earlier to occur of (i) the Trust's decision, in its absolute discretion, to terminate the Agreement, (ii) the mutual agreement of the parties, or (iii) the Recipient's failure to provide annual reports as provided in this Agreement. Upon termination of the Agreement, the Recipient shall return to the Trust any portion of the Grant previously received from the Trust but not yet expended in support of the purpose of the Grant.

## IV. TAX STATUS

The Recipient affirms it is recognized as tax exempt by the Internal Revenue Service pursuant to Section 501(c)(3), 509(a) and 170(b)(1)(A) of the Code. The Recipient shall notify the Trust of any change in its tax status or if its tax status is under audit or being reviewed by the Internal Revenue Service for tax years before the award of the Grant or during any period that Grant funds are being expended.

## V. MISCELLANEOUS

5.1 Jurisdiction. This Agreement is executed in and shall be governed by the laws of the state of North Carolina.

5.2 Amendment. This Agreement may be amended at any time upon written agreement signed by all parties.

5.3 Non-Waiver. The failure by any party at any time to require performance by another party of any provision hereof shall not affect in any way the right to require such performance at a later time nor shall the waiver by such party of a breach of any provision hereof be taken or be held to be a waiver of such provision.

5.4 Entire Agreement. Except as provided otherwise in this Agreement, this Agreement represents the entire agreement of the parties with respect to the Grant.

5.5 Assignment. This Agreement is binding on the parties and their successors and permitted assigns. No party may assign any of its rights or delegate any of its duties or obligations under this Agreement without the other parties' consent. Any attempted assignment or delegation of any rights, duties, or obligations in violation of this section will be invalid and without effect.

5.6 Notices and Designee. All notices, demands and other communications among the parties required hereunder shall be in writing and deemed given upon personal delivery, or if sent by recognized express carrier, to the respective addresses as set forth below. The Trust and the Recipient may specify another address from the one set forth below by notice to the other as provided herein. Each party agrees to provide (by notice to the other party from time to time) a single person designated to act as the point of contact for the other party in the administration of this Agreement throughout the Term. Each party agrees to work with the other in the event of a change in management to assure continuous efforts to work cooperatively to fulfill such party's obligations under this Agreement.

If to the Trust: Mariam & Robert Hayes Charitable Trust  
P.O. Box 548  
Concord, NC 28026

If to the Recipient: Cabarrus 4-H Foundation, Inc.  
715 Cabarrus Ave., West  
Concord, North Carolina 28027

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed on the day and year first written above.

Mariam & Robert Hayes Charitable Trust

By:



Name: Joseph C. Hunter

Title: Secretary

Cabarrus 4-H Foundation, Inc.

By:



Name: John P. Shepardson

Title: 4H Foundation President



### Budget Revision/Amendment Request

Date: 3/15/2021

Amount: 25,000.00

Dept. Head: Robert Furr

Department: Cooperative Extension

- Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

Cabarrus County \$-h has received grant funding from the Cannon Foundation each year since 2013 to support curriculum kits for after school sites. The grant was renewed for 2021 in the amount of \$25,000.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5410-6606-4HCAN	Program Fees	-	25,000.00		25,000.00
002	9	5410-9104-4HCAN	Temporary Employees	5,056.67	13,000.00		18,056.67
003	9	5410-9201-4HCAN	Social Security	-	806.00		806.00
004	9	5410-9202-4HCAN	Medicare	144.74	188.50		333.24
005	9	5410-9230-4HCAN	Workers Compensation	118.22	156.00		274.22
006	9	5410-9356-4HCAN	Special Program Supplies	7,758.93	10,622.00		18,380.93
007	9	5410-9640-4HCAN	Insurance & Bonds	68.88	227.50		296.38
							0.00

**Total**      0.00

**Budget Officer**

- Approved  
 Denied

**County Manager**

- Approved  
 Denied

**Board of Commissioners**

- Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

County Attorney - Resolution Designating the County Manager to Make Recommendations for ABC Permits

**BRIEF SUMMARY:**

In general, state law prohibits the operation of retail alcoholic beverage sales in unincorporated Cabarrus County because the county has not held an election authorizing retail sales. Notwithstanding this restriction, wineries and breweries in the county may obtain an ABC retail permit allowing them to sell their own products for on- or off-premises consumption. Retail permit applicants must notify the county of the application. Once notified, the Board of Commissioners may make recommendations concerning the suitability of a person or of a location for an ABC retail permit within 15 days of receiving notice.

The proposed resolution designates the County Manager to make these recommendations in accordance with G.S. 18B-904(f).

**REQUESTED ACTION:**

Motion to adopt the resolution.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

David Goldberg, Deputy County Attorney

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Resolution



**Resolution Designating the County Manager to Make Recommendations  
Concerning the Suitability of Persons or Locations for ABC Permits**

**WHEREAS**, G.S. 18B-901(b) requires the North Carolina Alcoholic Beverage Control Commission to notify the governing body of the county in which an establishment seeking a retail Alcoholic Beverage Control permit is located prior to issuing such permit and to allow said governing body 15 days from the time the notice was mailed or delivered to file written objection to the issuance of the permit; and

**WHEREAS**, G.S. 18B-904(f) authorizes a governing body to designate an official, by name or by position, to make recommendation concerning the suitability of persons or locations for Alcoholic Beverage Control permits; and

**WHEREAS**, the County of Cabarrus wishes to notify the North Carolina Alcoholic Beverage Control Commission of its designation as required by G.S. 18B-904(f);

**NOW, THEREFORE BE IT RESOLVED** that the Cabarrus County Board of Commissioners designates the County Manager to make recommendations concerning the suitability of a person or of a location within its jurisdiction for an Alcoholic Beverage Control permit.

**BE IT FURTHER RESOLVED THAT** notices to the County of Cabarrus, shall be mailed or delivered to the official designated above at the following address:

Mailing Address: PO Box 707, Concord NC 28026  
Office Location: 65 Church St S, Concord, NC 28025  
Phone: (704) 920-2100

**ADOPTED** this 15<sup>th</sup> day of March, 2021.

---

Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

Attest:

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Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

County Manager - Cabarrus Health Alliance Funding Request

**BRIEF SUMMARY:**

The Cabarrus Health Alliance has requested \$250,000 to cover COVID-related costs through the end of June 2021. The transfer will come out of CARES funds.

**REQUESTED ACTION:**

Motion to approve the transfer of \$250,000 to the Cabarrus Health Alliance for COVID-related expenses and the associated budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Bonnie S. Coyle, MD, Chief Executive Officer, Public Health Director  
Erin Shoe, MPH, Chief Operating Officer

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Funding Request
- ▣ Budget Amendment



CABARRUS  
HEALTH  
ALLIANCE

at NC Research Campus

February 24, 2021

Cabarrus County Board of Commissioners  
65 Church St S  
Concord, NC 28025

Dear Board of Commissioners,

Cabarrus Health Alliance has had the privilege of being on the front-line of the COVID response effort since March 2020. Your partnership -- through time, expertise, and financial support -- has been invaluable. There is insufficient funding from the state to continue the level of output we hope to provide for the community as vaccination efforts continue to ramp up.

Between December 23, 2020 and February 23, 2021, Cabarrus Health Alliance expended \$427,212 for COVID response efforts including the planning and implementation of vaccination clinics alongside continued case investigation and contact tracing. To date, CHA has given 17,000 vaccines in seven weeks.

While Cabarrus Health Alliance has received financial support from NC DHHS for this effort and additional funding appropriations are likely, they are not yet confirmed.

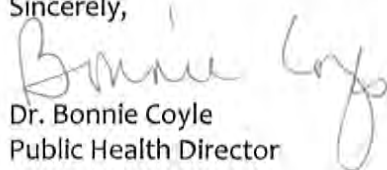
The projected monthly cost of the vaccination clinic program is \$235,000 for two to three clinics per week at the Cabarrus Arena and Events Center.

**We are requesting \$250,000 from Cabarrus County to help support keeping vaccine clinics available at the current rate through June 30, 2021.**

Cabarrus Health Alliance acknowledges the tremendous support from the County, Commissioners, and our community. For that, we are forever grateful. We look forward to our continued collaborative effort in keeping Cabarrus County residents safe during the pandemic and beyond.

If you have any questions, please contact me at **704-920-1203**.

Sincerely,



Dr. Bonnie Coyle  
Public Health Director

**Budget Revision/Amendment Request**

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

Transfer funds for the Cabarrus Health Alliance to cover COVID-related expenses

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	00195910-974914	Non-Profits Using CARES	2,725,080.82		250,000.00	2,475,080.82
001	9	00195910-9705	Public Health Authority	4,721,898.00	250,000.00		4,971,898.00

**Budget Officer**

Approved  
 Denied

**County Manager**

Approved  
 Denied

**Board of Commissioners**

Approved  
 Denied

\_\_\_\_\_  
*Signature*

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*Signature*

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*Date*

\_\_\_\_\_  
*Date*



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

County Manager - New Position for Juvenile Crime Prevention Council (JCPC)

**BRIEF SUMMARY:**

The County has provided administrative support to the Juvenile Crime Prevention Council (JCPC) through a portion of a Sheriff's Office position. Due to an upcoming retirement, and shifting priorities within the Sheriff's Office, the County will need to provide this administrative support through a new part-time position. The cost associated with the position will be covered from JCPC funds.

**REQUESTED ACTION:**

Motion to authorize a part-time position (9103) to provide administrative support for the Juvenile Crime Prevention Council (JCPC).

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Rodney Harris, Deputy County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

County Manager - Request for Easements

**BRIEF SUMMARY:**

The City of Concord has requested these two Stormwater Control Measure Access and Maintenance Easement(s) be executed in relation to stormwater best management structures located on property owned by Cabarrus County.

**REQUESTED ACTION:**

Motion to approve the easements, and authorize the County Manager to execute the agreements on behalf of the Board, subject to review or revision by the County Attorney.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Jonathan B. Marshall, Deputy County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▢ JM Robinson SCM Agreement
- ▢ JM Robinson Exhibit B
- ▢ Exhibit A-S1
- ▢ Exhibit A-S2
- ▢ Exhibit A-S3
- ▢ Exhibit A-S4
- ▢ Exhibit A-S5
- ▢ IAM Ops Center Exhibit A
- ▢ IAM Ops Center SCM Agreement
- ▢ IAM Ops Center Exhibit B

NORTH CAROLINA  
CABARRUS COUNTY

**STORMWATER CONTROL MEASURE (SCM), ACCESS EASEMENT AND  
MAINTENANCE AGREEMENT**

THIS STORMWATER CONTROL MEASURE (SCM), ACCESS EASEMENT AND MAINTENANCE AGREEMENT (“Agreement”), made this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by Cabarrus County, a body politic and political subdivision of the State of North Carolina, whose principal address is 65 Church Street SE, Concord, NC 28025(hereinafter “Grantor”), with, to, and for the benefit of the City of Concord, a municipal corporation of the State of North Carolina, whose address is P.O. Box 308, Concord North Carolina 28026-0308, (hereinafter “Grantee” or “City”).

**WITNESSETH:**

**WHEREAS,** THE CITY COUNCIL ACCEPTED THIS STORMWATER CONTROL MEASURE (SCM), ACCESS EASEMENT AND MAINTENANCE AGREEMENT ON \_\_\_\_\_  
\_\_\_\_\_.

**WHEREAS,** Grantor is the owner in fee simple of certain real property situated in the City of Concord, County of Cabarrus, North Carolina and more particularly described as follows: 300 Pitts School Road, Concord, NC (Jay M Robinson High School), Cabarrus County Property Identification Number (PIN): 5509-40-5700. It being the land conveyed to Grantor by deed recorded in Book and Page 2592/191 in the Office of the Register of Deeds for Cabarrus County (hereinafter referred to as the “Property”); and

**WHEREAS,** Grantor desires to develop or redevelop all or portions of the Property; and

**WHEREAS,** the Property is located within the planning jurisdiction of the City of Concord, and is subject to certain requirements set forth in the City of Concord Code of Ordinances Chapter 60, the Concord Development Ordinance, (hereafter “CCDO”), and the Concord Technical Standards Manual (hereafter “Concord Manual”); and

**WHEREAS,** conditions for development and/or redevelopment of the Property includes (i) the construction, operation and maintenance of an engineered stormwater control structure, namely a Sand

Filter, as provided in the CCDO and the Concord Manual (the “Stormwater Control Measure” or “SCM”), (ii) Grantor’s dedication of a non-exclusive access easement to the City, as described in this Agreement, for inspection and maintenance of the Stormwater Control Measure; and (iii) the assumption by Grantor of certain specified maintenance and repair responsibilities; and

**WHEREAS**, this Agreement and the easements created herein are established in accordance with the requirements of N.C.G.S. Sec 143-211 *et. seq.*, Article 4 of the CCDO and Article I of the Concord Manual; and

**WHEREAS**, Grantor has full authority to execute this Agreement so as to bind the Property and all current and future owners and/or assigns.

**NOW, THEREFORE**, for valuable consideration, including the benefits Grantor may derive there from, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby dedicates, bargains, grants and conveys unto Grantee, and its successors and assigns, a perpetual, and irrevocable right and non-exclusive easement in gross (of the nature and character and to the extent hereinafter set forth) in, on, over, under, through and across those portions of the Property shown on the attached **Exhibit “A” titled “Jay M Robinson High School” and labeled “SCM Maintenance Easement L1-L9 is the perimeter of a variable width SCM Maintenance Easement 7232 Sq. Feet 0.1660 Acres (Sheet 1 of 5)”**, for the purpose of inspection and maintenance of the Stormwater Control Measure (hereinafter referred to as “SCM Easement”). Within the SCM Easement Grantor shall conduct best management practices as more fully set forth herein and in the CCDO and Concord Manual. Also within the SCM Easement, Grantor shall construct, maintain, repair and reconstruct the Stormwater Control Measure or SCM, which include (i) the SCM and any other stormwater quantity and/or quality control devices and/or structures, described on the plans approved by the City of Concord and filed at the A.M. Brown Operations Center, 850 Warren Coleman Blvd., Concord, NC 28025; and (ii) access to the aforesaid SCM across that portion of the Property shown on the attached **Exhibit “A” titled “Jay M Robinson High School” and labeled “SCM Access Easement L10-L37 is the center of 20’ wide SCM Access Easement (10’ each side of center) 49543 Sq. Feet 1.1374 Acres (Sheets 1 thru 5)”** for the purpose of permitting City access, inspection and, in accordance with the terms of paragraph 4 of this Agreement, maintenance and repair of the SCM, as more fully set forth herein and in the CCDO and Concord Manual. Except as set forth herein, nothing contained in this Agreement shall be deemed to be a gift or dedication of any portion of Grantor’s Property to the general public or for any public use or purpose whatsoever, and further except as specifically provided herein for the benefit of the City, no rights, privileges or immunities of Grantor shall inure to the benefit of any third-party, nor shall any third-party be deemed to be a beneficiary of any of the provisions contained herein.

The additional terms, conditions, and restrictions of this Agreement are:

1. The requirements pertaining to the SCM Easement is more fully set forth in the current adopted and published editions of the following four (4) documents: (i) Article 4 of the CCDO, (ii) Article I, Section 1 of the Concord Manual, (iii) the Sand Filter Inspection and Maintenance Plan attached as **Exhibit “B”** and (iv) as provided in the N.C. Dept. of Environment and Natural Resources (DENR) Stormwater Best Management Practices (BMP) Manual (the “NCDENR Manual”), all of which are incorporated herein by reference as if set forth in their entireties below. Grantor agree to abide by all applicable codes including, but not limited to, those set forth above. All provisions required by Code

Section 4.4.6.B.1 are incorporated herein by reference, and Grantor agree to abide by said provisions. Grantor further agrees that Grantor shall perform the following, all at its sole cost and expense:

- a. All components of the SCM and related improvements within the SCM Easement are to be kept in good working order.
- b. The components of the SCM and related improvements within the SCM Easement shall be maintained by Grantor as described in “**Exhibit B**”, the Sand Filter Inspection and Maintenance Plan.

2. Upon completion of the construction of the SCM, Grantor’s N.C. registered professional engineer shall certify in writing to the Concord Director of Water Services that the SCM and all components are constructed and initially functioning as designed. Annual inspection reports (hereinafter referred to as “Annual Report(s)”) are required each year and shall be made by Grantor on the written schedule provided to Grantor in advance by the City. The Annual Report(s) shall describe the condition and functionality of the SCM, and shall describe any maintenance performed thereon during the preceding year. The Annual Report(s) shall be submitted with the signature and seal of Grantor’s N.C. registered professional engineer conducting the inspection. If necessary, the City will provide a letter describing the maintenance necessary to keep the SCM and all components and structures related to the SCM functioning as designed and with reasonable timeframes in which to complete the maintenance. If the Annual Report(s) recommends maintenance actions, the repairs shall be made within a reasonable time as defined by the City.

Grantor and Grantee understand, acknowledge and agree that the attached Inspection and Maintenance Plan describes the specific actions needed to maintain the SCM.

3. Grantor represents and warrants that Grantor are financially responsible for construction, maintenance, repair and replacement of the SCM, its appurtenances and vegetation, including impoundment(s), if any. Grantor agrees to perform or cause to be performed the maintenance as outlined in the attached Inspection and Maintenance Plan and as provided in the NC DENR Manual. Grantor and any subsequent transferee of Grantor or succeeding owner of the Property shall give the City written notice of the transfer of a fee or possessory interest in the Property listing the transferee’s name, address of the Property, transferee’s mailing address and other contact information. Grantor and any subsequent transferee of Grantor or succeeding owner of the Property shall not be responsible for errors or omissions in the information about the transferee provided to the City caused by acts or omissions of the transferee. The transferee shall give the City written notice of the acceptance and any future transfer of an interest in the Property listing the transferee’s name, address of the Property; transferee’s mailing address and other contact information. Upon the conveyance of the Property by Grantor to any transferee acquiring the Property by means of a conveyance document containing the language set forth in paragraph 9 below, Grantor are released from any further covenants or other obligations set forth in this Agreement.

4. If Grantor fails to comply with these requirements, or any other obligations imposed herein, in the City of Concord Code of Ordinances, CDO, the Concord Manual or approved Inspection and Maintenance Plan, the City of Concord may perform (but is not obligated to perform) such work as Grantor is responsible for and recover the costs thereof from Grantor.

5. This Agreement gives Grantee the following affirmative rights:

Grantee, its officers, employees, and agents may, but is not obligated, to enter the SCM Easement whenever reasonably necessary for the purpose of inspecting same to determine compliance herewith, to maintain same and make repairs or replacements to the SCM, its appurtenances and condition(s) as may be necessary or convenient thereto in the event Grantor defaults in its obligations and to recover from Grantor the cost thereof, and in addition to other rights and remedies available to it, to enforce by proceedings at law or in equity the rights, covenants, duties, and other obligations herein imposed in this Agreement.

6. Grantor shall neither obstruct nor hinder the passage of vehicular traffic and pedestrians within the paved portion of the access easement granted herein by Grantor to Grantee.

7. Grantor shall, in all other respects, remain the fee owners of the Property and areas subject to the SCM Easement, and may make all lawful uses of the Property not inconsistent with this Agreement and the Easements granted herein.

8. Grantee neither waives nor forfeits the right to act to ensure compliance with the terms, conditions and purposes of the SCM Easement and this Agreement by a prior failure to act.

9. Grantor agrees:

a. That a reference to the deed book and page number of this document in a form substantially similar to the following statement in at least a 12 point bold face font on the first page of the document: **“Notice: The Property is subject to a Stormwater Control Measure (SCM), Access Easement and Maintenance Agreement enforced by the City of Concord and State of North Carolina recorded in the Cabarrus County Registry at DB \_\_\_\_\_ PG \_\_\_\_.”** shall be inserted by Grantor in any subsequent deed or other legal instrument by which Grantor may be divested of either the fee simple title to or possessory interests in the subject Property. The designation Grantor and Grantee shall include the parties, their heirs, successors and assigns; and

b. That the following statement shall be inserted in any deed or other document of conveyance:

“Title to the property hereinabove described is subject to the following exceptions:

That certain Stormwater Control Measure (SCM), Access Easement and Maintenance Agreement dated \_\_\_\_\_, 2020 with and for the benefit of the City of Concord, recorded in Book \_\_\_\_\_, Page \_\_\_\_\_ in the Cabarrus County Registry, North Carolina, creating obligations of payment and performance on the part of Grantor which Grantee hereby assumes and agrees to perform and pay as part of the consideration of this conveyance and except further that this conveyance is made subject to any and all enforceable restrictions and easements of record (if applicable).”

In the event that such conveyance is other than by deed, the above terms of “grantor/grantee” may be substituted by equivalent terms such as “landlord/tenant.”

TO HAVE AND TO HOLD the aforesaid rights, privileges, and easements herein granted to Grantee, its successors and assigns forever and Grantor do covenant that Grantor is seized of said premises in fee and has the right to convey the same, that except as set forth below the same are free from encumbrances and that Grantor will warrant and defend the said title to the same against claims of all persons whosoever.

Title to the Property hereinabove described is subject to all enforceable deeds of trust, liens, easements, covenants and restrictions of record.

The covenants agreed hereto and the conditions imposed herein shall be binding upon Grantor and its agents, personal representatives, heirs and assigns and all other successors in interest to Grantor and shall continue as a servitude running in perpetuity with the above-described land.

THE CONCORD CITY COUNCIL APPROVED THIS AGREEMENT AND SCM EASEMENTS AND ACCEPTED THE SCM EASEMENTS AT THEIR MEETING OF \_\_\_\_\_, 2020 AS ATTESTED TO BELOW BY THE CITY CLERK. CONCORD CITY COUNCIL APPROVAL OF THIS AGREEMENT AND EASEMENT IS A CONDITION PRECEDENT TO ACCEPTANCE BY THE CITY.

[SIGNATURE PAGES FOLLOW]



IN WITNESS WHEREOF, the parties have caused this instrument to be duly executed day and year first above written.

**GRANTOR:**

Cabarrus County, a body politic and political subdivision of the State of North Carolina

By: \_\_\_\_\_  
Stephen Morris, Chairman of the Board of County Commissioners

ATTEST:

\_\_\_\_\_  
Lauren Linker, Clerk to the Board

[SEAL]

This instrument has been preaudited in the manner required by the "Local Government Budget and Fiscal Control Act."

\_\_\_\_\_  
, Finance Director

**CABARRUS COUNTY  
STATE OF NORTH CAROLINA**

I, \_\_\_\_\_, a Notary Public of the aforesaid County and State, do hereby certify that Lauren Linker personally appeared before me this day and acknowledged that she is the Clerk to the Board of Commissioners for Cabarrus County and that by authority duly given and as the act of the body politic and political subdivision of the State of North Carolina, the foregoing instrument was signed in its name by its Chairman, sealed with its corporate seal and attested by her as its Clerk to the Board.

WITNESS my hand and notarial seal, this the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_

**GRANTEE:**

City of Concord, a municipal corporation

By: \_\_\_\_\_  
Lloyd Wm. Payne, Jr., City Manager

ATTEST:

\_\_\_\_\_  
Kim J. Deason, City Clerk  
[SEAL]

APPROVED AS TO FORM

\_\_\_\_\_  
VaLerie Kolczynski, City Attorney

**STATE OF NORTH CAROLINA  
COUNTY OF CABARRUS**

I, \_\_\_\_\_, a Notary Public of the aforesaid County and State, do hereby certify that Kim J. Deason personally appeared before me this day and acknowledged that she is the City Clerk of the City of Concord and that by authority duly given and as the act of the municipal corporation, the foregoing STORMWATER CONTROL MEASURE (SCM), ACCESS EASEMENT AND MAINTENANCE AGREEMENT was approved by the Concord City Council at its meeting held on \_\_\_\_\_ and was signed in its name by its City Manager, sealed with its corporate seal and attested by her as its City Clerk.

WITNESS my hand and notarial seal, this the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public \_\_\_\_\_  
My commission expires: \_\_\_\_\_



## Sand Filter Inspection and Maintenance Plan

Grantor agrees to keep a maintenance record on this SCM. This maintenance record will be kept in a log in a known set location. Any deficient SCM elements noted in the inspection will be corrected, repaired or replaced immediately. These deficiencies can affect the integrity of structures, safety of the public, and the removal efficiency of the SCM.

Important maintenance procedures:

- The drainage area will be carefully managed to reduce the sediment load to the sand filter.
- Once a year, sand media will be skimmed.
- The sand filter media will be replaced whenever it fails to function properly after vacuuming.

The sand filter will be inspected **quarterly and within 24 hours after every storm event greater than 1.0 inches**. Records of inspection and maintenance will be kept in a known set location and will be available upon request.

Inspection activities shall be performed as follows. Any problems that are found shall be repaired immediately.

<b>SCM element:</b>	<b>Potential problem:</b>	<b>How I will remediate the problem:</b>
<b>The entire SCM</b>	Trash/debris is present.	Remove the trash/debris.
<b>The adjacent pavement (if applicable)</b>	Sediment is present on the pavement surface.	Sweep or vacuum the sediment as soon as possible.
<b>The perimeter of the sand filter</b>	Areas of bare soil and/or erosive gullies have formed.	Regrade the soil if necessary to remove the gully, and then plant a ground cover and water until it is established. Provide lime and a one-time fertilizer application.
	Vegetation is too short or too long.	Maintain vegetation at a height of approximately six inches.
<b>The flow diversion structure</b>	The structure is clogged.	Unclog the conveyance and dispose of any sediment off-site.
	The structure is damaged.	Make any necessary repairs or replace if damage is too large for repair.

<b>The pretreatment area</b>	Sediment has accumulated to a depth of greater than six inches.	Search for the source of the sediment and remedy the problem if possible. Remove the sediment and dispose of it in a location where it will not cause impacts to streams or the SCM.
	Erosion has occurred.	Provide additional erosion protection such as reinforced turf matting or riprap if needed to prevent future erosion problems.
	Weeds are present.	Remove the weeds, preferably by hand. If a pesticide is used, wipe it on the plants rather than spraying.

<b>SCM element:</b>	<b>Potential problem:</b>	<b>How I will remediate the problem:</b>
<b>The filter bed and underdrain collection system</b>	Water is ponding on the surface for more than 24 hours after a storm.	Check to see if the collector system is clogged and flush if necessary. If water still ponds, remove the top few inches of filter bed media and replace. If water still ponds, then consult an expert.
<b>The outflow spillway and pipe</b>	Shrubs or trees have started to grow on the embankment.	Remove shrubs and trees immediately.
	The outflow pipe is clogged.	Provide additional erosion protection such as reinforced turf matting or riprap if needed to prevent future erosion problems.
	The outflow pipe is damaged.	Repair or replace the pipe.
<b>The receiving water</b>	Erosion or other signs of damage have occurred at the outlet.	Contact Stormwater Services at 704-920-5360.

THIS MAP MAY NOT BE A CERTIFIED SURVEY and has not been reviewed by a local government agency for compliance with any applicable land development regulations and has not been reviewed for compliance with recording requirements for plats.

This map was prepared from an actual field survey under my supervision by BPLS for the purpose of easement acquisition only, and is not to be construed to be a boundary survey of the property shown.

DocuSigned by:  
*Benjamin Patton*  
 54C11D25DDC0457... 5/21/2020  
 Benjamin T. Patton, PLS #4904



CABARRUS COUNTY  
 BOARD OF EDUCATION  
 (JAY M ROBINSON HIGH)  
 PIN 55094057000000  
 DB 2316, PG. 285

### LEGEND

- Unmarked point
- ⊙ Iron rebar set (unless noted)
- ⊗ Utility
- ▲ PK Nail set
- Easement
- - - Tie line
- - - Adjoiner line (not surveyed)

LINE	BEARING	DISTANCE
L1	S 68°28'50" E	10.04'
L2	S 68°28'50" E	10.04'
L3	S 22°12'27" W	100.22'
L4	S 67°41'11" E	66.25'
L5	S 22°18'49" W	90.00'
L6	N 67°41'11" W	50.00'
L7	N 22°18'49" E	70.00'
L8	N 67°41'11" W	36.23'
L9	N 22°10'38" E	119.94'
L10	N 02°15'42" E	175.02'
L11	N 13°17'20" E	80.36'
L12	N 22°18'17" E	61.68'

#### SCM ACCESS EASEMENT

L10-L37 is the center of 20' wide SCM Access Easement (10' each side of center)  
 49543 Sq. Feet  
 1.1374 Acres

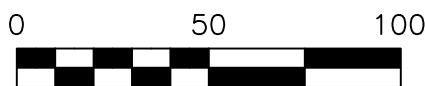
#### SCM MAINTENANCE EASEMENT

L1-L9 is the perimeter of a variable width SCM Maintenance Easement  
 7232 Sq. Feet  
 0.1660 Acres



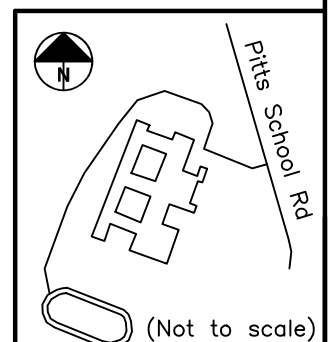
N:590503.03  
 E:1503873.24  
 Not to scale  
 N 86°16'28" E  
 160.56' (TIE)  
 5/8" Rebar found

TRACK



BAR SCALE: 1"=50'

#### VICINITY MAP



## B P L S

Ben Patton Land Surveying, PLLC

PHONE: (828) 559-8004  
 931 N. MAIN ST. SUITE 5, MARION, NC 28752  
 SERVING NC, SC, & TN FIRM LICENSE NO. P-0907  
 WEB: BPSURVEYING.COM EMAIL: BEN@BPSURVEYING.COM

#### JAY M ROBINSON HIGH SCHOOL

OWNER: CABARRUS COUNTY BOARD OF EDUCATION

300 PITTS SCHOOL RD SW  
 PIN 55094057000000

DB 2493, PG. 268  
 CITY OF CONCORD  
 NO. 2 TOWNSHIP  
 CABARRUS COUNTY NC

DRAWN: BTP 5/21/20

SHEET: 1 OF 5 1"=50'

PROJECT # 19234

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DocuSigned by:

*Benjamin Patton*

5/21/2020

54C1D25DDC0457...

Benjamin T. Patton, PLS #4904



**LEGEND**

- Unmarked point
- ⊙ Iron rebar set
- ⊗ Utility
- ▲ PK Nail set
- Easement
- - - Tie line
- - - - - Adjoiner line (not surveyed)

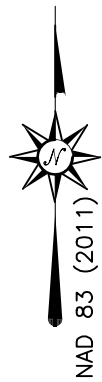
LINE	BEARING	DISTANCE
L11	N 13°17'20" E	80.36'
L12	N 22°18'17" E	61.68'
L13	N 22°24'47" E	138.26'
L14	N 24°48'12" E	145.42'
L15	N 28°24'40" E	102.73'
L16	N 34°19'38" E	123.91'
L17	N 38°12'22" E	264.66'

**SCM ACCESS EASEMENT**

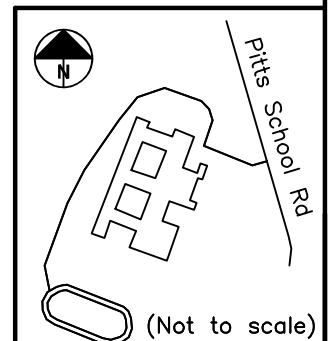
L10-L37 is the center of 20' wide SCM Access Easement (10' each side of center)

49543 Sq. Feet  
1.1374 Acres

CABARRUS COUNTY  
BOARD OF EDUCATION  
(JAY M ROBINSON HIGH)  
PIN 55094057000000  
DB 2316, PG. 285



**VICINITY MAP**



0 50 100



**BAR SCALE: 1"=50'**

**B P L S**

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931 N. MAIN ST. SUITE 5, MARION, NC 28752  
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**JAY M ROBINSON HIGH SCHOOL**

OWNER: CABARRUS COUNTY BOARD OF EDUCATION

300 PITTS SCHOOL RD SW  
PIN 55094057000000

DB 2493, PG. 268  
CITY OF CONCORD  
NO. 2 TOWNSHIP  
CABARRUS COUNTY NC

DRAWN: BTP 5/21/20

SHEET: 2 OF 5 1"=50'

PROJECT # 19234

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### LEGEND

- Unmarked point
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- ▲ PK Nail set
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DocuSigned by:  
*Benjamin Patton*  
54C11D25DDC0457...

5/21/2020

Benjamin T. Patton, PLS #4904



LINE	BEARING	DISTANCE
L16	N 34°19'38" E	123.91'
L17	N 38°12'22" E	264.66'
L18	N 36°44'15" E	165.71'
L19	N 46°27'34" E	23.57'
L20	N 55°04'41" E	52.21'
L21	N 66°37'48" E	66.42'

CABARRUS COUNTY  
BOARD OF EDUCATION  
(JAY M ROBINSON HIGH)  
PIN 55094057000000  
DB 2316, PG. 285

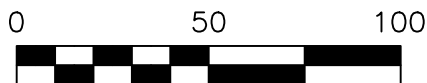
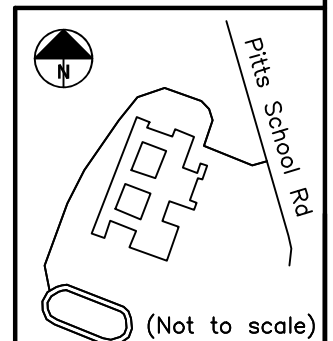


#### SCM ACCESS EASEMENT

L10-L37 is the center of 20' wide SCM Access Easement (10' each side of center)

49543 Sq. Feet  
1.1374 Acres

#### VICINITY MAP



BAR SCALE: 1"=50'

## B P L S

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#### JAY M ROBINSON HIGH SCHOOL

OWNER: CABARRUS COUNTY BOARD OF EDUCATION

300 PITTS SCHOOL RD SW  
PIN 55094057000000

DB 2493, PG. 268  
CITY OF CONCORD  
NO. 2 TOWNSHIP  
CABARRUS COUNTY NC

DRAWN: BTP 5/21/20

SHEET: 3 OF 5 1"=50'

PROJECT # 19234

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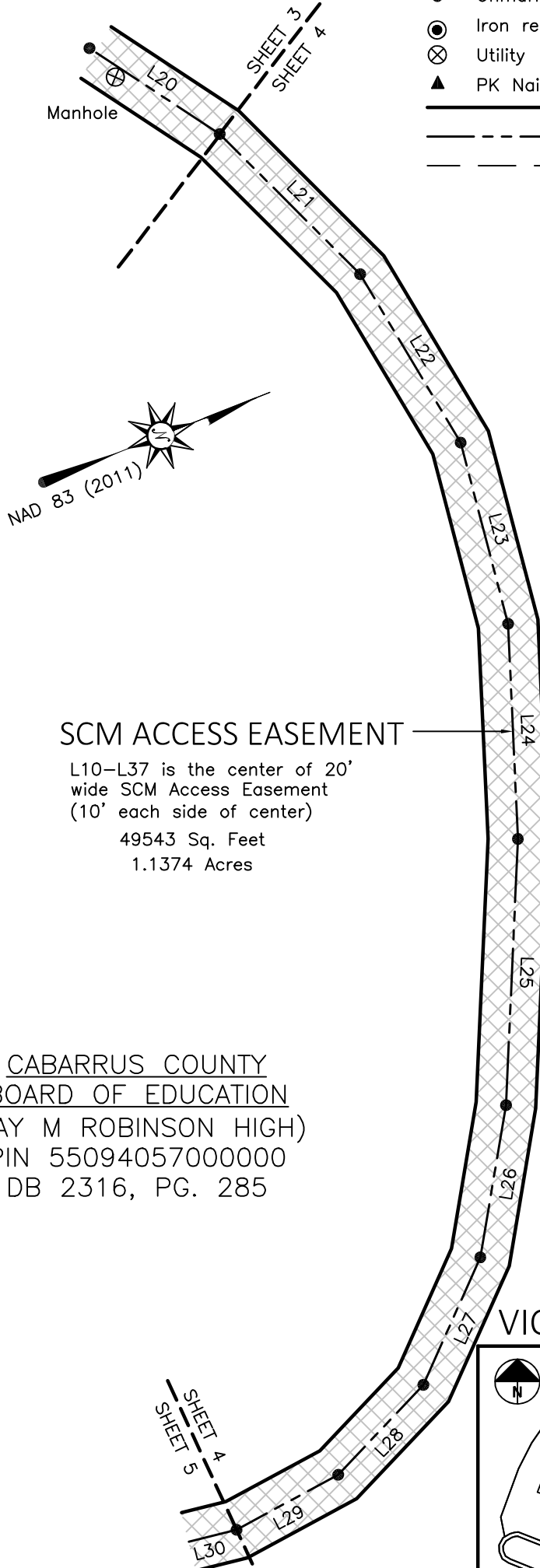
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### LEGEND

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- ⊙ Iron rebar set
- ⊗ Utility
- ▲ PK Nail set
- Easement
- - - Tie line
- - - Adjoiner line (not surveyed)

DocuSigned by:  
*Benjamin Patton* 5/21/2020  
 54C11D25DDC0457...

Benjamin T. Patton, PLS #4904

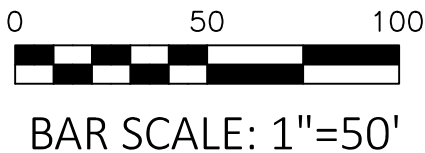


LINE	BEARING	DISTANCE
L20	N 55°04'41" E	52.21'
L21	N 66°37'48" E	66.42'
L22	N 80°51'03" E	65.65'
L23	S 83°00'33" E	62.73'
L24	S 70°55'17" E	72.11'
L25	S 65°46'15" E	89.24'
L26	S 58°44'59" E	51.66'
L27	S 44°15'23" E	46.76'
L28	S 24°55'06" E	41.44'
L29	S 06°43'17" E	38.71'
L30	S 07°40'36" W	46.20'

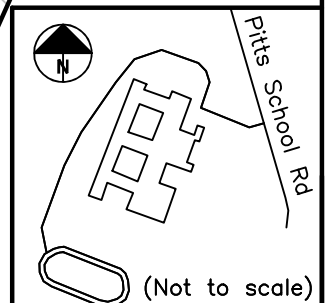
### SCM ACCESS EASEMENT

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 1.1374 Acres

CABARRUS COUNTY  
BOARD OF EDUCATION  
 (JAY M ROBINSON HIGH)  
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### VICINITY MAP



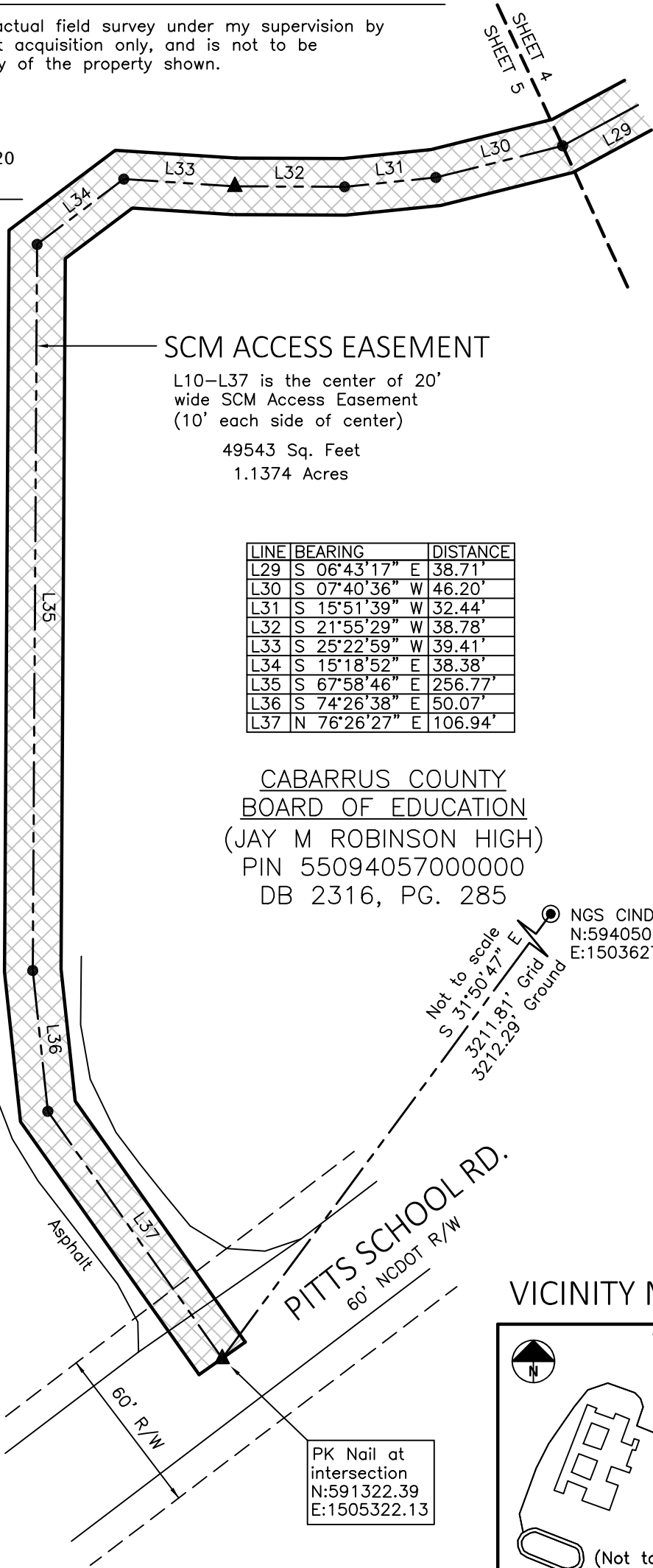
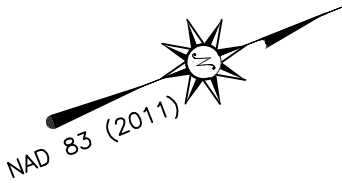
<h2 style="margin: 0;">B P L S</h2> <p style="margin: 0;">Ben Patton Land Surveying, PLLC</p> <p style="margin: 0;">PHONE: (828) 559-8004                  931 N. MAIN ST. SUITE 5, MARION, NC 28752                  SERVING NC, SC, &amp; TN FIRM LICENSE NO. P-0907                  WEB: BPSURVEYING.COM EMAIL: BEN@BPSURVEYING.COM</p>	JAY M ROBINSON HIGH SCHOOL OWNER: CABARRUS COUNTY BOARD OF EDUCATION	
	300 PITTS SCHOOL RD SW PIN 55094057000000	DB 2493, PG. 268 CITY OF CONCORD NO. 2 TOWNSHIP CABARRUS COUNTY NC
	DRAWN: BTP	5/21/20
	SHEET: 4 OF 5	1"=50' PROJECT # 19234



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DocuSigned by:  
**Benjamin Patton** 5/21/2020  
 54C11D25DDC0457...  
 Benjamin T. Patton, PLS #4904



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49543 Sq. Feet  
 1.1374 Acres

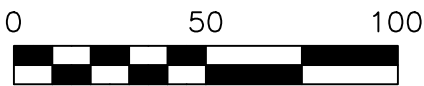
LINE	BEARING	DISTANCE
L29	S 06°43'17" E	38.71'
L30	S 07°40'36" W	46.20'
L31	S 15°51'39" W	32.44'
L32	S 21°55'29" W	38.78'
L33	S 25°22'59" W	39.41'
L34	S 15°18'52" E	38.38'
L35	S 67°58'46" E	256.77'
L36	S 74°26'38" E	50.07'
L37	N 76°26'27" E	106.94'

CABARRUS COUNTY  
BOARD OF EDUCATION  
 (JAY M ROBINSON HIGH)  
 PIN 55094057000000  
 DB 2316, PG. 285

Not to scale  
 S 31°50'47" E  
 3211.81'  
 3212.29' Grid Ground  
 NGS CINDY  
 N:594050.72  
 E:1503627.44

**LEGEND**

- Unmarked point
- ⊙ Iron rebar set
- ⊗ Utility
- ▲ PK Nail set
- Easement
- - - Tie line
- - - Adjoiner line (not surveyed)

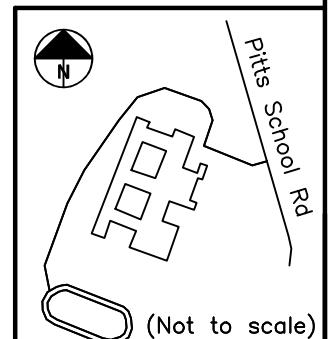


BAR SCALE: 1"=50'

**PITTS SCHOOL RD.**  
 60' NCDOT R/W

PK Nail at intersection  
 N:591322.39  
 E:1505322.13

**VICINITY MAP**



**B P L S**

Ben Patton Land Surveying, PLLC

PHONE: (828) 559-8004  
 931 N. MAIN ST. SUITE 5, MARION, NC 28752  
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**JAY M ROBINSON HIGH SCHOOL**

OWNER: CABARRUS COUNTY BOARD OF EDUCATION

300 PITTS SCHOOL RD SW  
 PIN 55094057000000

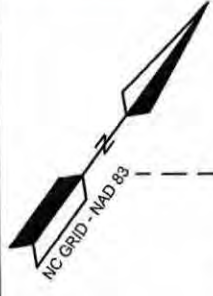
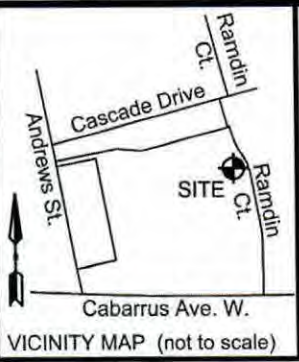
DB 2493, PG. 268  
 CITY OF CONCORD  
 NO. 2 TOWNSHIP  
 CABARRUS COUNTY NC

DRAWN: BTP 5/21/20

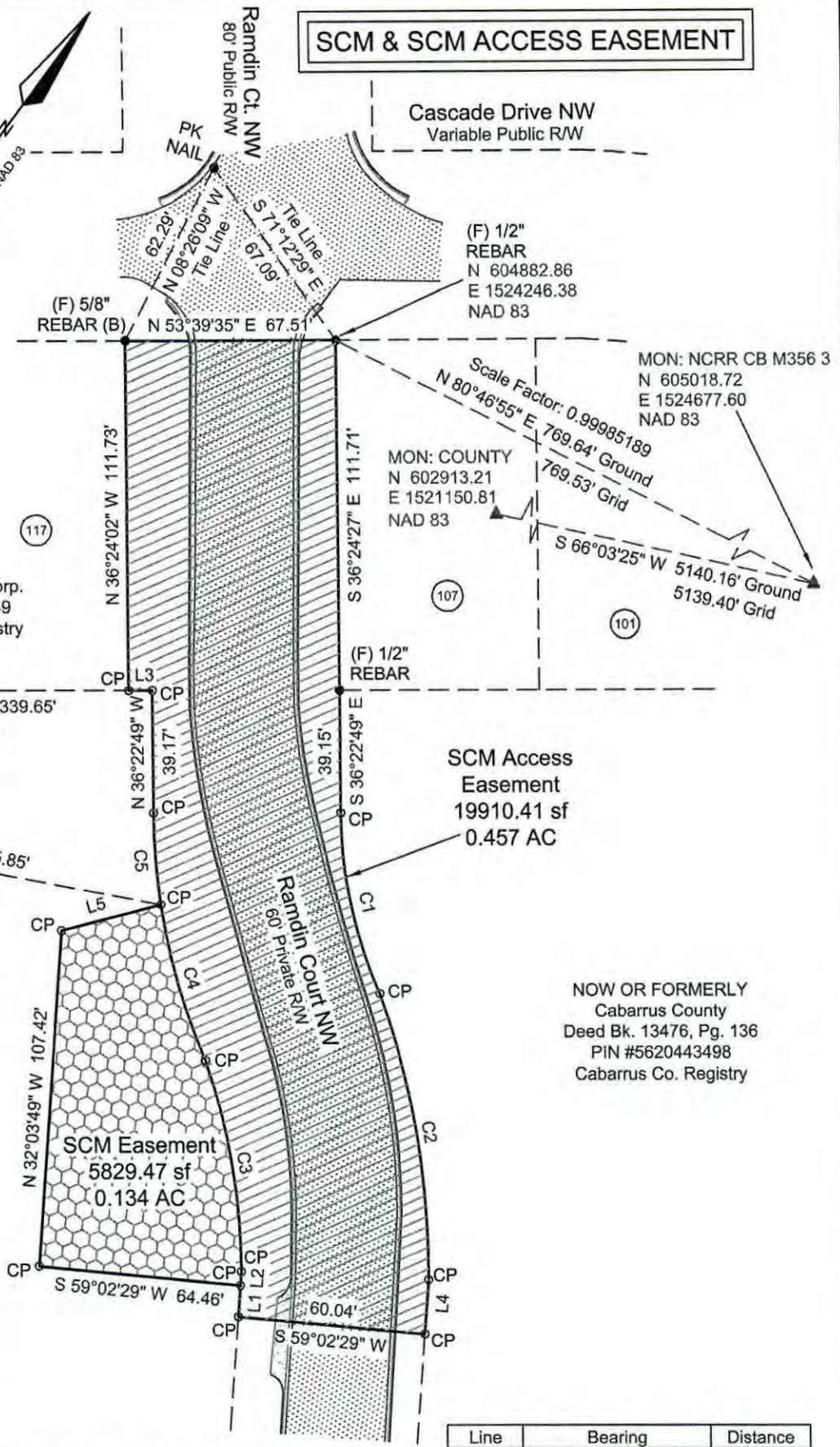
SHEET: 5 OF 5 1"=50'

PROJECT # 19234

# SCM & SCM ACCESS EASEMENT



- LEGEND**
- R/W - RIGHT OF WAY
  - (F) - FOUND
  - (B) - BENT
  - a/s - AS SHOWN
  - CP - CALCULATED POINT
  - [Hatched Box] - SCM EASEMENT
  - [Dotted Box] - SCM ACCESS EASEMENT
  - [Stippled Box] - PAVEMENT



Cannon Holding Corp.  
Map Bk. 19, Pg. 49  
Cabarrus Co. Registry

NOW OR FORMERLY  
Cabarrus County  
Deed Bk. 13476, Pg. 136  
PIN #5620443498  
Cabarrus Co. Registry

NOW OR FORMERLY  
Cabarrus County  
Deed Bk. 13476, Pg. 136  
PIN #5620443498  
Cabarrus Co. Registry



Curve	Radius	Arc	Chord	Chord Bearing
C1	145.00'	59.34'	58.92'	S 48°06'12" E
C2	265.00'	92.88'	92.41'	S 45°35'25" E
C3	205.00'	68.25'	67.94'	N 45°34'15" W
C4	205.00'	52.15'	52.01'	N 51°49'56" W
C5	205.00'	29.21'	29.18'	N 40°27'43" W

Line	Bearing	Distance
L1	N 32°01'16" W	10.00'
L2	N 32°01'16" W	4.41'
L3	S 53°38'33" W	7.49'
L4	S 32°01'16" E	17.49'
L5	N 38°47'40" E	32.80'

- NOTES:**
- \* Deed Reference - Deed Bk. 13476, Pg. 136 Cabarrus County Dated April 26, 2019 Recorded in Cabarrus Co. Registry
  - \* Map Reference - 14.035 AC - Cabarrus Ave. W. Dated October 18, 2018 Unrecorded Plat Performed by R. Scott Dyer, PLS
  - \* Property subject to recorded and unrecorded right of ways, easements and agreements as may appear.



I, R. Scott Dyer, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 13476, page 136, etc.); that the boundaries not surveyed are clearly indicated as drawn from information found in Book a/s, page a/s; that the ratio of precision as calculated is 1:67,998; and that this map meets the requirements for The Standards of Practice for Land Surveying in North Carolina (21 NCAC 56. 1600). Witness my original signature, registration number and seal this 12th day of February, A.D., 2021.

*R. Scott Dyer*  
R. Scott Dyer, PLS #4444



**NORSTAR LAND SURVEYING, INC.**  
552-B Newell Street NW  
Concord, NC 28025  
Ph 704 721 6651  
Fax 704 721 6653  
Firm Lic. # C-2294

SCM & SCM Access Easement  
To Serve  
40 Ramdin Court NW  
Township No. 2 Cabarrus County, NC

DRAWN BY: S. Kimrey NLS NO.: 18150  
DATE: February 12, 2021 SCALE: 1" = 50'

NORTH CAROLINA  
CABARRUS COUNTY

**STORMWATER CONTROL MEASURE (SCM), ACCESS EASEMENT AND  
MAINTENANCE AGREEMENT**

THIS STORMWATER CONTROL MEASURE (SCM), ACCESS EASEMENT AND MAINTENANCE AGREEMENT (“Agreement”), made this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by Cabarrus County, a body politic and political subdivision of the State of North Carolina, whose principal address is 65 Church Street SE, Concord, NC 28025(hereinafter “Grantor”), with, to, and for the benefit of the City of Concord, a municipal corporation of the State of North Carolina, whose address is P.O. Box 308, Concord North Carolina 28026-0308, (hereinafter “Grantee” or “City”).

**WITNESSETH:**

**WHEREAS,** THE CITY COUNCIL ACCEPTED THIS STORMWATER CONTROL MEASURE (SCM), ACCESS EASEMENT AND MAINTENANCE AGREEMENT ON \_\_\_\_\_  
\_\_\_\_\_.

**WHEREAS,** Grantor is the owner in fee simple of certain real property situated in the City of Concord, County of Cabarrus, North Carolina and more particularly described as follows: 484 Cabarrus Avenue W, Concord, NC, Cabarrus County Property Identification Number (PIN): 5620-44-3498. It being the land conveyed to Grantor by deed recorded in Book and Page 13476/136 in the Office of the Register of Deeds for Cabarrus County (hereinafter referred to as the “Property”); and

**WHEREAS,** Grantor desires to develop or redevelop all or portions of the Property; and

**WHEREAS,** the Property is located within the planning jurisdiction of the City of Concord, and is subject to certain requirements set forth in the City of Concord Code of Ordinances Chapter 60, the Concord Development Ordinance, (hereafter “CCDO”), and the Concord Technical Standards Manual (hereafter “Concord Manual”); and

**WHEREAS,** conditions for development and/or redevelopment of the Property includes (i) the construction, operation and maintenance of an engineered stormwater control structure, namely a Sand Filter, as provided in the CCDO and the Concord Manual (the “Stormwater Control Measure” or

“SCM”), (ii) Grantor’s dedication of a non-exclusive access easement to the City, as described in this Agreement, for inspection and maintenance of the Stormwater Control Measure; and (iii) the assumption by Grantor of certain specified maintenance and repair responsibilities; and

**WHEREAS**, this Agreement and the easements created herein are established in accordance with the requirements of N.C.G.S. Sec 143-211 *et. seq.*, Article 4 of the CCDO and Article I of the Concord Manual; and

**WHEREAS**, Grantor has full authority to execute this Agreement so as to bind the Property and all current and future owners and/or assigns.

**NOW, THEREFORE**, for valuable consideration, including the benefits Grantor may derive there from, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby dedicates, bargains, grants and conveys unto Grantee, and its successors and assigns, a perpetual, and irrevocable right and non-exclusive easement in gross (of the nature and character and to the extent hereinafter set forth) in, on, over, under, through and across those portions of the Property shown on the attached **Exhibit “A” titled “SCM & SCM Access Easement to Serve 40 Ramdin Court NW” and labeled “SCM Easement 5829.47 sf 0.134 AC”**, for the purpose of inspection and maintenance of the Stormwater Control Measure (hereinafter referred to as “SCM Easement”). Within the SCM Easement Grantor shall conduct best management practices as more fully set forth herein and in the CCDO and Concord Manual. Also within the SCM Easement, Grantor shall construct, maintain, repair and reconstruct the Stormwater Control Measure or SCM, which include (i) the SCM and any other stormwater quantity and/or quality control devices and/or structures, described on the plans approved by the City of Concord and filed at the A.M. Brown Operations Center, 850 Warren Coleman Blvd., Concord, NC 28025; and (ii) access to the aforesaid SCM as shown on the attached **Exhibit “A” titled “SCM & SCM Access Easement to Serve 40 Ramdin Court NW” and labeled “SCM Access Easement 19910.41 sf 0.457 AC”**, for the purpose of permitting City access, inspection and, in accordance with the terms of paragraph 4 of this Agreement, maintenance and repair of the SCM, as more fully set forth herein and in the CCDO and Concord Manual. Except as set forth herein, nothing contained in this Agreement shall be deemed to be a gift or dedication of any portion of Grantor’s Property to the general public or for any public use or purpose whatsoever, and further except as specifically provided herein for the benefit of the City, no rights, privileges or immunities of Grantor shall inure to the benefit of any third-party, nor shall any third-party be deemed to be a beneficiary of any of the provisions contained herein.

The additional terms, conditions, and restrictions of this Agreement are:

1. The requirements pertaining to the SCM Easement is more fully set forth in the current adopted and published editions of the following four (4) documents: (i) Article 4 of the CCDO, (ii) Article I, Section 1 of the Concord Manual, (iii) the Sand Filter Inspection and Maintenance Plan attached as **Exhibit “B”** and (iv) as provided in the N.C. Dept. of Environment and Natural Resources (DENR) Stormwater Best Management Practices (BMP) Manual (the “NCDENR Manual”), all of which are incorporated herein by reference as if set forth in their entirety below. Grantor agree to abide by all applicable codes including, but not limited to, those set forth above. All provisions required by Code Section 4.4.6.B.1 are incorporated herein by reference, and Grantor agree to abide by said provisions. Grantor further agrees that Grantor shall perform the following, all at its sole cost and expense:

- a. All components of the SCM and related improvements within the SCM Easement are to be kept in good working order.
- b. The components of the SCM and related improvements within the SCM Easement shall be maintained by Grantor as described in “**Exhibit B**”, the Sand Filter Inspection and Maintenance Plan.

2. Upon completion of the construction of the SCM, Grantor’s N.C. registered professional engineer shall certify in writing to the Concord Director of Water Services that the SCM and all components are constructed and initially functioning as designed. Annual inspection reports (hereinafter referred to as “Annual Report(s)”) are required each year and shall be made by Grantor on the written schedule provided to Grantor in advance by the City. The Annual Report(s) shall describe the condition and functionality of the SCM, and shall describe any maintenance performed thereon during the preceding year. The Annual Report(s) shall be submitted with the signature and seal of Grantor’s N.C. registered professional engineer conducting the inspection. If necessary, the City will provide a letter describing the maintenance necessary to keep the SCM and all components and structures related to the SCM functioning as designed and with reasonable timeframes in which to complete the maintenance. If the Annual Report(s) recommends maintenance actions, the repairs shall be made within a reasonable time as defined by the City.

Grantor and Grantee understand, acknowledge and agree that the attached Inspection and Maintenance Plan describes the specific actions needed to maintain the SCM.

3. Grantor represents and warrants that Grantor are financially responsible for construction, maintenance, repair and replacement of the SCM, its appurtenances and vegetation, including impoundment(s), if any. Grantor agrees to perform or cause to be performed the maintenance as outlined in the attached Inspection and Maintenance Plan and as provided in the NCDENR Manual. Grantor and any subsequent transferee of Grantor or succeeding owner of the Property shall give the City written notice of the transfer of a fee or possessory interest in the Property listing the transferee’s name, address of the Property, transferee’s mailing address and other contact information. Grantor and any subsequent transferee of Grantor or succeeding owner of the Property shall not be responsible for errors or omissions in the information about the transferee provided to the City caused by acts or omissions of the transferee. The transferee shall give the City written notice of the acceptance and any future transfer of an interest in the Property listing the transferee’s name, address of the Property; transferee’s mailing address and other contact information. Upon the conveyance of the Property by Grantor to any transferee acquiring the Property by means of a conveyance document containing the language set forth in paragraph 9 below, Grantor are released from any further covenants or other obligations set forth in this Agreement.

4. If Grantor fails to comply with these requirements, or any other obligations imposed herein, in the City of Concord Code of Ordinances, CDO, the Concord Manual or approved Inspection and Maintenance Plan, the City of Concord may perform (but is not obligated to perform) such work as Grantor is responsible for and recover the costs thereof from Grantor.

5. This Agreement gives Grantee the following affirmative rights:

Grantee, its officers, employees, and agents may, but is not obligated, to enter the SCM Easement whenever reasonably necessary for the purpose of inspecting same to determine compliance herewith,

to maintain same and make repairs or replacements to the SCM, its appurtenances and condition(s) as may be necessary or convenient thereto in the event Grantor defaults in its obligations and to recover from Grantor the cost thereof, and in addition to other rights and remedies available to it, to enforce by proceedings at law or in equity the rights, covenants, duties, and other obligations herein imposed in this Agreement. Notwithstanding the foregoing, except in emergencies, Grantee shall provide reasonable advanced written notice to Grantor of any work which may be performed. Further, any work which may be performed which involves Grantee's use of construction equipment, heavy machinery, or any other truck with more than two axles, Grantee shall take reasonable precautions to avoid any damage to the Property. Grantee shall limit its repair/maintenance work on the SCMs to circumstances where such work is necessary due to Grantor's failure to comply with the requirements of this Agreement and exhibits hereto or applicable code or as necessary to abate a public nuisance, provided that Grantee shall have no affirmative obligation to perform repair or maintenance work.

6. Grantor shall neither obstruct nor hinder the passage of vehicular traffic and pedestrians within the paved portion of the access easement granted herein by Grantor to Grantee.

7. Grantor shall, in all other respects, remain the fee owners of the Property and areas subject to the SCM Easement, and may make all lawful uses of the Property not inconsistent with this Agreement and the Easements granted herein.

8. Grantee neither waives nor forfeits the right to act to ensure compliance with the terms, conditions and purposes of the SCM Easement and this Agreement by a prior failure to act.

9. Grantor agrees:

a. That a reference to the deed book and page number of this document in a form substantially similar to the following statement in at least a 12 point bold face font on the first page of the document: **"Notice: The Property is subject to a Stormwater Control Measure (SCM), Access Easement and Maintenance Agreement enforced by the City of Concord and State of North Carolina recorded in the Cabarrus County Registry at DB \_\_\_\_\_ PG \_\_\_\_\_."** shall be inserted by Grantor in any subsequent deed or other legal instrument by which Grantor may be divested of either the fee simple title to or possessory interests in the subject Property. The designation Grantor and Grantee shall include the parties, their heirs, successors and assigns; and

b. That the following statement shall be inserted in any deed or other document of conveyance:

"Title to the property hereinabove described is subject to the following exceptions:

That certain Stormwater Control Measure (SCM), Access Easement and Maintenance Agreement dated \_\_\_\_\_, 2021 with and for the benefit of the City of Concord, recorded in Book \_\_\_\_\_, Page \_\_\_\_\_ in the Cabarrus County Registry, North Carolina, creating obligations of payment and performance on the part of Grantor which Grantee hereby assumes and agrees to perform and pay as part of the consideration of this conveyance and except further that this conveyance is made subject to any and all enforceable restrictions and easements of record (if applicable)."

In the event that such conveyance is other than by deed, the above terms of “grantor/grantee” may be substituted by equivalent terms such as “landlord/tenant.”

TO HAVE AND TO HOLD the aforesaid rights, privileges, and easements herein granted to Grantee, its successors and assigns forever and Grantor do covenant that Grantor is seized of said premises in fee and has the right to convey the same, that except as set forth below the same are free from encumbrances and that Grantor will warrant and defend the said title to the same against claims of all persons whosoever.

Title to the Property hereinabove described is subject to all enforceable deeds of trust, liens, easements, covenants and restrictions of record.

The covenants agreed hereto and the conditions imposed herein shall be binding upon Grantor and its agents, personal representatives, heirs and assigns and all other successors in interest to Grantor and shall continue as a servitude running in perpetuity with the above-described land.

THE CONCORD CITY COUNCIL APPROVED THIS AGREEMENT AND SCM EASEMENTS AND ACCEPTED THE SCM EASEMENTS AT THEIR MEETING OF \_\_\_\_\_, 2021 AS ATTESTED TO BELOW BY THE CITY CLERK. CONCORD CITY COUNCIL APPROVAL OF THIS AGREEMENT AND EASEMENT IS A CONDITION PRECEDENT TO ACCEPTANCE BY THE CITY.

IN WITNESS WHEREOF, the parties have caused this instrument to be duly executed day and year first above written.

[SIGNATURE PAGES FOLLOW]

**GRANTOR:**

Cabarrus County, a body politic and political subdivision of the State of North Carolina

By: \_\_\_\_\_  
Stephen Morris, Chairman of the Board of County Commissioners

ATTEST:

\_\_\_\_\_  
Lauren Linker, Clerk to the Board

[SEAL]

This instrument has been preaudited in the manner required by the "Local Government Budget and Fiscal Control Act."

\_\_\_\_\_  
, Finance Director

**CABARRUS COUNTY  
STATE OF NORTH CAROLINA**

I, \_\_\_\_\_, a Notary Public of the aforesaid County and State, do hereby certify that Lauren Linker personally appeared before me this day and acknowledged that she is the Clerk to the Board of Commissioners for Cabarrus County and that by authority duly given and as the act of the body politic and political subdivision of the State of North Carolina, the foregoing instrument was signed in its name by its Chairman, sealed with its corporate seal and attested by her as its Clerk to the Board.

WITNESS my hand and notarial seal, this the \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_



**GRANTEE:**

City of Concord, a municipal corporation

By: \_\_\_\_\_  
Lloyd Wm. Payne, Jr., City Manager

ATTEST:

\_\_\_\_\_  
Kim J. Deason, City Clerk  
[SEAL]

APPROVED AS TO FORM

\_\_\_\_\_  
VaLerie Kolczynski, City Attorney

**STATE OF NORTH CAROLINA  
COUNTY OF CABARRUS**

I, \_\_\_\_\_, a Notary Public of the aforesaid County and State, do hereby certify that Kim J. Deason personally appeared before me this day and acknowledged that she is the City Clerk of the City of Concord and that by authority duly given and as the act of the municipal corporation, the foregoing STORMWATER CONTROL MEASURE (SCM), ACCESS EASEMENT AND MAINTENANCE AGREEMENT was approved by the Concord City Council at its meeting held on \_\_\_\_\_ and was signed in its name by its City Manager, sealed with its corporate seal and attested by her as its City Clerk.

WITNESS my hand and notarial seal, this the \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public \_\_\_\_\_  
My commission expires: \_\_\_\_\_



## Sand Filter Inspection and Maintenance Plan

Grantor agrees to keep a maintenance record on this SCM. This maintenance record will be kept in a log in a known set location. Any deficient SCM elements noted in the inspection will be corrected, repaired or replaced immediately. These deficiencies can affect the integrity of structures, safety of the public, and the removal efficiency of the SCM.

Important maintenance procedures:

- The drainage area will be carefully managed to reduce the sediment load to the sand filter.
- Once a year, sand media will be skimmed.
- The sand filter media will be replaced whenever it fails to function properly after vacuuming.

The sand filter will be inspected **quarterly and within 24 hours after every storm event greater than 1.0 inches**. Records of inspection and maintenance will be kept in a known set location and will be available upon request.

Inspection activities shall be performed as follows. Any problems that are found shall be repaired immediately.

<b>SCM element:</b>	<b>Potential problem:</b>	<b>How I will remediate the problem:</b>
<b>The entire SCM</b>	Trash/debris is present.	Remove the trash/debris.
<b>The adjacent pavement (if applicable)</b>	Sediment is present on the pavement surface.	Sweep or vacuum the sediment as soon as possible.
<b>The perimeter of the sand filter</b>	Areas of bare soil and/or erosive gullies have formed.	Regrade the soil if necessary to remove the gully, and then plant a ground cover and water until it is established. Provide lime and a one-time fertilizer application.
	Vegetation is too short or too long.	Maintain vegetation at a height of approximately six inches.
<b>The flow diversion structure</b>	The structure is clogged.	Unclog the conveyance and dispose of any sediment off-site.
	The structure is damaged.	Make any necessary repairs or replace if damage is too large for repair.

<b>The pretreatment area</b>	Sediment has accumulated to a depth of greater than six inches.	Search for the source of the sediment and remedy the problem if possible. Remove the sediment and dispose of it in a location where it will not cause impacts to streams or the SCM.
	Erosion has occurred.	Provide additional erosion protection such as reinforced turf matting or riprap if needed to prevent future erosion problems.
	Weeds are present.	Remove the weeds, preferably by hand. If a pesticide is used, wipe it on the plants rather than spraying.

<b>SCM element:</b>	<b>Potential problem:</b>	<b>How I will remediate the problem:</b>
<b>The filter bed and underdrain collection system</b>	Water is ponding on the surface for more than 24 hours after a storm.	Check to see if the collector system is clogged and flush if necessary. If water still ponds, remove the top few inches of filter bed media and replace. If water still ponds, then consult an expert.
<b>The outflow spillway and pipe</b>	Shrubs or trees have started to grow on the embankment.	Remove shrubs and trees immediately.
	The outflow pipe is clogged.	Provide additional erosion protection such as reinforced turf matting or riprap if needed to prevent future erosion problems.
	The outflow pipe is damaged.	Repair or replace the pipe.
<b>The receiving water</b>	Erosion or other signs of damage have occurred at the outlet.	Contact Stormwater Services at 704-920-5360.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

DHS - Transportation Grant Funding

### **BRIEF SUMMARY:**

Cabarrus County was not awarded the Rural Operating Assistance Program (ROAP) grant through the NCDOT this fiscal year.

Cabarrus County was not awarded the annual 5307 Urbanized Area Grant this fiscal year.

### **REQUESTED ACTION:**

Motion to adopt the budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Anthony Hodges, Program Administrator

Bob Bushey, Transportation Manager

### **BUDGET AMENDMENT REQUIRED:**

Yes

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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### **ATTACHMENTS:**

▫ Budget Amendment

Date: **March 15, 2021**

Amount: **73,409.00**

Dept. Head: **Suzanne Burgess for Bob Bushey**

Department: **Transportation**

Internal Transfer Within Department                      Transfer Between Departments/Funds                      X                      Supplemental Request

This budget amendment is to adjust transportation revenues and expenditures to be in line with revised grant funding. The County will not receive ROAP grant funds and the annual 5307 Urbanized Area grant program funds. The County received 5307 CARES grant funding. The 5307 CARES grant funds may be used to cover salaries and wages. Auto and Truck maintenance and minor technology equipment expenditures are adjusted for the grant revisions.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5240-638407-CARES	CARES ACT RELIEF 5307 TRANSPORTATION	-	586,448.00	-	586,448.00
001	9	5240-9101-CARES	SALARIES AND WAGES - CARES	214,782.00	586,448.00	-	801,230.00
001	6	5240-6380	5307 Grant	416,387.00	-	416,387.00	0.00
001	9	5240-9101	SALARIES AND WAGES	1,061,996.00	-	586,448.00	475,548.00
001	9	5240-9520	Auto and truck Maintenance	566,573.00	86,003.00	-	652,576.00
001	9	5240-9342	Minor Technology Equipment	159,412.00	-	159,412.00	0.00
001	6	5240-6311	ROAP - EDTAP	115,264.00	-	115,264.00	0.00
001	6	5240-6338	ROAP - RGP	80,220.00	-	80,220.00	0.00
001	6	5240-6341	ROAP	47,986.00	-	47,986.00	0.00

**Total**                      0.00

**Budget Officer**

**County Manager**

**Board of Commissioners**

Approved

Approved

Approved

Denied

Denied

Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

DHS - Transportation NCDHHS CARES Act Funding

**BRIEF SUMMARY:**

On February 4, 2021 Cabarrus County Transportation received funding in the amount of \$32,914 from NCDHHS CARES Act funding. There is not a requirement for matching funds. This funding is to provide needed transportation for county residents to vaccination sites. A budget amendment will be required to add these funds to appropriations for CCTS.

**REQUESTED ACTION:**

Motion to adopt the budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Anthony Hodges, Program Administrator  
Bob Bushey, Transportation Manager

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

▫ Budget Amendment



**Budget Revision/Amendment Request**

Date:

Amount:

Dept. Head:

Department:

- Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

This budget amendment request is for Vaccine Cares fund received on 2/04/21. These funds are for expenditures in transporting clients to vaccine sites.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5240-6384-VACC	Cares Act Relief Payment		32,914.00		32,914.00
001	9	5240-9346-VACC	Fuel		32,914.00		32,914.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00

**Total**      0.00

**Budget Officer**

- Approved  
 Denied

**County Manager**

- Approved  
 Denied

**Board of Commissioners**

- Approved  
 Denied

\_\_\_\_\_  
*Signature*

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*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Finance - Audit Contract for Fiscal Years Ending June 30, 2021

### **BRIEF SUMMARY:**

A request for proposal for external auditing services was conducted by the Finance Department last year. After reviewing the submissions, it was determined that the accounting firm Martin Starnes and Associates best suits Cabarrus County's needs. They submitted a 3 year bid.

Pricing for the auditing services is \$62,000 for fiscal year ending June 30, 2021. There is an additional fee of \$3,000 since we have over 5 major programs for a total of \$65,000.

The Local Government Commission requires Board approval annually for the audit contract.

### **REQUESTED ACTION:**

Motion to approve audit contract for June 30, 2021, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Wendi Heglar, Finance Director

### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Audit Contract for FY21
- ▣ Single Audit Engagement Letter

The of and	Governing Board Board of Commissioners
	Primary Government Unit (or charter holder) Cabarrus County, NC
	Discretely Presented Component Unit (DPCU) (if applicable) N/A

*Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)*

and	Auditor Name Martin Starnes & Associates, CPAs, P.A.
	Auditor Address 730 13th Avenue Dr. SE, Hickory, NC 28602

*Hereinafter referred to as Auditor*

for	Fiscal Year Ending	Audit Report Due Date
	06/30/21	10/31/21

*Must be within four months of FYE*

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools or hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 28 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools or hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern.



30. Applicable to charter school contracts only: No indebtedness of any kind incurred or created by the charter school shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of the charter school shall involve or be secured by the faith, credit, or taxing power of the State or its political subdivisions.

31. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).

32. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

33. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

34. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

**FEEES FOR AUDIT SERVICES**

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will not be approved.

Financial statements were prepared by:  Auditor  Governmental Unit  Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

<b>Name:</b> Wendi Heglar	<b>Title and Unit / Company:</b> Finance Director, Cabarrus County	<b>Email Address:</b> wheglar@cabarruscounty.us
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**OR Not Applicable**  (Identification of SKE Individual not applicable for GAAS-only audit or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the billings for the last annual audit of the unit submitted to the Secretary of the LGC. Should the 75% cap provided below conflict with the cap calculated by LGC Staff based on the billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

**PRIMARY GOVERNMENT FEES**

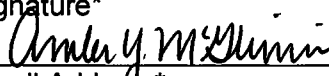
Primary Government Unit	Cabarrus County, NC
Audit Fee	\$ See fee section of engagement letter
<b>Additional Fees Not Included in Audit Fee:</b>	
Fee per Major Program	\$ See fee section of engagement letter
Writing Financial Statements	\$ N/A
All Other Non-Attest Services	\$ N/A
<b>75% Cap for Interim Invoice Approval</b> <i>(not applicable to hospital contracts)</i>	\$ 46,500.00

**DPCU FEES (if applicable)**

Discretely Presented Component Unit	N/A
Audit Fee	\$
<b>Additional Fees Not Included in Audit Fee:</b>	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
<b>75% Cap for Interim Invoice Approval</b> <i>(not applicable to hospital contracts)</i>	\$

**SIGNATURE PAGE**

**AUDIT FIRM**

<b>Audit Firm*</b> Martin Starnes & Associates, CPAs, P.A.	
<b>Authorized Firm Representative (typed or printed)*</b> Amber Y. McGhinnis	<b>Signature*</b> 
<b>Date*</b> 02/12/21	<b>Email Address*</b> amcghinnis@martinstarnes.com

**GOVERNMENTAL UNIT**

<b>Governmental Unit*</b> Cabarrus County, NC	
<b>Date Primary Government Unit Governing Board Approved Audit Contract*</b> (G.S.159-34(a) or G.S.115C-447(a))	
<b>Mayor/Chairperson (typed or printed)*</b> Stephen Morris, Chairman	<b>Signature*</b>
<b>Date</b>	<b>Email Address</b> smorris@cabarruscounty.us

<b>Chair of Audit Committee (typed or printed, or "NA")</b> N/A	<b>Signature</b>
<b>Date</b>	<b>Email Address</b>

**GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE**

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).  
 Not applicable to hospital contracts.

*This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.*

<b>Primary Governmental Unit Finance Officer* (typed or printed)</b> Wendi Heglar, Finance Director	<b>Signature*</b>
<b>Date of Pre-Audit Certificate*</b>	<b>Email Address*</b> wheglar@cabarruscounty.us

**SIGNATURE PAGE – DPCU  
(complete only if applicable)**

**DISCRETELY PRESENTED COMPONENT UNIT**

DPCU*	
N/A	
Date DPCU Governing Board Approved Audit Contract* (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
N/A	
Date	Email Address

**DPCU – PRE-AUDIT CERTIFICATE**

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).  
Not applicable to hospital contracts.

*This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.*

DPCU Finance Officer (typed or printed)*	Signature*
N/A	
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.

**PRINT**



**Report on the Firm's System of Quality Control**

To the Shareholders of Martin Starnes & Associates CPAs, P.A. and the  
 Peer Review Committee, North Carolina Association  
 Of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Martin Starnes & Associates CPAs, P.A. (the firm) in effect for the year ended December 31, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

**Firm's Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

**Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

**Required Selections and Considerations**

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

**Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of Martin Starnes & Associates CPAs, P.A. in effect for the year ended December 31, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Martin Starnes & Associates CPAs, P.A. has received a peer review rating of *pass*.

*Koonce, Wooten & Haywood, LLP*

Koonce, Wooten & Haywood, LLP

May 3, 2018

**Raleigh**  
 4060 Barrett Drive  
 Post Office Box 17806  
 Raleigh, North Carolina 27619  
 919 782 9265  
 919 783 8937 FAX

**Durham**  
 3500 Westgate Drive  
 Suite 203  
 Durham, North Carolina 27707  
 919 354 2584  
 919 489 8183 FAX

**Pittsboro**  
 10 Sanford Road  
 Post Office Box 1399  
 Pittsboro, North Carolina 27312  
 919 542 6000  
 919 542 5764 FAX

# MARTIN STARNES

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## & ASSOCIATES, CPAs, P.A.

*"A Professional Association of Certified Public Accountants and Management Consultants"*

February 12, 2021

Wendi Heglar, Finance Director  
Cabarrus County  
65 Church Street SE  
Concord, NC 28025

You have requested that we audit the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Cabarrus County, NC, as of June 30, 2021, and for the year then ended, and the related notes, which collectively comprise Cabarrus County's basic financial statements as listed in the table of contents.

In addition, we will audit the entity's compliance over major federal and State award programs for the period ended June 30, 2021. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal and State award programs.

Accounting principles generally accepted in the United States of America require that certain supplementary information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis
- Law Enforcement Officers' Special Separation Allowance schedules
- Other Post-Employment Benefits' schedules
- Local Government Employees' Retirement System's schedules
- Register of Deeds' Supplemental Pension Fund schedules

Supplementary information other than RSI will accompany Cabarrus County's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- Combining and individual fund financial statements
- Budget and actual schedules
- Other schedules
- Schedule of Expenditures of Federal and State Awards

### **Schedule of Expenditures of Federal and State Awards**

We will subject the Schedule of Expenditures of Federal and State Awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the Schedule of Expenditures of Federal and State Awards is presented fairly in all material respects in relation to the financial statements as a whole.

The following additional information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information:

- Introductory section
- Statistical section

We will make reference to the component unit auditor's audit of the Cabarrus Health Alliance in our report on your financial statements.

### **Data Collection Form**

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, Schedule of Expenditures of Federal and State Awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the Federal Audit Clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the Federal Audit Clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

## **Audit of the Financial Statements**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and the direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of Cabarrus County's basic financial statements. Our report will be addressed to the governing body of Cabarrus County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.



## **Audit of Major Program Compliance**

Our audit of Cabarrus County's major federal and state award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; the Uniform Guidance, and the State Single Audit Implementation Act, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and the State Single Audit Implementation Act and other procedures we consider necessary to enable us to express such an opinion on major federal and state award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance and the State Single Audit Implementation Act require that we also plan and perform the audit to obtain reasonable assurance about whether the entity has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal and state award programs. Our procedures will consist of determining major federal and state programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance and the State Single Audit Implementation Act.

Also, as required by the Uniform Guidance and the State Single Audit Implementation Act, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal and state award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal and state award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

## **Management's Responsibilities**

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal and state awards received and expended during the period and the federal and State programs under which they were received, including federal awards and funding increments received prior to December 26, 2014 (if any), and those received in accordance with the Uniform Guidance (generally received after December 26, 2014);
4. For maintaining records that adequately identify the source and application of funds for federal and state funded activities;
5. For preparing the Schedule of Expenditures of Federal and State Awards (including notes and noncash assistance received) in accordance with the Uniform Guidance and State Single Audit Implementation Act;
6. For the design, implementation, and maintenance of internal control over federal and state awards;

7. For establishing and maintaining effective internal control over federal and state awards that provides reasonable assurance that the nonfederal and nonstate entity is managing federal and state awards in compliance with federal and state statutes, regulations, and the terms and conditions of the federal and state awards;
8. For identifying and ensuring that the entity complies with federal and state statutes, regulations, and the terms and conditions of federal and state award programs and implementing systems designed to achieve compliance with applicable federal and state statutes, regulations and the terms and conditions of federal and state award programs;
9. For disclosing accurately, currently and completely the financial results of each federal and state award in accordance with the requirements of the award;
10. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
11. For taking prompt action when instances of noncompliance are identified;
12. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
13. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
14. For submitting the reporting package and data collection form to the appropriate parties;
15. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
16. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal and state award programs, such as records, documentation, and other matters;
  - b. Additional information that we may request from management for the purpose of the audit; and
  - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
17. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
18. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
19. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
20. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
21. For the accuracy and completeness of all information provided;
22. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
23. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information referred to above (including the Schedule of Expenditures of Federal and State Awards), you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information

with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We will perform the following nonattest services:

- Preparation of auditor portion of Data Collection Form
- Preparation of LGC's data input worksheet

We will not assume management responsibilities on behalf of Cabarrus County. However, we will provide advice and recommendations to assist management of Cabarrus County in performing its responsibilities.

With respect to the nonattest services we perform as listed above, Cabarrus County's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards.
- This engagement is limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account codings and approving journal entries.

## **Other**

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

During the course of the engagement, a portal will be in place for information to be shared, but not stored. Our policy is to terminate access to this portal after one year. The County is responsible for data backup for business continuity and disaster recovery, and our workpaper documentation is not to be used for these purposes.

## **Provisions of Engagement Administration and Fees**

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Erica Brown is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Martin Starnes & Associates, CPAs, P.A.'s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report. To ensure that our independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

Our fees for these services are as follows:

Audit Fee	\$ 62,000
Financial Statement Drafting	-
Other Non-Attest Services	-
	<u>\$ 62,000</u>
<b>Additional Fees:</b>	
Charge per major program over five (5)	<u>\$ 3,000</u>

Our invoices for these fees will be rendered in four installments as work progresses and are payable upon presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for non-payment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use Cabarrus County's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

We want our clients to receive the maximum value for our professional services and to perceive that our fees are reasonable and fair. In working to provide you with such value, we find there are certain circumstances that can cause us to perform work in excess of that contemplated in our fee estimate.

Following are some of the more common reasons for potential supplemental billings:

*Changing Laws and Regulations*

There are many governmental and rule-making boards that regularly add or change their requirements. Although we attempt to plan our work to anticipate the requirements that will affect our engagement, there are times when this is not possible. We will discuss these situations with you at the earliest possible time in order to make the necessary adjustments and amendments in our engagement.

*Incorrect Accounting Methods or Errors in Client Records*

We base our fee estimates on the expectation that client accounting records are in order so that our work can be completed using our standard testing and accounting procedures. However, should we find numerous errors, incomplete records, or the application of incorrect accounting methods, we will have to perform additional work to make the corrections and reflect those changes in the financial statements.

### *Failure to Prepare for the Engagement*

In an effort to minimize your fees, we assign you the responsibility for the preparation of schedules and documents needed for the engagement. We also discuss matters such as availability of your key personnel, deadlines, and work space. If your personnel are unable, for whatever reasons, to provide these items as previously agreed upon, it might substantially increase the work we must do to complete the engagement within the scheduled time.

### *Starting and Stopping Our Work*

If we must withdraw our staff because of the condition of the client's records, or the failure to provide agreed upon items within the established timeline for the engagement, we will not be able to perform our work in a timely, efficient manner, as established by our engagement plan. This will result in additional fees, as we must reschedule our personnel and incur additional start-up costs.

### *Assistance with Financial Statement Drafting*

Your personnel is responsible for drafting the financial statements and related notes and the Schedule of Expenditures of Federal and State Awards. Upon completion of the drafted financial statements, we will review them and return them to you with suggested revisions. If significant assistance is needed to make those revisions, this will result in additional fees based on the amount of assistance required.

Our fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our fees for such services range from \$75-\$300 per hour.

*Government Auditing Standards* require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to management and those charged with governance the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;

- Representations we requested from management;
- Management’s consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of Martin Starnes & Associates, CPAs, P.A. and constitutes confidential information. However, we may be requested to make certain audit documentation available to the Local Government Commission, Office of the State Auditor, federal or State agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Martin Starnes & Associates, CPAs, P.A.’s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm to the Contract to Audit Accounts for your consideration and files.

Please sign and return a copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements and compliance over major federal and state award programs, including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*Martin Starnes & Associates, CPAs, P.A.*

Martin Starnes & Associates, CPAs, P.A.  
Hickory, North Carolina

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Cabarrus County by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CABARRUS COUNTY****BOARD OF COMMISSIONERS  
REGULAR MEETING****March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Finance - EMS CARES Grant Budget Amendment

**BRIEF SUMMARY:**

The Coronavirus Aid, Relief, and Economic Security (CARES) Act appropriated funds to reimburse eligible healthcare providers for healthcare related expenses or lost revenues attributable to coronavirus. These funds were distributed to Emergency Management Services (EMS) in April 2020. The funds were not spent as of June 30, 2020 and therefore are part of the County's unassigned fund balance. Per January 2021 reporting requirements, if recipients did not expend PRF funds in full by the end of calendar year 2020, they have an additional six months in which to use remaining amounts toward expenses attributable to coronavirus but not reimbursed by other sources. This budget amendment appropriates fund balance and expenditures in the related expenditure accounts identified by staff and will be spent by June 30, 2021.

**REQUESTED ACTION:**

Motion to adopt the budget amendment.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Wendi Heglar, Finance Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- EMS BA



### Budget Revision/Amendment Request

Date: March 15, 2021

Amount: \$ 151,403.00

Dept. Head: Suzanne Burgess for Wendi Heglar

Department: Finance for EMS

Internal Transfer Within Department                     
  Transfer Between Departments/Funds                     
  Supplemental Request

The Coronavirus Aid, Relief, and Economic Security (CARES) Act appropriated funds to reimburse eligible healthcare providers for healthcare related expenses or lost revenues attributable to coronavirus. These funds were distributed to Emergency Management Services (EMS) in April 2020. The funds were not spent as of June 30, 2020 and therefore are part of the County's unassigned fund balance. Per January 2021 reporting requirements, if recipients did not expend PRF funds in full by the end of calendar year 2020, they have an additional six months in which to use remaining amounts toward expenses attributable to coronavirus but not reimbursed by other sources. This budget amendment appropriates fund balance and expenditures in the related expenditure accounts identified by staff and will be spent by June 30, 2021.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2730-6901	EMS - Fund Balance Appropriated	-	151,403.00	-	151,403.00
001	9	2730-9113-STIM	EMS - Overtime - STIM	-	120,000.00	-	120,000.00
001	9	2730-9330-STIM	EMS - Tools and Minor Equipment - STIM	-	20,000.00	-	20,000.00
001	9	2730-9340-STIM	EMS - Uniforms - STIM	-	11,403.00	-	11,403.00

**Budget Officer**

Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**County Manager**

Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**Board of Commissioners**

Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Finance - North Carolina Education Lottery Payment Application for School Debt

### **BRIEF SUMMARY:**

Lottery proceeds in the amount of \$2,300,000 were included in the FY 21 Community Investment Fund budget to pay a portion of debt service related to public school debt. Upon approval by the Cabarrus County Board of Education, the Kannapolis City Board of Education and the Cabarrus County Board of Commissioners, two payment request applications will be submitted to the Department of Public Instruction.

The Cabarrus County School application is for \$2,017,100 and the Kannapolis City School application is for \$282,900, for a total of \$2,300,000. A budget amendment and Capital Project Ordinance is included for your review.

### **REQUESTED ACTION:**

Motion to authorize the Chairman to execute a "Public School Building Capital Fund" application(s) to release funds from the North Carolina Education Lottery Fund and approve the associated budget amendment and project ordinance.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Wendi Heglar, Finance Director

### **BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ CCS Lottery App FY21
- ▣ KCS Lottery App FY21
- ▣ Budget Amendment
- ▣ PSBCF Budget Ordinance

**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
NORTH CAROLINA EDUCATION LOTTERY**

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

County: Cabarrus

Contact Person: Kelly Klutz

LEA: Cabarrus County #130

Title: Chief Financial Officer

Address: PO Box 388 Concord, NC 28026

Phone: 704-260-5705

Project Title: 2020/2021 Debt Service for School Construction

Location: Concord, NC

Type of Facility: Debt Service for School Construction (LOBS 2015D)

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Debt Service for LOBS issued to build and renovate School buildings for the Cabarrus County Schools #130

Estimated Costs:

Purchase of Land _____	\$ _____	
Planning and Design Services _____	_____	
New Construction _____	_____	
Additions / Renovations _____	_____	
Repair _____	_____	
Debt Payment / Bond Payment _____		2,017,100.00
<b>TOTAL _____</b>	<b>\$ _____</b>	<b>2,017,100.00</b>

Estimated Project Beginning Date: 7/1/20 Est. Project Completion Date: 6/30/21

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 2,017,100.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

\_\_\_\_\_  
(Signature — Chair, County Commissioners) (Date)

\_\_\_\_\_  
(Signature — Chair, Board of Education) (Date)

**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
NORTH CAROLINA EDUCATION LOTTERY**

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

County: Cabarrus

Contact Person: Will Crabtree

LEA: Kannapolis City Schools #132

Title: Director of Business Operation

Address: 100 Denver St. Kannapolis, NC

Phone: 704-938-1131

Project Title: 2020/2021 Debt Service for School Construction

Location: Kannapolis, NC

Type of Facility: Debt Service for School Construction (LOBS 2015D)

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Debt Service for LOBS issued to build and renovate School buildings for the Kannapolis City Schools #132

Estimated Costs:

Purchase of Land _____	\$ _____
Planning and Design Services _____	_____
New Construction _____	_____
Additions / Renovations _____	_____
Repair _____	_____
Debt Payment / Bond Payment _____	282,900.00
<b>TOTAL _____</b>	<b>\$ 282,900.00</b>

Estimated Project Beginning Date: 7/1/20 Est. Project Completion Date: 6/30/21

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 282,900.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

\_\_\_\_\_  
(Signature — Chair, County Commissioners) (Date)

\_\_\_\_\_  
(Signature — Chair, Board of Education) (Date)

### Budget Revision/Amendment Request

Date: 3/15/2021

Amount: 2,300,000.00

Dept. Head: Wendi Heglar (prepared by Sarah Chesley)

Department: Finance, Fund 320

Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

**Purpose:** This amendment records the Public School Building Capital Lottery funds requested from the Department of Public Instruction. The funds will be used towards the FY21 school debt service payments. Cabarrus County Schools' portion is \$2,107,100 and Kannapolis City Schools' portion is \$282,900.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
320	6	7210-6444	Lottery Proceeds	10,450,000.00	2,300,000.00		12,750,000.00
320	9	7210-9704	Contb to General Fund/CIF	8,300,000.00	2,300,000.00		10,600,000.00

**Budget Officer**

Approved  
 Denied

**County Manager**

Approved  
 Denied

**Board of Commissioners**

Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

## PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Lottery Proceeds	\$12,750,000
Lottery Proceeds – Rowan County	300,000
<b>TOTAL REVENUES</b>	<b>\$13,050,000</b>

- D. The following appropriations are made as listed.

Debt Service	\$10,600,000
Construction	2,150,000
Debt Service – Rowan County	300,000
<b>TOTAL EXPENDITURES</b>	<b>\$13,050,000</b>

<b>GRAND TOTAL – REVENUES</b>	<b>\$13,050,000</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$13,050,000</b>

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.



- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15<sup>th</sup> day of March, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Finance - Stonewall Jackson Property Budget Amendment

**BRIEF SUMMARY:**

January 19, 2021 the board approved the contract for Carolina Tree Care for \$47,500. The original budget amendment budgeted the contact in a capital project fund. This project had previous expenditures in the general fund. To keep all expenditures in the same fund, this corrected budget amendment transfers the funds from the capital project fund to the general fund.

**REQUESTED ACTION:**

Motion to adopt the budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Wendi Heglar, Finance Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

▣ Stonewall Jackson Budget Amendment

### Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

**This budget amendment moves funds from an unallocated account to the general fund for tree removal on Stonewall Jackson property. This is a corrected budget amendment. The funds need to be spent from the general fund to kept all project cost in the same fund.**

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	6	1940-6921-STONW	Cont from Capital Reserve Fund	47,500		47,500	-
380	9	1940-9830-STONW	Other Improvements	47,500		47,500	-
001	9	1952-9445-STONW	Purchahsed Services		47,500		47,500
001	6	1960-6910	Contribution from Capital Project Fund		47,500		47,500
380	6	0000-6921-UNAL	Unallocated Funds Cont'b from CRF	99,500	47,500		147,000
380	9	0000-9704	Contribution to the General Fund	-	47,500		47,500

**Budget Officer**

Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**County Manager**

Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**Board of Commissioners**

Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Infrastructure and Asset Management - Budget Amendment to Fund Design

**BRIEF SUMMARY:**

In order to proceed with design of the Emergency Equipment Warehouse (EEWH) and Information Technology Services (ITS) a budget amendment and project ordinance is needed in the capital project fund.

**REQUESTED ACTION:**

Motion to adopt the budget amendment and approve the project ordinance.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Wendi Heglar, Finance Director  
Kyle Bilafer, Area Manager of Operations

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Budget Amendment
- ▣ Ordinance

**Budget Revision/Amendment Request**

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

**This budget amendment moves funds from an Available account Fund 100 into the BUILD project in Fund 380, as well as moving funds between projects in the 380 fund.**

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
100	6	0000-6902-AVAIL	Contribution from General Fund	5,826,763.00		450,000.00	5,376,763.00
100	9	0000-9830-AVAIL	Other Improvements	14,054,471.86		450,000.00	13,604,471.86
380	6	1950-6902-BUILD	Contribution from General Fund	-	450,000.00		450,000.00
380	9	1950-9830-BUILD	Other Improvements	1,635,000.00	450,000.00		2,085,000.00
			Move funds from the GF to the 380 Build Proj				
380	6	1110-6910	Contribution from Capital Projects Fund	2,577,722.00		36,221.00	2,541,501.00
380	9	1110-9607-RPAIR	Architects	190,521.00		36,221.00	154,300.00
380	6	1950-6910-BUILD	Contribution from Capital Projects Fund	-	36,221.00		36,221.00
380	9	1950-9830-BUILD	Other Improvements	1,635,000.00	36,221.00		1,671,221.00
			Move funds between RPAIR and BUILD				
380	6	1110-6910	Contribution from Capital Projects Fund	2,541,501.00		357,647.54	2,183,853.46
380	9	1110-9830-RPAIR	Other Improvements	1,572,014.06		357,647.54	1,214,366.52
380	6	1950-6910-BUILD	Contribution from Capital Projects Fund	4,768,787.32	157,647.54		4,926,434.86
380	9	1950-9830-BUILD	Other Improvements	1,635,000.00	157,647.54		1,792,647.54
380	6	8140-6910	Contribution from Capital Projects Fund	1,932,937.00	200,000.00		2,132,937.00
380	9	8140-9820-BARN	Construction	4,064,424.00	200,000.00		4,264,424.00

**Budget Officer**

- Approved
- Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**County Manager**

- Approved
- Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Board of Commissioners**

- Approved
- Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# CABARRUS COUNTY COUNTY CAPITAL PROJECTS BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	49,126,301
Contributions from Capital Projects Fund	25,017,039
Contribution from General Fund	14,808,029
Contribution from Capital Reserve Fund	3,657,664
Contribution from Internal Service Fund	1,065,425
<b>TOTAL REVENUES</b>	<b>\$171,267,435</b>

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 134,859,518
Governmental Center Skylight & Roof Replacement	2,220,074
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	4,765,426
Legal / Closing Expenses	952,508
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	5,526,434
Fiber Infrastructure Improvement	420,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	1,900,000
Human Services HVAC	180,000
Facility/Field Expansion	14,327
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	780,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building	625,000
West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	2,157,400
EMS Headquarters	6,170,000
<b>TOTAL EXPENDITURES</b>	<b>\$171,267,435</b>

<b>GRAND TOTAL – REVENUES</b>	<b>\$171,267,435</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$171,267,435</b>



## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15<sup>th</sup> day of March, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Recycling / Waste Reduction - Roll Off Truck Purchase

**BRIEF SUMMARY:**

The Recycling / Waste Reduction Department is requesting approval to purchase a 2022 Mack Roll Off Truck. The roll off truck would be purchased under NC DOT Statewide Term Contract 070E - 35,000 & 50,000 - 70,000 GVWR Cab and Chassis Trucks.

**REQUESTED ACTION:**

Motion to authorize the purchase of one (1) roll off truck with hoist and tarp from Transource, Inc. utilizing the above mentioned contract; and approve the budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Kevin Grant, Environmental Management Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Transource Roll Off Truck Quote
- ▣ Transource Mack Roll Off Truck Specifications
- ▣ Statewide Term Contract 070E
- ▣ Budget Amendment

2/25/21  
Cabarrus County  
4441 Irish Potato Rd  
Concord NC 28025

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Transource is pleased to offer Cabarrus County the following from State contract 070E.  
On the following truck at \$163,500.00 and price includes all extended warranty. Delivery  
On this truck is around 120 days.

**2022 Mack Rolloff Truck**

415HP MP 8 Engine  
Mdrive Mack heavy duty Automatic Transmission  
Engine Brake  
Double Frame  
18,000 Front Axle  
44K Rears  
SS44, Camelback Suspension  
Stainless Bumper  
11R22.5 Tires and Steel Wheel  
273'' Wheelbase  
Galbreath 60,000lb outside rail hoist  
Pioneer rack and pinion tarp  
5year 250,000 mile engine and aftertreatment warranty Included

No Taxes Included

\*See full spec sheet attached\*

Thank you for this opportunity to serve the County Of Cabarrus.

Transource Inc.  
Jeremy Almond  
8700 Triad Drive  
Greensboro, NC 27235  
704-985-0578

Regards,  
Jeremy Almond

DATE

2/25/2021

QUOTE INFORMATION

BLAN2021000148C551

GRANITE 64FR MACK SPEC

Qty: 1

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PREPARED BY

TRANSOURCE INC

8700 TRIAD DR

COLFAX

NC 272359440

---

PREPARED FOR

CABARRUS COUNTY BD OF  
EDUC

4401 OLD AIRPORT RD

CONCORD

NC 28025-7188

# PROPOSAL





**MACK**



DATE

2/25/2021

QUOTE INFORMATION

BLAN2021000148C551

GRANITE 64FR MACK SPEC

Qty: 1

PREPARED BY

TRANSOURCE INC

8700 TRIAD DR

COLFAX

NC 272359440

PREPARED FOR

CABARRUS COUNTY BD OF  
EDUC

4401 OLD AIRPORT RD

CONCORD

NC 28025-7188

Thank you for giving us this opportunity to provide a quote.

This proposal contains the complete specification and performance details of the Mack model configured for your application. Every proposed spec from Mack is prepared with lowest total cost of ownership and highest return on investment as the key objectives for our customers.

This reflects Mack's focus on application excellence to deliver uptime and fuel economy, reduced maintenance, driver satisfaction, productivity and high resale value. The enclosed spec and recommendations have been carefully designed to meet all these objectives.

Beyond the technical specifications contained in this proposal, it's important to remember that each Mack truck is backed by Mack Connect, the industry's leading uptime and productivity solution, plus a coast-to-coast network of dealer service locations. I think that after reviewing this proposal you will realize why Mack is "The American Truck You Can Count On."

I look forward to meeting with you and to discuss any questions you might have regarding this proposal.

Yours sincerely

**JEREMY ALMOND**  
TRANSOURCE INC



# TECHNICAL SPECIFICATION

## GRANITE 64FR MACK SPEC

APPLICATION PACKAGES	DESCRIPTION
<b>GRANITE AF CONFIG. PKG.</b>	PK7 1745: CTO; RH BB, 25L DEF, LH SINGLE SLEEVED FUEL TANK, INBOARD AIR

CUSTOMER/VEHICLE INFO	DESCRIPTION
<b>S CHASSIS (BASE MODEL)</b>	GRANITE 64FR MACKSPEC
<b>S ASSEMBLY PLANT</b>	Made in Macungie, PA USA
<b>S PRODUCTION ORDER PLANNING (CA)</b>	PRODUCTION ORDER PLANNING, SHORT TO MEDIUM LEAD TIME
<b>CUSTOMER FLEET SIZE</b>	DEALER FLEET WITH LESS THAN 25 VEHICLES IN OWN FLEET OF ANY VEHICLE BRAND
<b>S TYPE OF SERVICE</b>	COMMERCIAL
<b>S WARRANTY REGISTRATION LOCATION</b>	US - WARRANTY REGISTRATION LOCATION
<b>S INITIAL REGISTRATION LOCATION</b>	ALL 50 STATES, CARB ENGINE EMISSION (US17 / US21 / ZERO EMISSION)
<b>S LANGUAGE-PUBS/DECAL/SIGNS</b>	ENGLISH
<b>S ROAD CONDITION</b>	WELL MAINTAINED SURFACED ROADS >95% DRIVING DISTANCE
<b>VEHICLE USE &amp; BODY/TRAILER TYPE</b>	ROLL-OFF TRUCK
<b>TRAILER TYPE</b>	WITHOUT TRAILER TYPE
<b>S GROSS COMBINATION WEIGHT</b>	TRUCK ONLY - NO TRAILER TOWING PROVISIONS PROVIDED
<b>S BRAKE REGULATION</b>	BRAKE REGULATION, STOPPING DISTANCE 94M (310FT)
<b>TOPOGRAPHY</b>	GRADES <3% GREATER THAN 98% OF DRIVING DISTANCE MAX GRADE 8%
<b>S AMBIENT TEMP UPPER LIMIT (GTA)</b>	AMBIENT TEMPERATURE HOT. WARMER THAN 104 F (40 C) ALLOWED UP TO 25 HOURS PER YEAR
<b>S TERRAIN GRADE</b>	ON-OFF HIGHWAY, STARTING GRADES<18%
<b>LOADING SURFACE</b>	GRAVEL LOADING AND / OR UNLOADING SURFACE
<b>S VEHICLE VOCATION</b>	CONSTRUCTION SERVICE

ENGINE/TRANSMISSIONS	DESCRIPTION
<b>ENGINE PACKAGE, COMBUSTION</b>	MP8-415C MACK 415HP @ 1400-1700 RPM (PEAK) 1950 RPM (GOV) 1660 LB-FT, US'21
<b>TRANSMISSION</b>	MACK TMD12AFO-HD mDRIVE HD 12 SP-(OVERDRIVE)
<b>S GEARBOX 12TH GEAR LOCK-OUT</b>	WITHOUT 12TH GEARBOX GEAR LOCK-OUT



EXHAUST/EMISSIONS		DESCRIPTION
S	CARB 2008 IDLE REGULATION	IDLE EMISSION CERTIFICATION, CARB (WITH DECAL LOCATED ON LOWER LH CORNER / DRIVER DOOR)
S	DPF DIESEL PARTICULATE FILTER	CLEARTECH ONE BOX E.A.T.S. RH SIDE UNDER CAB US17 / US21
	CHASSIS MOUNTED EMISSIONS FINISH	W/O DEF COVER & STAINLESS STEEL DPF COVER
S	DEF TANK	6.6 GALLON (25 L) 22" LEFT SIDE FUEL TANK MTD
	EXHAUST	SINGLE VERTICAL RIGHT SIDE CAB MOUNTED, LOWER VENTURI DIFFUSER, TURNED END
	EXHAUST STACK HEIGHT	9' 6" FROM GROUND
	EXHAUST SYSTEM MATERIAL FINISH	SINGLE, BRIGHT FINISH HEAT SHIELD, STACK AND SCR COVER (IF EQUIPPED)
	EMISSION ON BOARD DIAG CONTROL	EMISSION OBD, DISPLAY ONLY, USA2021

ENGINE EQUIPMENT		DESCRIPTION
	AIR CLEANER	UNDER HOOD SINGLE ELEMENT DRY TYPE W/AIR INTAKE FROM BOTH SIDES OF HOOD&DASH MTD AIR RESTRICTION IND
S	BUG SCREEN	BLACK ALUMINUM BUG SCREEN MOUNTED BEHIND GRILLE, WITHOUT WINTER FRONT COVER
S	AIR COMPRESSOR/DRYER	WABCO AIR DR SS-HP AIR DRYER W/ WABCO 318 (18.7 CFM) AIR COMPRESSOR
S	ALTERNATOR	DELCO 12V 130A (24SI) BRUSH-TYPE
S	BATTERIES	(3) MACK 12V 650/1950 CCA THREADED STUD TYPE
	BATTERY BOX - MOUNTING	RH RAIL BEHIND SCR
	BATTERY BOX COVER	POLISHED ALUMINUM
	BATTERY DISCONNECT SWITCH	FLAMING RIVER BIG SWITCH WIRED TO POSITIVE SIDE
	STARTER MOTOR	12 VOLT MELCO STARTER (MITSUBISHI ELECTRIC)
	ENGINE BRAKE	MACK MP8 POWERLEASH
S	ENGINE BRAKE LIGHTING (CA)	VEHICLE AND TRAILER (IF APPLICABLE) STOP LAMPS ACTIVATE UPON SERVICE BRAKE APPLICATION ONLY(3899000)
S	FAN DRIVE	BEHR FAN AND ELECTRONIC MODULATING VISCOUS FAN DRIVE
	COOLANT PROTECTION	ETHYLENE GLYCOL EXTENDED LIFE COOLANT (50/50 MIX DYED RED) TO -34DEG, W/ LONG LIFE FILTER
	RADIATOR TYPE	RADIATOR, CORE AREA W/O FEPTO 1345sq in (86sq dm), CORE AREA W/ FEPTO 1296sq in (83sq dm)
	HOSES - RADIATOR/HEATER	SILICONE HOSES, SPRING CLAMPS ON RADIATOR & HEATER, 1/4 TURN BALL VALVE HEATER HOSE
S	FUEL-WATER SEPARATOR	MACK W/MANUAL DRAIN VALVE W/ HOT RECIRCULATION (INTEGRAL W/ PRIMARY FUEL FILTER)
	ENGINE HEATERS	120v 1500w BLOCK HEATER ONLY (120V-15A PLUG)
S	OIL PAN	OIL PAN

CLUTCH/TRANS EQUIPMENT		DESCRIPTION
S	GEAR SHIFTER	MACK mDRIVE-PREMIUM SHIFTER
S	CLUTCH	ZF/SACHS SINGLE PLATE 17" (430MM) ORGANIC MATERIAL
S	CLUTCH ACTUATION SYSTEM & PEDAL PAD	WITHOUT CLUTCH CABLE SYSTEM
	DRIVELINE - MAIN	MERITOR RPL25HD W/PERMALUBE U-JOINTS (PROPS-L)
	DRIVELINE - INTERAXLE	MERITOR RPL20 W/PERMALUBE
	PROPELLR SHAFT MAIN, UNVSL JNT	UNIVERSAL JOINT HALF-ROUND TYPE
S	PROP SHAFT INTERAXL UNIV JOINT	HALF-ROUND UNIVERSAL JOINT
S	TRANSMISSION OUTPUT TORQUE	TRANSMISSION OUTPUT TORQUE BASIC
S	BELL HOUSING	ALUMINUM
S	LUBRICANTS, TRANSMISSION	75W - 90 (SYNTHETIC LUBRICANT)
S	TRANSMISSION OIL COOLER	MACK mDRIVE TRANSMISSION OIL COOLER MOUNTED LH SIDE OIL TO WATER COOLER
	HILL START ASSIST	GRADE GRIPPER

FRONT AXLE EQUIPMENT		DESCRIPTION
S	FRONT AXLE	18000# (8200 KG) MACK FXL18 (WIDE PIVOT CENTER) STRAIGHT SPINDLE/UNITIZED BEARINGS
S	SPRINGS - FRONT	MACK TAPERLEAF 18000# (8200 KG) GROUND LOAD RATING, EQUAL BIAS
S	FRONT AXLE BRAKES	MERITOR "S" CAM TYPE 16.5" x 6" Q+
S	BRAKE, FRONT	CAST IRON
	FRONT AXLE BRAKE DUST SHIELD	DUST SHIELDS FOR FRONT AXLE
	FRONT BRAKE ADJ. MANUFACTURE	MERITOR - AUTOMATIC
S	FRONT BRAKE CHAMBER MFG.	FRONT BRAKE CHAMBER MANUFACTURER, MGM
S	HUB MATERIAL, FRONT	FERROUS
S	SHOCK ABSORBER, FRONT	DOUBLE ACTING TYPE
S	STEERING	SHEPPARD SD110

REAR AXLE EQUIPMENT		DESCRIPTION
	REAR AXLES - TANDEM	44000# (20000kg) MACK S440 FABRICATED STEEL HOUSING
S	CARRIER - REAR AXLE	CRDP150/151 AVAILABLE WITH OPTIONAL DRIVER CONTROLLED INTERWHEEL DIFFERENTIAL LOCKS, SEE 254 SYMBOL
	REAR AXLE RATIO	3.79 RATIO
	REAR SUSPENSION - TANDEM	SS440 MACK MULTILEAF (CAMELBACK) 44000# - EXTRA THICK SPRING THICKNESS
S	REAR SUSP. BEAM BUSHINGS	BRONZE
S	BOGIE SPREAD, REAR	50" AXLE SPACING (BOGIE WHEELBASE)
	REAR SPRING INSULATOR MAT'L	URETHANE SHOCK INSULATORS, HEAVY DUTY, HIGHLY RECOMMENDED W/SS582 & SS652 REAR SUSP
S	TRANSVERSE TORQUE RODS, R SUSP	TRANSVERSE TORQUE ROD (REAR AXLE ONLY)
S	BRAKES - REAR	MERITOR "S" CAM 16.5"x7" Q+ (Total for QTY = 2)
S	BRAKE, DRIVE, REAR	CAST IRON
	REAR BRAKE ADJ MANUFACTURE	MERITOR - AUTOMATIC (Total for QTY = 2)
	DRIVE AXLE BRAKE DUST SHIELD	DUST SHIELDS FOR REAR AXLE
	REAR BRAKE CHAMBER SIZE	REAR SPRING BRAKE CHAMBERS 30/30 TYPE
S	REAR BRAKE CHAMBER	MGM TR3030LP3THD BRAKE CHAMBERS (Total for QTY = 2)
S	HUB MATERIAL, DRIVE	IRON PRESET REAR HUB W/INTEGRATED SPINDLE NUT
S	POWER DIVIDER LOCKOUT	POWER DIVIDER LOCKOUT, W/BUZZER & LIGHT
S	LUBRICANTS, REAR AXLE(s)	FACTORY OPTION LUBE - REAR AXLE
S	ANTILOCK BRAKE SYSTEM	BENDIX WITH TRACTION CONTROL 4S4M
S	BRAKE VALVE VERSION	BENDIX SWITCHES AND VALVES WHERE POSSIBLE

FRAME EQUIPMENT/FUEL TANKS		DESCRIPTION
	WHEELBASE	273"
	AF (OVERHANG)	115"
	FRAME RAILS & LINERS	9.5 x 90 x 300mm - (0.37" x 3.54" x 11.81")W/ Full Liner; RBM 3,580,000 LB-IN
S	FRONT FRAME EXT. (BOLTED ON)	6" BOLT ON FRAME EXTENSION
S	FRONT FRAME LENGTH	FRONT FRAME LENGTH 725MM
S	CROSSMEMBERS	BOC AND INTERMEDIATE(S) STEEL HD BACK-TO-BACK CHANNEL
	AUX CROSSM. IN REAR OVERHANG	STEEL SINGLE CHANNEL (1)
S	REAR CROSSMEMBER OPTIONS	STEEL CLOSING REAR CROSSMEMBER
	FRONT BUMPER	EXTENDED-SWEPT BACK-STEEL BRIGHT FINISH
	CAB GUARD, FRONT	PLATE TYPE BRIGHT FINISH
S	TOWING DEVICE, FRONT	HOOKS

FRAME EQUIPMENT/FUEL TANKS		DESCRIPTION
<b>S</b>	<b>FUEL LEVEL SENDER UNIT, LIQUID</b>	BASIC FUEL LEVEL SENDER MOUNTED ON L.H TANK
	<b>FUEL TANK - LH</b>	111 GALLON (420 L) 22" ALUMINUM, SLEEVED D-SHAPED
<b>S</b>	<b>FUEL TANK - RH</b>	W/O RH FUEL TANK
<b>S</b>	<b>FUEL FILLER NECK OPTIONS</b>	WITHOUT FILLER NECK SCREEN, WITH NON-LOCKABLE FUEL TANK CAP
	<b>FUEL LINE OPTIONS, LIQUID</b>	W/O FUEL LINE OPTION
<b>S</b>	<b>CAB INSTEP VERSION</b>	STANDARD 2 STEP CAB ACCESS
	<b>STEPS (BRIGHT) - FUEL TANK</b>	STANDARD FINISH STEPS AND BRIGHT FINISH STRAPS

AIR/BRAKE		DESCRIPTION
	<b>AIRTANK DRAIN VALVE</b>	MANUAL DRAIN VALVES, WITH LANYARDS ON ALL TANKS
	<b>AIRTANK MATERIAL</b>	ALUMINUM, POLISHED
	<b>RELOCATE AIR RESERVOIRS</b>	UNDER BATTERY BOX, REMAINING BETWEEN FRAME RAILS
<b>S</b>	<b>PARKING BRAKE VALVE</b>	SINGLE VALVE SYSTEM

ELECTRICAL		DESCRIPTION
	<b>BACK-UP ALARM</b>	ECCO BACK-UP ALARM 575 CONSTANT SOUND LEVEL 107 dB
	<b>DASH MOUNTED SWITCHES</b>	TWO (2) EXTRA DASH MOUNTED ILLUMINATED SWITCHES
<b>S</b>	<b>ROOF &amp; SIDE MARKER LIGHTS</b>	(5) TRUCKLITE CHROME BULLET ROOF MARKER & STANDARD MARKER / DIRECTIONAL SIGNAL
<b>S</b>	<b>DAYTIME RUNNING LIGHTS</b>	W/OVERRIDE SWITCH, PARK BRAKE & ENGINE RUNNING ACTIVATED
<b>S</b>	<b>DRL OVERRIDE SPEED THRESHOLD</b>	DRL OVERRIDE SPEED THRESHOLD 8 KMPH (5 MPH)
<b>S</b>	<b>TAIL LAMPS</b>	INCANDESCENT TAIL LAMPS

TRAILER CONNECTIONS		DESCRIPTION
	<b>TRAILER BRAKE VALVE</b>	HAND CONTROL VALVE FOR TRAILER BRAKES W/ AIR CONNECTIONS OR SERVICE BRAKES W/O AIR CONNECTIONS

PTO		DESCRIPTION
	<b>PTO - REAR MOUNTED</b>	PTO PUMP PROVISIONS FOR DIN 5462 W/DASH MTD SWITCH.
	<b>HYDRAULIC PUMP</b>	F1-101R PARKER PUMP/REAR OF mDRIVE TRANSMISSION
<b>S</b>	<b>PTO TRANS NEUTRAL CONTRL CHECK</b>	W/O NEUTRAL CONTROL
<b>S</b>	<b>BODY BUILDER INTERFACE</b>	BODY LINK III W/CAB PASS-THRU

SPECIALTY EQUIPMENT		DESCRIPTION
<b>S</b>	<b>LANE SUPPORT SYSTEM (LSS)</b>	WITHOUT LANE SUPPORT SYSTEM
<b>S</b>	<b>DATA CAPTURE</b>	WITHOUT DATA CAPTURE
<b>S</b>	<b>CAMERA, SURVEILLANCE</b>	WITHOUT CAMERA

CAB INTERIOR (A THRU G)		DESCRIPTION
<b>S</b>	<b>GAUGES - UNIT OF MEASURE</b>	U.S. UNITS (PREDOMINANT)
	<b>GUAGE - PACKAGE, SECONDARY</b>	2ND GA PKG W/ENG OIL TEMP, TRANS OIL TEMP, PYRO, AIR RESTRICT
	<b>GAUGE - REAR AXLE OIL TEMP</b>	REAR AXLE OIL TEMP GAUGE IN DID (DRIVER INFORMATION DISPLAY)
	<b>AUXILIARY PNEUMATIC OUTLET CAB</b>	AUX. INCAB PNEUMATIC LINE CLEANOUT
<b>S</b>	<b>AIR CONDITIONING/HEATER</b>	BLEND AIR HVAC W/"ATC" TEMP REGULATION
	<b>DOME LAMP, INTERIOR</b>	RED FLOOR LIGHTING W/SWITCH PLUS (4) DOOR LAMPS W/SWITCHES

CAB INTERIOR (A THRU G)		DESCRIPTION
S	DASH INDICATOR - LAMP BODY OUT OF POS	DASH MTD, INDICATOR BODY/HOIST UP "BODYBUILDER LAMP"
	FIRE EXTINGUISHER	5LB (ABC RATED/AMEREX) MOUNTED BETWEEN LH SEAT BASE AND DOOR WITH VALVE AIMED REARWARD
S	CARBON MONOXIDE DETECTION SYS	WITHOUT CARBON MONOXIDE DETECTION SYSTEM
S	FLOOR COVERING	POLYURETHANE FLOOR MAT WITHOUT REMOVABLE INSERTS

CAB INTERIOR (H THRU R)		DESCRIPTION
S	INSTMNT CLUSTER LANGUAGE	DEFAULT: ENGLISH, SPANISH, FRENCH
S	KEY TYPES FOR DOORS	ALL CHASSIS KEYED AT RANDOM
S	DOOR OPENING OPTIONS	W/O ELECTRONIC KEYLESS ENTRY
S	FORWARD OVERHEAD STORAGE	(2) STORAGE COMPARTMENTS AND NET RETAINERS W/CENTER MOUNTING FOR CB PROVISIONS
S	AUDIO ACCOMMODATION	PREMIUM STEREO, AM/FM, MP3, WEATHER BAND, BLUETOOTH
S	ANTENNA - RADIO	RADIO ANTENNA, CAB MOUNTED BEHIND LH DOOR
	ANTENNA - CB RADIO	48" ANTENNA LEFT SIDE MIRROR MOUNTED
S	POWER LEADS	POWER LEADS (5-WAY BINDING POSTS FOR CB RADIO) IN HEADER CONSOLE
S	AUDIO SPEAKER LOCATION	SPEAKER LOCATION, IN DOORS, MIDDLE HIGH SIDE PANEL
S	COM.RADIO PREP KIT (CB)	CB RADIO MOUNTING REINFORCEMENT IN HEADER CONSOLE
S	AUXILIARY REAR WINDOW	REAR WINDOW (FIXED TYPE)
S	REAR WALL STORAGE COMPARTMENT	STORAGE POUCH REAR
	REFLECTOR KIT	EMERGENCY REFLECTOR KIT MOUNTED PARALLEL & CENTERED AGAINST BOC

CAB INTERIOR (S THRU Z)		DESCRIPTION
	INTERIOR TRIM LEVELS	STANDARD PACKAGE, SIERRA TAN (Package 11B)
S	SEAT - DRIVER'S	MACK-AIR, HIGH BACK, 1 CHAMBER AIR LUMBAR
	SEAT COVERING - DRIVER'S	DRIVER'S SEAT - SIERRA TAN VINYL
	SEAT - PASSENGER'S	MACK-FIXED, HIGH BACK, W/ STORAGE BOX
	SEAT COVERING - PASSENGER'S	PASSENGER'S SEAT - SIERRA TAN VINYL
	SEAT ARMREST	INBOARD MOUNTED ARM REST, DRIVER'S SEAT ONLY
S	SEAT BELT(S)	LAP & SHOULDER (BOTH SEATS) CAB MOUNTED SHOULDER BELT ADJUSTMENT (NOT AVAIL W/EXTENDED RIDER SEAT)
S	IGNITION TYPE	KEY TYPE
	STEERING WHEEL	2 SPOKE URETHANE GRIP, SATIN ALUMINUM SPOKES, WITH SWITCHES
S	WINDSHIELD TYPE	TWO PIECE WINDSHIELD
S	CAB GLASS	TINTED WINDSHIELD & SIDE WINDOWS & REAR WINDOW (IF EQUIPPED)
S	WASHER RESERVOIR POSITION	W/O WINDSHIELD WASHER OPTION
S	WINDSHIELD WIPERS	2 SPEED ELECTRIC MOTOR W/INTERMITTENT FEATURE

CAB EXTERIOR		DESCRIPTION
	AIR INTAKE GRILL / HOOD LATCH - FINISH	BRIGHT AIR INTAKE WITH BRIGHT HOOD LATCHES
	GRILLE	BRIGHT FINISH BARS W/BRIGHT FINISH SURROUND GRILL MOUNTED
S	PASSENGER SIDE VISIBILITY OPTIONS	AUXILIARY WINDOW IN RH DOOR
	GRAB HANDLES	BF EXTERIOR CAB GRAB HANDLES, BLACK GRAB HANDLE RH INTERIOR WINDSHIELD POST
	HORN - AIR	(2) MACK RECTANGULAR SINGLE TRUMPET (ONE EACH SIDE OF CAB ROOF)
S	HORN - ELECTRICAL	SINGLE TONE

CAB EXTERIOR		DESCRIPTION
	MIRRORS - EXTERIOR	BULLDOG STYLIZED MIRRORS - LH & RH HEATED & MOTORIZED AND ILLUMINATED W/INTEGRAL CONVEX MIRROR
	SUN VISOR - EXTERIOR	SUN VISOR, EXTERIOR, FIBERGLASS (PAINTED)

AERODYNAMIC DEVICES		DESCRIPTION
S	FRONT CHASSIS AERODYNAMIC PACKAGE	WITHOUT FRONT AERODYNAMIC FAIRINGS

WHEELS & TIRES		DESCRIPTION
	TIRES BRAND/TYPE - FRONT	315/80R22.5 L BRIDGESTONE M870 (20000 lbs) (Total for QTY = 2)
S	GHG STEER TIRE CATEGORY (PAWS)	LOW ROLLING RESISTANCE, BETTER FUEL ECONOMY
	WHEELS - FRONT	22.5x9.00 ALCOA 89U64x CLEAN BUFFED ALUMINUM, 6.94" OFFSET, 10 HAND HOLE (Total for QTY = 2)
	TIRES BRAND/TYPE - REAR	315/80R22.5 L BRIDGESTONE M870 (36360 lbs) (ALL POSITION) (Total for QTY = 8)
S	GHG DRIVE TIRE CATEGORY (PAWS)	ADVANCED LOW ROLLING RESISTANCE, BEST FUEL ECONOMY
	WHEELS - REAR	22.5x9.00 ACCURIDE WHITE POWDER COAT STEEL, 7.00" OFFSET, 5 HAND HOLE (Total for QTY = 8)
S	DRIVE WHEEL STUDS	DRIVE WHEEL STUDS LONGER LENGTH
S	FRONT HUB/WHEEL TRIM	WITHOUT FRONT HUB/WHEEL TRIM
S	REAR HUB/WHEEL TRIM	WITHOUT REAR HUB/WHEEL TRIM (Total for QTY = 2)
	AUXILIARY HUB/WHEEL TRIM	WITHOUT AUXILIARY HUB/WHEEL TRIM

COMMUNICATION SYSTEMS		DESCRIPTION
	CO-PILOT - DISPLAY FEATURES ACCESS LEVEL	CO-PILOT DISPLAY, FULL DRIVER ACCESS
S	TELEMATIC GATEWAY	TELEMATICS GATEWAY, 4G/LTE AND WLAN SYSTEM WITH DIAGNOSTIC SERVICES

ENGINE ELECTRONICS		DESCRIPTION
S	OIL PRESSURE, ENGINE SHUTDOWN	OIL PRESSURE, ENGINE SHUTDOWN
S	COOLANT TEMP, ENGINE SHUTDOWN	COOLANT TEMP, ENGINE SHUTDOWN
S	ENGINE PROTECTION SYSTEM	ENGINE PROTECTION (SHUTDOWN)
S	ENGINE IDLE CONTROL	IDLE CONTROL, 650 RPM
S	SMART IDLE ELEVATED IDLE RPM TIME	INCREASE 10 MINUTE MAXIMUM TIME
S	IDLE S/D WARNING TIME	30 SEC IDLE S/D WARNING TIME
S	IDLE S/D IF WARM-UP TEMP	38C DEG (100F), WARM UP TEMP DELAY
S	IDLE S/D WARM-UP TIMER	5 MIN. WARM UP TIME DELAY
S	IDLE S/D IF PTO ACTIVE	ENGINE IDLE SHUTDOWN TIME OVERRIDDEN IF PTO ACTIVE
S	IDLE S/D OVERRIDE %ENGINE LOAD	IDLE SHUTDOWN OVERRIDE UPTO 20% ENGINE LOAD THRESHOLD
S	AMBIENT TEMP MIN TRESHOLD	AMBIENT TEMP MIN TRESHOLD, 16 DEG C, (60 DEG F)
S	AMBIENT TEMP MAX TRESHOLD	AMBIENT TEMP MAX TRESHOLD, 27 DEG C, (80 DEG F)
S	EL HD THROTTLE,MAX ROAD SPEED	ELECTRONIC HAND THROTTLE, MAX ROAD SPEED, 16 KM/H (10 MPH)
	EL HAND THROTTLE,MAX ENG SPEED	ELECTRONIC HAND THROTTLE, MAX ENGINE SPEED, 2100 RPM
S	EL HAND THROTTLE,MIN ENG SPEED	ELECTRONIC HAND THROTTLE, MIN ENGINE SPEED, 700 RPM
S	EL HD THROTTLE,SPEED RAMP RATE	ELECTRONIC HAND THROTTLE, SPEED RAMP RATE, 100 RPM/SEC
	EHT HOLD TO NEAREST RPM	ELECTRONIC HAND THROTTLE HOLD TO NEAREST 50RPM
	EHT ACCEL BUMP-UP RPM	ELECTRONIC HAND THROTTLE ACCEL "BUMP-UP" 50RPM
	EHT DECEL BUMP-DOWN RPM	ELECTRONIC HAND THROTTLE DECEL "BUMP-DOWN" 50RPM

TRANSMISSION ELECTRONICS		DESCRIPTION
	TRANSMISSION DRIVE MODE PACKAGES, mDRIVE	mDRIVE- ENHANCED CONSTRUCTION - ECON, PERF, & PERF+ DRIVE MODES, AUTO RETURN (premium)
S	TRANSMISSION KICK-DOWN MODE	MACKCELLERATOR ENABLE
	TRANSMISSION PROTECTION	TRANS. PROTECTION, ENGINE SHUT DOWN (HIGH TEMP.)
S	TRANSMISSION ELECTRONICS PACKAGE	W/O ELEC TRANS PACKAGE OPTION (all non-Allison transmissions)
	TRANSM AUTO NEUTRAL ON P-BRAKE	mDRIVE TRANSMISSION PARK BRAKE AUTO NEUTRAL
S	TRANSMISSION ELECTRONIC SHIFTING PROPERTIES	W/O ALLISON FUELSENSE 2.0 PROGRAMMING

VEHICLE ELECTRONICS		DESCRIPTION
S	CRUISE CONTROL	CRUISE CONTROL
S	CRUISE CONTROL, MAX SPEED	MAX CRUISE, 105 KPH (65 MPH)
S	CRUISE CONTROL MIN SPEED	MIN CRUISE, 32 KPH (20 MPH)
S	CRUISE RESUME WITH CLUTCH	CRUISE RESUME WITH CLUTCH
S	ENG BRK ENGAGE IN CRUISE	ENG BRK ENGAGE IN CRUISE, 3 MPH, ABOVE SET SPEED
	PEDAL RSL SETTING	105 KM/H PEDAL ROAD SPEED LIMITER (65MPH)
S	ROAD SPEED LIMITER SETTING	105 KM/H ROAD SPEED LIMITER(65 MPH)
	PDLO ENGAGE VLS FEATURE	ENABLE POWER DIVIDER LOCK OUT (PDLO) ROAD SPEED LIMIT
	PDLO ENGAGED VLS	POWER DIVIDER LOCK OUT (PDLO) ROAD SPEED LIMIT 40KMH (25MPH)
S	DETECTION SPEED SENSR TMRNG	DETECTION OF SPEED SENSOR TAMPERING, ENABLE
S	ENG TORQUE LIMIT,SPEED SENSOR	ENG TORQUE LIMITED TO 50%, IF SPEED SENSOR TAMPER DETECTED
S	DRIVER ID FUNCTION	DRIVER ID FUNCTION, DISABLED
S	DR PERFORMANCE PARAMETERS	WITHOUT DRIVER PERFORMANCE PARAMETERS
S	ENGINE OVERSPEED,ALL COND, LOG	ENGINE OVERSPEED, ALL CONDITIONS, TIME LOG IF ABOVE 2200 RPM
S	ENGINE OVERSPEED,FUELED, LOG	ENGINE OVERSPEED, FUELED, TIME LOG IF ABOVE 2100 RPM
S	VEHICLE OVERSPEED,ALL COND,LOG	VEHICLE OVERSPEED,ALL COND, TIME LOG IF ABOVE 75MPH (121KMH)
S	VEHICLE OVERSPEED, FUELED, LOG	VEHICLE OVERSPEED, FUELED, TIME LOG IF ABOVE 70MPH (113KMH)
S	ENGINE IDLE DELAY TO LOG	ENGINE IDLE DELAY TO START LOG, 2 MIN
S	PERIODIC TRIP LOG DAY OF MONTH	PERIODIC TRIP LOG, DAY 1 OF THE MONTH

PTO ELECTRONICS		DESCRIPTION
S	TRANS PTO1 SPLITTER RANGE	PTO1 FOR SPLITTER RANGE - KEYPAD REMOTE CONTROLLED
S	TRANS PTO2 SPLITTER RANGE	PTO2 FOR SPLITTER RANGE - KEYPAD REMOTE CONTROLLED
S	PTO1 SINGLE SPEED CONTROL RPM.	PTO 1ST, SINGLE SPEED SETTING, 1000 RPM
S	PTO 1ST, MAX ROAD SPEED	1ST PTO, MAX ROAD SPEED, 10 MPH (16 KPH)
S	PTO 1ST, SPEED RAMP RATE	PTO 1ST, SPEED RAMP RATE 100 RPM/SEC
S	PTO 1ST, MAX ENGINE SPEED	PTO 1ST, MAX ENGINE SPEED, 2100 RPM
S	PTO 1ST, ROAD SPEED LIMIT	PTO 1ST, ROAD SPEED LIMIT, 97 KMH (60 MPH)
S	PTO 1ST, MINIMUM ENGINE SPEED	PTO 1ST, MINIMUM ENGINE SPEED, 600 RPM
	PTO1 HOLD TO NEAREST RPM	PTO1 HOLD TO NEAREST 50RPM
	PTO1 ACCEL BUMP-UP RPM	PTO1 ACCEL "BUMP-UP" 50RPM
	PTO1 DECEL BUMP-DOWN RPM	PTO1 DECEL "BUMP-DOWN" 50RPM
S	PTO 2ND, SINGLE SPEED SETTING	PTO 2ND, SINGLE SPEED SETTING, 1000 RPM
S	PTO 2ND, MAX ROAD SPEED	2ND PTO, MAX ROAD SPEED, 10 MPH (16 KPH)
S	PTO 2ND, SPEED RAMP RATE	PTO 2ND, SPEED RAMP RATE 100 RPM/SEC
S	PTO 2ND, MAX ENGINE SPEED	PTO 2ND, MAX ENGINE SPEED, 2100 RPM

PTO ELECTRONICS		DESCRIPTION
S	PTO 2ND, ROAD SPEED LIMIT	PTO 2ND, ROAD SPEED LIMIT, 97 KMH (60 MPH)
S	PTO 2ND, MINIMUM ENGINE SPEED	PTO 2ND, MINIMUM ENGINE SPEED, 600 RPM
	PTO2 HOLD TO NEAREST RPM	PTO2 HOLD TO NEAREST 50RPM
	PTO2 ACCEL BUMP-UP RPM	PTO2 ACCEL "BUMP-UP" 50RPM
	PTO2 DECEL BUMP-DOWN RPM	PTO2 DECEL "BUMP-DOWN" 50RPM

PAINT		DESCRIPTION
S	PAINT DESIGN	SINGLE COLOR
S	PAINT TYPE	SOLID PAINT
S	PAINT COLOR - FIRST COLOR	MACK WHITE; P9188
S	PAINT COLOR - SECOND COLOR	NO SECOND TRUCK COLOR PROVIDED; NO COLOR
	PAINT COLOR - THIRD COLOR	NO THIRD TRUCK COLOR PROVIDED; NO COLOR
S	PAINT - CAB PAINT SYSTEM	PAINT - CAB, URETHANE CLEAR COAT
S	CAB COLOR	SAME AS FIRST COLOR - CAB
S	HOOD COLOR	SAME AS FIRST COLOR - HOOD
	SUN VISOR COLOR	SAME AS FIRST COLOR - SUN VISOR
S	ROOF FAIRING COLOR	WITHOUT ROOF FAIRING
S	CHASSIS RUNNING GEAR	MACK BLACK (URETHANE)
	BUMPER	W/O OPTIONAL BUMPER PAINT
S	FUEL TANK - ***NO INVENTED VARIANTS ALLOWED in the FUEL TANK PAINT FAMILY***	W/O OPTIONAL FUEL TANK PAINT
S	HUBS & DRUMS-FRONT	SAME AS CHASSIS RUNNING GEAR
S	HUBS & DRUMS-REAR	SAME AS CHASSIS RUNNING GEAR

CALCULATED CODES - KAX		DESCRIPTION
S	PROPCALC SELECTION	YES, THE ORDER MUST BE CALCULATED

BASE WARRANTY & PURCHASED COVERAGES		DESCRIPTION
S	VEHICLE WARRANTY TYPE	HEAVY DUTY WARRANTY CLASSIFICATION
S	BASIC CHASSIS COVERAGE	HEAVY DUTY STANDARD BASE COVERAGE 12 MONTHS/100,000 MILES (161,000 KM)
S	ENGINE WARRANTY	MACK MP7/MP8 BASE ENGINE COVERAGE 24 MONTHS / 250,000 MILES (402,000KM)
S	EMISSION COMPONENT COVERAGE	US and CANADA EQUIPPED VEHICLE EMISSION COMPONENTS COVERAGE 60 MONTHS/100,000 MILES (161,000 KM)
S	TRANSMISSION WARRANTY	36 MONTHS: STANDARD mDRIVE HD TRANSMISSIONS HEAVY DUTY WARRANTY
S	CARRIER & AXLE HOUSING WARRANTY	STANDARD MACK HEAVY DUTY COVERAGE 60 MONTHS / 500,000 (804,672 KM)
S	AIR CONDITIONING WARRANTY	AIR CONDITIONING STANDARD COVERAGE (Sealed System Only) 12 MONTHS UNLIMITED MILEAGE
S	CHASSIS TOWING WARRANTY	STANDARD NORMAL / HEAVY DUTY CHASSIS TOWING 90 DAYS OR 5,000 MILES
S	ENGINE TOWING WARRANTY	STANDARD MACK ENGINE TOWING COVERAGE 24 MONTHS/250,000 MILES (402,000 KM)
S	GUARDDOG CONNECT BUNDLE	24 MONTH - GUARDDOG CONNECT WITH MACK OTA (with ASIST and Mack OneCall))
S	PREPAID API	WITHOUT PREPAID API
S	PREMIUM MAINTENANCE - CHASSIS LUBE AND INSPECTION	W/O PREMIUM MAINTENANCE - CHASSIS LUBE AND INSPECTION COVERAGE

Z - TO BE DISCONTINUED - GOING OBSOLETE		DESCRIPTION
S	PAINTED DISC WHEELS, FRONT	WITHOUT PAINT

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Z - TO BE DISCONTINUED - GOING OBSOLETE	DESCRIPTION
S PAINTED DISC WHEELS, REAR	WITHOUT PAINT







# Statewide Term Contract

## 070E – 35,000 & 50,000-70,000 GVWR Cab & Chassis Trucks

<b>Bid Number</b>	201900174
<b>Contract Name</b>	35,000 & 50,000-70,000 GVWR Cab & Chassis Trucks
<b>Effective Dates</b>	July 17, 2019 through July 16, 2022
<b>Awarded Vendors and Contacts</b>	<p><b>35,000 GVWR Cab &amp; Chassis Trucks</b>  <b>Carolina Freightliner of Raleigh</b> – <a href="#">Brian Rashid</a> – (919) 231-2900            Fax – (919) 231-7274</p> <p><b>50,000-70,000 GVWR Cab &amp; Chassis Trucks</b>  <b>TranSource Inc.</b> – <a href="#">Rob Shaw</a> – (919) 782-8785            Fax – (919) 571-1197</p>
<b>Contract Covers</b>	<p>This contract is intended to cover the state’s normal requirements for 35,000 GVWR cab &amp; chassis trucks and 50,000-70,000 GVWR cab &amp; chassis dump trucks.</p> <p>A 50,000-70,000 GVWR cab (conventional single or crew) and chassis straight truck will typically be used by NC DOT and other authorized users of this contract in a variety of construction and maintenance dump truck operations, including snow removal and other similar on/off road applications.</p> <p><a href="#">Items and specifications</a></p>
<b>Mandatory Contract</b>	<p>This is a mandatory Statewide Term Contract for state agencies, departments, institutions, universities and community colleges, unless exempted by North Carolina General Statute. Additionally, non-mandatory entities, including schools and local government, that are allowed by general statute may use this contract.</p>
<b>Special Note</b>	<p>Ordering agencies are strongly encouraged to confirm specifications with the vendor prior to placing an order.</p>
<b>Minimum Order</b>	<p>The minimum order is one (1) unit.</p>
<b>Equipment Demonstration</b>	<p>Training is required upon delivery, and the successful vendor shall provide a qualified representative to provide instruction about proper operation, routine maintenance, safety and service.</p>
<b>Transportation Charges (FOB Destination)</b>	<p>The vendor will deliver, FOB destination, all items within 120 consecutive calendar days after receipt of a purchase order.</p>
<b>Warranty</b>	<p>Each unit is to be warranted bumper to bumper, for a minimum period of one (1) year from date accepted and made ready for operations, regardless of mileage. The warranty shall cover all parts, labor and delivery of parts. In addition, there shall be an extended warranty of one additional year or a total of 150,000 miles on the drive train (engine, transmission and rear axle). There shall be no reduction (prorating) of coverage resulting from age or mileage during the warranty period. In addition, any</p>

	specific provisions in the manufacturer's standard warranty that exceed the above requirement become part of the warranty for this contract. Any periodic inspections, which may be required and performed by the vendor or his representative, shall be without charge to the owner.
<b>Order Placement</b>	Items and implements will be entered as non-catalog items on the requisition, entering 070E in the contract ID field.
<b>Loaded into E-Procurement</b>	No. Catalogs are not loaded in <u>E-Procurement</u> .
<b>E-Procurement Help Desk</b>	(888) 211-7440
<b>Contract Administrator</b>	<u>Bahaa Jizi</u> 919-807-4520
<b>Contract Addenda</b>	10/30/2019: Model Year Price Updates and additional options added 1/7/2020: Contract Administrator Change to Ryan Longmire 2/4/2020: Contract Administrator Change to Bahaa Jizi

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department                      Transfer Between Departments/Funds                      X                      Supplemental Request

This budget amendment is to budget restricted fund balance and the expenditure to purchase a roll off truck. The roll off truck was included on CIP project list. The excess white goods fund balance at June 30, 2020 was \$335,724 and will be used for this purchase.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	4620-6901	Fund Balance Appropriated	22,965.64	163,500.00	-	186,465.64
001	9	4620-9863	Motor Vehicles	-	163,500.00	-	163,500.00
				-		-	

**Total**                      0.00

**Budget Officer**

**County Manager**

**Board of Commissioners**

Approved

Approved

Approved

Denied

Denied

Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

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*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Sheriff's Office - Request to Award a Service Weapon to Lt. Marc Nesbitt Upon Retirement

**BRIEF SUMMARY:**

Lt. Marc Nesbitt will be retiring March 31, 2021. He began his career at the Cabarrus County Sheriff's Office on June 29, 1992 and has served on Patrol, Community Policing, and as the Detention Center Administrator.

It is requested that Lt. Nesbitt's service weapon (Sig Sauer P320 Serial # 58C352164) be declared surplus property and awarded to him for the price of \$1.00 upon his retirement.

**REQUESTED ACTION:**

Motion to declare a service weapon (Sig Sauer P320 Serial # 58C352164) as surplus property and award it to Lt. Nesbitt for the price of \$1.00 upon his retirement

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Chief Deputy James N. Bailey

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

## ATTACHMENTS:

- Receipt

# RECEIPT 353995

DATE 2-11-21

RECEIVED FROM Marc Nesbitt

ADDRESS \_\_\_\_\_

DOLLARS \$ 1.00

FOR SIG SAUER P320  
58C352164

ACCOUNT		HOW PAID		
BEGINNING BALANCE		CASH		
AMOUNT PAID		CHECK		
BALANCE DUE		MONEY ORDER		

BY T. Clair

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Sheriff's Office - UV Light Disinfecting System

**BRIEF SUMMARY:**

This system uses Ultra-Violet light to disinfectant small areas and/or individual pieces of equipment. It will greatly reduce instances of illness within the Detention Center that are caused by the transmission of viral and bacterial diseases.

It is effective against Covid-19 and a variety of other infectious diseases and contaminants.

**REQUESTED ACTION:**

Motion to approve sole source purchase from Collier's Medical Equipment Suppliers. and adopt the associated budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Chief Deputy James N. Bailey

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---



## **ATTACHMENTS:**

- ▣ Quote
- ▣ Sole Source
- ▣ Product Description Brochure
- ▣ Covid Eradication Certification
- ▣ Budget Amendment



# Cabarrus County Sheriff's Office Detention Center

Sergeant D. B. Anthony  
25 Corban Ave SE  
Concord, NC 28025



**DATE**  
01-14-2021

**EXPIRES**  
03-31-2021

PRESENTED BY



**ACCOUNT MANAGER:** Allison Baird  
**PRINCIPAL:** Brian Krass

**CABARRUS COUNTY DETENTION CENTER -  
2280 UV**

Project: Correctional Facility  
Quote#: Q-51797-3

ATTENTION

Cabarrus County Sheriff's Office Detention Center

25 Corban Ave SE

Concord, NC 28025

# CABARRUS COUNTY DETENTION CENTER - 2280 UV

QUOTE Q-51797-3

## PRICING SUMMARY

PRODUCT	QTY	LIST PRICE UNIT	LIST PRICE EXTENDED	QUOTED PRICE UNIT	QUOTED PRICE EXTENDED
UVC Disinfection: 2280 UV Correctional Facility Configuration	1	\$ 104,400.00	\$ 104,400.00	\$ 78,000.00	\$ 78,000.00
<b>Law Enforcement Discount Applied to Proposal.</b>					
<b>A three-year service contract is being provided at a discounted cost with this special bundled offer. The service contract provides an annual preventative maintenance, adjustments, calibration, and parts to maintain the equipment in optimal operating condition and to uphold the extended warranty.</b>					
Subtotal				\$ 78,000.00	
Handling				\$ 585.00	
<b>TOTAL INVESTMENT</b>				<b>\$ 78,585.00</b>	
<b>REQUIRED DEPOSIT</b>					<b>\$ 0</b>

QUOTE  
Q-51797

DATE  
01-14-2021

EXPIRES  
03-31-2021

GPO Correctional Facilities - 1 (9999)  
PAYMENT TERMS Net 30 days from date of invoice, subject to credit approval. Extended dating must be approved by Skytron and noted in this quote  
Shipping and taxes are not included in this quote unless itemized above  
All products are invoiced upon shipment  
FREIGHT FOB origin, prepaid and added, unless approved by Skytron and noted in this quote  
All shipments are subject to a separate handling charge  
ISSUE PO TO Skytron, LLC · PO Box 888615 · Grand Rapids, MI · 49588 · 616-656-2900  
SUBMIT PO TO Email orders@skytron.us · Fax 616-656-2906  
REMIT TO Skytron, LLC · PO BOX 675164 · Detroit, MI · 48267-5164 · 616-656-2900

*I acknowledge that I have reviewed and accept the content of this quote in its entirety.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**QUOTE**  
Q-51797

**DATE**  
01-14-2021

**EXPIRES**  
03-31-2021

### PRICING DETAIL

## UVC DISINFECTION: 2280 UV CORRECTIONAL FACILITY CONFIGURATION

ITEM	DESCRIPTION	QTY EXTENDED	LIST PRICE UNIT	QUOTED PRICE UNIT	QUOTED PRICE EXTENDED
IPT2280	MODEL 2280 DISINFECTION ROBOT W/ SMARTDOSAGE UV & STERI-TRAK DIGITAL DOCUMENTATION (120V)	1	\$ 88,000.00	\$ 65,747.13	\$ 65,747.13
2280YR3-ASAP	THREE YEAR SERVICE CONTRACT, 2280 UVC	1	\$ 16,400.00	\$ 12,252.87	\$ 12,252.87
<b>TOTAL</b>					<b>\$ 78,000.00</b>

**QUOTE**  
Q-51797

**DATE**  
01-14-2021

**EXPIRES**  
03-31-2021

## SKYTRON TERMS AND CONDITIONS

### PAYMENT TERMS

Net thirty (30) Days after date of invoice  
Shipping and Taxes are not included in this quote unless itemized above  
All products are invoiced upon shipment

### WARRANTY

1 - year parts and labor on equipment  
90 - days on replacement parts, spare bulbs (surgical lights), spare pads (surgical tables), supplies, and accessory items  
3 - years on Optik View displays  
15 - years on sterilizer pressure vessel (steam chamber and jacket) \*In order to maintain warranty on UV Disinfection products (IPT UV-C), a service contract must be purchased from Skytron, and service work performed by a Skytron Service Technician. Failure to comply with the terms of the service contract may void warranty. Service contract terms and conditions are available upon request.

### FREIGHT TERMS

F.O.B. Origin, Prepay and added  
All shipments subject to handling charge

### DELIVERY

120 days after receipt of order  
Due to the COVID-19 pandemic and increased demand, delivery times may exceed 120 days.

### DEPOSIT

25% deposit required for Booms, Columns, and RTLS upon order acceptance  
50% deposit required for Integration, Passive RFID, OR Workflow, OR Cockpit and custom products upon order acceptance

**QUOTE**  
Q-51797

**DATE**  
01-14-2021

**EXPIRES**  
03-31-2021

## SUPPLEMENTAL TERMS AND CONDITIONS

### DRAWING CHANGE FEE

\$200.00 Drawing Revision Charge will be invoiced after 2nd submittal revision

\$200.00 Drawing Revision Charge will be invoiced after 1st fabrication revision

\$750.00 Fabrication Revision Charge will be invoiced if revision is within 45 days of shipping

### CHANGE ORDER FEE

Change order fees, equal to five percent (5%) of order total, apply if order changes occur within 60 days prior to shipment.

### CANCELLATION FEE

Eight percent (8%) cancellation fee will be invoiced or deposit will be forfeited on cancelled items of an equipment order.

### MINIMUM ORDER FEE

Orders with a product total less than \$25.00 are subject to a \$20 non-refundable minimum order fee added to the invoice.

### RE-STOCKING FEE

- a. Equipment - 20% re-stocking fee will apply to all returns for credit of new equipment that has not yet been installed, within 180 days of shipment. Refurbishment charges, if any, will be calculated upon inspection of the goods when received. All returns to be authorized by Skytron in advance.
- b. Parts - \$50.00 re-stocking fee for inspection/testing, plus up to five percent (5%) of item cost for repair/refurbishing charge (not to exceed \$2,500 per item). Non-warranty part returns with a List Price less than \$100.00 per item will not be accepted.
- c. Re-Stocking policy does not supersede Skytron's North American Warranty policy, Demo policy, or Table Pad Return policy.

### MISCELLANEOUS

- a. Unless otherwise noted, Skytron reserves the right to make product improvements, discontinue products, and change prices without notice.
- b. Orders are subject to credit approval.
- c. Unless otherwise noted or previously negotiated, quoted amounts Do Not Include freight costs and applicable taxes. Freight and tax rates in effect at time of shipment will be applied.
- d. Buyer expressly agrees that no terms and conditions shall supersede those in this quote without express, written consent of Skytron.

### UV DISINFECTION, IF APPLICABLE

In order to maintain warranty on UV Disinfection products (IPT UV-C), a service contract must be purchased from Skytron, and service work performed by a Skytron Service Technician. Failure to comply with the terms of the service contract may void warranty. Service contract terms and conditions are available upon request.

QUOTE

Q-51797

DATE

01-14-2021

EXPIRES

03-31-2021

## SERVICE TERMS AND CONDITIONS

### WORKING HOURS

All service and installation pricing is based on normal working hours, 8 AM to 5 PM, Monday thru Friday, excluding holidays.

### DISCONNECTION AND REMOVAL OF EXISTING EQUIPMENT

If required, for a fee, Skytron can disconnect and remove existing equipment.

### UNION LABOR

Facilities requiring the use of union labor must be identified as such for quoting purposes.

### SEISMIC REQUIREMENTS

Please notify Skytron's Service Manager for installations having specific seismic requirements. Skytron is not responsible for any x-raying of the floor, structural ceiling through bolting, and associated fasteners.

### TRADE-IN EQUIPMENT

Please notify Skytron's Service Manager for installation where trade-in equipment will be present.

### COMBINATION PRODUCTS

For integrated products combining lighting and equipment pendants, include installation pricing for both individual units.

### SCHEDULING

Contact Skytron's Service Manager a minimum of 15 working days prior to desired installation date. Large and intensive projects requiring multiple phases require a minimum 60-day notice before installation commences. Please contact Skytron's National Service Manager or Sales Representative.

### SERVICE CONTRACTS

A signed service contract is required. A preliminary evaluation of product may be required for product that has been in use for some time.

### ELECTRICAL CONNECTIONS, FINAL TIE-INS AND FINISHES

All final tie-ins of electrical connections, plumbing and media must be made by a qualified and licensed individual. Skytron does not provide final tie-in services due to local licensing regulations. Finish work (e.g., caulking and trim) is the responsibility of others. Installation of standard product moldings or trim is included in the pricing provided.

QUOTE  
Q-51797

DATE  
01-14-2021

EXPIRES  
03-31-2021





December 16, 2020

Sergeant Donald Anthony  
Cabarrus County Detention Center  
25 Corban Ave SE, Concord, NC 28025

**RE: Skytron UV-C Disinfection Solution**

Dear Sgt. Anthony,

I want to thank you for considering Skytron UVC Devices in aiding your facility's safety efforts. I am writing you to confirm Collier's Medical Equipment has the exclusive right to sell all Skytron UVC Disinfection Devices in your area. This makes them your facility's Sole-Source Provider for any Skytron UVC products. We appreciate the opportunity to serve you. Brian Krass and I are available for any further questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read 'Drew Mehney', enclosed within a large, loopy oval flourish.

Drew Mehney  
Manager, Infection Prevention Technologies – Skytron



# Skytron

UVC Disinfection



# A Comprehensive Portfolio to Meet Your Unique Needs



By offering the most comprehensive portfolio of UVC on the market, Skytron has the ideal UVC solution to fill the need of any hospital, long term facility, or any area that is improving infection control procedures. Through effective, single-cycle, whole-room disinfections, Skytron UV delivers the correct dose ensuring maximum automated germicidal treatment with every cycle.

## Patient Safety

Our solution is proven to kill bacteria, viruses, and fungi and help reduce HAI's which save lives.

## Correct Dose

With our SmartDosage UV™ technology, we ensure the correct dose of germicidal energy every time.

## Financial Impact

Our portfolio of UVC provides a choice for any budget while still saving money on HAI's and your HAC score.

## Trusted Partner

Skytron is a leader in medical devices and innovation. We focus on our partners to ensure your path to success.



Patient Safety



Financial Impact

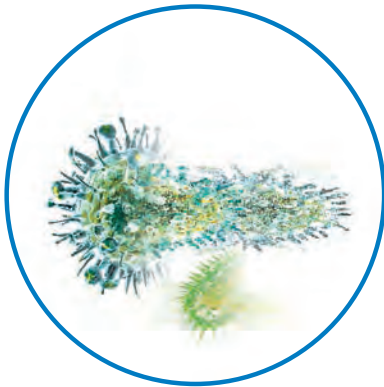


Correct Dose

# The Problem



Each day, about 1 in 31 U.S. patients has at least one infection associated with hospital care. That is 1.7 million patients with an estimated 98,000 patients dying because of improper sanitation <sup>1,6</sup>



The cost of HAI's from a Surgical Site infection costing around \$18,902-\$22,667 per incident C.diff infection costing \$9,118-\$13,574 per infection.<sup>2</sup>



Less than 50% of hospital room surfaces are adequately cleaned and disinfected when chemical germicides are used. The overall thoroughness of terminal cleaning is an average of 49%. <sup>3,4</sup>



Hospitals with Total HAC Scores greater than the 75th percentile of all Total HAC Scores (i.e., the worst performing quartile) will be subject to a 1% payment reduction. <sup>5</sup>

1. Center for Disease Control and Prevention. 2018 National and State Healthcare-Associated Infection Progress Report. Available at <https://www.cdc.gov/hai/pdfs/progress-report/2018-Progress-Report-Executive-Summary-H.pdf>. Accessed November 26, 2019

2. Zimlichman, E., Henderson, D., Tamir, O., Franz, C., Song, P., Yamin, C. K., ... Bates, D. W. (2013). Health Care-Associated Infections. *JAMA Internal Medicine*, 173(22), 2039. doi: 10.1001/jamainternmed.2013.9763

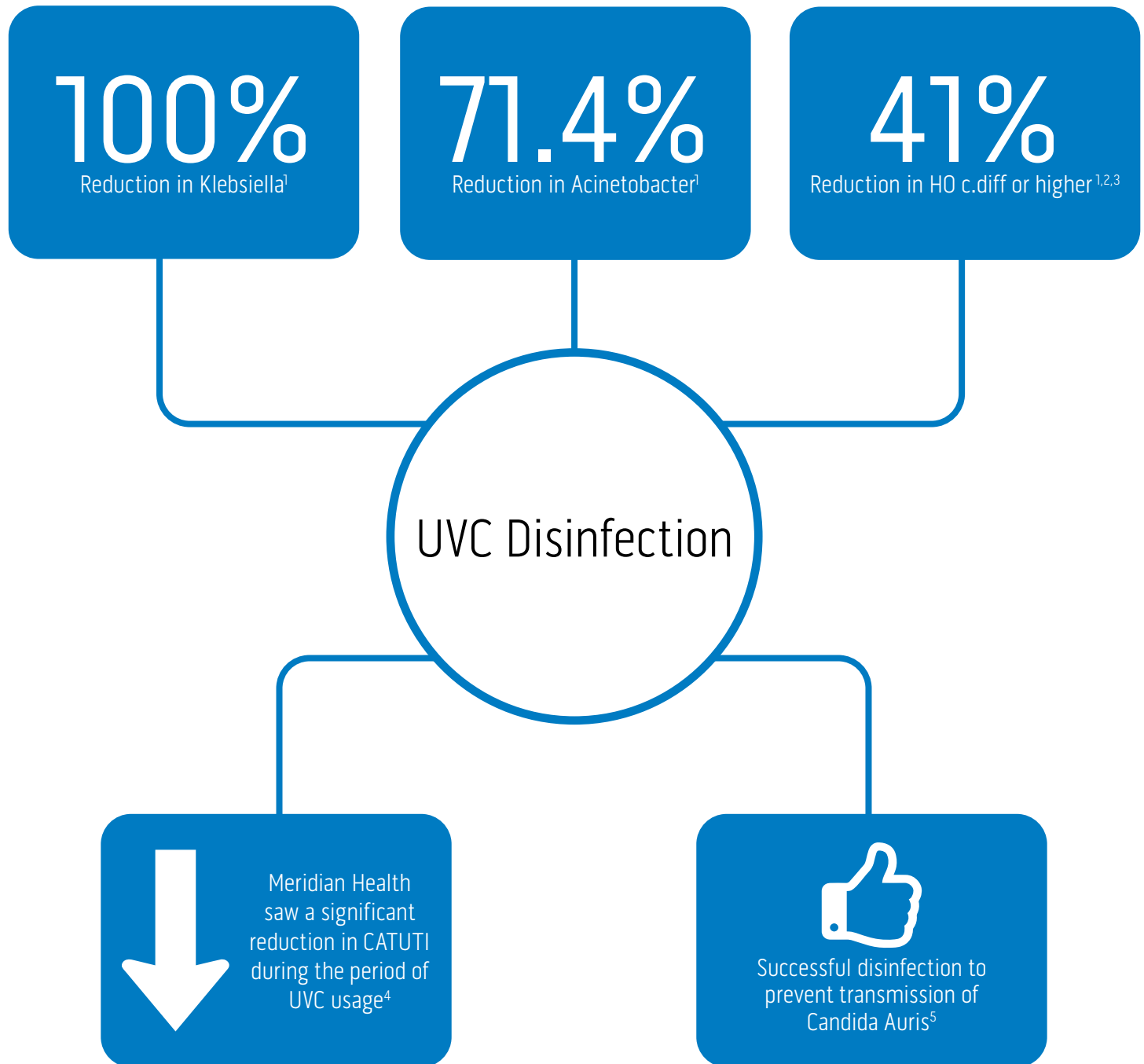
3. Weber, D., & Rutala, W. (2013). Understanding and Preventing Transmission of Healthcare-Associated Pathogens Due to the Contaminated Hospital Environment. *Infection Control & Hospital Epidemiology*, 34(5), 449-452. doi:10.1086/670223

4. Carling, P., Parry, M., & Von Behren, S. (2008). Identifying Opportunities to Enhance Environmental Cleaning in 23 Acute Care Hospitals. *Infection Control & Hospital Epidemiology*, 29(1), 1-7. doi:10.1086/524329

5. CMS.gov Centers for Medicare and Medicaid Services. (2019, July). Retrieved December 12, 2019, from <https://www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/AcuteInpatientPPS/Downloads/HAC-Reduction-Program-Fact-Sheet.pdf>.

6. Haque, M., Sartelli, M., McKimm, J., & Abu Bakar, M. (2018). Health care-associated infections - an overview. *Infection and drug resistance*, 11, 2321-2333. doi:10.2147/IDR.S177247

# The Patient Safety Solution



1. Napolitano, N. A., Mahapatra, T., & Tang, W. (2015). The effectiveness of UV-C radiation for facility-wide environmental disinfection to reduce health care-acquired infections. *American Journal of Infection Control*, 43(12), 1342–1346. doi: 10.1016/j.ajic.2015.07.006

2. Bernard, H., & Little, J. (2015). The Impact of Ultraviolet (UV) Disinfection System Coupled with Evidence-based Interventions on the Incidence of Hospital Onset Clostridium Difficile (HO-C-Diff). *American Journal of Infection Control*, 43(6). doi: 10.1016/j.ajic.2015.04.067

3. Liscynsky, C., Hines, L. P., Smyer, J., Hanrahan, M., Orellana, R. C., & Mangino, J. E. (2017). The Effect of Ultraviolet Light on Clostridium difficile Spore Recovery Versus Bleach Alone. *Infection Control & Hospital Epidemiology*, 38(9), 1116–1117. doi: 10.1017/ice.2017.126

4. Hanrahan, S., Haraschak, C., & Buckalew, G. (2016). Impact of Ultraviolet Light Disinfection on Central Line-Associated Bloodstream Infection and Catheter Associated Urinary Tract Infection Rates in a Major Medical Teaching Hospitals. *Open Forum Infectious Diseases*, 3(suppl\_1). doi: 10.1093/ofid/ofw172.130

5. Marris, R., Pellegrini, D., Enriquez, A., Ridgway, J. P., & Landon, E. (2017). Successful Environmental Disinfection to Prevent Transmission of Candida Auris. *Open Forum Infectious Diseases*, 4(suppl\_1). doi: 10.1093/ofid/ofx163.352

# Correct Dosage

Skytron's Ultraviolet C (UVC) provide an effective method of microorganism inactivation for contaminated air and surfaces. UVC disinfection technology has been in use since the early 1900's for municipal water supplies and Skytron's UVC devices are a powerful, modern, mobile solution to reduce HAI's.

UVC energy is a wavelength range of Ultraviolet energy spanning 200-280 nanometers (nm). Skytron's UVC devices specifically employ the highly germicidal 253.7 nm bandwidth to cause photochemical damage to cellular DNA and virus RNA. This biological damage inactivates the cell by preventing replication and therefore infection capability. Germicidal efficacy is determined by the overall dose of UVC, which is a product of lamp output (i.e., intensity) and exposure duration.

Traditional, manual hospital cleaning protocols are often insufficient in stopping the spread of pathogens and leave room for error in technique and chemical application. With the use of smart technology, the Skytron portfolio ensures the correct germicidal dose is thoroughly delivered to all surfaces, lowering infection rates and costs.

# Trusted Partner

## Service

Skytron's industry-leading service programs are worry and hassle free:

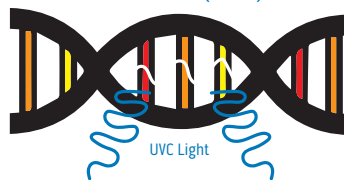
- One to five year plans which cover all OEM parts, including lamps and labor
- On-site service visits and travel expenses, 24/7 telephone support, and annual preventative maintenance check-ups
- "Spare in the Air" program, where Skytron expedites a replacement robot to minimize down time during required services
- Consultation for implementing an optimal deployment strategy for your facility
- 98% up-time guarantee

## Training

Skytron offers instruction on UV device operation to ensure safe and effective performance:

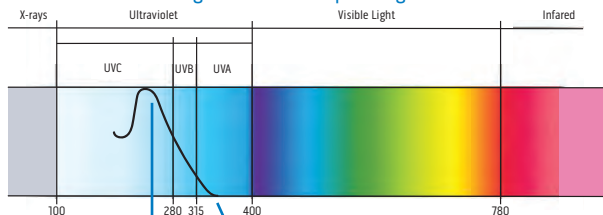
- Training for multiple shifts of staff
- Training of management staff in the cloud-based tracking and documentation system

UVC Light Damages Genetic Structure (DNA)



UVC Lights sanitizes by permanently damaging the DNA of germs

Cellular inactivation renders the organisms non-pathogenic



Cell inactivation of microorganisms

## Financial Impact

Skytron offers solutions designed to deliver the highest performance with the lowest overall cost of ownership. Skytron's Total Cost of Ownership (TCO) program provides customers with a plan to prevent as much equipment down-time as possible, and a defined annual cost of ownership for confident budgeting.

- Reduce HAI'S
- Reduce HAC Score

## Savings Estimator



50 Bed Hospital  
In 5 Year Savings  
943K



500 Bed Hospital  
In 5 Year Savings  
9.43M

Need more help? We're just a phone call away. 800-759-8766

# Single Emitter Systems

## T140 Sentry



### Value

Category leading UVC, single cycle disinfection

### Flexibility

Removable emitter for use in small spaces

### Simplicity

Lightweight and easy to move



### Removable Emitter

- Small footprint
- Easily fits in confined spaces
- Ideal for EMS and Aeromed applications

## 3200 Max

### Shorter Run-Times

Highest single emitter UVC dose

### Higher Room Throughput

Faster cycles equals more rooms in less time

### Smart Cycle UVC

Field Balance and PowerBoost UV Technology



# Multiple Emitter Systems

## 2280 Syndicate



### Multiple Locations

Dual Emitters allows for two locations hit with same cycle

### Shadows Minimized

Two Emitters allows for more effective treatments

### Lower Labor Costs

Units do not require repositioning to complete cycle

## Testimonials



Legacy Meridian Park  
Medical Centers (Tualatin, OR)

"The results [culture tests] were incredible. The light penetrates and destroys the actual DNA of microorganisms like MRSA."



Mercy Health  
(Kenwood, OH)

"Our experience has been great. The service and support from Skytron has been incredible. We have 24/7 access to a real-time person...The training was there right from the start."



McLaren Flint Health Care  
(Flint, MI)

"We were able to reduce the infections in our intensive care unit by 30% over a 6 month period."





# Circle of Infection Prevention Solutions



## Integrity Sterilizers

Increased Efficiency  
Smaller Footprint



## UVC Disinfection

Single Cycle, Whole-Room Disinfection  
Most Comprehensive Portfolio



## Processing Sinks

Ergonomically Friendly Adjustable Height  
Customizable to Fit Specific Needs



## ErgoStat Prep & Pack Tables

Alleviate Physical Stress  
Height Adjustable Work Station



## Sterling Washer-Disinfectors

Water & Chemical Conservation  
Medical Device IFU Compliance



## Flex Ultrasonics

Clean All Instruments in One Cycle  
Thermal Disinfection

Skytron is the Healthcare Efficiency Specialist, providing full-room solutions of capital equipment, architectural and real-time information systems for Medical, Surgical, Sterile Processing, and Infection Prevention. Our solutions enhance the utilization of people, facilities, and capital because they are designed with the user in mind and have a low, long-term cost of ownership.

To learn more, visit our website at [www.skytron.com](http://www.skytron.com)



5085 Corporate Exchange Blvd. SE  
Grand Rapids, MI 49512  
1.800.SKYTRON (759-8766)  
email: [info@skytron.com](mailto:info@skytron.com)  
[www.skytron.com](http://www.skytron.com)



REV8 06-20  
PN L2-010-143

## James Bailey

---

**From:** abaird@colliersmedical.net  
**Sent:** Wednesday, February 10, 2021 4:08 PM  
**To:** James Bailey  
**Subject:** RE: UV-2280

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe!

---

Chief Deputy Bailey,

The Skytron UV 2280 UVC Robot has proven to kill the Coronavirus including SARS-CoV-2 (Covid-19). So yes sir, it kills the virus. Please let me know if you need any further information.

Kind regards,

Allison Baird

Customer Relations Manager

Collier's Medical Equipment

PO Box 16328

4000 Hartley Street

Charlotte, NC 28297-6328

Phone: (704) 596-1079

Fax: (704) 596-6478

E-mail: [abaird@colliersmedical.net](mailto:abaird@colliersmedical.net)

Web site: <http://www.colliersmedical.com>



*Serving the Carolinas Healthcare Needs Since 1965*

**From:** James Bailey <JNBailey@cabarruscounty.us>  
**Sent:** Wednesday, February 10, 2021 3:32 PM  
**To:** abaird@colliersmedical.net  
**Subject:** RE: UV-2280

Ms. Baird,

I'm sorry but it does not. I need to know if this equipment specifically kills or makes inactive the Corona virus or Covid-19 as it is referred to. If you cannot tell me this directly, it will affect my ability to get this item approved.



James N. Bailey, MSCJ  
Chief Deputy  
Cabarrus County Sheriff's Office  
P.O. Box 525  
30 Corban Ave SE  
Concord, N.C. 28026  
(704) 920-3002

Pursuant to NC General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by anyone at any time. This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain information that is confidential, proprietary, privileged, work product, and/or otherwise exempt from disclosure under applicable law.

**From:** [abaird@colliersmedical.net](mailto:abaird@colliersmedical.net) <[abaird@colliersmedical.net](mailto:abaird@colliersmedical.net)>  
**Sent:** Wednesday, February 10, 2021 3:25 PM  
**To:** James Bailey <[JNBailey@cabarruscounty.us](mailto:JNBailey@cabarruscounty.us)>  
**Subject:** RE: UV-2280

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe!

Hi Chief Deputy Bailey,

Thank you for reaching out to me. Rendering the virus inactive, kills the virus. I hope this helps. Please let me know if you have any further questions. I'm here to help.

### Budget Revision/Amendment Request

Date: 3/15/2021

Amount: 78,585.00

Dept. Head: Sheriff Van W. Shaw

Department: 2130-Detention Center

- Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

**PURPOSE:** Appropriating CARES Grant funds (00195910-974914) to Equipment (00192130-9860) for purchase of mobile Detention Center Disinfectant System. This system uses Ultra-Violet light to disinfectant small areas and/or individual pieces of equipment. It will greatly reduce instances of illness within the Detention Center that are caused by the transmission of viral and bacterial diseases. It is effective against Covid-19 and a variety of other infectious diseases and contaminants.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2130-9860	Equipment & Furniture	-	78,585.00		78,585.00
001	9	5910-974914	Non-Profits using Cares			78,585.00	(78,585.00)
001							0.00
001							0.00
001							0.00
001							0.00
001							0.00
1							0.00

**Total** 0.00

**Budget Officer**

- Approved  
 Denied

**County Manager**

- Approved  
 Denied

**Board of Commissioners**

- Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

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*Date*

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*Date*

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*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Tax Administration - Refund and Release Reports - February 2021

### **BRIEF SUMMARY:**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

### **REQUESTED ACTION:**

Motion to approve the February 2021 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

M. David Thrift, Tax Administrator

### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- ▣ Release Refund Summary
- ▣ Release Refund Detail
- ▣ NCVTS Refund Report

Summary of Releases and Refunds for the Month Of February 2021

RELEASES FOR THE MONTH OF: FEBRUARY 2021

**\$61,954.73**

BREAKDOWN OF RELEASES:

COUNTY	\$36,660.26
CITY OF CONCORD	\$18,923.60
CITY OF KANNAPOLIS	\$6,278.72
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$54.37
TOWN OF HARRISBURG	\$20.21
TOWN OF MIDLAND	\$15.05
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$2.52
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: FEBRUARY 2021

**\$42,534.28**

BREAKDOWN OF REFUNDS:

COUNTY	\$26,396.35
CITY OF CONCORD	\$13,002.13
CITY OF KANNAPOLIS	\$1,527.94
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$86.83
TOWN OF MIDLAND	\$324.48
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$700.40
JACKSON PARK F/D	\$496.15
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

FEBRUARY 2021 RELEASE REPORT

Name	Bill#	Reason	District
BEVERAGE STEPHEN J	2013-17214		CI04DEMOFEE
CELANESE ROAD PROPERTIES LLC	2020-26709	BOER: PER GENERAL STATUTE 105-322	C ADVLTAX
CELANESE ROAD PROPERTIES LLC	2020-26709	BOER: PER GENERAL STATUTE 105-322	CI02ADVLTX
CLAY GERALD W	2019-28303	105381 SITUS TAX JURISDICTION TP	CI02ADVLTX
CLAY GERALD W	2019-28303	105381 SITUS TAX JURISDICTION TP	C ADVLTAX
CLAY GERALD W	2019-28303	105381 SITUS TAX JURISDICTION TP	C PEN FEE
CLAY GERALD W	2019-28303	105381 SITUS TAX JURISDICTION TP	CI02PEN FEE
COOK DONNA WHITE	2020-501652	105-381 TAXPAYER REMEDY - RELEASE OF	C ADVLTAX
COOK DONNA WHITE	2020-501652	105-381 TAXPAYER REMEDY - RELEASE OF	CI02ADVLTX
DOSA LLC	2020-35939	BOER: PER GENERAL STATUTE 105-322	C ADVLTAX
DOSA LLC	2020-35939	BOER: PER GENERAL STATUTE 105-322	CIDTADVLTX
DOSA LLC	2020-35939	BOER: PER GENERAL STATUTE 105-322	CI02ADVLTX
HARTSELL NANCY FOX	2020-49602	105381 DUPLICATE TAXATION, TIMEFRAME OF	C ADVLTAX
HARTSELL NANCY FOX	2020-49602	105381 DUPLICATE TAXATION, TIMEFRAME OF	CI04PEN FEE
HARTSELL NANCY FOX	2020-49602	105381 DUPLICATE TAXATION, TIMEFRAME OF	C PEN FEE
HARTSELL NANCY FOX	2020-49602	105381 DUPLICATE TAXATION, TIMEFRAME OF	CI04ADVLTX
KEYSTONE PROPERTIES	2020-59652	BOER: PER GENERAL STATUTE 105-322	C ADVLTAX
KEYSTONE PROPERTIES	2020-59651	BOER: PER GENERAL STATUTE 105-322	C ADVLTAX
KEYSTONE PROPERTIES	2020-59650	BOER: PER GENERAL STATUTE 105-322	C ADVLTAX
KEYSTONE PROPERTIES	2020-59650	BOER: PER GENERAL STATUTE 105-322	CI02ADVLTX
KEYSTONE PROPERTIES	2020-59652	BOER: PER GENERAL STATUTE 105-322	CI02ADVLTX
KEYSTONE PROPERTIES	2020-59651	BOER: PER GENERAL STATUTE 105-322	CI02ADVLTX
LIVING GRACE CHURCH	2020-64453	BOER: PER GENERAL STATUTE 105-322	CI04ADVLTX
LIVING GRACE CHURCH	2020-64452	BOER: PER GENERAL STATUTE 105-322	C ADVLTAX
LIVING GRACE CHURCH	2020-64452	BOER: PER GENERAL STATUTE 105-322	C ADVLTAX
LIVING GRACE CHURCH	2020-64453	BOER: PER GENERAL STATUTE 105-322	C ADVLTAX
MCDERMOTT JAMES M	2020-69186		C ADVLTAX
MCDERMOTT JAMES M	2020-69186	PER PPWK FROM LAND RECORDS 105381	C ADVLTAX
MCDERMOTT JAMES M	2020-69186	PER PPWK FROM LAND RECORDS 105381	CI02ADVLTX
MCDERMOTT JAMES M	2020-69186		CI02ADVLTX
MEFFORD MICHAEL LEE	2020-800009		C ADVLTAX
MEFFORD MICHAEL LEE	2020-800009		FR05ADVLTX
MOORE WILLIAM BERTRAND	2021-501530	INFORMAL VALUE APPEAL 105317 GAP IN	C ADVLTAX
MOORE WILLIAM BERTRAND	2021-501530	INFORMAL VALUE APPEAL 105317 GAP IN	CI02ADVLTX
SHUE ASHLEY WAYNE	2020-93009	105-381 TAXPAYER REMEDY - RELEASE VALUE	C PEN FEE
SHUE ASHLEY WAYNE	2020-93009	105-381 TAXPAYER REMEDY - RELEASE VALUE	CI02PEN FEE
SHUE ASHLEY WAYNE	2020-93009	105-381 TAXPAYER REMEDY - RELEASE VALUE	C ADVLTAX
SHUE ASHLEY WAYNE	2020-93009	105-381 TAXPAYER REMEDY - RELEASE VALUE	CI02ADVLTX
TOWN & COUNTRY DEVELOPERS LLC	2020-101973	BOER: PER GENERAL STATUTE 105-322	CI02ADVLTX
TOWN & COUNTRY DEVELOPERS LLC	2020-101973	BOER: PER GENERAL STATUTE 105-322	C ADVLTAX
VENKATACHALAM JAGADEESH	2020-501919	105-381 TAX JURISDICTION TAXPAYER	CI02ADVLTX
VENKATACHALAM JAGADEESH	2020-501919	105-381 TAX JURISDICTION TAXPAYER	C ADVLTAX
VERMONT PROPERTIES LLC	2020-104456	BOER: PER GENERAL STATUTE 105-322	CI02ADVLTX
VERMONT PROPERTIES LLC	2020-104456		CI02ADVLTX
VERMONT PROPERTIES LLC	2020-104456		CI02ADVLTX
VERMONT PROPERTIES LLC	2020-104456	BOER: PER GENERAL STATUTE 105-322	CI02ADVLTX
VERMONT PROPERTIES LLC	2020-104456		C ADVLTAX
VERMONT PROPERTIES LLC	2020-104456	BOER: PER GENERAL STATUTE 105-322	C ADVLTAX
VERMONT PROPERTIES LLC	2020-104456	BOER: PER GENERAL STATUTE 105-322	C ADVLTAX
VERMONT PROPERTIES LLC	2020-104456		C ADVLTAX
WALKER ERIC	2020-105261	DUPLICATE TAX 105381	C ADVLTAX
WALKER ERIC	2020-105261	DUPLICATE TAX 105381	CI06ADVLTX
ZUBERI NEO OLUFEMI	2020-505103	105381 - TAX JURISDICTION TP PROVIDED	CI01ADVLTX
ZUBERI NEO OLUFEMI	2020-505103	105381 - TAX JURISDICTION TP PROVIDED	C ADVLTAX





# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 3/1/2021 10:12:27 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
AHAMAD, AZHAR	AHAMAD, AZHAR		8681 LAVENDER PL		HARRISBURG, NC 28075	Proration	0047161719	ECV3584	PENDING	140049594	Refund Generated due to proration on Bill #0047161719-2019-	Vehicle Sold	02/12/2021	C ADVL	Tax	(\$81.21)	\$0.00	(\$81.21)	
														CI01ADVL	Tax	(\$38.96)	\$0.00	(\$38.96)	
																		Refund	\$120.17
ANTHONY, MICHAEL ALAN	ANTHONY, MICHAEL ALAN	ANTHONY, CHRISTY ANITA	3272 GREGORY RD		ROCKWELL, NC 28138	Proration	0040756227	EKN9320	PENDING	139878396	Refund Generated due to proration on Bill #0040756227-2019-	Vehicle Sold	02/09/2021	C ADVL	Tax	(\$20.22)	\$0.00	(\$20.22)	
														FR08ADVL	Tax	(\$2.40)	\$0.00	(\$2.40)	
																		Refund	\$22.62
AVVA, RAMESH	AVVA, RAMESH		2512 CHRISTENBURY HALL CT	NW	CONCORD, NC 28027	Adjustment >= \$100	0041226378	AKX1951	PENDING	210789936	Refund Generated due to adjustment on Bill #0041226378-2020-0000-00	Adjustment	02/24/2021	C ADVL	Tax	(\$140.19)	\$0.00	(\$140.19)	
														CI02ADVL	Tax	(\$90.94)	\$0.00	(\$90.94)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$231.13
BARNES, ANDREW KENNETH	BARNES, ANDREW KENNETH		11380 CALLISTO CT		MIDLAND, NC 28107	Proration	0044583623	TPC9964	PENDING	139538348	Refund Generated due to proration on Bill #0044583623-2020-	Vehicle Sold	02/02/2021	C ADVL	Tax	(\$73.78)	\$0.00	(\$73.78)	
														FR14ADVL	Tax	(\$6.98)	\$0.00	(\$6.98)	
																		Refund	\$80.76
BASS, KAVITA CHANDRAMOHAN	BASS, KAVITA CHANDRAMOHAN	BASS, DOMINIC GOLDEN	8618 BUTTERFIELD CT		HARRISBURG, NC 28075	Proration	0043204554	DHC8506	PENDING	139726062	Refund Generated due to proration on Bill #0043204554-2019-	Vehicle Sold	02/05/2021	C ADVL	Tax	(\$74.86)	\$0.00	(\$74.86)	
														CI01ADVL	Tax	(\$35.91)	\$0.00	(\$35.91)	
																		Refund	\$110.77
BATCHU, RAMESH	BATCHU, RAMESH		2594 SNAP DRAGON DR		HARRISBURG, NC 28075	Proration	0047149536	TAK6569	PENDING	139726102	Refund Generated due to proration on Bill #0047149536-2019-	Vehicle Sold	02/05/2021	C ADVL	Tax	(\$63.67)	\$0.00	(\$63.67)	
														CI01ADVL	Tax	(\$30.55)	\$0.00	(\$30.55)	
																		Refund	\$94.22
BIDDLE, MICHAEL ROMAINE	BIDDLE, MICHAEL ROMAINE		857 KINGS CROSSING DR NW		CONCORD, NC 28027	Adjustment < \$100	0051801946	TAK6169	PENDING	210074244	Refund Generated due to adjustment on Bill #0051801946-2020-0000-00	Mileage	02/12/2021	C ADVL	Tax	(\$15.32)	\$0.00	(\$15.32)	
														CI02ADVL	Tax	(\$9.94)	\$0.00	(\$9.94)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$25.26
BRENNAN, DOUGLAS WILLIAM	BRENNAN, DOUGLAS WILLIAM		110 TRANTHAM ST SW		CONCORD, NC 28027	Proration	0041148633	BRENNAN	PENDING	210380454	Refund Generated due to proration on Bill #0041148633-2019-0000-00	Vehicle Sold	02/17/2021	C ADVL	Tax	(\$68.23)	\$0.00	(\$68.23)	
														CI02ADVL	Tax	(\$44.26)	\$0.00	(\$44.26)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$112.49
BURROUGHS, JENNIFER LEIGH	BURROUGHS, JENNIFER LEIGH		1011 WENTWORTH DR		KANNAPOLIS, NC 28081	Proration	0046645597	PLB4166	PENDING	211182621	Refund Generated due to proration on Bill #0046645597-2019-0000-00	Tag Surrender	02/26/2021	C ADVL	Tax	(\$43.22)	\$0.00	(\$43.22)	
														CI04ADVL	Tax	(\$36.79)	\$0.00	(\$36.79)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$80.01
CASKEY, SHARON KING	CASKEY, SHARON KING		4701 FIELDBROOK DR		KANNAPOLIS, NC 28081	Proration	0051621836	TBP3534	PENDING	140526046	Refund Generated due to proration on Bill #0051621836-2019-	Vehicle Sold	02/23/2021	C ADVL	Tax	(\$13.93)	\$0.00	(\$13.93)	
														FR01ADVL	Tax	(\$1.88)	\$0.00	(\$1.88)	
																		Refund	\$15.81
CHETTU, SUMANTH	CHETTU, SUMANTH		2575 SNAP DRAGON DR		HARRISBURG, NC 28075	Proration	0051068844	HDJ4295	PENDING	140188820	Refund Generated due to proration on Bill #0051068844-2020-	Vehicle Sold	02/16/2021	C ADVL	Tax	(\$100.52)	\$0.00	(\$100.52)	
														CI01ADVL	Tax	(\$48.22)	\$0.00	(\$48.22)	
																		Refund	\$148.74
CHRISTOPHER SON, SHONDA ALDRIDGE	CHRISTOPHER SON, SHONDA ALDRIDGE		4163 GREEN PARK CT		HARRISBURG, NC 28075	Proration	0052754307	CL21484	PENDING	139604730	Refund Generated due to proration on Bill #0052754307-2019-	Vehicle Sold	02/03/2021	C ADVL	Tax	(\$96.75)	\$0.00	(\$96.75)	
														CI01ADVL	Tax	(\$46.42)	\$0.00	(\$46.42)	
																		Refund	\$143.17
CLINARD, GEORGE CRAIG	CLINARD, GEORGE CRAIG		7266 THREE SISTERS LN		CONCORD, NC 28027	Proration	0041841523	ELW7771	PENDING	209710041	Refund Generated due to proration on Bill #0041841523-2019-0000-00	Vehicle Sold	02/08/2021	C ADVL	Tax	(\$18.25)	\$0.00	(\$18.25)	
														CI04ADVL	Tax	(\$15.54)	\$0.00	(\$15.54)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$33.79
CRISWELL, JAMIE DENISE	CRISWELL, JAMIE DENISE		10411 LOWER ROCKY RIVER	RD	CONCORD, NC 28025	Proration	0039427029	CDK9526	PENDING	139604934	Refund Generated due to proration on Bill #0039427029-2020-	Vehicle Sold	02/03/2021	C ADVL	Tax	(\$28.18)	\$0.00	(\$28.18)	
														FR14ADVL	Tax	(\$2.67)	\$0.00	(\$2.67)	
CUTHBERTSON, BEVERLY WOODS	CUTHBERTSON, BEVERLY WOODS		1552 KINGSTON DR		KANNAPOLIS, NC 28083	Proration	0025582845	DDS3262	PENDING	209987217	Refund Generated due to proration on Bill #0025582845-2019-0000-00	Vehicle Sold	02/11/2021	C ADVL	Tax	(\$2.26)	\$0.00	(\$2.26)	
														CI04ADVL	Tax	(\$1.92)	\$0.00	(\$1.92)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$4.18
DAFT, LORI GALE	DAFT, LORI GALE		3862 BENT CREEK DR SW		CONCORD, NC 28027	Proration	0031937632	DKF5954	PENDING	209817591	Refund Generated due to proration on Bill #0031937632-2019-0000-00	Vehicle Sold	02/09/2021	C ADVL	Tax	(\$36.46)	\$0.00	(\$36.46)	
														CI02ADVL	Tax	(\$23.65)	\$0.00	(\$23.65)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$60.11
DRYE, JAMES EDWIN	DRYE, JAMES EDWIN		3580 CHELWOOD DR NW		CONCORD, NC 28027	Proration	0058782137	HLV9383	PENDING	211182393	Refund Generated due to proration on Bill #0058782137-2020-0000-00	Vehicle Sold	02/26/2021	C ADVL	Tax	(\$17.43)	\$0.00	(\$17.43)	
														CI02ADVL	Tax	(\$11.31)	\$0.00	(\$11.31)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$28.74
ECKMAN, JASON MICHAEL	ECKMAN, JASON MICHAEL		8 RUBAIYAT CT		GREER, SC 29650	Proration	0051031435	HDK9179	PENDING	140187964	Refund Generated due to proration on Bill #0051031435-2020-	Vehicle Sold	02/16/2021	C ADVL	Tax	(\$49.46)	\$0.00	(\$49.46)	
														CI01ADVL	Tax	(\$23.72)	\$0.00	(\$23.72)	
																		Refund	\$73.18
FIRST ASSEMBLY	FIRST ASSEMBLY		150 WARREN C COLEMAN BLVD		CONCORD, NC 28027	Adjustment >= \$100	0010352221	AJW9593	PENDING	209901747	Refund Generated due to adjustment on Bill #0010352221-2020-	Exempt Property	02/10/2021	C ADVL	Tax	(\$129.02)	\$0.00	(\$129.02)	
														CI02ADVL	Tax	(\$83.69)	\$0.00	(\$83.69)	
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 3/1/2021 10:12:27 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
FIRST ASSEMBLY CHURCH	FIRST ASSEMBLY CHURCH		150 HIGHWAY 601 BYP N		CONCORD, NC 28027	Adjustment < \$100	0044124509	PFL4641	PENDING	209901741	Refund Generated due to adjustment on Bill #0044124509-2019-0000-00	Exempt Property	02/10/2021	C ADVL	Tax	(\$8.36)	\$0.00	(\$8.36)	
														CI02ADVL	Tax	(\$5.42)	\$0.00	(\$5.42)	
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$43.78
FIRST ASSEMBLY OF GOD	FIRST ASSEMBLY OF GOD		150 WARREN C COLEMAN BLVD		CONCORD, NC 28025	Adjustment < \$100	0053874578	CL72803	PENDING	209901744	Refund Generated due to adjustment on Bill #0053874578-2019-0000-00	Exempt Property	02/10/2021	C ADVL	Tax	(\$3.70)	\$0.00	(\$3.70)	
														CI02ADVL	Tax	(\$2.40)	\$0.00	(\$2.40)	
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$36.10
FIRST ASSEMBLY OF GOD	FIRST ASSEMBLY OF GOD		150 WARREN C COLEMAN BLVD		CONCORD, NC 28025	Adjustment < \$100	0010338956	CDM1645	PENDING	209901750	Refund Generated due to adjustment on Bill #0010338956-2020-0000-00	Exempt Property	02/10/2021	C ADVL	Tax	(\$8.95)	\$0.00	(\$8.95)	
														CI02ADVL	Tax	(\$5.81)	\$0.00	(\$5.81)	
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$44.76
FONTAINE, DONALD FRANCIS	FONTAINE, DONALD FRANCIS		4138 AMARILLO DR SW		CONCORD, NC 28027	Adjustment >= \$100	0059094134	72462	PENDING	211182633	Refund Generated due to adjustment on Bill #0059094134-2020-0000-00	Adjustment	02/26/2021	C ADVL	Tax	(\$76.13)	\$0.00	(\$76.13)	
														CI02ADVL	Tax	(\$49.38)	\$0.00	(\$49.38)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$125.51
GILLIGAN, MARGARET LUCILLE	GILLIGAN, MARGARET LUCILLE		855 HEART PINE ST NE		CONCORD, NC 28025	Proration	0055786271	HKN8713	PENDING	211182075	Refund Generated due to proration on Bill #0055786271-2020-0000-00	Vehicle Totalled	02/26/2021	C ADVL	Tax	(\$16.96)	\$0.00	(\$16.96)	
														CI02ADVL	Tax	(\$11.00)	\$0.00	(\$11.00)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$27.96
GOLDBERG, DAVID BENJAMIN	GOLDBERG, DAVID BENJAMIN		3278 SHINING ROCK ST SW		CONCORD, NC 28027	Adjustment < \$100	0058741299	JAL4350	PENDING	209308362	Refund Generated due to adjustment on Bill #0058741299-2020-0000-00	Mileage	02/02/2021	C ADVL	Tax	(\$27.02)	\$0.00	(\$27.02)	
														CI02ADVL	Tax	(\$17.53)	\$0.00	(\$17.53)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$44.55
GOODMAN, PHILLIP MICHAEL	GOODMAN, PHILLIP MICHAEL	GOODMAN, JEANNE CHISHOLM	1005 CENTRAL DR		KANNAPOLIS, NC 28083	Adjustment >= \$100	0058159146	71487	PENDING	209710146	Refund Generated due to adjustment on Bill #0058159146-2020-0000-00	Adjustment	02/08/2021	C ADVL	Tax	(\$84.73)	\$0.00	(\$84.73)	
														CI04ADVL	Tax	(\$72.14)	\$0.00	(\$72.14)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$156.87
GREENE, MELISSA HARKEY	GREENE, MELISSA HARKEY	GREENE, PAUL ASHLEY	8207 BUCKINGHAM LN		HARRISBURG, NC 28075	Proration	0045683392	AHK2553	PENDING	140684406	Refund Generated due to proration on Bill #0045683392-2020-0000-00	Vehicle Sold	02/25/2021	C ADVL	Tax	(\$42.42)	\$0.00	(\$42.42)	
														CI01ADVL	Tax	(\$20.35)	\$0.00	(\$20.35)	
																		Refund	\$62.77
HARTSOCK, JEFFREY DUNCAN	HARTSOCK, JEFFREY DUNCAN	HARTSOCK, KIMBERELY KENDRICK	330 CHANNING CIR NW		CONCORD, NC 28027	Proration	0008712096	SZW9189	PENDING	210380460	Refund Generated due to proration on Bill #0008712096-2020-0000-00	Vehicle Sold	02/17/2021	C ADVL	Tax	(\$18.25)	\$0.00	(\$18.25)	
														CI02ADVL	Tax	(\$11.84)	\$0.00	(\$11.84)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$30.09
HAWKINS, BESSIE ELLIS	HAWKINS, BESSIE ELLIS		2125 DAVID EARL DR		CHARLOTTE, NC 28213	Proration	0049954960	BKLYN5	PENDING	139806626	Refund Generated due to proration on Bill #0049954960-2019-0000-00	Vehicle Sold	02/08/2021	C ADVL	Tax	(\$72.78)	\$0.00	(\$72.78)	
														CI01ADVL	Tax	(\$34.91)	\$0.00	(\$34.91)	
																		Refund	\$107.69
HERRERA MEDINA, RAFAEL	HERRERA MEDINA, RAFAEL		4494 PEBBLEBROOK CIR SW		CONCORD, NC 28027	Proration	0031150225	PAT9179	PENDING	210283149	Refund Generated due to proration on Bill #0031150225-2019-0000-00	Vehicle Sold	02/16/2021	C ADVL	Tax	(\$1.06)	\$0.00	(\$1.06)	
														CI02ADVL	Tax	(\$0.69)	\$0.00	(\$0.69)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$1.75
HIATT, DIANE HARTSELL	HIATT, DIANE HARTSELL	HIATT, CHARLES EDWARD JR	1660 IRISH POTATO RD		CONCORD, NC 28025	Proration	0026409844	CMT8710	PENDING	139456252	Refund Generated due to proration on Bill #0026409844-2019-0000-00	Vehicle Totalled	02/01/2021	C ADVL	Tax	(\$77.08)	\$0.00	(\$77.08)	
														FR03ADVL	Tax	(\$6.25)	\$0.00	(\$6.25)	
																		Refund	\$83.33
HOCHSTETLER, JAMES CHARLES	HOCHSTETLER, JAMES CHARLES	KITTS, LINDA EILEEN	4736 ASHERTON PL NW		CONCORD, NC 28027	Proration	0050744882	HEF6917	PENDING	210672015	Refund Generated due to proration on Bill #0050744882-2020-0000-00	Vehicle Totalled	02/22/2021	C ADVL	Tax	(\$74.98)	\$0.00	(\$74.98)	
														CI02ADVL	Tax	(\$48.64)	\$0.00	(\$48.64)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$123.62
HONEYCUTT, MACKENZIE LEA	HONEYCUTT, MACKENZIE LEA		78 BROOKWOOD AVE NE		CONCORD, NC 28025	Proration	0042618283	FEB8570	PENDING	210380049	Refund Generated due to proration on Bill #0042618283-2019-0000-00	Vehicle Sold	02/17/2021	C ADVL	Tax	(\$15.46)	\$0.00	(\$15.46)	
														CI02ADVL	Tax	(\$10.03)	\$0.00	(\$10.03)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$25.49
HUGHES, BRIAN ROBERT	HUGHES, BRIAN ROBERT		307 MEADOWOOD CIR		KANNAPOLIS, NC 28081	Adjustment >= \$100	0051753166	CL72980	PENDING	209710152	Refund Generated due to adjustment on Bill #0051753166-2020-0000-00	Over Assessment	02/08/2021	C ADVL	Tax	(\$58.01)	\$0.00	(\$58.01)	
														CI04ADVL	Tax	(\$49.39)	\$0.00	(\$49.39)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$107.40
HURD, MICHAEL ROBERT	HURD, MICHAEL ROBERT	HURD, TRACY TUTTLE	10103 RIVENDELL LN		CHARLOTTE, NC 28269	Proration	0042828102	FBE3862	PENDING	209307597	Refund Generated due to proration on Bill #0042828102-2019-0000-00	Vehicle Sold	02/02/2021	C ADVL	Tax	(\$59.45)	\$0.00	(\$59.45)	
														CI02ADVL	Tax	(\$38.56)	\$0.00	(\$38.56)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$98.01
HURD, MICHAEL ROBERT	HURD, MICHAEL ROBERT		10103 RIVENDELL LN		CHARLOTTE, NC 28269	Proration	0057159411	TDW8815	PENDING	210380535	Refund Generated due to proration on Bill #0057159411-2020-0000-00	Vehicle Sold	02/17/2021	C ADVL	Tax	(\$21.58)	\$0.00	(\$21.58)	
														CI02ADVL	Tax	(\$14.00)	\$0.00	(\$14.00)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 3/1/2021 10:12:27 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change			
HYATT, MARK EDWARD	HYATT, MARK EDWARD		4954 RIVERVIEW DR		HARRISBURG, NC 28075	Proration	0051680102	2445SB	PENDING	140188524	Refund Generated due to proration on Bill #0051680102-2019-0000-00	Vehicle Sold	02/16/2021	C ADVL	Tax	(\$43.55)	\$0.00	Refund (\$43.55)			
														CI01ADVL	Tax	(\$20.89)	\$0.00	(\$20.89)			
JAY, SIDNEY LANIER JR	JAY, SIDNEY LANIER JR		940 HAWK RIDGE DR		CONCORD, NC 28756	Proration	0031573972	CF67516	PENDING	209184456	Refund Generated due to proration on Bill #0031573972-2019-2019-0000-00	Vehicle Sold	02/01/2021	C ADVL	Tax	(\$145.27)	\$0.00	Refund (\$145.27)			
														CI02ADVL	Tax	(\$94.23)	\$0.00	(\$94.23)			
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																			Refund \$239.50		
JUHAISH, SHELBY JENKINS	JUHAISH, SHELBY JENKINS		1412 BIRCH ST		KANNAPOLIS, NC 28081	Proration	0032182060	ECV4408	PENDING	209710266	Refund Generated due to proration on Bill #0032182060-2019-2019-0000-00	Vehicle Totalled	02/08/2021	C ADVL	Tax	(\$15.70)	\$0.00	Refund (\$15.70)			
														CI04ADVL	Tax	(\$13.36)	\$0.00	(\$13.36)			
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																				Refund \$29.06	
KING, LATONYA SHARMEL	KING, LATONYA SHARMEL		2377 MAPLE GROVE LN NW		CONCORD, NC 28027	Proration	0036656848	EJS1516	PENDING	209407344	Refund Generated due to proration on Bill #0036656848-2018-2018-0000-00	Vehicle Sold	02/03/2021	C ADVL	Tax	(\$21.01)	\$0.00	Refund (\$21.01)			
														CI02ADVL	Tax	(\$14.00)	\$0.00	(\$14.00)			
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																				Refund \$35.01	
LACY, JUNE PIERCE	LACY, JUNE PIERCE		700 WINGARD RD		CONCORD, NC 28025	Proration	0051929422	FLE4436	PENDING	140684550	Refund Generated due to proration on Bill #0051929422-2020-2020-0000-00	Vehicle Sold	02/25/2021	C ADVL	Tax	(\$305.39)	\$0.00	Refund (\$305.39)			
														FR16ADVL	Tax	(\$48.69)	\$0.00	(\$48.69)			
LASER ABATEMENT SERVICES, INC.	LASER ABATEMENT SERVICES, INC.		6845 BELT RD		CONCORD, NC 28027	Proration	0058459006	TEK7669	PENDING	209710017	Refund Generated due to proration on Bill #0058459006-2020-2020-0000-00	Vehicle Sold	02/08/2021	C ADVL	Tax	(\$31.40)	\$0.00	Refund (\$31.40)			
														CI02ADVL	Tax	(\$20.37)	\$0.00	(\$20.37)			
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																					Refund \$51.77
LATZ, KEVIN DOUGLAS	LATZ, KEVIN DOUGLAS		2389 SUGAR CT SW		CONCORD, NC 28027	Adjustment < \$100	0059207691	CM87212	PENDING	210672411	Refund Generated due to adjustment on Bill #0059207691-2020-2020-0000-00	Over Assessment	02/22/2021	C ADVL	Tax	(\$27.40)	\$0.00	Refund (\$27.40)			
														CI02ADVL	Tax	(\$17.78)	\$0.00	(\$17.78)			
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																					Refund \$45.18
LATZ, KEVIN DOUGLAS	LATZ, KEVIN DOUGLAS		2389 SUGAR CT SW		CONCORD, NC 28027	Adjustment < \$100	0059208427	CM87214	PENDING	210672300	Refund Generated due to adjustment on Bill #0059208427-2020-2020-0000-00	Over Assessment	02/22/2021	C ADVL	Tax	(\$5.18)	\$0.00	Refund (\$5.18)			
														CI02ADVL	Tax	(\$3.36)	\$0.00	(\$3.36)			
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																					Refund \$8.54
LAWRENCE, RICHARD ALAN JR	LAWRENCE, RICHARD ALAN JR		7008 WINDING CEDAR TRL		HARRISBURG, NC 28075	Proration	0052679436	PMP4289	PENDING	139667640	Refund Generated due to proration on Bill #0052679436-2019-2019-0000-00	Incomplete Doc	02/04/2021	C ADVL	Tax	(\$103.63)	\$0.00	Refund (\$103.63)			
														CI01ADVL	Tax	(\$49.72)	\$0.00	(\$49.72)			
LEE, BRIAN TRACY	LEE, BRIAN TRACY		7189 RUTH FIDLER DR		HARRISBURG, NC 28075	Proration	0050947465	FR8182	PENDING	140049690	Refund Generated due to proration on Bill #0050947465-2019-2019-0000-00	Vehicle Sold	02/12/2021	C ADVL	Tax	(\$17.65)	\$0.00	Refund (\$17.65)			
														CI01ADVL	Tax	(\$8.47)	\$0.00	(\$8.47)			
LOCKHART, DONALD WESLEY	LOCKHART, DONALD WESLEY	LOCKHART, LINDA JEAN	8113 KENSINGTON LN		HARRISBURG, NC 28075	Adjustment >= \$100	0058858767	68823	PENDING	139934502	Refund Generated due to adjustment on Bill #0058858767-2020-2020-0000-00	Adjustment	02/10/2021	C ADVL	Tax	(\$117.66)	\$0.00	Refund (\$117.66)			
														CI01ADVL	Tax	(\$56.44)	\$0.00	(\$56.44)			
MARIANO, KELLY CATALANO	MARIANO, KELLY CATALANO		3935 AMARILLO DR SW		CONCORD, NC 28027	Proration	0054001644	TAK5372	PENDING	210789345	Refund Generated due to proration on Bill #0054001644-2019-2019-0000-00	Vehicle Sold	02/23/2021	C ADVL	Tax	(\$105.29)	(\$5.27)	Refund (\$110.56)			
														CI02ADVL	Tax	(\$68.29)	(\$3.41)	(\$71.70)			
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																					Refund \$182.26
MCCONNELL, MAGDALENE PEELE	MCCONNELL, MAGDALENE PEELE		2737 STONEWOOD VW		KANNAPOLIS, NC 28081	Proration	0036966423	PCW1970	PENDING	211181997	Refund Generated due to proration on Bill #0036966423-2019-2019-0000-00	Vehicle Sold	02/26/2021	C ADVL	Tax	(\$77.07)	\$0.00	Refund (\$77.07)			
														CI04ADVL	Tax	(\$65.61)	\$0.00	(\$65.61)			
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																					Refund \$142.68
MCDONALD, WILLIAM JOE	MCDONALD, WILLIAM JOE		5732 VILLAGE DR NW		CONCORD, NC 28027	Proration	0057083899	7T1443	PENDING	209901843	Refund Generated due to proration on Bill #0057083899-2020-2020-0000-00	Vehicle Sold	02/10/2021	C ADVL	Tax	(\$89.73)	\$0.00	Refund (\$89.73)			
														CI02ADVL	Tax	(\$58.20)	\$0.00	(\$58.20)			
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																					Refund \$147.93
MCDOWELL, JOHN KING	MCDOWELL, JOHN KING	MCDOWELL, JULIA HOLLIDAY	9663 ESTRIDGE LN		CONCORD, NC 28027	Proration	0030742143	PCH9030	PENDING	209307963	Refund Generated due to proration on Bill #0030742143-2019-2019-0000-00	Vehicle Sold	02/02/2021	C ADVL	Tax	(\$3.71)	\$0.00	Refund (\$3.71)			
														CI04ADVL	Tax	(\$3.15)	\$0.00	(\$3.15)			
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																					Refund \$6.86
MCGRIFF, KENYA LASHAWNE	MCGRIFF, KENYA LASHAWNE		4246 FALLS LAKE DR SW		CONCORD, NC 28025	Proration	0030824761	FHH2544	PENDING	210471468	Refund Generated due to proration on Bill #0030824761-2019-2019-0000-00	Vehicle Sold	02/18/2021	C ADVL	Tax	(\$18.13)	\$0.00	Refund (\$18.13)			
														CI02ADVL	Tax	(\$11.76)	\$0.00	(\$11.76)			
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																					Refund \$29.89
MILLER, MICHAEL LEE	MILLER, MICHAEL LEE	MILLER, DONNA DEITT	900 LENTZ HARNESS SHOP RD	NORTH	MOUNT PLEASANT, NC 28124	Adjustment < \$100	0058694506	CA90577	PENDING	279077812	Refund Generated due to adjustment on Bill #0058694506-2020-2020-0000-00	Situs error	02/02/2021	C ADVL	Tax	\$0.00	\$0.00	Refund \$0.00			
														CI02ADVL	Tax	(\$1.92)	\$0.00	(\$1.92)			
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)			
														FR15ADVL	Tax	\$0.51	\$0.00	\$0.51			
																					Refund \$31.41



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 3/1/2021 10:12:27 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
MOORE, WILLIAM BERTRAND	MOORE, WILLIAM BERTRAND		110 PARTRIDGE BLUFF DR NE		CONCORD, NC 28025	Adjustment < \$100	0058497970	CM73593	PENDING	210074247	Refund Generated due to adjustment on Bill #0058497970-2020-2020-0000-00	Over Assessment	02/12/2021	C ADVL	Tax	(\$6.73)	\$0.00	(\$6.73)	
														CI02ADVL	Tax	(\$4.37)	\$0.00	(\$4.37)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$11.10	
MORRIS, SHARON RENA	MORRIS, SHARON RENA		306 ANN ST		KANNAPOLIS, NC 28081	Proration	0014313105	TSA6372	PENDING	210531264	Refund Generated due to proration on Bill #0014313105-2020-2020-0000-00	Vehicle Sold	02/19/2021	C ADVL	Tax	(\$18.43)	\$0.00	(\$18.43)	
														CI04ADVL	Tax	(\$15.69)	\$0.00	(\$15.69)	
														CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																	Refund	\$64.12	
NAGAVALLI, SAILAJA	NAGAVALLI, SAILAJA		1232 REFLECTION AVE NW		CONCORD, NC 28027	Proration	0048254556	ZXD9598	PENDING	210283104	Refund Generated due to proration on Bill #0048254556-2019-2019-0000-00	Vehicle Totalled	02/16/2021	C ADVL	Tax	(\$274.29)	\$0.00	(\$274.29)	
														CI02ADVL	Tax	(\$177.92)	\$0.00	(\$177.92)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$452.21	
NEFF, NANCY LEE	NEFF, NANCY LEE		10989 HAT CREEK LN		DAVIDSON, NC 28036	Proration	0055915683	HUW2522	PENDING	210789228	Refund Generated due to proration on Bill #0055915683-2020-2020-0000-00	Vehicle Sold	02/23/2021	C ADVL	Tax	(\$62.34)	\$0.00	(\$62.34)	
														CI04ADVL	Tax	(\$53.08)	\$0.00	(\$53.08)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$115.42	
NIETO, EDWARD JOHN	NIETO, EDWARD JOHN	NIETO, KATHERINE DELORES	180 WESCOT DR NW		CONCORD, NC 28027	Adjustment >= \$100	0057323173	JAG67	PENDING	210531303	Refund Generated due to adjustment on Bill #0057323173-2020-2020-0000-00	Damage	02/19/2021	C ADVL	Tax	(\$116.18)	\$0.00	(\$116.18)	
														CI02ADVL	Tax	(\$75.36)	\$0.00	(\$75.36)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$191.54	
OO, TUN TUN	OO, TUN TUN		9122 DYLAN RIDGE CT		CONCORD, NC 28027	Proration	0051101203	HEW6659	PENDING	139725914	Refund Generated due to proration on Bill #0051101203-2020-2020-0000-00	Vehicle Sold	02/05/2021	C ADVL	Tax	(\$144.73)	\$0.00	(\$144.73)	
														FR11ADVL	Tax	(\$13.30)	\$0.00	(\$13.30)	
																	Refund	\$158.03	
																	Refund	\$158.03	
PABON, HERIBERTO	PABON, HERIBERTO		1201 PRESSLEY DOWNS DR SE		CONCORD, NC 28025	Proration	0050230155	RAB8388	PENDING	209407113	Refund Generated due to proration on Bill #0050230155-2020-2020-0000-00	Vehicle Sold	02/03/2021	C ADVL	Tax	(\$13.03)	(\$0.65)	(\$13.68)	
														CI02ADVL	Tax	(\$8.45)	(\$0.42)	(\$8.87)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$22.55	
PETREA, ELDON BRENT	PETREA, ELDON BRENT		4107 WRANGLER DR SW		CONCORD, NC 28027	Proration	0040580551	6Z9191	PENDING	210531174	Refund Generated due to proration on Bill #0040580551-2020-2020-0000-00	Vehicle Sold	02/19/2021	C ADVL	Tax	(\$87.84)	\$0.00	(\$87.84)	
														CI02ADVL	Tax	(\$56.98)	\$0.00	(\$56.98)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$144.82	
PRACHITH, CHANH RICKY	PRACHITH, CHANH RICKY		614 FLICKER ST		CONCORD, NC 28027	Adjustment < \$100	0059056869	CM86562	PENDING	210789963	Refund Generated due to adjustment on Bill #0059056869-2020-2020-0000-00	Over Assessment	02/24/2021	C ADVL	Tax	(\$15.32)	\$0.00	(\$15.32)	
														CI04ADVL	Tax	(\$13.04)	\$0.00	(\$13.04)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$28.36	
RAHMAN, KELLY MARIE	RAHMAN, KELLY MARIE		8535 MAGNOLIA SPRINGS DR		HARRISBURG, NC 28075	Proration	0057151966	HKC6747	PENDING	139667804	Refund Generated due to proration on Bill #0057151966-2020-2020-0000-00	Vehicle Sold	02/04/2021	C ADVL	Tax	(\$369.99)	\$0.00	(\$369.99)	
														CI01ADVL	Tax	(\$177.49)	\$0.00	(\$177.49)	
																	Refund	\$547.48	
																	Refund	\$547.48	
RAY, JAMES ALAN	RAY, JAMES ALAN		205 THREE GREENS DR		HUNTERSVILLE, NC 28078	Proration	0039434287	EMT5869	PENDING	139806642	Refund Generated due to proration on Bill #0039434287-2020-2020-0000-00	Vehicle Sold	02/08/2021	C ADVL	Tax	(\$53.77)	\$0.00	(\$53.77)	
														FR11ADVL	Tax	(\$4.94)	\$0.00	(\$4.94)	
																	Refund	\$58.71	
																	Refund	\$58.71	
REED, WILLIAM TRAVIS	REED, WILLIAM TRAVIS	LINGENFELTE R-REED, SHAWNA MARIE	4295 FALLS LAKE DR SW		CONCORD, NC 28025	Proration	0000920314	XRP1322	PENDING	210074541	Refund Generated due to proration on Bill #0000920314-2020-2020-0000-00	Vehicle Sold	02/12/2021	C ADVL	Tax	(\$31.86)	\$0.00	(\$31.86)	
														CI02ADVL	Tax	(\$20.66)	\$0.00	(\$20.66)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$52.52	
ROBSON, HENRY EDWARD	ROBSON, HENRY EDWARD		1553 OAKWOOD AVE		KANNAPOLIS, NC 28081	Proration	0043819204	FCF5673	PENDING	209902191	Refund Generated due to proration on Bill #0043819204-2020-2020-0000-00	Vehicle Sold	02/10/2021	C ADVL	Tax	(\$89.35)	\$0.00	(\$89.35)	
														CI04ADVL	Tax	(\$76.07)	\$0.00	(\$76.07)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$165.42	
RODRIGUEZ, ENRIQUE	RODRIGUEZ, ENRIQUE		9027 CORNFLOWER DR		HARRISBURG, NC 28075	Proration	0042911785	HDL1742	PENDING	139934576	Refund Generated due to proration on Bill #0042911785-2019-2019-0000-00	Vehicle Sold	02/10/2021	C ADVL	Tax	(\$165.50)	\$0.00	(\$165.50)	
														CI01ADVL	Tax	(\$79.40)	\$0.00	(\$79.40)	
																	Refund	\$244.90	
																	Refund	\$244.90	
ROWAN COUNTY TAX	WALLACE, EMILY ODESSA	WALLACE, DANIEL MATTHEW	PO BOX 707		CONCORD, NC 28026	Adjustment >= \$100	0039847710	FCC8322	PENDING	210789954	[AS0168] - Refund Generated due to adjustment on abstract # : 0039847710-2020-2020-0000-00	Assessed In Err	02/24/2021	C ADVL	Tax	(\$136.16)	(\$6.81)	(\$142.97)	
														CI04ADVL	Tax	(\$115.92)	(\$5.79)	(\$121.71)	
														CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																	Refund	\$294.68	
RUBLE, BAILY MCKAY	RUBLE, BAILY MCKAY		5234 AFTERGLOW AVE		CONCORD, NC 28025	Proration	0055868824	HKP2106	PENDING	209308134	Refund Generated due to proration on Bill #0055868824-2020-2020-0000-00	Vehicle Totalled	02/02/2021	C ADVL	Tax	(\$37.37)	\$0.00	(\$37.37)	
														CI02ADVL	Tax	(\$24.24)	\$0.00	(\$24.24)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$61.61	
SEIFEL, MARK ALEX	SEIFEL, MARK ALEX	SEIFEL, GAYLE ONEAL	141 COTTONTAIL LN SE		CONCORD, NC 28025	Proration	0009782130	VPC8181	PENDING	209589057	Refund Generated due to proration on Bill #0009782130-2020-2020-0000-00	Vehicle Sold	02/05/2021	C ADVL	Tax	(\$22.11)	\$0.00	(\$22.11)	
														CI02ADVL	Tax	(\$14.35)	\$0.00	(\$14.35)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$36.46	
SHIMBERG, SHIMBERG,	SHIMBERG,		6164		HARRISBURG,	Proration	0058346143	JAL5234	PENDING	140788426	Refund Generated due	Vehicle Sold	02/26/2021	C ADVL	Tax	(\$23.37)	\$0.00	(\$23.37)	



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 3/1/2021 10:12:27 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
COLE WILSON	COLE WILSON		CREEKVIEW CT		NC 28075						to proration on Bill #0058346143-2020-0000-00			CI01ADVL	Tax	(\$11.21)	\$0.00	(\$11.21)
																		Refund \$34.58
SHIMBERG, MADISON LAUREN	SHIMBERG, MADISON LAUREN		6164 CREEKVIEW CT		HARRISBURG, NC 28075	Proration	0041958291	FEM1106	PENDING	140788420	Refund Generated due to proration on Bill #0041958291-2019-0000-00	Vehicle Sold	02/26/2021	C ADVL	Tax	(\$25.90)	\$0.00	(\$25.90)
														CI01ADVL	Tax	(\$12.42)	\$0.00	(\$12.42)
																		Refund \$38.32
SHROPSHIRE, MARK DANIEL	SHROPSHIRE, MARK DANIEL	SHROPSHIRE, LISA HURLEY	491 TRIPOLIS ST SE		CONCORD, NC 28025	Proration	0048889620	FKD3328	PENDING	210074478	Refund Generated due to proration on Bill #0048889620-2020-0000-00	Vehicle Sold	02/12/2021	C ADVL	Tax	(\$32.36)	\$0.00	(\$32.36)
														CI02ADVL	Tax	(\$20.99)	\$0.00	(\$20.99)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		Refund \$53.35
SIMS, ROBERT ANTHONY	SIMS, ROBERT ANTHONY		1832 RUSTIC BARN DR		HUNTERSVILLE, NC 28078	Proration	0057099768	RAT8683	PENDING	139456286	Refund Generated due to proration on Bill #0057099768-2020-0000-00	Vehicle Sold	02/01/2021	C ADVL	Tax	(\$49.33)	\$0.00	(\$49.33)
														FR11ADVL	Tax	(\$4.53)	\$0.00	(\$4.53)
																		Refund \$53.86
SIVERTS, GARY LESLIE	SIVERTS, GARY LESLIE	SIVERTS, BARBARA JERLIN	4331 QUEENSBURY DR		HARRISBURG, NC 28075	Proration	0053966264	RAB9055	PENDING	139726024	Refund Generated due to proration on Bill #0053966264-2019-0000-00	Vehicle Sold	02/05/2021	C ADVL	Tax	(\$147.06)	\$0.00	(\$147.06)
														CI01ADVL	Tax	(\$70.55)	\$0.00	(\$70.55)
																		Refund \$217.61
SOBKOWIAK, ERIC DANIEL	SOBKOWIAK, ERIC DANIEL		3204 IAN PATRICK AVE		KANNAPOLIS, NC 28083	Proration	0039470310	TDA4761	PENDING	210074115	Refund Generated due to proration on Bill #0039470310-2020-0000-00	Vehicle Sold	02/12/2021	C ADVL	Tax	(\$6.56)	\$0.00	(\$6.56)
														CI04ADVL	Tax	(\$5.59)	\$0.00	(\$5.59)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		Refund \$12.15
SOUFFRANT, JOSEPH FRANTZ JR	SOUFFRANT, JOSEPH FRANTZ JR		8473 MOSSY CUP TRL		HARRISBURG, NC 28075	Proration	0050635544	HDK4318	PENDING	139934832	Refund Generated due to proration on Bill #0050635544-2020-0000-00	Vehicle Sold	02/10/2021	C ADVL	Tax	(\$263.32)	\$0.00	(\$263.32)
														CI01ADVL	Tax	(\$126.32)	\$0.00	(\$126.32)
																		Refund \$389.64
SPEED, LAKE CHAMBERS	SPEED, LAKE CHAMBERS		4025 OLD SALISBURY CONCOR		KANNAPOLIS, NC 28083	Proration	0058502193	RAD5239	PENDING	139806896	Refund Generated due to proration on Bill #0058502193-2020-0000-00	Vehicle Sold	02/08/2021	C ADVL	Tax	(\$135.36)	\$0.00	(\$135.36)
														FR09ADVL	Tax	(\$15.11)	\$0.00	(\$15.11)
																		Refund \$150.47
STAMEY, RUSSELL HENRY	STAMEY, RUSSELL HENRY		1192 MANOR OAK PL NW		CONCORD, NC 28027	Proration	0051685507	5V6960	PENDING	209589174	Refund Generated due to proration on Bill #0051685507-2019-0000-00	Vehicle Sold	02/05/2021	C ADVL	Tax	(\$15.90)	\$0.00	(\$15.90)
														CI02ADVL	Tax	(\$10.32)	\$0.00	(\$10.32)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		Refund \$26.22
STOUDENMIRE, BARBARA ANN	STOUDENMIRE, BARBARA ANN	THOMPSON, JUSTIN CLAY	370 LLOYD GARMON LN		CONCORD, NC 28025	Proration	0054976239	FMK2678	PENDING	139806998	Refund Generated due to proration on Bill #0054976239-2020-0000-00	Vehicle Totalled	02/08/2021	C ADVL	Tax	(\$79.42)	(\$3.98)	(\$83.40)
														FR02ADVL	Tax	(\$15.02)	(\$0.75)	(\$15.77)
																		Refund \$99.17
SUAZO, JOSEPH	SUAZO, JOSEPH		9684 RAVENSCROFT LN NW		CONCORD, NC 28027	Proration	0047152893	PJW8398	PENDING	210282420	Refund Generated due to proration on Bill #0047152893-2019-0000-00	Vehicle Sold	02/16/2021	C ADVL	Tax	(\$158.45)	\$0.00	(\$158.45)
														CI02ADVL	Tax	(\$102.78)	\$0.00	(\$102.78)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		Refund \$261.23
TATE, BILLY CRAIG	TATE, BILLY CRAIG		887 SUTHERLY DR SE		CONCORD, NC 28025	Proration	0056988174	FHE6571	PENDING	210673095	Refund Generated due to proration on Bill #0056988174-2019-0000-00	Vehicle Sold	02/22/2021	C ADVL	Tax	(\$42.95)	\$0.00	(\$42.95)
														CI02ADVL	Tax	(\$27.86)	\$0.00	(\$27.86)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		Refund \$70.81
TAYLOR, CLINTON WAYNE	TAYLOR, CLINTON WAYNE		3600 SAPP RD		CONCORD, NC 28025	Adjustment < \$100	0029271707	DME3721	PENDING	140049450	Refund Generated due to adjustment on Bill #0029271707-2020-0000-00	Damage	02/12/2021	C ADVL	Tax	(\$57.35)	\$0.00	(\$57.35)
														FR09ADVL	Tax	(\$6.40)	\$0.00	(\$6.40)
																		Refund \$63.75
TAYLOR, SHERRY STRICKLAND	TAYLOR, SHERRY STRICKLAND		3142 EVA DR NW		CONCORD, NC 28027	Proration	0056930594	RAE2204	PENDING	210282156	Refund Generated due to proration on Bill #0056930594-2020-0000-00	Processed in error	02/16/2021	C ADVL	Tax	(\$170.07)	\$0.00	(\$170.07)
														CI02ADVL	Tax	(\$110.32)	\$0.00	(\$110.32)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		Refund \$280.39
TAYLOR, STEVEN ROBERT	TAYLOR, STEVEN ROBERT		1080 RIDING TRAIL LN		CONCORD, NC 28027	Proration	0051294448	JR1285	PENDING	139604656	Refund Generated due to proration on Bill #0051294448-2019-0000-00	Vehicle Sold	02/03/2021	C ADVL	Tax	(\$92.35)	\$0.00	(\$92.35)
														FR11ADVL	Tax	(\$8.49)	\$0.00	(\$8.49)
																		Refund \$100.84
TAYLOR, STEVEN ROBERT	TAYLOR, STEVEN ROBERT		1080 RIDING TRAIL LN		CONCORD, NC 28027	Proration	0039781118	FBA4871	PENDING	139604654	Refund Generated due to proration on Bill #0039781118-2020-0000-00	Vehicle Sold	02/03/2021	C ADVL	Tax	(\$204.23)	\$0.00	(\$204.23)
														FR11ADVL	Tax	(\$18.76)	\$0.00	(\$18.76)
																		Refund \$222.99
TAYLOR, TERRY WAYNE	TAYLOR, TERRY WAYNE		3142 EVA DR NW		CONCORD, NC 28027	Proration	0019948538	8P99SM	PENDING	210282141	Refund Generated due to proration on Bill #0019948538-2019-0000-00	Reg. Out of state	02/16/2021	C ADVL	Tax	(\$42.37)	\$0.00	(\$42.37)
														CI02ADVL	Tax	(\$27.48)	\$0.00	(\$27.48)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		Refund \$69.85
TRULL, FRED ERWIN JR	TRULL, FRED ERWIN JR	TRULL, JILL DRAKE	5811 KRISTI LN		MIDLAND, NC 28107	Proration	0058446160	CM65786	PENDING	140188774	Refund Generated due to proration on Bill #0058446160-2020-0000-00	Vehicle Sold	02/16/2021	C ADVL	Tax	(\$462.47)	\$0.00	(\$462.47)
														FR05ADVL	Tax	(\$62.50)	\$0.00	(\$62.50)
																		Refund \$524.97
TUCKER, VICTORIA ANN	TUCKER, VICTORIA ANN		8 RUBAIYAT CT		GREER, SC 29650	Proration	0047671448	92UA	PENDING	139726010	Refund Generated due to proration on Bill #0047671448-2019-0000-00	Reg. Out of state	02/05/2021	C ADVL	Tax	(\$189.16)	\$0.00	(\$189.16)
														CI01ADVL	Tax	(\$90.74)	\$0.00	(\$90.74)
																		Refund \$279.90
VENTURINI, WILLIAM	VENTURINI, WILLIAM	VENTURINI MOTORSPORT	532 BRIGHTLEAF		CONCORD, NC 28027	Proration	0050757102	BD74421	PENDING	209307666	Refund Generated due to proration on Bill #0050757102-2020-0000-00	Vehicle Sold	02/02/2021	C ADVL	Tax	(\$63.09)	\$0.00	(\$63.09)
														CI02ADVL	Tax	(\$40.92)	\$0.00	(\$40.92)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 3/1/2021 10:12:27 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
VANCE	VANCE	S	PL NW								#0050757102-2020-2020-0000-00			CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$104.01
VOSS, LINDA SEAY	VOSS, LINDA SEAY		129 RAINBOW ST SW		CONCORD, NC 28025	Proration	0051552763	HET6640	PENDING	209407065	Refund Generated due to proration on Bill #0051552763-2020-2020-0000-00	Vehicle Sold	02/03/2021	C ADVL	Tax	(\$71.56)	\$0.00	(\$71.56)	
														CI02ADVL	Tax	(\$46.42)	\$0.00	(\$46.42)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$117.98
WEBB, CHRISTOPHER MICHAEL	WEBB, CHRISTOPHER MICHAEL		1513 HEATHER GLEN RD		KANNAPOLIS, NC 28081	Proration	0000817734	VYJ2939	PENDING	209184156	Refund Generated due to proration on Bill #0000817734-2020-2020-0000-00	Vehicle Totalled	02/01/2021	C ADVL	Tax	(\$31.88)	\$0.00	(\$31.88)	
														CI04ADVL	Tax	(\$27.14)	\$0.00	(\$27.14)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$59.02
WELSH, PAUL WILLIAM	WELSH, PAUL WILLIAM		2450 SUMMERS GLEN DR NW		CONCORD, NC 28027	Proration	0039683921	YNWA96	PENDING	209817618	Refund Generated due to proration on Bill #0039683921-2020-2020-0000-00	Vehicle Totalled	02/09/2021	C ADVL	Tax	(\$106.34)	\$0.00	(\$106.34)	
														CI02ADVL	Tax	(\$68.98)	\$0.00	(\$68.98)	
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$205.32
WHITLEY, JUSTIN TAYLOR	WHITLEY, JUSTIN TAYLOR		1620 PENNINGER RD		CONCORD, NC 28025	Proration	0051327460	HEW7486	PENDING	139991372	Refund Generated due to proration on Bill #0051327460-2020-2020-0000-00	Vehicle Sold	02/11/2021	C ADVL	Tax	(\$119.94)	\$0.00	(\$119.94)	
														FR03ADVL	Tax	(\$9.72)	\$0.00	(\$9.72)	
																		Refund	\$129.66
WILSON, RICHARD FRANCIS	WILSON, RICHARD FRANCIS		4814 SAMUEL RICHARD ST		KANNAPOLIS, NC 28083	Proration	0056363268	HJW2843	PENDING	209901816	Refund Generated due to proration on Bill #0056363268-2020-2020-0000-00	Vehicle Sold	02/10/2021	C ADVL	Tax	(\$20.61)	\$0.00	(\$20.61)	
														CI04ADVL	Tax	(\$17.54)	\$0.00	(\$17.54)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$38.15
YOULIN, LI	YOULIN, LI		1505 CAMERON MATTHEWS		KANNAPOLIS, NC 28105	Proration	0039789109	FBY4643	PENDING	139668076	Refund Generated due to proration on Bill #0039789109-2020-2020-0000-00	Vehicle Sold	02/04/2021	C ADVL	Tax	(\$84.54)	\$0.00	(\$84.54)	
														FR01ADVL	Tax	(\$11.42)	\$0.00	(\$11.42)	
																		Refund	\$95.96
ZUFALL, ERIC JON	ZUFALL, ERIC JON		1134 WOODHALL DR		HUNTERSVILLE, NC 28078	Proration	0053185630	PAV1392	PENDING	140187948	Refund Generated due to proration on Bill #0053185630-2019-2019-0000-00	Vehicle Sold	02/16/2021	C ADVL	Tax	(\$21.17)	\$0.00	(\$21.17)	
														FR11ADVL	Tax	(\$1.95)	\$0.00	(\$1.95)	
																		Refund	\$23.12
																		Refund Total	\$10909.40

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

**BRIEF SUMMARY:**

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

**REQUESTED ACTION:**

Receive updates and discuss as needed.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

### AGENDA CATEGORY:

Reports

### SUBJECT:

BOC - Request for Applications for County Boards/Committees

### BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

<b>Boards &amp; Committees</b>	<b>Vacancies/Expiring/Expired Terms</b>	<b>Term Expiration and/or Position</b>
Active Living & Parks Commission	2	*
Adult Care Home Community Advisory Committee	7	**
Agricultural Advisory Board	n/a	*
Animal Protection Advisory Board	2	*
Board of Equalization & Review	n/a	*
Centralina Workforce Development Board	n/a	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	n/a	*
Harrisburg Fire Advisory Board	1	*
Harrisburg Planning & Zoning Board and Board of Adjustment (ETJ)	n/a	*
Home & Community Care Block Grant Committee	n/a	*
Human Services Advisory Board	1	*



Industrial Facilities & Pollution Control Financing Authority	1	*
Jury Commission	n/a	*
Juvenile Crime Prevention Council	2	*
Library Board of Trustees	n/a	*
Mental Health Advisory Board	n/a	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	8	**
Planning & Zoning Commission	n/a	*
Public Health Authority of Cabarrus County	n/a	*
Region F Aging Advisory Committee	1	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	n/a	*
Tourism Authority	n/a	*
Transportation Advisory Board	3	*
Water & Sewer Authority of Cabarrus County	n/a	*
Youth Commission	5	A.L. Brown, Jay M. Robinson, & At-large high schools

\*Term lengths and expirations vary per board roster.

\*\*Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

**REQUESTED ACTION:**

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- ▣ Boards & Committees Descriptions
- ▣ Concord ETJ Map
- ▣ Harrisburg ETJ Map
- ▣ Application
- ▣ Youth Commission Application

## **CABARRUS COUNTY**

### **BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES**

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at [www.cabarruscourty.us](http://www.cabarruscourty.us).

A listing of the boards/committees is as follows:

#### **ACTIVE LIVING AND PARKS COMMISSION**

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

#### **ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

#### **AGRICULTURAL ADVISORY BOARD**

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

#### **ANIMAL PRESERVATION & PROTECTION ADVISORY COMMITTEE**

The committee's purposes are outlined as follows: (1) Review current operations of Cabarrus County Animal Control; (2) Provide educational materials in several languages to the Cabarrus County residents on Spay/Neuter, proper feeding, housing and healthcare for pets; (3) Establish a protocol for the availability for low cost spaying and neutering of pets belonging to indigent residents of Cabarrus County. Members serve two-year terms.

### **BOARD OF EQUALIZATION AND REVIEW**

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

### **CABARRUS COUNTY PLANNING AND ZONING COMMISSION**

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

### **CENTRALINA WORKFORCE DEVELOPMENT BOARD**

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

### **CONCORD PLANNING AND ZONING COMMISSION**

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

### **HARRISBURG FIRE ADVISORY BOARD**

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

### **HARRISBURG PLANNING AND ZONING BOARD**

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

### **HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE**

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

### **HUMAN SERVICES ADVISORY BOARD**

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to three-year terms and two members appointed to two-year terms.

### **INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY**

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

### **JURY COMMISSION**

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

### **JUVENILE CRIME PREVENTION COUNCIL**

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

### **LIBRARY BOARD OF TRUSTEES**

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

### **MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT**

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

### **NURSING HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

## **PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY**

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

## **REGION F AGING ADVISORY COMMITTEE**

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

## **ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES**

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

## **SENIOR CENTERS ADVISORY COUNCIL**

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

## **TOURISM AUTHORITY**

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

## **TRANSPORTATION ADVISORY BOARD**

This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

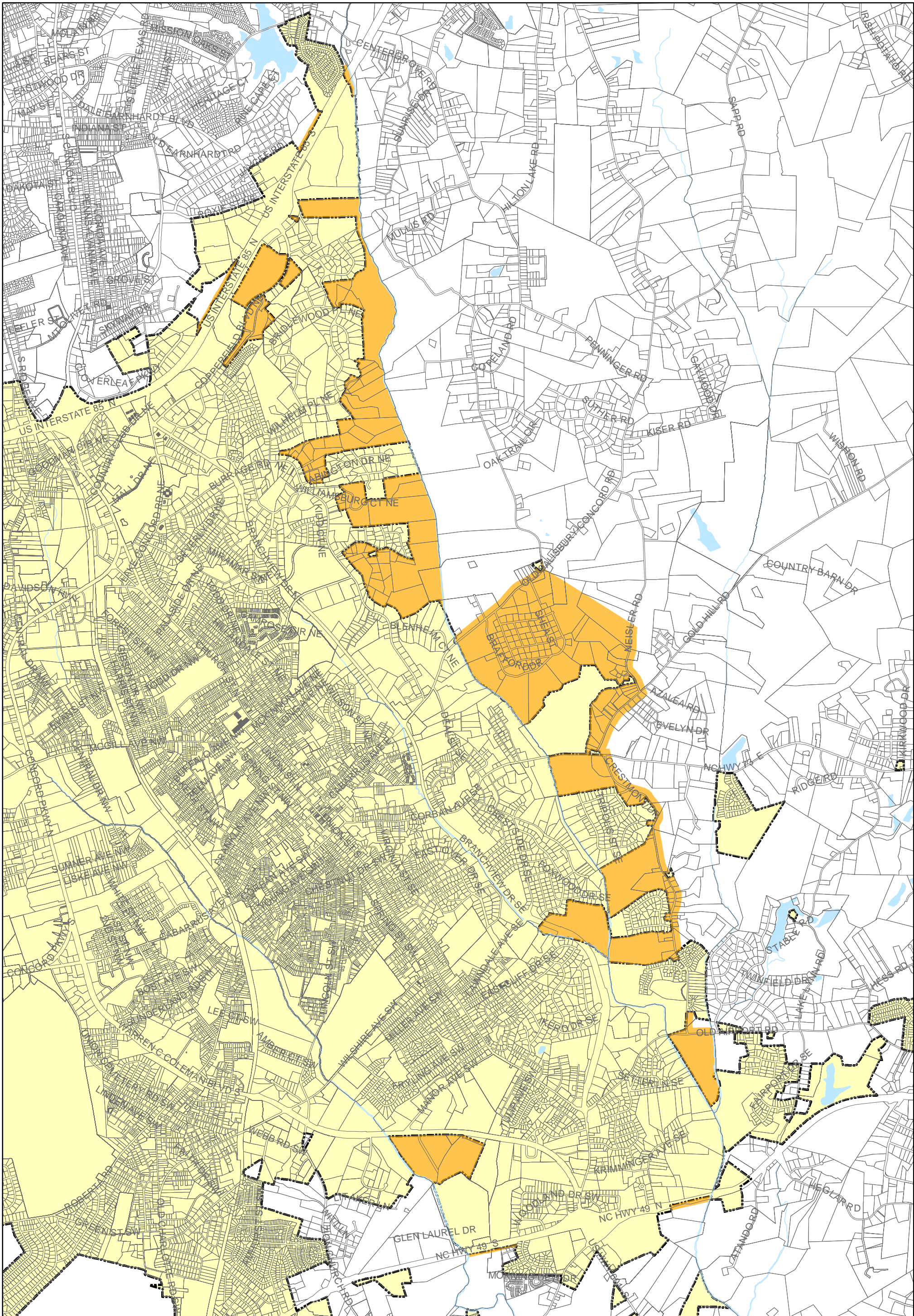
## **WATER & SEWER AUTHORITY OF CABARRUS COUNTY**

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as

follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

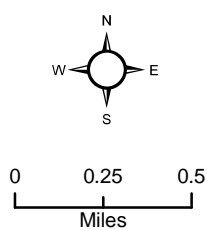
## **YOUTH COMMISSION**

The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.

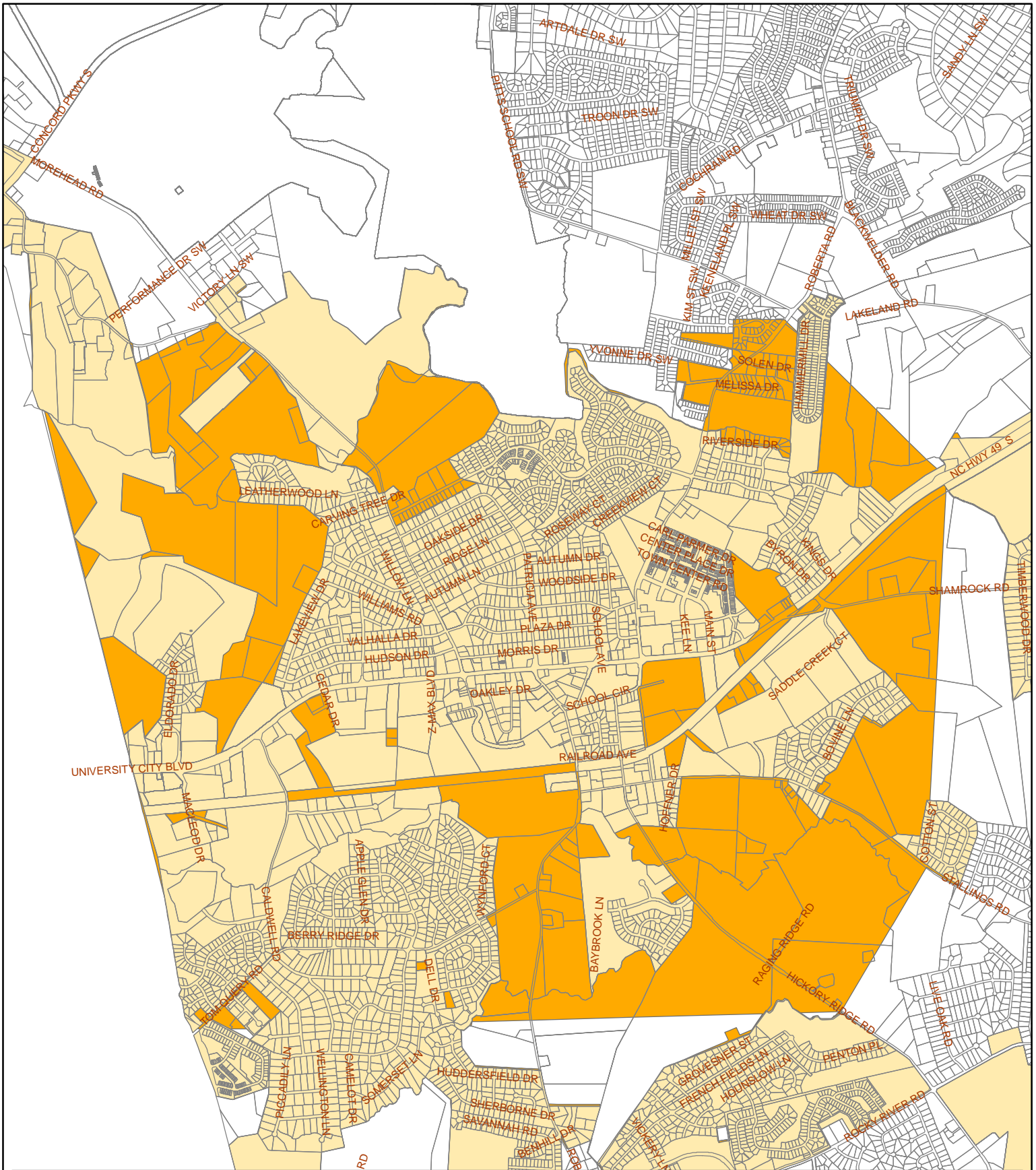


**City of Concord  
Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds

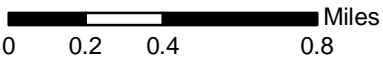






**Legend**

- Tax Parcels
- Harrisburg Municipal Limits
- Harrisburg ETJ Boundary



**Town of Harrisburg, NC  
ETJ Boundary**

Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Office Use Only  
DATE RECEIVED:

## Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

XXXXXXXXXXXXXXXXXX

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City / State / ZIP: \_\_\_\_\_

Resident of Cabarrus County:  Yes  No

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Do You Have a N. C. Driver's License?  Yes  No Age (optional): \_\_\_\_\_

Number hours available per month for this position: \_\_\_\_\_

Best time of day/or days available: \_\_\_\_\_

- over -

Educational Background: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Business and Civic Experience: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Areas of Interest / Skills: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Other County Boards / Committees / Commissions presently serving on: \_\_\_\_\_  
 \_\_\_\_\_ Term Expiration Date: \_\_\_\_\_

Have you ever been charged with and / or convicted of a criminal offense? \_\_\_\_\_ If so, please explain \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**References**

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

\_\_\_\_\_ Date \_\_\_\_\_ Signature of the Applicant

**Cabarrus County Youth Commission  
Application**

Full Name: \_\_\_\_\_ M \_\_\_\_ F (check one)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (home): (\_\_\_\_) \_\_\_\_\_ (cell): (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name(s) of Parents or Guardians: \_\_\_\_\_

High School: \_\_\_\_\_ Grade: \_\_\_\_\_

Cumulative High School GPA: \_\_\_\_\_ Year of Expected Graduation: \_\_\_\_\_

School groups/clubs/activities in which you participate: \_\_\_\_\_

\_\_\_\_\_  
List other activities you have been involved in through church, clubs, community, etc. \_\_\_\_\_

\_\_\_\_\_  
What interests you about being a member of the Youth Commission? \_\_\_\_\_

\_\_\_\_\_  
What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you available for evening meetings? \_\_\_\_\_

References:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Please return this application in person or via mail to:

Lauren Linker  
Clerk to the Board  
Cabarrus County  
P.O. Box 707  
Concord, NC 28026-0707  
Fax: 704-920-2820  
lelinker@cabarruscounty.us



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

Budget - Monthly Financial Update

**BRIEF SUMMARY:**

The County Manager requested monthly reports from Finance displaying relevant information regarding the year-to-date budget.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Rosh Khatri, Budget Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of February 28, 2021\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>REVENUES</b>						
Ad Valorem Taxes & Interest	(204,959,679)	(204,959,679)	(198,205,011)	\$ -	\$ 6,754,668	96.7%
Other Taxes	(28,017,701)	(28,017,701)	(18,919,445)	-	9,098,256	67.5%
Intergovernmental Revenues	(21,136,525)	(22,873,552)	(10,635,747)	-	12,237,805	46.5%
Permits and Fees	(7,747,427)	(7,747,427)	(7,353,593)	-	393,834	94.9%
Sales and Services	(13,485,653)	(13,490,653)	(6,418,121)	-	7,072,532	47.6%
Investment Earnings	(582,961)	(582,961)	(103,653)	-	479,308	17.8%
Miscellaneous/Other Finance Sources	(355,580)	(20,283,734)	(379,829)	-	19,903,905	1.9%
<b>TOTAL REVENUES</b>	<b>(276,285,526)</b>	<b>(297,955,707)</b>	<b>(242,015,399)</b>	<b>\$ -</b>	<b>\$ 55,940,308</b>	<b>81.2%</b>
<b>EXPENDITURES</b>						
<b>GENERAL GOVERNMENT</b>						
Board of Commissioners	\$ 1,229,742	\$ 1,229,743	\$ 715,308	\$ 10,162	504,273	58.2%
County Manager	2,105,879	2,849,758	1,229,725	104,496	1,515,537	46.8%
Communications	741,968	756,997	407,745	31,230	318,022	58.0%
Human Resources	1,108,514	1,098,660	615,337	12,947	470,377	57.2%
Tax Collector	1,100,385	1,211,419	709,839	-	501,580	58.6%
Tax Administration	2,506,714	2,507,576	1,633,362	-	874,214	65.1%
Board of Elections	1,084,213	1,472,071	1,105,397	0	366,673	75.1%
Register of Deeds	628,237	629,654	447,452	-	182,202	71.1%
Finance	1,373,734	1,433,290	928,746	51,133	453,412	68.4%
Information Technology	6,519,688	6,780,313	4,106,735	377,629	2,295,949	66.1%
Non-departmental*	4,762,394	3,758,930	487,805	578,527	2,692,599	28.4%
Infrastructure & Asset Management						
Grounds Maintenance	1,642,021	1,648,740	811,921	412,893	423,925	74.3%
Administration	2,005,671	2,007,492	1,155,189	30,493	821,810	59.1%
Sign Maintenance	169,908	169,558	117,498	-	52,060	69.3%
Building Maintenance	2,442,213	2,526,473	1,305,380	604,482	616,610	75.6%
Facility Services	1,867,127	1,907,587	1,062,688	99,229	745,670	60.9%
Fleet Maintenance	1,036,025	1,038,423	750,729	120,224	167,470	83.9%
Contribution to Other Funds	45,875,389	62,263,844	62,195,566	-	68,278	99.9%
<b>Total General Government</b>	<b>\$ 78,199,822</b>	<b>\$ 95,290,527</b>	<b>\$ 79,786,424</b>	<b>\$ 2,433,444</b>	<b>\$ 13,070,660</b>	<b>86.3%</b>
<b>PUBLIC SAFETY</b>						
Sheriff						
Administration & Operations	\$ 21,027,148	\$ 18,234,798	10,633,526	\$ 332,080	\$ 7,269,193	60.1%
Jail	12,400,703	12,550,594	7,869,927	617,111	4,063,556	67.6%
Animal Control	871,623	872,438	586,248	1,400	284,790	67.4%
Animal Shelter	602,366	606,450	362,472	-	243,978	59.8%
Courts Maintenance	294,785	294,785	136,360	7,073	151,352	48.7%
Construction Standards	2,735,613	2,784,452	1,744,838	33,661	1,005,954	63.9%
Emergency Management	339,912	760,683	314,368	18,346	427,969	43.7%
Fire Services	1,497,133	1,508,831	959,343	115,795	433,693	71.3%
Emergency Medical Services	10,712,889	10,759,619	6,495,327	522,608	3,741,684	65.2%
Other Public Safety*	2,129,059	2,149,059	1,290,562	985,952	(127,456)	105.9%
<b>Total Public Safety</b>	<b>\$ 52,611,231</b>	<b>\$ 50,521,709</b>	<b>\$ 30,392,970</b>	<b>\$ 2,634,026</b>	<b>\$ 17,494,713</b>	<b>65.4%</b>

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of February 28, 2021\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>ECONOMIC &amp; PHYSICAL DEVELOPMENT</b>						
Planning & Development						
Planning	\$ 831,331	\$ 834,385	\$ 425,774	\$ 3,209	\$ 405,402	51.4%
Community Development	615,872	666,233	351,782	-	314,451	52.8%
Soil & Water Conservation	270,520	270,520	157,054	-	113,466	58.1%
Zoning Administration	233,351	233,354	152,231	-	81,123	65.2%
Economic Development Corporation	432,001	447,352	220,484	-	226,868	49.3%
Economic Development Incentives	2,484,000	4,297,818	1,834,818	-	2,463,000	42.7%
Other Economic & Physical Development*	1,872,792	1,872,792	1,754,292	59,500	59,000	96.8%
<b>Total Economic &amp; Physical Development</b>	<b>\$ 6,739,867</b>	<b>\$ 8,622,454</b>	<b>\$ 4,896,436</b>	<b>\$ 62,709</b>	<b>\$ 3,663,309</b>	<b>57.5%</b>
<b>ENVIRONMENTAL PROTECTION</b>						
Waste Reduction	\$ 565,433	\$ 588,399	\$ 307,429	\$ 129,424	\$ 151,546	74.2%
<b>Total Environmental Protection</b>	<b>\$ 565,433</b>	<b>\$ 588,399</b>	<b>\$ 307,429</b>	<b>\$ 129,424</b>	<b>\$ 151,546</b>	<b>74.2%</b>
<b>HUMAN SERVICES</b>						
Veterans Services	\$ 305,545	\$ 305,549	\$ 195,435	\$ -	\$ 110,114	64.0%
Cooperative Extension	408,266	422,401	\$ 225,983	-	196,419	53.5%
Human Services						
Administration	4,433,152	4,723,122	3,508,115	258,772	956,235	79.8%
Economic Family Support Services	2,936,390	3,153,499	1,784,868	-	1,368,631	56.6%
Transportation	3,012,925	3,599,766	1,267,450	184,338	2,147,978	40.3%
Child Welfare	9,729,245	9,808,474	5,922,572	186,611	3,699,291	62.3%
Child Support Services	1,940,956	1,941,344	1,283,028	17,911	640,405	67.0%
Economic Services	8,816,760	8,825,098	5,267,337	-	3,557,761	59.7%
Adult and Family Services	1,977,072	1,983,980	1,262,536	25,709	695,735	64.9%
Nutrition	539,040	676,750	365,902	75,370	235,478	65.2%
Senior Services	743,886	786,882	414,623	180,178	192,081	75.6%
Other Human Services*	9,283,532	12,044,450	8,019,409	3,468,889	556,152	95.4%
<b>Total Human Services</b>	<b>\$ 44,126,769</b>	<b>\$ 48,271,314</b>	<b>\$ 29,517,258</b>	<b>\$ 4,397,778</b>	<b>\$ 14,356,278</b>	<b>70.3%</b>
<b>EDUCATION</b>						
Cabarrus County Schools Operating	\$ 74,649,650	\$ 74,649,650	\$ 55,987,541	\$ -	\$ 18,662,109	75.0%
Kannapolis City Schools Operating	9,138,615	9,367,465	6,903,437	-	2,464,028	73.7%
RCCC Operating	3,652,000	3,652,000	2,739,001	-	912,999	75.0%
Cabarrus County Schools Capital	36,324	36,324	33,297	-	3,027	91.7%
Kannapolis City Schools Capital	8,832	8,832	8,096	-	736	91.7%
RCCC Capital	-	-	-	-	-	-
Other Education*	134,405	134,405	100,802	21,102	12,501	90.7%
<b>Total Education</b>	<b>\$ 87,619,826</b>	<b>\$ 87,848,676</b>	<b>\$ 65,772,174</b>	<b>\$ 21,102</b>	<b>\$ 22,055,400</b>	<b>74.9%</b>
<b>CULTURE &amp; RECREATION</b>						
Active Living & Parks						
Parks	\$ 1,805,635	\$ 1,889,232	\$ 973,276	\$ 142,109	\$ 773,847	59.0%
Senior Centers	821,689	847,484	330,153	31,303	486,028	42.7%
Library System	3,769,254	4,049,912	2,500,233	307,475	1,242,205	69.3%
Other Cultural & Recreation*	26,000	26,000	26,000	109,800	(109,800)	522.3%
<b>Total Culture &amp; Recreation</b>	<b>\$ 6,422,578</b>	<b>\$ 6,812,629</b>	<b>\$ 3,829,662</b>	<b>\$ 590,687</b>	<b>\$ 2,392,281</b>	<b>64.9%</b>
<b>DEBT SERVICE</b>						
Schools	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	-	-	-	-	-	-
<b>Total Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 276,285,526</b>	<b>\$ 297,955,707</b>	<b>\$ 214,502,352</b>	<b>\$ 10,269,169</b>	<b>\$ 73,184,187</b>	<b>75.4%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,513,047</b>	<b>\$ (10,269,169)</b>	<b>\$ 17,243,879</b>	

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets



**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of February 28, 2021\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>Arena and Events Center</b>						
<b>REVENUES</b>						
Arena Other Finance Source Revenues	\$ (1,211,324)	\$ (1,211,324)	\$ (1,031,858)	\$ -	\$ 179,466	85.2%
Fair Sales and Services	(677,739)	(677,739)	-	-	677,739	0.0%
Fair Investment Earnings	(15,000)	(15,000)	(2,714)	-	\$ 12,286	18.1%
Fair Miscellaneous Revenue	(5,000)	(5,000)	-	-	\$ 5,000	0.0%
<b>Total Arena and Events Center Fund</b>	<b>\$ (1,909,063)</b>	<b>\$ (1,909,063)</b>	<b>\$ (1,034,573)</b>	<b>\$ -</b>	<b>\$ 874,490</b>	<b>54.2%</b>
<b>EXPENDITURES</b>						
Arena and Events Center	\$ 1,211,324	\$ 1,211,324	\$ 723,134	\$ 227,599	\$ 260,591	78.5%
County Fair	697,739	697,739	95,610	10,000	592,129	15.1%
<b>Total Arena and Events Center Fund</b>	<b>\$ 1,909,063</b>	<b>\$ 1,909,063</b>	<b>\$ 818,744</b>	<b>\$ 237,599</b>	<b>\$ 852,720</b>	<b>55.3%</b>
<b>Landfill Fund</b>						
<b>REVENUES</b>						
Intergovernmental Revenues	\$ (52,000)	\$ (52,000)	\$ (25,737)	\$ -	\$ 26,263	49.5%
Permits and Fees	(140,000)	(140,000)	(75,187)	-	64,813	53.7%
Sales and Services	(1,226,000)	(1,226,000)	(663,977)	-	562,023	54.2%
Investment Earnings	(28,508)	(28,508)	(7,343)	-	21,165	25.8%
<b>Total Landfill Fund</b>	<b>\$ (1,446,508)</b>	<b>\$ (1,446,508)</b>	<b>\$ (772,245)</b>	<b>\$ -</b>	<b>\$ 674,264</b>	<b>53.4%</b>
<b>EXPENDITURES</b>						
Landfill Operations	\$ 1,446,508	\$ 1,473,863	\$ 477,138	\$ 182,816	\$ 813,909	44.8%
<b>Total Landfill Fund</b>	<b>\$ 1,446,508</b>	<b>\$ 1,473,863</b>	<b>\$ 477,138</b>	<b>\$ 182,816</b>	<b>\$ 813,909</b>	<b>44.8%</b>
<b>911 Emergency Telephone Fund</b>						
<b>REVENUES</b>						
Intergovernmental Revenues	\$ (703,112)	\$ (703,112)	\$ (351,556)	\$ -	\$ 351,556	50.0%
Investment Earnings	(2,500)	(2,500)	(654)	-	1,846	26.2%
Other Finance Sources	(63,880)	(104,319)	-	-	104,319	0.0%
<b>Total 911 Emergency Telephone Fund</b>	<b>\$ (769,492)</b>	<b>\$ (809,931)</b>	<b>\$ (352,210)</b>	<b>\$ -</b>	<b>\$ 457,721</b>	<b>43.5%</b>
<b>EXPENDITURES</b>						
Operations	\$ 709,966	\$ 750,405	\$ 245,394	\$ 56,965	\$ 448,046	40.3%
Debt Service	59,526	59,526	59,526	-	(0)	100.0%
<b>Total 911 Emergency Telephone Fund</b>	<b>\$ 769,492</b>	<b>\$ 809,931</b>	<b>\$ 304,920</b>	<b>\$ 56,965</b>	<b>\$ 448,046</b>	<b>44.7%</b>
<b>Self-Insured Funds</b>						
<b>REVENUES</b>						
Sales and Services	\$ (15,774,501)	\$ (15,774,501)	\$ (8,483,833)	\$ -	\$ 7,290,668	53.8%
Investment Earnings	(45,000)	(45,000)	(12,351)	-	32,649	27.4%
Miscellaneous	(420,000)	(1,354,424)	(938,110)	-	416,314	69.3%
Other Finance Sources	-	(199,271)	-	-	199,271	0.0%
<b>Total Self-Insured Funds</b>	<b>\$ (16,239,501)</b>	<b>\$ (17,373,196)</b>	<b>\$ (9,434,294)</b>	<b>\$ -</b>	<b>\$ 7,938,902</b>	<b>54.3%</b>
<b>EXPENDITURES</b>						
Workers Compensation Insurance	\$ 1,361,607	\$ 1,361,607	\$ 499,907	\$ 6,530	\$ 855,170	37.2%
Liability Insurance	1,154,936	2,220,361	1,921,635	-	298,726	86.5%
Dental Insurance	475,500	475,500	319,460	-	156,040	67.2%
Hospitalization Insurance	13,247,458	13,315,728	7,989,727	731,002	4,594,999	65.5%
<b>Total Self-Insured Funds</b>	<b>\$ 16,239,501</b>	<b>\$ 17,373,196</b>	<b>\$ 10,730,729</b>	<b>\$ 737,532</b>	<b>\$ 5,904,935</b>	<b>66.0%</b>

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Cabarrus County, North Carolina  
 General Fund  
 Statement of Revenues and Expenditures - Budget and Actual  
 As of February 28, 2021\*

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>Fire Districts Fund</b>						
<b>REVENUES</b>						
Ad Valorem Taxes	\$ (5,692,557)	\$ (5,692,557)	\$ (5,495,626)	\$ -	\$ 196,931	96.5%
<i>Total Fire Districts Fund</i>	<u>\$ (5,692,557)</u>	<u>\$ (5,692,557)</u>	<u>\$ (5,495,626)</u>	<u>\$ -</u>	<u>\$ 196,931</u>	<u>96.5%</u>
<b>EXPENDITURES</b>						
Fire Districts	\$ 5,692,557	\$ 5,692,557	\$ 5,495,626	\$ -	\$ 196,931	96.5%
<i>Total Fire Districts Fund</i>	<u>\$ 5,692,557</u>	<u>\$ 5,692,557</u>	<u>\$ 5,495,626</u>	<u>\$ -</u>	<u>\$ 196,931</u>	<u>96.5%</u>
<b>TOTAL REVENUES</b>	<u>\$ (26,057,121)</u>	<u>\$ (27,231,255)</u>	<u>\$ (17,088,947)</u>	<u>\$ -</u>	<u>\$ 10,142,308</u>	<u>62.8%</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 26,057,121</u>	<u>\$ 27,258,610</u>	<u>\$ 17,827,156</u>	<u>\$ 1,214,912</u>	<u>\$ 8,216,542</u>	<u>69.9%</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>\$ -</u>	<u>\$ (27,355)</u>	<u>\$ (738,209)</u>	<u>\$ (1,214,912)</u>	<u>\$ (1,925,766)</u>	

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

County Manager - Monthly Building Activity Reports

**BRIEF SUMMARY:**

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- ▣ Report
- ▣ Report

**Cabarrus County Construction Standards Dodge Report 2/1/2021-2/28/2021**

Jurisdiction: All

<b>New Construction</b>				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	129	128	\$105,186,787.03
Single Family Houses Attached	102	31	31	\$3,031,162.00
Manufactured Home (Mobile Homes)	106	5	3	\$171,392.00
Amusement, Social, and Recreational	318	1	0	\$925,000.00
Churches and Other Religious Buildings	319	2	0	\$40,500.00
Industrial Buildings	320	1	0	\$332,000.00
Hospitals and Institutional Buildings	323	1	0	\$218,000.00
Office, Bank, and Professional Buildings	324	4	0	\$1,696,890.00
Stores and Customer Services	327	3	0	\$10,519,460.00
Other Nonresidential Buildings	328	14	0	\$731,340.00
Structures Other Than Buildings	329	9	0	\$249,406.00
Other	999	27	1	\$1,017,760.97
<b>Sub Total (New Construction)</b>		<b>227</b>	<b>163</b>	<b>\$124,119,698.00</b>
<b>Addition, Alteration, and Conversion</b>				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	80	0	\$1,711,376.00
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	16	0	\$3,039,825.00
Additions of Residential Garages and Carports	438	4	0	\$69,175.00
<b>Sub Total (Addition, Alteration, and Conversion)</b>		<b>100</b>	<b>0</b>	<b>\$4,820,376.00</b>
<b>Demolition of Buildings</b>				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses	645	11	9	\$95,850.00
All Other Buildings and Structures	649	1	0	\$16,000.00
<b>Sub Total (Demolition of Buildings)</b>		<b>12</b>	<b>9</b>	<b>\$111,850.00</b>
<b>Grand Total</b>		<b>339</b>	<b>172</b>	<b>\$129,051,924.00</b>

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 2/1/2021 through End Date: 2/28/2021*

File Date	Address	Application Name	Description	Est Cost	Est Sq Ft	
BU2021-00341	2/1/2021	8915 CHRISTENBURY PKWY 20 CONCORD, NC 28027	SONSHINE CONSTRUCTION INC	convert existing Great Clips space to new cookie bakery	\$154,500	1,226
BU2021-00351	2/2/2021	10035 WEDDINGTON RD CONCORD, NC 28027	K & L SIGNS	Attaching Sign to front of building fascia	\$1,600	0
BU2021-00357	2/2/2021	281 S CANNON BLVD KANNAPOLIS, NC 28083	HARWOOD SIGNS	281 S Main St - Universal Smiles sign as shown on submitted application and sign rendering	\$0	0
BU2021-00360	2/2/2021	295 E 22ND ST KANNAPOLIS, NC 28083	RELIABLE CONSTRUCTION	SECU ATM Kios--k6'x7' Prebuilt Drive Up ATM Kiosk in Parking Lot	\$8,000	48
BU2021-00368	2/3/2021	500 NEISLER RD CONCORD, NC 28025	BANNER ENTERPRISE, LLC	add plate to tower	\$8,450	90
BU2021-00383	2/3/2021	862 HARRIS ST NW CONCORD, NC 28025	WHITCO ROOFING, INC.	Remove existing roof and replace with new insulation and PVC membrane	\$438,000	11,880
BU2021-00389	2/3/2021	915 CONCORD PKWY S CONCORD, NC 28027	IB BUILDERS INC	NEW 2145sf POPEYE'S RESTUARANT AND DRIVE THRU--CONCORD	\$808,311	2,145
BU2021-00399	2/4/2021	9975 POPLAR TENT RD CONCORD, NC 28027	Cummings Construction Corp.	Interior Upfit	\$359,670	3,537
BU2021-00400	2/4/2021	21 CARPENTER CT NW CONCORD, NC 28027	DCF PROPERTIES LLC	DCF Upfit--Office and Storage Interior upfit including new ductless systems, electrical, and interior wall components	\$100,000	45,561
BU2021-00401	2/4/2021	6145 ROBERTA RD HARRISBURG, NC 28075	MANUEL MONTOYA	MASON WORK (FOOTING, BLOCKA ND SOTNE WORK) Harrisburg Village--Entrance monument for Harrisburg Village subdivision. Stone monument with two attached lamps/lanterns and an attached sign.	\$14,500	51
BU2021-00420	2/5/2021	904 ROGERS LAKE RD KANNAPOLIS, NC 28081	CENTURY GARDENS STORAGE BUILDING	INSTALLATION OF PRE-FAB METAL STORAGE BUILDING - 1200 SQFT - WORK BY COMMERCIAL OWNER	\$10,000	1,200
BU2021-00422	2/6/2021	280 CONCORD PKWY S CONCORD, NC 28027	G.W. LILES CONSTRUCTION COMPANY, INC	Construction of new concrete ramp consisting of concrete walls, slab on grade, and steel railings.	\$48,000	0
BU2021-00427	2/6/2021	4725 CORPORATE DR NW CONCORD, NC 28027	MOSS BOYLES CONSTRUCTION, LLC	INTERIOR RENOVATION FOR (2) SPECULATIVE OFFICE/WAREHOUSE SUITES. PREVIOUSLY USED AS A CALL CENTER AND OFFICE. THIS SCOPE HAS NO SPECIFIC TENANT AT THIS TIME. THIS SCOPE IS THE LANDLORD'S WORK TO MAKE THESE SUITES MORE RENTABLE SPACES.	\$332,000	28,081
BU2021-00451	2/8/2021	450 PITTS SCHOOL RD NW CONCORD, NC 28027	Wings and Things RITE LITE SIGNS, INC.	Wings and Things Flat cut 1/4" Aluminum letters w/standoffs and Logo Graphics on 6mm ACM flat panel .oas-13'2"x30" per RLS drawings for Project # 23456 dated 1/5/2021	\$0	0
BU2021-00461	2/8/2021	840 BISCAYNE DR B CONCORD, NC 28027	UNTZ BUILDERS LLC	Build an office within the existing tenant space. The space is for office supply storage. Provide new mini split, new ceiling, add 2 sprinkler heads, and 2 new receptacles.	\$20,000	204
BU2021-00467	2/9/2021	703 PITTS SCHOOL RD NW CONCORD, NC 28027	State Electric Supply Signage	Installation of one (1) non-illuminated wall sign.	\$9,950	125
BU2021-00468	2/9/2021	7940 US HWY 601 S CONCORD, NC 28025	FORSYTH MECH & CONST	New 7200 square foot pre-engineered metal buildng with business and storage occupancies.	\$877,390	7,200

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 2/1/2021 through End Date: 2/28/2021*

BU2021-00469	2/9/2021	4075 HARRIS SQUARE DR HARRISBURG, NC 28075	WIMCO CORPORATION	CONSTRUCTION OF BACKYARD BURGERS RESTAURANT - One story wood framed chain restaurant and associated site work -	\$725,000	3,002
BU2021-00476	2/9/2021	479 N CANNON BLVD KANNAPOLIS, NC 28083	GCL DEVELOPMENT, LLC	RELOCATION OF EXCITING TOLIET AND SMALL WALL	\$3,000	49
BU2021-00477	2/10/2021	66 UNION ST S CONCORD, NC 28025	RATZLAFF CONSTRUCTION LLC	upfit for vanilla boxes on the first floor, building systems on the second floor, and exterior elevations modifications.	\$4,970	4,970
BU2021-00478	2/10/2021	66 UNION ST S CONCORD, NC 28025	RATZLAFF CONSTRUCTION LLC	tenant upfit for the basement (minor wall removal and new finishes) and demolition of the first floor interior non-load bearing walls. Removal of exterior walls for new windows.	\$547,000	4,970
BU2021-00493	2/10/2021	5051 DAVIDSON HWY CONCORD, NC 28027	SIGNS UNLIMITED OF CHARLOTTE INC.	Installing one lit channel letter set. Installing one non-lit letter set. Changing faces on ground sign.	\$100	0
BU2021-00511	2/11/2021	7031 BOVINE LN HARRISBURG, NC 28075	MDP CUSTOM HOMES	INGROUND SWIMMING POOL 16X38	\$54,000	608
BU2021-00536	2/15/2021	660 GOODMAN RD CONCORD, NC 28027	MCGRATH RENTCORP, T/A MOBILE MODULAR MANAGEMENT CORPORATION	Install new lab trailer with existing power tie in, plumbing tie in and tie into exiting sewer	\$565,000	840
BU2021-00540	2/15/2021	415 E 1ST ST KANNAPOLIS, NC 28083			\$200,000	0
BU2021-00541	2/15/2021	1480 CONCORD PKWY N CONCORD, NC 28025	GEMINI CONSTRUCTION COMPANY, LLC	Carolina Mall Food Court Signage showing contact info for vendors and mall tenants to allow curbside pickup for mall patrons.	\$3,500	105
BU2021-00542	2/15/2021	6048 BAYFIELD PKWY CONCORD, NC 28027	ALLEN INDUSTRIES INC	T-Mobile Conversion #544075--(1) new illuminated T-Mobile wall sign on storefront wall	\$4,500	68
BU2021-00558	2/16/2021	140 PITTS SCHOOL RD NW CONCORD, NC 28027	Trinity Home Construction Services	Adding 65 ft by 10 ft covered walkway. It will have brick columns, and the roof will be flat tpo with drain. The architecture will match existing. I am sending preliminary plan now. I will have full sealed set on site.	\$40,000	900
BU2021-00563	2/16/2021	920 CHURCH ST N CONCORD, NC 28025	RIKE ROOFING SERVICES, INC	Roof Area A2, B4, C2--Tear off existing slate roof. Install ice and water shield underlayment. Install standing seam metal roof. Install gutter and downspout.	\$1,086,000	25,000
BU2021-00564	2/16/2021	8520 QUAY RD CONCORD, NC 28027	HART WALL AND PAVER SYSTEMS, INC.	Retaining wall.	\$103,000	576
BU2021-00567	2/17/2021	3049 DERITA RD CONCORD, NC 28027	TSC CONSTRUCTION, LLC	UPGRADING CELL TOWER EQUIPMENT - T-MOBILE	\$15,000	0
BU2021-00572	2/17/2021	11855 US HWY 601 S MIDLAND, NC 28107	SIGNS UNLIMITED OF CHARLOTTE	Installing two signs on building, connecting electric to existing lines.	\$650	15
BU2021-00574	2/17/2021	151 ODELL SCHOOL RD CONCORD, NC 28027	Signage Industries	Replace existing ground sign with new	\$20,276	51
BU2021-00592	2/18/2021	5615 OLD SALISBURY- CONCORD RD KANNAPOLIS, NC 28083	GOLD COAST RESTORATION LLC	BUILDING BAPTISTRY	\$500	32
BU2021-00595	2/18/2021	5125 DAVIDSON HWY CONCORD, NC 28027	SKYE RESTORATION & CONSTRUCTION LLC	adding new exterior stairs	\$185,000	0
BU2021-00599	2/19/2021	8520 QUAY RD CONCORD, NC 28027	ROOMS TO GO - JAMES R VANNOY & SONS CONSTRUCTION	New Construction of 43,629 square foot Mercantile Occupancy Building	\$8,500,000	42,272

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 2/1/2021 through End Date: 2/28/2021*

BU2021-00606	2/19/2021	925 BRADLEY ST NE CONCORD, NC 28025	SWIM SAFE POOLS LLC	Interior tenant improvement	\$218,000	3,913
BU2021-00609	2/19/2021	195 GEORGE W LILES PKWY NW CONCORD, NC 28027	G.W. LILES CONSTRUCTION COMPANY, INC	6,000 sq. ft. single story, retail building containing 4,198 sq. ft. of retail sales area and 1,802 sq. ft. of stock room space. Slab on grade floor, load bearing wood stud exterior walls with brick veneer, prefabricated wood roof trusses, plywood roof sheathing and standing seam metal roof covering. Loading dock connected to stock room.	\$1,211,149	6,000
BU2021-00611	2/19/2021	2420 BRANTLEY RD KANNAPOLIS, NC 28083	INFINITY CONTRACTORS, INC.	Add standby generator, associated concrete pad, and utility equipment to existing AT&T equipment area. There will be no change in the size or height of the tower or antennas.	\$17,000	40
BU2021-00644	2/24/2021	1000 DERITA RD CONCORD, NC 28027	INTERCON BUILDING COMPANY, LLC	CABP Bldg 1: NKBC UPFIT: First time upfit of addition/ shell building (SHELL: PRB2020-03551)	\$275,000	7,633
BU2021-00663	2/24/2021	1101 CONCORD PKWY N CONCORD, NC 28027	MARLIN DEVELOPMENT GROUP, INC., T/A	Raise existing parapet along front and right side of the building by approximately 50" to accommodate new building signage.	\$27,500	0
BU2021-00664	2/25/2021	4968 MILESTONE AVE KANNAPOLIS, NC 28081	The Landings of Cabarrus Signage	Plans for a permanent monument sign for the Landings of Cabarrus the faces Kannapolis parkway	\$4,500	19
BU2021-00672	2/25/2021	610 CHURCH ST N CONCORD, NC 28025	CRISPY BANH MI - LOOBY CONSTRUCTION	Demolition of existing interior. Installation of new restrooms and kitchen equipment.	\$133,600	4,050
BU2021-00675	2/25/2021	628 LOVERS LN MIDLAND, NC 28107	SOUTHERN ELITE BUILDERS INC	UPFIT	\$181,000	4,000
BU2021-00684	2/26/2021	2875 DERITA RD CONCORD, NC 28027	CASCO SIGNS INC	2 WALL SIGN, 1 MONUMENT SIGN	\$10,000	165
<b>Total Plans Reviewed: 45</b>					<b>\$86,628,080</b>	<b>1,053,130</b>

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

County Manager - Monthly New Development Report

**BRIEF SUMMARY:**

The Board of Commissioners requested monthly reports of new development activities including information of plans under review.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report



Jurisdiction	Subdivision	APF Base Data Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp. Order	DO Lag	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	CAMPBELL FAMILY FARM	100 CROWELL DRIVE SW TOWNHOMES	APF2016-00018	Patricia J Molander	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family	2/17/2021	140	27	113				53.76	27.02	35.84	116.62	43.392	21.809	28.928	94.129
Concord	171 CABARRUS	171 CABARRUS	APF2019-00026	PATRICK RILEY	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			64	0	64				0	0	0	0	14.848	7.424	9.92	32.192
Concord	212 MCGILL AV	212 MCGILL AV	APF2021-00007	KEVIN WILLIAMS	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending			10	0	10				0	0	0	0	2.32	1.16	1.55	5.03
Concord	61 CABARRUS TOWNHOMES	61 CABARRUS TOWNHOMES	APF2017-00015	OLD TOWNE DEVELOPMENT CORPORATION	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Townhouse	3/15/2018	6	3	3				0.828	0.414	0.552	1.794	0.414	0.207	0.276	0.897
Harrisburg	ABBINGTON PLACE	ABBINGTON PLACE	APF2008-00040	AVANTI PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	6/1/2020	395	330	65		12/30/2015		151.68	76.235	101.12	329.035	24.96	12.545	16.64	54.145
Kannapolis	ADAIR WOODS ADDISON FIFTEEN20	ADAIR WOODS ADDISON FIFTEEN20	APF2020-00015	SHERWOOD DEVELOPMENT GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Sketch			157	0	157				0	0	0	0	36.424	18.212	24.335	78.971
Concord	ADDISON PARK	ADDISON PARK	APF2019-00007	SCOTT KIGER	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		0	0	0				0	0	0	0	0	0	0	0
Harrisburg	ADDISON PARK	ADDISON PARK	APF2016-00013	ATX LLC A NC LLC	Hickory Ridge High School	Hickory Ridge Middle School			Construction Drawing Review	Age Restricted	2/7/2021	55	24	31				0	0	0	0	0	0	0	0
Kannapolis	AFTON RIDGE APARTMENTS	AFTON RIDGE APARTMENTS	APF2011-00003	DARREN LUCAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family	6/5/2014	414	122	292	11/13/2012			96.048	48.024	64.17	208.242	67.744	33.872	45.26	146.876
Cabarrus County	ALEXANDER ESTATES	ALEXANDER ESTATES	APF2008-00035	BRIAN HUNTLEY	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Expired	Single Family	2/15/2021	19	3	16				7.296	3.667	4.864	15.827	6.144	3.088	4.096	13.328
Harrisburg	ALLBURN	ALLBURN	APF2017-00008	GeoScience Group	Hickory Ridge High School	J N Fries Middle School	Pitt School Road Elementary School		Pending	Single Family		58	0	58				23.04	11.58	15.36	49.98	22.272	11.194	14.848	48.314
Concord	ANNSBOROUGH PARK	ANNSBOROUGH PARK	APF2019-00010	CHAD LLOYD	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		0	0	0				0	0	0	0	0	0	0	0
Concord	APOLLO REALTY PARTNERS CONCEPT	APOLLO REALTY PARTNERS CONCEPT	APF2019-00019	WES PLYLER	Jay M Robinson High School	HD Winkler Middle School	Charles A Boger Elementary School		Pending	Multi Family		96	0	96				0	0	0	0	22.272	11.136	14.88	48.288
Cabarrus County	ARBOR OAKS	ARBOR OAKS	APF2008-00138	KSIN PROPERTIES, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	7/18/2019	20	10	10	10/21/2002			7.68	3.86	5.12	16.66	3.84	1.93	2.56	8.33
Concord	ARCHIBALD ROAD SUBDIVISION	ARCHIBALD ROAD SUBDIVISION	APF2017-00016	PERRAULT MATTHEW MARK CO-TR	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		149	0	149				57.216	28.757	38.144	124.117	57.216	28.757	38.144	124.117
Concord	ARCHIBALD SUBDIVISION	ARCHIBALD SUBDIVISION	APF2018-00019	CHRIS McINTYRE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		84	0	84				32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	ARENA COMMONS	ARENA COMMONS	APF2017-00029	Isaac Padgett	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Pending	Multi Family		65	0	65				15.08	7.54	10.075	32.695	15.08	7.54	10.075	32.695
Cabarrus County	ASHEBROOK	ASHEBROOK	APF2008-00139	DAN MOSER	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	8/17/2009	105	96	9	5/21/1998			40.32	20.265	26.88	87.465	3.456	1.737	2.304	7.497
Kannapolis	AUBURN WOODS	AUBURN WOODS	APF2013-00007	FIFTH THIRD BANK	Concord High School	Concord Middle School	Royal Oaks Elementary School		Inactive	Single Family		256	0	256	4/22/2002			98.304	49.408	65.536	213.248	98.304	49.408	65.536	213.248
Kannapolis	AUSTIN CORNERS	AUSTIN CORNERS	APF2016-00023	DR Horton	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Single Family	10/7/2020	146	140	6				56.064	28.178	37.376	121.618	2.304	1.158	1.536	4.998
Kannapolis	AUTUMN CHASE	AUTUMN CHASE	APF2014-00020	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		28	0	28	3/6/1991			10.752	5.404	7.168	23.324	5.404	7.168	9.840	23.264
Kannapolis	AUTUMN CREST APARTMENTS	AUTUMN CREST APARTMENTS	APF2014-00013	WYNFIELD PROPERTIES	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Multi Family		87	0	87	8/20/2014			20.184	10.092	13.485	43.761	20.184	10.092	13.485	43.761
Harrisburg	AUTUMN GLEN AT MOREHEAD	AUTUMN GLEN AT MOREHEAD	APF2016-00012	ELLEGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Denied	Single Family		150	0	150				57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Cabarrus County	AVIGNON	AVIGNON	APF2008-00122	JERRY R MCSORLEY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		23	0	23				8.832	4.439	5.888	19.159	8.832	4.439	5.888	19.159
Kannapolis	AZALEA ESTATES	AZALEA ESTATES	APF2008-00140	James M Hood	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		In Progress	Single Family	9/19/2017	42	40	2	10/2/2002	12/31/2010		16.128	8.106	10.752	34.986	0.768	0.386	0.512	1.666
Mt. Pleasant	BARRINGER'S TRACE	BARRINGER'S TRACE	APF2014-00004	BARRINGER GRADY R CO-TRUSTEE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Multi Family		64	0	64				14.848	7.424	9.92	32.192	14.848	7.424	9.92	32.192
Cabarrus County	BECKENHAM	BECKENHAM	APF2008-00029	Charles F McDonald	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Platting	Single Family	6/3/2020	20	10	10	2/15/2007	2/15/2013		7.68	3.86	5.12	16.66	3.84	1.93	2.56	8.33
Concord	BEDFORD FARMS	BEDFORD FARMS	APF2008-00042	Niblock Development Corporation	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	3/3/2021	166	144	22	7/18/2006	3/18/2016		63.744	32.038	42.496	138.278	8.448	4.246	5.632	18.326
Concord	BEECHWOOD PLACE	BEECHWOOD PLACE	APF2017-00039	ERVIN JOE H GRADING CO INC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Multi Family		80	0	80				18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BELVEDERE TOWNHOMES	BELVEDERE TOWNHOMES	APF2017-00012	WINDSWEPT FARMS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending	Townhouse		39	0	39				4.554	2.277	3.036	9.867	5.382	2.691	3.588	11.661
Midland	BETHEL GLEN	BETHEL GLEN	APF2008-00141	TL HARRELL LAND DEVELOPMENT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	2/18/2020	193	167	26	10/16/2000			74.112	37.249	49.408	160.769	9.984	5.018	6.656	21.658
Concord	BILLINGS PROPERTY	BILLINGS PROPERTY	APF2019-00027	EDWIN SUDDRETH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			58	0	58				0	0	0	0	13.456	6.728	8.99	29.174
Concord	BIRCHWOOD COMMONS	BIRCHWOOD COMMONS	APF2014-00007	COOK FAMILY PARTNERSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Multi Family	6/8/2018	98	100	-2				22.736	11.368	15.19	49.294	-0.464	-0.232	-0.31	-1.006
Harrisburg	BLACKWELDER SUBDIVISION	BLACKWELDER SUBDIVISION	APF2020-00004	SOUTH FORK VENTURES LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending			71	0	71				0	0	0	0	16.472	8.236	11.005	35.713
Locust	BLUFFTON PARK	BLUFFTON PARK	APF2020-00003	GUS SCHAT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending		11/19/2020	15	6	9				0	0	0	0	2.088	1.044	1.395	4.527
Harrisburg	BLUME FAMILY FARM	BLUME FAMILY FARM	APF2013-00001	Blume Family Farm, LLC/MI Homes	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	10/28/2019	297	313	-16		10/14/2015		114.048	57.321	76.032	247.401	-6.144	-3.088	-4.096	-13.328
Concord	BRANCHVIEW DRIVE SITE	BRANCHVIEW DRIVE SITE	APF2020-00026	MATT MANDLE	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			144	0	144				0	0	0	0	33.408	16.704	22.32	72.432
Concord	BRANDON RIDGE	BRANDON RIDGE	APF2008-00030	Craft Homes	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out		6/17/2008	321	322	-1	11/18/2002			102	45	40	0	-0.232	-0.116	-0.155	-0.503
Kannapolis	BRANTLEY CREEK	BRANTLEY CREEK	APF2014-00014	UNKNOWN	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		All Lots Platted	Single Family	12/18/2017	74	64	10	5/5/1999			28.416	14.282	18.944	61.642	3.84	1.93	2.56	8.33
Kannapolis	BRANTLEY WOODS	BRANTLEY WOODS	APF2014-00018	UNKNOWN	Concord High School	Concord Middle School	Royal Oaks Elementary School		Closed-Built Out	Single Family	9/29/2008	79	64	15				30.336	15.247	20.224	65.807	5.76	2.895	3.84	12.495
Concord	BREAKWATER HIGHWAY 601	BREAKWATER HIGHWAY 601	APF2020-00012	TOM MCCLELLAN	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending			332	0	332				0	0	0	0	77.024	38.512	51.46	166.996
Concord	BREAKWATER SUNVIEW	BREAKWATER SUNVIEW	APF2020-00011	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Beverly Hills Elementary School		Pending			161	0	161				0	0	0	0	37.352	18.676	24.955	80.983
Harrisburg	BRIDGE POINTE	BRIDGE POINTE	APF2008-00039	BILL WHITLEY	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/19/2016	199	189	10	9/20/2004	11/28/2014		76.416	38.407	50.944	165.767	3.84	1.93	2.56	8.33
Harrisburg	BRIDGE POINTE PHASE 6	BRIDGE POINTE PHASE 6	APF2008-00174	Ric Killian	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active (platting & permitting)	Single Family	2/17/2016	45	15	30	5/16/2006	5/16/2012		17.28	8.685	11.52	37.485	11.52	5.79	7.68	24.99
Kannapolis	BRIDGES OF CABARRUS APARTMENTS	BRIDGES OF CABARRUS APARTMENTS	APF2016-00024	KLK Properties	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family	6/24/2019	144	144	0				33.408	16.704	22.32	72.432	0	0	0	0
Harrisburg	BROOKDALE COMMONS	BROOKDALE COMMONS	APF2012-00001	Stephen Pace	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	8/3/2015	230	230	0		6/25/2016		88.32	44.39	58.88	191.59	0	0	0	0
Harrisburg	BROOKDALE VILLAGE	BROOKDALE VILLAGE	APF2008-00032	EVOLVE CONSTRUCTION LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Approved	Townhouse	10/15/2013	72	1	71	9/12/2016	9/12/2018		9.936	4.968</						

Jurisdiction	Subdivision	APF Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp. Order	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Harrisburg	CAMELLIA GARDENS	APF2018-00030	CAMELLIA GARDENS	ASSOCIATES		Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		95	0	95			36.48	18.335	24.32	79.135	36.48	18.335	24.32	79.135
Concord	CANNON CROSSING	APF2008-00036	CANNON CROSSING	RHEIN INTEREST OF CHARLOTTE, LLC		Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	12/18/2014	207	209	-2	5/20/2004	3/15/2016	79.488	39.951	52.992	172.431	-0.768	-0.386	-0.512	-1.666
Concord	CANNON RUN SINGLE FAMILY	APF2018-00029	CANNON RUN SINGLE FAMILY	MARK SWARTZ		Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		203	0	203			77.952	39.179	51.968	169.099	77.952	39.179	51.968	169.099
Concord	CANNON RUN TOWNHOMES	APF2018-00028	CANNON RUN TOWNHOMES	MARK SWARTZ		Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		131	0	131			18.078	9.039	12.052	39.169	18.078	9.039	12.052	39.169
Harrisburg	CANTERFIELD ESTATES	APF2008-00170	CANTERFIELD ESTATES	Canterfield Estates		Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Closed-Built Out	Single Family	11/21/2017	501	431	70			192.384	96.693	128.256	417.333	26.88	13.51	17.92	58.31
Kannapolis	CAROLINA SITE ACQUISITIONS	APF2021-00005	CAROLINA SITE ACQUISITIONS	HUNTER OGLESBY		Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			294	0	294			0	0	0	0	68.208	34.104	45.57	147.882
Harrisburg	CARRIKER PROPERTY MI HOMES	APF2017-00026	CARRIKER PROPERTY MI HOMES	CARRIKER FAMILY LLC		Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Single Family		67	0	67			25.728	12.931	17.152	55.811	25.728	12.931	17.152	55.811
Cabarrus County	CASCADES AT SKYBROOK	APF2008-00142	CASCADES AT SKYBROOK	NO APPLICANT		Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Townhouse	11/18/2011	76	75	1	11/11/2007	11/10/2013	10.488	5.244	6.992	22.724	0.138	0.069	0.092	0.299
Kannapolis	CASTLEBROOKE MANOR	APF2008-00121	CASTLEBROOKE MANOR	Jim a brodnik		Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	1/9/2020	230	177	53	10/18/2007	5/30/2016	88.32	44.39	58.88	191.59	20.352	10.229	13.568	44.149
Midland	CEDAR CREEK	APF2019-00016	CEDAR CREEK	BURTON ENGINEERING		Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		130	0	130			49.92	25.09	33.28	108.29	49.92	25.09	33.28	108.29
Cabarrus County	CEDARVALE FARM	APF2008-00120	CEDARVALE FARM	PIONEER MILL(CHARLOTTE) AIP IV, LLP		Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Active (plating & permitting)	Single Family	7/29/2019	363	287	76	1/20/2005	10/8/2012	139.392	70.059	92.928	302.379	29.184	14.668	19.456	63.308
Concord	CEDARWOOD TOWNHOMES	APF2020-00028	CEDARWOOD TOWNHOMES	ROBERT W NIXON		Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			7	0	7			0	0	0	0	1.624	0.812	1.085	3.521
Kannapolis	CENTRAL PARK	APF2008-00054	CENTRAL PARK	NO APPLICANT		Concord High School	Concord Middle School	Royal Oaks Elementary School		All Lots Platted	Single Family	9/7/2016	126	125	1	10/16/2000		40.068	17.514	15.624	73.206	0.384	0.193	0.256	0.833
Kannapolis	CHARTER KANNAPOLIS	APF2018-00005	CHARTER KANNAPOLIS	REO FUNDING SOLUTIONS III LLC		Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending		6/14/2019	425	348	77			0	0	0	0	17.864	8.932	11.935	38.731
Concord	CHRISTENBURY COMMONS - MULTI-FAMILY	APF2019-00005	CHRISTENBURY COMMONS - MULTI-FAMILY	JUSTIN MUELLER		Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			268	0	268			0	0	0	0	62.176	31.088	41.54	134.804
Concord	CHRISTENBURY COMMONS - TOWNHOMES	APF2019-00004	CHRISTENBURY COMMONS - TOWNHOMES	JUSTIN MUELLER		Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			82	0	82			0	0	0	0	19.024	9.512	12.71	41.246
Concord	CHRISTENBURY VILLAGE	APF2008-00062	CHRISTENBURY VILLAGE	Scott H. Binder		Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Building Permitting	Single Family	9/29/2015	485	526	-41	2/15/2005	1/5/2016	186.24	93.605	124.16	404.005	-15.744	-7.913	-10.496	-34.153
Concord	CHRISTENBURY VILLAGE MULTI-FAMILY	APF2017-00038	CHRISTENBURY VILLAGE MULTI-FAMILY	CHRISTENBURY INVESTORS LLC		Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Multi Family		160	0	160			37.12	18.56	24.8	80.48	37.12	18.56	24.8	80.48
Concord	CHRISTY TRACT	APF2021-00003	CHRISTY TRACT	AUSTIN HUGHES		Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			79	0	79			0	0	0	0	18.328	9.164	12.245	39.737
Harrisburg	CHURCHILL FARMS	APF2014-00001	CHURCHILL FARMS	Meritage Homes		Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		In Progress	Single Family	1/8/2018	110	105	5			42.24	21.23	28.16	91.63	1.92	0.965	1.28	4.165
Kannapolis	COLDWATER RIDGE APARTMENTS	APF2016-00026	COLDWATER RIDGE APARTMENTS	DFB COMMERCIAL		Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family		60	0	60			13.92	6.96	9.3	30.18	13.92	6.96	9.3	30.18
Cabarrus County	COLONIAL HILLS	APF2008-00143	COLONIAL HILLS	PACAJERY REALTY, LLC		Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		All Lots Platted	Single Family	6/1/2017	144	104	40	6/20/1996		55.296	27.792	36.864	119.952	15.36	7.72	10.24	33.32
Concord	CONCORD HEIGHTS	APF2017-00028	CONCORD HEIGHTS	THOMAS GROUP		Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	10/5/2016	174	120	54			40.368	20.184	26.97	87.522	12.528	6.264	8.37	27.162
Concord	CONCORD MILLS APARTMENTS	APF2017-00017	CONCORD MILLS APARTMENTS	PALISADES PROPERTIES INC		Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Pending	Single Family		192	0	192			73.728	37.056	49.152	159.936	73.728	37.056	49.152	159.936
Concord	CONCORD PARKWAY SOUTH APARTMENTS	APF2019-00032	CONCORD PARKWAY SOUTH APARTMENTS	STEVE WEBB		Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			336	0	336			0	0	0	0	77.952	38.976	52.08	169.008
Concord	CONCORD RIDGE	APF2008-00185	CONCORD RIDGE	Robert Nixon		Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Multi Family	11/21/2017	360	288	72	3/29/2013		83.52	41.76	55.8	181.08	16.704	8.352	11.16	36.216
Concord	COPPERFIELD APARTMENTS	APF2016-00021	COPPERFIELD APARTMENTS	SYCAMORE DEVELOPMENT LLC		Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Multi Family		360	0	360			83.52	41.76	55.8	181.08	83.52	41.76	55.8	181.08
Concord	COPPERFIELD TOWNHOMES	APF2017-00027	COPPERFIELD TOWNHOMES	SYCAMORE DEVELOPMENT LLC		Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Harrisburg	COURTYARDS AT HARRISBURG	APF2014-00009	COURTYARDS AT HARRISBURG	CH LAND NO 2 (ROBINSON CH RD)		Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	3/23/2015	23	19	4			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE 2	APF2015-00003	COURTYARDS AT HARRISBURG PHASE 2	ADAM FIORENZA		Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted		24	0	24			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE III	APF2017-00003	COURTYARDS AT HARRISBURG PHASE III	NEWSTYLE COMMUNITIES		Hickory Ridge High School	C C Griffin Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	10/23/2019	4	4	0			1.536	0.772	1.024	3.332	0	0	0	0
Harrisburg	COVENTRY	APF2008-00154	COVENTRY	CROSLAND COVENTRY, LLC		Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	1/11/2005	137	128	9	6/12/2000	6/21/2002	52.608	26.441	35.072	114.121	3.456	1.737	2.304	7.497
Concord	COX MILL SITE LENNAR	APF2017-00019	COX MILL SITE LENNAR	HEFNER ERIC VONN & WF		Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		101	0	101			38.784	19.493	25.856	84.133	38.784	19.493	25.856	84.133
Kannapolis	CRESCENT APARTMENTS AT KANNAPOLIS	APF2008-00119	CRESCENT APARTMENTS AT KANNAPOLIS	C. JASON MC ARTHUR		Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		580	0	580	2/2/2007		134.56	67.28	89.9	291.74	134.56	67.28	89.9	291.74
Concord	CRESCENT CIRCLE @ CONCORD MILLS	APF2008-00060	CRESCENT CIRCLE @ CONCORD MILLS	JACK SIDARI		Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	7/6/2012	624	624	0	1/16/2007		144.768	72.384	96.72	313.872	0	0	0	0
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	APF2013-00012	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	CRESENT RESOURCES		Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		119	0	119	2/2/2007		45.696	22.967	30.464	99.127	45.696	22.967	30.464	99.127
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	APF2013-00011	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	CRESENT RESOURCES		Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Townhouse		145	0	145	2/2/2007		20.01	10.005	13.34	43.355	20.01	10.005	13.34	43.355
Concord	CYPRESS VILLAGE	APF2020-00023	CYPRESS VILLAGE	PAMELA BROOKS		Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active Building Permitting		2/5/2021	85	8	77			0	0	0	0	17.864	8.932	11.935	38.731
Kannapolis	CZ-2020-07	APF2020-00025	CZ-2020-07	KIMLEY-HORN & ASSOCIATES		Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending			270	0	270			0	0	0	0	62.64	31.32	41.85	135.81
Concord	DALTON WOODS	APF2017-00043	DALTON WOODS	CHRIS MCINTYRE		Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			26	0	26			0	0	0	0	6.032	3.016	4.03	13.078
Concord	DAVCO MULTI-FAMILY PROJECT	APF2010-00008	DAVCO MULTI-FAMILY PROJECT	Jeff Carpenter		Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Withdrawn	Multi Family		336	0	336			77.952	38.976	52.08	169.008	77.952	38.976	52.08	169.008
Concord	DAVIDSON VILLAGES	APF2018-00015	DAVIDSON VILLAGES	SUSHANTH CHARABUDDI		Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			61	0	61			0	0	0	0	14.152	7.076	9.455	30.683
Harrisburg	DAVIS CREEK	APF2017-00047	DAVIS CREEK	ANDREW STRONG		Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending			48	0	48			0	0	0	0	11.136	5.568	7.44	24.144
Midland	DEER RUN	APF2008-00181	DEER RUN	David Eudy		Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (plating & permitting)	Single Family	9/26/2019	59	25	34	6/3/2008	12/31/2012	22.656	11.387	15.104	49.147	13.056	6.562	8.704	28.322
Kannapolis	DEMONSTRATION PROJECT	APF2016-00027	DEMONSTRATION PROJECT	CITY OF KANNAPOLIS		A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Multi Family	7/25/2017	280	280	0			0	0	0	0	0	0	0	0
Concord	DILEEN DRIVE SUBDIVISION	APF2017-00031	DILEEN DRIVE SUBDIVISION	BLUE PURE LIFE LLC		Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		90	0	90			34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97
Concord	DOUGLAS AVENUE TOWNHOMES	APF2019-00003	DOUGLAS AVEN																						

Jurisdiction	Subdivision	APF Base Data	Subdivision	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp. Order	DO Lag	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Harrisburg	FARMINGTON PATIO HOMES	FARMINGTON PATIO HOMES	APF2017-00011	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		50	0	50				19.2	9.65	12.8	41.65	19.2	9.65	12.8	41.65
Harrisburg	FARMINGTON RIDGE	FARMINGTON RIDGE	APF2008-00095	HINSHAW-PEARSON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/27/2006	137	136	1	8/21/2001	1/1/2012		52.608	26.441	35.072	114.121	0.384	0.193	0.256	0.833
Harrisburg	FARMINGTON TOWNHOMES	FARMINGTON TOWNHOMES	APF2017-00010	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Townhouse		190	0	190				26.22	13.11	17.48	56.81	26.22	13.11	17.48	56.81
Harrisburg	FENTON DELL	FENTON DELL	APF2008-00080	CF LITTLE DEVELOPMENT CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	11/24/2020	95	86	9	9/20/2004	5/15/2014		36.48	18.335	24.32	79.135	3.456	1.737	2.304	7.497
Harrisburg	FENTON DELL PHASES 2 & 3	FENTON DELL PHASES 2 & 3	APF2008-00173	LITTLE	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	11/23/2015	55	2	53	9/20/2004	5/29/2016		21.12	10.615	14.08	45.815	20.352	10.229	13.568	44.149
Cabarrus County	FIELDSTONE	FIELDSTONE	APF2008-00086	DAVID MCDONALD	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		All Lots Platted	Single Family	9/18/2020	108	85	23	1/20/2005			41.472	20.844	27.648	89.964	8.832	4.439	5.888	19.159
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN SFD	FLOWES-ZION CONCEPTUAL SITE PLAN SFD	APF2019-00030	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			382	0	382				0	0	0	0	88.624	44.312	59.21	192.146
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN TH	FLOWES-ZION CONCEPTUAL SITE PLAN TH	APF2019-00031	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			221	0	221				0	0	0	0	51.272	25.636	34.255	111.163
Kannapolis	THE FALLS (ROWAN COUNTY) FOREST PARK CROSSING	FLS#87	APF2017-00004	B & C LAND HOLDINGS	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active (platting & permitting)	Single Family	2/19/2021	203	147	56				77.952	39.179	51.968	169.099	21.504	10.808	14.336	46.648
Kannapolis	FOREST PARK CROSSING	FOREST PARK CROSSING	APF2010-00005	Traci Dusenbury	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Multi Family	12/22/2010	56	56	0				12.992	6.496	8.68	28.168	0	0	0	0
Harrisburg	FOUNDERS RESERVE	FOUNDERS RESERVE	APF2008-00131	PARK STONE WEST, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Platting	Single Family	4/17/2017	43	44	-1		5/20/2015		16.512	8.299	11.008	35.819	-0.384	-0.193	-0.256	-0.833
Harrisburg	FOUNDERS RESERVE PHASE 2	FOUNDERS RESERVE PHASE 2	APF2014-00006	RYAND HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	9/22/2016	15	7	8				5.76	2.895	3.84	12.495	3.072	1.544	2.048	6.664
Midland	FOX CREEK	FOX CREEK	APF2017-00001	B & C Land Holdings	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active Platting	Single Family	8/19/2020	207	204	3				79.488	39.951	52.992	172.431	1.152	0.579	0.768	2.499
Harrisburg	FRANCES HAVEN	FRANCES HAVEN	APF2008-00038	ALBIZA FORTUNE BUILDERS INC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		All Lots Platted	Single Family	3/20/2019	20	19	1	9/19/2006	1/1/2013		7.68	3.86	5.12	16.66	0.384	0.193	0.256	0.833
Cabarrus County	FRAZIER ACRES	FRAZIER ACRES	APF2008-00156	JIMMY FRAZIER	Cox Mill High School	Harris Road Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	8/20/2002	67	1	66				25.728	12.931	17.152	55.811	25.344	12.738	16.896	54.978
Concord	FRYE TRACTS	FRYE TRACTS	APF2019-00033	WILLIAM NIBLOCK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			118	0	118				0	0	0	0	27.376	13.688	18.29	59.354
Concord	FULLERTON PLACE	FULLERTON PLACE	APF2008-00052	LENNAR CAROLINAS, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	2/4/2016	201	198	3	12/15/2005	5/17/2016		77.184	38.793	51.456	167.433	1.152	0.579	0.768	2.499
Cabarrus County	GLEN LAUREL	GLEN LAUREL	APF2008-00157	NO APPLICANT	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	7/28/2014	260	5	255				99.84	50.18	66.56	216.58	97.92	49.215	65.28	212.415
Concord	GLENGROVE	GLENGROVE	APF2008-00050	UNKNOWN	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	6/30/2014	325	198	127		6/8/2016		124.8	62.725	83.2	270.725	48.768	24.511	32.512	105.791
Locust	GLENWOOD AT THE VILLAGE OF RED BRIDGE	GLENWOOD AT THE VILLAGE OF RED BRIDGE	APF2008-00172	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Townhouse		741	0	741	3/1/2005			102.258	51.129	68.172	221.559	102.258	51.129	68.172	221.559
Kannapolis	GRACE'S RESERVE	GRACE'S RESERVE	APF2016-00025	EARNHARDT INTERCHANGE	Concord High School	Concord Middle School	Royal Oaks Elementary School		Active Building Permitting	Multi Family		200	0	200				46.4	23.2	31	100.6	46.4	23.2	31	100.6
Concord	GRANARY OAKS	GRANARY OAKS	APF2017-00006	Rick Jasinski	Northwest Cabarrus High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	2/1/2021	229	38	191				87.936	44.197	58.624	190.757	73.344	36.863	48.896	159.103
Kannapolis	GRAND SABANA	GRAND SABANA	APF2008-00184	Ejaili Hamid	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Single Family	10/14/2020	5	15	-10				1.92	0.965	1.28	4.165	-3.84	-1.93	-2.56	-8.33
Harrisburg	GRANTHAM	GRANTHAM	APF2015-00001	SOUTH CABARRUS CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (platting & permitting)	Single Family	2/22/2021	275	175	100				105.6	53.075	70.4	229.075	38.4	19.3	25.6	83.3
Mt. Pleasant	GREEN ACRES	GREEN ACRES	APF2017-00030	GREEN ACRES REALTY LLC A NCLLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Construction Drawing Review	Single Family		38	0	38				14.592	7.334	9.728	31.654	14.592	7.334	9.728	31.654
Kannapolis	GREEN VIEW APARTMENTS	GREEN VIEW APARTMENTS	APF2021-00006	JAMES A FISHER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			126	0	126				0	0	0	0	29.232	14.616	19.53	63.378
Concord	HACKBERRY PLACE	HACKBERRY PLACE	APF2008-00100	RICHARD GOODMAN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	6/13/2014	64	46	18	10/19/2004			24.576	12.352	16.384	53.312	6.912	3.474	4.608	14.994
Concord	HALLSTEAD	HALLSTEAD	APF2008-00113	CROSLAND LAND	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	2/7/2020	475	487	-12	11/18/2004	12/31/2015		182.4	91.675	121.6	395.675	-4.608	-2.316	-3.072	-9.996
Cabarrus County	HAMILTON	HAMILTON CREST	APF2008-00163	Terry Bluto	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	7/16/2016	55	49	6	3/26/2001			21.12	10.615	14.08	45.815	2.304	1.158	1.536	4.998
Concord	HAMPDEN VILLAGE	HAMPDEN VILLAGE	APF2008-00053	METRO DEVELOPMENT GROUP, LLC	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active (platting & permitting)	Single Family	9/13/2017	193	173	20	12/15/2005	12/14/2014		61.374	26.827	23.932	112.133	7.68	3.86	5.12	16.66
Concord	HARRIS ROAD SINGLE FAMILY ATTACHED SUBDIVISION	HARRIS ROAD SINGLE FAMILY ATTACHED SUBDIVISION	APF2017-00036	DONALD EDWARD	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		90	0	90				12.42	6.21	8.28	26.91	12.42	6.21	8.28	26.91
Harrisburg	HARRISBURG TOWN CENTER	HARRISBURG TOWN CENTER	APF2008-00165	J&B Development Management, Inc.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Townhouse	9/12/2005	243	315	-72		9/15/2007		33.534	16.767	22.356	72.657	-9.936	-4.968	-6.624	-21.528
Harrisburg	HARRISBURG VILLAGE SINGLE FAMILY	HARRISBURG VILLAGE SINGLE FAMILY	APF2016-00003	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Single Family		51	0	51				19.584	9.843	13.056	42.483	19.584	9.843	13.056	42.483
Concord	HAVEN AT ROCKY RIVER	HAVEN AT ROCKY RIVER	APF2015-00009	LICARI JOHN MARSHALL	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family	2/18/2021	140	31	109				53.76	27.02	35.84	116.62	41.856	21.037	27.904	90.797
Concord	HAVENBROOK	HAVENBROOK	APF2008-00046	unknown	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	9/4/2007	225	224	1				86.4	43.425	57.6	187.425	0.384	0.193	0.256	0.833
Cabarrus County	HAWICK COMMONS	HAWICK COMMONS	APF2008-00166	The Mulvaney Group Ltd.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	12/12/2006	162	86	76				62.208	31.266	41.472	134.946	29.184	14.668	19.456	63.308
Cabarrus County	HAWKS RIDGE	HAWKS RIDGE	APF2008-00055	Randal Scribner	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		164	0	164	10/18/2007	10/17/2013		62.976	31.652	41.984	136.612	62.976	31.652	41.984	136.612
Harrisburg	HAWTHORNE	HAWTHORNE	APF2008-00130	KEVIN HALL, PE	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	3/4/2020	104	91	13	11/14/2008	6/9/2016		39.936	20.072	26.624	86.632	4.992	2.509	3.328	10.829
Kannapolis	HAWTHORNE AT THE GLEN	HAWTHORNE AT THE GLEN	APF2016-00022	JACO PROPERTIES INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family		224	0	224				51.968	25.984	34.72	112.672	51.968	25.984	34.72	112.672
Concord	HEARTHWOOD	HEARTHWOOD	APF2008-00051	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	8/18/2016	99	112	-13	7/15/2004	12/31/2015		31.482	13.761	12.276	57.519	-4.992	-2.509	-3.328	-10.829
Harrisburg	HEATHERSTONE	HEATHERSTONE	APF2008-00082	PARKER ORLEANS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	5/19/2008	174	153	21	9/17/2001	7/26/2007		66.816	33.582	44.544	144.942	8.064	4.053	5.376	17.493
Concord	HENSLEY MIXED USE	HENSLEY MIXED USE	APF2017-00033	KEN ORNDORFF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		91	0	91				9.936	4.968	6.624	21.528	12.588	6.279	8.372	27.209
Kannapolis	HERITAGE OAKS ESTATES	HERITAGE OAKS ESTATES	APF2008-00162	NO APPLICANT	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pre APFO	Single Family		25	0	25				9.6	4.825	6.4	20.825	9.6	4.825	6.4	20.825
Concord	HERITAGE RIDGE AT MOSS CREEK	HERITAGE RIDGE AT MOSS CREEK	APF2016-00001	INAARA LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		84	0	84				32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	HIGHLAND CREEK	HIGHLAND CREEK	APF2008-00147	Westbrook Highland Creek, LLC/Rhein	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	3/23/2016	1200	1151	49	11/19/2001			460.8	231.6	307.2	999.6	18.816	9.457		

Jurisdiction	Subdivision	APF Base Data Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Dev Order Expiration	DO Lag	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Kannapolis	KANNAPOLIS PARKWAY SITE SINGLE FAMILY KASEN BLUFF	KANNAPOLIS PARKWAY TOWNHOMES	APF2016-00005	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		133	0	133				18,354	9,177	12,236	39,767	18,354	9,177	12,236	39,767
Concord	KELLSWATER BRIDGE	KELLSWATER BRIDGE	APF2008-00094	DARYL SUTHER	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		12	0	12	4/17/2007	4/17/2013		4,608	2,316	3,072	9,996	4,608	2,316	3,072	9,996
Kannapolis	KELLSWATER COMMON	KELLSWATER COMMON	APF2020-00013	OWEN REID	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active (planning & permitting)	Single Family	3/1/2021	960	847	113	10/27/2011	10/27/2026		368.64	185.28	245.76	799.68	43,392	21,809	28,928	94,129
Kannapolis	KELLSWATER COMMONS	KELLSWATER COMMONS TOWNHOMES	APF2020-00038	REID OWEN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			150	0	150				0	0	0	0	34.8	17.4	23.25	75.45
Harrisburg	KENSINGTON FOREST	KENSINGTON FOREST	APF2008-00102	NIBLOCK DEVELOPMENT CORP	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	8/7/2018	188	184	4	1/14/2006	12/17/2013		72.192	36.284	48.128	156.604	1,536	0.772	1.024	3.332
Concord	KENSLEY EAST	KENSLEY EAST	APF2020-00019	DONALD MURPHY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			13	0	13				0	0	0	0	3.016	1.508	2.015	6.539
Concord	LANSTONE	LANSTONE	APF2008-00093	UNKNOWN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/12/2015	39	35	4				14,976	7,527	9,984	32,487	1,536	0.772	1.024	3.332
Concord	LANSTANA	LANSTANA	APF2015-00004	RANKIN KIRKSEY C	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	2/15/2021	88	86	2				33,792	16,984	22,528	73,304	0.768	0.386	0.512	1.666
Concord	LAUREL PARK LEGACY CONCORD	LAUREL PARK LEGACY APARTMENTS	APF2008-00099	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Single Family	8/21/2019	709	690	19	12/31/2015			272,256	136,837	181,504	590,597	7,296	3,667	4,864	15,827
Concord	LEGACY CONCORD	LEGACY APARTMENTS	APF2014-00011	COBLE FAMILY FARM LTD PTNRSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	3/27/2015	344	332	12				79,808	39,904	53.32	173.032	2.784	1.392	1.86	6.036
Harrisburg	LITCHFIELD VILLAGE	LITCHFIELD VILLAGE	APF2008-00125	LENNAR COMMUNITIES OF CHARLOTTE, IN	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/12/2011	150	161	-11	1/18/2005	9/14/2013		57.6	28.95	38.4	124.95	-4.224	-2.123	-2.816	-9.163
Concord	LITTLE TEXAS LLC	LITTLE TEXAS LLC	APF2008-00175	Matthew P. Jones	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Single Family		224	0	224				86,016	43,232	57,344	186,592	86,016	43,232	57,344	186,592
Concord	LONGVIEW APARTMENTS	LONGVIEW APARTMENTS	APF2020-00029	CARRIE O'BRIEN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			224	0	2,020				0	0	0	0	468.64	234.32	313.1	1,016.06
Harrisburg	LOWER ROCKY RIVER ROAD PROPERTIES LUCKY DRIVE SITE	Lot 247 Harrisburg Village	APF2016-00002	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Townhouse	2/26/2021	207	4	203				28,566	14,283	19,044	61,893	28,014	14,007	18,676	60,697
Concord	LOWER ROCKY RIVER ROAD PROPERTIES LUCKY DRIVE SITE	LOWER ROCKY RIVER PROPERTIES	APF2019-00008	SARA SHIRLEY	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Sketch	Single Family		106	0	106				0	0	0	0	40,704	20,458	27,136	88,298
Concord	LYNMERE	LYNMERE	APF2018-00032	EDDIE MOORE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		0	0	0				0	0	0	0	0	0	0	0
Concord	ALLEN FARM SUBDIVISION	ALLEN FARM SUBDIVISION	APF2016-00017	OXFORD LAND SALES INC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		117	0	117				44,928	22,581	29,952	97,461	44,928	22,581	29,952	97,461
Concord	M I HOMES INC	M I HOMES INC	APF2008-00058	MIKE SHEA	Harris Road High School	Cox Mill High School	Cox Mill Elementary School		Active Platting	Single Family	3/1/2021	452	447	5	11/20/2007			173,568	87,236	115,712	376,516	1.92	0.965	1.28	4,165
Concord	MAGNOLIA CROSSING	MAGNOLIA CROSSING	APF2008-00079	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	8/18/2020	44	37	7	5/12/2005	12/31/2013		13,992	6,116	5,456	25,564	2,688	1,351	1,792	5,831
Harrisburg	MAGNOLIA SPRINGS	MAGNOLIA SPRINGS	APF2008-00128	SATURDAY INVESTMENTS, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	4/14/2008	190	190	0	6/19/2003	6/26/2012		72.96	36.67	48.64	158.27	0	0	0	0
Kannapolis	MAIN STREET	MAIN STREET	APF2020-00040	JOSHUA MASTERS	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			6	0	6				0	0	0	0	1,392	0.696	0.93	3.018
Kannapolis	MALLARD MANCHESTER PLACE	MALLARD MANCHESTER PLACE	APF2014-00016	UNKNOWN	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	All Lots Platted	Single Family	7/28/2016	215	158	57				82.56	41,495	55.04	179,095	21,888	11,001	14,592	47,481
Kannapolis	MANOR AVENUE SUBDIVISION	MANOR AVENUE SUBDIVISION	APF2013-00010	DANNY G BOST LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	5/31/2007	162	86	76				62,208	31,266	41,472	134,946	29,184	14,668	19,456	63,308
Concord	MARDAN X LLC	MARDAN X LLC	APF2008-00169	Mark McCormick	Concord High School	Concord Middle School	Weddington Hills Elementary School		Expired	Multi Family		168	0	168				38,976	19,488	26.04	84,504	38,976	19,488	26.04	84,504
Concord	MCGRAW PROPERTY	MCGRAW PROPERTY	APF2008-00064	UNKNOWN	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		In Progress	Single Family		54	0	54	10/16/2007	10/16/2015		20,736	10,422	13,824	44,982	20,736	10,422	13,824	44,982
Kannapolis	MEADOW CREEK APARTMENTS	MEADOW CREEK APARTMENTS	APF2008-00116	FLORIAN GHITAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Multi Family	8/25/2008	14	14	0	6/26/2008			3,248	1,624	2.17	7,042	0	0	0	0
Locust	MEADOW CREEK VILLAGE MEETING STREET HOMES PHASE 2	MEADOW CREEK VILLAGE	APF2013-00009	RL REGI NORTH CAROLINA LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Building Permitting	Single Family	12/2/2016	140	104	36				53.76	27.02	35.84	116.62	13,824	6,948	9,216	29,988
Concord	MEETING STREET HOMES PHASE 2	MEETING STREET HOMES PHASE 2	APF2018-00024	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66				9,108	4,554	6,072	19,734	9,108	4,554	6,072	19,734
Concord	MEETING STREET HOMES PHASE 3	MEETING STREET HOMES PHASE 3	APF2018-00025	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66				9,108	4,554	6,072	19,734	9,108	4,554	6,072	19,734
Concord	MEETING STREET HOMES PHASE 1	MEETING STREET HOMES PHASE 1	APF2018-00023	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Multi Family		296	0	296				68,672	34,336	45.88	148,888	68,672	34,336	45.88	148,888
Concord	MERIDIAN	MERIDIAN	APF2008-00081	GUADALUPE JAVIER ZANDATE	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	1/25/2017	16	17	-1	9/19/2006			6,144	3,088	4,096	13,328	-0.384	-0.193	-0.256	-0.833
Kannapolis	MILLBROOKE	MILLBROOKE	APF2008-00114	GANDY COMMUNITIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family	3/3/2021	128	18	110	4/6/2008	4/6/2012		49,152	24,704	32,768	106,624	42,24	21.23	28.16	91.63
Concord	MILLGROVE	MILLGROVE	APF2021-00002	FRED MATRULLI	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		136	0	136				0	0	0	0	31,552	15,776	21.08	68,408
Cabarrus County	MOORECREST	MOORECREST	APF2008-00110	Dockside Development	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	6/14/2006	92	93	-1	1/27/2003			35,328	17,756	23,552	76,636	-0.384	-0.193	-0.256	-0.833
Kannapolis	MOOSE MEADOWS (ROWAN COUNTY)	MOOSE MEADOWS (ROWAN COUNTY)	APF2017-00002	TIMOTHY TALLENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Pending	Single Family		45	0	45				17.28	8,685	11.52	37,485	8,685	11.52	37,485	
Concord	MORRISON RIDGE - MULTI-FAMILY	MORRISON RIDGE - MULTI-FAMILY	APF2020-00032	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			224	0	224				0	0	0	0	51,968	25,984	34.72	112,672
Concord	MORRISON RIDGE - SINGLE FAMILY ATTACHED	MORRISON RIDGE - SINGLE FAMILY ATTACHED	APF2020-00031	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			90	0	90				0	0	0	0	20.88	10.44	13.95	45.27
Concord	MORRISON RIDGE - SINGLE FAMILY DETACHED	MORRISON RIDGE - SINGLE FAMILY DETACHED	APF2020-00030	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			150	0	150				0	0	0	0	34.8	17.4	23.25	75.45
Concord	MOSS CREEK	MOSS CREEK	APF2008-00083	ROBERT W. BURKETT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	3/20/2012	1400	1205	195	1/20/2000			537.6	270.2	358.4	1166.2	74.88	37.635	49.92	162,435
Concord	MOSS CREEK TOWNHOMES	MOSS CREEK TOWNHOMES	APF2008-00103	J & B DEVELOPMENT AND MANAGEMENT, INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		88	0	88	1/20/2000			12,006	6,003	8,004	26,013	12,144	6,072	8,096	26,312
Cabarrus County	MOUNT OLIVE ESTATES	MOUNT OLIVE ESTATES	APF2008-00146	Byant Parnell	Mt Pleasant High School	Mt Pleasant Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	7/6/2006	10	11	-1	1/28/2002			3.84	1.93	2.56	8.33	-0.384	-0.193	-0.256	-0.833
Concord	MOUNTAIN BROOK PHASE 6	MOUNTAIN BROOK PHASE 6	APF2008-00084	MDP CUSTOM HOMES, INC	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family	1/31/2019	8	4	4	12/12/2006			3,072	1,544	2,048	6,664	1,536	0.772	1.024	3.332
Concord	MOUNTAIN LAUREL	MOUNTAIN LAUREL	APF2008-00096	BEAZER HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	9/9/2013	76	78	-2	10/19/2004			29,184	14,668	19,456	63,308	-0.768	-0.386	-0.512	-1.666
Mt. Pleasant	MP DEVELOPMENT PARTNERS	MP DEVELOPMENT PARTNERS	APF2020-00022	MP DEVELOPMENT PARTNERS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending			34	0	34				0	0	0	0	7,888	3,944	5.27	17,102
Mt. Pleasant	NEUENBERG	NEUENBERG	APF2018-00018	MEL THOMPSON	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Construction Drawing Review		12/8/2020	9	5	4				0	0	0	0	0.928	0.464	0.62	2.012
Kannapolis	NEWMAN MANOR	NEWMAN MANOR	APF2008-00145	J&E Land Holding Company	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		All Lots Platted	Single Family	2/21/2019	29	15	14	8/10/2005	4/25/2012		11,136	5,597	7					

Jurisdiction	Subdivision	APF Base Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp. Order	DO Lag	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total	
Concord	PARKSIDE AT SKYBROOK VILLAGE	PARKSIDE AT SKYBROOK VILLAGE	PARKSIDE AT SKYBROOK VILLAGE	APF2008-00067	SKYBOOK, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active Platting	Single Family	8/23/2018	50	45	5	1/16/2007	1/17/2016	19.2	9.65	12.8	41.65	1.92	0.965	1.28	4.165		
Kannapolis	PARKWAY COMMONS	PARKWAY COMMONS	PARKWAY COMMONS	APF2009-00005	Real Value Development Inc.	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family	10/12/2020	195	170	25			7/15/2016	74.88	37.635	49.92	162.435	9.6	4.825	6.4	20.825	
Cabarrus County	PEACH ORCHARD	PEACH ORCHARD ESTATES	PEACH ORCHARD ESTATES	APF2008-00118	AMERICAN DEVELOPMENT INDUSTRIES, INC HAYDEN MCMAHON DEVELOPMENT INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active (platting & permitting)	Single Family	1/23/2020	532	445	-87	1/15/2004	8/30/2013	51.456	25.862	34.304	111.622	-4.224	-2.123	-2.816	-9.163		
Kannapolis	PELHEM POINTE	PELHEM POINTE	PELHEM POINTE	APF2008-00041	Ryland Homes	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family	10/23/2015	113	103	10	3/17/2008	9/15/2013	43.392	21.809	28.928	94.129	3.84	1.93	2.56	8.33		
Concord	PENDLETON MULTI-FAMILY UNITS	PENDLETON MULTI-FAMILY UNITS	PENDLETON MULTI-FAMILY UNITS	APF2010-00002	PENDLETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Multi Family	4/30/2018	90	32	58			12/31/2013	20.88	10.44	13.95	45.27	13.456	6.728	8.99	29.174	
Concord	PENDLETON SINGLE FAMILY UNITS	PENDLETON SINGLE FAMILY UNITS	PENDLETON SINGLE FAMILY UNITS	APF2008-00069	PENDLETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	7/14/2020	88	117	-29	5/15/2007	12/31/2013	33.792	16.984	22.528	73.304	-11.136	-5.597	-7.424	-24.157		
Harrisburg	PHARR MILL NEIGHBORHOOD	PHARR MILL NEIGHBORHOOD	PHARR MILL NEIGHBORHOOD	APF2019-00022	DPR ASSOCIATES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending			0	0	0				0	0	0	0	0	0	0	0	0
Kannapolis	PIEDMONT CONCORD LAKE	PIEDMONT CONCORD LAKE	PIEDMONT CONCORD LAKE	APF2009-00009	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Inactive	Multi Family		400	0	400			6/22/2014	92.8	46.4	62	201.2	92.8	46.4	62	201.2	
Kannapolis	PIEDMONT CONCORD LAKE	PIEDMONT CONCORD LAKE	PIEDMONT CONCORD LAKE	APF2014-00012	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Inactive	Multi Family		120	0	120			6/22/2014	27.84	13.92	18.6	60.36	27.84	13.92	18.6	60.36	
Kannapolis	PINE CREEK	PINE CREEK	PINE CREEK	APF2013-00008	PINE CREEK DEVELOPERS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family	10/25/2019	58	29	29				22.272	11.194	14.848	48.314	11.136	5.597	7.424	24.157	
Concord	PINE GROVE CHURCH ROAD SITE	PINE GROVE CHURCH ROAD SITE	PINE GROVE CHURCH ROAD SITE	APF2018-00022	PETER TATGE	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Single Family		319	0	319				122.496	61.567	81.664	265.727	122.496	61.567	81.664	265.727	
Concord	PIPER LANDING SFA	PIPER LANDING SFA	PIPER LANDING SFA	APF2019-00034	CHRIS TODD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			268	0	268				0	0	0	0	62.176	31.088	41.54	134.804	
Concord	PIPER LANDING SFD	PIPER LANDING SFD	PIPER LANDING SFD	APF2019-00024	JEREMY HORTON	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			66	0	66				0	0	0	0	15.312	7.656	10.23	33.198	
Concord	PITTS SCHOOL ROAD DEVELOPMENT - MULTIFAMILY	PITTS SCHOOL ROAD DEVELOPMENT - MULTIFAMILY	PITTS SCHOOL ROAD DEVELOPMENT - MULTIFAMILY	APF2020-00009	EDWIN SUDDRETH	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			300	0	300				0	0	0	0	69.6	34.8	46.5	150.9	
Concord	PITTS SCHOOL ROAD DEVELOPMENT - SINGLE FAMILY DETACHED	PITTS SCHOOL ROAD DEVELOPMENT - SINGLE FAMILY DETACHED	PITTS SCHOOL ROAD DEVELOPMENT - SINGLE FAMILY DETACHED	APF2020-00008	EDWIN SUDDRETH	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			182	0	182				0	0	0	0	42.224	21.112	28.21	91.546	
Concord	PITTS SCHOOL ROAD SUBDIVISION	PITTS SCHOOL ROAD SUBDIVISION	PITTS SCHOOL ROAD SUBDIVISION	APF2017-00034	MATTHEW McWILLIAMS	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending	Single Family		29	0	29				18.816	9.457	12.544	40.817	11.136	5.597	7.424	24.157	
Concord	PLEASANT OAKS	PLEASANT OAKS	PLEASANT OAKS	APF2008-00047	KISER DEVELOPMENT COMPANY	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	10/12/2020	170	160	10	2/21/2005	8/17/2015	65.28	32.81	43.52	141.61	3.84	1.93	2.56	8.33		
Concord	POPLAR COVE	POPLAR COVE	POPLAR COVE	APF2016-00016	Workforce Homestead, Inc	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Active Platting	Single Family	8/10/2020	23	21	2				8.832	4.439	5.888	19.159	0.768	0.386	0.512	1.666	
Concord	POPLAR CROSSING COMMONS ADULT LIVING CENTER	POPLAR CROSSING COMMONS ADULT LIVING CENTER	POPLAR CROSSING COMMONS ADULT LIVING CENTER	APF2012-00003	Workforce Homestead, Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Age Restricted Development	Age Restricted		66	0	66				9.9	3.63	4.752	18.282	0	0	0	0	
Concord	POPLAR POINT TOWNHOMES	POPLAR POINT TOWNHOMES	POPLAR POINT TOWNHOMES	APF2017-00032	JEFF REASNOR	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse	5/20/2020	36	30	6				4.968	2.484	3.312	10.764	0.828	0.414	0.552	1.794	
Concord	POPLAR TENT OAKS	POPLAR TENT OAKS	POPLAR TENT OAKS	APF2016-00019	Fred Matrulli	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	3/3/2021	93	46	47				35.712	17.949	23.808	77.469	18.048	9.071	12.032	39.151	
Concord	POPLAR TENT SINGLE FAMILY	POPLAR TENT SINGLE FAMILY	POPLAR TENT SINGLE FAMILY	APF2020-00024	CITY OF CONCORD	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending			20	0	20				0	0	0	0	4.64	2.32	3.1	10.06	
Cabarrus County	PORTERS LANDING	PORTERS LANDING	PORTERS LANDING	APF2008-00057	NO APPLICANT	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	94	195	-101	4/19/1999			36.096	18.142	24.064	78.302	-38.784	-19.493	-25.856	-84.133	
Concord	PRESPRO CUSTOM HOMES	PRESPRO CUSTOM HOMES	PRESPRO CUSTOM HOMES	APF2019-00013	PAUL CAMPBELL	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		30	0	30				11.52	5.79	7.68	24.99	11.52	5.79	7.68	24.99	
Concord	PRESPRO FLOWES STORE	PRESPRO FLOWES STORE	PRESPRO FLOWES STORE	APF2017-00025	PRESPRO	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		122	0	122				47.616	23.932	31.744	103.292	46.848	23.546	31.232	101.626	
Harrisburg	PROVIDENCE MANOR	PROVIDENCE MANOR	PROVIDENCE MANOR	APF2008-00106	L & R DEVELOPMENT, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	3/22/2007	149	57	92	12/15/2003	12/29/2007	57.216	28.757	38.144	124.117	35.328	17.756	23.552	76.636		
Concord	PROVINCE	PROVINCE GREEN	PROVINCE GREEN	APF2008-00074	UNKNOW	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	7/14/2015	61	51	10				23.424	11.773	15.616	50.813	3.84	1.93	2.56	8.33	
Concord	RAMSGATE	RAMSGATE	RAMSGATE	APF2008-00070	UNKNOW	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Expired	Single Family	11/8/2017	224	241	-17				86.016	43.232	57.344	186.592	-6.528	-3.281	-4.352	-14.161	
Kannapolis	RED CEDAR LANDING	RED CEDAR LANDING	RED CEDAR LANDING	APF2014-00017	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		150	0	150	10/1/2014			34.8	17.4	23.25	75.45	34.8	17.4	23.25	75.45	
Kannapolis	RED DIRT PROPERTIES TOWNHOMES	RED DIRT PROPERTIES TOWNHOMES	RED DIRT PROPERTIES TOWNHOMES	APF2020-00037	KANDIE LABERT	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending			48	0	48				0	0	0	0	11.136	5.568	7.44	24.144	
Kannapolis	REDWOOD APARTMENT NEIGHBORHOOD	REDWOOD APARTMENT NEIGHBORHOOD	REDWOOD APARTMENT NEIGHBORHOOD	APF2021-00004	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			78	0	78				0	0	0	0	18.096	9.048	12.09	39.234	
Kannapolis	REDWOOD KANNAPOLIS PARKWAY	REDWOOD KANNAPOLIS PARKWAY	REDWOOD KANNAPOLIS PARKWAY	APF2020-00002	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			166	0	166				0	0	0	0	38.512	19.256	25.73	83.498	
Concord	RIDGES AT CONCORD	RIDGES AT CONCORD	RIDGES AT CONCORD	APF2008-00072	QUAIL HAVEN DEVELOPMENT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		551	0	551	4/18/2006	12/31/2010	211.584	106.343	141.056	458.983	211.584	106.343	141.056	458.983		
Kannapolis	RIVER POINTE AT DAVIDSON	RIVER POINTE AT DAVIDSON	RIVER POINTE AT DAVIDSON	APF2013-00014	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		444	0	444	9/4/2013			170.496	85.692	113.664	369.852	170.496	85.692	113.664	369.852	
Cabarrus County	RIVERBEND	RIVERBEND	RIVERBEND	APF2008-00078	GREATHORN PROPERTIES	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family		28	0	28	12/20/2007	12/19/2013	10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324		
Concord	RIVERWALK	RIVERWALK	RIVERWALK	APF2008-00044	unknown	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Single Family	8/2/2019	488	529	-41				187.392	94.184	124.928	406.504	-15.744	-7.913	-10.496	-34.153	
Concord	ROBERTA CROSSING	ROBERTA CROSSING	ROBERTA CROSSING	APF2014-00003	LIVE WELL HOMES	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	7/27/2015	55	1	54		5/20/2016	21.12	10.615	14.08	45.815	20.736	10.422	13.824	44.982		
Concord	ROBERTA MEADOWS	ROBERTA MEADOWS	ROBERTA MEADOWS	APF2008-00075	PITTS SCHOOL, LLC / TIM HUNTLEY	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Approved	Single Family	1/13/2021	33	31	2	6/20/2006	6/20/2012	12.672	6.369	8.448	27.489	0.768	0.386	0.512	1.666		
Concord	ROBERTA RIDGE SUBDIVISION	ROBERTA RIDGE SUBDIVISION	ROBERTA RIDGE SUBDIVISION	APF2016-00007	BLACKWELDER FANNIE B	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active Platting	Single Family	9/24/2020	206	198	8				79.104	39.758	52.736	171.598	3.072	1.544	2.048	6.664	
Concord	ROBERTA ROAD TOWNHOMES	ROBERTA ROAD TOWNHOMES	ROBERTA ROAD TOWNHOMES	APF2019-00011	JONATHAN CARTER	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Pending	Townhouse	8/18/2020	16	3	13				2.208	1.104	1.472	4.784	1.794	0.897	1.196	3.887	
Concord	ROCKLAND CIRCLE TOWNHOMES	ROCKLAND CIRCLE TOWNHOMES	ROCKLAND CIRCLE TOWNHOMES	APF2020-00020	SARA SHIRLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending			74	0	74				0	0	0	0	17.168	8.584	11.47	37.222	
Cabarrus County	ROCKY GLEN	ROCKY GLEN	ROCKY GLEN	APF2008-00077	RANDALL SCRIBNER	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		49	0	49	7/19/2007	7/18/2013	18.816	9.457	12.544	40.817	18.816	9.457	12.544	40.817		
Cabarrus County	ROCKY MEADOWS	ROCKY MEADOWS	ROCKY MEADOWS	APF2008-00164	Randy Humphrey and Associates	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Closed-Built Out	Single Family	6/4/2004	142	144	-2	1/15/1999			54.528	27.406	36.352	118.286	-0.768	-0.386	-0.512	-1.666	
Concord	ROCKY RIVER ESTATES PH 1	ROCKY RIVER ESTATES PH 1	ROCKY RIVER ESTATES PH 1	APF2017-00005	DEVELOPMENT SOLUTIONS GROUP	Central Cabarrus High School	C C Griffin Middle School																				

Jurisdiction	Subdivision	APF Base Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp. Order	DO Lag	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	SAVANNAH COMMONS	SAVANNAH COMMONS	APF2008-00049	LANDMARK DEVELOPMENT VENTURES, LLC BRANDY SELLERS	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	8/27/2013	28	29	-1	12/21/2004			10,752	5,404	7,168	23,324	-0,384	-0,193	-0,256	-0,833
Kannapolis	SELLERS PROPERTY	SELLERS PROPERTY	APF2020-00021		Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			7	0	7				0	0	0	0	1,624	0,812	1,085	3,521
Concord	SETTLERS LANDING TOWNHOMES	SETTLERS LANDING TOWNHOMES	APF2008-00179	Coddle Creek Development Group, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active (plating & permitting)	Townhouse	11/21/2017	116	125	-9	1/15/2008	3/29/2015		16,008	8,004	10,672	34,684	-1,242	-0,621	-0,828	-2,691
Kannapolis	SETTLERS RIDGE	SETTLERS RIDGE	APF2008-00108	Craft/CP Morgan	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		All Lots Platted	Single Family	1/14/2011	150	138	12	1/7/2004			57.6	28.95	38.4	124.95	4,608	2,316	3,072	9,996
Kannapolis	SHERWOOD DEVELOPMENT	SHERWOOD DEVELOPMENT	APF2018-00014	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			91	0	91				0	0	0	0	21,112	10,556	14,105	45,773
Kannapolis	SHILOH VILLAGE	SHILOH VILLAGE	APF2008-00071	SHILOH RIDGE DEVELOPMENT, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	5/25/2011	30	30	0	6/19/2006			11.52	5.79	7.68	24.99	0	0	0	0
Locust	SIGNATURE DEVELOPMENT	SIGNATURE DEVELOPMENT	APF2009-00007	Chris Hunter	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		70	0	70	1/8/2008			26.88	13.51	17.92	58.31	26.88	13.51	17.92	58.31
Cabarrus County	SKYBROOK	SKYBROOK	APF2008-00104	MVC, LLC/Bryan Properties	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	2/23/2018	254	388	-134	12/17/1998			97,536	49,022	65,024	211,582	-51,456	-25,862	-34,304	-111,622
Cabarrus County	SKYBROOK APARTMENTS	SKYBROOK APARTMENTS	APF2017-00014	JIM GRDICH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Issued	Multi Family	4/6/2017	268	280	-12				62,176	31,088	41,54	134,804	-2,784	-1,392	-1,86	-6,036
Mt. Pleasant	SOUTH SKYLAND TOWNHOMES	SOUTH SKYLAND TOWNHOMES	APF2018-00017	RONALD BURRAGE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Withdrawn			16	0	16				0	0	0	0	3,712	1,856	2,48	8,048
Kannapolis	SOUTH VILLAGE SINGLE FAMILY	SOUTH VILLAGE SINGLE FAMILY	APF2009-00001	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Single Family		15	0	15		8/8/2012		5.76	2,895	3.84	12,495	5.76	2,895	3.84	12,495
Kannapolis	SOUTH VILLAGE TOWNHOMES	SOUTH VILLAGE TOWNHOMES	APF2009-00002	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Townhouse		145	0	145		8/8/2012		20.01	10,005	13.34	43,355	20.01	10,005	13.34	43,355
Concord	SOUTHWOOD REALTY APTS	SOUTHWOOD REALTY APTS	APF2019-00023	WILLIAM RATCHFORD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			0	0	0				0	0	0	0	0	0	0	0
Concord	SPRING MEADOW	SPRING MEADOW	APF2017-00041	BOYD STANLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Single Family		169	0	169				44.16	22,195	29.44	95,795	64,896	32,617	43,264	140,777
Concord	ST ANDREWS PHASE 7	ST ANDREWS PHASE 7	APF2008-00105	Danny Bost T.W.L.S. Inc.	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family	12/30/2014	32	5	27	11/19/2001			12,288	6,176	8,192	26,656	10,368	5,211	6,912	22,491
Cabarrus County	ST ANDREWS PLACE	ST ANDREWS PLACE	APF2013-00003	twis, inc	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	3/21/2014	516	238	278				198,144	99,588	132,096	429,828	106,752	53,654	71,168	231,574
Harrisburg	STALLINGS FARM	STALLINGS FARM	APF2008-00037	JOE M STALLINGS ET. AL	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/29/2014	21	48	-27		4/18/2004		8,064	4,053	5,376	17,493	-10,368	-5,211	-6,912	-22,491
Harrisburg	STALLINGS FARM PHASE 5	STALLINGS FARM PHASE 5	APF2008-00126	VERNON BURRIS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/31/2013	35	26	9	6/21/2004	12/22/2007		13.44	6,755	8.96	29,155	3,456	1,737	2,304	7,497
Cabarrus County	STALLINGS GLEN	STALLINGS GLEN	APF2010-00004	CHRISTOPER PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	8/1/2019	29	67	-38				11,136	5,597	7,424	24,157	-14,592	-7,334	-9,728	-31,654
Harrisburg	STALLINGS ROAD	STALLINGS ROAD SUBDIVISION	APF2018-00013	ROBERT W NIXON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Single Family		191	0	191				73,344	36,863	48,896	159,103	73,344	36,863	48,896	159,103
Kannapolis	STONEWOOD TOWNHOMES	STONEWOOD TOWNHOMES	APF2017-00035	COLE JENEST & STONE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		22	0	22				3,036	1,518	2,024	6,578	3,036	1,518	2,024	6,578
Cabarrus County	SUGAR HILL SUBDIVISION	SUGAR HILL SUBDIVISION	APF2014-00010	JBR CUSTOM HOMES INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		9	0	9	11/12/2014	11/12/2016		3,456	1,737	2,304	7,497	3,456	1,737	2,304	7,497
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	APF2020-00007	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			152	0	152				0	0	0	0	35,264	17,632	23,56	76,456
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	APF2020-00006	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			220	0	220				0	0	0	0	51,04	25,52	34.1	110.66
Kannapolis	SUMMERS WALK	SUMMERS WALK	APF2009-00006	FC SUMMERS WALK LLC A NC LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family	3/2/2021	99	11	88	1/27/2014			38,016	19,107	25,344	82,467	33,792	16,984	22,528	73,304
Concord	THE ARBORS	THE ARBORS	APF2019-00028	GINGER MOORE	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			22	0	22				0	0	0	0	5,104	2,552	3,41	11,066
Cabarrus County	THE BLUFFS AT MILL BRIDGE	THE BLUFFS AT MILL BRIDGE	APF2008-00076	HARTSELL BROTHERS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	9/19/2019	20	11	9	5/18/2006	5/17/2012		7.68	3.86	5.12	16.66	3,456	1,737	2,304	7,497
Cabarrus County	THE ENCLAVE AT TIMBER RIDGE	THE ENCLAVE AT TIMBER RIDGE	APF2008-00109	Metrolina Development Corp.	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	12/9/2019	21	15	6	8/18/2005			8,064	4,053	5,376	17,493	2,304	1,158	1,536	4,988
Kannapolis	THE FARM AT RIVERPOINTE	THE FARM AT RIVERPOINTE	APF2008-00152	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	4/13/2016	805	438	367	10/18/1999	1/21/2016		309.12	155,365	206.08	670,565	140,928	70,831	93,952	305,711
Kannapolis	THE GRAND	THE GRAND	APF2008-00112	MCCLAIN, BARR & ASSOCIATES, SCOTT NEELY AND STEVE NICK PARKER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	1/30/2009	240	258	-18	2/7/2007			55.68	27.84	37.2	120.72	-4,176	-2,088	-2.79	-9,054
Concord	THE MILLS AT ROCKY RIVER - MULTIFAMILY	THE MILLS AT ROCKY RIVER - MULTIFAMILY	APF2019-00001	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Multi Family	8/24/2015	300	8	292				69.6	34.8	46.5	150.9	67,744	33,872	45,26	146,876
Concord	THE MILLS AT ROCKY RIVER - TOWNHOMES	THE MILLS AT ROCKY RIVER - TOWNHOMES	APF2019-00002	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Townhouse		125	0	125				17.25	8,625	11.5	37,375	17,25	8,625	11.5	37,375
Concord	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	APF2010-00003	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Expired	Multi Family	4/15/2014	347	2	345		7/12/2016		80.504	40,252	53,785	174,541	80.04	40.02	53,475	173,535
Concord	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	APF2008-00151	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Active (plating & permitting)	Single Family	2/22/2021	853	802	51	12/15/2005	7/12/2016		327,552	164,629	218,368	710,549	19,584	9,843	13,056	42,483
Concord	THE POINTE AT SAINT ANDREWS	THE POINTE AT SAINT ANDREWS	APF2008-00068	DANNY G BOST	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/3/2013	42	43	-1	1/18/2007	1/17/2013		16,128	8,106	10,752	34,986	-0,384	-0,193	-0,256	-0,833
Concord	THE SEASONS AT POPLAR TENT	THE SEASONS AT POPLAR TENT	APF2015-00002	PANARA JAYSUKHAL V	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	11/21/2016	264	144	120				61,248	30,624	40.92	132,792	27.84	13.92	18.6	60.36
Harrisburg	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	APF2008-00123	MILDRED S. McMANUS	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family		16	0	16		5/22/2005		6.144	3,088	4,096	13,328	6,144	3,088	4,096	13,328
Concord	THE STATION AT POPLAR TENT	THE STATION AT POPLAR TENT	APF2008-00182	Tom McClellan	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		In Progress	Multi Family	4/28/2016	312	312	0				72,384	36,192	48.36	156,936	0	0	0	0
Locust	THE VILLAGE AT REDBRIDGE TOWNHOMES	THE VILLAGE AT REDBRIDGE TOWNHOMES	APF2009-00004	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Single Family	4/20/2020	417	37	380	3/1/2005			160,128	80,481	106,752	347,361	145,92	73.34	97.28	316.54
Concord	THE VILLAGES AT SKYBROOK NORTH	THE VILLAGES AT SKYBROOK NORTH	APF2008-00087	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	4/7/2020	467	415	52	1/18/2005	12/31/2015		179,328	90,131	119,552	389,011	19,968	10,036	13,312	43,316
Concord	THE WAYFORTH AT CONCORD	THE WAYFORTH AT CONCORD	APF2017-00018	MARTIN MARIETTA	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Townhouse	7/22/2020	150	157	-7				0	0	0	0	-0,966	-0,483	-0,644	-2,093
Concord	THE WOODS ON SOUTH UNION	THE WOODS ON SOUTH UNION	APF2013-00006	MSMC Venture, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	12/30/2019	77	28	49				29,568	14,861	19,712	64,141	18,816	9,457	12,544	40,817
Midland	THOMPSONS LAKE	THOMPSONS LAKE	APF2008-00134	FRANK JACOBUS, WILLIAM BREWSTER CO., INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Expired	Single Family	9/16/2011	58	1	57	2/6/2009			34,344	15,012	13,392	62,748	21,888	11,001	14,592	47,481
Concord	TOWER PLACE TOWNHOMES PHASE 2	TOWER PLACE TOWNHOMES PHASE 2	APF2009-00015	Fortune	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		64	0	64				8,832	4,416	5,888	19,136	8,832	4,416	5,888	19,136
Kannapolis	TRINITY CREST	TRINITY CREST	APF2008-00158	Cindy Geater	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Platting	Single Family	11/3/2015	60	60</												

Jurisdiction	APF Base Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Lag Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	VILLAGES AT DREAMING CREEK TOWNHOMES	VILLAGES AT DREAMING CREEK TOWNHOMES	APF2009-00003	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		46	0	46	7/17/2009	12/31/2015	6,348	3,174	4,232	13,754	6,348	3,174	4,232	13,754
Kannapolis	VILLAS AT FOREST PARK RETIREMENT FACILITY	VILLAS AT FOREST PARK RETIREMENT FACILITY	APF2008-00178	Douglas Company, LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Age Restricted Development	Age Restricted		64	0	64			0	0	0	0	0	0	0	0
Concord	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	APF2009-00014	Doug Hart	Jay M Robinson High School	HD Winkler Middle School	W M Irvin Elementary School		Age Restricted Development	Age Restricted	1/28/2014	44	2	42	9/15/2009		0	0	0	0	0	0	0	0
Concord	VILLAS AT WINECOFF	VILLAS AT WINECOFF	APF2008-00043	Danny Bost	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	5/26/2017	99	85	14	3/15/2005	12/31/2013	38,016	19,107	25,344	82,467	5,376	2,702	3,584	11,662
Mt. Pleasant	WALKER ROAD PROPERTIES	WALKER ROAD PROPERTIES	APF2019-00006	ERIN BURRIS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending	Single Family		97	0	97			37,248	18,721	24,832	80,801	37,248	18,721	24,832	80,801
Concord	WALLACE MEADOWS TOWNHOMES	WALLACE MEADOWS TOWNHOMES	APF2018-00008	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			98	0	98			0	0	0	0	22,736	11,368	15,19	49,294
Kannapolis	WATERFORD ON THE ROCKY RIVER	WATERFORD ON THE ROCKY RIVER	APF2008-00066	Justin E Kies	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	1/4/2018	278	246	32	4/21/2005	10/1/2016	106,752	53,654	71,168	231,574	12,288	6,176	8,192	26,656
Concord	WATERSTONE AT WEDDINGTON APARTMENTS	WATERSTONE AT WEDDINGTON APARTMENTS	APF2008-00137	Brian Kaiser	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	1/17/2013	412	476	-64	11/21/2006		61.8	22.66	29.664	114.124	-14.848	-7.424	-9.92	-32.192
Concord	WEDDINGTON HILLS OF CONCORD	WEDDINGTON HILLS OF CONCORD	APF2019-00020	ROBERT CASH	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		720	0	720			167.04	83.52	111.6	362.16	167.04	83.52	111.6	362.16
Concord	WEDDINGTON ROAD SITE MATTAMY HOMES	WEDDINGTON ROAD SITE MATTAMY HOMES	APF2015-00005	MATTAMY HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		281	0	281			107.904	54.233	71.936	234.073	107.904	54.233	71.936	234.073
Concord	WEDDINGTON ROAD VILLAS	WEDDINGTON ROAD VILLAS	APF2020-00033	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending			90	0	90			0	0	0	0	20.88	10.44	13.95	45.27
Kannapolis	WELLINGTON CHASE	WELLINGTON CHASE	APF2008-00061	PARKER AND ORLEANS HOMEBUILDERS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	10/13/2017	349	366	-17	9/29/2005	5/22/2016	134,016	67,357	89,344	290,717	-6,528	-3,281	-4,352	-14,161
Kannapolis	WELLINGTON GARDENS	WELLINGTON GARDENS	APF2013-00013	REA VENTURE GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Inactive	Multi Family		72	0	72	5/1/2013		16,704	8,352	11.16	36,216	16,704	8,352	11.16	36,216
Concord	WELLSPRING VILLAGE RETIREMENT COMMUNITY	WELLSPRING VILLAGE RETIREMENT COMMUNITY	APF2008-00177	Crosland Homes	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Age Restricted Development	Age Restricted	11/12/2008	52	8	44	3/20/2008	12/31/2013	0	0	0	0	0	0	0	0
Kannapolis	WEST G STREET	WEST G STREET	APF2018-00002	LONG RANGE DEVELOPMENT & PROPERTIES	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			4	0	4			0	0	0	0	0.928	0.464	0.62	2.012
Kannapolis	WEST OAKS PHASE 2	WEST OAKS PHASE 2	APF2008-00111	Brandon Little & Stephen Wasserman	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family	2/3/2017	13	1	12	9/23/2008	9/14/2012	4,992	2,509	3,328	10,829	4,608	2,316	3,072	9,996
Concord	Wexford Pointe Apartments	Wexford Pointe Apartments	APF2009-00012	Cathy Connors	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Multi Family	5/6/2010	106	106	0	12/15/2009		24,592	12,296	16.43	53,318	0	0	0	0
Kannapolis	WIGHTMAN OAKS	WIGHTMAN OAKS	APF2008-00031	WIGHTMAN HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Townhouse	7/21/2017	13	10	3	1/24/2008		1,794	0,897	1,196	3,887	0,414	0,207	0,276	0,897
Kannapolis	WILDWOOD RIDGE	WILDWOOD RIDGE	APF2014-00019	OAKMONT HOMES					Active (plating & permitting)	Single Family	11/2/2012	39	21	18	5/5/2004		14,976	7,527	9,984	32,487	6,912	3,474	4,608	14,994
Concord	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	APF2019-00015	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending		2/11/2021	7	13	-6			0	0	0	0	-1,392	-0,696	-0,93	-3,018
Concord	WILKINSON COURT REDEVELOPMENT TOWNHOMES	WILKINSON COURT REDEVELOPMENT TOWNHOMES	APF2019-00014	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Townhouse		20	0	20			2.76	1.38	1.84	5.98	2.76	1.38	1.84	5.98
Concord	WINDING WALK	WINDING WALK	APF2008-00092	Shea Homes	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	10/16/2014	472	482	-10	7/13/2003	6/20/2013	181,248	91,096	120,832	393,176	-3,84	-1,93	-2,56	-8,33
Kannapolis	WINDSOR	WINDSOR	APF2013-00005	KANNAPOLIS REAL ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	2/18/2021	98	38	60			37,632	18,914	25,088	81,634	23,04	11,58	15,36	49,98
Concord	WINECOFF SCHOOL ROAD/TIMMONS GROUP	WINECOFF SCHOOL ROAD/TIMMONS GROUP	APF2018-00009	AMERICAN SOUTH MGMT LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		117	0	117			16,146	8,073	10,764	34,983	16,146	8,073	10,764	34,983
Kannapolis	WISPERING WINDS	WISPERING WINDS	APF2014-00021	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/23/2008	36	33	3	9/8/2000		13,824	6,948	9,216	29,988	1,152	0,579	0,768	2,499
Concord	WOODBIDGE AT ZEMOSA	WOODBIDGE AT ZEMOSA	APF2008-00090	NIBLOCK DEVELOPMENT CORP.	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		In Progress	Single Family	4/20/2020	50	49	1	5/15/2007	3/15/2015	19.2	9.65	12.8	41.65	0.384	0.193	0,256	0,833
Midland	WYNDHAM ESTATES	WYNDHAM ESTATES	APF2008-00135	SCOTT COLLINS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	30	21	9	11/20/2007		11.52	5.79	7.68	24.99	3,456	1,737	2,304	7,497
Midland	WYNDHAM FOREST	WYNDHAM FOREST	APF2017-00024	DEPENDABLE DEVELOPMENT INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family	10/19/2018	30	29	1			11.52	5.79	7.68	24.99	0,384	0,193	0,256	0,833
Midland	WYNTREE	WYNTREE	APF2008-00136	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Multi Family	2/12/2021	149	112	37			34,568	17,284	23,095	74,947	8,584	4,292	5,735	18,611
Concord	YATES MEADOW	YATES MEADOW	APF2008-00088	YATES MEADOW	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/1/2013	220	147	73			84.48	42.46	56.32	183.26	28,032	14,089	18,688	60,809
Harrisburg	ZION CHURCH RD RESIDENTIAL	ZION CHURCH RD RESIDENTIAL	APF2020-00005	FRANK SHEPHERDSON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			29	0	29			0	0	0	0	6,728	3,364	4,495	14,587
Concord	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	APF2018-00027	JEREMY HORTON	A L Brown High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Single Family		222	0	222			85,248	42,846	56,832	184,926	85,248	42,846	56,832	184,926
Concord	ZION CHURCH ROAD SITE	ZION CHURCH ROAD SITE	APF2018-00020	MATT MANDLE	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		116	0	116			44,544	22,388	29,696	96,628	44,544	22,388	29,696	96,628
Concord	ZION CHURCH ROAD TOWNHOME CONCEPT	ZION CHURCH ROAD TOWNHOME CONCEPT	APF2018-00026	JEREMY HORTON	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Townhouse		153	0	153			21,114	10,557	14,076	45,747	21,114	10,557	14,076	45,747
												58370	26996	32,215			15400.66	7704.95	10179.01	33097.61	8643.472	4333.149	5767.864	18744.485

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 15, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

EDC - February 2021 Monthly Summary Report

**BRIEF SUMMARY:**

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Page Castrodale, EDC Executive Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report



# February 2021 Project Activity Report



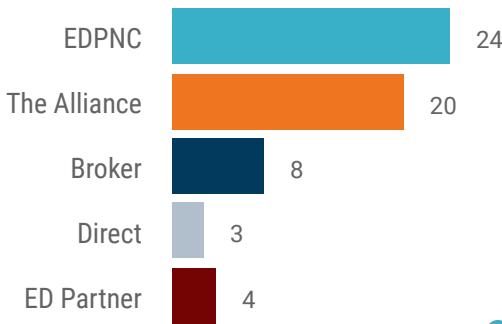
The EDC received 21 new RFIs (requests for information) in February and submitted sites/buildings for 18 of the new requests. There were 2 client/consultant visits in February.



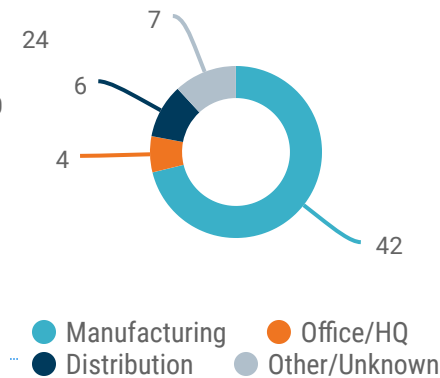
## Other Project Activity Stats



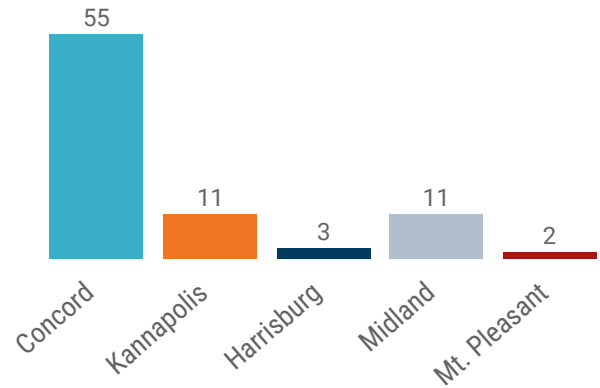
### Projects By Source



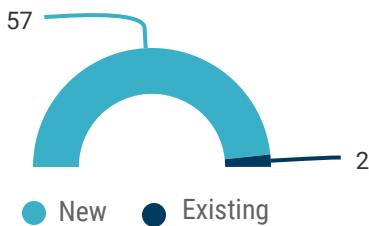
### Projects By Industry



### # of Projects By Location



### Projects By Type



**258**

average jobs per project



**87K**

average square feet per project



**36**

average acres per project



**25%**  
of Cabarrus EDC's projects involve companies outside of the U.S.



**75M**  
average investment per project



### Building vs. Site - %

