

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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### MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

### CALL TO ORDER BY THE CHAIRMAN

### PRESENTATION OF COLORS

### INVOCATION

#### A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 4

#### B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda Pg. 43

#### C. RECOGNITIONS AND PRESENTATIONS

1. Active Living and Parks - Older Americans Month Proclamation Pg. 45
2. BOC - Recognition of 2021 First Quarter Super CabCo Employees Pg. 48
3. Cooperative Extension - Retirement Recognition of Robbie Furr, Extension Director Pg. 53
4. DHS - Administration Professional's Day Proclamation Pg. 54
5. DHS - Foster Care Appreciation Month Proclamation Pg. 56
6. EMS - Cabarrus County Emergency Services Week Pg. 58
7. Planning and Development - Fair Housing Month Pg. 60
8. Proclamation - Internal Audit Awareness Month Pg. 63
9. Proclamation - North Carolina 811 Safe Digging Month Pg. 65

#### D. INFORMAL PUBLIC COMMENTS

#### E. OLD BUSINESS

#### F. CONSENT AGENDA

*(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)*

1. Active Living and Parks - Park and Recreation Trust Fund Grant Application Pg. 68
2. Appointments - Animal Protection Advisory Board Pg. 71
3. Appointments - Industrial Facilities and Pollution Control Financing Authority Pg. 75
4. Appointments (Removals) - Adult Care Home Community Advisory Committee Pg. 79
5. Appointments and Removals - Centralina Workforce Development Board Pg. 83
6. Board of Elections - HAVA Grant Pg. 87
7. Finance - Cares Fund Budget Amendment and Project Ordinance Pg. 91
8. Finance - Fire District Budget Amendment Pg. 97
9. Finance - Update of Capital Project Fund Budgets and Related Project Ordinances Pg. 102
10. Human Resources - Personnel Ordinance Changes - Compensation Pg. 113
11. Planning and Development - Budget Amendment to Place Duke Rebate Revenues Pg. 120
12. Recycling / Waste Reduction - Purchase of Scrap Metal Roll Off Containers Pg. 123
13. Sheriff's Office - Request to Award a Service Weapon to Lt. Robert Keith Wensil Upon Retirement Pg. 128
14. Tax Administration - Refund and Release Reports - March 2021 Pg. 131

#### **G. NEW BUSINESS**

1. Economic Development Investment - Project Spring - Public Hearing 6:30 p.m. Pg. 142
2. EMS - Renewal of Non-Emergency Transport Franchise Agreement with American Transmed - Public Hearing 6:30 p.m. Pg. 155
3. Infrastructure and Asset Management - Courthouse Expansion Public Art Update Pg. 165
4. Infrastructure and Asset Management - Frank Liske Park Barn Rebuild Project Update Pg. 176
5. Tax Administration - Resolution in Opposition of a Portion of SB 196 Pg. 204

#### **H. REPORTS**

1. BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 208
2. BOC - Request for Applications for County Boards/Committees Pg. 209
3. Budget - Monthly Financial Update Pg. 223
4. County Manager - Monthly Building Activity Reports Pg. 228
5. County Manager - Monthly New Development Report Pg. 235
6. EDC - March 2021 Monthly Summary Report Pg. 243

#### **I. GENERAL COMMENTS BY BOARD MEMBERS**

#### **J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

#### **K. CLOSED SESSION**

1. Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property Pg. 245

**L. ADJOURN**

**Scheduled Meetings**

<b>April 21</b>	<b>Cabarrus Summit</b>	<b>6:00 p.m.</b>	<b>Cabarrus Arena</b>
<b>May 3</b>	<b>Work Session</b>	<b>4:00 p.m.</b>	<b>Multipurpose Room</b>
<b>May 17</b>	<b>Regular Meeting</b>	<b>6:30 p.m.</b>	<b>BOC Meeting Room</b>
<b>June 7</b>	<b>Work Session</b>	<b>4:00 p.m.</b>	<b>Multipurpose Room</b>
<b>June 7</b>	<b>Budget Public Hearing</b>	<b>6:30 p.m.</b>	<b>BOC Meeting Room</b>
<b>June 21</b>	<b>Regular Meeting</b>	<b>6:30 p.m.</b>	<b>BOC Meeting Room</b>

**Mission:** Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

**Vision:** Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

**Cabarrus County Television Broadcast Schedule  
Cabarrus County Board of Commissioners' Meetings**

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

<b>Sunday - Saturday</b>	<b>1:00 P.M.</b>
<b>Sunday - Tuesday</b>	<b>6:30 P.M.</b>
<b>Thursday &amp; Friday</b>	<b>6:30 P.M.</b>

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Approval or Correction of Minutes

**SUBJECT:**

Approval or Correction of Meeting Minutes

**BRIEF SUMMARY:**

The following meeting minutes are provided for correction or approval:

February 26, 2021 (Board Retreat)

February 27, 2021 (Board Retreat)

March 1, 2021 (Work Session)

March 15, 2021 (Regular Meeting)

**REQUESTED ACTION:**

Motion to approve the aforementioned meeting minutes as presented.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- February 26, 2021 Board Retreat
- February 27, 2021 Board Retreat
- March 1, 2021 Work Session
- March 15, 2021 Regular Meeting

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for a Board Retreat for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Friday, February 26, 2021.

Public access to the meeting could be obtained by email to [publiccomment@cabarruscounty.us](mailto:publiccomment@cabarruscounty.us).

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Lynn W. Shue
	Barbara C. Strang

Also present were Mike Downs, County Manager; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; Lauren Linker, Clerk to the Board; David Goldberg, Deputy County Attorney; Tony Miller, Veterans Services Director; Wayne Nixon, Register of Deeds; Kevin Grant, Environmental Management Director; Kate Sharpe, Fair Director; Rosh Khatri, Budget Director; Lundee Covington, Human Resources Director; Jon Bradley, Risk and Safety Manager; Wendi Heglar, Finance Director; Michael Miller, Infrastructure and Asset Management Director; Kenny Robinson, Cabarrus Arena and Events General Manager; Van Shaw, Cabarrus County Sheriff; Karen Calhoun, Human Services Director; Kelly Sifford, Planning and Development Director; Steve Langer, Emergency Management and Fire Services Director; Emery Ortiz, Library Director; Londa Strong, Active Living and Parks Director; Robbie Furr, Cooperative Extension Director; David Thrift, Tax Administrator; Elie Landrum, Management Analyst; Carol Soles, Board of Elections Director; Yesinia Pineda, Budget Analyst; Jimmy Lentz, Emergency Medical Services Director; Kasia Thompson, Communications and Outreach Director; and Todd Shanley, Information Technology Services Chief Information Officer.

Also present: Dr. Michael Walden, NC State University; and Jessica Stanford, UNC - Carolina Demography.

The meeting was called to order at 4:00 p.m.

### **Welcome, Introductions and Overview**

Mike Downs, County Manager, welcomed staff and participants to the virtual meeting and provided an overview of the agenda.

Introductions were made by staff in attendance.

### **Economic Outlook**

Rodney Harris, Deputy County Manager, introduced Dr. Michael Walden, North Carolina State University, William Neal Reynolds Distinguished Professor and Economist and Member of the Graduate Economics Faculty with the Pulse College of Management.

Dr. Walden presented a PowerPoint presentation titled "Economic Outlook: The "Mandated Recession," Uncharted Territory, and Permanent Changes to the Economy." The following topics were presented:

- The economy was very good prior to the virus
  - Record length of economic growth
  - Growth rate (real GDP) of 2%
  - Rising real wages
  - 50-year low unemployment
  - Low inflation
  - Gains at the lower part of the economic ladder
- Today's recession caused by Covid-19
  - Contagious
  - Deadly
  - Our worst nightmare
  - But could have been a false alarm
- To control the spread, health experts said personal contact must be limited
  - Results
    - Shutdown orders
    - Stay-At-Home Orders
    - Debated over whether people would have done so anyway
    - The "Mandated" recession

- How bad of a recession
- Monthly change in non-farm employment, US & NC
  - Charlotte Metro Area
- Unemployment rates
  - Varied by economic sector
- The Federal response
- Worries over State and Local Governments losing revenues
- Leading NC Index suggests recovery
- Forecasted path of North Carolina's real GDP
- Forecasted path of North Carolina's unemployment rate
- Globalization re-considered
- More labor market disruption
- Big implications for education
- Tele-working
- Reconsideration of residential location
- Implications for region and Cabarrus County

A discussion ensued. During discussion, Dr. Walden responded to questions from the Board.

### **Census Report**

Jonathan Marshall, Deputy County Manager, introduced Jessica Stanford, University of North Carolina, Carolina Demography.

Ms. Stanford presented a PowerPoint presentation regarding demographic trends, titled "Demographic Trends: North Carolina vs. Cabarrus County." The following topics were presented:

- About Carolina Demography: What we do
  - Data Acquisitions
  - Data Analysis and interpretation
  - Custom population estimates and projections
  - Workshops, trainings and presentations
- The four major demographic "stories"
  - Growth
  - Urbanization
  - Aging
  - Diversity
- Population growth and urbanization
- Projected job sectors for growth
- Migration as a key to growth in North Carolina and Cabarrus County
  - Components of population change in North Carolina (2019-2018)
- An aging population
- Increasing diversity with each generation

Ms. Stanford also reviewed other services available to assist local governments.

A discussion ensued. During discussion, Ms. Stanford responded to questions from the Board.

### **Break**

The Board took a short break at 6:03 p.m. The meeting resumed at 6:15 p.m.

### **Leadership Activity**

Debbie Brannan, Area Manager of Innovation and Technology, provided a broad overview of the School of Government Employee Survey. Ms. Brannan then led staff and the Board in an exercise to discuss ideas or ways to improve certain hot topic areas found in the survey.

### **Strategic Plan Update**

Rodney Harris, Deputy County Manager, introduced Elizabeth Landrum, Management Analyst.

Ms. Landrum presented a PowerPoint presentation regarding Strategic Planning. The following topics were presented:

- What is Strategic Planning?
  - Where are we now?
  - Where do we want to be?
  - How will we get there?
- Why do we need Strategic Planning?
  - Growing Population
  - Shifting Demographics
  - Smart Growth and Sustainability
  - Transportation
  - Opioid Epidemic and Mental Health
  - Education Funding
  - Technology Changes
- Mission and Vision
- Strategic priorities
  - Healthy and Safe Community
  - Culture and Recreation
  - Sustainable Growth and Development
  - A Thriving Economy
  - Transparent and Accountable Government
- County-Wide Goals
- Departmental Goals
- Strategies, Objectives
- Performance Measures
- Looking Forward
  - Alignment
    - Training and Reviews
    - Guided Exercises
    - Strategic Planning Team
  - Technology
    - Software
    - Dashboards
    - Data Analysis and Capacity
  - Accountability
    - Regular Reporting

Mike Downs, County Manager, presented an overview of the next day's agenda.

Chairman Morris thanked everyone for their participation and provided closing comments.

#### **Recess**

The meeting was recessed at 7:39 p.m. until 8:00 a.m. Saturday, February 27, 2021 on MS Teams. Public access to the meeting could be obtained by email to [publiccomment@cabarruscounty.us](mailto:publiccomment@cabarruscounty.us).

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Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for a Board Retreat for Cabarrus County in Concord, North Carolina at 8:00 a.m. on Saturday, February 27, 2021.

Public access to the meeting could be obtained by email to [publiccomment@cabarruscounty.us](mailto:publiccomment@cabarruscounty.us).

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Lynn W. Shue
	Barbara C. Strang

Also present were Mike Downs, County Manager; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

The following persons were also present:

David Nicholson, Outreach Associate, North Carolina Association of County Commissioners (NCACC); Larry Reece, USI, Senior Vice President, and Lynda Clyne, USI, Senior Account Executive.

Cabarrus County Schools (CCS): Brian Schultz, Interim Superintendent; John LeGrand, CCS Assistant Superintendent of Auxiliary Services; Alyn Szymanski, CCS Program Choice Coordinator; and Holly Grimsley, CCS Board of Education Chair.

Kannapolis City Schools (KCS): Dr. Chip Buckwell, Superintendent; Todd Adams, KCS Board of Education Chair; and Will Crabtree, KCS Director of Business Operations.

Rowan-Cabarrus Community College: Dr. Carol Spalding, President, Rowan-Cabarrus Community College (RCCC); Jonathan Chamberlain, RCCC, Chief Officer, Division of College Environment; and David Cannon, RCCC, Chief Officer of Finance and Administration, Finance and Business Services.

The meeting was called to order at 8:07 a.m.

### **Welcome, Introductions and Overview**

Mike Downs, County Manager, welcomed board members, staff and guests to day two of the annual Board of Commissioners' retreat.

### **Tax Update**

David Thrift, Tax Administrator, presented a PowerPoint presentation regarding tax administration. Topics discussed were as follows:

- 2020 Revaluation Appeals
  - Property Tax Appeal Process
    - Notice
    - Informal Review
    - Board of Equalization and Review
    - NC Property Tax Commission
    - NC Court of Appeals
    - NC Supreme Court
- 2020 Tax Collections
  - Timeline
  - Projected Collections by June 30, 2021
- 2022 Value Projections

There was discussion throughout the presentation. During discussion, Mr. Thrift responded to a variety of questions from the Board.

Following the presentation, Mr. Thrift also addressed concerns regarding House Bill 119, introduced last week for Property Tax Relief for COVID-Affected Businesses.

A brief discussion ensued.

### **Human Resources - Health Insurance**

Lundee Covington, Human Resources Director, and Johanna Ray, Health and Wellness Manager, presented a PowerPoint presentation titled "Health Insurance Update FY22, which covered the following information:

- Broker change
  - Broker Selection Process
    - RFP
  - USI selected
    - Strengths
      - Insight into industry best practices
      - Leverage the USI brand and scale of business
      - Provide integrated solutions to manage the health risk of employees
  - Broker changes and updates
    - Year one transition
      - Stop loss bidding process
      - Disability vendor change
      - Review auxiliary benefits
      - Implement BenefitFirst website for open enrollment
    - Year two RFPs
      - Medical
      - Dental
      - Vision
- Health insurance cost
  - Components of plan cost
    - HSA/HRA funding
    - Employee health center
    - Other fees
      - ACA fees
      - BenefitFirst
      - AIM waist/weight incentive
  - Cigna
    - Medical/RX claims
    - Stop loss
    - Administration fees
    - Broker fees
  - Health insurance cost history per employee per month
- Health Insurance FY 22

Ms. Ray introduced Larry Reece, USI, Senior Vice President, and Lynda Clyne, USI, Senior Account Executive, who provided a report on what USI will be reviewing through FY22.

A discussion ensued. During discussion, Mr. Reece and Ms. Clyne responded to questions from the Board.

#### **Human Resources - Compensation**

Lundee Covington, Human Resources Director, and Ashley Allen, Human Resources Generalist, presented a PowerPoint presentation regarding the current Salary Compression Study. Topics included:

- Agenda
  - Methodology of Compression Study
  - Findings
  - Options and Cost Implications
- What Contributed to Compression:
- Compression Study Methodology
- How to Prevent Compression from recurring
- Recommendations

There was discussion throughout the presentation. During discussion, Mike Downs, County Manager, Ms. Covington and Ms. Allen responded to questions from the Board.

#### **NCACC - Board Relations**

David Nicholson, North Carolina Association of County Commissioners, presented a PowerPoint presentation focused on communications. The presentation covered the following topics:

- Eight behaviors for smarter teams
  - State views and ask genuine questions
  - Share all relevant information
  - Use specific examples and agree on what important words mean
  - Explain reasoning and intent
  - Focus on interests, not positions
  - Test assumptions and inferences
  - Jointly design next steps
  - Discuss undiscussable issues
- Leadership matters

There was participation and discussion throughout the presentation.

### **FY 21 Budget Update**

Wendy Heglar, Finance Director, presented a PowerPoint presentation titled "FY21 Financial Update." Items discussed were as follows:

- FY 21 Revenues: Current Property Taxes
  - Budget for FY 2021: \$203 million
  - Projection of total collection for FY 2021: \$207 Million (based on 97.5 collection rate)
  - Estimated property taxes for FY 2021: approximately \$4.1 million over budget
- FY 21 Revenues: Property Taxes
- FY 21 Revenues: Sales Taxes
  - Budget for FY 21: \$42 million. The budget was 17% or \$8.5 million less than FY 20 based on the unknown effects of the COVID-19 pandemic
  - Projection of total collections for FY 21: \$56,500,00 (based on the first 6 months of collection data)
  - Estimate revenues for FY 21: \$14 million over budget
  - Refunds were high for the first six months at \$5.5 million. At this time last year, refunds were at \$1.1 million
- FY 21 Revenues: Major Fees
  - Ambulance - \$6.2 million Budget
    - 3% over budget, estimated collections \$170,000 over budget
  - Register of Deeds - \$3.2 million Budget
    - 30% over budget, estimated \$965,000 over budget
  - Construction Standards - \$4.2 million Budget
    - 28% over budget, estimated \$1.2 million over budget
- FY 21 Revenues: Estimation of Major Revenue Sources at Year End
  - Property Taxes - \$4.1 million over budget
  - Sales Taxes - \$14 million over budget
  - Register of Deeds - \$965,000 over budget
  - Construction Standards- \$1.2 million over budget
  - Ambulance - \$170,000 over budget
  - Anticipate major revenues totaling \$20.4 million over budget based on data at the 7 month mark
- FY 21 Personnel Expenditures Summary
  - Salaries and Benefits expenditures are \$4.5 million under budget
  - FY 21 Budget for S&B is \$89 million, a 6% increase from FY20 which was \$84 million
  - Lapsed salaries account for the majority of the unexpended budget
  - In FY 20 and FY 19 we spent 97% of budget. We estimate to be at 95% in FY 21
- FY 21 Expenditures Summary
  - In FY 20 and FY 19 we spent 96% and 97% of budget. We estimate to be at 97% in FY21
  - All debt and education expenditures are anticipated to equal budget
  - Utility cost are anticipated to equal budget

### **Break**

The Board took a short break at 10:23 a.m. The meeting resumed at 10:30 a.m.

### **School Reports**

#### **Cabarrus County Schools**

Holly Grimsley, Cabarrus County School Board Chairman, expressed appreciation for participation in the Board Budget Retreat. Ms. Grimsley introduced Brian Schultz, Cabarrus County Schools (CCS), Interim Superintendent.

A brief discussion ensued regarding the positive working relationships between the Board of Commissioners, CCS, Kannapolis City Schools (KCS) and municipalities within the County.

Mr. Schultz introduced the presentation in connection with capital projects for CCS.

John LeGrand, CCS Assistant Superintendent of Auxiliary Services, provided a PowerPoint presentation in connection with Capital Projects and an update on activities and plans for CCS. The following information was included in the presentation:

- West Cabarrus High School
  - Main Building:
    - 264,000 total square feet
    - Capacity - 1,850 Students
    - Total project cost - \$76,311,836.00
    - Unique Features
      - No formal cafeteria space
      - Shared classrooms utilizing teacher workstations
      - Performance auditorium with 700 seats
    - Gymnasium with 2,000 seat capacity
    - NCHSAA certified stadium complex with turf field and competition track
- Hickory Ridge Elementary
  - Main Building:
    - 125,000 total square feet
    - Capacity - 940 Students
    - Total project cost - \$35,344,548.00
    - Features collaborative learning area for 4<sup>th</sup> and 5<sup>th</sup> grades
    - Main common area features: Tiered seating space and teaching center
- Roberta Road Middle School
  - Main Building :
    - 189,000 total square feet
    - Capacity - 1,200 Students
    - Total project budget -\$54,439,331.00
    - Anticipated opening date - Fall 2022
    - Unique Features:
      - Two story classroom wing
      - Media center located on second floor overlooking commons area
      - 400 Seat Auditorium
      - Large gymnasium with supporting auxiliary gym
- Students Transition to Plan A
  - Students in grades PreK-3 transitioned to Plan A (4 days in-person learning/1-day remote learning) on Tuesday, Feb. 16<sup>th</sup>, 2021.
  - Plans are for students in grades 4 and 5 to return to school in Plan A on Monday, March 15th.
  - Middle and high school students will continue to attend school in Plan B.

Alyn Szymanski, CCS Program Choice Coordinator, reviewed the Program Choice options. Program Choice serves three primary purposes in Cabarrus County Schools: to improve academic achievement by providing challenging curriculum; to provide parents with program options to select the most appropriate delivery method for their child(ren); and to promote and maintain diversity in our schools.

A discussion ensued. During discussion, Ms. Szymanski and Mr. Schultz responded to questions from the Board.

### **Kannapolis City Schools**



Todd Adams, Kannapolis City Schools Board Chairman, expressed appreciation for participation in the Board Budget Retreat and thanked all school staff for their work over the past year and efforts throughout the pandemic.

Dr. Chip Buckwell, Kannapolis City Schools (KCS), Superintendent, presented a PowerPoint presentation focusing on the strategies for success. The following topics were presented:

- Strategies for Success
  - Maintain culture
  - Focus on core instruction
  - Support of special programs
  - Multiple measures of success
- CTE programs
- Diversity
- JROTC
- Magnet programs
- Goals
  - Promote and create a nurturing, positive, supportive environment that is respectful of all learners
  - Foster equitable practices in all areas of teaching and learning
  - Promote a balance of social and emotional support with academic learning
  - Continue to create and maintain new programs and partnerships
  - Maintain and expand CTE certification and credentialing

A discussion ensued. During discussion, Dr. Buckwell responded to questions from the Board.

Other members of the Kannapolis City Schools Board, along with Will Crabtree, Kannapolis City Schools, Director of Business Operations, were in virtual attendance.

#### **Rowan-Cabarrus Community College**

Dr. Carol Spalding, Rowan-Cabarrus Community College, President, expressed appreciation in participation in the Board's Budget Retreat. Dr. Spalding presented a PowerPoint presentation that included the following topics:

- Mission and Vision
- 2018-2023 Strategic Plan Themes
  - Learn
  - Engage
  - Innovate
  - Lead
- Covid-19 Updates
- In-Person Courses During Covid-19
- Enrollment
- 2015 - 2020 Enrollment Trends
- Student population by County
- Statewide Corporate and Continuing Education Enrolment Growth Leader
- Corporate and Continuing Education
- Recent and Future Workforce Development Initiatives
- First Ever Drive-Thru Graduation
- Successful Cabarrus County Early Colleges
- Community and Economic Impact
- Student Spotlight

A discussion ensued. During discussion, Dr. Spalding responded to questions from the Board.

#### **Lunch**

The Board took a lunch break at 12:12 p.m. The meeting resumed at 12:31 p.m.

#### **FY 22 Budget Forecast**

Rodney Harris, Deputy County Manager, introduced Rosh Khatri, Budget Director.

Mr. Khatri presented a PowerPoint presentation titled "FY 22 Budget Forecast." Topics discussed were as follows:

- Revenue Outlook
  - Revenue – Property Tax Trend
  - Revenue – Sales Tax Trend
  - Revenue Outlook:

Revenue Source	FY21 Budget	FY22 Projected	Variance
Property Tax	204,959,679	212,772,600	7,812,921
Sales Tax	27,184,701	35,776,685	8,591,984
Other Taxes (Cable Franchise /Gross Receipts)	833,000	833,000	-
Intergovernmental/Grants	21,136,525	21,312,455	175,930
Permits & Fees	7,747,427	9,630,442	1,883,015
Sales & Services	13,485,653	12,923,087	(562,566)
Investment Earnings	582,961	100,000	(482,961)
Miscellaneous	355,580	385,580	30,000
Other Financial Sources	-	-	-
<b>Total</b>	<b>276,285,526</b>	<b>293,733,849</b>	<b>17,448,323</b>

- Expense Outlook
  - Components of Continuation Budget
    - Pay adjustments
    - Healthcare
    - Retirement
    - Education
    - Continuation Budget
  - Education Funding Projected Increases
    - Rowan-Cabarrus Community College - \$102,500
      - Information system enhancements and upgrades
      - Operations for newly opened portions of Advanced Tech Center Phase II
      - Energy and commodity inflation
  - Pay Adjustments - Current
    - Annual cost of living adjustment (COLA) based on 1% for FY 22 for all employees
    - Merit pay based on performance of 0-4% on service date
  - Retirement
  - Education Funding Projected Increases
    - Cabarrus County Schools
      - \$1,500,000 - current expenses
      - \$1,000,000 for Technology - Student Device Lease
    - Kannapolis City School
      - \$307,550 - current expenses
    - Charter Schools
      - \$179,020 (CCS)
      - \$17,340 (KCS)
    - Rowan Cabarrus Community College (RCCC): current expense funding increase of \$102,500
      - Information System enhancements and upgrades
      - Operations for newly opened portions of Advanced Tech Center Phase II
      - Energy and commodity inflation
  - General Fund Expense Summary Continuation Budget

Expense Category	FY21 Budget	FY22 Projected	Variance
General Government	127,783,136	135,585,022	7,801,886
Contributions to Other Funds	44,891,150	42,382,965	(2,508,185)
Cabarrus County Schools	70,068,961	72,568,961	2,500,000
Kannapolis City Schools	8,494,592	8,802,142	307,550
Charter Schools (CCS) & (KCS)	5,309,117	5,619,608	310,491
Rowan-Cabarrus CC	3,652,000	3,754,500	102,500
Cabarrus Health Alliance	8,293,021	8,710,558	417,537

Economic Development Incentive Grants	2,497,000	2,111,000	(386,000)
Outside Entities	5,296,549	5,229,965	(66,584)
<b>Total</b>	<b>276,285,526</b>	<b>284,764,721</b>	<b>8,479,195</b>

- o Expansion: Position Needs
- o Expansion Requests: Non Personnel
- o Expansion: Outside Agencies
- o Pending Requests /Issues
- Next Steps
  - o Remaining Budget Calendar:

Date	Description
March 1 – March 31	Department Budget Conferences
Thursday, April 15	Budget Workshop #1
April 15 – May 17	Budget Compilation
Monday, May 17	Manager’s Recommended Budget
Monday, June 7	Budget Public Hearing
Thursday, June 10	Budget Workshop #2 (if needed)
Monday, June 21	Budget Adoption

**Capital Report – Priorities/Funding Method**

Rodney Harris, Deputy County Manager, presented a PowerPoint presentation titled “FY 22 Debt Capacity and Overall Capital Needs Overview.” Items discussed included:

- Capital Refresher
  - o Definition
  - o Funding Options
    - Current Revenue
    - Fund Balance
    - Debt
  - o Bond Comparison
    - General Obligation Bond
    - Limited Obligation Bond (LOB)
- Capital Basics
  - o Debt Guidelines
  - o School Debt – Dedicated Funding
- Capacity
  - o Community Investment Fund (CIF)
    - Generating Capacity
    - June 30, 2021 Outlook
  - o New Capital Capacity Update
  - o FY 22 PAYGO Capacity Forecast
  - o New Debt Capacity Forecast
- Capital Requests
  - o Prioritization Factors
  - o FY 22 PAYGO Plan (July ‘21):

Project	Amount
Emergency Equipment Warehouse/ITS Relocation	\$6,000,000
Deferred Maintenance/Land (CCS)	\$4,000,000
Public Safety Training Facility – Planning/Design	\$2,000,000
R. Brown McAllister ES – Planning/Design	\$1,500,000
Rob Wallace Park Phase 2B – Shelter/Restroom	\$1,000,000
Sheriff’s Training & Firing Range Renovations	\$550,000
Midway Repairs (Arena)	\$300,000
Fiber Infrastructure Improvements	\$300,000
Jail Housing Boiler Replacement	\$250,000
<b>Subtotal</b>	<b>\$15,900,000</b>

Project	Amount
Express Accessible Voting Machines	\$211,000
Fire Alarm Replacement CBTC (RCCC)	\$204,000
Roof Recoat CBTC (RCCC)	\$200,000
Grounds Maintenance Front End Loader	\$150,000
Rob Wallace Park Dam Repairs	\$140,000
South Campus Camera Replacement (RCCC)	\$108,000
South Campus Boiler Replacement (RCCC)	\$105,000
<b>Total</b>	<b>\$17,018,000</b>
<b>Remaining PAYGO for July '21</b>	<b>\$354,307</b>

o FY 22 PAYGO Plan - February '22

Project	Amount
Governmental Center ADA/Wellness Renovations	\$854,050
Governmental Center Generator Replacement	\$470,000
Kannapolis Middle School Covered Walkway	\$380,000
Fire Services Storage Building	\$370,000
A.L. Brown Tennis Court Renovations	\$266,000
A.L. Brown Track Renovations	\$266,000
Kannapolis Library Roof Replacement	\$250,000
Animal Shelter Storage Renovation	\$190,000
<b>Subtotal</b>	<b>\$3,046,050</b>

Project	Amount
A.L. Brown Camera Replacement	\$171,000
Playground Replacements/Renovations	\$110,000
Concord Senior Center Overflow Parking Lot	\$100,000
Frank Liske Park Softball Complex Utility Redesign	\$60,000
<b>Total</b>	<b>\$3,487,050</b>
<b>Remaining PAYGO for February '22</b>	<b>\$12,950</b>

o PAYGO Pipeline FY 23

Project	Amount
Overflow Parking (Senior Center)	\$400,000
Softball Complex (Frank Liske)	\$350,000
Tennis Court Renovations (Frank Liske)	\$280,000
Front Overflow Parking (Arena)	\$270,000
Firing Range (Sheriff)	\$100,000
RV Lot/Utility Improvements (Arena)	\$80,000
<b>Total</b>	<b>\$1,480,000</b>
<b>Remaining PAYGO</b>	<b>\$20,000</b>

o PAYGO Pipeline FY 24

Project	Amount
Building Chiller (Sheriff Admin)	\$1,000,000
R. Brown ES FF&E	\$900,000
RV Lot/Utility Improvements (Arena)	\$620,000
Front Overflow Parking (Arena)	\$560,000
Midway Stage/Dining (Arena)	\$540,000
Interior Renovations (Govt Center)	\$450,000

Renovations (Camp Spencer)	\$200,000
<b>Total</b>	<b>\$4,380,000</b>
<b>Remaining PAYGO</b>	<b>(\$2,880,000)</b>

- o PAYGO Pipeline FY 25

Project	Amount
Exterior Renovations (Govt Center)	\$1,200,000
Firing Range (Sheriff)	\$100,000
Envelope Repairs (Multiple)	\$50,000
Overflow Parking Lot (Senior Center)	\$50,000
<b>Total</b>	<b>\$1,400,000</b>
<b>Remaining PAYGO</b>	<b>\$100,000</b>

- o PAYGO Pipeline FY 26

Project	Amount
New NW HS FF&E/Buses	\$3,000,000
Landfill Entrance/Traffic Improvements	\$1,000,000
Interior Renovations (Govt Center)	\$450,000
Envelope Repairs (Govt Center)	\$250,000
Overflow Parking Lot (Senior Center)	\$150,000
Playground Replacements	\$110,000
Animal Shelter Cremation Chamber	\$100,000
<b>Total</b>	<b>\$5,060,000</b>
<b>Remaining PAYGO</b>	<b>(\$3,560,000)</b>

- o PAYGO Pipeline - Future

Project	Amount
Property Acquisition (RCCC)	\$1,300,000
DHS Expansion	\$1,000,000
Significant Natural Heritage Sites	\$750,000
South Campus Building 1000 Renovation (RCCC)	\$700,000
Riparian Buffer and Floodplain Conservation	\$500,000
Property Acquisition (RCCC)	\$380,000
Prime Farmland Soil & Water Conservation Easement	\$125,000
South Campus Master Plan (RCCC)	\$120,000
<b>Total</b>	<b>\$4,875,000</b>

- o FY 22 - FY 26 CIP (Debt Funded) / February 2022 Debt Issuance

FY2022	Amount
Courthouse	\$46,848,653
Roberta Road MS (Cabarrus County Schools)	\$10,509,074
<b>Total</b>	<b>\$57,357,727</b>



FY2022	Amount
R. Brown McAllister ES (Cabarrus County Schools)	\$31,960,580
EMS Headquarters	\$16,000,000
Public Safety Facility	\$15,000,000
Library Replace/Expand	\$10,000,000
New NW HS (Cabarrus County Schools)	\$4,260,000
NE Area Park/Ballfields	\$4,075,000
Frank Liske Park Projects	\$4,020,000
Emergency Equipment Warehouse/ITS Relocation	\$3,300,000
Early College Mobile Unit (Cabarrus County Schools)	\$3,000,000
NE Cabarrus Radio Tower	\$2,275,000
<b>Total</b>	<b>\$93,890,580</b>
<b>Remaining Capacity</b>	<b>\$30,000,000</b>

FY2024	Amount
New Northwest HS (Cabarrus County Schools)	\$75,440,000
New Western Library/Senior Center	\$25,000,000
Mental Health Facility	\$10,000,000
Animal Shelter Expansion	\$1,690,000
<b>Total</b>	<b>\$112,130,000</b>
<b>Remaining Capacity</b>	<b>\$17,870,000</b>

FY2026	Amount
Coltrane-Webb ES Replacement (Cabarrus County Schools)	\$33,000,000
New Southeast Library/Senior Center	\$20,000,000
Rob Wallace Park Phase III	\$11,250,000
Frank Liske Turf Fields	\$10,600,000
New Opportunity School (Cabarrus County Schools)	\$5,000,000
Camp Spencer/NE Park Project	\$4,100,000
Concord Library Renovations	\$2,530,000
Jail Generator Replacement(s)	\$2,050,000
<b>Total</b>	<b>\$88,530,000</b>
<b>Remaining Capacity</b>	<b>\$41,470,000</b>

o FY 22 - FY 26 CIP (Debt Funded) - Side-by-Side

FY2022	Amount	FY2024	Amount	FY2026	Amount
Courthouse	\$46,848,653	New NW HS	\$75,440,000	Coltrane-Webb ES	\$33,000,000
R. Brown McAllister ES	\$31,960,580	New Library/Senior Center	\$25,000,000	New SE Library/Senior Center	\$20,000,000
EMS Headquarters	\$16,000,000	Animal Shelter Expansion	\$1,690,000	Rob Wallace Park Phase III	\$11,250,000
Public Safety Facility	\$15,000,000			Frank Liske Turf Fields	\$10,600,000
Roberta Road MS	\$10,509,074			New Opportunity School	\$5,000,000
Library Replace/Expand	\$10,000,000			Camp Spencer/NE Park Project	\$4,100,000
New NW HS	\$4,260,000			Concord Library Renovations	\$2,530,000
NE Area Park	\$4,075,000			Jail Generator Replacement(s)	\$2,050,000
Frank Liske Park Projects	\$4,020,000				
Warehouse/IT Relocation	\$3,300,000				
Early College Mobile Unit	\$3,000,000				
NE Cabarrus Radio Tower	\$2,275,000				
<b>Total</b>	<b>\$151,248,307</b>	<b>Total</b>	<b>\$102,130,000</b>	<b>Total</b>	<b>\$88,530,000</b>
<b>Remaining Capacity</b>	<b>\$30,000,000</b>	<b>Remaining Capacity</b>	<b>\$27,870,000</b>	<b>Remaining Capacity</b>	<b>\$41,470,000</b>

o CIP Pipeline (post FY 26) - Education

<u>Cabarrus County Schools</u>	<u>Amount</u>	<u>Kannapolis City Schools</u>	<u>Amount</u>	<u>Rowan Cabarrus CC</u>	<u>Amount</u>
Renovation for MFW	\$10,000,000	A.L. Brown Renovations	\$25,981,438	S. Campus Building 4000	\$35,530,00
Renovation for Central Offices	\$15,000,000	HVAC/Roof for JPES	\$9,316,432	Property Acquisitions	\$1,550,00
Renovation for NCMS	\$25,000,000	HVAC/Addition for FLWES	\$6,103,182	Building 2000 Relocation	\$1,111,00
Renovation for NCES	\$5,000,000	HVAC/Gutters for FPES	\$4,174,163	CBTC Annex Upfit	\$756,00
Elementary Replacement	\$24,000,000			Building 1000 Renovation	\$657,00
Deferred Maintenance	\$137,133,701				
<b>Total</b>	<b>\$216,133,701</b>	<b>Total</b>	<b>\$45,575,215</b>	<b>Total</b>	<b>\$39,604,000</b>

o CIP Pipeline (post FY 26) - General Government

<u>County Government</u>	<u>Amount</u>
Human Services Relocation	TBD
Rob Wallace Park Future Phases	TBD
Frank Liske Park Future Phases	TBD
NE Park Future Phases	TBD
Kannapolis Library	TBD
Carolina Thread Trail	\$24,950,000
<b>Total</b>	<b>TBD</b>

There was discussion throughout the presentation. During discussions, Mr. Harris, Mr. Bilafer, Todd Shanley, Information Technology Systems Director, Mike Downs, County Manager, and Jonathan Marshall, Deputy County Manager, responded to questions from the Board.

**Break**

The Board took a break at 2:05 p.m. The meeting resumed at 2:20 p.m.

**Economic Development Update**

Paige Castrodale, Economic Development Corporation Executive, Director, presented a PowerPoint presentation that included the following information:

- 2020 Project Activity
  - o 2020 Project Details
  - o Project Scope 2019 v. 2020
  - o Covid’s Impact on Project Activity
- Product (i.e. Real Estate Demands)
  - o Product Development
  - o Real Estate Requirements
- Industry Trends
- Moving Forward
  - o What does the future look like
    - What are we focused on
      - Strengthen current relationships with key brokers and site consultants
      - Product development strategy
      - Drive economic development to all parts of the county
      - Continue to grow our own

A discussion ensued. During discussion, MS. Castrodale responded to questions from the Board.

**General**

There was general discussion and comments regarding all information presented.

There was specific discussion regarding the federal rental assistance funds received by Cabarrus County. Rodney Harris, Deputy County Manager, Debbie Brannan, Area Manager of Innovation and Technology, and Mike Downs, County Manager, responded to questions and provided information.

**Adjourn**

The meeting adjourned at 3:35 p.m.

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Lauren Linker, Clerk to the Board

DRAFT



The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for an Agenda Work Session for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Monday, March 1, 2021.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>  
 (704) 920-2023, Pin 1234

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Lynn W. Shue
	Barbara C. Strang

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

### **1. Call to Order**

Chairman Morris called the meeting to order at 4:00 p.m.

### **2. Approval of Agenda**

Chairman Morris presented the following changes to the agenda:

#### Additions:

##### Discussion Items for Action

3.6 County Manager - New Position for Juvenile Crime Prevention Council (JCPC)

3.14 Infrastructure and Asset Management - Budget Amendment to Fund Design

3.16 Recycling / Waste Reduction - Roll Off Truck Purchase

##### Moved From Discussion Items for Action

##### Discussion Items - No Action

4.4 Solid Waste - Construction and Demolition Landfill - Phase 4 Expansion Option

#### Supplemental Information:

##### Discussion Items for Action

3.8 DHS - Transportation Grant Funding

- Budget Amendment Added

3.9 DHS - Transportation NCDHHS CARES Act Funding

- Budget Amendment Added

#### Removed:

Finance - Transportation Budget Amendment

#### Updated:

##### Discussion Items for Action

3.8 DHS - Transportation Grant Funding

#### Approval of Regular Meeting Agenda

5.1 Approval of Regular Meeting Agenda

**UPON MOTION** of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agenda as amended by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

### **3. Discussion Items for Action**

#### **3.1 BOC - Appointments to Boards and Committees**

Chairman Morris reported information regarding appointments to the Agricultural Advisory Board, Library Board of Trustees and Mental Health Advisory Board was provided. He advised this item would be included in the Consent section of the March 15, 2021 regular meeting agenda.

**3.2 Cooperative Extension - 4-H Afterschool Cannon Foundation Grant**

Robbie Furr, Cooperative Extension Director, reported Cabarrus County 4-H has received an annual grant from the Cannon Foundation to support curriculum kits for after school sites. The grant has been increased to \$25,000 for the year 2021. Mr. Furr requested approval in the Cooperative Extension budget to reflect the grant funding.

A discussion ensued. During discussion, Mr. Furr responded to questions from the Board.

**3.3 County Attorney - Resolution Designating the County Manager to Make Recommendations for ABC Permits**

David Goldberg, Deputy County Attorney, reported pursuant to North Carolina General Statute 18B-904(f), when a business within an unincorporated area of the County applies for an ABC retail permit, the business must notify local government for recommendations. Mr. Goldberg proposed a resolution that would designate the County Manager to make the recommendations.

**3.4 County Manager - Cabarrus Health Alliance Funding Request**

Dr. Bonnie Coyle, Cabarrus Health Alliance (CHA), Director, provided an update regarding CHA's work in connection with Covid-19. In that regard, Dr. Coyle requested \$250,000 to cover Covid related expenses through the end of June, 2021. Payment would come from the CARES funds.

A discussion ensued. During discussion, Dr. Coyle, Mike Downs, County Manager, and Rodney Harris, Deputy County Manager, responded to questions from the Board.

**3.5 County Manager - Kannapolis City Schools Funding Request**

Rodney Harris, Deputy County Manager, reported that contingency funds for charter schools will not be needed this year. Therefore, the funds could be used for the boiler replacement and Master Plan Study at A. L. Brown High School.

Dr. Chip Buckwell, Kannapolis City Schools (KCS), Superintendent, reported on the Master Plan and current discussions with the architects.

A discussion ensued. During discussion, Dr. Buckwell responded to questions from the Board.

Additionally, Dr. Buckwell reported the main boiler at A. L. Brown High School needs immediate replacement.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board suspended the Rules of Procedure due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**UPON MOTION** of Commissioner Strang, seconded by Commissioner Shue and unanimously carried, the Board moved to release \$229,000 from contingency to be used for the A.L. Brown boiler replacement, Masterplan Study and approved the budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

Transfer contingency funds for Kannapolis City Schools to replace the boiler and conduct a master plan study at A.L. Brown High School							
Fund	Indicator	Department/ Object/Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	00191910-9960	Contingency	851,450.00		228,850.00	622,600.00
001	9	00197130-9733	KCS Building Maintenance	1,204,032.00	228,850.00		1,432,882.00

**3.6 County Manager - New Position for Juvenile Crime Prevention Council (JCPC)**

Rodney Harris, Deputy County Manager, presented a request for the County to provide administrative support to the Juvenile Crime Prevention Council (JCPC) due to an upcoming retirement. Priorities within the Sheriff's Office

have shifted and the administrative support will be needed through a new part-time position. Cost associated with the position will be covered from JCPC funds up to \$15,000.

A brief discussion ensued. During discussion, Mr. Harris and Mike Downs, County Manager, responded to questions from the Board.

### **3.7 County Manager - Request for Easements**

Jonathan Marshall, Deputy County Manager, reported the City of Concord has requested two Stormwater Control Measure Access and Maintenance Easements be executed for property owned by Cabarrus County. One is for the operations center on Cabarrus Avenue and the other is located at Jay M. Robinson High School. The current system is unable to handle storm water appropriately. Mr. Marshall also responded to questions from the Board.

### **3.8 DHS - Transportation Grant Funding**

Anthony Hodges, Human Services Program Administrator, reported Cabarrus County was not awarded funds this year for the Rural Operating Assistance Program (ROAP) Grant or the 5307 Urbanized Area Grant through the North Carolina Department of Transportation. He requested approval for a budget amendment and responded to questions from the Board.

### **3.9 DHS - Transportation NCDHHS CARES Act Funding**

Anthony Hodges, Human Services Program Administrator, reported Cabarrus County Transportation (CCTS) received funding in the amount of \$32,914 from NCDHHS CARES Act funding. The funding is to provide needed transportation for county residents to Covid vaccination sites. He stated there is not a requirement for matching funds. Mr. Hodges requested approval of a budget amendment for the appropriation of funds for CCTS.

A discussion ensued. During discussion, Mr. Hodges and Bob Bushey, Transportation Manager, responded to questions from the Board.

### **3.10 Finance - Audit Contract for Fiscal Years Ending June 30, 2021**

Wendi Heglar, Finance Director, reported the Local Government Commission requires annual approval of the audit contract. Ms. Heglar requested approval for the second year of the contract with Martin Starnes and Associates for a total of \$65,000.

### **3.11 Finance - EMS CARES Grant Budget Amendment**

Wendi Heglar, Finance Director, requested approval of a budget amendment, which would allow Emergency Medical Services (EMS) to use the unexpended Coronavirus Aid, Relief, and Economic Security (CARES) Act funds by June 30, 2021.

### **3.12 Finance - North Carolina Education Lottery Payment Application for School Debt**

Wendi Heglar, Finance Director, requested approval of a budget amendment for the Investment Fund budget to pay a portion of debt service related to public school debt. The Cabarrus County School application is for \$2,017,100 and the Kannapolis City School application is for \$282,900, for a total of \$2,300,000.

### **3.13 Finance - Stonewall Jackson Property Budget Amendment**

Wendi Heglar, Finance Director, requested approval of a corrected budget amendment that would transfer expenditures from the Capital Project Fund to the General Fund in connection with the Carolina Tree Care contract.

### **3.14 Infrastructure and Asset Management - Budget Amendment to Fund Design**

Kyle Bilafer, Area Manager of Operations, reported a budget amendment is needed in the Capital Project Fund in order to proceed with design of the Emergency Equipment Warehouse (EEWH) and Information Technology Services (ITS).

### **3.15 Planning and Development - Lease Agreement for St. Stephens Park Property for Cultivation**

Kelly Sifford, Planning and Development Director, reported a Request for Proposal to farm part of the St. Stephens Park property was circulated by staff

and advertised on the County's website. Staff received five proposals which were evaluated by the Soil and Water Conservation District Board to provide a recommendation to the Board of Commissioners. The evaluation of the proposals included items such as best practices, adherence to conservation plans on current properties and what is proposed to be planted on the property. Staff recommended the selected proposal, Barrier Farms. Since the deadline for agenda submissions is due prior to the Soil and Water Board meeting, it is requested to suspend the rules to approve the proposal so that the cultivator does not miss the growing season.

A discussion ensued. During discussion, Ms. Sifford and Jonathan Marshall, Deputy County Manager, responded to questions from the Board.

**UPON MOTION** of Commissioner Strang, seconded by Commissioner Kiger and unanimously carried, the Board suspended the Rules of Procedure due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Strang and unanimously carried, the Board approved the lease agreement between Cabarrus County and Barrier Farms and authorized the County Manager to execute the agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

### **3.16 Recycling / Waste Reduction - Roll Off Truck Purchase**

Kevin Grant, Environmental Management Director, presented a request to purchase a 2022 Mack Roll Off Truck with hoist and tarp for the Recycling/Waste Reduction division. Funds from the white goods recycling program would be used as well as some financing in the purchase. Additionally, the purchase would be made under North Carolina Department of Transportation Statewide Term Contract 070E.

A discussion ensued. During discussion, Mr. Grant and Rodney Harris, Deputy County Manager, responded to questions from the Board.

### **3.17 Sheriff's Office - UV Light Disinfecting System**

Chief Deputy James Bailey, Cabarrus County Sheriff's Office, requested funding for the purchase of an Ultra-Violet light system to disinfectant areas and/or individual pieces of equipment. The system would greatly reduce instances of illness within the Detention Center that are caused by the transmission of viral and bacterial diseases. Additionally, it is effective against Covid-19 and a variety of other infectious diseases and contaminants.

A brief discussion ensued. During discussion, Chief Deputy Bailey and Rodney Harris, Deputy County Manager, responded to questions from the Board.

## **4. Discussion Items - No Action**

### **4.1 2020 Child Protection and Fatality Team Report**

Paula Yost, Chair, Cabarrus County Child Protection and Fatality Team, presented a PowerPoint presentation titled "The State of Our Children: A 2020 Report." Topics included:

- What is CPFT? (Child Protection and Fatality Team)
- 2019 Child Deaths
- How the Pandemic has Affected Children
  - Child abuse reports and quality of reports
  - Sexual abuse concerns
  - Obesity rates are up
  - Mental health concerns
  - Unsupervised juveniles which have increased DJJ numbers
- 2020 DHS numbers
- Child Abuse - DHS Numbers
- DHS Numbers - A Comparison
- Jeff Gordon Children's Advocacy Center
- Human Trafficking
- Homelessness Dashboard
- Obesity
- Mental Health
- Child visits to the Emergency Room (Medicaid only)

- Department Juvenile Justice (DJJ) Statistics

Karen Calhoun, Human Services Director, provided additional information during the presentation.

There was discussion throughout the presentation with Ms. Yost and Ms. Calhoun responding to questions from the Board.

#### **4.2 Infrastructure and Asset Management - Request from Oakboro Police Department to Provide Fleet Maintenance Services**

Michael Miller, Infrastructure and Asset Management Director, reported the Town of Oakboro Police Department has requested the County to provide fleet maintenance services and new car/SUV set ups for the Town. The department currently has 11 vehicles in their fleet and were utilizing local shops for services, which has become costly for the Town. They also used a local shop for set up of new vehicles, however, the person who ran that business has taken a job elsewhere. This would require an inter-local agreement between Cabarrus County and the Town of Oakboro Police Department. Kyle Bilafer, Area Manager of Operations, has been working with legal counsel on a draft agreement. If approved, the County would bill a flat labor rate for services. Parts from County inventory would not be marked up and billed to Oakboro at cost. Additionally, any new equipment for the patrol cars would be purchased by the police department and delivered to Cabarrus County for installation. Staff has spoken to the Finance Department to insure there were not any finance issues.

Mr. Miller requested input from the Board.

A discussion ensued. During discussion, Mr. Miller and Mr. Bilafer responded to questions from the Board. Consensus was in favor to move forward with the Interlocal Agreement to assist the Town of Oakboro Police Department with their fleet maintenance and equipment installations.

#### **4.3 Innovation and Technology - Innovation Report**

Debbie Brannan, Area Manager of Innovation and Technology, presented the Innovation Report for March 2021. Topics presented were as follows:

- This month's book for the employees' digital book club, *Stepping Up How Taking Responsibility Changes Everything*, provides practical advice to combat most typical excuses to bring about positive change
- County Strategic Plan - Five Strategic Initiatives
  - o Transparent and Accountable Government
  - o Healthy and Safe Community
  - o Thriving Economy
  - o Sustainable Growth and Development
  - o Culture and Recreation

Ms. Brannan also provided information regarding the Emergency Rental Assistance Program (ERAP) designed to help people in our community with financial assistance for rent and utilities due to hardships from the ongoing Coronavirus pandemic. Cabarrus County was awarded \$6.5 million dollars for the program.

Ms. Brannan stated various departments collaborated with the Information and Technology Systems Department to develop an internal system to aid in identification and qualification, processing and tracking applications for the ERAP (known as the ERAP Tracking System).

A discussion ensued. During discussion, Ms. Brannan, Karen Calhoun, Human Services Director, and Rodney Harris, Deputy County Manager, responded to questions from the Board.

#### **4.4 Solid Waste - Construction and Demolition Landfill - Phase 4 Expansion Option**

Kevin Grant, Environmental Management Director, reported that based on the air space analysis from May, 2020, the Cabarrus County landfill should have room available for construction materials to approximately May, 2022. Mr. Grant further reported that funds are available for closing and maintaining the closed landfill at the appropriate time. He stated the State of North Carolina has approved the opening of Phase 4 of the Landfill. Phase 4 should provide another five to seven years of use.

A discussion ensued. During discussion, Mr. Grant responded to questions from the Board.

## **5. Approval of Regular Meeting Agenda**

The Board discussed the placement of the items on the agenda.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agenda as presented for the March 15, 2021 regular meeting, by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

### Approval or Correction of Minutes

- Approval or Correction of Minutes

### Recognitions and Presentations

- DHS - Child Abuse Prevention Month Proclamation
- Proclamation - National County Government Month April 2021
- Proclamation - National Donate Life Month April 2021
- Proclamation - Week of the Young Child

### Consent

- Appointments - Agricultural Advisory Board
- Appointments - Library Board of Trustees
- Appointments and Removals - Mental Health Advisory Board
- Cooperative Extension - 4-H Afterschool Cannon Foundation Grant
- County Attorney - Resolution Designating the County Manager to Make Recommendations for ABC Permits
- County Manager - Cabarrus Health Alliance Funding Request
- County Manager - New Position for Juvenile Crime Prevention Council (JCPC)
- County Manager - Request for Easements
- DHS - Transportation Grant Funding
- DHS - Transportation NCDHHS CARES Act Funding
- Finance - Audit Contract for Fiscal Years Ending June 30, 2021
- Finance - EMS CARES Grant Budget Amendment
- Finance - North Carolina Education Lottery Payment Application for School Debt
- Finance - Stonewall Jackson Property Budget Amendment
- Infrastructure and Asset Management - Budget Amendment to Fund Design
- Recycling / Waste Reduction - Roll Off Truck Purchase
- Sheriff's Office - Request to Award a Service Weapon to Lt. Marc Nesbitt Upon Retirement
- Sheriff's Office - UV Light Disinfecting System
- Tax Administration - Refund and Release Reports - February 2021

### Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Financial Update
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - February 2020 Monthly Summary Report

Mike Downs, County Manager, announced the Register of Deeds office would be closed for in-person services for the remainder of the week.

## **6. Adjourn**

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Strang and unanimously carried, the meeting adjourned at 6:16 p.m. by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

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Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session through a remote virtual meeting as allowed by the Board's Remote Participation Policy, during the Covid-19 state of emergency in Concord, North Carolina at 6:30 p.m. on Monday, March 15, 2021.

Public access to the meeting could be obtained through the following means:

In presence in the Board of Commissioners Chambers  
Live broadcast at 6:30 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>  
(704) 920-2023, Pin 1234  
E-mail: [publiccomment@cabarruscounty.us](mailto:publiccomment@cabarruscounty.us)

Present - Chairman: Stephen M. Morris  
Vice Chairman: Diane R. Honeycutt  
Commissioners: F. Blake Kiger  
Lynn W. Shue  
Barbara C. Strang

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:42 p.m.

Chairman Morris provided information on the meeting format and the process for the public to participate in informal public comments. He also announced if all goes as planned, beginning with the April 6, 2021 work session, the Board will be meeting in person, socially distancing and taking precautions.

**(A) APPROVAL OR CORRECTION OF MINUTES**

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the minutes of February 1, 2021 (Work Session), and February 15, 2021 (Regular Meeting), as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Chairman Morris announced the meeting was delayed due to technical difficulties. Due to those technical difficulties, Commissioner Shue is in attendance via phone.

**(B) APPROVAL OF THE AGENDA**

**UPON MOTION** of Commissioner Strang, seconded by Commissioner Kiger and unanimously carried, the Board approved the agenda as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(C) RECOGNITIONS AND PRESENTATIONS**

**(C-1) DHS - Child Abuse Prevention Month Proclamation**

Karen Calhoun, Human Services Director, requested the Board adopt the proclamation recognizing April as Child Abuse Prevention Month. She then read the proclamation.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Strang and unanimously carried, the Board adopted the proclamation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Proclamation No. 2021-04

**CHILD ABUSE PREVENTION MONTH**

**A PROCLAMATION**

WHEREAS, children are vital to our state's future success, prosperity and quality of life as well as being our most vulnerable assets; and

WHEREAS, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development; and

WHEREAS, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community; and

WHEREAS, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential; and

WHEREAS, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim April 2021 as

CHILD ABUSE PREVENTION MONTH

and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Adopted this 15<sup>th</sup> day of March, 2021.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

**(C-2) Proclamation - National County Government Month April 2021**

Chairman Morris read the proclamation.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board adopted the proclamation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Proclamation No. 2021-05

PROCLAMATION

NATIONAL COUNTY GOVERNMENT MONTH APRIL 2021  
"Counties Matter"

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, counties provide health services, administer justice, keep communities safe, foster economic opportunities and much more; and

WHEREAS, Cabarrus County and all counties take pride in our responsibility to protect and enhance the health, welfare and safety of our residents in efficient and cost-effective ways; and

WHEREAS, under National Association of Counties President Gary Moore's leadership, NACo is demonstrating how "Counties Matter," especially supporting residents and businesses during the coronavirus pandemic; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 2021 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

ADOPTED this 15<sup>th</sup> day of March, 2021.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners



ATTEST:

/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

**(C-3) Proclamation - National Donate Life Month April 2021**

Chairman Morris read the proclamation.

Commissioner Shue **MOVED** to adopt the proclamation. Commissioner Strang seconded the motion.

Commissioner Shue announced he is a recipient of organ donation and because of those donations, he has served three terms on the school board and is now serving his second term on the commission. He encouraged everyone to consider registering as an organ or tissue donor.

The **MOTION** unanimously carried by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Proclamation No. 2021-06

PROCLAMATION  
NATIONAL DONATE LIFE MONTH 2021

WHEREAS, more than 108,155 men, women and children in the United States currently need life-saving organ transplants and more than 3,436 of those people are North Carolinians; and

WHEREAS, an average of 20 people awaiting transplants die each day because there is a severe shortage of donated organs; and

WHEREAS, every 10 minutes, another name is added to the national transplant waiting list; and

WHEREAS, providing facts about donation and dispelling misinformation and myths are key to increasing the number of people who sign up as donors; and

WHEREAS, the North Carolina Division of Motor Vehicles (NC DMV) plays a critical role with over five million North Carolinians in the state's donor registry having registered when receiving a driver's license or state ID card; and

WHEREAS, one organ donor can save the lives of up to eight people and improve many more lives through tissue and cornea donation; and

WHEREAS, North Carolinians are encouraged to get the facts about donation, discuss their wishes with their family and sign up as donors via the NC DMV or online at [www.donatelifenc.org/register](http://www.donatelifenc.org/register); and

WHEREAS, Residents of Cabarrus County have been touched by donation as recipients of life-saving transplants and as members of donor families who have literally given others a second chance at life; and

NOW, BE IT PROCLAIMED, that we, the members of the Cabarrus Board of County Commissioners do hereby proclaim the month of April 2021 to be

NATIONAL DONATE LIFE MONTH

In Cabarrus County and urge our residents to give serious thought to the importance of eye, organ and tissue donation and to consider joining the North Carolina Donor Registry and further, to notify their family members that they have done so.

Adopted this 15<sup>th</sup> day of March, 2021.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

**(C-4) Proclamation - Week of the Young Child**

Carla Brown, Early Childhood Education Coordinator, read the proclamation.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board adopted the proclamation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Proclamation No. 2021-07

**PROCLAMATION  
WEEK OF THE YOUNG CHILD**

WHEREAS, the Early Childhood Foundation of Cabarrus County along with the Cabarrus Partnership for Children, in conjunction with the North Carolina Association for the Education of Young Children (NCAEYC) and National Association for the Education of Young Children (NAEYC), are celebrating the Week of the Young Child™ April 10-16, 2021, and the Month of the Young Child throughout April; and

WHEREAS, these organizations are working to promote and inspire high quality early childhood experiences for our state’s youngest citizens, that can provide a foundation of learning and success for children in Cabarrus County; and

WHEREAS, teachers and others who work with or on behalf of young children birth through age eight, who make a difference in the lives of young children in Cabarrus County deserve thanks and recognition; and

WHEREAS, public policies that support early learning for all young children are crucial to young children’s futures and to the prosperity of our society.

NOW, BE IT PROCLAIMED, that the Cabarrus Board of County Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 10-16, 2021 as

**WEEK OF THE YOUNG CHILD™**

In Cabarrus County and encourage all citizens to work to support and invest in early childhood in Cabarrus County.

Adopted this 15<sup>th</sup> day of March, 2021.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

**(D) INFORMAL COMMENTS**

Chairman Morris provided information on the meeting format and the process for the public to participate in informal public comments.

Chairman Morris opened the meeting for Informal Public Comments at 7:01 p.m. He asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment.

Ms. Linker stated no written comments were submitted and there was no one on the phone or present in the Board of Commissioners Chambers.

There were no comments, nor anyone present via telephone or in person to address the Board; therefore, Chairman Morris closed that portion of the meeting.

**(E) OLD BUSINESS**

None.

**(F) CONSENT**

**(F-1) Appointments - Agricultural Advisory Board**

The terms of Agricultural Advisory Board members Tommy Porter and Leslie Cook ended January 31, 2021. Both are willing to serve another term. Both have served on this Board since 2012. An exception to the length of service provision of the Appointment Policy will be needed for them.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board reappointed Tommy Porter and Leslie Cook to the Agricultural Advisory Board for three-year terms ending January 31, 2024; including an exception to the length of service provision of the Appointment

Policy for Mr. Porter and Ms. Cook by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-2) Appointments - Library Board of Trustees**

Geraldine Depken's term on the Library Board of Trustees expired in February 2021. She serves as a Kannapolis representative, has expressed a desire to serve another term and is eligible to serve a second, consecutive term.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board reappointed Geraldine Depken to the Library Board of Trustees as a Kannapolis representative for a three-year term ending February 28, 2024 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-3) Appointments and Removals - Mental Health Advisory Board**

The terms of service on the Mental Health Advisory Board for Christy Wilhelm, Steve Sciascia, Melissa Marshburn, and Tri Tang ended December 31, 2020. All are willing to serve another term. Ms. Marshburn and Mr. Tang do not reside in Cabarrus County. An exception to the residency provision of the Appointment Policy will be needed for them.

Additionally, it is requested to appoint Public Health Director Dr. Bonnie Coyle to the Mental Health Advisory Board as the Cabarrus Health Alliance representative, replacing Erin Shoe.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board reappointed Christy Wilhelm, Steve Sciascia, Melissa Marshburn, and Tri Tang to the Mental Health Advisory Board for three-year terms ending December 31, 2023; including an exception to the residency provision of the Appointment Policy for Ms. Marshburn and Mr. Tang by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board removed Erin Shoe from the Mental Health Advisory Board roster and thanked her for her service by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board appointed Dr. Bonnie Coyle to the Mental Health Advisory Board to complete an unexpired term ending December 31, 2021 as the Cabarrus Health Alliance representative by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-4) Cooperative Extension - 4-H Afterschool Cannon Foundation Grant**

Cabarrus County 4-H has received grant funding from the Cannon Foundation each year since 2013 to support curriculum kits for after school sites. The grant was renewed for 2021 in the amount of \$25,000. We are seeking BOC approval to increase revenues and expenses in the Cooperative Extension budget to reflect this grant funding.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the addition of \$25,000 from a Cannon Grant to fund 4-H Afterschool curriculum kits through the Cooperative Extension budget and the associated budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

Cabarrus County 4-H has received grant funding from the Cannon Foundation each year since 2013 to support curriculum kits for after school sites. The grant was renewed for 2021 in the amount of \$25,000.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5410-6606-4HCAN	Program Fees	-	25,000.00		25,000.00

002	9	5410-9104-4HCAN	Temporary Employees	5,056.67	13,000.00		18,056.67
003	9	5410-9201-4HCAN	Social Security		806.00		806.00
004	9	5410-9202-4HCAN	Medicare	144.74	188.50		333.24
005	9	5410-9230-4HCAN	Workers Compensation	118.22	156.00		274.22
006	9	5410-9356-4HCAN	Special Program Supplies	7,758.93	10,622.00		18,380.93
007	9	5410-9640-4HCAN	Insurance & Bonds	68.88	227.50		296.38

**(F-5) County Attorney - Resolution Designating the County Manager to Make Recommendations for ABC Permits**

In general, state law prohibits the operation of retail alcoholic beverage sales in unincorporated Cabarrus County because the county has not held an election authorizing retail sales. Notwithstanding this restriction, wineries and breweries in the county may obtain an ABC retail permit allowing them to sell their own products for on- or off-premises consumption. Retail permit applicants must notify the county of the application. Once notified, the Board of Commissioners may make recommendations concerning the suitability of a person or of a location for an ABC retail permit within 15 days of receiving notice.

The proposed resolution designates the County Manager to make these recommendations in accordance with G.S. 18B-904(f).

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the resolution by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Resolution No. 2021-02

Resolution Designating the County Manager to Make Recommendations Concerning the Suitability of Persons or Locations for ABC Permits

WHEREAS, G.S. 18B-901(b) requires the North Carolina Alcoholic Beverage Control Commission to notify the governing body of the county in which an establishment seeking a retail Alcoholic Beverage Control permit is located prior to issuing such permit and to allow said governing body 15 days from the time the notice was mailed or delivered to file written objection to the issuance of the permit; and

WHEREAS, G.S. 18B-904(f) authorizes a governing body to designate an official, by name or by position, to make recommendation concerning the suitability of persons or locations for Alcoholic Beverage Control permits; and

WHEREAS, the County of Cabarrus wishes to notify the North Carolina Alcoholic Beverage Control Commission of its designation as required by G.S. 18B-904(f);

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners designates the County Manager to make recommendations concerning the suitability of a person or of a location within its jurisdiction for an Alcoholic Beverage Control permit.

BE IT FURTHER RESOLVED THAT notices to the County of Cabarrus, shall be mailed or delivered to the official designated above at the following address:

Mailing Address: PO Box 707, Concord NC 28026  
 Office Location: 65 Church St S, Concord, NC 28025  
 Phone: (704) 920-2100

ADOPTED this 15<sup>th</sup> day of March, 2021.

/s/ Stephen M. Morris  
 Stephen M. Morris, Chairman  
 Cabarrus County Board of Commissioners

Attest:

/s/ Lauren Linker  
 Clerk to the Board

**(F-6) County Manager - Cabarrus Health Alliance Funding Request**

The Cabarrus Health Alliance has requested \$250,000 to cover COVID-related costs through the end of June 2021. The transfer will come out of CARES funds.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the transfer of \$250,000 to the Cabarrus Health Alliance for COVID-related expenses and the associated budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

Transfer funds for the Cabarrus Health Alliance to cover COVID-related expenses							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	00195910-974914	Non-Profits Using CARES	2,725,080.82		250,000.00	2,475,080.82
001	9	00195910-9705	Public Health Authority	4,721,898.00	250,000.00		4,971,898.00

**(F-7) County Manager - New Position for Juvenile Crime Prevention Council (JCPC)**

The County has provided administrative support to the Juvenile Crime Prevention Council (JCPC) through a portion of a Sheriff's Office position. Due to an upcoming retirement, and shifting priorities within the Sheriff's Office, the County will need to provide this administrative support through a new part-time position. The cost associated with the position will be covered from JCPC funds.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board authorized a part-time position (9103) to provide administrative support for the Juvenile Crime Prevention Council (JCPC) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-8) County Manager - Request for Easements**

The City of Concord has requested these two Stormwater Control Measure Access and Maintenance Easement(s) be executed in relation to stormwater best management structures located on property owned by Cabarrus County.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the easements, and authorized the County Manager to execute the agreements on behalf of the Board, subject to review or revision by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-9) DHS - Transportation Grant Funding**

Cabarrus County was not awarded the Rural Operating Assistance Program (ROAP) grant through the NCDOT this fiscal year.

Cabarrus County was not awarded the annual 5307 Urbanized Area Grant this fiscal year.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

This budget amendment is to adjust transportation revenues and expenditures to be in line with revised grant funding. The County will not receive ROAP grant funds and the annual 5307 Urbanized Area grant program funds. The County received 5307 CARES grant funding. The 5307 CARES grant funds may be used to cover salaries and wages. Auto and Truck maintenance and minor technology equipment expenditures are adjusted for the grant revisions.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5240-638407-CARES	CARES ACT RELIEF 5307 TRANSPORTATION	-	586,448.00	-	586,448.00
001	9	5240-9101-CARES	SALARIES AND WAGES - CARES	214,782.00	586,448.00	-	801,230.00
001	6	5240-6380	5307 Grant	416,387.00	-	416,387.00	0.00
001	9	5240-9101	SALARIES AND WAGES	1,061,996.00	-	586,448.00	475,548.00
001	9	5240-9520	Auto and truck Maintenance	566,573.00	86,003.00	-	652,576.00



001	9	5240-9342	Minor Technology Equipment	159,412.00	-	159,412.00	0.00
001	6	5240-6311	ROAP - EDTAP	115,264.00	-	115,264.00	0.00
001	6	5240-6338	ROAP - RGP	80,220.00	-	80,220.00	0.00
001	6	5240-6341	ROAP	47,986.00	-	47,986.00	0.00

**(F-10) DHS - Transportation NCDHHS CARES Act Funding**

On February 4, 2021 Cabarrus County Transportation received funding in the amount of \$32,914 from NCDHHS CARES Act funding. There is not a requirement for matching funds. This funding is to provide needed transportation for county residents to vaccination sites. A budget amendment will be required to add these funds to appropriations for CCTS.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

This budget amendment request is for Vaccine Cares fund received on 2/04/21. These funds are for expenditures in transporting clients to vaccine sites.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5240-6384-VACC	Cares Act Relief Payment		32,914.00		32,914.00
001	9	5240-9346-VACC	Fuel		32,914.00		32,914.00

**(F-11) Finance - Audit Contract for Fiscal Years Ending June 30, 2021**

A request for proposal for external auditing services was conducted by the Finance Department last year. After reviewing the submissions, it was determined that the accounting firm Martin Starnes and Associates best suits Cabarrus County's needs. They submitted a 3-year bid.

Pricing for the auditing services is \$62,000 for fiscal year ending June 30, 2021. There is an additional fee of \$3,000 since we have over five major programs for a total of \$65,000.

The Local Government Commission requires Board approval annually for the audit contract.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the audit contract for June 30, 2021, and authorized the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-12) Finance - EMS CARES Grant Budget Amendment**

The Coronavirus Aid, Relief, and Economic Security (CARES) Act appropriated funds to reimburse eligible healthcare providers for healthcare related expenses or lost revenues attributable to coronavirus. These funds were distributed to Emergency Management Services (EMS) in April 2020. The funds were not spent as of June 30, 2020 and therefore are part of the County's unassigned fund balance. Per January 2021 reporting requirements, if recipients did not expend PRF funds in full by the end of calendar year 2020, they have an additional six months in which to use remaining amounts toward expenses attributable to coronavirus but not reimbursed by other sources. This budget amendment appropriates fund balance and expenditures in the related expenditure accounts identified by staff and will be spent by June 30, 2021.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

The Coronavirus Aid, Relief, and Economic Security (CARES) Act appropriated funds to reimburse eligible healthcare providers for healthcare related expenses or lost revenues attributable to coronavirus. These funds were distributed to Emergency Management Services (EMS) in April 2020. The funds were not spent as of June 30, 2020 and therefore are part of the County's unassigned fund balance. Per January 2021 reporting requirements, if recipients did not expend PRF funds in full by the end of calendar year 2020, they have an additional six months in which to use remaining amounts toward expenses attributable to coronavirus but not reimbursed by other sources. This budget amendment appropriates fund balance and expenditures in the related expenditure accounts identified by staff and will be spent by June 30, 2021.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2730-6901	EMS - Fund Balance Appropriated	-	151,403.00	-	151,403.00
001	9	2730-9113-STIM	EMS - Overtime - STIM	-	120,000.00	-	120,000.00
001	9	2730-9330-STIM	EMS - Tools and Minor Equipment - STIM	-	20,000.00	-	20,000.00
001	9	2730-9340-STIM	EMS - Uniforms - STIM	-	11,403.00	-	11,403.00

**(F-13) Finance - North Carolina Education Lottery Payment Application for School Debt**

Lottery proceeds in the amount of \$2,300,000 were included in the FY 21 Community Investment Fund budget to pay a portion of debt service related to public school debt. Upon approval by the Cabarrus County Board of Education, the Kannapolis City Board of Education and the Cabarrus County Board of Commissioners, two payment request applications will be submitted to the Department of Public Instruction.

The Cabarrus County School application is for \$2,017,100 and the Kannapolis City School application is for \$282,900, for a total of \$2,300,000. A budget amendment and Capital Project Ordinance is included for your review.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board authorized the Chairman to execute a "Public School Building Capital Fund" application(s) to release funds from the North Carolina Education Lottery Fund and approved the associated budget amendment and project ordinance by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

Purpose: This amendment records the Public School Building Capital Lottery funds requested from the Department of Public Instruction. The funds will be used towards the FY21 school debt service payments. Cabarrus County Schools' portion is \$2,107,100 and Kannapolis City Schools' portion is \$282,900.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
320	6	7210-6444	Lottery Proceeds	10,450,000.00	2,300,000.00		12,750,000.00
320	9	7210-9704	Contb to General Fund/CIF	8,300,000.00	2,300,000.00		10,600,000.00

Ordinance No. 2021-03

**PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND  
BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Lottery Proceeds	\$12,750,000
Lottery Proceeds - Rowan County	300,000
<b>TOTAL REVENUES</b>	<b>\$13,050,000</b>

- D. The following appropriations are made as listed.

Debt Service	\$10,600,000
Construction	2,150,000
Debt Service - Rowan County	300,000
 TOTAL EXPENDITURES	 \$13,050,000
 GRAND TOTAL - REVENUES	 \$13,050,000
GRAND TOTAL - EXPENDITURES	\$13,050,000

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.



- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15<sup>th</sup> day of March, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
 Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
 Clerk to the Board

**(F-14) Finance - Stonewall Jackson Property Budget Amendment**

January 19, 2021 the board approved the contract for Carolina Tree Care for \$47,500. The original budget amendment budgeted the contact in a capital project fund. This project had previous expenditures in the general fund. To keep all expenditures in the same fund, this corrected budget amendment transfers the funds from the capital project fund to the general fund.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date: 3/1/2021 Amount: 47,500.00  
 Dept. Head: Wendi Heglar Department: Finance  
 Internal Transfer Within Department   
  Transfer Between Departments/Funds   
  Supplemental Request

This budget amendment moves funds from an unallocated account to the general fund for tree removal on Stonewall Jackson property. This is a corrected budget amendment. The funds need to be spent from the general fund to kept all project cost in the same fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	6	1940-6921-STONW	Cont from Capital Reserve Fund	47,500		47,500	-
380	9	1940-9830-STONW	Other Improvements	47,500		47,500	-
001	9	1952-9445-STONW	Purcahsed Services		47,500		47,500
001	6	1960-6910	Contribution from Capital Project Fund		47,500		47,500
380	6	0000-6921-UNAL	Unallocated Funds Cont'b from CRF	99,500	47,500		147,000
380	9	0000-9704	Contribution to the General Fund	-	47,500		47,500

**(F-15) Infrastructure and Asset Management - Budget Amendment to Fund Design**

In order to proceed with design of the Emergency Equipment Warehouse (EEWH) and Information Technology Services (ITS) a budget amendment and project ordinance is needed in the capital project fund.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the budget amendment and approved the project ordinance by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date: 3/15/2021 Amount: 843,868.54  
 Dept. Head: Wendi Heglar (Prepared by Sarah Chesley) Department: Finance - County Capital Projects  
 Internal Transfer Within Department   
  Transfer Between Departments/Funds   
  Supplemental Request

This budget amendment moves funds from an Available account Fund 100 into the BUILD project in Fund 380, as well as moving funds between projects in the 380 fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
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100	6	0000-6902-AVAIL	Contribution from General Fund	5,826,763.00		450,000.00	5,376,763.00
100	9	0000-9830-AVAIL	Other Improvements	14,054,471.86		450,000.00	13,604,471.86
380	6	1950-6902-BUILD	Contribution from General Fund	-	450,000.00		450,000.00
380	9	1950-9830-BUILD	Other Improvements	1,635,000.00	450,000.00		2,085,000.00
			Move funds from the GF to the 380 Build Proj				
380	6	1110-6910	Contribution from Capital Projects Fund	2,577,722.00		36,221.00	2,541,501.00
380	9	1110-9607-RPAIR	Architects	190,521.00		36,221.00	154,300.00
380	6	1950-6910-BUILD	Contribution from Capital Projects Fund	-	36,221.00		36,221.00
380	9	1950-9830-BUILD	Other Improvements	1,635,000.00	36,221.00		1,671,221.00
			Move funds between RPAIR and BUILD				
380	6	1110-6910	Contribution from Capital Projects Fund	2,541,501.00		357,647.54	2,183,853.46
380	9	1110-9830-RPAIR	Other Improvements	1,572,014.06		357,647.54	1,214,366.52
380	6	1950-6910-BUILD	Contribution from Capital Projects Fund	4,768,787.32	157,647.54		4,926,434.86
380	9	1950-9830-BUILD	Other Improvements	1,635,000.00	157,647.54		1,792,647.54
380	6	8140-6910	Contribution from Capital Projects Fund	1,932,937.00	200,000.00		2,132,937.00
380	9	8140-9820-BARN	Construction	4,064,424.00	200,000.00		4,264,424.00

Ordinance No. 2021-04

CABARRUS COUNTY  
COUNTY CAPITAL PROJECTS  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	49,126,301
Contributions from Capital Projects Fund	25,017,039
Contribution from General Fund	14,808,029
Contribution from Capital Reserve Fund	3,657,664
Contribution from Internal Service Fund	1,065,425
<b>TOTAL REVENUES</b>	<b>\$171,267,435</b>

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 134,859,518
Governmental Center Skylight & Roof Replacement	2,220,074
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	4,765,426
Legal / Closing Expenses	952,508
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	5,526,434
Fiber Infrastructure Improvement	420,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	1,900,000
Human Services HVAC	180,000
Facility/Field Expansion	14,327
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	780,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building	625,000

West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	2,157,400
EMS Headquarters	6,170,000
 TOTAL EXPENDITURES	 \$171,267,435
 GRAND TOTAL - REVENUES	 \$171,267,435
GRAND TOTAL - EXPENDITURES	\$171,267,435

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15<sup>th</sup> day of March, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
 Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
 Clerk to the Board

**(F-16) Recycling / Waste Reduction - Roll Off Truck Purchase**

The Recycling / Waste Reduction Department is requesting approval to purchase a 2022 Mack Roll Off Truck. The roll off truck would be purchased under NC DOT Statewide Term Contract 070E - 35,000 and 50,000 - 70,000 GVWR Cab and Chassis Trucks.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board authorized the purchase of one (1) roll off truck with hoist and tarp from Transource, Inc. utilizing the above mentioned contract; and approved the budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date: <u>March 15, 2021</u>	Amount: <u>163,500.00</u>
Dept. Head: <u>Suzanne Burgess for Kevin Grant</u>	Department: <u>Environmental Management - Recycling</u>
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds
	<input checked="" type="checkbox"/> Supplemental Request

This budget amendment is to budget restricted fund balance and the expenditure to purchase a roll off truck. The roll off truck was included on CIP project list. The excess white goods fund balance at June 30, 2020 was \$335,724 and will be used for this purchase.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	4620-6901	Fund Balance Appropriated	22,965.64	163,500.00	-	186,465.64
001	9	4620-9863	Motor Vehicles	-	163,500.00	-	163,500.00

**(F-17) Sheriff's Office - Request to Award a Service Weapon to Lt. Marc Nesbitt Upon Retirement**

Lt. Marc Nesbitt will be retiring March 31, 2021. He began his career at the Cabarrus County Sheriff's Office on June 29, 1992 and has served on Patrol, Community Policing, and as the Detention Center Administrator.

It is requested that Lt. Nesbitt's service weapon (Sig Sauer P320 Serial # 58C352164) be declared surplus property and awarded to him for the price of \$1.00 upon his retirement.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board declared a service weapon (Sig Sauer P320 Serial # 58C352164) as surplus property and awarded it to Lt. Nesbitt for the price of \$1.00 upon his retirement by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

**(F-18) Sheriff's Office - UV Light Disinfecting System**

This system uses Ultra-Violet light to disinfectant small areas and/or individual pieces of equipment. It will greatly reduce instances of illness within the Detention Center that are caused by the transmission of viral and bacterial diseases.



It is effective against Covid-19 and a variety of other infectious diseases and contaminants.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the sole source purchase from Collier's Medical Equipment Suppliers and adopted the associated budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

**PURPOSE:** Appropriating CARES Grant funds (00195910-974914) to Equipment (00192130-9860) for purchase of mobile Detention Center Disinfectant System. This system uses Ultra-Violet light to disinfect small areas and/or individual pieces of equipment. It will greatly reduce instances of illness within the Detention Center that are caused by the transmission of viral and bacterial diseases. It is effective against Covid-19 and a variety of other infectious diseases and contaminants.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2130-9860	Equipment & Furniture	-	78,585.00		78,585.00
001	9	5910-974914	Non-Profits using Cares			78,585.00	(78,585.00)

**(F-19) Tax Administration - Refund and Release Reports - February 2021**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the February 2021 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

**(G) NEW BUSINESS**

None.

**(H) REPORTS**

**(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

None.

**(H-2) Board of Commissioners - Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 2 Expired Terms
- Adult Care Home Community Advisory Committee - 7 Vacant Positions
- Animal Protection Advisory Board - 2 Positions Expiring Soon
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Human Services Advisory Board - 1 Vacant Position
- Industrial Facilities and Pollution Control Financing Authority - 1 Position Expiring Soon
- Juvenile Crime Prevention Council - 2 Vacant Positions
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Transportation Advisory Board - 3 Vacant Positions
- Youth Commission - 5 Vacant Positions

Chairman Morris urged citizens to consider participating on a Board or Committee.

**(H-3) Budget - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(H-4) County Manager - Monthly Building Activity Reports**

The Board received the Cabarrus County Construction Standards Dodge Report for February 2021 and the Cabarrus County Commercial Building Plan Review Summary for February 2021 for informational purposes. No action was required of the Board.

**(H-5) County Manager - Monthly New Development Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(H-6) Economic Development Corporation - February 2021 Monthly Summary Report**

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of February 2021 for informational purposes. No action was required of the Board.

**(I) GENERAL COMMENTS BY BOARD MEMBERS**

Commissioner Kiger commended staff for their expertise in providing seamless service with the virtual meetings and business of Cabarrus County throughout the pandemic this past year.

**(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

None.

**(K) CLOSED SESSION**

None.

**(L) ADJOURN**

**UPON MOTION** of Commissioner Strang, seconded by Commissioner Kiger and unanimously carried, the meeting adjourned at 7:07 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

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Lauren Linker, Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Approval of the Agenda

**SUBJECT:**

BOC - Changes to the Agenda

**BRIEF SUMMARY:**

A list of changes is attached.

**REQUESTED ACTION:**

Motion to approve the agenda as amended.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS  
CHANGES TO THE AGENDA  
APRIL 19, 2021**

**ADDITIONS:**

**Recognitions and Presentations**

**C-2 BOC - Recognition of 2021 First Quarter Super CabCo Employees**

**C-3 Cooperative Extension - Retirement Recognition of Robbie Furr, Extension Director**

**New Business**

**G-5 Tax Administration – Resolution in Opposition of a Portion of SB 106**

**Closed Session**

**K-1 Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property**

**SUPPLEMENTAL INFORMATION:**

**New Business**

**G-1 Economic Development Investment - Project Spring - Public Hearing 6:30 p.m.**

- **Project Overview**
- **Grant Analysis**



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Active Living and Parks - Older Americans Month Proclamation

**BRIEF SUMMARY:**

The Senior Center Advisory Commission voted unanimously to recommend proclaiming May as Older Americans Month. In light of COVID 19, activities will be limited. With 10,000 folks a day turning 65 nationwide, Cabarrus County works to provide the most comprehensive activities and programs possible to help keep folks active, involved, healthy, and having FUN.

The theme of Older Americans Month (OAM) 2021 is *Communities of Strength*. Older adults have built resilience and strength over their lives through successes, failures, joys, and difficulties. The Senior Center will provide activities and programs that reflect this theme through the month of May.

**REQUESTED ACTION:**

Motion to approve the Older American Month Proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Londa Strong, Active Living and Parks Director  
Myra Baumgardner, Sr. Center Advisory Council Chair

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- ▣ OAM Proclamation



## Older Americans Month 2021

### A PROCLAMATION

**Whereas**, Cabarrus County includes a growing number of older Americans who have built resilience and strength over their lives through successes and difficulties; and

**Whereas**, Cabarrus County benefits when people of all ages, abilities, and backgrounds are included and encouraged to share their successes and stories of resilience; and

**Whereas**, Cabarrus County Senior Centers Advisory Council recognizes our need to nurture ourselves, reinforce our strength, and continue to thrive in times of both joy and difficulty; and

**Whereas**, Cabarrus County can foster communities of strength by:

- creating opportunities to share stories and learn from each other;
- engaging older adults through education, recreation, and service; and
- encouraging people of all ages to celebrate connections and resilience.

**Now, therefore**, the Cabarrus County Board of Commissioners do hereby proclaim May 2021 to be Older Americans Month and urge every resident to recognize older adults and the people who support them as essential contributors to the strength of our community.

Adopted this 19<sup>th</sup> day of April, 2021

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

BOC - Recognition of 2021 First Quarter Super CabCo Employees

**BRIEF SUMMARY:**

Super CabCo is a peer to peer recognition program that offers Cabarrus County staff a way to acknowledge, express appreciation and recognize a peer as a super-hero AKA Super CabCo.

In the first quarter of 2021 there were 230 employees recognized a Super CabCo employee We want to celebrate their hard work and dedication to the citizens, their peers and Cabarrus County. Please join in recognizing these Super CabCo employees.

**REQUESTED ACTION:**

Recognize the listed employees as Super CabCos for 2021's first quarter.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Debbie Brannan, Area Manager of Innovation and Technology

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- List of Recipients

## Super CabCo Receivers – Quarter 1 of 2021

ADRIAN M ZECK	BJORNE R REID	D'ANDRA L MORMAN
AKIYA L GORE	BLONDELL C JOSEPH	DALISHA A VANTERPOOL
ALEXXIS L SHARPE	BRIAN A SMITH	DANA R PASTORES
ALLISON M WHITE	BRIANNA I RODGERS	DAVID C BEAUCHAMP JR
ALLISON W CRESWELL	BRITTANY K YODER	DEBORAH M KENDALL
ALYMDIA BURCH	BRYAN A HORNE	DENISE F SHEPPARD
AMANDA A WILKERSON	CANDACE L EMERSON	DENNIS C ISENHOUR
AMANDA J REYES	CARLYN D BONAPARTE	DESHAWNA M CHRISTIAN
AMANDA M CAMPBELL	CATONNYA D RILEY	DOMINIQUE L SELBY
AMANDA R LYNCH	CESAR S RODRIGUEZ	EBONY M ROBERSON
AMIT R PATEL	CHACOLA L SMITH	EDWARD J CORDEIRO III
ANDRA R ROBINSON	CHARITY J STUTZMAN	ELAINE G MILLER
ANGELA F POPLIN	CHARLES E TREVATHAN	ELIZABETH K LANDRUM
ANGELIK A KING	CHERYL W HARRIS	ERIKA J FLORES-ROWE
ANIQUE D DAVIS	CHRISTIAN S SHELTON	ERIN T MALLONEE
APRIL K FUNDERBURKE	CHRISTOPHER B MORLEY	EROLYN B SWEENEY
APRIL L WHALING	CHRISTOPHER F HARTSELL	FRANCES H BANKS
APRIL M SHUTTERS	CHRISTOPHER W MOTLEY	GRETCHEN W RIDDICK
ASHLEY A EFIRD	CONNIE W JOHNSON	IAN J SWEENEY
ASHLEY L LEOPARD	CONSTANCE M THOMPSON	ILISA M HENDERSON
AUTRIECE A MARIN	COREY N HARVEY	JACK A DODD
BECKY H LEWIS	COURTNEY L HESS	JACKSON M MCWATERS
BENNIE D DAVIS	CRISTINA L CETINO	JACORA L LANGLEY
BERNADETTE M SOBKOWIAK	CRYSTAL CHAMBERS-ROBINSON	JADE S BUNDY
BERTA M RAMOS	CRYSTAL Y GOODMAN	JADER U RODRIGUEZ
BERTHA V CARDENAS	CYNTHIA R JOHNSON	JAHMEL M RAMCHARITAR
		JAMES N BAILEY

## Super CabCo Receivers – Quarter 1 of 2021

JANE A BASINGER	KAREN M HEIDT	MANEICILIA U DANIELS GARVIN
JANE N NOV	KAYLA M KOZLOWSKI	MARCI A JONES
JANEEN S REID	KELLY P HINEBAUGH	MARIA L SOUSA
JARRETT B GLASS	KENNETH Q JONES	MARIE V SPAIN
JASET N BENAVIDES	KENYETTA L GARTH	MARK MCINTYRE
JASON R COOK	KESHA D GRANT	MARY L ROBINSON
JASON R VARNER	KEVIN B THOMAS	MATTHEW J TARDUGNO
JEANNIE M KOR	KIARA N HAYES	MATTHEW L SAUNDERS
JENIFER N REIMER	KIMBERLY JOHNSON	MAUREEN RYAN
JENNIE M CANNON	KIMBERLY D FREEMAN	MAXWELL S THORNE
JENNIFER W BASS	KIMBERLY G FOUNTAIN	MEE XIONG
JENNY H HOLLIS	KIMBERLY S GRAVELY	MEGHAN A KABAT- NEWCOMER
JESSICA B BRIDGES	KORIE E HEARRELL	MEGHAN D O'SULLIVAN
JESSICA M KILLIAN	LAMAR K BARNES JR	MELINDA D METZ
JESSICA T HAMMILL	LANDON R PATTERSON	MELISA PERRY
JILLIAN A MCDOWELL	LAQUITA R BARNES	MELISSA A MULLIS
JOANN Y TOMLIN	LASHAY S HARRIS	MELISSA D MAYEU
JOHN S EURY	LAURA A JOLLY	MERISSA L COCHRAN
JOHNATHAN L HARRIS	LAUREN E LINKER	MICHAEL D THRIFT
JONATHAN A CALLAHAN	LAUREN M BROWNLEE	MICHELLE D WILLEY
JONATHAN B MARSHALL	LEONIQUE BROWN	MIRANDA D MURPHY
JORDAN M GABRI	LINDA G LATSON	MIRIAM JEANOT- MORALES
JOSEPH BATTINELLI	LISA A DIVINCENZO	MONTY D EUDY
JOSEPH J TIERNEY	LISA G MULLIS	MURIEL D DIXON- HICKMAN
JOSHUA J HUGHES	LISA K DIPAOLO	
JOSHUA M HOKE	LISA K THOMPSON	
JULIANNE R VETERE	MACKENZIE A LEACH	

## Super CabCo Receivers – Quarter 1 of 2021

MYLENE C LAWS	SHARON B REESE	THERESA M CLAIR
NATALIA Z YOUNG	SHARON L SCHUENEMAN	TIFFANY J EASTMAN
NEKESHA L BURNS	SHE'NTOLL D CAMPBELL	TIMOTHY E GRAY
NICKY L LAMBERT	SHEILA K BRUCE	TODD A OSTRANDER
NICOLE J WILSON	SHEILA R TYLER	TODD M SHANLEY
NISHIKA V GRAVES	SHERMA I ANTOINE- EVANSON	TRACY D CLARK- CHEMBURKAR
NORMA J STANDLEY	SHERRY M DIXON	TRAVIS P MCGHEE
OLIVIA C GADD	SHERYL L TRUDEAU	TREY M STURGILL
PENNY L UNTZ	STACI C WHITLOCK	TYMESHA L LAMISON
PORSHA C MARSHALL	STACY B LIVENGOOD	VANITA L NICHOLS
QUINTEN L STROMAN	STACY S GARBER	VASTINA S BRITTON
RACHEL M ANDERSON	STEPHANIE R BRANSCUM	VESSIE F LOPEZ
RACHEL T RUSHING	STEPHANIE R BUCHANAN	VIVIANA I MARTINEZ HERNANDEZ
RANDALL G HARGROVE	SUSAN A NEFF	WAYNE A JOHNSON
RASHMIKANT I KHATRI	SUSIE A MORRIS	WILLIAM TAYLOR
REBECCA T ALAN	T'HALESE M STEEN	YAZMIN F MILLAN
RICHARD E COOKE III	TAM E HUNTER	YESENIA PINEDA
RICHARD L MAXWELL	TAMARA T PAGE	YOLANDA Y MCIVER- GILLESPIE
ROBERT MCNEALEY II	TAMELA L CROCKETT	ZULEIMA OSORIO
RODNEY D HARRIS	TAMMY M MCILWAIN	
RYAN T WARD	TARA W ALLMAN	
SANDRA D BLAKEY	TARANDA M MILLER	
SAUL MOOSE	TATIANA M NORFORD	
SHAKIRI WEATHERS	TERESA R MURRAY	
SHAMAR A DAVIS	TERESA W KISER	
SHANNON L DERNER	THERESA L GAUSE	
SHARI L MORRIS		



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Cooperative Extension - Retirement Recognition of Robbie Furr, Extension Director

**BRIEF SUMMARY:**

Robbie Furr has worked almost 30 years for NC Cooperative Extension, serving in Cabarrus, Stanly, Rowan and Mecklenburg counties. His final day as the Cabarrus County Extension Director will be April 30, 2021.

**REQUESTED ACTION:**

Recognize Robbie for his years of service to our community and region.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Mike Downs, County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

DHS - Administration Professional's Day Proclamation

**BRIEF SUMMARY:**

The following proclamation designates April 21, 2021 as Administrative Professional's Day in Cabarrus County.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Karen Calhoun, Human Services Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

**ATTACHMENTS:**

- Proclamation



**PROCLAMATION  
ADMINISTRATIVE PROFESSIONALS DAY**

**WHEREAS,** Administrative Professionals Day highlights the major contributions of administrative professionals to business and government; and

**WHEREAS,** Administrative professionals serve as vital information hubs in the modern office, managing information, answering calls, sorting, scanning and distributing vital documents and mail, organizing the office and mastering office technology; and

**WHEREAS,** Administrative professionals make vital contributions to today's team-oriented work environment and are key frontline public relations ambassadors for their organizations providing friendly, efficient customer services; and

**WHEREAS,** Administrative Professionals Day is sponsored by the International Association of Administrative Professionals and is celebrated worldwide, bringing together millions of people for various community events, educational seminars and individual corporate activities.

**NOW, BE IT PROCLAIMED,** that the Cabarrus Board of County Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 21, 2021 as

**ADMINISTRATIVE PROFESSIONALS DAY**

Adopted this 19<sup>th</sup> day of April, 2021.

---

Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

DHS - Foster Care Appreciation Month Proclamation

**BRIEF SUMMARY:**

The following proclamation declares May 2021 as Foster Care Appreciation month in Cabarrus County.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Sharon Reese, Human Services, Permanency Planning Program Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

**ATTACHMENTS:**

- Proclamation



**PROCLAMATION  
FOSTER CARE APPRECIATION MONTH  
MAY 2021**

**WHEREAS**, Cabarrus County joins the nation in recognizing the month of May as National Foster Family Appreciation Month honoring foster parents who are true champions for the children in their care and who help to ensure their brightest possible futures; and

**WHEREAS**, children are key to our community's future success, prosperity and quality of life; and

**WHEREAS**, children have a right to thrive, learn, grow in a safe and loving environment; and

**WHEREAS**, foster parents, including kinship caregivers, provide the love, safety and stability that children need in order to overcome past traumatic experiences; and

**WHEREAS**, Cabarrus County foster parents and other caregivers are caring for and nurturing more than 145 children and youth currently in foster care today; and

**WHEREAS**, Cabarrus County foster parents are helping birth families heal and thrive so children can be safely reunified and reach their full potential; and

**WHEREAS**, Cabarrus County foster parents help children transition from foster care to permanent homes through adoption or guardianship when they can't be reunified with their parents; and

**WHEREAS**, our community must come together to recognize the important role foster parents and kinship providers play in caring for abused and neglected children, supporting family reunification and building strong communities; and

**WHEREAS**, there is always a need for more foster parents in order to ensure children and youth with complex needs have a safe, stable home in their community and siblings can live together; and

**WHEREAS**, through partnerships with families, child welfare staff, public and private agencies, there is a collaborative effort to ensure that children are supported and cared for;

**NOW, THEREFORE, BE IT RESOLVED** that we, the Board of Commissioners of Cabarrus County do hereby proclaim May 2021 as **FOSTER CARE APPRECIATION MONTH** in Cabarrus County, and urge all citizens to engage in activities that strengthen families and communities to provide the optimal environment for children to learn, grow and thrive.

**ADOPTED** this 19<sup>th</sup> day of April, 2021.

---

Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

EMS - Cabarrus County Emergency Services Week

**BRIEF SUMMARY:**

The following proclamation proclaims the week of May 16 - 22, 2021 as "Cabarrus County Emergency Medical Services Week" in recognition of emergency medical services teams that provide lifesaving care to those in need 24 hours a day, seven days a week.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

**SUBMITTED BY:**

Jimmy Lentz, EMS Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

**ATTACHMENTS:**

- Proclamation



**CABARRUS COUNTY  
North Carolina  
P R O C L A M A T I O N**

**WHEREAS,** emergency medical services is a vital public service; and

**WHEREAS,** the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS,** access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS,** emergency medical services teams consist of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators, and others; and

**WHEREAS,** the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education enhance their lifesaving skills; and

**WHEREAS,** Americans benefit daily from the knowledge and skills of these highly trained individuals; and

**WHEREAS,** it is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week; and

**NOW, THEREFORE, BE IT RESOLVED** that we, the Cabarrus County Board of Commissioners, in recognition of this event do hereby proclaim the week of May 16 – 22, 2021, as

**CABARRUS COUNTY EMERGENCY MEDICAL SERVICES WEEK**

Adopted this 19<sup>th</sup> day of April 2021.

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Stephen M. Morris, Chairman  
Board of Commissioners



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Planning and Development - Fair Housing Month

**BRIEF SUMMARY:**

April is nationally recognized as Fair Housing Month. The attached proclamation recognizes the anniversary of the adoption of the Fair Housing Act and Cabarrus County's commitment to the goals and requirements of the act.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Kelly Sifford, AICP  
Planning and Development Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

**ATTACHMENTS:**

▣ Proclamation



## CABARRUS COUNTY BOARD OF COMMISSIONERS

### PROCLAMATION

**WHEREAS**, April is National Fair Housing Month and April 11, 2021, marks the 53rd anniversary of the passage of the Fair Housing Act, Title VIII of the Civil Rights Act of 1968, as amended, which enunciates a national policy of Fair Housing without regard to race, color, religion, sex, familial status, handicap and national origin, and encourages fair housing opportunities for all; and

**WHEREAS**, Cabarrus County is committed to highlight the Fair Housing Act by continuing to address discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every one of their right to fair housing; and

**WHEREAS**, Cabarrus County commits to providing equal services without discrimination based on race, color, religion, sex, familial status, handicap, sexual orientation, gender identity, and national origin; and

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Commissioners for Cabarrus County, North Carolina, do hereby resolve that April 2021, being Fair Housing Month, begins a year-long commemoration of the Fair Housing Act in Cabarrus County and urge all citizens to wholeheartedly recognize this celebration throughout the year.

Adopted this 19th day of April, 2021.

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Proclamation - Internal Audit Awareness Month

**BRIEF SUMMARY:**

The following proclamation recognizes May 2021 as Internal Audit Awareness Month in Cabarrus County.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Elie Landrum, Management Analyst

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Proclamation



## PROCLAMATION

### INTERNAL AUDIT AWARENESS MONTH

**WHEREAS**, internal auditing is a vital part of strengthening organizations and protecting stakeholders of both the public and private sectors; and

**WHEREAS**, internal auditing helps identify and manage the organization's risks and ensure policies, procedures, and controls are in place and working appropriately; and

**WHEREAS**, internal auditing is an increasingly sophisticated and complex activity requiring specialized knowledge, training, and education; and

**WHEREAS**, internal auditing is an established profession, led by The Institute of Internal Auditors, with a globally recognized code of ethics and *International Standards for the Professional Practice of Internal Auditing*; and

**WHEREAS**, the contribution of internal auditors to the success of organizations and the global economy at large deserves our recognition and commendations;

**NOW THEREFORE BE IT PROCLAIMED** that the Board of Commissioners for Cabarrus County, North Carolina, do hereby proclaim the Month of May 2021 as International Internal Audit Awareness Month and hereby extend greetings and best wishes to all observing International Internal Audit Awareness Month, and invite the citizens of Cabarrus County to join in recognizing professional internal auditors for their contribution.

**ADOPTED** this 19<sup>th</sup> day of April, 2021.

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Proclamation - North Carolina 811 Safe Digging Month

**BRIEF SUMMARY:**

The North Carolina One Call System (NC811), a utility notification and education center that celebrates its 43rd year of service to the citizens of North Carolina, is a vital part of preventing damages and injuries when excavating. This vital notification service started in 1978, reaching 2.1 million locate requests from excavators to homeowners in 2020. North Carolina law requires that anyone engaging in demolition or excavation activities contact NC811 at least three days prior to beginning the work by calling or clicking 811. The following proclamation designates April 2021 as North Carolina 811 Safe Digging Month in Cabarrus County.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

**SUBMITTED BY:**

Tami Stout, North Carolina 811, Inc.

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Proclamation





## **NORTH CAROLINA 811 SAFE DIGGING MONTH PROCLAMATION**

**WHEREAS**, as utility owners, excavators, designers, and homeowners work to keep pace with North Carolina’s economic development, it is important to minimize damages to underground utility lines, danger to workers and the general public, environmental impact, and loss of utility services to the citizens of North Carolina; and

**WHEREAS**, North Carolina 811, a utility service notification center and leader in education celebrates its 43rd year of continuous service to the State, is key to preventing injuries and damages when excavating; and

**WHEREAS**, this unique service provides easy, one-call notification about construction and excavation projects that may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

**WHEREAS**, this vital service, which began in 1978 serves the citizens of North Carolina from the mountains to the coast, educates stakeholders about the need for excavation safety whether the project is as small as planting a tree to designing and beginning construction on a new interstate; and

**WHEREAS**, in 2020, the North Carolina one call system received 2.1 million notification requests and transmitted over 12.2 million requests, providing protection to utility companies infrastructure, their employees, excavators, and customers;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cabarrus County Board of Commissioners does hereby proclaim the month of April 2021 as “North Carolina 811 Safe Digging Month” to encourage all excavators and homeowners of Cabarrus County to contact 8-1-1 either by dialing 8-1-1 or contacting NC811 via the webpage of NC811.org at least three working days prior to digging in order to “Know What’s Below,” avoid injury, protect the environment, prevent millions of dollars in damages and to remind excavators that three working days’ notice is the law, for safe digging is no accident, and that more information may be obtained by visiting [www.nc811.org](http://www.nc811.org).

Adopted this 19<sup>th</sup> day of April, 2021.

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Active Living and Parks - Park and Recreation Trust Fund Grant Application

### **BRIEF SUMMARY:**

The Parks and Recreation Trust Fund (PARTF) provides dollar-for-dollar matching grants to local governments for the acquisition and/or development of park and recreational projects to serve the general public. A local government can request a maximum of \$500,000 with each application.

An applicant must match the grant dollar-for-dollar, 50 percent of the total cost of the project, and may contribute more than 50 percent. The appraised value of land to be donated to the applicant can be used as part of the match. The value of in-kind services, such as volunteer work, cannot be used as part of the match. There are 13 acres adjacent to Rob Wallace Park the landowner has indicated they would sell to Cabarrus County at a reduced cost. The reduced amount would allow Cabarrus County to utilize the reduction as the match. Two appraisals have been performed on the property, one by Cabarrus County and one by the land owner. \$117,000 and \$345,000 were the appraisals.

Mr. Marshall has spoken with the realtor involved with the land owner and the family did agree to a valuation of \$200,000. (50% donated) If the grant is awarded, Cabarrus County would receive \$100,000 to pay for the property. Property acquired with PARTF must be dedicated forever for public recreational use. The Park and Recreation Trust Fund Grant application deadline is May 3, 2021.

### **REQUESTED ACTION:**

Motion to apply for the Park and Recreation Trust Fund Grant.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Londa Strong, ALP Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

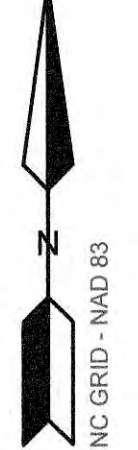
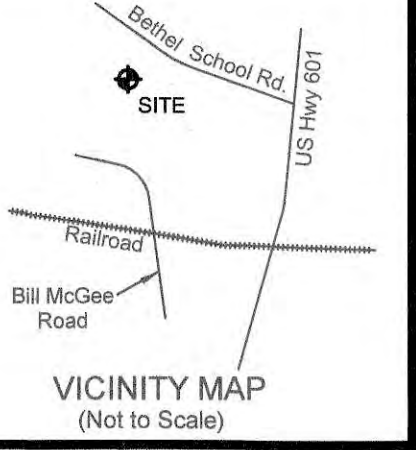
This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Survey





I, R. Scott Dyer, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 7383, page 96, etc.), that the boundaries not surveyed are clearly indicated as drawn from information found in Book n/a, page n/a; that the ratio of precision as calculated exceeds 1:10,000; and that this map meets the requirements of The Standards of Practice for Land Surveying in North Carolina (21 NCAC 56.1600). Witness my original signature, registration number and seal this 17th day of January, A.D., 2019.

*R. Scott Dyer*  
R. Scott Dyer, PLS #4444



Line	Bearing	Distance	Tie Line
L1	N 29°28'35" E	41.46'	Tie Line
L2	N 59°15'58" E	18.61'	Tie Line
L3	N 75°23'16" W	2.17'	Tie Line
L4	S 35°23'44" E	38.88'	Tie Line
L5	N 46°31'40" E	38.72'	Tie Line

**LEGEND**  
 R/W - RIGHT OF WAY  
 OHE - OVERHEAD ELECTRIC  
 O - CALCULATED POINT  
 S - SANITARY SEWER MANHOLE  
 E - ELECTRIC TOWER

Control Pt. HV-1  
N 546014.164  
E 1545425.177  
El: 534.81  
NAD 83

Control Pt. HV-3  
N 544055.793  
E 1545789.000  
El: 528.01  
NAD 83

Scale Factor: 0.9986519  
N 80°07'04" W, 1445.27' Ground  
1445.06' Grid

N 17°29'17" E, 2059.11' Ground  
2058.81' Grid

S 32°27'37" E, 665.12'  
Tie Line

S 20°42'30" E, 172.57'  
Tie Line

S 46°18'36" W, 113.97'  
Tie Line

N 20°42'30" E, 172.57'  
Tie Line

N 20°42'30" E, 172.57'  
Tie Line

N 20°42'30" E, 172.57'  
Tie Line

N 20°42'30" E, 172.57'  
Tie Line

N 20°42'30" E, 172.57'  
Tie Line

NOW OR FORMERLY  
Cabarrus County  
Deed Bk. 12003, Pg. 245  
PIN #5544741458  
Cabarrus Co. Registry  
Zoned: SFR

NOW OR FORMERLY  
Cabarrus County  
Deed Bk. 12003, Pg. 245  
PIN #5544741458  
Cabarrus Co. Registry  
Zoned: SFR

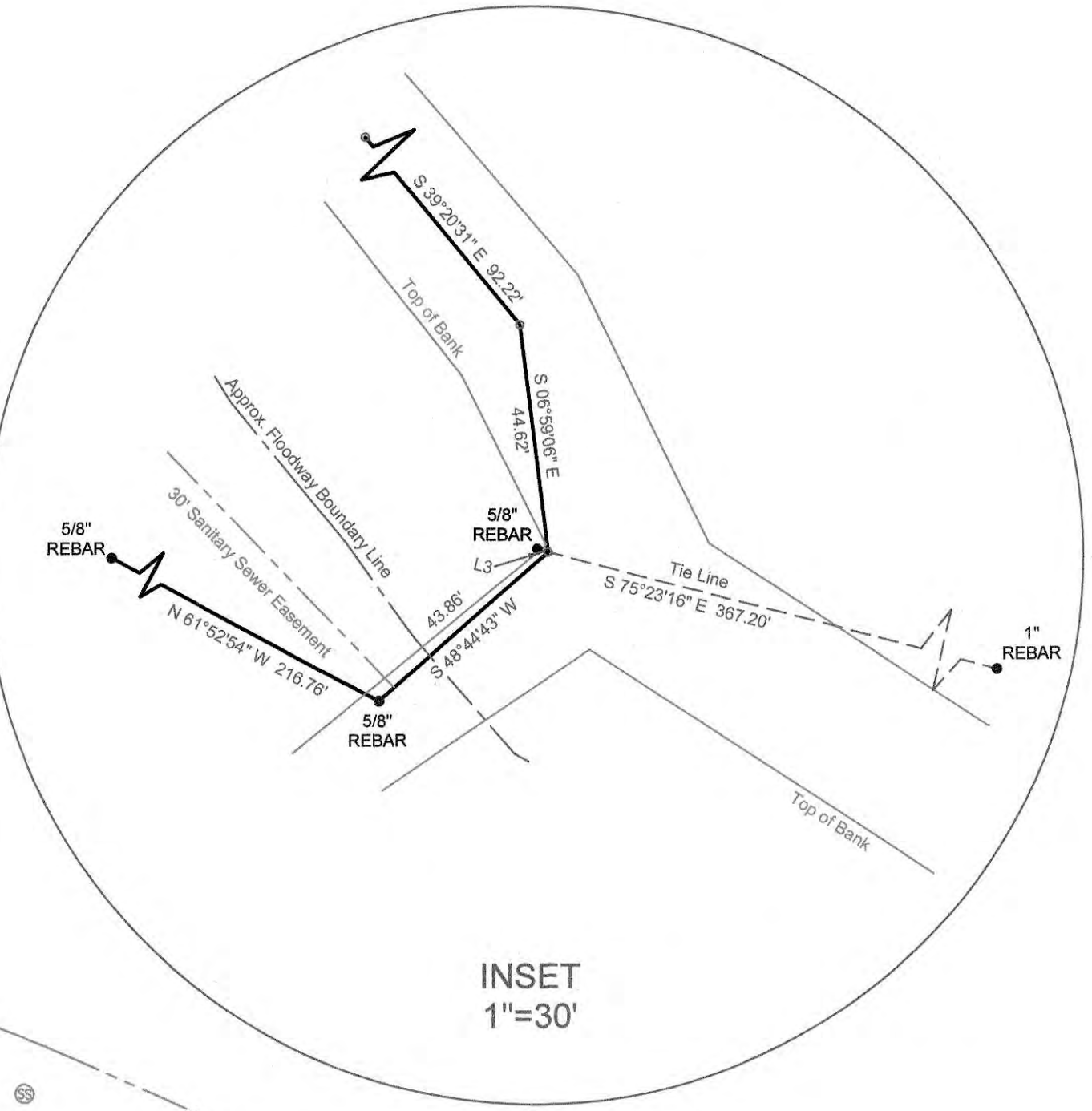
Approximate  
100 Year Flood Line  
Per FEMA Flood Map  
#3710554400 K, dated  
November 16, 2018

PIN #5544833637  
600919.72 sf  
13.795 AC  
NOW OR FORMERLY  
William G. Robinson Trust  
Deed Bk. 7383, Pg. 96  
PIN #5544833637  
Cabarrus Co. Registry  
Zoned: SFR

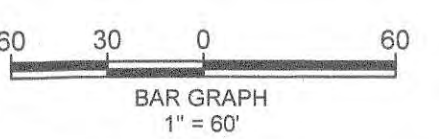
Cabarrus County  
Deed Bk. 8528, Pg. 313  
PIN #5544723955  
Cabarrus Co. Registry  
Zoned: OI

NOW OR FORMERLY  
William G. Robinson Trust  
Deed Bk. 7383, Pg. 96  
PIN #5544833637  
Cabarrus Co. Registry  
Zoned: SFR

Remaining Area  
30.7 AC +/-



**NOTES:**  
 \* Deed Reference - Deed Bk. 7383, Pg. 96 The William G. Robinson Trust Dated March 8, 2007 Recorded in Cabarrus Co. Registry  
 \* Map Reference - Rob Wallace Park Phase 2 Dated August 8, 2018 Unrecorded Plat Performed by R. Scott Dyer, PLS  
 \* Map Reference - Boundary Survey of Future Wallace Park Property Dated May 6, 2015 Unrecorded Plat Performed by James E. Craddock, PLS  
 \* 1/2" rebar found at all corners unless otherwise noted.  
 \* Property subject to recorded and unrecorded rights of way, easements and agreements as may appear.



SHEET	DATE	REVISION	BY
1 OF 1			

Prepared for: Cabarrus County

**13.795 AC - William G. Robinson Trust**

Township No. 10 Cabarrus County, NC

**BOUNDARY SURVEY**

DATE: January 16, 2019

SCALE: 1" = 60'

NLS NO.: 18-198

DRAWN BY: S. Kinney

CHECKED BY: S. Dyer

**NORSTAR LAND SURVEYING, INC.**  
 552-B Newell Street NW  
 Concord, NC 28025  
 Ph 704 721 6651  
 Fax 704 721 6653  
 Firm Lic. # C-2294

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Appointments - Animal Protection Advisory Board

**BRIEF SUMMARY:**

The terms of Animal Protection Advisory Board members Jacqueline Tucker and Sydney Carter end April 30, 2021. Both Ms. Tucker and Ms. Carter have indicated they would like to serve another term. Ms. Tucker has served on this Board since 2015. An exception to the length of service provision of the Appointment Policy will be needed for her.

**REQUESTED ACTION:**

Motion to reappoint Jacqueline Tucker and Sydney Carter to the Animal Protection Advisory Board for three-year terms ending April 30, 2024; including an exception to the length of service provision of the Appointment Policy for Ms. Tucker.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Roster
- ▣ Applications on File



CABARRUS COUNTY ANIMAL PROTECTION ADVISORY BOARD

5-Member Board

Ann Cannon  
P.O. Box 1210  
Concord, NC 28026

APPOINTMENT: 08/17/15  
REAPPOINTMENT: 08/20/18  
TERM EXPIRING: 08/31/21

Carol Miller  
8130 New Street  
Mt. Pleasant, NC 28124

APPOINTMENT: 08/17/15  
REAPPOINTMENT: 08/20/18  
TERM EXPIRING: 08/31/21

Anthony Weiss  
1403 Mistletoe Ridge Place NW  
Concord, NC 28027

APPOINTMENT: 08/19/19  
TERM EXPIRING: 08/31/22

Jacqueline Tucker  
7116 Macedonia Church Road  
Concord, NC 28027

APPOINTMENT: 11/16/15  
REAPPOINTMENT: 04/16/18  
TERM EXPIRING: 04/30/21

Sydney Carter  
3382 Saddlebrook Drive  
Midland, NC 28107

APPOINTMENT: 04/16/18  
TERM EXPIRING: 04/30/21

**Cabarrus County Animal Protection Advisory Board  
Applications on File  
March 11, 2021**

Sydney Carter	Current member	3382 Saddlebrook Drive	Midland, NC 28107
Johanna Rice		2890 Deep Cove Drive NW	Concord, NC 28027
Jacqueline Tucker	Current member	7116 Macedonia Church Road	Concord, NC 28027



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Appointments - Industrial Facilities and Pollution Control Financing Authority

**BRIEF SUMMARY:**

Dana Ritchie's term on the Industrial Facilities and Pollution Control Financing Authority ends April 30, 2021. Ms. Ritchie is willing to serve another term. If reappointed, an exception to the length of service provision of the Appointment Policy will be needed for her.

The Authority meets on an as-needed basis and the County Attorney serves as the contact for this Authority.

**REQUESTED ACTION:**

Motion to reappoint Dana Ritchie to the Industrial Facilities and Pollution Control Financing Authority for a six-year term ending April 30, 2027; including an exception to the length of service provision of the Appointment Policy.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Roster
- ▣ Applications on File

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

7 Members - Appointed by County Commissioners  
6-Year Terms

Mr. Robert L. Pierce, Jr.  
230 Virginia Street  
Concord, NC 28025

APPOINTMENT: 01/26/2004  
REAPPOINTMENT: 03/15/2010  
REAPPOINTMENT: 01/19/2016\*  
TERM EXPIRING: 01/10/2022

Mr. Danny Fesperman  
1061 Templeton Avenue  
Concord, NC 28025

APPOINTMENT: 02/16/2015  
REAPPOINTMENT: 02/15/2021\*  
TERM EXPIRING: 02/28/2027

Mr. David C. Black  
8800 John White Road  
Concord, NC 28025

APPOINTMENT: 01/18/2000  
REAPPOINTMENT: 01/23/2006  
REAPPOINTMENT: 02/20/2012  
REAPPOINTMENT: 03/19/2018  
TERM EXPIRING: 01/10/2024

Ms. Dana Ritchie  
5000 Basswood Drive  
Concord, NC 28025

APPOINTMENT: 04/20/2015  
TERM EXPIRING: 04/30/2021

Mr. Sherrill Laney  
6177 Miller Road  
Kannapolis, NC 28081

APPOINTMENT: 01/22/1996  
REAPPOINTMENT: 01/28/2002  
REAPPOINTMENT: 03/15/2010  
REAPPOINTMENT: 01/19/2016\*  
TERM EXPIRING: 01/10/2022

Mr. Michael Benson  
1204 Hidden Oaks Drive SE  
Concord, NC 28025

APPOINTMENT: 02/15/2021  
TERM EXPIRING: 02/28/2027

Mr. Sanjay V. Mistry  
9552 Millen Drive  
Harrisburg, NC 28075

APPOINTMENT: 09/16/2002  
(unexpired term)  
REAPPOINTMENT: 03/15/2010  
REAPPOINTMENT: 01/19/2016\*  
TERM ENDING: 01/10/2022

G.S. 159C-4

Meet as needed.

\* An exception to the "length of service" provision of the Appointment Policy was granted.

**Industrial Facilities and Pollution Control Financing Authority  
Applications on File  
March 10, 2021**

Dana Ritchie\*      Current member      4847 Chadwick Drive      Concord, NC 28025

\*An exception to the "length of service" provision of the Appointment Policy will be needed.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Appointments (Removals) - Adult Care Home Community Advisory Committee

**BRIEF SUMMARY:**

Joe Anderson's term on the Adult Care Home Community Advisory Committee ended February 28, 2021. Mr. Anderson is not interested in serving another term.

**REQUESTED ACTION:**

Motion to remove Joe Anderson from the Adult Care Home Community Advisory Committee roster and thank him for his service.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board  
Laurie Abounader, Regional Ombudsman

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

▣ Roster

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE  
 (Formerly Domiciliary Home Community Advisory Committee)  
 3-Year Term  
 17-Member Board

Ed Burns 4222 Mackenzie Court Concord, NC 28027	APPOINTMENT: 05/18/09 REAPPOINTMENT: 06/21/10 REAPPOINTMENT: 05/20/13 REAPPOINTMENT: 03/21/16* REAPPOINTMENT: 04/15/19* TERM EXPIRING: 05/31/22
Jack Boyer 401 Falcon Drive Concord, NC 28025	APPOINTMENT: 08/17/09 REAPPOINTMENT: 08/16/10 REAPPOINTMENT: 10/21/13 REAPPOINTMENT: 09/19/16 REAPPOINTMENT: 10/21/19 TERM EXPIRING: 08/31/22
Sandra Miller 1120 Brigadoon Court Concord, NC 28025	APPOINTMENT: 07/18/11 REAPPOINTMENT: 07/16/12 REAPPOINTMENT: 08/17/15 REAPPOINTMENT: 08/20/18* TERM EXPIRING: 07/31/21
Diamond Staton-Williams 6626 Burkwood Court Harrisburg, NC 28075	APPOINTMENT: 07/21/14 REAPPOINTMENT: 08/17/15 REAPPOINTMENT: 08/20/18 TERM EXPIRING: 07/31/21
Toni Swick 687 Journey Street SW Concord, NC 28025	APPOINTMENT: 04/20/15 REAPPOINTMENT: 03/21/16* REAPPOINTMENT: 04/15/19* TERM EXPIRING: 04/30/22
Diane Carlson 4429 Turnberry Court Concord, NC 28027	APPOINTMENT: 10/19/15 REAPPOINTMENT: 09/19/16 REAPPOINTMENT: 10/21/19 TERM EXPIRING: 10/31/22
Helen McInnis 5517 Hammermill Drive Harrisburg, NC 28075	APPOINTMENT: 02/18/19* REAPPOINTMENT: 02/17/20* TERM EXPIRING: 02/29/23
Richard Bovard 9170 U.S. 601 Midland, NC 28107	APPOINTMENT: 04/15/19 REAPPOINTMENT: 07/21/20 TERM EXPIRING: 04/30/23

Ann Holland  
11608 Tucker Field Road  
Midland, NC 28107

APPOINTMENT: 05/20/19  
REAPPOINTMENT: 06/15/20  
TERM EXPIRING: 05/31/23

Joe Anderson  
2627 Cherry Laurel Drive  
Harrisburg, NC 28027

APPOINTMENT: 02/17/20  
TERM EXPIRING: 02/28/21

(6 VACANT Positions)

\* Exception to Appointment Policy



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Appointments and Removals - Centralina Workforce Development Board

### **BRIEF SUMMARY:**

Current Centralina Workforce Development Board (CWDB) member Fernando Little with Atrium Health Cabarrus informed the Board that he has been promoted to a new position and will not be able to continue to represent Cabarrus County on the Board.

To continue representation from the Health Care sector and Cabarrus County, Beatriz Rodriguez, Human Resources Business Partner – North Market with Atrium Health Cabarrus, has been recommended to replace Fernando Little on the Board and complete his term. Ms. Rodriguez does not reside in Cabarrus County. An exception to the residency provision of the Appointment Policy will be needed for her.

### **REQUESTED ACTION:**

Motion to remove Fernando Little from the Centralina Workforce Development Board roster and thank him for his service.

Motion to appoint Beatriz Rodriguez to the Centralina Workforce Development Board as a Private Sector representative to complete an unexpired term ending June 30, 2021; including an exception to the residency provision of the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

David Hollars, Executive Director, Centralina Workforce Development Board

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Roster
- ▣ Applications on File

CENTRALINA WORKFORCE DEVELOPMENT BOARD  
(Formerly PRIVATE INDUSTRY COUNCIL)

CENTRALINA COUNCIL OF GOVERNMENTS

(2-year terms)

Dr. Carol Spalding (Education) APPOINTMENT: 02/15/16\*  
1012 Westlake Drive (UNEXPIRED TERM)  
Kannapolis, NC 28081 REAPPOINTMENT: 06/19/17\*  
REAPPOINTMENT: 06/17/19\*  
TERM EXPIRING: 06/30/21

Fernando Little (Private APPOINTMENT: 09/18/17\*  
9334 Scorpio Lane Sector) REAPPOINTMENT: 06/17/19\*  
Mint Hill, NC 28227 TERM EXPIRING: 06/30/21

Tracie Hampton (Private APPOINTMENT: 06/16/14\*  
8812 Deerland Court Sector) REAPPOINTMENT: 06/20/16\*  
Huntersville, NC 28078 REAPPOINTMENT: 06/18/18\*  
REAPPOINTMENT: 06/15/20\*^  
TERM EXPIRING: 06/30/22

Milton Chicas (Private APPOINTMENT: 06/21/10  
2210 Wynbourne Drive Sector) REAPPOINTMENT: 06/18/12\*  
Gastonia, NC 28056 REAPPOINTMENT: 06/16/14\*  
REAPPOINTMENT: 06/20/16\*^  
REAPPOINTMENT: 06/18/18\*^  
REAPPOINTMENT: 06/15/20\*^  
TERM EXPIRING: 06/30/22

\* Exception to the Appointment Policy "residency" provision.

^ Exception to the Appointment Policy "length of service" provision.

## Centralina Workforce Development Board

Applications on File  
March 5, 2021

Shalini Byker	7779 Windsor Forest Place	Harrisburg, NC 28075
Chris Jarrett**	4258 Highway 49 S, Unit 584	Harrisburg, NC 28075
Barbi Jones	3003 Dale Earnhardt Blvd., Suite 2	Kannapolis, NC 28083
Ronald Long	1567 Dale Earnhardt Boulevard	Kannapolis, NC 28083
Crystal Nesbit	1217 Opal Street	Kannapolis, NC 28083
Wendy Pascual	1362 Haestad Court	Concord, NC 28025
Christine Plough	2572 Brackley Place NW	Concord, NC 28027
Elizabeth Poole	210 Ravine Circle SE	Concord, NC 28025
Beatriz Rodriguez*	1509 Pine Creek Road	Gastonia, NC 28056

\*An exception to the residency provision of the Appointment Policy would be needed.

\*\*An exception to the multiple service provision of the Appointment Policy would be needed.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Board of Elections - HAVA Grant

### **BRIEF SUMMARY:**

Board of Elections received a HAVA Grant from the state in the amount of \$55,896.13. The grant funds will be used to purchase hand scanners. Staff is seeking Board approval of the grant award and subsequent budget amendment.

### **REQUESTED ACTION:**

Motion to approve the grant award and adopt the budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Elizabeth Landrum, Management Analyst, on behalf of Carol Soles, Elections Director

### **BUDGET AMENDMENT REQUIRED:**

Yes

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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### **ATTACHMENTS:**

- Budget Amendment

▣ award letter

**Budget Revision/Amendment Request**

Date:

Amount:

Dept. Head:

Department:

- Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

Purpose: Board of Elections received HAVA grant funds in the amount of \$55,896.13. The funds will be used to purchase hand scanners. This budget amendment budgets that grant accordingly.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1510-9854	HAVA Title I Grant Expense	-	55,896.13		55,896.13
001	6	1510-6357	HAVA Title I Grant	-	55,896.13		55,896.13

**Budget Officer**

- Approved  
 Denied

**County Manager**

- Approved  
 Denied

**Board of Commissioners**

- Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

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*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

**NOTICE OF SUBGRANT -2020 HAVA Funds - NC  
Amended February 2, 2021**

Subgrantee:	<i>Cabarrus County Board of Elections</i>
CFDA Number: 90.404 Agreement Number: NC20101001-013	Budget Period: 7/1/2020 – 6/30/2021
<b>Funds Description</b>	
This obligation of funds constitutes the Subgrantee’s share, as authorized under Session Law 2020-17, Sec. 11.2(a), of \$11,677,441 of federal and \$2,335,488 of state matching funds awarded under Election Security Grants in the federal Consolidated Appropriations Act of 2020 to improve the administration of federal elections.	
<b>Funding Information</b>	
<b>Description</b>	<b>Amount</b>
Allocated funding based on percentage of voter registration within Department of Commerce Tier as of 1/9/ 2021	\$128,541
Reimbursements as of 1/27/2021	\$72,644.87
Remaining Balance of Allocation after reimbursements paid as of 1/27/2021	\$55,896.13
<b>Permissible Uses</b>	
<p>Reimbursement-eligible expenditures are those incurred to improve the administration of federal elections, as authorized under HAVA Title I, Section 101, including:</p> <ul style="list-style-type: none"> <li>• Improving the administration of elections for Federal office, including to enhance election technology and make election security improvements</li> <li>• Educating voters concerning voting procedures, voting rights, and voting technology.</li> <li>• Training election officials, poll workers, and election volunteers.</li> <li>• Improving, acquiring, leasing, modifying, or replacing voting systems and technology and methods for casting and counting votes.</li> <li>• Improving the accessibility and quantity of polling places, including providing physical access for individuals with disabilities, providing non-visual access for individuals with visual impairments, and providing assistance to Native Americans, Alaska Native citizens, and to individuals with limited proficiency in the English language.</li> <li>• Establishing toll-free telephone hotlines that voters may use to report possible voting fraud and voting rights violations, to obtain general election information, and to access detailed automated information on their own voter registration status, specific polling place locations, and other relevant information.</li> <li>• Expenditures incurred to prevent, prepare for, and respond to the coronavirus pandemic during 2020 federal elections.</li> </ul>	
<b>Grant Administration</b>	
Grant Administration Award recipients and sub-recipients must adhere to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200).	



**CABARRUS COUNTY****BOARD OF COMMISSIONERS  
REGULAR MEETING****April 19, 2021  
6:30 PM****AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Finance - Cares Fund Budget Amendment and Project Ordinance

**BRIEF SUMMARY:**

The County received CARES ACT funds to use for COVID 19 related expenditures. Interest earned on the funds must be used for COVID related expenditures.

The County received Emergency Rental Assistance funding in January to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic. Acceptance of the grant award and related budget amendment was approved by the Board in February. The project ordinance has been revised to include revenue and appropriations of the funds.

**REQUESTED ACTION:**

Motion to approve the related budget amendment to budget additional revenue from interest earned, appropriate funds for COVID 19 related health care claims and approve the revised special revenue project ordinance to include Emergency Rental Assistance Grant and Interest Income.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Wendi Heglar, Finance Director

**BUDGET AMENDMENT REQUIRED:**

Yes

## **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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### **ATTACHMENTS:**

- ▣ Budget Amendment
- ▣ Project Ordinance

Date: April 19, 2021

Amount: 3,498.70

Dept. Head: Suzanne Burgess for Wendi Heglar

Department: Finance

Internal Transfer Within Department

Transfer Between Departments/Funds

X Supplemental Request

This budget amendment is to budget interest revenue for CARES - COVID Relief funds earned through December 31, 2020. The interest earned will be used to pay COVID related health insurance claims.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
440	6	1925-6701	CARES RELIEF FUNDS - INTEREST	-	3,498.70	-	3,498.70
440	9	1925-964102	COVID RELATED HEALTH CLAIMS	52,411.30	3,498.70	-	55,910.00

Total 0.00

**Budget Officer**

**County Manager**

**Board of Commissioners**

Approved

Approved

Approved

Denied

Denied

Denied

\_\_\_\_\_  
Signature

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Signature

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Signature

\_\_\_\_\_  
Date

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Date

\_\_\_\_\_  
Date

**CABARRUS COUNTY  
CARES RELIEF FUNDS – SPECIAL REVENUE  
PROJECT ORDINANCE**

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of receiving and disbursing funds as directed by CARES Act funding and the US Department of State Treasury and Emergency Rental Assistance Program (ERAP) funding and the US Department of State Treasury.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP), the grant terms, the rules and regulations of the US Department of State Treasury and the budget contained herein.
- C. It is estimated that the following revenues will be available to fund COVID 19 and Emergency Rental Assistance expenditures:

CARES Act Relief Funds	\$7,972,670
Interest Income	3,499
Emergency Rental Assistance (ERAP)	6,528,517
<b>TOTAL REVENUES</b>	<b>\$14,504,686</b>

- D. The following appropriations are made for expenditures related to COVID19 and Emergency Rental Assistance:

Salaries and Benefits	\$3,581,275
Other Public Health Expenditures	2,415,010
Municipal Distribution	1,979,884
Contracted Employees (ERAP)	652,851
Emergency Rental Assistance (ERAP)	5,875,666
<b>TOTAL EXPENDITURES</b>	<b>\$14,504,686</b>

<b>GRAND TOTAL – REVENUES</b>	<b>\$14,504,686</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$14,504,686</b>

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.

2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.

- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 19<sup>th</sup> day of April, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Finance - Fire District Budget Amendment

**BRIEF SUMMARY:**

This budget amendment will increase Fire Districts' current year property tax collections as well as increase related districts' turnovers. Per the Fire Tax Districts budget ordinance, Section V. (7), upon notification of funding increases of revenues, the Manager may adjust budgets to match.

**REQUESTED ACTION:**

Motion to adopt the budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Wendi Heglar, Finance Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Budget Amendment
- ▣ Backup for Amendment



**Budget Revision/Amendment Request**

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

**To increase Fire Districts' current year property tax collections as well as increase related districts' turnovers. Per the Fire Tax Districts budget ordinance, Section V. (7), upon notification of funding increases of revenues, the Manager may adjust budgets to match.**

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
430	6	2710-6011	Property Tax Current Year Coll	5,692,557.00	1,304,500.00		6,997,057.00
430	9	2710-975601	Con Rural	50,227.00	4,000.00		54,227.00
430	9	2710-9773	Rimer Fire	203,182.00	40,000.00		243,182.00
430	9	2710-9774	Mt Mitchel	99,345.00	35,000.00		134,345.00
430	9	2710-9775	Gold H VFD	39,555.00	10,000.00		49,555.00
430	9	2710-9776	Mt Pleasant	541,988.00	110,000.00		651,988.00
430	9	2710-9777	Kann Rural	216,319.00	15,000.00		231,319.00
430	9	2710-9778	Georgevill	266,791.00	45,000.00		311,791.00
430	9	2710-9779	Flowes St	424,589.00	120,000.00		544,589.00
430	9	2710-9780	Odell	804,537.00	165,000.00		969,537.00
430	9	2710-9781	Richf VFD	11,073.00	5,500.00		16,573.00
430	9	2710-9783	Jackson Pk	231,467.00	25,000.00		256,467.00
430	9	2710-9784	Cold Water	230,919.00	10,000.00		240,919.00
430	9	2710-9785	Allen	445,827.00	180,000.00		625,827.00
430	9	2710-9786	Midland	820,779.00	310,000.00		1,130,779.00
430	9	2710-9788	Northeast	181,060.00	45,000.00		226,060.00
430	9	2710-9798	Harris VFD	1,124,899.00	185,000.00		1,309,899.00

Budget Officer

County Manager

Board of Commissioners

Approved

Denied

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*Signature*

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*Date*

Approved

Denied

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*Signature*

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*Date*

Approved

Denied

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*Signature*

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*Date*

ORG	OBJ	ACCOUNT	ACCOUNT DESCRIP'	REVISED BUDGET	YTD ACTUAL	Feb REAL Distr	REAL Addt'l 4 MTHS	NCVTS Feb Distr	NCVTS Addt'l 4 MTHS	Available Budget	Budget Amendment	
43062710	6011	430 -00-00-6-2710-6011 -	Tax Cur Yr	(5,692,557.00)	(5,452,041.55)							
43062710	6012	430 -00-00-6-2710-6012 -	Prop Tax D	-	(43,584.34)							
43092710	975601	430 -20-00-9-2710-975601-	Con Rural	50,227.00	47,511.86	458.32	1,833.28	467.63	1,870.52	(1,914.61)	3,829.22	4,000.00
43092710	9773	430 -20-00-9-2710-9773 -	Rimer Fire	203,182.00	189,411.21	4,475.50	17,902.00	2,080.65	8,322.60	(19,009.96)	38,019.92	40,000.00
43092710	9774	430 -20-00-9-2710-9774 -	Mt Mitchel	99,345.00	89,496.22	4,374.08	17,496.32	809.30	3,237.20	(16,068.12)	32,136.24	35,000.00
43092710	9775	430 -20-00-9-2710-9775 -	Gold H VFD	39,555.00	37,744.95	736.68	2,946.72	384.64	1,538.56	(3,796.55)	7,593.10	10,000.00
43092710	9776	430 -20-00-9-2710-9776 -	Mt Plesant	541,988.00	508,958.34	12,157.29	48,629.16	5,160.72	20,642.88	(53,560.39)	107,120.78	110,000.00
43092710	9777	430 -20-00-9-2710-9777 -	Kann Rural	216,319.00	196,370.68	2,752.06	11,008.24	2,453.50	9,814.00	(6,079.48)	12,158.96	15,000.00
43092710	9778	430 -20-00-9-2710-9778 -	Georgevill	266,791.00	253,395.47	4,462.40	17,849.60	2,394.91	9,579.64	(20,891.02)	41,782.04	45,000.00
43092710	9779	430 -20-00-9-2710-9779 -	Flowes St	424,589.00	402,354.33	11,480.10	45,920.40	4,524.36	18,097.44	(57,787.63)	115,575.26	120,000.00
43092710	9780	430 -20-00-9-2710-9780 -	Odell	804,537.00	784,776.90	12,571.86	50,287.44	7,330.24	29,320.96	(79,750.40)	159,500.80	165,000.00
43092710	9781	430 -20-00-9-2710-9781 -	Richf VFD	11,073.00	11,159.91	345.54	1,382.16	88.78	355.12	(2,258.51)	4,517.02	5,500.00
43092710	9783	430 -20-00-9-2710-9783 -	Jackson Pk	231,467.00	220,509.84	2,012.45	8,049.80	2,305.02	9,220.08	(10,630.19)	21,260.38	25,000.00
43092710	9784	430 -20-00-9-2710-9784 -	Cold Water	230,919.00	203,086.37	3,648.86	14,595.44	2,689.25	10,757.00	(3,857.92)	7,715.84	10,000.00
43092710	9785	430 -20-00-9-2710-9785 -	Allen	445,827.00	425,851.39	15,892.39	63,569.56	5,423.21	21,692.84	(86,602.39)	173,204.78	180,000.00
43092710	9786	430 -20-00-9-2710-9786 -	Midland	820,779.00	895,079.34	13,241.85	52,967.40	2,397.60	9,590.40	(152,497.59)	304,995.18	310,000.00
43092710	9788	430 -20-00-9-2710-9788 -	Northeast	181,060.00	170,475.70	4,183.26	16,733.04	1,950.32	7,801.28	(20,083.60)	40,167.20	45,000.00
43092710	9798	430 -20-00-9-2710-9798 -	Harris VFD	1,124,899.00	1,059,443.38	21,730.62	86,922.48	9,266.28	37,065.12	(89,528.88)	179,057.76	185,000.00
				5,692,557.00	5,495,625.89	114,523.26	458,093.04	49,726.41	198,905.64	(624,317.24)	1,248,634.48	<u>1,304,500.00</u>

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Finance - Update of Capital Project Fund Budgets and Related Project Ordinances

**BRIEF SUMMARY:**

Budget amendment and project ordinance updates are included with this agenda for the Construction and Renovation Fund (Fund 343) and the County Construction Fund (Fund 380).

Several projects closed in the Construction and Renovation Fund. The budget amendment will account for the completion of the projects.

The County Construction Fund budget amendment recognizes and appropriates Medicaid Hold Harmless revenues for design/construction of a future mental health facility. This is a transfer from the General Fund.

**REQUESTED ACTION:**

Motion to approve the Multi-year Budget Amendments and revised Project Ordinances.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Wendi Heglur, Finance Director  
Rodney Harris, Deputy County Manager

**BUDGET AMENDMENT REQUIRED:**

Yes

## **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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### **ATTACHMENTS:**

- ▣ Fund 343 BA
- ▣ Fund 380 BA
- ▣ Fund 343 Project Ordinance
- ▣ Fund 380 Project Ordinance

### Budget Revision/Amendment Request

<b>Date:</b>	4/19/2021	<b>Amount:</b>	\$ 17,579,488.91
<b>Dept. Head:</b>	Wendi Heglar	<b>Department:</b>	Finance, 343 Construction & Renovation Fund
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request	

The purpose of this budget amendment is to close completed projects and projects that were moved from the 343 Construction & Renovation Fund in FY20. The Project names are listed below.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	6	1110-6902-RPAIR	Contribution From General Fund	492,722.00		492,722.00	0.00
343	6	1110-6910-RPAIR	Contribution From Capital Projects Fund	393,106.00		393,106.00	0.00
343	6	1110-6921-RPAIR	Contribution From Capital Reserve Fund	1,691,894.00		1,691,894.00	0.00
343	9	1110-9708-RPAIR	Contribution to Capital Projects Fund	2,577,722.00		2,577,722.00	0.00
			<i>Skylight Repair Moved from 343 to 380 in FY20</i>				0.00
343	6	1710-6902	Contribution From General Fund	33,590.93		33,590.93	0.00
343	9	1710-9860	Equipment & Furniture	33,590.93		33,590.93	0.00
			<i>Closed project for Cubicles in Finance</i>				
343	6	1952-6902-FALPR	Contribution From General Fund	300,000.00		300,000.00	0.00
343	9	1952-9708-FALPR	Contribution to Capital Projects Fund	48,793.23		48,793.23	0.00
343	9	1952-9830-FALPR	Other Improvements	251,206.77		251,206.77	0.00
			<i>Closed Project for FALPR (Fall Protection for Various Buildings)</i>				
343	6	2210-6902-COURT	Contribution From General Fund	68,785.98		68,785.98	0.00
343	6	2210-6921-COURT	Contribution From Capital Reserve Fund	12,519,178.00		12,519,178.00	0.00
343	9	2210-9708-COURT	Contribution to Capital Projects Fund	12,519,178.00		12,519,178.00	0.00

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	9	2210-9830-COURT	Other Improvements	68,785.98		68,785.98	0.00
			<i>Court Expansion moved from 363 to 380 in FY20</i>				
343	6	8140-6921-CVB	Contribution from Capital Reserve Fund	1,932,937.00		1,932,937.00	0.00
343	9	8140-9708	Contribution to Capital Projects Fund	1,932,937.00		1,932,937.00	0.00
			<i>Turf Fields Project moved from 343 to 380 in FY20</i>				
343	6	8140-6921-REPL	Contribution From Capital Reserve Fund	97,275.00		97,275.00	0.00
343	9	8140-9860-RPAIR	Equipment & Furniture	97,275.00		97,275.00	0.00
			<i>Closed Project Frank Liske Park Playground Replacement</i>				
343	6	8240-6921	Contribution From Capital Reserve Fund	50,000.00		50,000.00	0.00
343	9	8240-9708	Contribution to Capital Projects Fund	18,110.02		18,110.02	0.00
343	9	8240-9830	Other Improvements	31,889.98		31,889.98	0.00
			<i>Closed Project for Libraries</i>				
<b>Budget Officer</b>		<b>County Manager</b>		<b>Board of Commissioners</b>			
<input type="checkbox"/> Approved		<input type="checkbox"/> Approved		<input type="checkbox"/> Approved			
<input type="checkbox"/> Denied		<input type="checkbox"/> Denied		<input type="checkbox"/> Denied			
_____		_____		_____			
<i>Signature</i>		<i>Signature</i>		<i>Signature</i>			
_____		_____		_____			
<i>Date</i>		<i>Date</i>		<i>Date</i>			

## Budget Revision/Amendment Request

Date: 4/19/2021

Amount: 3,097,553.85

Dept. Head: Rodney Harris

Department: County Manager's Department

- Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

Recognize and appropriate Medicaid Hold Harmless revenues for design/construction of a future mental health facility

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	00161910-6445	Medicaid Hold Harmless	2,000,000.00	3,097,554.00		5,097,554.00
001	9	00191960-9708	Contribution to Capital Project Fund	15,164,572.00	3,097,554.00		18,262,126.00
380	6	38065310-6902- MENTAL	Contribution from General Fund		3,097,554.00		3,097,554.00
380	9	38095310-9820- MENTAL	Mental Health Facility		3,097,554.00		3,097,554.00

**Budget Officer**

- Approved  
 Denied

**County Manager**

- Approved  
 Denied

**Board of Commissioners**

- Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*



# CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental – Tower Lease	1,056,214
Sale of Fixed Assets	1,012,442
Contributions and Donations	223,036
General Fund Contribution	3,914,143
Lease Proceeds (Robert Wallace Park)	3,666,394
Capital Projects Fund Contribution	3,926,264
Capital Reserve Fund Contribution	9,035,939
Special Revenue Contribution	41,438
<b>TOTAL REVENUES</b>	<b>\$23,225,870</b>

- D. The following appropriations are made as listed.

Government Management Furniture & Fixtures	\$ 25,833
Enterprise Physical Security	300,000
County Website Design	283,750
Jail Camera Upgrade	172,607
Sheriff Radio Communications Tower	160,000
Public Safety Training Center	90,000
EMS Co-location – Concord Fire #11	482,761
Emergency Communications Equip & Ethernet Backhaul	2,929,606
JM Robinson High School Wetlands Mitigation	78,618
NE Area Park – Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Carolina Thread Trail	109,329
Frank Liske Park – Lower Lot Restrooms	693,951
Arena – Lighting Control System Replacement	170,815
Arena – Building & Storage Replacement	161,000
Arena – Equipment & Furniture	116,438
Contribution to County Capital Projects Fund	7,623,787
Unassigned	90,386
<b>TOTAL EXPENDITURES</b>	<b>\$23,225,870</b>

<b>GRAND TOTAL – REVENUES</b>	<b>\$23,225,870</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$23,225,870</b>

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19<sup>th</sup> Day of April, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY COUNTY CAPITAL PROJECTS BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	49,126,301
Contributions from Capital Projects Fund	25,017,039
Contribution from General Fund	17,905,583
Contribution from Capital Reserve Fund	3,657,664
Contribution from Internal Service Fund	1,065,425
 <b>TOTAL REVENUES</b>	 <b>\$174,364,989</b>

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 134,859,518
Governmental Center Skylight & Roof Replacement	2,220,074
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	4,765,426
Legal / Closing Expenses	952,508
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	5,526,434
Fiber Infrastructure Improvement	420,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	1,900,000
Human Services HVAC	180,000
Facility/Field Expansion	14,327
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	780,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building	625,000
West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	2,157,400
EMS Headquarters	6,170,000
Metal Health Facility	3,097,554

<b>TOTAL EXPENDITURES</b>	<b>\$174,364,989</b>
 <b>GRAND TOTAL – REVENUES</b>	 <b>\$174,364,989</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$174,364,989</b>

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19<sup>th</sup> day of April, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Human Resources - Personnel Ordinance Changes - Compensation

### **BRIEF SUMMARY:**

There are two compensation related changes Human Resources would like to present for approval. One ties to our process for internal promotions as discussed during the budget retreat. The other is a process simplification for ALPs that would also benefit from a simplification in the rehire rates for returning staff.

### **REQUESTED ACTION:**

Motion to approve changes to the Personnel Ordinance.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Lundee Covington, Human Resources Director

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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### **ATTACHMENTS:**

▣ Personnel Ordinance Updates



## **Personnel Ordinance Updates – April 2021**

The changes requested are tied to the compression presentation shared with the Board of Commissioners at the Budget Retreat on Saturday, February 27<sup>th</sup> with the exception on one item on seasonal staff. The goal of these changes is to move the County into a better position to prevent recurrent of wage compression.

### **Pay for Internal Promotions**

We are requesting greater flexibility in setting promotional increases for internal applications. See the current Personnel Ordinance language followed by suggested updates that match up to the process we use for external hires. The goal is to be more competitive with internal staff moves and to

Current:

#### **Section 3. Use of Salary Ranges**

The following provisions shall govern the hiring rate of pay, as well as the granting of within-the-range pay increases:

- (a) Hiring Range. The hiring range for a vacant position is the entry or minimum rate through the 25<sup>th</sup> percentile of the salary grade assigned to the job class for the position. Appointment within the hiring range is based on factors such as applicant qualifications being higher than the desired/required education, abilities and experience for the class; a shortage of available qualified applicants; and/or the refusal of qualified applicants to accept employment at the minimum rate for the grade. The County Manager has final appointment approval for initial hire **or internal promotion** within the hiring range and in extraordinary circumstances may approve appointments above the hire rate.

#### **Section 6. Pay Rates in Promotion, Demotion, Transfer, and Reclassification**

- (b) When an employee is promoted to a position in a higher salary range, the employee shall be eligible for a salary level increase equivalent to the competitive market rate, not to exceed the hire rate of the position, with a minimum increase of 5%.

Proposed:

#### **Section 6. Pay Rates in Promotion, Demotion, Transfer, and Reclassification**

- (b) When an employee is promoted to a position in a higher salary range, the employee shall be eligible for a salary increase equivalent to the competitive market rate. **Increases shall be calculated based on credit for experience and education. Increases that exceed the 25<sup>th</sup> percentile of the range must be approved by the County Manager.**

## Reclassifications

The last change to this section removed the 5% automatic reclassification adjustment and replaced with a more market driven approach. In practice that has reduced the reclass amount for all for around 3%. That has made fiscal sense for those with a one grade movement but has exacerbated the compression problem especially for those with multiple grade moves. By not moving to the equivalent placement within the new range, we are depressing their relative placement within the range. Our ranges are spaced at 5% spread so a lesser move leads to compression. This will also correct the consistency issue between mid-year reclassifications and those that occur as part of a salary study project.

We are requesting reconsideration of this section as proposed.

Current:

### Section 6. Pay Rates in Promotion, Demotion, Transfer, and Reclassification

(f) When a position is reclassified to a higher salary range, the employee in the position shall receive approximately 5% or an increase to the entry level of the new salary grade, whichever is greater.

### Section 7. Pay Rates in Pay Plan Adjustments

When the Board of Commissioners approves a change in salary range for a class of positions, the salaries of the employees whose positions are allocated to that class shall be affected as follows:

(a) When a class of positions is assigned to a higher salary range, employees in those positions shall receive a percentage increase as recommended by County Manager based on salary study results or an increase to the entry level of the new salary grade, whichever is greater to maintain market competitiveness.

Proposed:

(a) When a class of positions is assigned to a higher salary range, employees in those positions shall receive **an increase to move them to the same range placement within the new grade.**

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## Market Study Cycle

For the purposes of external market review, County positions are divided into 3 groups - Public Safety, Department of Human Services (DHS) and all other departments positions. Each group is reviewed externally every third year. We are proposing adding a 4<sup>th</sup> year after each cycle to complete an internal review and made any adjustments to policy for the upcoming three year cycle. This will prevent changes mid-process that will lead to inconsistency between the groups and allow for a through review to prevent recurrence of wage compression.

Current:

### Section 2. Administration of the Pay Plan

The County Manager shall be responsible for the administration and maintenance of the pay plan. The

pay plan is intended to provide equitable compensation for all positions reflecting the differences in duties, responsibilities, and qualifications; the comparable rates of pay for positions in private and public employment in the area; the financial condition of the County; and other factors.

The pay plan of Cabarrus County shall be administered in a fair and systematic manner in accordance with work performed. The pay plan shall be externally competitive, shall maintain proper internal relationships among positions, and shall recognize performance as the basis for pay increases within the established salary range.

Market compensation and/or classification studies shall be conducted annually with each department on a three-year review cycle. The annual study will be performed by an outside consultant to maintain a pay scale consistent with like jobs in the local market including similar governmental entities. Recommendations will be presented to the Board of Commissioners prior to the budget and if approved will be effective with the new fiscal year. Additionally, the County Manager shall, when necessary, direct comparative studies of all factors affecting the level of salary.

**Proposed:**

Market compensation and/or classification studies shall be conducted annually with each department on a **review cycle of not less than four years**. The annual study will be performed by an outside consultant to maintain a pay scale consistent with like jobs in the local market including similar governmental entities. Recommendations will be presented to the Board of Commissioners prior to the budget and if approved will be effective with the new fiscal year. Additionally, the County Manager shall, when necessary, direct comparative studies of all factors affecting the level of salary.

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**Pay Increases for Seasonal Employees**

The current evaluation and merit process is cumbersome and not well-suited to our seasonal staff such as Active Living & Parks Camp Counselors and Recreation Facility Operators. We have recommended a new end-of-season evaluation form and accompanying pay increase for returning staff. If approved, this section could be added to the Ordinance section on Merit Increase Administration.

**Current:**

(b) Merit Increase Administration. Each year, an employee shall receive a performance evaluation and be considered for a merit increase on the anniversary of his or her date in that position. Merit increases are determined by the score received on the evaluation and any program adjustments. An employee must receive a 2.01 rating or greater on the 5.00 point scale to qualify. If an employee qualifies, the department head recommends a merit increase according to the chart below. After administrative review by the Human Resources Director, the increase is added to the employee's base salary.

An employee that receives a rating of 2.00 or lower will normally require a Performance Improvement Plan (PIP) to bring his or her performance to position expectations. Department Heads are responsible for reasonable and appropriate action to assist an employee in attaining expected job performance. Complete a PIP for an overall 2.00 or lower or scores a 1 or 2 in an individual competency. If improvement is not made within three months' disciplinary measures in accordance with Article VII shall begin.

An employee is eligible for a merit increase in accordance with the following:

Performance Evaluation			Merit Pay Increase	
From	To	Point Spread	Levels	Percent
0.00	2.00	2.00	0	0.00
2.01	2.38	0.37	1	0.50
2.39	2.63	0.24	2	1.00
2.64	2.88	0.24	3	1.50
2.89	3.25	0.36	4	2.00
3.26	3.72	0.46	5	2.50
3.73	4.15	0.42	6	3.00
4.16	4.58	0.42	7	3.50
4.59	5.00	0.41	8	4.00

Employees at the maximum of their assigned salary range may participate in the merit process through a lump sum bonus award. The award is an annual one-time award in the amount of the employee's recommended merit increase. If the employee has not reached the maximum of the range but a merit recommendation will put them over, they may receive up to the range maximum as a salary addition and the remainder for that year as a lump sum payment.

**Proposed Addition:**

**Seasonal Employees**

Employees hired into seasonal position will receive an end-of-season evaluation as their assignment ends. Increases will be based on a flat rate versus percentage-based increase.

And chart:

Performance Evaluation	Flat Rate Increase
------------------------	--------------------

From	To	Point Spread	Levels	Increase
0	5	5	0	0.00
6	11	5	1	\$.25
12	15	3	2	\$.50

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Planning and Development - Budget Amendment to Place Duke Rebate Revenues

### **BRIEF SUMMARY:**

The Community Development Division participates in the Duke Energy Rebate program. As state funded Weatherization units that are Duke Energy customers are completed, staff is able to request a rebate for that work which is required to be placed back into the program to expand the service. The attached budget amendment assigns that funding to expense accounts so that additional clients can be assisted.

### **REQUESTED ACTION:**

Motion to adopt the budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Kelly Sifford, AICP  
Planning and Development Director

### **BUDGET AMENDMENT REQUIRED:**

Yes

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Budget Amendment

## Budget Revision/Amendment Request

Date: April 19th, 2021

Amount: 9,621.67

Dept. Head: Kelly Sifford

Department: Planning & Development - Community Development

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

The amendment is for rebate funds received from Duke Energy for completed weatherization units on homes that have Duke Energy as their electricity provider.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	2	46063250-6841-DE	Duke Power Rebate	-	9,621.67		9,621.67
460	2	46093250-9315-DE	Health & Safety - Duke	43,550.92	9,621.67		53,172.59
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00

**Total** 0.00

**Budget Officer**

**County Manager**

**Board of Commissioners**

Approved

Approved

Approved

Denied

Denied

Denied

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*Signature*

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*Signature*

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*Date*

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*Date*



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Recycling / Waste Reduction - Purchase of Scrap Metal Roll Off Containers

### **BRIEF SUMMARY:**

The Recycling / Waste Reduction Department is requesting approval to purchase three (3) - 40 yard roll off containers. These will be used as part of the scrap metal collection program. White Good Funds received from the state will be used for the purchase of the roll off containers.

### **REQUESTED ACTION:**

Motion to adopt the budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Kevin Grant, Environmental Management Director

### **BUDGET AMENDMENT REQUIRED:**

Yes

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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### **ATTACHMENTS:**

- ▣ Quote
- ▣ Budget Amendment



# Bakers Waste Equipment, Inc.

1808 Norwood St SW  
Lenoir NC 28645  
USA

## QUOTATION

Original

Quote No.: 41961  
Date: 03/01/21  
Valid Until: 04/01/21  
Customer No.: C01159  
Customer Ref. No.:  
Page No.: Page 1 of 2

### BILL TO

**Cabarrus County**  
PO Box 707  
Kevin Grant  
Concord NC 28026  
USA

### SHIP TO

**Cabarrus County**  
4441 Irish Potato Rd  
704-920-3209 Kevin Grant  
Concord NC 28026  
USA

### TOTAL

**\$ 18,493.88**

**Sales Employee:** House Acct  
**Contact Name:** Kevin Grant  
**Terms:** N30

**Ship Via:**  
**FOB:**

Item No.	Description	Unit Price	Quantity	Total
ROT-40-22	Roll Off Tub 40 cu yd	\$ 5,678.00	3.000	\$ 17,034.00
Baker Green - FN001,				

We Appreciate Your Interest In BWE Products, And For This Opportunity To Do Business,

Carissa Orren  
BWE Customer Service  
(800) 221-4153 (Toll Free)  
(828) 726-3001 (ext 304)  
(828) 726-3010 (Fax)  
corren@bwe-nc.com (Email)  
www.bwe-nc.com (Website)

\*Lead Time: Approx ( 8 ) Weeks After Receipt Of Order - Subject To Change At Time Of Order

\*Prices Quoted Are Good For 30 Days From The Date Of The Quote

\*Sales Tax Will Be Applied Unless BWE Has A Tax Exempt Certificate On File

\*Customer Is Responsible And Liable For Offloading Equipment Upon Delivery Unless Alternate Methods Have Been Arranged Prior To Delivery

#### Order Terms and Conditions:

Order Confirmation – quotes are confirmed into orders based on customer verbal or written confirmation.

ALL INFORMATION CONTAINED IN A CONFIRMED QUOTE WILL BE CONSIDERED CORRECT AND ACCURATE AT THE TIME OF THE ORDER

Purchase Orders are recommended and preferred to confirm an order. The quoted product item, price, quantity, and specifications are also acknowledged at the time the order is confirmed.

Prices will be subject to change based on any subsequent alteration to quantity, product design or specification, logistics, or delivery schedule.

\*Order Cancellations – cancelled or revised orders if the order is already in production must be approved by BWE and will be subject to 25% cancelation or change order fee.

\*Fees may be higher on custom engineered products.

Payment Terms – method and payment terms are confirmed at time of order. New accounts will be subject to a deposit, prepayment, and / or COD payment terms until a credit application can be processed for payment term options

Warranty – standard BWE warranty applies to all new products sold. Warranty date begins on the date the product is received



# Bakers Waste Equipment, Inc.

1808 Norwood St SW  
Lenoir NC 28645  
USA

## QUOTATION

Original

**Quote No.:** 41961  
**Date:** 03/01/21  
**Valid Until:** 04/01/21  
**Customer No.:** C01159  
**Customer Ref. No.:**  
**Page No.:** Page 2 of 2

Item No.	Description	Unit Price	Quantity	Total
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and is only valid if the products have been received, and paid for in full  
 Shipping Damages – any damages must be noted at the time of delivery to the freight company that delivers the product.  
 Failure to do so may jeopardize any damage claim to repair, return, or replace the damaged product. Customer is responsible for offloading equipment, and is liable for any damages incurred during offloading  
 \*Return Policy – products must have return authorization from BWE prior to them being returned. Standard items returned are subject to a 25% restocking fee. Fees may be higher or return authorization declined if the products are custom engineered.  
 \*BWE reserves the sole right to waive any return or restocking fees.

Subtotal	\$ 17,034.00
Discount	
Shipping	\$ 250.00
Tax	\$ 1,209.88
<b>Total</b>	<b>\$ 18,493.88</b>

**Remarks:** 3)ROT-40-22  
LTL

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department                      Transfer Between Departments/Funds                      X                      Supplemental Request

This budget amendment is to appropriate restricted fund balance to purchase three roll off containers for scrap metal collections. Currently, the excess white goods fund balance is \$172,224 and will be used for this purchase.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	4620-6901	Fund Balance Appropriated	186,465.64	20,000.00	-	206,465.64
001	9	4620-9860	Equipment	-	20,000.00	-	20,000.00

**Total**                      0.00

**Budget Officer**

**County Manager**

**Board of Commissioners**

Approved

Approved

Approved

Denied

Denied

Denied

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*Signature*

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*Date*

**CABARRUS COUNTY****BOARD OF COMMISSIONERS  
REGULAR MEETING****April 19, 2021  
6:30 PM****AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Sheriff's Office - Request to Award a Service Weapon to Lt. Robert Keith Wensil Upon Retirement

**BRIEF SUMMARY:**

Lt. Keith Wensil began his career with the Cabarrus County Sheriff's Office July 6 1992. He worked the Detention Center until 1997 when he was assigned to the Patrol Division. He was promoted through the ranks to Sergeant on Patrol and then ultimately to Lieutenant in 2019.

It is requested that Lt. Wensil's service weapon (Sig Sauer P320 .40 cal handgun serial # 58C352279) be declared surplus property and awarded to him for the price of \$1.00 upon his retirement.

**REQUESTED ACTION:**

Motion to declare a service weapon (Sig Sauer P320 .40 cal handgun serial # 58C352279) as surplus property and award it to Lt. Wensil for the price of \$1.00 upon his retirement.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Chief Deputy James N. Bailey

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- Receipt

# RECEIPT

353996

DATE 2-11-21

RECEIVED FROM Robert Wensil

ADDRESS \_\_\_\_\_

DOLLARS \$ 1.00

FOR SIG SAUER P320  
58C 352279

ACCOUNT		HOW PAID	
BEGINNING BALANCE		CASH	
AMOUNT PAID		CHECK	
BALANCE DUE		MONEY ORDER	

BY T. Chan

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Tax Administration - Refund and Release Reports - March 2021

### **BRIEF SUMMARY:**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

### **REQUESTED ACTION:**

Motion to approve the March 2021 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

M. David Thrift, Tax Administrator

### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Release Refund Summary
- ▣ Release Refund Detail
- ▣ NCVTS Refund Report

**Summary of Releases and Refunds for the Month Of March 2021**

RELEASES FOR THE MONTH OF:MARCH 2021

**\$18,382.41**

BREAKDOWN OF RELEASES:

COUNTY	\$11,126.01
CITY OF CONCORD	\$5,133.26
CITY OF KANNAPOLIS	\$1,481.07
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$269.07
TOWN OF HARRISBURG	\$63.92
TOWN OF MIDLAND	\$196.08
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$4.90
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$8.41
NORTHEAST F/D	\$95.38
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$4.31
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: MARCH 2021

**\$27,860.78**

BREAKDOWN OF REFUNDS:

COUNTY	\$17,052.20
CITY OF CONCORD	\$4,864.90
CITY OF KANNAPOLIS	\$2,617.96
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$3,107.25
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$198.97
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$19.50
CONCORD RURAL F/D	\$0.00

MARCH 2021 RELEASE REPORT

Name	Bill#	Reason	District	Amount
BARBEE HILLARY WILLIAMS	2020-501404	105381 - illegal/duplicate tax	FR01ADVLTX	4.31
BARBEE HILLARY WILLIAMS	2020-501404	105381 - illegal/duplicate tax	C ADVLTX	31.91
BRADSHAW THOMAS J	2020-21157	MISSED TRANSFER OF OWNERSHIP PER	FR15ADVLTX	95.38
BRADSHAW THOMAS J	2020-21157	MISSED TRANSFER OF OWNERSHIP PER	C ADVLTX	555.74
CLARK JEANNINE	2018-27712		C LEGLFEE	346.69
CLARK JEANNINE	2018-27712		C TITLFEE	1000.00
CUTHBERTSON BEVERLY W	2020-32682	105-381 duplicate taxation	C PEN FEE	3.40
CUTHBERTSON BEVERLY W	2020-32682	105-381 duplicate taxation	CI04PEN FEE	2.90
CUTHBERTSON BEVERLY W	2020-32682	105-381 duplicate taxation	CI04ADVLTX	28.98
CUTHBERTSON BEVERLY W	2020-32682	105-381 duplicate taxation	C ADVLTX	34.04
DOWNTOWN DONUTS	2020-36119	Property Sold; 105-381 Business	C ADVLTX	786.99
DOWNTOWN DONUTS	2020-36119	Property Sold; 105-381 Business	C PEN FEE	78.70
DOWNTOWN DONUTS	2020-36119	Property Sold; 105-381 Business	CIDTADVLTX	244.61
DOWNTOWN DONUTS	2020-36119	Property Sold; 105-381 Business	CIDTPEN FEE	24.46
DOWNTOWN DONUTS	2020-36119	Property Sold; 105-381 Business	CI02PEN FEE	51.05
DOWNTOWN DONUTS	2020-36119	Property Sold; 105-381 Business	CI02ADVLTX	510.48
FAIRCHILD JAMES LYNDON	2020-39498	105-381 TAXPAYER REMEDY - TAXPAYER	FR13PEN FEE	0.45
FAIRCHILD JAMES LYNDON	2020-39498	105-381 TAXPAYER REMEDY - TAXPAYER	C PEN FEE	3.58
FAIRCHILD JAMES LYNDON	2020-39498	105-381 TAXPAYER REMEDY - TAXPAYER	C ADVLTX	35.82
FAIRCHILD JAMES LYNDON	2020-39498	105-381 TAXPAYER REMEDY - TAXPAYER	FR13ADVLTX	4.45
FLEMING PAMELA CHAVIS	2020-505084	TAX JURISDICTION 105-381. TP		181.45
FLEMING PAMELA CHAVIS	2020-505084	TAX JURISDICTION 105-381. TP	CI02ADVLTX	117.70
GLOBAL CORE INC	2020-44702	Clerical Error/Illegal Tax: 105-	C ADVLTX	284.02
GLOBAL CORE INC	2019-44261	Clerical Error/Illegal Tax: 105-	CI06ADVLTX	93.82
GLOBAL CORE INC	2020-44702	Clerical Error/Illegal Tax: 105-	CI06ADVLTX	84.44
GLOBAL CORE INC	2019-44261	Clerical Error/Illegal Tax: 105-	C ADVLTX	315.58
GLOBAL CORE INC	2020-44702	Clerical Error/Illegal Tax: 105-	C PEN FEE	28.40
GLOBAL CORE INC	2019-44261	Clerical Error/Illegal Tax: 105-	C PEN FEE	31.56
GLOBAL CORE INC	2019-44261	Clerical Error/Illegal Tax: 105-	CI06PEN FEE	9.38
GLOBAL CORE INC	2020-44702	Clerical Error/Illegal Tax: 105-	CI06PEN FEE	8.44
GOLDBERG DAVID BENJAMIN	2021-501593	TAX JURISDICTION 105-381. TP	C ADVLTX	302.66
GOLDBERG DAVID BENJAMIN	2021-501593	TAX JURISDICTION 105-381. TP	CI02ADVLTX	196.32
GONZALEZ EDDIE	2020-45028	105-381 TAXPAYER REMEDY - TAXPAYER	C ADVLTX	10.21
GONZALEZ EDDIE	2020-45028	105-381 TAXPAYER REMEDY - TAXPAYER	CI02ADVLTX	6.62
HEIDENFELDT MARK CHRISTOPHER	2020-501760	TAX JURISDICTION 105-381	C ADVLTX	109.96
HEIDENFELDT MARK CHRISTOPHER	2020-501760	TAX JURISDICTION 105-381	CI01ADVLTX	52.75
KACHMARIK ROBERT ALBERT II	2021-501741	DUPLICATE TAXATION 105381	CI01ADVLTX	11.17
KACHMARIK ROBERT ALBERT II	2021-501741	DUPLICATE TAXATION 105381	C ADVLTX	23.29
KEARNS BARBARA HELMS	2020-502896	105-381. TP PROVIDED EVIDENCE	C ADVLTX	52.72
KEARNS BARBARA HELMS	2020-502896	105-381. TP PROVIDED EVIDENCE	FR16ADVLTX	8.41
KRUSE RONALD B	2020-61265	105381 TAX JURISDICTION TP LISTS	CI02ADVLTX	171.78
KRUSE RONALD B	2020-61265	105381 TAX JURISDICTION TP LISTS	C ADVLTX	264.83
LANIKAI HOLDINGS LLC	2020-62179		C BDCKCOST	25.00
LANIKAI HOLDINGS LLC	2020-62179		C BDCKPEN	1000.00
LEMONS JAEDA L	2020-63188	105381 - DUPLICATE TAX -	C ADVLTX	155.55
LEMONS JAEDA L	2020-63188	105381 - DUPLICATE TAX -	CI02ADVLTX	100.90
MCDERMOTT JAMES M	2020-69186	PER PWK FROM LAND RECORDS (NO	C ADVLTX	1483.18
MCDERMOTT JAMES M	2020-69186	PER PWK FROM LAND RECORDS (NO	CI02ADVLTX	962.06
MOREAU DANNY E & WIFE LINDA C	2020-73377	105-381 TAXPAYER REMEDY - RELEASE	C ADVLTX	31.52
MOREAU DANNY E & WIFE LINDA C	2020-73377	105-381 TAXPAYER REMEDY - RELEASE	CI02ADVLTX	20.44
MOSLEY DONNA GURLEY	2020-501292	105381 - TAX JURISDICTION	C ADVLTX	111.34
MOSLEY DONNA GURLEY	2020-501292	105381 - TAX JURISDICTION	CI02ADVLTX	72.22
MRECV-KW LLC	2020-74571	G.S. 105-381 Taxpayer Remedy due	C ADVLTX	1570.87
MRECV-KW LLC	2020-74571	G.S. 105-381 Taxpayer Remedy due	CI04ADVLTX	1337.36
ROSINSKI MICHAEL SCOTT	2021-501557	105381 - DUPLICATE TAX -	C ADVLTX	5.58
ROSINSKI MICHAEL SCOTT	2021-501557	105381 - DUPLICATE TAX -	CI02ADVLTX	3.62
SOTO GLADYS ESPINOSA	2020-95851	105-381 TAXPAYER REMEDY - RELEASE	C ADVLTX	119.41
SOTO GLADYS ESPINOSA	2020-95851	105-381 TAXPAYER REMEDY - RELEASE	CI04ADVLTX	101.66
SOTO GLADYS ESPINOSA	2020-95851	105-381 TAXPAYER REMEDY - RELEASE	CI04PEN FEE	10.17
SOTO GLADYS ESPINOSA	2020-95851	105-381 TAXPAYER REMEDY - RELEASE	C PEN FEE	11.94
THORNLEY JOHN H	2020-101251	105-381 TAX JURISDICTION, TAXED IN	C PEN FEE	3.86
THORNLEY JOHN H	2020-101251	105-381 TAX JURISDICTION, TAXED IN	CI02PEN FEE	2.51
THORNLEY JOHN H	2020-101251	105-381 TAX JURISDICTION, TAXED IN	CI02ADVLTX	25.06
THORNLEY JOHN H	2020-101251	105-381 TAX JURISDICTION, TAXED IN	C ADVLTX	38.63
VERMONT PROPERTIES LLC	2020-104456	BOER: PER GENERAL STATUTE 105-322	C ADVLTX	4058.71
VERMONT PROPERTIES LLC	2020-104456	BOER: PER GENERAL STATUTE 105-322	C ADVLTX	-4058.71
VERMONT PROPERTIES LLC	2020-104456	BOER: PER GENERAL STATUTE 105-322	CI02ADVLTX	2632.68
VERMONT PROPERTIES LLC	2020-104456	BOER: PER GENERAL STATUTE 105-322	CI02ADVLTX	-2632.68
VERMONT PROPERTIES LLC	2020-104456	BOER: PER GENERAL STATUTE 105-322	C ADVLTX	3979.13
VERMONT PROPERTIES LLC	2020-104456	BOER: PER GENERAL STATUTE 105-322	CI02ADVLTX	2581.06
YOUNG SHANNON VAUGHN	2021-500973	105381 tax jurisdiction	CI02ADVLTX	137.84
YOUNG SHANNON VAUGHN	2021-500973	105381 tax jurisdiction	C ADVLTX	212.51
YOUNG STUART FORBES III	2021-500945	105-381 TAX JURISDICTION	CI02ADVLTX	173.60
YOUNG STUART FORBES III	2021-500945	105-381 TAX JURISDICTION	C ADVLTX	267.63



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 4/5/2021 9:23:19 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ANSAH, KENNETH EGYA	ANSAH, KENNETH EGYA		2696 POPLAR COVE DR		CONCORD, NC 28027	Proration	0052064628	2227RT	PENDING	211705944	Refund Generated due to proration on Bill #0052064628-2019-2019-0000-00	Tag Surrender	03/03/2021	C ADVL	Tax	(\$54.76)	\$0.00	(\$54.76)
														CI02ADVL	Tax	(\$35.52)	\$0.00	(\$35.52)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$90.28
APRAHAMIAN, MANUEL JR	APRAHAMIAN, MANUEL JR	APRAHAMIAN, STARLETTE RENEE	10445 MOUNT OLIVE ESTATES		MOUNT PLEASANT, NC 28124	Adjustment >= \$100	0052472274	HHD2087	PENDING	284044584	Refund Generated due to adjustment on Bill #0052472274-2019-2019-0000	Situs error	03/18/2021	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$202.79)	\$0.00	(\$202.79)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR15ADVL	Tax	\$53.65	\$0.00	\$53.65
																	Refund	\$179.14
ASHE, GARY LEE	ASHE, GARY LEE		3507 STOCKTON AVE		CONCORD, NC 28027	Proration	0045441311	FLE3721	PENDING	212802486	Refund Generated due to proration on Bill #0045441311-2020-2020-0000-00	Vehicle Sold	03/16/2021	C ADVL	Tax	(\$179.82)	\$0.00	(\$179.82)
														CI02ADVL	Tax	(\$116.64)	\$0.00	(\$116.64)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$296.46
ATWOOD, KAREN ANN	ATWOOD, KAREN ANN		2639 NEW HAVEN ST NW		CONCORD, NC 28027	Proration	0059121130	RCD4438	PENDING	211930059	Refund Generated due to proration on Bill #0059121130-2020-2020-0000-00	Vehicle Sold	03/05/2021	C ADVL	Tax	(\$141.57)	\$0.00	(\$141.57)
														CI02ADVL	Tax	(\$91.83)	\$0.00	(\$91.83)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$233.40
AUBE'S INC	AUBE'S INC		8005 NC HIGHWAY 49 N		MT PLEASANT, NC 28124	Proration	0035226418	YTD1770	PENDING	141214728	Refund Generated due to proration on Bill #0035226418-2020-2020-0000-00	Vehicle Sold	03/04/2021	C ADVL	Tax	(\$7.94)	\$0.00	(\$7.94)
														FR16ADVL	Tax	(\$1.26)	\$0.00	(\$1.26)
																	Refund	\$9.20
																	Refund	\$0.00
AYCOTH, ALISHA COBLE	AYCOTH, ALISHA COBLE	AYCOTH, DAVID CURTIS	1922 MARKSBURG CT		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0055186203	YWR2845	PENDING	213290778	Refund Generated due to adjustment on Bill #0055186203-2020-2020-0000	Situs error	03/23/2021	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI03ADVL	Tax	(\$41.56)	\$0.00	(\$41.56)
														FR16ADVL	Tax	\$9.71	\$0.00	\$9.71
																	Refund	\$31.85
AYCOTH, ALISHA COBLE	AYCOTH, ALISHA COBLE	AYCOTH, DAVID CURTIS	1922 MARKSBURG CT		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0059734474	JCJ7440	PENDING	284965108	Refund Generated due to adjustment on Bill #0059734474-2020-2020-0000	Situs error	03/26/2021	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$27.79)	\$0.00	(\$27.79)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$6.83	\$0.00	\$6.83
																	Refund	\$50.96
AYCOTH, ALISHA COBLE	AYCOTH, ALISHA COBLE		1922 MARKSBURG CT		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0059310862	ALK3538	PENDING	284965428	Refund Generated due to adjustment on Bill #0059310862-2020-2020-0000	Situs error	03/26/2021	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$6.58)	\$0.00	(\$6.58)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$1.62	\$0.00	\$1.62
																	Refund	\$34.96
BARTON, CHARLES ALAN	BARTON, CHARLES ALAN		4016 PEBBLEBROOK CIR SW		CONCORD, NC 28027	Proration	0025182049	TEK8644	PENDING	214044615	Refund Generated due to proration on Bill #0025182049-2020-2020-0000-00	Vehicle Sold	03/29/2021	C ADVL	Tax	(\$10.06)	\$0.00	(\$10.06)
														CI02ADVL	Tax	(\$6.53)	\$0.00	(\$6.53)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$46.59
BENFIELD, JOHNNY EUGENE JR	BENFIELD, JOHNNY EUGENE JR		4797 CHESNEY ST NW		CONCORD, NC 28027	Proration	0057379269	7R4930	PENDING	213292455	Refund Generated due to proration on Bill #0057379269-2020-2020-0000-00	Vehicle Sold	03/25/2021	C ADVL	Tax	(\$76.77)	\$0.00	(\$76.77)
														CI02ADVL	Tax	(\$49.80)	\$0.00	(\$49.80)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$126.57
BENTON, DAVID RODNEY	BENTON, DAVID RODNEY	BENTON, KATHY MCDANIEL	1396 WINECOFF SCHOOL RD		CONCORD, NC 28027	Adjustment >= \$100	0059211083	72527	PENDING	212526030	Refund Generated due to adjustment on Bill #0059211083-2020-2020-0000-00	Adjustment	03/12/2021	C ADVL	Tax	(\$255.30)	\$0.00	(\$255.30)
														CI02ADVL	Tax	(\$165.60)	\$0.00	(\$165.60)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$420.90
BOONE, JAN BELK	BOONE, JAN BELK	BOONE, EDWIN FORREST JR	907 CHIPOLA ST		KANNAPOLIS, NC 28083	Proration	0014316388	SWD2752	PENDING	213033642	Refund Generated due to proration on Bill #0014316388-2019-2019-0000-00	Vehicle Sold	03/18/2021	C ADVL	Tax	(\$25.50)	\$0.00	(\$25.50)
														CI04ADVL	Tax	(\$21.72)	\$0.00	(\$21.72)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$47.22
BOSSE, SARAH MICHAL	BOSSE, SARAH MICHAL		9807 EDINBURGH LN		CHARLOTTE, NC 28269	Proration	0027389323	HD8029A	PENDING	212680572	Refund Generated due to proration on Bill #0027389323-2020-2020-0000-00	Vehicle Sold	03/15/2021	C ADVL	Tax	(\$15.93)	\$0.00	(\$15.93)
														CI02ADVL	Tax	(\$10.33)	\$0.00	(\$10.33)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$26.26
BOYD, DIANNE COX	BOYD, DIANNE COX	BOYD, STEVEN RANDALL	6823 GOLD HILL RD		CONCORD, NC 28025	Proration	0000911158	3676IC	PENDING	141469398	Refund Generated due to proration on Bill #0000911158-2019-2019-0000-00	Vehicle Sold	03/09/2021	C ADVL	Tax	(\$11.09)	\$0.00	(\$11.09)
														FR08ADVL	Tax	(\$1.32)	\$0.00	(\$1.32)
																	Refund	\$12.41
																	Refund	\$0.00
BROOKS, MARC DANIEL	BROOKS, MARC DANIEL		130 STUEBEN DR		MOORESVILLE, NC 28115	Proration	0049695073	FCA6377	PENDING	213723615	Refund Generated due to proration on Bill #0049695073-2019-2019-0000-00	Vehicle Sold	03/26/2021	C ADVL	Tax	(\$56.38)	\$0.00	(\$56.38)
														CI04ADVL	Tax	(\$48.01)	\$0.00	(\$48.01)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$104.39
BROWN, ZACHARY ALEXANDER	BROWN, ZACHARY ALEXANDER		323 BLUE SKY DR NW		CONCORD, NC 28027	Proration	0048973559	PCZ8699	PENDING	211929729	Refund Generated due to proration on Bill #0048973559-2019-2019-0000-00	Vehicle Sold	03/05/2021	C ADVL	Tax	(\$9.17)	\$0.00	(\$9.17)
														CI02ADVL	Tax	(\$5.95)	\$0.00	(\$5.95)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$15.12



## North Carolina Vehicle Tax System

### NCVTS Pending Refund report

Report Date 4/5/2021 9:23:19 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BUARAPHA, STEVEN ERIC	BUARAPHA, STEVEN ERIC		9652 CAPELLA AVE NW		CONCORD, NC 28027	Proration	0046568590	HV9470	PENDING	213155346	Refund Generated due to proration on Bill #0046568590-2019-2019-0000-00	Vehicle Sold	03/19/2021	C ADVL	Tax	(\$231.76)	\$0.00	(\$231.76)
														CI02ADVL	Tax	(\$150.33)	\$0.00	(\$150.33)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$382.09		
BUARAPHA, STEVEN ERIC	BUARAPHA, STEVEN ERIC		9652 CAPELLA AVE NW		CONCORD, NC 28027	Adjustment < \$100	0058288144	FFH6297	PENDING	213724065	Refund Generated due to adjustment on Bill #0058288144-2020-2020-0000-00	Mileage	03/26/2021	C ADVL	Tax	(\$8.54)	\$0.00	(\$8.54)
														CI02ADVL	Tax	(\$5.54)	\$0.00	(\$5.54)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$14.08		
CANNON, WILLIAM FRANKLIN JR	CANNON, WILLIAM FRANKLIN JR		5313 HISTORIC SPRINGS DR		CONCORD, NC 28025	Proration	0009628717	44234	PENDING	142482480	Refund Generated due to proration on Bill #0009628717-2020-0000-00	Vehicle Sold	03/26/2021	C ADVL	Tax	(\$35.66)	\$0.00	(\$35.66)
														FR16ADVL	Tax	(\$5.68)	\$0.00	(\$5.68)
CAPPS, JIMMY DURANTE	CAPPS, JIMMY DURANTE		670 MOOSE RD N		MOUNT PLEASANT, NC 28124	Proration	0014313506	HML6565	PENDING	141542688	Refund Generated due to proration on Bill #0014313506-2020-0000-00	Vehicle Sold	03/10/2021	C ADVL	Tax	(\$38.05)	\$0.00	(\$38.05)
														FR16ADVL	Tax	(\$6.07)	\$0.00	(\$6.07)
CASTILLO, DANIEL ALEJANDRO	CASTILLO, DANIEL ALEJANDRO		1703 FRANCES ST		KANNAPOLIS, NC 28083	Proration	0047116758	PKJ8212	PENDING	211705995	Refund Generated due to proration on Bill #0047116758-2019-2019-0000-00	Vehicle Sold	03/03/2021	C ADVL	Tax	(\$12.50)	\$0.00	(\$12.50)
														CI04ADVL	Tax	(\$10.64)	\$0.00	(\$10.64)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$23.14		
CHIGAVAZIRA, TAKAUVA ZELDE	CHIGAVAZIRA, PATRICK		3515 DAVID COX RD UNIT 481287		CHARLOTTE, NC 28269	Proration	0050701021	DAC9305	PENDING	212089038	Refund Generated due to proration on Bill #0050701021-2020-2020-0000-00	Vehicle Sold	03/08/2021	C ADVL	Tax	(\$73.56)	\$0.00	(\$73.56)
														CI02ADVL	Tax	(\$47.71)	\$0.00	(\$47.71)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$121.27		
CHUNN, PAUL THOMAS	CHUNN, PAUL THOMAS		10000 VINEYARD RD		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0059541610	CM87275	PENDING	141787056	Refund Generated due to adjustment on Bill #0059541610-2020-0000-00	Over Assessment	03/15/2021	C ADVL	Tax	(\$42.95)	\$0.00	(\$42.95)
														FR15ADVL	Tax	(\$7.37)	\$0.00	(\$7.37)
CLUSTER, ELISE LAURA	CLUSTER, ELISE LAURA		26 BROOK RD		BOXFORD, MA 01921	Proration	0045758970	EKC9291	PENDING	213723621	Refund Generated due to proration on Bill #0045758970-2019-2019-0000-00	Reg. Out of state	03/26/2021	C ADVL	Tax	(\$10.31)	\$0.00	(\$10.31)
														CI02ADVL	Tax	(\$6.69)	\$0.00	(\$6.69)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$17.00		
COALE, JEFFREY STUART	COALE, JEFFREY STUART	COALE, MELISSA MARLOWE	963 ABERDEEN CT NW		CONCORD, NC 28027	Proration	0018028833	BKK6372	PENDING	211822059	Refund Generated due to proration on Bill #0018028833-2019-2019-0000-00	Vehicle Sold	03/04/2021	C ADVL	Tax	(\$5.62)	\$0.00	(\$5.62)
														CI02ADVL	Tax	(\$3.65)	\$0.00	(\$3.65)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$9.27		
COMPTON, CHRISTOPHER MICHAEL	COMPTON, CHRISTOPHER MICHAEL		4346 GREENLEAF ST NW		CONCORD, NC 28027	Proration	0051956603	6P5900	PENDING	212420550	Refund Generated due to proration on Bill #0051956603-2020-2020-0000-00	Vehicle Sold	03/11/2021	C ADVL	Tax	(\$103.78)	\$0.00	(\$103.78)
														CI02ADVL	Tax	(\$67.32)	\$0.00	(\$67.32)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$171.10		
COVEY, GLENN EDWARD	COVEY, GLENN EDWARD		210 FIELDCREST CT		DANVILLE, CA 94506	Adjustment < \$100	0059618224	PEF8780	PENDING	212912289	Refund Generated due to adjustment on Bill #0059618224-2020-2020-0000-00	Mileage	03/17/2021	C ADVL	Tax	(\$27.24)	(\$1.36)	(\$28.60)
														CI02ADVL	Tax	(\$17.67)	(\$0.88)	(\$18.55)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$47.15		
DEBOE, JESSICA HUFFMAN	DEBOE, JESSICA HUFFMAN		2966 HAWICK COMMONS DR		CONCORD, NC 28027	Proration	0014306204	XXB5618	PENDING	140959330	Refund Generated due to proration on Bill #0014306204-2019-2019-0000-00	Vehicle Sold	03/01/2021	C ADVL	Tax	(\$6.60)	\$0.00	(\$6.60)
														FR07ADVL	Tax	(\$1.34)	\$0.00	(\$1.34)
DOUGLAS, MARK WADDELL	DOUGLAS, MARK WADDELL	DOUGLAS, LINDA BRAGG	3630 BINGHAM DR NW		CONCORD, NC 28027	Proration	0049717307	PLD3837	PENDING	213291777	Refund Generated due to proration on Bill #0049717307-2020-2020-0000-00	Vehicle Sold	03/24/2021	C ADVL	Tax	(\$95.74)	\$0.00	(\$95.74)
														CI02ADVL	Tax	(\$62.10)	\$0.00	(\$62.10)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$157.84		
ELAHI, AZEEM	ELAHI, AZEEM		2442 CHRISTENBURY HALL DR	NW	CONCORD, NC 28027	Proration	0058343149	HLB5710	PENDING	214208445	Refund Generated due to proration on Bill #0058343149-2020-2020-0000-00	Vehicle Totalled	03/31/2021	C ADVL	Tax	(\$315.50)	\$0.00	(\$315.50)
														CI02ADVL	Tax	(\$204.65)	\$0.00	(\$204.65)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$520.15		
ESTRADA, JACQUELINE	ESTRADA, JACQUELINE		7895 WATERWAY DR NW	APT 104	CONCORD, NC 28027	Proration	0054513160	HKN8054	PENDING	211439067	Refund Generated due to proration on Bill #0054513160-2019-2019-0000-00	Vehicle Sold	03/01/2021	C ADVL	Tax	(\$23.22)	\$0.00	(\$23.22)
														CI02ADVL	Tax	(\$15.06)	\$0.00	(\$15.06)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$38.28		
FAITH BAPTIST CHURCH OF KANNAPOLIS INC	FAITH BAPTIST CHURCH OF KANNAPOLIS INC		904 CHIPOLA ST		KANNAPOLIS, NC 28083	Adjustment < \$100	0059284675	TFA6207	PENDING	211821702	Refund Generated due to adjustment on Bill #0059284675-2020-2020-0000-00	Exempt Property	03/04/2021	C ADVL	Tax	(\$5.99)	\$0.00	(\$5.99)
														CI04ADVL	Tax	(\$5.10)	\$0.00	(\$5.10)
														CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														Refund		\$41.09		
FIEDLER, DEBRA SUSAN	FIEDLER, DEBRA SUSAN	FIEDLER, STEVEN DOUGLAS	67 PADDINGTON DR SW		CONCORD, NC 28025	Adjustment < \$100	0034526851	XPY1958	PENDING	212420424	Refund Generated due to adjustment on Bill #0034526851-2020-2020-0000-00	Mileage	03/11/2021	C ADVL	Tax	(\$7.77)	\$0.00	(\$7.77)
														CI02ADVL	Tax	(\$5.04)	\$0.00	(\$5.04)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$12.81		
FINSEL,	FINSEL,		708		CONCORD, NC	Proration	0018011397	3F6074	PENDING	142103638	Refund Generated due	Vehicle Sold	03/19/2021	C ADVL	Tax	(\$24.33)	\$0.00	(\$24.33)



## North Carolina Vehicle Tax System

### NCVTS Pending Refund report

Report Date 4/5/2021 9:23:19 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
MICHAEL DAVID	MICHAEL DAVID		ARCHIBALD RD		28025						to proration on Bill #0018011397-2019-0000-00			FR02ADVL	Tax	(\$4.60)	\$0.00	(\$4.60)
																	Refund	\$28.93
FRITZ, TIFFANI RENAE	FRITZ, TIFFANI RENAE		2352 ELLERBE DR		KANNAPOLIS, NC 28083	Proration	0058119777	EKT1695	PENDING	213292617	Refund Generated due to proration on Bill #0058119777-2019-2019-0000-00	Vehicle Sold	03/25/2021	C ADVL	Tax	(\$65.49)	(\$3.77)	(\$69.26)
														CI04ADVL	Tax	(\$55.75)	(\$3.20)	(\$58.95)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$128.21
GANDY, DELILIAH RAYMER	GANDY, DELILIAH RAYMER		9701 MOUNT OLIVE RD		MOUNT PLEASANT, NC 28124	Proration	0014295889	TCD3695	PENDING	141469238	Refund Generated due to proration on Bill #0014295889-2020-0000-00	Vehicle Sold	03/09/2021	C ADVL	Tax	(\$15.74)	\$0.00	(\$15.74)
														FR15ADVL	Tax	(\$2.70)	\$0.00	(\$2.70)
																	Refund	\$18.44
GANTKOWSKI, SHAWN MICHAEL	GANTKOWSKI, SHAWN MICHAEL	GANTKOWSKI, SHARON LYNN	5530 S OAKMONT ST		KANNAPOLIS, NC 28081	Proration	0056233777	7V5840	PENDING	141051844	Refund Generated due to proration on Bill #0056233777-2020-0000-00	Vehicle Sold	03/02/2021	C ADVL	Tax	(\$46.15)	\$0.00	(\$46.15)
														FR01ADVL	Tax	(\$6.24)	\$0.00	(\$6.24)
																	Refund	\$52.39
GANTKOWSKI, SHAWN MICHAEL	GANTKOWSKI, SHAWN MICHAEL		5530 S OAKMONT ST		KANNAPOLIS, NC 28081	Proration	0023860240	DBA3625	PENDING	141051854	Refund Generated due to proration on Bill #0023860240-2020-0000-00	Vehicle Sold	03/02/2021	C ADVL	Tax	(\$41.95)	\$0.00	(\$41.95)
														FR01ADVL	Tax	(\$5.67)	\$0.00	(\$5.67)
																	Refund	\$47.62
GODAIR, ANTHONY LYNN	GODAIR, ANTHONY LYNN		2852 WATERCREST DR NW		CONCORD, NC 28027	Proration	0058730042	TEK7892	PENDING	212420145	Refund Generated due to proration on Bill #0058730042-2020-2020-0000-00	Vehicle Sold	03/11/2021	C ADVL	Tax	(\$45.32)	\$0.00	(\$45.32)
														CI02ADVL	Tax	(\$29.40)	\$0.00	(\$29.40)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$74.72
GUYER, CLARENCE EDWARD II	GUYER, CLARENCE EDWARD II	GUYER, REGINA CAROL	2414 WESTMINSTER DR		CONCORD, NC 28027	Proration	0045812785	TAK6236	PENDING	212089239	Refund Generated due to proration on Bill #0045812785-2020-2020-0000-00	Vehicle Totalled	03/08/2021	C ADVL	Tax	(\$17.98)	\$0.00	(\$17.98)
														CI04ADVL	Tax	(\$15.31)	\$0.00	(\$15.31)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$33.29
HARRIS, DOUGLAS PAUL	HARRIS, DOUGLAS PAUL	HARRIS, DONNA JEAN	PO BOX 654		HARRISBURG, NC 28075	Proration	0014345103	XWN9679	PENDING	141051912	Refund Generated due to proration on Bill #0014345103-2019-0000-00	Vehicle Sold	03/02/2021	C ADVL	Tax	(\$6.20)	\$0.00	(\$6.20)
														CI01ADVL	Tax	(\$2.98)	\$0.00	(\$2.98)
																	Refund	\$9.18
HARVELL, GEORGE LOUIS	HARVELL, GEORGE LOUIS	HARVELL, AMY GRAY	2747 FOWLER RD		CONCORD, NC 28025	Proration	0053450956	CK43327	PENDING	213034176	Refund Generated due to proration on Bill #0053450956-2019-2019-0000-00	Vehicle Sold	03/18/2021	C ADVL	Tax	(\$13.36)	\$0.00	(\$13.36)
														CI02ADVL	Tax	(\$8.66)	\$0.00	(\$8.66)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$22.02
HELMS, HAROLD HUBERT JR	HELMS, HAROLD HUBERT JR	HELMS, DONNA JOINER	1400 LITTLE BUFFALO CREEK RD		MOUNT PLEASANT, NC 28124	Proration	0008579288	BW1016	PENDING	141613350	Refund Generated due to proration on Bill #0008579288-2019-0000-00	Vehicle Sold	03/11/2021	C ADVL	Tax	(\$20.38)	\$0.00	(\$20.38)
														FR15ADVL	Tax	(\$3.50)	\$0.00	(\$3.50)
																	Refund	\$23.88
HILL, CHARLES ONEAL	HILL, CHARLES ONEAL		8119 MIDDLETON CIR		HARRISBURG, NC 28075	Adjustment < \$100	0034961643	DMW8788	PENDING	142805088	Refund Generated due to adjustment on Bill #0034961643-2020-0000-00	Mileage	06/30/2021	C ADVL	Tax	(\$31.91)	\$0.00	(\$31.91)
														FR07ADVL	Tax	(\$6.47)	\$0.00	(\$6.47)
																	Refund	\$38.38
HOLM, BRIAN JAY	HOLM, BRIAN JAY		806 ELROND DR NW		CHARLOTTE, NC 28269	Proration	0042085588	TVK3653	PENDING	211706064	Refund Generated due to proration on Bill #0042085588-2019-2019-0000-00	Vehicle Sold	03/03/2021	C ADVL	Tax	(\$0.77)	\$0.00	(\$0.77)
														CI02ADVL	Tax	(\$0.50)	\$0.00	(\$0.50)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$1.27
HOMULAK, JOSEPH	HOMULAK, JOSEPH	HOMULAK, SUSANNE ESTELLE	P.O. BOX 171		HARRISBURG, NC 28075	Proration	0050879454	EJF6508	PENDING	140959298	Refund Generated due to proration on Bill #0050879454-2019-0000-00	Vehicle Sold	03/01/2021	C ADVL	Tax	(\$55.10)	\$0.00	(\$55.10)
														CI01ADVL	Tax	(\$26.43)	\$0.00	(\$26.43)
																	Refund	\$81.53
HOMULAK, JOSEPH	HOMULAK, JOSEPH	HOMULAK, SUSANNE ESTELLE	P.O. BOX 171		HARRISBURG, NC 28075	Proration	0050466596	31124	PENDING	140959286	Refund Generated due to proration on Bill #0050466596-2020-0000-00	Vehicle Sold	03/01/2021	C ADVL	Tax	(\$3.39)	\$0.00	(\$3.39)
														CI01ADVL	Tax	(\$1.63)	\$0.00	(\$1.63)
																	Refund	\$5.02
HOOVER, BOBBY GENE	HOOVER, BOBBY GENE		10822 NC HIGHWAY 49 N		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0059683354	CFV3211	PENDING	285393700	Refund Generated due to adjustment on Bill #0059683354-2020-2020-0000-00	Situs error	03/29/2021	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$5.47)	\$0.00	(\$5.47)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR15ADVL	Tax	\$1.45	\$0.00	\$1.45
																	Refund	\$34.02
JONES, COLLEEN ROSE	JONES, COLLEEN ROSE	JONES, CHRISTOPHER BORDLEY	11074 DISCOVERY DR NW		CONCORD, NC 28027	Proration	0037939096	COZ	PENDING	211821576	Refund Generated due to proration on Bill #0037939096-2020-2020-0000-00	Vehicle Sold	03/04/2021	C ADVL	Tax	(\$76.84)	\$0.00	(\$76.84)
														CI02ADVL	Tax	(\$49.84)	\$0.00	(\$49.84)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$126.68
KHAN, AZAM AHMED	KHAN, AZAM AHMED		9578 GARAMONT PKWY NW		CONCORD, NC 28027	Proration	0059535199	KHANFF	PENDING	213291105	Refund Generated due to proration on Bill #0059535199-2020-2020-0000-00	Vehicle Sold	03/23/2021	C ADVL	Tax	(\$271.06)	\$0.00	(\$271.06)
														CI02ADVL	Tax	(\$175.82)	\$0.00	(\$175.82)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$476.88
KLUTTZ, JOYCE YOUNG	KLUTTZ, JOYCE YOUNG	KLUTTZ, RICHARD CARLTON	7330 SISK CARTER RD		ROCKWELL, NC 28138	Proration	0021161430	CJP5209	PENDING	141867820	Refund Generated due to proration on Bill #0021161430-2019-0000-00	Vehicle Sold	03/16/2021	C ADVL	Tax	(\$13.18)	\$0.00	(\$13.18)
														FR08ADVL	Tax	(\$1.57)	\$0.00	(\$1.57)
																	Refund	\$14.75
KRESGE, MARY LANGFORD	KRESGE, MARY LANGFORD	BRAY, MISHA ELLEN	1008 CAMBROOK CT		CONCORD, NC 28027	Proration	0009541199	AJW9689	PENDING	213292407	Refund Generated due to proration on Bill #0009541199-2020-2020-0000-00	Vehicle Sold	03/25/2021	C ADVL	Tax	(\$27.67)	\$0.00	(\$27.67)
														CI04ADVL	Tax	(\$23.56)	\$0.00	(\$23.56)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 4/5/2021 9:23:19 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
LECHNER, SUSAN ANN	LECHNER, SUSAN ANN		4284 STREAM DALE CIR NW		CONCORD, NC 28027	Proration	0056273788	WYX5567	PENDING	213034137	Refund Generated due to proration on Bill #0056273788-2020-2020-0000-00	Vehicle Sold	03/18/2021	C ADVL	Tax	(\$43.99)	\$0.00	Refund	\$51.23
														CI02ADVL	Tax	(\$28.53)	\$0.00		(\$28.53)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$72.52
LEE, NEOTA PETTIS	LEE, NEOTA PETTIS	LEE, CHRISTOPHER MARSHALL	1856 SCARBROUGH CR SW		CONCORD, NC 28025	Proration	0058445037	PHR6609	PENDING	212204253	Refund Generated due to proration on Bill #0058445037-2020-2020-0000-00	Vehicle Totalled	03/09/2021	C ADVL	Tax	(\$138.36)	\$0.00	Refund	(\$138.36)
														CI02ADVL	Tax	(\$89.74)	\$0.00		(\$89.74)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$228.10
LESLIE, LISA HUNTER	LESLIE, LISA HUNTER	LESLIE, WILLIAM JAMES	2424 CLARIDGE RD		CONCORD, NC 28027	Proration	0050845550	TAK6108	PENDING	211705524	Refund Generated due to proration on Bill #0050845550-2020-2020-0000-00	Vehicle Totalled	03/03/2021	C ADVL	Tax	(\$28.51)	\$0.00	Refund	(\$28.51)
														CI04ADVL	Tax	(\$24.27)	\$0.00		(\$24.27)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$52.78
LITTLE, KATHERINE ANNE	LITTLE, KATHERINE ANNE	LITTLE, RYAN WINFIELD	9111 CUB RUN DR		CONCORD, NC 28027	Proration	0054372856	AMC8584	PENDING	141613362	Refund Generated due to proration on Bill #0054372856-2019-2019-0000-00	Vehicle Sold	03/11/2021	C ADVL	Tax	(\$12.97)	\$0.00	Refund	(\$12.97)
														FR11ADVL	Tax	(\$1.19)	\$0.00		(\$1.19)
																		Refund	\$14.16
LOPILATO, JAMES	LOPILATO, JAMES		598 ELIZABETH LEE DR NW		CONCORD, NC 28027	Proration	0046713643	FME6078	PENDING	211929930	Refund Generated due to proration on Bill #0046713643-2020-2020-0000-00	Vehicle Sold	03/05/2021	C ADVL	Tax	(\$252.27)	\$0.00	Refund	(\$252.27)
														CI02ADVL	Tax	(\$163.63)	\$0.00		(\$163.63)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	\$0.00	
																		Refund	\$445.90
MARTIN, MICHAEL WAYNE	MARTIN, MICHAEL WAYNE		684 SEDGEFIELD ST SW		CONCORD, NC 28025	Proration	0036785940	PAT9880	PENDING	213033915	Refund Generated due to proration on Bill #0036785940-2019-2019-0000-00	Vehicle Sold	03/18/2021	C ADVL	Tax	(\$12.00)	\$0.00	Refund	(\$12.00)
														CI02ADVL	Tax	(\$7.78)	\$0.00		(\$7.78)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$19.78
MATYSEK, JOSEPH ANTHONY	MATYSEK, JOSEPH ANTHONY		2206 PRAIRIE RD		CONCORD, NC 28027	Proration	0059499715	RBW4101	PENDING	214044687	Refund Generated due to proration on Bill #0059499715-2020-2020-0000-00	Vehicle Sold	03/29/2021	C ADVL	Tax	(\$53.13)	\$0.00	Refund	(\$53.13)
														CI04ADVL	Tax	(\$45.23)	\$0.00		(\$45.23)
														CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	\$0.00	
																		Refund	\$128.36
MAULL, CHRISTOPHER	MAULL, CHRISTOPHER	MAULL, DAISY L	2640 BRACKLEY PL NW		CONCORD, NC 28027	Proration	0022082195	SXS5038	PENDING	214044663	Refund Generated due to proration on Bill #0022082195-2019-2019-0000-00	Vehicle Sold	03/29/2021	C ADVL	Tax	(\$4.62)	\$0.00	Refund	(\$4.62)
														CI02ADVL	Tax	(\$3.00)	\$0.00		(\$3.00)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$7.62
MENDOZA, GUSTAVO MERINO	MENDOZA, GUSTAVO MERINO	MENDOZA, JESSIE LOUISE	148 SOFTWIND LN		CONCORD, NC 28025	Proration	0049690833	FBZ1599	PENDING	141867998	Refund Generated due to proration on Bill #0049690833-2020-2020-0000-00	Vehicle Sold	03/16/2021	C ADVL	Tax	(\$124.87)	\$0.00	Refund	(\$124.87)
														FR04ADVL	Tax	(\$12.66)	\$0.00		(\$12.66)
																		Refund	\$137.53
MILLER, CAMERON SCOTT	MILLER, CAMERON SCOTT		864 RUBENS RD SW		CONCORD, NC 28027	Proration	0058858507	JAL6683	PENDING	214045095	Refund Generated due to proration on Bill #0058858507-2020-2020-0000-00	Vehicle Sold	03/29/2021	C ADVL	Tax	(\$69.12)	\$0.00	Refund	(\$69.12)
														CI02ADVL	Tax	(\$44.84)	\$0.00		(\$44.84)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$113.96
MILLER, JOSHUA CLIFFORD	MILLER, JOSHUA CLIFFORD		PO BOX 102		KANNAPOLIS, NC 28082	Proration	0043486902	FAE8937	PENDING	213289326	Refund Generated due to proration on Bill #0043486902-2020-2020-0000-00	Vehicle Sold	03/22/2021	C ADVL	Tax	(\$69.11)	\$0.00	Refund	(\$69.11)
														CI02ADVL	Tax	(\$44.83)	\$0.00		(\$44.83)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$113.94
MILLER, RACHEL HODGES	MILLER, RACHEL HODGES		PO BOX 1467		MOUNT PLEASANT, NC 28124	Proration	0000861074	BFF9779	PENDING	141683476	Refund Generated due to proration on Bill #0000861074-2020-2020-0000-00	Vehicle Sold	03/12/2021	C ADVL	Tax	(\$38.91)	\$0.00	Refund	(\$38.91)
														CI03ADVL	Tax	(\$26.56)	\$0.00		(\$26.56)
																		Refund	\$65.47
MISHRA, SUBAL	MISHRA, SUBAL		9607 MCGRUDEN DR NW		CONCORD, NC 28027	Proration	0050203619	BDT5318	PENDING	212525646	Refund Generated due to proration on Bill #0050203619-2019-2019-0000-00	Vehicle Sold	03/12/2021	C ADVL	Tax	(\$13.35)	\$0.00	Refund	(\$13.35)
														CI02ADVL	Tax	(\$8.66)	\$0.00		(\$8.66)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$22.01
MITCHELL, NINA RAMONA	MITCHELL, NINA RAMONA	MITCHELL, WILLIAM EUGENE	2511 SNAP DRAGON DR		HARRISBURG, NC 28075	Proration	0040273982	FCE2783	PENDING	142804914	Refund Generated due to proration on Bill #0040273982-2019-2019-0000-00	Vehicle Sold	03/30/2021	C ADVL	Tax	(\$31.43)	\$0.00	Refund	(\$31.43)
														CI01ADVL	Tax	(\$15.08)	\$0.00		(\$15.08)
																		Refund	\$46.51
MITCHELL, NINA RAMONA	MITCHELL, NINA RAMONA		2511 SNAP DRAGON DR		HARRISBURG, NC 28075	Proration	0040274861	97L2BP	PENDING	142805650	Refund Generated due to proration on Bill #0040274861-2019-2019-0000-00	Vehicle Sold	03/31/2021	C ADVL	Tax	(\$92.50)	\$0.00	Refund	(\$92.50)
														CI01ADVL	Tax	(\$44.37)	\$0.00		(\$44.37)
																		Refund	\$136.87
MITCHELL, WILLIAM EUGENE	MITCHELL, WILLIAM EUGENE		2511 SNAP DRAGON DR		HARRISBURG, NC 28075	Proration	0044169648	73M6BP	PENDING	142804930	Refund Generated due to proration on Bill #0044169648-2020-2020-0000-00	Vehicle Sold	03/30/2021	C ADVL	Tax	(\$40.14)	\$0.00	Refund	(\$40.14)
														CI01ADVL	Tax	(\$19.26)	\$0.00		(\$19.26)
																		Refund	\$59.40
NICKERSON, KIRBY DALE	NICKERSON, KIRBY DALE		9492 LOCKWOOD RD		CONCORD, NC 28027	Proration	0033993046	EEV9835	PENDING	213292515	Refund Generated due to proration on Bill #0033993046-2020-2020-0000-00	Vehicle Sold	03/25/2021	C ADVL	Tax	(\$23.60)	\$0.00	Refund	(\$23.60)
														CI04ADVL	Tax	(\$20.09)	\$0.00		(\$20.09)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$43.69
OAKLEY, MICHELLE	OAKLEY, MICHELLE		586 GATSBY PLACE		CONCORD, NC 28027	Proration	0059242639	RBP9397	PENDING	211438293	Refund Generated due to proration on Bill	Vehicle Sold	03/01/2021	C ADVL	Tax	(\$27.97)	\$0.00	Refund	(\$27.97)
														CI02ADVL	Tax	(\$18.14)	\$0.00		(\$18.14)





North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 4/5/2021 9:23:19 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
MAE	MAE										#0059242639-2020-0000-00			CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$76.11
PARKER, DREW THOMAS	PARKER, DREW THOMAS		6012 BAYFIELD PKWY #328		CONCORD, NC 28027	Proration	0048882234	WZK6769	PENDING	213290346	Refund Generated due to proration on Bill #0048882234-2020-0000-00	Incomplete Doc	03/23/2021	C ADVL	Tax	(\$163.47)	\$0.00	(\$163.47)	
														CI02ADVL	Tax	(\$106.04)	\$0.00	(\$106.04)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$269.51
PARSONS, EDNA JUNE	PARSONS, EDNA JUNE		518 GIBSON DR NW		CONCORD, NC 28025	Proration	0024445671	XXC2166	PENDING	214045029	Refund Generated due to proration on Bill #0024445671-2019-0000-00	Vehicle Sold	03/29/2021	C ADVL	Tax	(\$7.60)	\$0.00	(\$7.60)	
														CI02ADVL	Tax	(\$4.93)	\$0.00	(\$4.93)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$12.53
PATEL, SAGAR ROHITKUMAR	PATEL, SAGAR ROHITKUMAR		8514 HIGHWAY 49 N		MOUNT PLEASANT, NC 28124	Proration	0052464248	RAN5400	PENDING	142022642	Refund Generated due to proration on Bill #0052464248-2020-0000-00	Reg. Out of state	03/18/2021	C ADVL	Tax	(\$55.80)	\$0.00	(\$55.80)	
														CI03ADVL	Tax	(\$38.08)	\$0.00	(\$38.08)	
																		Refund	\$93.88
PATTERSON, TAMMI JO	PATTERSON, TAMMI JO		744 JUANITA DR SW		CONCORD, NC 28027	Proration	0056948644	PKH2000	PENDING	213289683	Refund Generated due to proration on Bill #0056948644-2020-0000-00	Vehicle Sold	03/22/2021	C ADVL	Tax	(\$75.92)	\$0.00	(\$75.92)	
														CI02ADVL	Tax	(\$49.24)	\$0.00	(\$49.24)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$125.16
POIRIER, LIZABETH	POIRIER, LIZABETH		6051 BARRIER GEORGEVILLE		CONCORD, NC 28025	Proration	0024556460	436WAG	PENDING	141941296	Refund Generated due to proration on Bill #0024556460-2020-0000-00	Vehicle Sold	03/17/2021	C ADVL	Tax	(\$26.79)	\$0.00	(\$26.79)	
														FR16ADVL	Tax	(\$4.27)	\$0.00	(\$4.27)	
																		Refund	\$31.06
PORTER, DEREK THOMAS	PORTER, DEREK THOMAS		7755 BRUSHARBOR RD		CONCORD, NC 28025	Proration	0054972640	TDA6081	PENDING	141941136	Refund Generated due to proration on Bill #0054972640-2020-0000-00	Vehicle Sold	03/17/2021	C ADVL	Tax	(\$97.04)	(\$4.85)	(\$101.89)	
														FR13ADVL	Tax	(\$12.06)	\$0.00	(\$12.66)	
																		Refund	\$114.55
PREVITTE, KAREN HUBBARD	PREVITTE, KAREN HUBBARD		1204 OAKWOOD AVE		KANNAPOLIS, NC 28081	Proration	0000856609	RBH6424	PENDING	212912091	Refund Generated due to proration on Bill #0000856609-2020-0000-00	Vehicle Sold	03/17/2021	C ADVL	Tax	(\$26.73)	\$0.00	(\$26.73)	
														CI04ADVL	Tax	(\$22.75)	\$0.00	(\$22.75)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$49.48
REJMAN, ARTUR	REJMAN, ARTUR		416 SUTRO FOREST DR NW		CONCORD, NC 28027	Adjustment < \$100	0058904925	7D1375	PENDING	211438791	Refund Generated due to adjustment on Bill #0058904925-2020-0000-00	Over Assessment	03/01/2021	C ADVL	Tax	(\$32.38)	\$0.00	(\$32.38)	
														CI02ADVL	Tax	(\$21.00)	\$0.00	(\$21.00)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$53.38
RHODES, CHARLES FRANK III	RHODES, CHARLES FRANK III		118 HILLSIDE AVE SW		CONCORD, NC 28025	Proration	0040513914	EDE7954	PENDING	211705878	Refund Generated due to proration on Bill #0040513914-2019-0000-00	Vehicle Sold	03/03/2021	C ADVL	Tax	(\$39.39)	(\$1.97)	(\$41.36)	
														CI02ADVL	Tax	(\$25.55)	(\$1.27)	(\$26.82)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$68.18
RINEHARDT, MARIANN	RINEHARDT, MARIANN		2493 CHEVARON DR		CONCORD, NC 28025	Proration	0047309124	HAY1513	PENDING	141941538	Refund Generated due to proration on Bill #0047309124-2020-0000-00	Vehicle Sold	03/17/2021	C ADVL	Tax	(\$233.77)	\$0.00	(\$233.77)	
														FR16ADVL	Tax	(\$37.28)	\$0.00	(\$37.28)	
																		Refund	\$271.05
RIVERO, YESENIA CASTORILA	RIVERO, YESENIA CASTORILA		5219 KODIAK CT		CHARLOTTE, NC 28215	Proration	0047091607	CJP2787	PENDING	142194016	Refund Generated due to proration on Bill #0047091607-2019-0000-00	Vehicle Totalled	03/23/2021	C ADVL	Tax	(\$25.51)	\$0.00	(\$25.51)	
														CI01ADVL	Tax	(\$12.24)	\$0.00	(\$12.24)	
																		Refund	\$37.75
ROCCO, MICHAEL ANTHONY	ROCCO, MICHAEL ANTHONY		11080 RIVER OAKS DR NW		CONCORD, NC 28027	Proration	0042294254	ROCCO	PENDING	212420559	Refund Generated due to proration on Bill #0042294254-2019-0000-00	Vehicle Sold	03/11/2021	C ADVL	Tax	(\$124.90)	\$0.00	(\$124.90)	
														CI02ADVL	Tax	(\$81.01)	\$0.00	(\$81.01)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$205.91
ROCHETTE, VAL ANTHONY	ROCHETTE, VAL ANTHONY		3329 HELMSLEY CT		CONCORD, NC 28027	Adjustment < \$100	0059304676	EJC8629	PENDING	211929456	Refund Generated due to adjustment on Bill #0059304676-2020-0000-00	Damage	03/05/2021	C ADVL	Tax	(\$55.55)	\$0.00	(\$55.55)	
														CI04ADVL	Tax	(\$4.72)	\$0.00	(\$4.72)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$10.27
RODRIGUEZ MONROY, JOSE YAEL	RODRIGUEZ MONROY, JOSE YAEL		2811 CRYSTAL DR		MIDLAND, NC 28107	Proration	0058839742	RBP7874	PENDING	141868300	Refund Generated due to proration on Bill #0058839742-2020-0000-00	Vehicle Sold	03/16/2021	C ADVL	Tax	(\$60.99)	\$0.00	(\$60.99)	
														CI06ADVL	Tax	(\$18.13)	\$0.00	(\$18.13)	
																		Refund	\$79.12
SAFFERY, JEANINE EASTER	SAFFERY, JEANINE EASTER		381 MOUNTVIEW CT SE		CONCORD, NC 28025	Proration	0048253542	PKJ9629	PENDING	211438728	Refund Generated due to proration on Bill #0048253542-2019-0000-00	Vehicle Sold	03/01/2021	C ADVL	Tax	(\$14.37)	\$0.00	(\$14.37)	
														CI02ADVL	Tax	(\$9.32)	\$0.00	(\$9.32)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$23.69
SAFI, ABDULHAKIM MAJED	SAFI, ABDULHAKIM MAJED		6743 SEQUOIA HILLS DR		HARRISBURG, NC 28075	Proration	0053872761	PKV1752	PENDING	141469630	Refund Generated due to proration on Bill #0053872761-2019-0000-00	Vehicle Sold	03/09/2021	C ADVL	Tax	(\$129.37)	\$0.00	(\$129.37)	
														CI01ADVL	Tax	(\$62.06)	\$0.00	(\$62.06)	
																		Refund	\$191.43
SCOFIELD, VICTORIA LEE	SCOFIELD, VICTORIA LEE		4489 TRIUMPH DR SW		CONCORD, NC 28027	Proration	0053854450	FJN1715	PENDING	213033708	Refund Generated due to proration on Bill #0053854450-2019-0000-00	Vehicle Sold	03/18/2021	C ADVL	Tax	(\$335.66)	\$0.00	(\$335.66)	
														CI02ADVL	Tax	(\$217.73)	\$0.00	(\$217.73)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$553.39
SELLERS, CLEVELAND	SELLERS, CLEVELAND		412 HUDSON DR		HARRISBURG, NC 28075	Proration	0056688538	HKP8146	PENDING	142696960	Refund Generated due to proration on Bill	Vehicle Sold	03/29/2021	C ADVL	Tax	(\$6.17)	\$0.00	(\$6.17)	
														CI01ADVL	Tax	(\$2.96)	\$0.00	(\$2.96)	



# North Carolina Vehicle Tax System

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Report Date 4/5/2021 9:23:19 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
SIDES, EARL CARLTON	SIDES, EARL CARLTON		709 WILSHIRE AVE SW		CONCORD, NC 28027	Proration	0048844867	PKF6744	PENDING	213155823	#0056688538-2020-2020-0000-00	Vehicle Sold	03/19/2021	C ADVL	Tax	(\$58.71)	\$0.00	Refund	\$9.13
														CI02ADVL	Tax	(\$38.08)	\$0.00		(\$38.08)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$96.79
SIMMONS, JOHN	SIMMONS, JOHN		10616 RIPPLING STREAM DR		CONCORD, NC 28027	Proration	0053495543	HHM2612	PENDING	212203698	Refund Generated due to proration on Bill #0053495543-2019-2019-0000-00	Vehicle Sold	03/09/2021	C ADVL	Tax	(\$11.12)	\$0.00	Refund	(\$11.12)
														CI02ADVL	Tax	(\$7.22)	\$0.00		(\$7.22)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$18.34
SIMPSON, ANThERIA DACON	SIMPSON, ANThERIA DACON		2032 HOREB AVE		ZION, IL 60099	Proration	0055336002	HFN2469	PENDING	211705509	Refund Generated due to proration on Bill #0055336002-2020-2020-0000-00	Reg , Out of state	03/03/2021	C ADVL	Tax	(\$69.55)	\$0.00	Refund	(\$69.55)
														CI02ADVL	Tax	(\$45.12)	\$0.00		(\$45.12)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$114.67
SMITH, DONNA MOORE	SMITH, DONNA MOORE		4389 GREENRIDGE LN		KANNAPOLIS, NC 28081	Adjustment >= \$100	0059155825	TEZ4650	PENDING	212526060	Refund Generated due to adjustment on Bill #0059155825-2020-2020-0000-00	Over Assessment	03/12/2021	C ADVL	Tax	(\$79.92)	\$0.00	Refund	(\$79.92)
														CI04ADVL	Tax	(\$68.04)	\$0.00		(\$68.04)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$147.96
SMYRL, LAURICE MARIE	SMYRL, LAURICE MARIE		5887 MISTY FOREST PL NW		CONCORD, NC 28027	Proration	0053467963	HHD7330	PENDING	211705905	Refund Generated due to proration on Bill #0053467963-2019-2019-0000-00	Vehicle Totalled	03/03/2021	C ADVL	Tax	(\$67.39)	\$0.00	Refund	(\$67.39)
														CI02ADVL	Tax	(\$43.71)	\$0.00		(\$43.71)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$111.10
STALEY, KENNETH MELTON	STALEY, KENNETH MELTON	STALEY, TRACY SHEPHERD	5488 IVES ST NW		CONCORD, NC 28027	Proration	0039959086	NSV8107	PENDING	213291966	Refund Generated due to proration on Bill #0039959086-2020-2020-0000-00	Vehicle Sold	03/24/2021	C ADVL	Tax	(\$75.36)	\$0.00	Refund	(\$75.36)
														CI02ADVL	Tax	(\$48.88)	\$0.00		(\$48.88)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$124.24
TRIPLETT, SETH WAYNE	TRIPLETT, SETH WAYNE		8290 FLOWES STORE RD		CONCORD, NC 28025	Proration	0051936013	JX8222	PENDING	141214342	Refund Generated due to proration on Bill #0051936013-2020-2020-0000-00	Vehicle Sold	03/04/2021	C ADVL	Tax	(\$398.06)	\$0.00	Refund	(\$398.06)
														CI06ADVL	Tax	(\$118.34)	\$0.00		(\$118.34)
																		Refund	\$516.40
VANHOOREBE CK, RICHARD LEWIS	VANHOOREBE CK, RICHARD LEWIS	VANHOOREBE CK, BARBARA JEAN	1112 TARANASAY CT		CHARLOTTE, NC 28269	Proration	0000805845	TRZ8282	PENDING	213290541	Refund Generated due to proration on Bill #0000805845-2020-2020-0000-00	Vehicle Sold	03/23/2021	C ADVL	Tax	(\$28.91)	\$0.00	Refund	(\$28.91)
														CI02ADVL	Tax	(\$18.76)	\$0.00		(\$18.76)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$47.67
VANOVER, VICTOR SHELDON II	VANOVER, VICTOR SHELDON II		329 SILVER GROVE CHURCH RD		ROCKINGHAM, NC 28379	Proration	0053044196	7L1224	PENDING	213155694	Refund Generated due to proration on Bill #0053044196-2019-2019-0000-00	Vehicle Sold	03/19/2021	C ADVL	Tax	(\$62.31)	(\$4.52)	Refund	(\$66.83)
														CI02ADVL	Tax	(\$40.42)	(\$2.93)		(\$43.35)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$110.18
VINSON, KENDRA KORIN	VINSON, KENDRA KORIN		1784 MILL CREEK LN SW		CONCORD, NC 28025	Proration	0037679169	BLZ3022	PENDING	212420289	Refund Generated due to proration on Bill #0037679169-2019-2019-0000-00	Vehicle Sold	03/11/2021	C ADVL	Tax	(\$29.28)	\$0.00	Refund	(\$29.28)
														CI02ADVL	Tax	(\$18.99)	\$0.00		(\$18.99)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$48.27
VOSBURG, JOHN RUSSELL	VOSBURG, JOHN RUSSELL	VOSBURG, BEVERLY ANN	2546 OLD ASHWORTH LN NW		CONCORD, NC 28027	Proration	0024095198	JAL4057	PENDING	213723903	Refund Generated due to proration on Bill #0024095198-2020-2020-0000-00	Vehicle Sold	03/26/2021	C ADVL	Tax	(\$9.92)	\$0.00	Refund	(\$9.92)
														CI02ADVL	Tax	(\$6.44)	\$0.00		(\$6.44)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$16.36
WALKER, ALLAN WENDALL	WALKER, ALLAN WENDALL	WALKER, CLAIRE LOUISE	8825 CORNWALL ST		LOCUST, NC 28097	Proration	0051592007	FOXXIE	PENDING	283574752	Refund Generated due to proration on Bill #0051592007-2020-2020-0000-00	Vehicle Sold	03/15/2021	C ADVL	Tax	(\$264.24)	\$0.00	Refund	(\$264.24)
														CI05ADVL	Tax	(\$128.55)	\$0.00		(\$128.55)
														CI05ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
														FR13ADVL	Tax	(\$32.85)	\$0.00	(\$32.85)	
																		Refund	\$425.64
WALTERS, JOHN THEODORE JR	WALTERS, JOHN THEODORE JR		1301 ROLLING HILLS CT		CONCORD, NC 28025	Proration	0000816516	VPY3439	PENDING	141613672	Refund Generated due to proration on Bill #0000816516-2020-2020-0000-00	Vehicle Sold	03/11/2021	C ADVL	Tax	(\$20.50)	\$0.00	Refund	(\$20.50)
														FR14ADVL	Tax	(\$1.94)	\$0.00		(\$1.94)
																		Refund	\$22.44
WARONSKY, ROY GEORGE	WARONSKY, ROY GEORGE		4301 BRITLEY LN		HARRISBURG, NC 28075	Adjustment >= \$100	0051928451	TCC1874	PENDING	140959150	Refund Generated due to adjustment on Bill #0051928451-2020-2020-0000-00	Damage	03/01/2021	C ADVL	Tax	(\$282.68)	\$0.00	Refund	(\$282.68)
														FR07ADVL	Tax	(\$57.30)	\$0.00		(\$57.30)
																		Refund	\$339.98
WATER & SEWER AUTHORITY OF CABARRUS	WATER & SEWER AUTHORITY OF CABARRUS		232 DAVIDSON HWY		CONCORD, NC 28027	Adjustment >= \$100	0059093334	YA149385	PENDING	211821699	Refund Generated due to adjustment on Bill #0059093334-2020-2020-0000-00	Exempt Property	03/04/2021	C ADVL	Tax	(\$360.68)	\$0.00	Refund	(\$360.68)
														CI02ADVL	Tax	(\$233.95)	\$0.00		(\$233.95)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$624.63
WEAD, BRIAN PATRICK	WEAD, BRIAN PATRICK		2609 OAKWOOD AVE		CONCORD, NC 28027	Proration	0046417003	DDH7533	PENDING	213292500	Refund Generated due to proration on Bill #0046417003-2020-2020-0000-00	Vehicle Sold	03/25/2021	C ADVL	Tax	(\$156.44)	\$0.00	Refund	(\$156.44)
														CI04ADVL	Tax	(\$133.18)	\$0.00		(\$133.18)
														CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$319.62
WEBSTER, OTIS EUGENE	WEBSTER, OTIS EUGENE		1412 BESOR PL NW		CONCORD, NC 28027	Proration	0052204439	6W5087	PENDING	213290181	Refund Generated due to proration on Bill	Vehicle Sold	03/22/2021	C ADVL	Tax	(\$4.68)	\$0.00	Refund	(\$4.68)
														CI02ADVL	Tax	(\$3.03)	\$0.00		(\$3.03)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 4/5/2021 9:23:19 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
											#0052204439-2019-2019-0000-00			CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$7.71
WHYEL, ZACHARY VINCENT	WHYEL, ZACHARY VINCENT		3373 PEACHTREE CORNERS APT E		PEACHTREE CORNERS, GA 30092	Proration	0050090086	FLE4025	PENDING	212680398	Refund Generated due to proration on Bill #0050090086-2020-2020-0000-00	Incomplete Doc	03/15/2021	C ADVL	Tax	(\$37.87)	\$0.00	(\$37.87)	
														CI02ADVL	Tax	(\$24.56)	\$0.00	(\$24.56)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$62.43
WINES, RICHARD LEE	WINES, RICHARD LEE		4742 RIMER RD		CONCORD, NC 28025	Proration	0059103217	JAL7198	PENDING	142103850	Refund Generated due to proration on Bill #0059103217-2020-2020-0000-00	Vehicle Sold	03/19/2021	C ADVL	Tax	(\$13.97)	\$0.00	(\$13.97)	
														FR08ADVL	Tax	(\$1.66)	\$0.00	(\$1.66)	
																		Refund	\$15.63
WRIGHT, ANDREA HEATHER	WRIGHT, ANDREA HEATHER		200 POPLAR STATION CIR NW	APT 107	CONCORD, NC 28027	Proration	0056089419	RAZ8859	PENDING	211706037	Refund Generated due to proration on Bill #0056089419-2020-2020-0000-00	Vehicle Sold	03/03/2021	C ADVL	Tax	(\$122.89)	\$0.00	(\$122.89)	
														CI02ADVL	Tax	(\$79.71)	\$0.00	(\$79.71)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$202.60
ZANDROWICZ, KYLE SCOTT	ZANDROWICZ, KYLE SCOTT		4262 KISER WOODS DR SW		CONCORD, NC 28025	Proration	0058221498	FDE9535	PENDING	214207443	Refund Generated due to proration on Bill #0058221498-2020-2020-0000-00	Tag Surrender	03/30/2021	C ADVL	Tax	(\$157.47)	\$0.00	(\$157.47)	
														CI02ADVL	Tax	(\$102.14)	\$0.00	(\$102.14)	
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$289.61
																		Refund Total	\$12339.59

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

New Business

**SUBJECT:**

Economic Development Investment - Project Spring - Public Hearing 6:30 p.m.

**BRIEF SUMMARY:**

Representatives from the Cabarrus Economic Development Corporation (EDC) will present a request for an economic development investment for Project Spring pursuant to NC General Statute 158.7.1. Project Spring proposes to build four industrial spec buildings totaling 119,400 SF at 560 Pitts School Road, NW in Concord with a projected investment of approximately \$13,000,000 in real property.

**REQUESTED ACTION:**

Motion to approve an economic development agreement (3 years, 85 percent) between Project Spring and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Page Castrodale, EDC  
Samantha Grass, EDC

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a New Business item.

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**ATTACHMENTS:**

- ▣ Project Overview
- ▣ Grant Analysis
- ▣ Draft Agreement
- ▣ Public Hearing Notice



## **PROJECT SPRING**

### **Overview**

Project Spring will include four small-bay industrial spec buildings, built to attract tenants ranging from 2,000 SF to 12,000 SF. Constructed with high quality materials, this professional park will be designed to meet the needs of small to medium-sized businesses – locally based, as well as out-of-market – and will be a business incubator for growing companies. In phase 1, buildings A, B, and C will be constructed and total 72,900 SF. Building D (46,500 SF) will be constructed in Phase 2. Total SF for all four buildings will be approximately 119,400 SF. The site is 15.66 acres.

Project address: 560 Pitts School Road NW, Concord NC 28027  
PIN: 45995989480000

#### Phase 1 Details:

Total Hard Cost Investment of Phase 1 - \$9,500,000

Building A: 22,950 SF

Building B: 27,000 SF

Building C: 22,950 SF

Acreage Phase 1: The site area for phase is approximately seven acres.

Building A & C Depth: 85'

Building B Depth: 140'

Shared Truck Court between all three buildings

Clear Height Building A & C: up to 17'

Clear Height Building B: up to 21'

Potential Tenant Sizes: 2,000 SF to 12,000 SF

Construction Start: Summer 2021, Buildings A, B and C will be constructed simultaneously,

Construction Completion: March-April 2022, Building A, B and C

#### Phase 2 Details:

Upon reaching an aggregate occupancy of approximately 70% in Phase 1, Phase 2 will commence.

Hard Cost Investment total of Phase 2 - \$3,500,000

Building D: 46,500 SF

Acreage Phase 2: The site area for this Phase is approximately three acres

Dedicated truck court with both drive-in and dock height doors.

Clear Height Building D: up to 21'

Potential Tenant Sizes: 6,600 SF and greater

Construction Start: Late 2022, Building D

Construction Completion: Mid to late 2023, Building D

**Total Hard Cost Investment – Phases 1 and 2: \$13,000,000**

Project Name: Spring

*Cabarrus County Economic Development Grant Analysis*



	Year 1	Year 2	Year 3
Total Assessed Value	\$13,000,000.00	\$13,000,000.00	\$13,000,000.00
County taxes at .74	\$ 96,200.00	\$ 96,200.00	\$ 96,200.00
Grant @ 85 %	\$ 81,770.00	\$ 81,770.00	\$ 81,770.00
Net Taxes to County	\$ 14,430.00	\$ 14,430.00	\$ 14,430.00
		3 year taxes	\$ 288,600.00
		3 year grant	\$ 245,310.00
		3 year net revenue	\$ 43,290.00



STATE OF NORTH CAROLINA

ECONOMIC DEVELOPMENT  
INVESTMENT AGREEMENT

COUNTY OF CABARRUS

(Project Spring)

THIS AGREEMENT (the “Agreement”) is made and entered as of the \_\_\_\_ day of \_\_\_\_\_, 2021 by and between CABARRUS COUNTY, a body politic and political subdivision of the State of North Carolina (“County”), and The Springs Business Park, LLC (“SBP”).

**RECITALS**

1. SBP is considering constructing four (4) industrial spec buildings, into two Phases, with Phase One consisting of three (3) buildings totaling 72,900 square feet and Phase Two consisting of one (1) building with 46,500 square feet (the “Facility”) in the County at an estimated cost of 13 Million Dollars (\$13,000,000.00) for both Phases (the “New Investment”).

2. The County has previously adopted an Industrial Development Grant Program (the “Program”), a copy of which is attached as Exhibit A and incorporated by reference, the public purpose of which is to encourage economic growth and development within the County.

3. Cabarrus Economic Development, Inc. (the “EDC”) has reviewed the SBP application for inclusion in the Program and EDC’s overview is attached as Exhibit B and incorporated by reference.

4. SBP has determined that location of its facility will be located at 560 Pitts School Road NW, Concord, North Carolina (the “Site”) in the County is a suitable location for the placement of the Facility and the New Investment.

5. To induce SBP to locate the New Investment in the Facility at the Site and to assist SBP in that activity, the County has offered incentives to SBP consistent with the Program.

In consideration of the mutual promises set forth in this Agreement and other good and valuable considerations, the receipt and sufficiency of which are acknowledged by the parties, the County and SBP agree as follows:

**COVENANTS, TERMS and CONDITIONS**

1. Economic Development Grants. Pursuant to the Program, the County shall in accordance with and as provided by this Agreement, pay to SBP an economic development grant (the “Grants”) in an amount equal to 85 percent of the increase in property tax paid by SBP upon the actual assessed ad valorem tax value increase

occasioned by construction of the New Investment in the Facility at the Site. The Grants shall only be paid if the entire Facility is leased to an industrial tenant or tenants as defined by the latest version of the North American Industry Classification System, or if the Facility has been designed to attract High Tech tenants, or if in the discretion of the Board of Commissioners, the tenant or tenants create new jobs with significantly higher wages than the average wage in Cabarrus County. The County shall pay Grants to SBP as follows:

a) For a period of three (3) consecutive years, the County shall make a grant to SBP based upon the increased ad valorem tax value of the New Investment at the Site;

b) SBP may elect the initial year in which the Grants identified in Paragraph 1(a) and shall commence and shall so notify the County in writing; provided that the initial grant year shall commence no later than twelve (12) months after the qualifying equipment or construction has been released from an in-process stage to a fully-operational stage.

The process of assessment of the tax value of the New Investment, the calculation of the grant amounts and the payment of the Grants are more particularly described in the Program, which provisions are part of this Agreement. The County hereby confirms that it has approved the application of the Program to the Facility and has authorized the Grants and other terms of this Agreement. The County and SBP further confirm that this Agreement constitutes the "formal agreement" required under the Program and that the terms of this Agreement and those contained in the attached description of the Program shall govern the application of the Program to the Facility. The net increase in the assessed value of real property and business personal property in the Facility for local property tax purposes occasioned by the placement of the New Investment at or in the Facility shall determine the investment "level" for the Program in effect. SBP agrees to forward to the EDC and the County Manager, at the time it makes its annual property tax payments, a copy of the property tax payment receipt, which must be requested from the Tax Collector and the Cabarrus County Tax Assessor's statement (the "Assessor's Statement") of the valuation of the New Investment located at the Facility. The Assessor's Statement may be issued only after:

a) SBP has completed the Assessor's questionnaire and other substantiating corroborating documentation identified in the Program to the satisfaction of the Assessor; and

b) The Assessor has had the reasonable opportunity to review, evaluate and verify a value for the New Investment.

The County agrees that each annual Grant payment to be made to SBP during the respective term shall be made within ninety (90) days after payment by SBP of the respective annual property taxes due to the County and the delivery of the Assessor's Statement; provided, however, that if at the time of such property tax payment SBP has not paid all taxes due and payable to the County, including but not limited to taxes

disputed by SBP, the County shall withhold the annual Grant payment until such time that SBP is current on payment of all such taxes.

2. State and County Incentives. The County agrees to assist SBP in obtaining any incentives, grants and programs that may be or become available from the State of North Carolina and/or the City of Concord; however, the County shall not be responsible for obtaining or paying any State or County incentives to SBP, except as otherwise provided by law.

3. Validity of Grants. As stated in the Program, no change in the Program after the date of this Agreement shall apply to the provisions of this Agreement or to the New Investment or the Facility (as it may be expanded or modified) unless otherwise agreed to in writing by the County and SBP. In the event one or more lawsuits or other proceedings are brought against the County or any County elected official challenging the legality of this Agreement or any provision, the County shall defend against any and all such lawsuits or other proceedings, including appealing any adverse judgment to the highest appellate court of the State of North Carolina. In the event that any of the incentives or other agreements of the County are determined to be invalid, the County agrees that it will, to the extent permitted by law, provide SBP with incentives of substantially equal value pursuant to one or more replacement incentive grant programs.

4. Noncompliance by SBP. SBP acknowledges that at any time during the period that a Grant is paid or is to be paid to SBP by County, if SBP has (a) failed or fails to make or maintain the New Investment, (b) fails to construct the building in Phase Two before the third year of the Grant is paid for Phase One, (c) fails to comply with any provision of this Agreement, particularly the provisions concerning use of the Facility, or (d) any provision of the Program applicable to this Agreement, then SBP shall be in default of this Agreement. In any such event, the County shall give written notice to SBP describing such default. In the event that SBP shall fail to cure such default within 90 days of having received such written notice, the County may at its option terminate this Agreement and withhold all further Grant payments and require repayment of all prior Grant payments.

5. SBP Representations. SBP represents as of the Agreement Date as follows:

a) SBP is an entity (i) duly organized and validly existing under the laws of its state of formation; (ii) is duly qualified to transact business and is in good standing in North Carolina; (iii) is not in violation of any provision of its organizational documents; (iv) has full corporate power to own its properties and conduct its business; (v) has full power and authority to enter into this Agreement and to enter into and carry out the transactions contemplated by this Agreement; (vi) by proper action has duly authorized the execution and delivery of this Agreement; and (vii) is not in default under any provision of this Agreement.

b) SBP's execution and delivery of this Agreement neither conflict with, nor will result in, a breach or default under any organizational documents; nor, to the best of its knowledge, will its execution and delivery conflict with, or result in, a breach or default under the terms, conditions, or provisions of any statute, order, rule, regulation, agreement, or instrument to which SBP is a party or by which it is bound, nor will its execution and delivery result in the imposition of any lien on its property.

c) SBP has duly authorized, executed and delivered this Agreement, and this Agreement constitutes its legal, valid and binding obligations, enforceable in accordance with its terms.

d) There is no litigation or proceeding pending or, to its knowledge, threatened against SBP, which would adversely affect the validity of this Agreement.

6. County Representation. The County represents as of this Agreement Date as follows:

a) The County (i) has full power and authority to enter into this Agreement and to enter into and carry out the transactions contemplated by this Agreement; (ii) by proper action has duly authorized the execution and delivery of this Agreement; and (iii) is not in default under any provisions of this Agreement.

b) The County has duly authorized, executed and delivered this Agreement, and this Agreement constitutes the County's legal, valid and binding obligation, enforceable in accordance with its terms.

c) To the County's knowledge, there is no litigation or proceeding pending or threatened against the County or affecting it which would adversely affect the validity of this Agreement.

d) The County is not in default under any provision of State law which would affect its existence or its powers as referred to in subsection (a).

e) No officer or official of the County has any interest (financial, employment or other) in SBP or the transactions contemplated by this Agreement.

7. Miscellaneous.

a) SBP acknowledges and understands that all the provisions of the Program are considered enforceable parts of this Agreement and that it must comply with all such provisions in order to be eligible for and remain eligible for the Grants.

b) This Agreement and the Grants provided by it may not be assigned by SBP except to subsidiaries or affiliates thereof, without the prior written consent of County.

c) Notices. All notices, certificates or other communications required by or made pursuant to this Agreement shall be sufficiently given and shall be deemed given when delivered or mailed by registered or certified mail, postage prepaid or sent by facsimile (confirmed by the party providing notice) as follows:

The County: Michael K. Downs  
Cabarrus County  
County Manager  
65 Church Street, SE  
Post Office Box 707  
Concord, North Carolina 28026  
Facsimile Number: (704) 920-2820  
Telephone Number: (704) 920-2100  
E-Mail: [mkdowns@cabarruscounty.us](mailto:mkdowns@cabarruscounty.us)

Copy to: Richard M. Koch  
County Attorney  
3220-201 Prosperity Church Road  
Charlotte, North Carolina 28269  
Facsimile Number: (704) 503-5707  
Telephone Number: (704) 503-5700  
E-Mail [lawoffice@richardkochlaw.com](mailto:lawoffice@richardkochlaw.com)

SBP: Harris Morrison  
The Springs Business Park, LLC  
805 Trade Street  
Concord, NC 28027  
Telephone Number: 980-354-3700  
E-Mail [harris@fortiuscapitalpartners.com](mailto:harris@fortiuscapitalpartners.com)

The County or SBP may, by advance written notice, designate any further or different addresses to which notices, certificates, requests or other communications shall be sent.

d) Binding Effect. This Agreement shall inure to the benefit of and is binding upon the County and SBP and their respective successors and assigns.

e) Amendments, Changes and Modifications. Except as otherwise provided in this Agreement, this Agreement may not be amended, change, modified or altered except by written agreement signed by both parties.

f) Severability. If any court or competent jurisdiction holds any provision of this Agreement invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

g) Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and it shall not be necessary in making proof of this Agreement to produce or account for more than one such fully-executed counterpart.

h) Governing Law. This Agreement is governed by and shall be construed in accordance with the laws of the State of North Carolina, without regard to conflict of law principles.

i) Captions. The captions or headings used throughout this Agreement are for convenience only and in no way define, or describe the scope or intent of any provision of this Agreement.

j) Confidentiality. SBP and the County acknowledge that certain Exhibits to this Agreement, and/or other information provided by SBP pursuant to this Agreement, may contain SBP's confidential information. Accordingly, the County will maintain such information in confidence, unless its release is consented to in writing by SBP or required by law.

k) Construction. The parties acknowledge and stipulate that this Agreement is the product of mutual negotiation and bargaining. As such, the doctrine of construction against the drafter shall have no application to this Agreement.

l) Force Majeure. Any delay in the performance of any of the duties or obligations of either party hereunder (the "Delayed Party") shall not be considered a breach of this Agreement and the time required for performance shall be extended for a period equal to the period of such delay, provided that such delay has been caused by or is the result of any acts of God; acts of the public enemy; insurrections; riots; embargoes; labor disputes, including strikes, lockouts, job actions, or boycotts; shortages of materials or energy; fires; explosions; floods; changes in laws governing international trade; or other unforeseeable causes beyond the control and without the fault or negligence of the Delayed Party. The Delayed Party shall give prompt notice to the other party of such cause, and shall take whatever reasonable steps are necessary to relieve the effect of such cause as promptly as possible. No such event shall excuse the payment of any sums due and payable hereunder on which delayed performance is excused as provided above.

IN WITNESS, the parties have executed this Agreement as of the date first written above.

THE SPRINGS BUSINESS PARK, LLC

By: \_\_\_\_\_  
Its \_\_\_\_\_

CABARRUS COUNTY

By: \_\_\_\_\_  
Michael K. Downs, County Manager

Attest:

By: \_\_\_\_\_  
Clerk to the Board

This instrument has been pre-audited in the manner required by the “Local Government Budget and Fiscal Control Act.”

\_\_\_\_\_  
Wendi Heglar  
Finance Director



CABARRUS COUNTY  
BOARD OF COMMISSIONERS

NOTICE OF PUBLIC HEARING  
April 19, 2021 – 6:30 P.M.

Economic Development Investment

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a public hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Monday, April 19, 2021, in the **Board of Commissioners' Meeting Room**, located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord, to consider an economic development investment for Project Spring pursuant to N.C. General Statute § 158-7.1. Project Spring proposes to build four industrial spec buildings totaling 119,400 SF at 560 Pitts School Road, NW in Concord with a projected investment of approximately \$13,000,000 in real property. A three-year grant equivalent to 85 percent of the ad valorem taxes on the increase in real and personal property tax values is requested. The [proposed draft agreement](#) is available for inspection in the Office of the Clerk to the Board at the Governmental Center.

If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board

Posted April 9, 2021



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

### **AGENDA CATEGORY:**

New Business

### **SUBJECT:**

EMS - Renewal of Non-Emergency Transport Franchise Agreement with American Transmed - Public Hearing 6:30 p.m.

### **BRIEF SUMMARY:**

American Transmed is the non-emergency EMS transport provider for Cabarrus County. Cabarrus County has maintained a franchise agreement for the last three year with American Transmed. This has been a great working relationship that we are interested in continuing with this renewal request. Staff recommends a renewal period of three years. Franchise agreements require two readings and a public hearing so this item will also need to be scheduled at the May meeting for the second reading, but will not require a public hearing at that meeting.

### **REQUESTED ACTION:**

Receive first reading of the ordinance.

Hold Public Hearing.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Jimmy Lentz, EMS Director

### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a New Business item.

---

**ATTACHMENTS:**

- ▣ Contract
- ▣ Certificate of Insurance
- ▣ Resolution
- ▣ Public Hearing Notice

STATE OF NORTH CAROLINA  
COUNTY OF CABARRUS  
FRANCHISE AGREEMENT FOR

NON-EMERGENCY AMBULANCE  
SERVICES

THIS FRANCHISE AGREEMENT FOR NON-EMERGENCY AMBULANCE SERVICES ("Agreement") is entered into effective the 1<sup>st</sup> day of July, 2021 by and between CABARRUS COUNTY ("County") and AMERICAN TRANSMED, INC. a South Carolina corporation ("Provider").

RECITALS

1. Pursuant to N.C. Gen. Stat. 5153A-250, the County is authorized to enact an ordinance and to award franchises for operation of a non-emergency ambulance service.
2. Pursuant to that authority, the County has enacted Article 82 of its Code of Ordinances, permitting it to award such a franchise and regulate the operator of the same.
3. By ordinance duly enacted at its regular meetings on April 19, 2021 and May 17, 2021 the County's Board of Commissioners approved the awarding of a franchise for non-emergency ambulance services to Provider, subject to the provisions of the franchise ordinance, Article 82 of the Code of Ordinances and this Agreement.

In consideration of the above Recitals and the Terms below, which the parties agree constitute sufficient consideration to make this Agreement legally binding and enforceable, the parties agree as follows.

TERMS

1. Services and Scope to be performed. The Provider shall provide "Services" as set forth in the attached Exhibit A. In this Agreement, Services is defined as the goods, vehicles, materials, labor, services and/or supplies Provider is required to provide pursuant to this Agreement and all of the Provider's duties to the County and to Provider's customers and clients that arise from this Agreement, the franchise ordinance and Article 82 of the Code of Ordinances. Any amendments, corrections or change orders by either party must be in writing and signed by both parties.
2. Term. This Agreement shall commence on the date provided above and end on June 30, 2024. This Agreement shall not be automatically extended unless agreed to in writing by the County.
3. Insurance. Provider shall maintain insurance policies at all times with minimum limits as follows:

<u>Coverage</u>	<u>Minimum Limits</u>
a) Workers' Compensation	\$100,000 bodily injury per each accident \$100,000 bodily injury by disease per employee, \$500,000 bodily injury per disease policy limit
c) General Liability	\$1,000,000 per occurrence/\$2,000,000 aggregate
e) Automobile Liability	\$1,000,000 per occurrence
f) Umbrella	\$1,000,000 per occurrence/\$2,000,000 aggregate
h) Professional Liability	\$1,000,000 per occurrence/\$2,000,000 aggregate

The County reserves the right to require other coverages and higher limits if warranted by the nature of this Agreement and the type of Services to be provided. Provider shall provide the County with a Certificate of Insurance for review prior to the execution of this Agreement. Provider shall provide to the County immediate written notice of cancellation, reduction, or other modification of coverage of insurance. Upon failure of the Provider to provide such notice, Provider assumes sole responsibility for all losses incurred by the County for which insurance would have provided coverage. The insurance certificate shall be for the initial Agreement period and shall be renewed by the Provider for each subsequent extension period of the Agreement.

The County shall be named as an additional insured and it is required that coverage be placed with an "A" rated insurance company acceptable to the County. In the event that Provider fails at any time to maintain and keep in force the required insurance, the County has the right to cancel and terminate the Agreement without notice. Provider's insurance shall be considered primary and noncontributory.

4. Default. If the Provider fails to perform the Services in accordance with the provisions of this Agreement, including Exhibit A, or violate any of the provisions of the franchise ordinance or Article 82 of the Code of Ordinances, the County may, in its discretion, terminate this Agreement or perform or cause to be performed some or all of the Services, and doing so shall not waive any of the County's rights and remedies. The County will comply with the provisions of Section 82-57 of its Code of Ordinances prior to any termination. The Provider shall reimburse the County for all costs incurred by the County in exercising its right to terminate or to perform or cause to be performed some or all of the Services pursuant to this Agreement.

5. Notice. All notices and other communications required or permitted by this Agreement shall be in writing and shall be given either by personal delivery,

approved carrier, fax, or certified United States mail, return receipt requested, addressed as follows: if to the County, to its Contract Administrator; if to Provider to its billing address or main office address.

6. Indemnification. To the maximum extent allowed by law, the Provider shall defend, indemnify, and save harmless the County and its agents, officers, and employees, from and against all claims of any kind that arise in any manner from, in connection with, or out of this Agreement as a result of the acts or omissions of the Provider or its subcontractors or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except for damage or injury caused solely by the negligence of the County or its agents, officers or employees. In performing its duties under this section, the Provider shall at its sole expense defend the County and its agents, officers and employees with legal counsel reasonably acceptable to County. This provision shall remain in force despite termination of this Agreement (whether by expiration of the term or otherwise) or termination of the Services of the Agreement.

7. M i s c e l l a n e o u s .

(a) Choice of Law or Forum. This Agreement shall be deemed made in Cabanus County, North Carolina. This Agreement shall be governed by and construed in accordance with the laws of North Carolina. The exclusive forum and venue for all actions arising out of this Agreement shall be the appropriate division of the North Carolina General Court of Justice in Cabarrus County. Such actions shall neither be commenced in nor removed to federal court.

(b) Waiver. No action or failure to act by the County shall constitute a waiver of any of its rights or remedies that arise out of this Agreement, nor shall such action or failure to act constitute approval of or acquiescence in a breach of this Agreement, except as may be specifically agreed in writing.

(c) Compliance with Law. Nothing contained in this Agreement shall be deemed or construed so as to in any way estop, limit, or impair the County from exercising or performing any regulatory, policing, legislative, governmental, or other powers of functions. The Provider shall comply with all applicable laws, rules and regulations.

(d) Severability. If any provision of this Agreement shall be unenforceable, the remainder of this Agreement shall be enforceable to the extent permitted by law.

(e) Assignment. Without the County's written consent, the Provider shall not assign (which includes to delegate) any of its rights (including the right to payment) or duties that arise out of this Agreement. Unless the County otherwise agrees in writing, the Provider and all assigns shall be subject to all of the County's defenses and shall be liable for all of the Provider's duties that arise from this Agreement and all of the County's claims that arise from this Agreement.

(f) Principle of Interpretation. Although this Agreement is in part the County's standard form, the Provider acknowledges and agrees that this Agreement is deemed to be the product of negotiation and any ambiguity shall not be construed automatically against either party.

(g) Entire Agreement. This Agreement contains the entire agreement between the parties pertaining to the subject matter of this Agreement. With respect to that subject matter, there are no promises, agreements, conditions, inducements, warranties, or understandings, written or oral, expressed or implied, between the parties, other than as set forth or referenced in this Agreement.

IN WITNESS, the parties have executed this Agreement through their respective duly authorized agents or officers.

CABARRUS COUNTY

COUNTY MANAGER

ATTEST BY:

Date: \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

Date: \_\_\_\_\_

PROVIDER

AMERICAN TRANSMED, INC

03/15/21

  
ATTEST BY: *M. Brian Lawson*

Date: 03/15/2021

President

\_\_\_\_\_  
Title

03/15/21

Date: \_\_\_\_\_

APPROVED BY COUNTY FINANCE OFFICER

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
County Finance Director



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/01/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> McGriff Insurance Services 47 Airpark Court (29607) P.O. Box 27149 Greenville, SC 29616-2149	<b>CONTACT NAME:</b> SC Certificate Team <b>PHONE (A/C, No, Ext):</b> 864 297-4444 <b>E-MAIL ADDRESS:</b> SCcertificates@mcgriffinsurance.com	<b>FAX (A/C, No):</b> 888-751-3014
	INSURER(S) AFFORDING COVERAGE	
<b>INSURED</b> American TransMed, Inc. Palmetto Transport, LLC Post Office Box 2101 Gaffney, SC 29342	INSURER A : Loyds	NAIC #
	INSURER B : AXIS Surplus Insurance Company	26620
	INSURER C : Key Risk Insurance Company	10885
	INSURER D : Continental Western Insurance Co	10804
	INSURER E :	
INSURER F :		

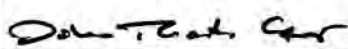
**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> B/UPD Ded:10,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		W2B1E1200101	05/01/2020	05/01/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$0 \$
D	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		CNA429376344	05/01/2020	05/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB    CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$0		P00100014038502	05/01/2020	05/01/2021	EACH OCCURRENCE \$3,000,000 AGGREGATE \$3,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	KEY0137493	08/01/2019	08/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Professional Liab		W2B1E1200101	05/01/2020	05/01/2021	\$1,000,000 Per Claim \$3,000,000 Aggregate
A	Abuse/Molestation		W2B1E1200101	05/01/2020	05/01/2021	\$1,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

\*Roger Shiflett and Greg Kirby are excluded from Workers Compensation coverage.

<b>CERTIFICATE HOLDER</b> Cabarrus County P O Box 707 Concord, NC 28026-0707	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



**FRANCHISE ORDINANCE OF THE CABARRUS  
COUNTY BOARD OF COMMISSIONERS  
GRANTING A FRANCHISE TO OPERATE  
NON-EMERGENCY AMBULANCE SERVICE  
TO AMERICAN TRANSMED**

**WHEREAS**, Cabarrus County regulates the provision of Vehicles For Hire in Article 82 of the Cabarrus County Code of Ordinances and N.C. Gen. Stat. §153A-250, including franchises for non-emergency ambulance services; and

**WHEREAS**, those services have been provided by American TransMed according to the standards defined in Section 82-52 of the Ordinance; and

**WHEREAS**, the Board of Commissioners have held a hearing as required by Section 82-53 of the Ordinance; and

**WHEREAS**, based on information submitted by American TransMed and information submitted at the hearing, the Board of Commissioners made the following findings:

- a. The public necessity and convenience requires the proposed ambulance service.
- b. Each such ambulance and its required equipment have been certified by the State as acceptable for the type of franchise requested.
- c. American TransMed and its officers or partners are responsible persons to conduct or work in the proposed business.
- d. Only duly certified emergency medical technicians are employed as operators and attendants by American TransMed for the non-emergency service franchise.
- e. All other requirements of Article 82 and all other applicable laws and ordinances have been met.

NOW THEREFORE, THE CABARRUS COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of Commissioners grants a franchise to American TransMed for the operation of non-emergency ambulance services for the period of July 1, 2021 to June 30, 2024.
2. The terms of this franchise shall include the following:
  - a. The geographic boundary for this franchise shall be the entirety of the County.
  - b. Any change in ownership or management of American TransMed shall terminate the franchise and shall require a new application and new franchise award.
  - c. The franchise may not be sold, assigned, mortgaged or otherwise transferred without the approval of the County and a finding of conformance with all requirements of Article 82.
  - d. The terms of Section 82-57 of the Ordinance shall be included in the franchise agreement as they relate to termination, suspension, or revocation.



- e. The Board of Commissioners authorize the County Manager to negotiate and execute the franchise agreement with American TransMed, not inconsistent with this Ordinance, after drafting and review by the County Attorney.

Approved after readings in two consecutive regular meetings of the Board of Commissioners on April 19, 2021 and May 17, 2021, pursuant to N.C. Gen. Stat. §153A-46.

BOARD OF COMMISSIONERS OF CABARRUS COUNTY

---

Stephen M. Morris, Chairman

ATTEST:

---

Lauren Linker, Clerk to the Board



CABARRUS COUNTY  
BOARD OF COMMISSIONERS

NOTICE OF HEARING  
April 19, 2021 – 6:30 p.m.

Renewal of Non-Emergency Ambulance  
Franchise Agreement

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Monday, April 19, 2021, in the Board of **Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord**, to consider the renewal of a Non-Emergency Ambulance Franchise Agreement with American TransMed Inc. for three years.

If reasonable accommodations are needed to participate in the public hearing, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board

Posted April 9, 2021

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

New Business

**SUBJECT:**

Infrastructure and Asset Management - Courthouse Expansion Public Art Update

**BRIEF SUMMARY:**

Staff will provide an update on the public lobby art process. Staff will provide the Public Lobby Art Committee's recommendation on design narrative, proposal process, and overall public lobby art budget.

**REQUESTED ACTION:**

Motion to approve the Cabarrus County Courthouse Expansion Public Art Committee's recommendations.

**EXPECTED LENGTH OF PRESENTATION:**

15 Minutes

**SUBMITTED BY:**

Kyle Bilafer, Area Manager of Operations

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a New Business item.

---

**ATTACHMENTS:**

▣ Public Art Volumetric Study

▣ Exhibit A

# / Cabarrus County Courthouse Expansion

## Lobby Public Art Installation



# / Cabarrus County Courthouse Expansion

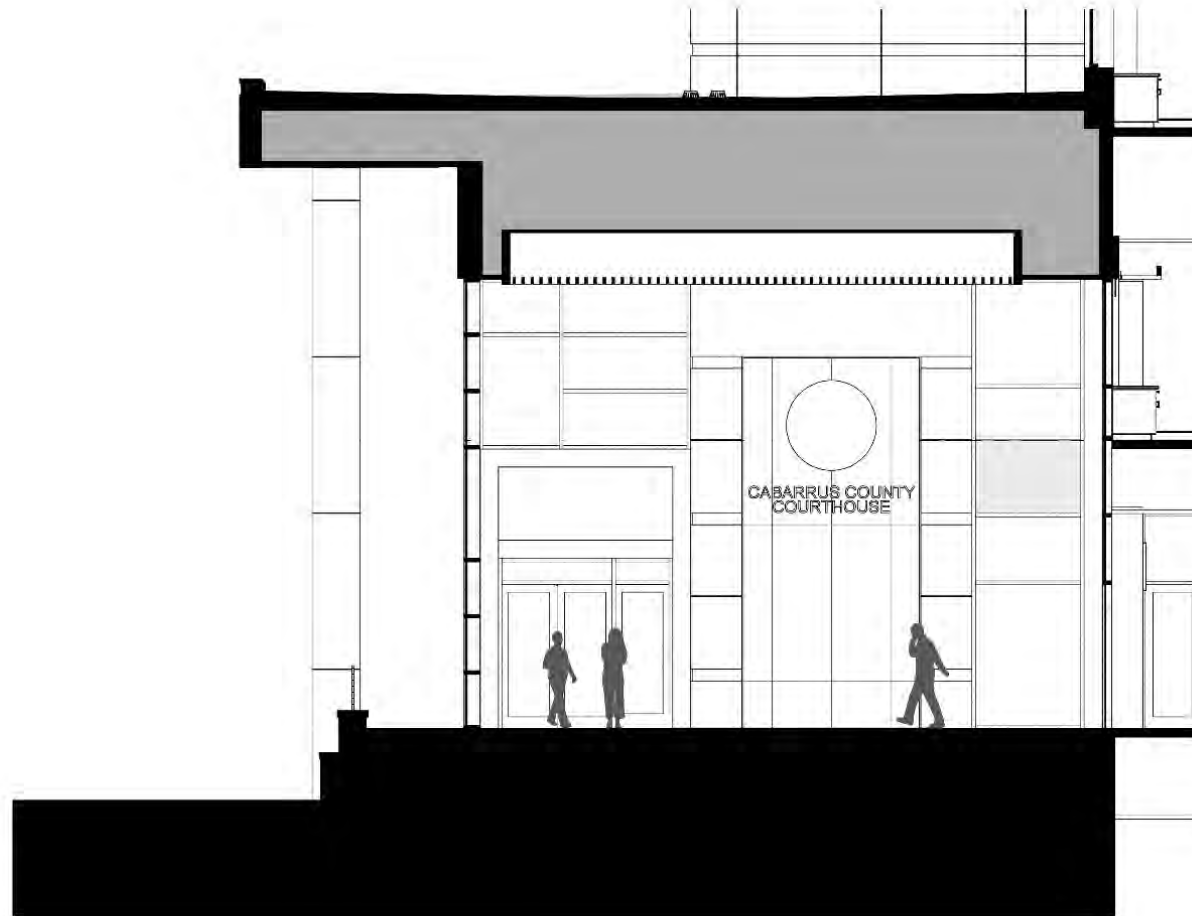
## Lobby Public Art Installation

37'-4" Long X 8'-6" High



# / Cabarrus County Courthouse Expansion

## Lobby Public Art Installation



# / Cabarrus County Courthouse Expansion

## Lobby Public Art Installation

28'-0" Wide X 8'-6" High





# / Cabarrus County Courthouse Expansion

CONCORD, NORTH CAROLINA

PERSPECTIVE  
Entry Lobby Interior





# / Cabarrus County Courthouse Expansion

CONCORD, NORTH CAROLINA

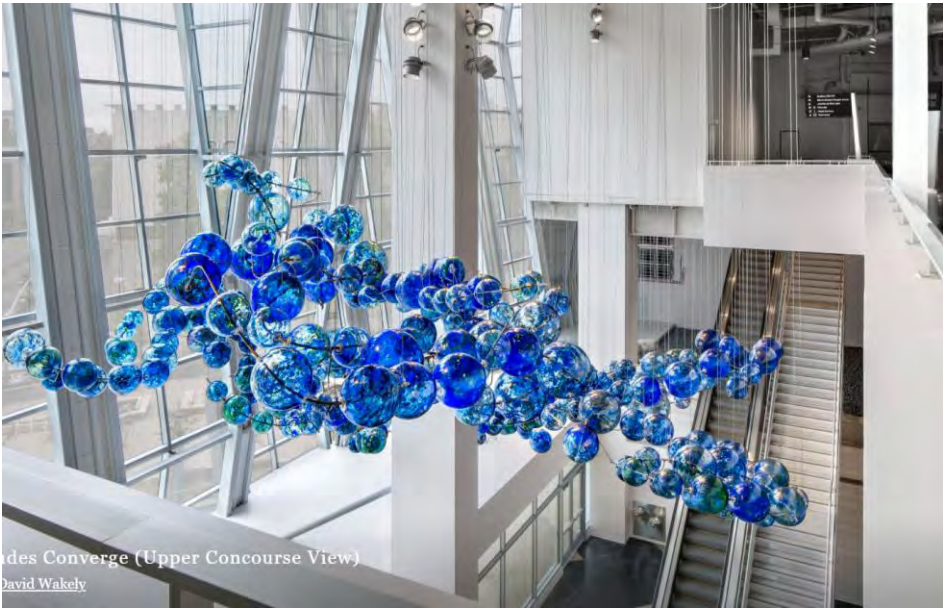
PERSPECTIVE  
Entry Lobby Interior











ides Converge (Upper Concourse View)  
David Wakely



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

---

**AGENDA CATEGORY:**

New Business

**SUBJECT:**

Infrastructure and Asset Management - Frank Liske Park Barn Rebuild Project Update

**BRIEF SUMMARY:**

Staff will provide an update on the Frank Liske Park Barn Rebuild Project including a finalized schematic design, building systems narrative, and basic drawings.

**REQUESTED ACTION:**

Receive input.

**EXPECTED LENGTH OF PRESENTATION:**

15 Minutes

**SUBMITTED BY:**

Kyle Bilafer, Area Manager of Operations  
Londa Strong, Director of Active Living and Parks

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a New Business item.

---

**ATTACHMENTS:**

- Exhibit 1

▣ Schematic Design package









CABARRUS COUNTY  
*America Thrives Here*

# FRANK LISKE PARK BARN

CABARRUS COUNTY, NORTH CAROLINA

100% SCHEMATIC DESIGN PACKAGE

ISSUE DATE : MARCH 26, 2021



ARCHITECTURE  
INTERIOR DESIGN  
PLANNING

1000 WEST MOREHEAD STREET, SUITE 170  
CHARLOTTE, NORTH CAROLINA, 28208

@ COPYRIGHT 2021 C DESIGN INC.

## TABLE OF CONTENTS

## DESIGN SUMMARY

- Major Finish Types
- Acoustical Strategies
- Materiality - Color / Tones
- Silo Design
- Exterior Rendering
- Interior Rendering

## DESIGN NARRATIVES

- Specifications Table of Contents
- Structural Engineering
- Plumbing Engineering
- Fire Protection
- Mechanical Engineering
- Electrical Engineering

## PLANNING

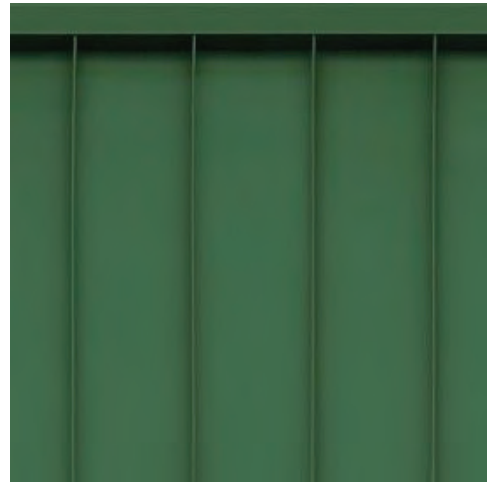
- Schedule
- Cost Estimate

# DESIGN SUMMARY

# DESIGN SUMMARY

## MAJOR FINISH TYPES

- APPROVED EXTERIOR FINISHES



GREEN METAL ROOF  
(STANDING SEAM)



OFF-WHITE WOOD OR  
COMPOSITE SIDING

- APPROVED INTERIOR FLOOR FINISHES



POLISHED CONCRETE FLOORING  
(1st FLOOR LOBBY AND RENTABLE  
SPACE )

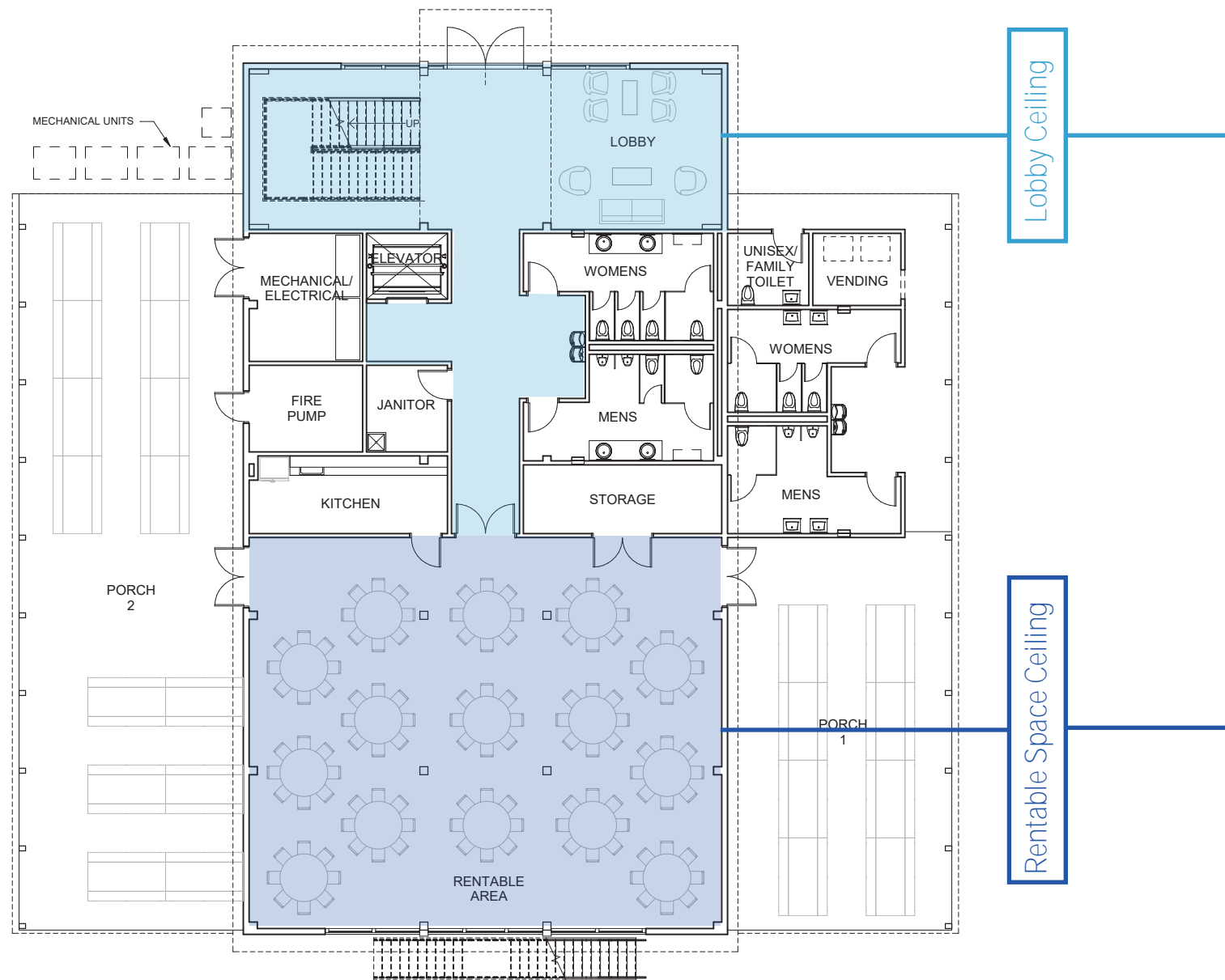


HARDWOOD FLOORING  
(2nd FLOOR RENTABLE SPACE AND  
PUBLIC AREA)

# DESIGN SUMMARY

## MAJOR FINISH TYPES

- APPROVED INTERIOR CEILING FINISHES



Exposed Wood Decking



# DESIGN SUMMARY

## ACOUSTICAL STRATEGIES

**Given these finish selections, two things to think about:**

- Sound quality inside rooms
- **Sound transfer between rooms**

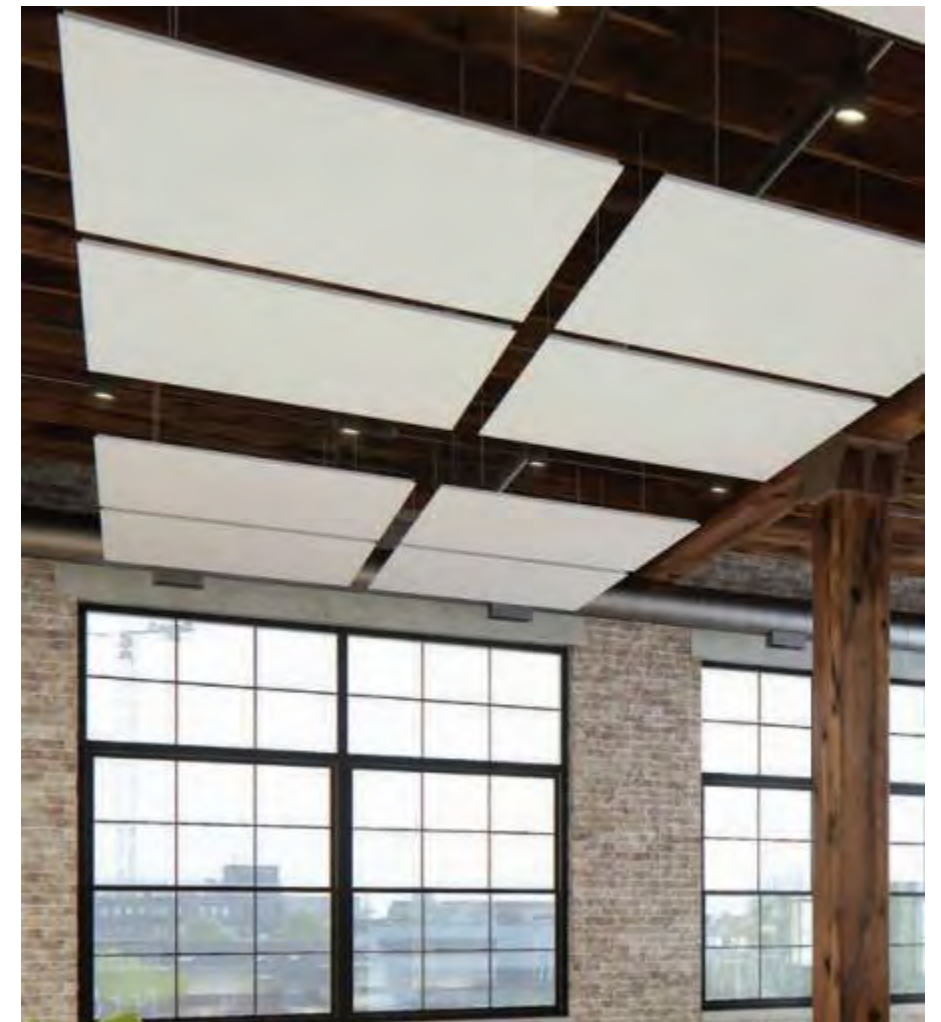
**In the next design phase, the Architect will investigate the three strategies below as possible options to improve the sound quality within and between rooms**



Strategy #1  
Exposed Acoustic Wall Panels  
(If mounted high enough to be out of reach for users)



Strategy #2  
Inset Acoustic Panels



Strategy #3  
Acoustic Ceiling Clouds



DESIGN SUMMARY  
MATERIALITY - COLOR / TONES

The wooden structure, hardwood flooring, and exposed wood roof decking will all be stained. In the next design phase, the Architect will present renderings with different wood stain options for Owner to choose from.

A.



Natural Wood

B.



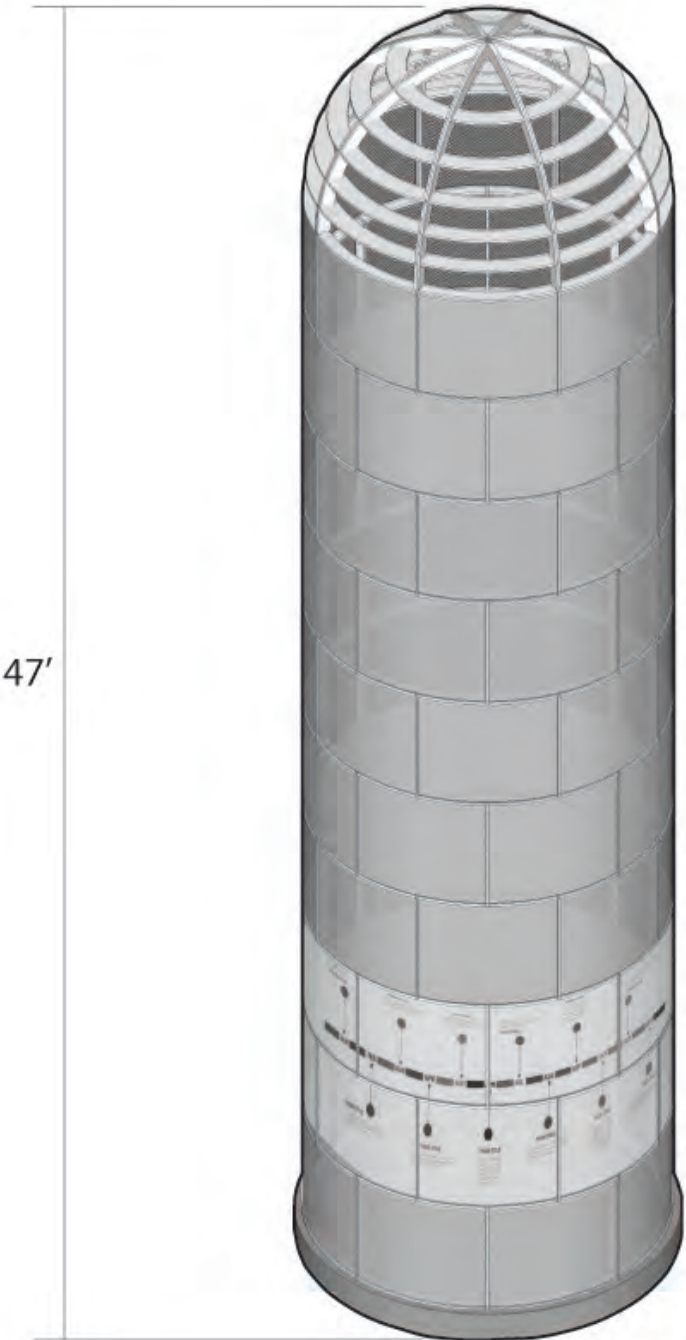
Medium Stained Wood

C.

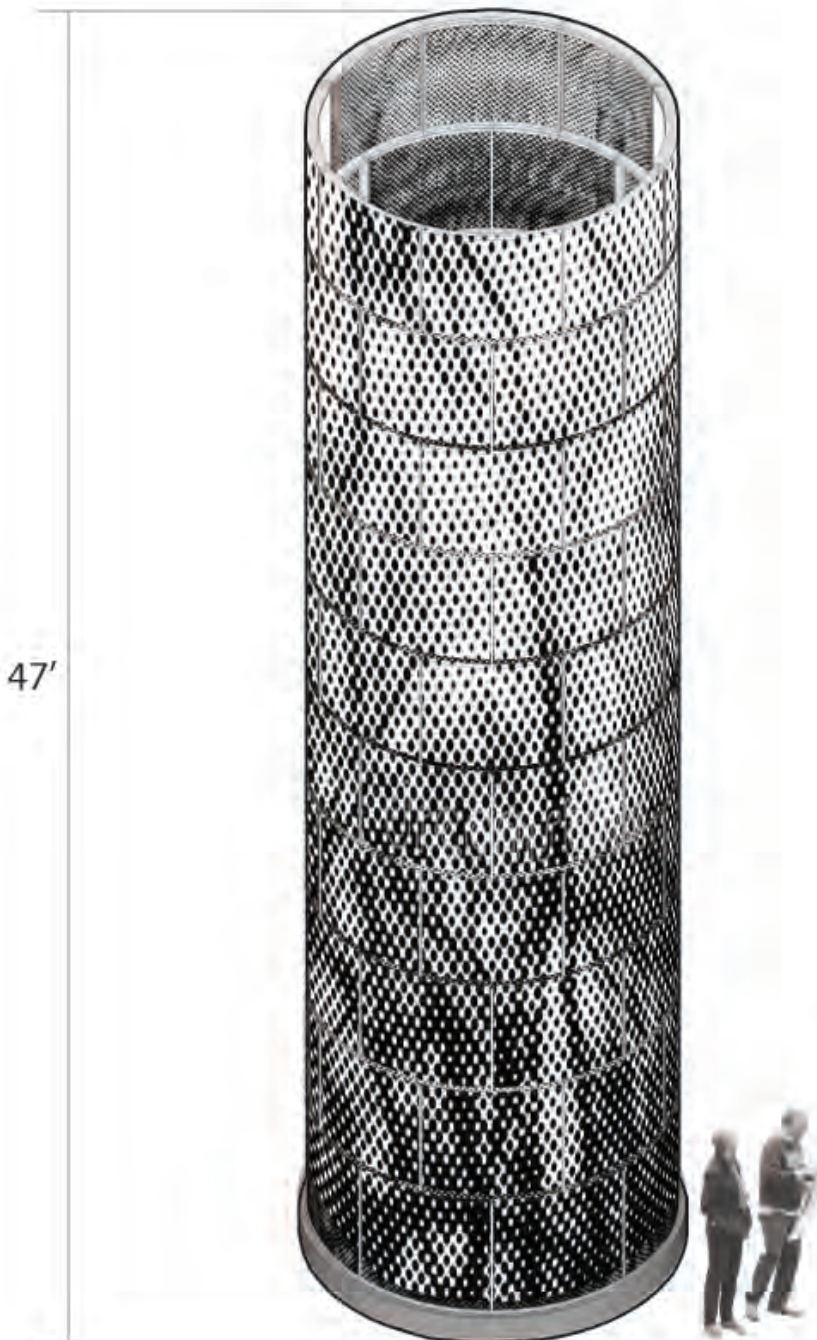


Dark Stained Wood

DESIGN SUMMARY  
SILO DESIGN



OPTION B  
(APPROVE SILO DESIGN)



OPTION C  
(SECOND CHOICE FOR SILO DESIGN)



DESIGN SUMMARY  
EXTERIOR RENDERING





DESIGN SUMMARY  
INTERIOR RENDERING





# DESIGN NARRATIVES

# DESIGN NARRATIVES

## SPECIFICATIONS TABLE OF CONTENTS

	COVER
00 01 01	CERTIFICATIONS PAGE
00 01 10	TABLE OF CONTENTS
00 10 00	INVITATION TO BID
	INSTRUCTIONS TO BIDDERS (AIA A701)
00 31 00	AVAILABLE PROJECT INFORMATION
00 31 32	GEOTECHNICAL INFORMATION
	GEOTECHNICAL REPORT
	ENVIRONMENTAL REPORT
00 40 00	BID FORM
	AGREEMENT (AIA A101)
	GENERAL CONDITIONS (AIA A201)
	SUPPLEMENTAL CONDITIONS

### **DIVISION 1 GENERAL REQUIREMENTS**

01 10 00	SUMMARY
01 25 00	SUBSTITUTION PROCEDURES
01 26 00	CONTRACT MODIFICATION PROCEDURES
01 29 00	PAYMENT PROCEDURES
01 31 00	PROJECT MANAGEMENT AND COORDINATION
01 32 00	CONSTRUCTION PROGRESS DOCUMENTATION
01 33 00	SUBMITTAL PROCEDURES
01 40 00	QUALITY REQUIREMENTS
01 42 00	REFERENCES
01 50 00	TEMPORARY FACILITIES AND CONTROLS
01 60 00	PRODUCT REQUIREMENTS
01 73 00	EXECUTION
01 74 19	CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL
01 77 00	CLOSEOUT PROCEDURES
01 78 23	OPERATION AND MAINTENANCE DATA
01 78 39	PROJECT RECORD DOCUMENTS
01 79 00	DEMONSTRATION AND TRAINING

### **DIVISION 3 CONCRETE**

03 10 00	CONCRETE FORMING AND ACCESSORIES
03 20 00	CONCRETE REINFORCING
03 30 00	CAST IN PLACE CONCRETE
03 35 43	POLISHED CONCRETE FINISHING
03 54 16	HYDRAULIC CEMENT UNDERLAYMENT

### **DIVISION 4 MASONRY**

04 20 00	UNIT MASONRY
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### **DIVISION 5 METALS**

05 12 13	ARCHITECTURALLY EXPOSED STRUCTURAL STEEL FRAMING
05 50 00	METAL FABRICATIONS
05 51 13	METAL PAN STAIRS
05 52 13	PIPE AND TUBE RAILINGS
05 71 00	DECORATIVE METAL STAIRS & RAILINGS
05 75 00	DECORATIVE FORMED METAL

### **DIVISION 6 WOOD, PLASTICS, AND COMPOSITES**

06 10 00	ROUGH CARPENTRY
06 16 00	SHEATHING
06 18 00	GLUE-LAMINATED CONSTRUCTION
06 20 23	INTERIOR FINISH CARPENTRY
06 40 23	INTERIOR ARCHITECTURAL WOODWORK
06 48 00	WOOD FRAMES
06 64 00	PLASTIC PANELING

### **DIVISION 7 THERMAL AND MOISTURE PROECTION**

07 21 00	THERMAL INSULATION
07 27 26	FLUID-APPLIED MEMBRANE AIR BARRIERS
07 41 13.16	STANDING-SEAM METAL ROOF PANELS
07 46 46	FIBER-CEMENT SIDING
07 62 00	SHEET METAL FLASHING AND TRIM
07 92 00	JOINT SEALANTS

### **DIVISION 8 OPENINGS**

08 11 13	HOLLOW METAL DOORS AND FRAMES
08 14 16	FLUSH WOOD DOORS
08 31 13	ACCESS DOORS AND FRAMES
08 41 13	ALUMINUM FRAMED ENTRANCES AND STOREFRONTS
08 44 13	GLAZED ALUMINUM CURTAIN WALLS
08 71 00	DOOR HARDWARE
08 80 00	GLAZING
08 83 00	MIRRORS

### **DIVISION 9 FINISHES**

09 22 16	NON-STRUCTURAL METAL FRAMING
09 29 00	GYPSUM BOARD
09 30 00	TILING
09 51 13	ACOUSTICAL PANEL CEILINGS
09 64 00	WOOD FLOORING

09 65 13	RESILIENT BASE AND ACCESSORIES\
09 67 23	RESINOUS FLOORING
09 84 33	FABRIC WRAPPED ACOUSTICAL PANELS
09 91 00	PAINTING
09 93 00	STAINING AND TRANSPARENT FINISHING

### **DIVISION 10 SPECIALTIES**

10 14 00	SIGNAGE
10 21 13	TOILET COMPARTMENTS
10 26 00	WALL AND DOOR PROTECTION
10 28 00	TOILET BATH AND LAUNDRY ACCESSORIES
10 44 13	FIRE EXTINGUISHER CABINETS
10 44 16	FIRE EXTINGUISHERS

### **DIVISION 11 EQUIPMENT**

NOT USED

### **DIVISION 12 FURNISHINGS**

12 24 13	ROLLER WINDOW SHADES
12 36 61.19	QUARTZ AGGLOMERATE COUNTERTOPS
12 48 16	ENTRANCE FLOOR GRILLES



100% SCHEMATIC DESIGN PACKAGE

03.26.2021



# DESIGN NARRATIVES

## STRUCTURAL ENGINEERING

Date: March 24, 2021

Prepared For: C Design

Prepared By: Stanley D. Lindsey and Associates, Ltd.

Project: Frank Liske Park Barn  
Concord, NC

### PROJECT OVERVIEW:

The project is a two-level event space to be located in a public park. The building will be similar to the 2-story barn that previously occupied the site but was destroyed by fire. The building will be principally wood / timber framed construction as discussed in greater detail below. The first level will be concrete slab-on-grade. The project is primarily an assembly occupancy. Although many of the structural elements discussed below might qualify as 'heavy timber', the building is classified as TYPE V unprotected construction for building code purposes. No future expansion is planned for the facility.

This narrative is based on preliminary architectural drawings, and correspondence with the architect. It is provided for the purposes of preliminary planning and pricing. The budgetary pricing shall include all work and materials necessary as outlined by this narrative. Appropriate allowances shall be made for work and items not defined in this document including, but not limited to, unknown subsurface conditions and unexpected existing conditions. It is anticipated that the final construction documents will modify some of the information contained herein.

### STRUCTURAL DESIGN CRITERIA:

Building Code:

North Carolina Building Code, 2018 Edition  
(International Building Code, 2015 Edition w/ NC Revisions)

Design Live Loads (Reduced as Permitted by the Building Code):

General Areas (Includes Partitions) .....100 psf  
 Assembly.....100 psf (Non-reducible)  
 Corridors .....100 psf  
 Stairs.....100 psf  
 Roof .....20 psf

Snow Loads:

Ground Snow Load,  $P_g$ .....10 psf  
 Snow Exposure Factor,  $C_e$ ..... 1.0  
 Snow Thermal Factor,  $C_t$ ..... 1.0  
 Snow Importance Factor,  $I_S$ ..... 1.1

Flat Roof Snow Load,  $P_f$ .....11 psf  
 Frost Depth ..... 12"

Wind Design Criteria:

Ultimate Design Wind Speed,  $V_{ut}$ ..... 120 mph (3-Second Gust)  
 Nominal Design Wind Speed,  $V_{ad}$ ..... 93 mph  
 Exposure .....C  
 Risk Category..... III

Seismic Design Criteria:

Risk Category..... III  
 Seismic Importance Factor,  $I_E$ ..... 1.25  
 Mapped Spectral Response Acceleration Parameters:  
      $S_S$ ..... 0.225g  
      $S_1$ ..... 0.099g  
 Site Class .....C  
 Design Spectral Response Acceleration Parameters:  
      $S_{DS}$ ..... 0.180g  
      $S_{D1}$ ..... 0.112g  
 Seismic Design Category ..... B

UL Rating:

See Architectural Narrative for UL assemblies and hourly rating requirements.

### STRUCTURAL TESTING AND INSPECTION:

A qualified Structural Testing/Inspection Agency shall perform traditional construction materials testing and inspections as well as Special Inspections in accordance with Chapter 17 of the Building Code.

### MATERIAL PROPERTIES:

Reinforcement:

Reinforcing Steel ..... ASTM A615, Gr. 60  
 Welded Wire Fabric (WWF)..... ASTM A1096

Normal-Weight Concrete:

Footings .....3,000 psi  
 Retaining walls .....4,500 psi  
 Slabs-on-Grade .....4,000 psi

Concrete Masonry Units:

Minimum Compressive Strength,  $f'_m$ .....2,000 psi  
 CMU shall be lightweight block.



# DESIGN NARRATIVES

## STRUCTURAL ENGINEERING

### Structural Steel:

Square/Rectangle HSS .....ASTM A500, Gr. C or A1085  
Round HSS .....ASTM A500, Gr. C or A1085  
Other Shapes (Angles, Channels, etc.)..... ASTM A36

### Wood:

Wall Framing (lower level, end walls & interior)	Spruce-Pine-Fir, No. 2
Columns	Glu-Lam Timber, Southern Yellow Pine
Floor Framing	Glu-Lam Timber, Southern Yellow Pine
Roof Framing	Glu-Lam Timber, Southern Yellow Pine
Wall Sheathing	US PS-1 Exposure 1 Panels
Floor Sheathing	2x6 T&G Timber Decking w/ US PS-1 Exposure 1 Panel overlay
Roof Sheathing	2x6 T&G Timber Decking w/ US PS-1 Exposure 1 Panel overlay

All exterior wood elements or wood elements in contact with concrete will be pressure preservative treated.

### GEOTECHNICAL REPORT:

Site preparation and foundation design is based on the recommendations in the Geotechnical Report, dated March 18, 2021, prepared by Concord Engineering & Surveying, Inc.

### STRUCTURAL SYSTEM:

#### Site Preparation for Building Pad:

See the Civil and Architectural documents for the first-floor elevation.

Remove existing topsoil, surface organic materials, and unsuitable soils such as FAT CLAY as identified in the soils report. Proofroll building area to identify soft soils. Undercut soft and unsuitable soils and replace with structural fill.

Structural fill shall be approved by Structural Testing/Inspection Agency and shall be placed in 8" lifts and compacted to 95% of the soil's maximum dry density as determined by the Standard Proctor, ASTM D698. Compact the top 12 inches to 100% of the soil's maximum dry density as determined by the Standard Proctor, ASTM D698.

Contractor shall take care when performing building pad site preparation near existing structures to not impair the continued operation of the facility.

#### Foundations and Slabs-on-Grade:

Foundation will consist of strip footings and individual spread footings bearing on soil capable of supporting 2,500 psf and 2,500 psf, respectively.

Typically, the slab-on-grade will be a soil-supported 4" concrete slab with WWF 6x6 - W1.4xW1.4 reinforcing.

Slabs-on-grade shall be constructed on a 4" thick, free-draining granular subbase and vapor barrier.

Exterior non-loadbearing walls will be supported by an 8" concrete / masonry foundation wall supported by 24' wide strip footing.

#### Lateral Load Resisting System:

The lateral load resisting system will consist of wood structural panel perimeter shear walls at the lower level. These shear walls will be supplemented with steel rod X bracing between level 1 columns along the building end walls on the interior side of the glazing to resist lateral loads in the transverse direction. The lateral load resisting system at the second level will be the glu-lam timber arch frames @ 16 feet on center in the transverse direction and the gambrel roof/wall sheathing in the longitudinal direction.

#### Gravity Columns:

The primary gravity columns will be approximately 8.5"x9.625" glu-lam columns with fabricated steel stand-off column bases at the slab level. Note that the two lines of interior columns only occur at level 1 of the building.

The shed roof gravity columns will be approximately 6.75"x6.875" glu-lam columns with fabricated steel stand-off column bases at the slab level.

#### Elevator Shaft Construction:

Reinforced concrete pit.

Reinforced concrete masonry shaft walls structurally isolated from wood framed floor structure.

#### Framed Floor Structure:

The second level floor structure will consist of ~~2x2~~ tongue and grooved APA rated wood sheathing over 2x6 solid or laminated timber decking. (Refer to architectural for flooring systems to be installed over the structural components). Timber decking will be installed in a "Random Layup Continuous" layup over joists below.

Floor framing will be 6-3/4"x13-3/4" glu-lam joists @ 4' on center. Joists will span between 8-1/2"x17-7/8" glu-lam girders which span 16' between columns. Timber connections will utilize Simpson Strong-Tie CBH type concealed heavy timber connectors.

#### Gambrel (Barn) Roof Structure:

The Gambrel sloped wall and roof structure at the second level will consist of 1/2" APA rated wood sheathing over 2x6 solid or laminated timber decking. (Refer to architectural for roofing and nail-base insulation to be installed over the structural components). Timber decking will be installed in a "Random Layup Continuous" layup over purlins below.

Gambrel Roof framing will be 6-3/4"x9-5/8" glu-lam purlins @ +/- 8' on center running parallel to the longitudinal direction of the building. Purlins will span between fabricated glu-lam timber 3-hinged arch frames where each frame is composed of two "glu-lam tudor arches" with their vertical and horizontal legs matching the gambrel wall and roof slopes respectively. The arch frames clear span the 50' width of the building in the transverse direction providing column free space for the second level event room. At the gable ends

# DESIGN NARRATIVES

## STRUCTURAL ENGINEERING

of the building, the purlins cantilever over the end wall arch frames to provide large gambrel roof overhangs at the ends of the building. Fabricated steel concealed timber connections will be used throughout the gambrel roof heavy timber framing.

### Shed Roof Structures:

The single story shed roof structures to either side of the main barn space will consist of ½" APA rated wood sheathing over 2x6 solid or laminated timber decking. (Refer to architectural for roofing and nail-base insulation to be installed over the structural components). Timber decking will be installed in a "Random Layup Continuous" layup over rafters below. At the gable ends of the sheds, the roof decking will cantilever 3' to 4' beyond the last rafter to provide a small overhang.

Shed roof framing will be 6-3/4"x15-1/8" sloped glu-lam rafters @ 8' on center. Rafters will span between the barn wall and a column for each rafter near the eave of the shed roof. Fabricated steel concealed connections will be used for the timber connections.

### STAIRS:

Steel stair primary framing will be used typical. The Contractor will be responsible for the design of the stairs and attachment to structure. Exterior stair will be completely hot dipped galvanized and will utilize either precast or galvanized metal treads. Interior stair will be exposed architectural finish level and will utilize glu-lam timber treads with perforated metal riser plates.

### CONSTRUCTION MEANS AND METHODS:

The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequencing, and procedures. The Contractor is responsible for coordinating all portions of the Work under the Contract.

The Contractor shall be responsible for all engineering services required to carry out the Contractor's responsibility for construction means, methods, techniques, sequencing, and procedures. This includes but is not limited to: design of formwork, crane foundations and tie-ins, temporary erection bracing, support of temporary construction loading, etc.

### DELEGATED DESIGN / DEFERRED SUBMITTALS:

The design of the following items shall be the responsibility of the Contractor and will be treated as deferred submittals:

- Glu-Lam Tudor Arches
- Architectural, Mechanical, Electrical Component Support and Bracing
- Owner Furnished Equipment Support and Bracing
- Steel Stairs

# DESIGN NARRATIVES

## PLUMBING ENGINEERING

### Domestic Water

The building will require a 2-1/2" domestic water line so as to properly serve the plumbing fixtures.

### Domestic Waste and Vent

A four inch sanitary sewer line and, at minimum, one three inch vent line to a three inch vent through roof will be required. The elevator will require a sump pump. If the elevator is a hydraulic type, an oil detecting type sump pump and hydraulic oil holding tank will be required.

### Plumbing Fixtures

- The water closets will be wall hung flush valve type with hard-wired sensor type flush valves. 1.28 GPF and 1.6 GPF are available options.
- The urinals will be wall hung flush valve type with hard-wired sensor type flush valves. .125 GPF through 1.0 GPF are available options
- Lavatories will have hard-wired sensor type faucets. 0.5 GPM through 1.5 GPM faucets are available options.
- Electric water coolers will be wall hung bi-level type with optional bottle filler.
- A four hole ADA approved stainless steel sink and ADA approved faucet with goose neck spout and sprayer will be specified for the kitchen.
- A water connection box for the refrigerator ice maker in the kitchen will be specified.
- Floor drains, although not required by code, can be installed in each restroom if desired.
- A 30 gallon water heater can be installed in the janitor's room adjacent to a 24"x24"x10" mop sink.
- Internal and external hose bibs can be added as directed.



# DESIGN NARRATIVES

## FIRE PROTECTION

### **Fire Service**

Per Concord Fire and Life Safety flow test dated 5/14/2020, the residual pressure at the hydrant is 30 PSI. Typical design practice suggests that an additional seven pounds of pressure will be lost due to distance, backflow preventer and shut-off valves. A fire pump and all related appurtenances is likely required.

The size of the fire pump shall be determined by a NICET certified sprinkler contractor and specified within said contractor's fire protection plans and shop drawings.

The fire service line size shall also be determined by the NICET certified sprinkler contractor and the location shall be coordinated with the civil engineer. The entry point of the fire service line will be coordinated with the civil engineer and illustrated on the performance specification drawings

### **Sprinkler Coverage**

Concealed type sprinkler heads will be illustrated on the performance specification drawings for all rooms with a ceiling. Color and finish of sprinkler heads and caps shall be determined by the architect and/or owner.

Upright sprinkler heads will be illustrated on the performance specification drawings for all areas without a ceiling and open to above and/or structure.

# DESIGN NARRATIVES

## MECHANICAL ENGINEERING

### General

The mechanical systems will consist of split system heat pumps with supplemental electric heat. All exposed ductwork will be double wall round spiral duct with internal insulation.

Below is a description of the systems in each area of the facility:

### Outdoor Restrooms

- Outdoor restrooms will be heated and ventilated/exhausted in accordance with the NC Mechanical Code. Outdoor restrooms will not be cooled (air conditioned).
- Exhaust / Ventilation will be provided by ceiling mounted exhaust fans in each restroom. In the large men's and women's restrooms, fans will be sized for 225 CFM each. In the unisex/family restroom, fan will be sized for 75 CFM. Intake air will be through door louvers in the entrance door to the exterior. Exhaust ducts will terminate with roof jacks on the low roof above the restrooms
- Heating will be provided by wall mounted electric heaters. The heating system will be designed to maintain 55F during the coldest expected winter days.
- Exhaust fans will be interlocked with the lights in each restroom so they don't operate needlessly during unoccupied times.
- The wall heaters have tamper-resistant covers and integral thermostats to maintain temperature setpoint.

### Lobby

- The lobby will be conditioned by a 4-ton split system heat pump. The indoor air handling unit will be located on a mechanical mezzanine above the second floor core area. The outdoor unit will be located on grade adjacent to the building.
- The second floor portion of the lobby will be served by ductwork routed from the unit and high in the lobby.
- The first floor portion of the lobby will be served by ductwork routed down from the unit (through a chase in the second floor storage room) and will serve the first floor lobby areas.
- The unit will be controlled by a programmable thermostat located in the lobby area. The thermostat will have code access to prevent tampering and can be installed in a lockable cover to prevent damage if desired.
- The lobby area is naturally ventilated by the entrance doors and will not require mechanical ventilation through the air handling system.

### Mechanical/Electrical Room

- The mechanical and electrical room will be heated for freeze protection only with a wall mounted heater. The room will be ventilated by an intake louver located in the exterior door and exhaust fan.

### First Floor Rentable Area

- The first floor rentable area will be conditioned by two split-system heat pumps (5-ton and 7.5 ton) located in the mechanical/electrical room.
- Ductwork will be routed from the mechanical room to the rentable space and will run high in the open ceiling area.
- The unit will be controlled by a programmable thermostat located in the rentable area. The thermostat will have code access to prevent tampering and can be installed in a lockable cover to prevent damage if desired.
- Outdoor air will be introduced to the air handling units via a sidewall louver and ducting to the return duct. The units will incorporate plasma ionization systems to serve the dual purpose of re-

ducing the code required outside air and also to clean the air of contaminants including airborne viruses.

- The core areas of the second floor will be served by these units as well. A switch controlled exhaust fan will be installed in the kitchen area to exhaust odors during cooking/serving operations.

### Second Floor Rentable Area

- The second floor rentable area will be conditioned by two split-system heat pumps (5-ton and 7.5 ton) located on the mechanical mezzanine above the second floor core areas.
- Ductwork will be routed from the mezzanine into the rentable space and will run high in the open ceiling area.
- The unit will be controlled by a programmable thermostat located in the rentable area. The thermostat will have code access to prevent tampering and can be installed in a lockable cover to prevent damage if desired.
- Outdoor air will be introduced to the air handling units via a sidewall louver and ducting to the return duct. The units will incorporate plasma ionization systems to serve the dual purpose of reducing the code required outside air and also to clean the air of contaminants including airborne viruses.
- The core areas of the second floor will be served by these units as well. A switch controlled exhaust fan will be installed in the kitchen area to exhaust odors during cooking/serving operations.

### First Floor Restrooms

- The first floor restrooms will be air conditioned by the first floor rentable area HVAC units. The restrooms will be exhausted by ceiling mounted exhaust fans interlocked with the lights. The exhaust fan for each restroom will be sized for 300 CFM.

### Second Floor Restrooms

- The second floor restrooms will be air conditioned by the second floor rentable area HVAC units. The restrooms will be exhausted by ceiling mounted exhaust fans interlocked with the lights. The exhaust fan for each restroom will be sized for 75 CFM.

# DESIGN NARRATIVES

## ELECTRICAL ENGINEERING

### PART 1 - ELECTRICAL DESIGN NARRATIVE

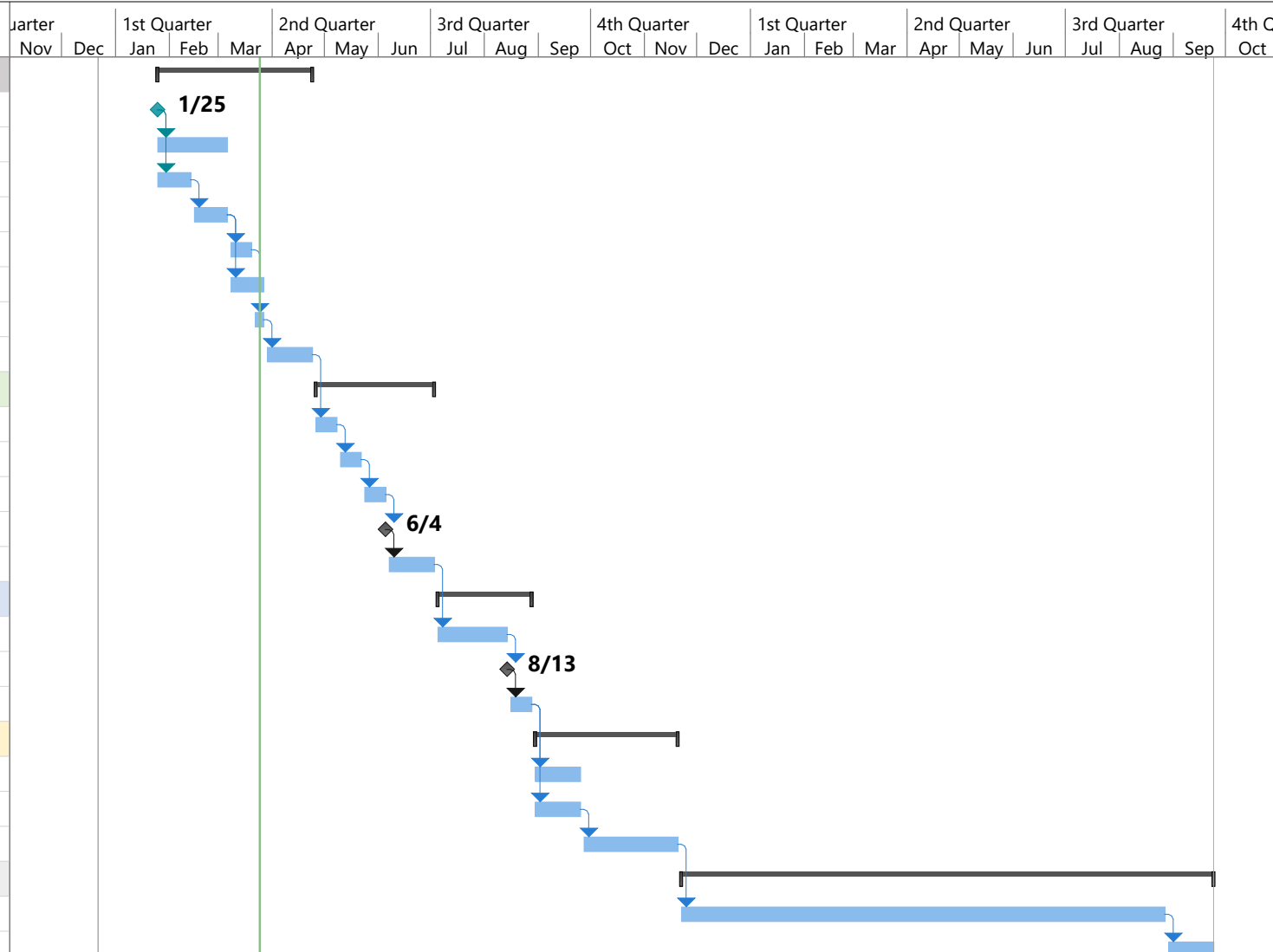
The scope of work includes the electrical design of a two story public park facility for rent and entertainment. The new equipment for this work is as follows:

- A. Provide a the new 800 amp,120/208 volt, 3-phase 4-wire 60 hertz service to an interior 800 amp 42 pole main circuit breaker panel. Coordinate all service requirements with Power Company. Provide (3) 200 amp 42 pole main lug panels for feeding all receptacle and misc. power requirements, one panel dedicated for each floor. Provide (1) 200 amp 42 pole main lug panel for feeding all lighting loads, interior and exterior.
- B. Provide (1) 4" conduit with pullstring for tele./data & cable service to building and terminate at a 4'x8'x3/4" painted plywood backboard. Coordinate all requirements with tele./data and cable providers.
- C. Provide separate feed from power company transformer to fire pump controller. Provide all electrical and fire alarm connections to all related fire pump and jockey pump equipment and controls.
- D. Provide an addressable fire alarm system for this facility.
- E. All conductors shall be copper 600-volt, type THHN, THWN insulation. Wire sizes smaller than #6 AWG solid, sizes #6 and larger stranded.
- F. Provide power connections to all water heaters.
- G. Provide power connection to low voltage plumbing transformer for flush valves as required.
- H. Provide power connection to wall mounted electric hand dryers located in each restroom.
- I. Provide power connections required for elevator.
- J. Provide power connection to interior and exterior HVAC equipment. Provide heavy duty lockable fused disconnects at each unit. All exterior located disconnects shall be Nema 3R type.
- K. Provide general duplex receptacles located thru-out the facility and provide receptacles for equipment, ie. electric water coolers, vending machines, dishwashers, microwaves, kitchen equipment, etc. provide GFI type receptacle where required by electrical code. Receptacles shall be 125-volt, 20-ampere specification grade, single phase, 3-wire, grounding type.
- L. Provide energy efficient dimmable LED lighting with in the spaces that comply with IBC, NCECC, N.E.C. and other local code requirements. Lighting fixture will be a mix of recessed lay-in type, can lights and suspended. Provide occupancy sensor controls for all lighting located in general function and work areas. Provide basic manual dimming control with code required programmable shut off equipment in larger public spaces. All lighting controls and operation shall be tailored to the room function and use.
- M. Provide energy efficient "night sky" type LED lighting for all exterior locations that comply with IBC, NCECC, N.E.C. and other local code requirements. Provide 24/7, 7-day programmable time clock and photo cell controls with manual over-ride.
- N. Provide junction box and conduit infrastructure for owner provided AV system. Provide power connection, grounding and other requirements for all AV head-in equipment.

# PLANNING

# PLANNING SCHEDULE

ID	Task Mode	Task Name	Duration	Start	Finish	1st Quarter				2nd Quarter			3rd Quarter			4th Quarter			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter	
						Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
1		<b>Schematic Design</b>	<b>65 days</b>	<b>Mon 1/25/21</b>	<b>Fri 4/23/21</b>																								
2		Notice to Proceed	0 days	Mon 1/25/21	Mon 1/25/21																								
3		Survey	30 days	Mon 1/25/21	Fri 3/5/21																								
4		Mtg #1 (Floor Plan, Glazing Percentages, Silo Options)	15 days	Mon 1/25/21	Fri 2/12/21																								
5		Mtg #2 (Façade Options, Overhang, Structural Review)	15 days	Mon 2/15/21	Fri 3/5/21																								
6		Mtg #3 (Major Finish Types, Silo Options, Structure)	10 days	Mon 3/8/21	Fri 3/19/21																								
7		Cost Estimate	15 days	Mon 3/8/21	Fri 3/26/21																								
8		SD Presentation + Cost Estimate	5 days	Mon 3/22/21	Fri 3/26/21																								
9		Owner Review	20 days	Mon 3/29/21	Fri 4/23/21																								
10		<b>Design Development</b>	<b>50 days</b>	<b>Mon 4/26/21</b>	<b>Fri 7/2/21</b>																								
11		Mtg #1 (Ceiling Design, Stair Options)	10 days	Mon 4/26/21	Fri 5/7/21																								
12		Mtg #2 (Finishes/AV/Security/Owner Questions)	10 days	Mon 5/10/21	Fri 5/21/21																								
13		Cost Estimate	10 days	Mon 5/24/21	Fri 6/4/21																								
14		DD Presentation + Cost Estimate	0 days	Fri 6/4/21	Fri 6/4/21																								
15		Owner Review	20 days	Mon 6/7/21	Fri 7/2/21																								
16		<b>Construction Documents</b>	<b>40 days</b>	<b>Mon 7/5/21</b>	<b>Fri 8/27/21</b>																								
17		Production	30 days	Mon 7/5/21	Fri 8/13/21																								
18		QC Review	0 days	Fri 8/13/21	Fri 8/13/21																								
19		100% Signed and Sealed Drawings	10 days	Mon 8/16/21	Fri 8/27/21																								
20		<b>Permitting &amp; Bidding</b>	<b>60 days</b>	<b>Mon 8/30/21</b>	<b>Fri 11/19/21</b>																								
21		Permitting	20 days	Mon 8/30/21	Fri 9/24/21																								
22		Bidding	20 days	Mon 8/30/21	Fri 9/24/21																								
23		Procurement	40 days	Mon 9/27/21	Fri 11/19/21																								
24		<b>Contract Administration</b>	<b>220 days</b>	<b>Mon 11/22/21</b>	<b>Fri 9/23/22</b>																								
25		Construction	10 mons	Mon 11/22/21	Fri 8/26/22																								
26		Closeout	1 mon	Mon 8/29/22	Fri 9/23/22																								



Project: 0522 Frank Liske Park  
Date: Thu 3/25/21

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			



# PLANNING

## COST ESTIMATE - SUMMARY

PROJECT: FRANK LISKE PARK BARN  
 LOCATION: CABARRUS COUNTY, NC  
 ARCHITECT: C DESIGN  
 BLDG. AREA: 12,000 SF  
 COST/SF: \$392.24  
 TOTAL COST: \$ 4,706,871

SPEC	DESCRIPTION	MATERIAL	LABOR	SUB	TOTAL	COST/SF	% OF TOT
033000	CAST-IN-PLACE CONCRETE	0	0	175,307	175,307	14.61	3.72%
042200	CONCRETE UNIT MASONRY	0	0	35,074	35,074	2.92	0.75%
051000	STRUCTURAL STEEL	0	0	18,975	18,975	1.58	0.40%
055000	METAL FABRICATIONS	6,763	4,774	70,400	81,938	6.83	1.74%
061000	ROUGH CARPENTRY	43,888	45,459	0	89,347	7.45	1.90%
061800	GLUED LAMINATED CONSTRUCTION	0	0	607,160	607,160	50.60	12.90%
064000	ARCHITECTURAL WOODWORK	0	0	29,600	29,600	2.47	0.63%
071000	DAMPPROOFING AND WATERPROOFING	0	0	4,821	4,821	0.40	0.10%
071900	WATER REPELLANTS	0	0	7,202	7,202	0.60	0.15%
072000	INSULATION	0	0	66,991	66,991	5.58	1.42%
074200	WALL/ROOF PANELS	0	0	354,426	354,426	29.54	7.53%
078400	FIRE STOP SYSTEMS	0	0	2,000	2,000	0.17	0.04%
079200	JOINT SEALANTS	0	0	1,500	1,500	0.13	0.03%
081100	METAL DOORS AND FRAMES	6,680	2,300	0	8,980	0.75	0.19%
081416	FLUSH WOOD DOORS	5,040	1,800	0	6,840	0.57	0.15%
084100	ENTRANCES AND STOREFRONTS	0	0	234,420	234,420	19.54	4.98%
087100	DOOR HARDWARE	13,800	1,150	0	14,950	1.25	0.32%
092000	GYPSUM BOARD	0	0	49,191	49,191	4.10	1.05%
093000	TILING	0	0	22,260	22,260	1.86	0.47%
095100	ACOUSTICAL CEILINGS	0	0	8,694	8,694	0.72	0.18%
096400	WOOD FLOORING	0	0	40,482	40,482	3.37	0.86%
096513	RESILIENT FLOOR	0	0	4,062	4,062	0.34	0.09%
096800	CARPET	0	0	0	0	0.00	0.00%
099100	PAINTING	0	0	41,802	41,802	3.48	0.89%
101000	INFORMATION SPECIALTIES	0	0	5,000	5,000	0.42	0.11%
102113	TOILET COMPARTMENTS	11,800	3,300	0	15,100	1.26	0.32%
102800	TOILET ACCESSORIES	7,079	2,510	0	9,589	0.80	0.20%
104400	FIRE PROTECTION SPECIALTIES	1,200	400	0	1,600	0.13	0.03%
142000	ELEVATOR	0	0	96,000	96,000	8.00	2.04%
210000	PLUMBING	0	0	189,000	189,000	15.75	4.02%
220000	FIRE SPRINKLER	0	0	71,958	71,958	6.00	1.53%
230000	HVAC	0	0	222,795	222,795	18.57	4.73%
260000	ELECTRICAL	0	0	242,309	242,309	20.19	5.15%
	SILO CONSTRUCTION	0	0	227,353	227,353	18.95	4.83%
<b>SUBTOTALS</b>		<b>96,250</b>	<b>61,693</b>	<b>2,828,780</b>	<b>2,986,724</b>	<b>248.89</b>	<b>63.45%</b>
	SALES TAX	7.25%			6,978		0.15%
	PAYROLL TAXES AND INSURANCE	34.00%			20,976		0.45%
	PERMIT & INSURANCE	1.10%			32,854		0.70%
<b>COST OF WORK</b>					<b>3,047,532</b>	<b>253.96</b>	<b>64.75%</b>
	PAYMENT AND PERFORMANCE BOND	1.00%			30,475		0.65%
<b>SUBTOTAL</b>					<b>3,078,007</b>	<b>256.50</b>	<b>65.39%</b>
	CONTRACTOR'S FEE AND GENERAL CONDITIONS	12.00%			369,361		7.85%
	ESTIMATE CONTINGENCY	10.00%			307,801		6.54%
	CONSTRUCTION CONTINGENCY	5.00%			153,900		3.27%
	ESCALATION (ASSUMES 4TH QTR 2021 START)	3.00%			92,340		1.96%

<b>PROJECTED CONSTRUCTION COST - BUILDING + SILO</b>	<b>4,001,410</b>	<b>333.45</b>	<b>85.01%</b>
SITE WORK - ESTIMATE PREPARED BY OTHERS	343,605		7.30%
<b>PROJECTED CONSTRUCTION COST - BUILDING + SILO + SITE WORK</b>	<b>4,345,015</b>	<b>362.08</b>	<b>92.31%</b>
WATER LINE REPLACEMENT - ESTIMATE PREPARED BY OTHERS	361,856		7.69%
<b>PROJECTED TOTAL INCLUDING WATER LINE REPLACEMENT</b>	<b>4,706,871</b>	<b>392.24</b>	<b>100.00%</b>



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# PLANNING

## COST ESTIMATE - BACKUP

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>033000 CAST-IN-PLACE CONCRETE</b>									
Column footings	64	CUYD		0		0	950.00	60,519	60,519
Continuous footing	36	CUYD		0		0	950.00	34,622	34,622
Elevator pit	1	LPSM		0		0	7,000.00	7,000	7,000
Slab on grade	4,283	SQFT		0		0	9.00	38,547	38,547
Porch slabs	3,004	SQFT		0		0	6.50	19,526	19,526
Mechanical pads	100	SQFT		0		0	8.00	800	800
Sealed concrete (Mech/Elec/Janitor/Storage)	557	SQFT		0		0	0.60	334	334
Polished concrete floor - Lobby/Rentable	3,102	SQFT		0		0	4.50	13,959	13,959
				0		0		0	0
				0		0		175,307	175,307

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>042200 CONCRETE UNIT MASONRY</b>									
Foundation CMU	656	SQFT		0		0	19.00	12,464	12,464
CMU at elevator shaftwall	1,190	SQFT		0		0	19.00	22,610	22,610
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>35,074</b>	<b>35,074</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>051000 STRUCTURAL STEEL</b>									
Metal tube structure at curtainwall	240	LNFT		0		0	79.06	18,975	18,975
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>18,975</b>	<b>18,975</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>055000 METAL FABRICATIONS</b>									
Miscellaneous metals	7,957	SQFT	0.85	6,763	0.60	4,774		0	11,538
Interior stair	1	FLGT		0		0	28,000.00	28,000	28,000
Exterior stair	1	EACH		0		0	34,000.00	34,000	34,000
Interior rail	28	LNFT		0		0	300.00	8,400	8,400
				0		0		0	0
<b>TOTAL</b>				<b>6,763</b>		<b>4,774</b>		<b>70,400</b>	<b>81,938</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>061000 ROUGH CARPENTRY</b>									
Blocking/rough hardware	6,521	SQFT	0.40	2,608	0.40	2,608		0	5,217
Exterior wall framing - First floor East/West walls + North/South end walls (Studs/plates/blocking)	3,893	SQFT	3.47	13,501	3.60	14,015		0	27,516
INTERIOR WALL FRAMING				0		0		0	0
First floor interior partitions	5,265	SQFT	3.47	18,259	3.60	18,954		0	37,213
Second floor interior partitions	2,745	SQFT	3.47	9,520	3.60	9,882		0	19,402
				0		0		0	0
<b>TOTAL</b>				<b>43,888</b>		<b>45,459</b>		<b>0</b>	<b>89,347</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>061800 GLUED LAMINATED CONSTRUCTION</b>									
Building framing members	7	EACH		0		0	10,812.00	75,684	75,684
End wall wind columns	4	EACH		0		0	1,190.00	4,760	4,760
Purlins	18	EACH		0		0	5,304.00	95,472	95,472
Second floor framing + deck	3,674	SQFT		0		0	42.00	154,308	154,308
Porch roof framing	3,660	SQFT		0		0	34.00	124,440	124,440
2.5" decking (Building + porch roof)	12,708	SQFT		0		0	12.00	152,496	152,496
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>607,160</b>	<b>607,160</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>064000 ARCHITECTURAL WOODWORK</b>									
Kitchen Base + Wall cabinet	40	LNFT		0		0	650.00	26,000	26,000
Vanity	15	LNFT		0		0	240.00	3,600	3,600
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>29,600</b>	<b>29,600</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>071000 DAMPPROOFING AND WATERPROOFING</b>									
Waterproof foundation wall	656	SQFT		0		0	4.50	2,952	2,952
Building wrap	3,893	SQFT		0		0	0.48	1,869	1,869
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>4,821</b>	<b>4,821</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>071900 WATER REPELLANTS</b>									
Fluid applied membrane air barrier	3,893	SQFT		0		0	1.85	7,202	7,202
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>7,202</b>	<b>7,202</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>072000 INSULATION</b>									
R-19 batt at exterior wood framed walls	3,893	SQFT		0		0	1.65	6,423	6,423
R-30 nail base insulation at metal roof	12,708	SQFT		0		0	3.60	45,749	45,749
Interior wall insulation	8,010	SQFT		0		0	1.85	14,819	14,819
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>66,991</b>	<b>66,991</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>074200 WALL/ROOF PANELS</b>									
Standing seam metal roof	12,708	SQFT		0		0	21.00	266,868	266,868
Horizontal siding	3,893	SQFT		0		0	16.00	62,288	62,288
Rake/fascia	632	LNFT		0		0	14.00	8,848	8,848
Pre-Engineered entry canopy	78	SQFT		0		0	45.00	3,510	3,510
Gambrel gutter	208	LNFT		0		0	24.00	4,992	4,992
Gambrel downspout	2	EACH		0		0	384.00	768	768
Porch gutter	154	LNFT		0		0	24.00	3,696	3,696
Porch downspout	12	EACH		0		0	288.00	3,456	3,456
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>354,426</b>	<b>354,426</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>078400 FIRE STOP SYSTEMS</b>									
Fire stop	1	LPSM		0		0	2,000.00	2,000	2,000
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>2,000</b>	<b>2,000</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>079200 JOINT SEALANTS</b>									
Interior and exterior caulking	1	LPSM		0		0	1,500.00	1,500	1,500
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>1,500</b>	<b>1,500</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>081100 METAL DOORS AND FRAMES</b>									
HOLLOW METAL FRAMES:									
6/0x7/0	5	EACH	290.00	1,450	100.00	500		0	1,950
3/0x7/0	13	EACH	260.00	3,380	100.00	1,300		0	4,680
3/0x7/0 - Hollow Metal Door	5	EACH	370.00	1,850	100.00	500		0	2,350
				0		0		0	0
<b>TOTAL</b>				<b>6,680</b>		<b>2,300</b>		<b>0</b>	<b>8,980</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>081416 FLUSH WOOD DOORS</b>									
3/0x7/0	18	LEAF	280.00	5,040	100.00	1,800		0	6,840
				0		0		0	0
<b>TOTAL</b>				<b>5,040</b>		<b>1,800</b>		<b>0</b>	<b>6,840</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
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# PLANNING

## COST ESTIMATE - BACKUP

084100 ENTRANCES AND STOREFRONTS									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Exterior storefront glazing	130	SQFT		0		0	48.00	6,240	6,240
Curtainwall	2,230	SQFT		0		0	90.00	200,700	200,700
Storefront doors	6	LEAF		0		0	4,400.00	26,400	26,400
Vanity mirror	60	SQFT		0		0	18.00	1,080	1,080
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>234,420</b>	<b>234,420</b>

087100 DOOR HARDWARE									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Finish hardware allowance	23	LEAF	600.00	13,800	50.00	1,150		0	14,950
<b>TOTAL</b>				<b>13,800</b>		<b>1,150</b>		<b>0</b>	<b>14,950</b>

092000 GYPSUM BOARD									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Gypboard at interior face of exterior wall - First floor East/West walls + North/South end walls	3,893	SQFT		0		0	1.90	7,397	7,397
Gypboard furring at CMU elevator shaft	1,190	SQFT		0		0	3.75	4,463	4,463
Gypboard at interior partitions (Framing included in 061000)	16,020	SQFT		0		0	1.90	30,438	30,438
Gyp ceiling	766	SQFT		0		0	9.00	6,894	6,894
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>49,191</b>	<b>49,191</b>

093000 TILING									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Porcelain floor tile - Toilets	870	SQFT		0		0	14.00	12,180	12,180
Tile base	336	LNFT		0		0	10.00	3,360	3,360
Ceramic wall tile - Wet Wall	560	SQFT		0		0	12.00	6,720	6,720
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>22,260</b>	<b>22,260</b>

095100 ACOUSTICAL CEILINGS									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
ACT	1,932	SQFT		0		0	4.50	8,694	8,694
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>8,694</b>	<b>8,694</b>

096400 WOOD FLOORING									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Wood floor - Prefunction/Rentable	3,215	SQFT		0		0	12.00	38,580	38,580
Wood base	317	LNFT		0		0	6.00	1,902	1,902
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>40,482</b>	<b>40,482</b>

096513 RESILIENT FLOOR									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Rubber base	663	LNFT		0		0	2.00	1,326	1,326
LVT - Kitchen	342	SQFT		0		0	8.00	2,736	2,736
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>4,062</b>	<b>4,062</b>

096800 CARPET									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>0</b>	<b>0</b>

099100 PAINTING									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Finish wood decking	16,382	SQFT		0		0	1.15	18,839	18,839
Paint drywall	19,913	SQFT		0		0	0.85	16,926	16,926
Paint doors and frames	23	LEAF		0		0	75.00	1,725	1,725

Paint gypboard ceilings	766	SQFT		0		0	0.80	613	613
Paint siding	3,893	SQFT		0		0	0.95	3,698	3,698
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>41,802</b>	<b>41,802</b>

101000 INFORMATION SPECIALTIES									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Signage allowance	1	ALLOW		0		0	5,000.00	5,000	5,000
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>5,000</b>	<b>5,000</b>

102113 TOILET COMPARTMENTS									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Toilet partitions	10	EACH	1,100.00	11,000	300.00	3,000		0	14,000
Urinal screen	2	EACH	400.00	800	150.00	300		0	1,100
<b>TOTAL</b>				<b>11,800</b>		<b>3,300</b>		<b>0</b>	<b>15,100</b>

102800 TOILET ACCESSORIES									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Janitor shelf	2	EACH	140.00	280	30.00	60		0	340
Grab bars	7	SETS	170.00	1,190	90.00	630		0	1,820
Hand dryer	4	EACH	600.00	2,400	100.00	400		0	2,800
Soap dispenser	11	EACH	60.00	660	30.00	330		0	990
Paper towel dispenser	3	EACH	65.00	195	30.00	90		0	285
Diaper change	2	EACH	240.00	480	30.00	60		0	540
Framed mirror	7	EACH	90.00	630	30.00	210		0	840
Tissue dispenser	13	EACH	40.00	520	30.00	390		0	910
Napkin disposal	7	EACH	70.00	490	30.00	210		0	700
Coat hook	13	EACH	18.00	234	10.00	130		0	364
<b>TOTAL</b>				<b>7,079</b>		<b>2,510</b>		<b>0</b>	<b>9,589</b>

104400 FIRE PROTECTION SPECIALTIES									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Fire extinguisher and cabinet	4	EACH	300.00	1,200	100.00	400		0	1,600
<b>TOTAL</b>				<b>1,200</b>		<b>400</b>		<b>0</b>	<b>1,600</b>

142000 ELEVATOR									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Two stop elevator	1	EACH		0		0	96,000.00	96,000	96,000
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>96,000</b>	<b>96,000</b>

210000 PLUMBING									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Fixtures	45	EACH		0		0	4,200.00	189,000	189,000
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>189,000</b>	<b>189,000</b>

220000 FIRE SPRINKLER									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
Building protection	7,957	SQFT		0		0	4.00	31,828	31,828
Dry pipe protection at porches	3,660	SQFT		0		0	5.50	20,130	20,130
Fire pump	1	EACH		0		0	20,000.00	20,000	20,000
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>71,958</b>	<b>71,958</b>

230000 HVAC									
DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
HVAC	7,957	SQFT		0		0	28.00	222,795	222,795
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>0</b>	<b>0</b>



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# PLANNING

## COST ESTIMATE - BACKUP

TOTAL 0 0 222,795 222,795

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>260000 ELECTRICAL</b>									
Electrical	7,957	SQFT		0		0	30.00	238,709	238,709
Ceiling fans	3	EACH		0		0	1,200.00	3,600	3,600
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>242,309</b>	<b>242,309</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>SILO</b>									
Mat foundation	19	CUYD		0		0	950.00	18,015	18,015
Vertical structural steel framing	320	LNFT		0		0	143.52	45,926	45,926
Secondary horizontal framing	144	LNFT		0		0	94.88	13,662	13,662
Perforated panels	1,550	SQFT		0		0	70.16	108,750	108,750
Dome and framing	208	SQFT		0		0	125.00	26,000	26,000
Lighting	1	LPSM		0		0	15,000.00	15,000	15,000
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>227,353</b>	<b>227,353</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>SITE WORK - ESTIMATE PREPARED BY OTHERS</b>									
Demolition and Construction fence	1	LPSM		0		0	69,875.00	69,875	69,875
Grading and Erosion Control	1	LPSM		0		0	48,522.50	48,523	48,523
Storm drainage	1	LPSM		0		0	43,875.00	43,875	43,875
Sidewalks and plaza	1	LPSM		0		0	113,512.50	113,513	113,513
Utilities	1	LPSM		0		0	31,625.00	31,625	31,625
Landscape	1	LPSM		0		0	36,195.00	36,195	36,195
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>343,605</b>	<b>343,605</b>

DESCRIPTION	QTY	UNIT	U/M	MATERIAL	U/L	LABOR	U/S	SUB	TOTAL
<b>WATER LINE REPLACEMENT - ESTIMATE PREPARED BY OTHERS</b>									
Water line replacement	1	LPSM		0		0	361,856.00	361,856	361,856
				0		0		0	0
<b>TOTAL</b>				<b>0</b>		<b>0</b>		<b>361,856</b>	<b>361,856</b>



100% SCHEMATIC DESIGN PACKAGE

03.26.2021



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

New Business

### **SUBJECT:**

Tax Administration - Resolution in Opposition of a Portion of SB 196

### **BRIEF SUMMARY:**

SB 196 is a bill under consideration in the NC General Assembly that proposes changes to our tax foreclosure enabling statute NCGS 105-374. A portion of this bill would disallow the commissioner's fee when a parcel is redeemed between the time of sale and the confirmation of the sale. The result of this action would shift the burden of the cost associated with this process from the delinquent taxpayer to the County; meaning all other taxpayers would essentially bear this expense. Therefore we oppose this portion of SB 196.

### **REQUESTED ACTION:**

Motion to adopt the resolution.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

David Thrift, Tax Administrator

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- SB 196 Proposed Resolution



**CABARRUS COUNTY BOARD OF COMMISSIONERS  
RESOLUTION IN OPPOSITION TO THE PORTION OF  
SENATE BILL 196 THAT PERTAINS TO COURT APPOINTED  
COMMISSIONER’S FEES**

WHEREAS, Senate Bill 196 (the “Bill”) has been introduced in the current session of the North Carolina General Assembly;

WHEREAS, a portion of the Bill pertains to the commissions earned by court appointed commissioners in tax foreclosures conducted on behalf of local governments under NCGS Section 105-374(i);

WHEREAS, persons and firms appointed in this capacity must complete many tasks and advance much expense, including but not limited to:

- advertising, posting and listing the property for sale, which includes for most firms that conduct this service, updating the firm website with the sale information
- conducting the public sale at the courthouse which includes
  - auctioning the property
  - collecting deposits
  - issuing receipts
  - filing the Report of Sale
  - providing information to interested bidders regarding the remaining processes
- monitoring the sale through the upset bid period
  - processing upset bids, which includes
    - receiving the upset bids from the Clerk’s Office
    - mailing a copy of the upset bid to all the parties in the action
    - refunding deposits made at the public sale
- collecting the balance of the sales proceeds from the highest bidder after the upset bid period has expired
- drawing legal documents, including:
  - the commissioner’s deed
  - the motion to confirm the sale
  - the order to confirm the sale
  - the account to the Clerk of Court as to the funds received and disbursed
- attending the hearing on the motion to confirm the sale
- recording the commissioner’s deed

- transmitting every document filed with the Clerk to every party involved in the foreclosure action, including all lienholders and owners of record;

WHEREAS, these services are substantial, valuable, essential to the foreclosure process and have historically been delivered at no charge, except for the commission provided by the statute;

WHEREAS, the costs for these services under NCGS Section 105-374(i), as currently enacted, are paid out of the sales proceeds but if a party wishes to redeem a property from foreclosure and avoid its transfer to a new owner, the redeeming party pays the commission and the other costs of the action, along with the delinquent taxes to redeem the property, thereby alleviating the local government, and its taxpayers that pay their taxes on time, of the burden of the cost to foreclose on delinquent property tax liens;

WHEREAS, by disallowing the commissioner's fee if the property is redeemed between the time of the public auction and the filing of the order of confirmation, the Bill reverses the current treatment of these fees by pushing the costs of them to local government and their taxpayers that pay their taxes on time;

WHEREAS, the effect of this Bill will be unfair to the taxpayers of local government that pay their taxes on time and will increase the costs to local government, in that these substantial and valuable services are an integral part of the foreclosure process.

NOW THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby oppose that portion of SB 196 that pertains to commissions earned by court appointed commissioners under NCGS Section 105-374 and requests that the pertinent portion of the statute remain as currently enacted.

This the 19<sup>th</sup> day of April, 2021.

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Stephen M. Morris, Chair  
Cabarrus County Board of Commissioners

ATTEST:

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Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

Reports

### **SUBJECT:**

BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

### **BRIEF SUMMARY:**

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

### **REQUESTED ACTION:**

Receive updates and discuss as needed.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

### AGENDA CATEGORY:

Reports

### SUBJECT:

BOC - Request for Applications for County Boards/Committees

### BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

<b>Boards &amp; Committees</b>	<b>Vacancies/Expiring/Expired Terms</b>	<b>Term Expiration and/or Position</b>
Active Living & Parks Commission	2	*
Adult Care Home Community Advisory Committee	7	**
Agricultural Advisory Board	n/a	*
Animal Protection Advisory Board	n/a	*
Board of Equalization & Review	2	*
Centralina Workforce Development Board	2	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	n/a	*
Harrisburg Fire Advisory Board	1	*
Harrisburg Planning & Zoning Board and Board of Adjustment (ETJ)	1	*
Home & Community Care Block Grant Committee	n/a	*
Human Services Advisory Board	1	*

Industrial Facilities & Pollution Control Financing Authority	n/a	*
Jury Commission	1	*
Juvenile Crime Prevention Council	7	*
Library Board of Trustees	n/a	*
Mental Health Advisory Board	n/a	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	8	**
Planning & Zoning Commission	n/a	*
Public Health Authority of Cabarrus County	2	*
Region F Aging Advisory Committee	3	*
Rowan-Cabarrus Community College Board of Trustees	2	*
Senior Centers Advisory Council	n/a	*
Tourism Authority	4	*
Transportation Advisory Board	11	*
Water & Sewer Authority of Cabarrus County	2	*
Youth Commission	12	A.L. Brown, Central Cabarrus, Concord, Cox Mill, Jay M. Robinson, Mt. Pleasant, NW Cabarrus & At-large high schools

\*Term lengths and expirations vary per board roster.

\*\*Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

**REQUESTED ACTION:**

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- ▣ Boards & Committees Descriptions
- ▣ Concord ETJ Map
- ▣ Harrisburg ETJ Map
- ▣ Application
- ▣ Youth Commission Application

## **CABARRUS COUNTY**

### **BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES**

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at [www.cabarruscourty.us](http://www.cabarruscourty.us).

A listing of the boards/committees is as follows:

#### **ACTIVE LIVING AND PARKS COMMISSION**

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

#### **ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

#### **AGRICULTURAL ADVISORY BOARD**

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

#### **ANIMAL PRESERVATION & PROTECTION ADVISORY COMMITTEE**

The committee's purposes are outlined as follows: (1) Review current operations of Cabarrus County Animal Control; (2) Provide educational materials in several languages to the Cabarrus County residents on Spay/Neuter, proper feeding, housing and healthcare for pets; (3) Establish a protocol for the availability for low cost spaying and neutering of pets belonging to indigent residents of Cabarrus County. Members serve two-year terms.

### **BOARD OF EQUALIZATION AND REVIEW**

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

### **CABARRUS COUNTY PLANNING AND ZONING COMMISSION**

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

### **CENTRALINA WORKFORCE DEVELOPMENT BOARD**

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

### **CONCORD PLANNING AND ZONING COMMISSION**

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

### **HARRISBURG FIRE ADVISORY BOARD**

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

### **HARRISBURG PLANNING AND ZONING BOARD**

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

### **HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE**

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

### **HUMAN SERVICES ADVISORY BOARD**

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to three-year terms and two members appointed to two-year terms.

### **INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY**

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

### **JURY COMMISSION**

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

### **JUVENILE CRIME PREVENTION COUNCIL**

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

### **LIBRARY BOARD OF TRUSTEES**

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

### **MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT**

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

### **NURSING HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

## **PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY**

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

## **REGION F AGING ADVISORY COMMITTEE**

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

## **ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES**

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

## **SENIOR CENTERS ADVISORY COUNCIL**

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

## **TOURISM AUTHORITY**

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

## **TRANSPORTATION ADVISORY BOARD**

This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

## **WATER & SEWER AUTHORITY OF CABARRUS COUNTY**

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as

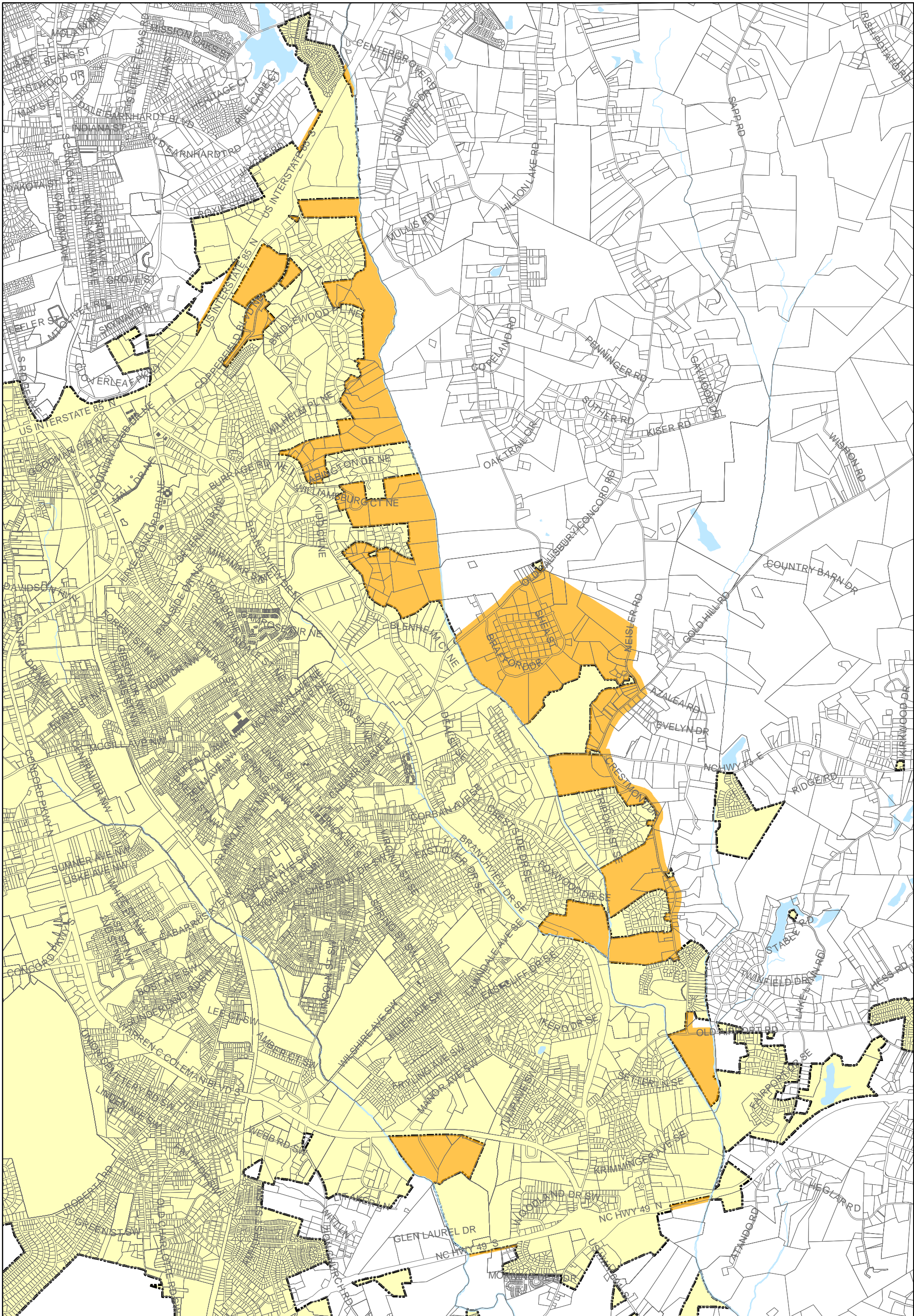


follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

## **YOUTH COMMISSION**

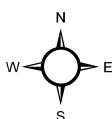
The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.





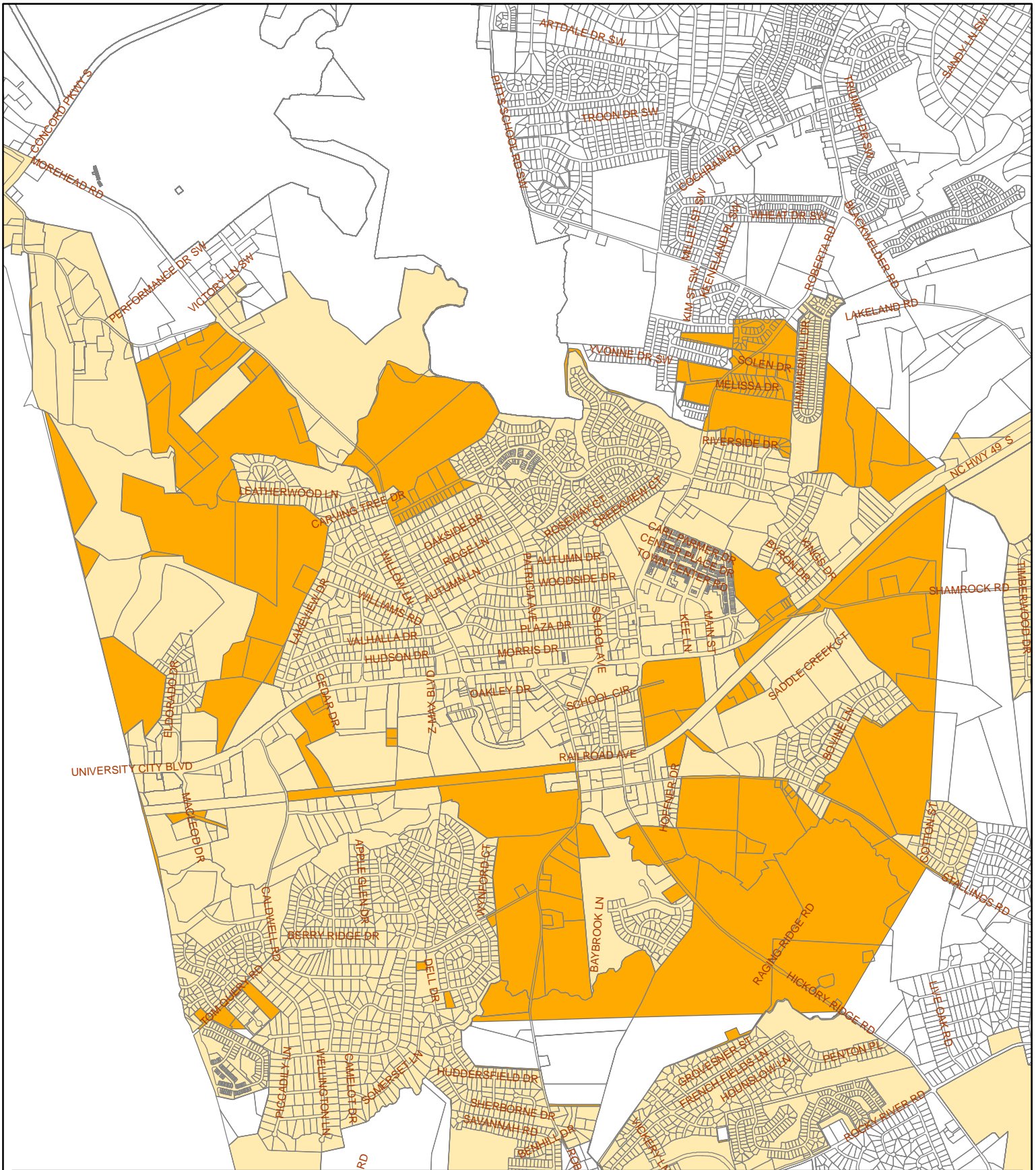
**City of Concord  
Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds



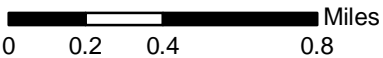
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**Legend**

- Tax Parcels
- Harrisburg Municipal Limits
- Harrisburg ETJ Boundary



**Town of Harrisburg, NC  
ETJ Boundary**

Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Office Use Only  
DATE RECEIVED:

## Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

XXXXXXXXXXXXXXXXXX

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City / State / ZIP: \_\_\_\_\_

Resident of Cabarrus County:  Yes  No

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Do You Have a N. C. Driver's License?  Yes  No Age (optional): \_\_\_\_\_

Number hours available per month for this position: \_\_\_\_\_

Best time of day/or days available: \_\_\_\_\_

Educational Background: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Business and Civic Experience: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Areas of Interest / Skills: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Other County Boards / Committees / Commissions presently serving on: \_\_\_\_\_  
 \_\_\_\_\_ Term Expiration Date: \_\_\_\_\_

Have you ever been charged with and / or convicted of a criminal offense? \_\_\_\_\_ If so, please explain \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**References**

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

\_\_\_\_\_ Date \_\_\_\_\_ Signature of the Applicant

**Cabarrus County Youth Commission  
Application**

Full Name: \_\_\_\_\_ M \_\_\_\_ F (check one)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (home): (\_\_\_\_) \_\_\_\_\_ (cell): (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name(s) of Parents or Guardians: \_\_\_\_\_

High School: \_\_\_\_\_ Grade: \_\_\_\_\_

Cumulative High School GPA: \_\_\_\_\_ Year of Expected Graduation: \_\_\_\_\_

School groups/clubs/activities in which you participate: \_\_\_\_\_

\_\_\_\_\_  
List other activities you have been involved in through church, clubs, community, etc. \_\_\_\_\_

\_\_\_\_\_  
What interests you about being a member of the Youth Commission? \_\_\_\_\_

\_\_\_\_\_  
What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you available for evening meetings? \_\_\_\_\_

References:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Please return this application in person or via mail to:

Lauren Linker  
Clerk to the Board  
Cabarrus County  
P.O. Box 707  
Concord, NC 28026-0707  
Fax: 704-920-2820  
lelinker@cabarruscounty.us





# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

Budget - Monthly Financial Update

**BRIEF SUMMARY:**

The County Manager requested monthly reports displaying relevant information regarding the year-to-date budget.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Rosh Khatri, Budget Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of February 28, 2021\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>REVENUES</b>						
Ad Valorem Taxes & Interest	(204,959,679)	(204,959,679)	(203,340,612)	\$ -	\$ 1,619,067	99.2%
Other Taxes	(28,017,701)	(28,017,701)	(23,142,830)	-	4,874,871	82.6%
Intergovernmental Revenues	(21,136,525)	(22,833,057)	(17,543,103)	-	5,289,954	76.8%
Permits and Fees	(7,747,427)	(7,747,427)	(8,393,603)	-	(646,176)	108.3%
Sales and Services	(13,485,653)	(13,515,653)	(8,212,970)	-	5,302,683	60.8%
Investment Earnings	(582,961)	(582,961)	(150,185)	-	432,776	25.8%
Miscellaneous/Other Finance Sources	(355,580)	(20,646,137)	(449,964)	-	20,196,173	2.2%
<b>TOTAL REVENUES</b>	<b>(276,285,526)</b>	<b>(298,302,615)</b>	<b>(261,233,268)</b>	<b>\$ -</b>	<b>\$ 37,069,347</b>	<b>87.6%</b>
<b>EXPENDITURES</b>						
<b>GENERAL GOVERNMENT</b>						
Board of Commissioners	\$ 1,229,742	\$ 1,229,743	\$ 787,059	\$ 10,162	432,522	64.0%
County Manager	2,105,879	2,849,758	1,394,107	104,496	1,351,154	52.6%
Communications	741,968	756,997	475,255	18,495	263,247	65.2%
Human Resources	1,108,514	1,098,660	690,617	12,947	395,097	64.0%
Tax Collector	1,100,385	1,211,419	793,805	-	417,614	65.5%
Tax Administration	2,506,714	2,507,576	1,815,352	-	692,224	72.4%
Board of Elections	1,084,213	1,472,071	1,210,300	0	261,771	82.2%
Register of Deeds	628,237	642,614	493,471	-	149,143	76.8%
Finance	1,373,734	1,433,290	1,041,002	35,633	356,655	75.1%
Information Technology	6,519,688	6,838,763	4,635,986	559,095	1,643,682	76.0%
Non-departmental*	4,762,394	3,625,405	602,453	577,051	2,445,900	32.5%
Infrastructure & Asset Management						
Grounds Maintenance	1,642,021	1,648,740	884,486	395,859	368,394	77.7%
Administration	2,005,671	1,977,492	1,313,371	14,208	649,913	67.1%
Sign Maintenance	169,908	169,558	127,420	-	42,138	75.1%
Building Maintenance	2,442,213	2,603,973	1,556,704	449,269	598,000	77.0%
Facility Services	1,867,127	1,919,860	1,185,830	100,515	633,515	67.0%
Fleet Maintenance	1,036,025	1,091,123	865,821	84,525	140,778	87.1%
Contribution to Other Funds	45,875,389	62,263,844	62,195,566	-	68,278	99.9%
<b>Total General Government</b>	<b>\$ 78,199,822</b>	<b>\$ 95,340,885</b>	<b>\$ 82,068,605</b>	<b>\$ 2,362,255</b>	<b>\$ 10,910,025</b>	<b>88.6%</b>
<b>PUBLIC SAFETY</b>						
Sheriff						
Administration & Operations	\$ 21,027,148	\$ 18,234,798	12,188,033	\$ 303,789	\$ 5,742,977	68.5%
Jail	12,400,703	12,653,179	8,820,146	629,335	3,203,698	74.7%
Animal Control	871,623	872,438	654,558	1,400	216,480	75.2%
Animal Shelter	602,366	606,450	403,128	-	203,322	66.5%
Courts Maintenance	294,785	294,785	157,824	6,400	130,561	55.7%
Construction Standards	2,735,613	2,784,452	1,955,305	33,661	795,487	71.4%
Emergency Management	339,912	751,736	369,586	-	382,150	49.2%
Fire Services	1,497,133	1,512,322	1,077,215	93,295	341,812	77.4%
Emergency Medical Services	10,712,889	10,903,022	7,292,798	210,679	3,399,546	68.8%
Other Public Safety*	2,129,059	2,149,059	1,509,238	980,354	(340,533)	115.8%
<b>Total Public Safety</b>	<b>\$ 52,611,231</b>	<b>\$ 50,762,241</b>	<b>\$ 34,427,830</b>	<b>\$ 2,258,913</b>	<b>\$ 14,075,499</b>	<b>72.3%</b>

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**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of February 28, 2021\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>ECONOMIC &amp; PHYSICAL DEVELOPMENT</b>						
Planning & Development						
Planning	\$ 831,331	\$ 834,385	\$ 479,324	\$ 3,209	\$ 351,852	57.8%
Community Development	615,872	666,233	415,603	-	250,630	62.4%
Soil & Water Conservation	270,520	280,520	177,903	-	102,617	63.4%
Zoning Administration	233,351	233,354	170,054	-	63,300	72.9%
Economic Development Corporation	432,001	447,352	242,572	-	204,780	54.2%
Economic Development Incentives	2,484,000	4,297,818	2,051,273	-	2,246,545	47.7%
Other Economic & Physical Development*	1,872,792	1,872,792	1,754,292	59,500	59,000	96.8%
<b>Total Economic &amp; Physical Development</b>	<b>\$ 6,739,867</b>	<b>\$ 8,632,454</b>	<b>\$ 5,291,021</b>	<b>\$ 62,709</b>	<b>\$ 3,278,724</b>	<b>62.0%</b>
<b>ENVIRONMENTAL PROTECTION</b>						
Waste Reduction	\$ 565,433	\$ 751,899	\$ 343,291	\$ 297,437	\$ 111,170	85.2%
<b>Total Environmental Protection</b>	<b>\$ 565,433</b>	<b>\$ 751,899</b>	<b>\$ 343,291</b>	<b>\$ 297,437</b>	<b>\$ 111,170</b>	<b>85.2%</b>
<b>HUMAN SERVICES</b>						
Veterans Services	\$ 305,545	\$ 305,549	\$ 219,010	\$ -	\$ 86,539	71.7%
Cooperative Extension	408,266	447,401	257,412	-	189,989	57.5%
Human Services						
Administration	4,433,152	4,723,122	3,829,358	242,007	651,758	86.2%
Economic Family Support Services	2,936,390	3,153,499	1,992,135	-	1,161,364	63.2%
Transportation	3,012,925	3,559,271	1,431,580	164,203	1,963,487	44.8%
Child Welfare	9,729,245	9,808,474	6,645,555	155,105	3,007,814	69.3%
Child Support Services	1,940,956	1,941,344	1,420,316	17,221	503,807	74.0%
Economic Services	8,816,760	8,825,098	5,878,884	-	2,946,214	66.6%
Adult and Family Services	1,977,072	1,983,980	1,423,850	19,629	540,501	72.8%
Nutrition	539,040	676,750	455,184	12,746	208,820	69.1%
Senior Services	743,886	786,882	459,758	170,520	156,604	80.1%
Other Human Services*	9,283,532	11,941,865	9,061,478	2,676,820	203,567	98.3%
<b>Total Human Services</b>	<b>\$ 44,126,769</b>	<b>\$ 48,153,234</b>	<b>\$ 33,074,519</b>	<b>\$ 3,458,251</b>	<b>\$ 11,620,464</b>	<b>75.9%</b>
<b>EDUCATION</b>						
Cabarrus County Schools Operating	\$ 74,649,650	\$ 74,649,650	\$ 62,208,244	\$ -	\$ 12,441,406	83.3%
Kannapolis City Schools Operating	9,138,615	9,367,465	7,733,469	-	1,633,996	82.6%
RCCC Operating	3,652,000	3,652,000	3,043,334	-	608,666	83.3%
Cabarrus County Schools Capital	36,324	36,324	36,324	-	-	100.0%
Kannapolis City Schools Capital	8,832	8,832	8,832	-	-	100.0%
RCCC Capital	-	-	-	-	-	-
Other Education*	134,405	134,405	112,003	14,068	8,334	93.8%
<b>Total Education</b>	<b>\$ 87,619,826</b>	<b>\$ 87,848,676</b>	<b>\$ 73,142,206</b>	<b>\$ 14,068</b>	<b>\$ 14,692,402</b>	<b>83.3%</b>
<b>CULTURE &amp; RECREATION</b>						
Active Living & Parks						
Parks	\$ 1,805,635	\$ 1,889,830	\$ 1,074,749	\$ 158,124	\$ 656,957	65.2%
Senior Centers	821,689	847,484	394,364	3,945	449,175	47.0%
Library System	3,769,254	4,049,912	2,806,439	264,339	979,135	75.8%
Other Cultural & Recreation*	26,000	26,000	26,000	109,800	(109,800)	522.3%
<b>Total Culture &amp; Recreation</b>	<b>\$ 6,422,578</b>	<b>\$ 6,813,227</b>	<b>\$ 4,301,551</b>	<b>\$ 536,208</b>	<b>\$ 1,975,468</b>	<b>71.0%</b>
<b>DEBT SERVICE</b>						
Schools	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	-	-	-	-	-	-
<b>Total Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 276,285,526</b>	<b>\$ 298,302,615</b>	<b>\$ 232,649,023</b>	<b>\$ 8,989,841</b>	<b>\$ 56,663,751</b>	<b>81.0%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,584,245</b>	<b>\$ (8,989,841)</b>	<b>\$ 19,594,404</b>	

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**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of February 28, 2021\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>Arena and Events Center</b>						
<b>REVENUES</b>						
Arena Other Finance Source Revenues	\$ (1,211,324)	\$ (1,211,324)	\$ (1,031,858)	\$ -	\$ 179,466	85.2%
Fair Sales and Services	(677,739)	(677,739)	-	-	677,739	0.0%
Fair Investment Earnings	(15,000)	(15,000)	(2,714)	-	12,286	18.1%
Fair Miscellaneous Revenue	(5,000)	(5,000)	-	-	5,000	0.0%
<b>Total Arena and Events Center Fund</b>	<b>\$ (1,909,063)</b>	<b>\$ (1,909,063)</b>	<b>\$ (1,034,573)</b>	<b>\$ -</b>	<b>\$ 874,490</b>	<b>54.2%</b>
<b>EXPENDITURES</b>						
Arena and Events Center	\$ 1,211,324	\$ 1,211,324	\$ 942,258	\$ 8,775	\$ 260,291	78.5%
County Fair	697,739	697,739	106,392	10,000	581,347	16.7%
<b>Total Arena and Events Center Fund</b>	<b>\$ 1,909,063</b>	<b>\$ 1,909,063</b>	<b>\$ 1,048,650</b>	<b>\$ 18,775</b>	<b>\$ 841,638</b>	<b>55.9%</b>
<b>Landfill Fund</b>						
<b>REVENUES</b>						
Intergovernmental Revenues	\$ (52,000)	\$ (52,000)	\$ (25,737)	\$ -	\$ 26,263	49.5%
Permits and Fees	(140,000)	(140,000)	(88,215)	-	51,785	63.0%
Sales and Services	(1,226,000)	(1,226,000)	(734,986)	-	491,014	59.9%
Investment Earnings	(28,508)	(28,508)	(7,343)	-	21,165	25.8%
<b>Total Landfill Fund</b>	<b>\$ (1,446,508)</b>	<b>\$ (1,446,508)</b>	<b>\$ (856,280)</b>	<b>\$ -</b>	<b>\$ 590,228</b>	<b>59.2%</b>
<b>EXPENDITURES</b>						
Landfill Operations	\$ 1,446,508	\$ 1,473,863	\$ 574,999	\$ 155,042	\$ 743,822	49.5%
<b>Total Landfill Fund</b>	<b>\$ 1,446,508</b>	<b>\$ 1,473,863</b>	<b>\$ 574,999</b>	<b>\$ 155,042</b>	<b>\$ 743,822</b>	<b>49.5%</b>
<b>911 Emergency Telephone Fund</b>						
<b>REVENUES</b>						
Intergovernmental Revenues	\$ (703,112)	\$ (703,112)	\$ (468,741)	\$ -	\$ 234,371	66.7%
Investment Earnings	(2,500)	(2,500)	(654)	-	1,846	26.2%
Other Finance Sources	(63,880)	(104,319)	-	-	104,319	0.0%
<b>Total 911 Emergency Telephone Fund</b>	<b>\$ (769,492)</b>	<b>\$ (809,931)</b>	<b>\$ (469,396)</b>	<b>\$ -</b>	<b>\$ 340,535</b>	<b>58.0%</b>
<b>EXPENDITURES</b>						
Operations	\$ 709,966	\$ 750,405	\$ 373,362	\$ 120,910	\$ 256,133	65.9%
Debt Service	59,526	59,526	59,526	-	(0)	100.0%
<b>Total 911 Emergency Telephone Fund</b>	<b>\$ 769,492</b>	<b>\$ 809,931</b>	<b>\$ 432,888</b>	<b>\$ 120,910</b>	<b>\$ 256,133</b>	<b>68.4%</b>
<b>Self-Insured Funds</b>						
<b>REVENUES</b>						
Sales and Services	\$ (15,774,501)	\$ (15,774,501)	(10,903,387)	\$ -	\$ 4,871,114	69.1%
Investment Earnings	(45,000)	(45,000)	(12,351)	-	32,649	27.4%
Miscellaneous	(420,000)	(1,354,424)	(1,676,615)	-	(322,191)	123.8%
Other Finance Sources	-	(199,271)	-	-	199,271	0.0%
<b>Total Self-Insured Funds</b>	<b>\$ (16,239,501)</b>	<b>\$ (17,373,196)</b>	<b>\$ (12,592,353)</b>	<b>\$ -</b>	<b>\$ 4,780,843</b>	<b>72.5%</b>
<b>EXPENDITURES</b>						
Workers Compensation Insurance	\$ 1,361,607	\$ 1,361,607	\$ 574,907	\$ 6,530	\$ 780,170	42.7%
Liability Insurance	1,154,936	2,220,361	1,997,035	-	223,326	89.9%
Dental Insurance	475,500	475,500	357,057	-	118,443	75.1%
Hospitalization Insurance	13,247,458	13,315,728	9,142,153	613,430	3,560,145	73.3%
<b>Total Self-Insured Funds</b>	<b>\$ 16,239,501</b>	<b>\$ 17,373,196</b>	<b>\$ 12,071,152</b>	<b>\$ 619,960</b>	<b>\$ 4,682,084</b>	<b>73.0%</b>

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Cabarrus County, North Carolina  
 General Fund  
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 As of February 28, 2021\*

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	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>Fire Districts Fund</b>						
<b>REVENUES</b>						
Ad Valorem Taxes	\$ (5,692,557)	\$ (5,692,557)	\$ (5,656,684)	\$ -	\$ 35,873	99.4%
<b>Total Fire Districts Fund</b>	<b>\$ (5,692,557)</b>	<b>\$ (5,692,557)</b>	<b>\$ (5,656,684)</b>	<b>\$ -</b>	<b>\$ 35,873</b>	<b>99.4%</b>
<b>EXPENDITURES</b>						
Fire Districts	\$ 5,692,557	\$ 5,692,557	\$ 5,656,684	\$ -	\$ 35,873	99.4%
<b>Total Fire Districts Fund</b>	<b>\$ 5,692,557</b>	<b>\$ 5,692,557</b>	<b>\$ 5,656,684</b>	<b>\$ -</b>	<b>\$ 35,873</b>	<b>99.4%</b>
<b>TOTAL REVENUES</b>	<b>\$ (26,057,121)</b>	<b>\$ (27,231,255)</b>	<b>\$ (20,609,286)</b>	<b>\$ -</b>	<b>\$ 6,621,969</b>	<b>75.7%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 26,057,121</b>	<b>\$ 27,258,610</b>	<b>\$ 19,784,374</b>	<b>\$ 914,687</b>	<b>\$ 6,559,549</b>	<b>75.9%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>\$ -</b>	<b>\$ (27,355)</b>	<b>\$ 824,912</b>	<b>\$ (914,687)</b>	<b>\$ (62,421)</b>	

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

County Manager - Monthly Building Activity Reports

**BRIEF SUMMARY:**

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- ▣ Report
- ▣ Report

**Cabarrus County Construction Standards Dodge Report 3/1/2021-3/31/2021**

Jurisdiction: All

<b>New Construction</b>				
<b>Description</b>	<b>Const Code</b>	<b>Buildings</b>	<b>Housing Units</b>	<b>Estimated Cost</b>
Single Family Houses Detached	101	210	208	\$33,368,676.82
Single Family Houses Attached	102	13	13	\$1,363,421.00
Manufactured Home (Mobile Homes)	106	2	2	\$91,500.00
Hotels, Motels, and Tourist Cabins	213	1	0	\$5,255,090.00
Churches and Other Religious Buildings	319	1	0	\$1,890.00
Parking Garages (Buildings and Open Decked)	321	1	0	\$575,500.00
Office, Bank, and Professional Buildings	324	3	0	\$7,055,900.00
Public Works and Utilities Buildings	325	3	0	\$128,100.00
Stores and Customer Services	327	5	1	\$3,077,698.00
Other Nonresidential Buildings	328	21	0	\$2,446,822.00
Structures Other Than Buildings	329	21	0	\$659,666.50
Other	999	53	1	\$1,513,295.40
<b>Sub Total (New Construction)</b>		<b>334</b>	<b>225</b>	<b>\$55,537,559.72</b>
<b>Addition, Alteration, and Conversion</b>				
<b>Description</b>	<b>Const Code</b>	<b>Buildings</b>	<b>Housing Units</b>	<b>Estimated Cost</b>
Additions, Alterations and Conversions - Residential	434	123	1	\$4,845,778.03
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	18	0	\$5,224,446.90
Additions of Residential Garages and Carports	438	5	0	\$141,000.00
<b>Sub Total (Addition, Alteration, and Conversion)</b>		<b>146</b>	<b>1</b>	<b>\$10,211,224.93</b>
<b>Demolition of Buildings</b>				
<b>Description</b>	<b>Const Code</b>	<b>Buildings</b>	<b>Housing Units</b>	<b>Estimated Cost</b>
Single Family Houses	645	9	7	\$131,773.00
All Other Buildings and Structures	649	4	1	\$266,701.00
<b>Sub Total (Demolition of Buildings)</b>		<b>13</b>	<b>8</b>	<b>\$398,474.00</b>
<b>Grand Total</b>		<b>493</b>	<b>234</b>	<b>\$66,147,258.65</b>



## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 3/1/2021 through End Date: 3/31/2021*

File Date	Address	Application Name	Description	Est Cost	Est Sq Ft	
BU2021-00693	3/1/2021	5273 FLOWES STORE RD CONCORD, NC 28025	MASTEC NETWORK SOLUTIONS	AT&T is adding 6 antennas, 15 RRHs, 2 squids, 2 fiber cables, 5 power cables to the tower and 1 WIC shelter pad, 1 generator pad, 1 WIC shelter, 1 generator, and install a fiber box to the existing compound.	\$50,000	0
BU2021-00699	3/2/2021	2301 ODELL SCHOOL RD CONCORD, NC 28027	PRESPRO, LLC	Interior upfit consisting of demolition, new wall framing, with minor mechanical and electrical work. RTAP: addition of second floor with 1620 sf	\$720,900	15,760
BU2021-00702	3/2/2021	819 FAIRVIEW ST KANNAPOLIS, NC 28083	Mann's Home Improvements	ADDING PARTITION WALLS TO CREATE OFFICE SPACE - PER MATT LOVE, NO PLANS OR PLAN REVIEW NEEDED	\$30,000	624
BU2021-00707	3/2/2021	195 GEORGE W LILES PKWY NW CONCORD, NC 28027	Casco Signs Inc.	Install two Wall signs	\$900	53
BU2021-00711	3/2/2021	75 PITTS SCHOOL RD NW CONCORD, NC 28027	RITE LITE SIGNS, INC.	Monument Sign	\$29,500	48
BU2021-00715	3/2/2021	195 GEORGE W LILES PKWY NW CONCORD, NC 28027	Casco Signs Inc.	Install one (1) 93" x 146" monument sign	\$900	32
BU2021-00724	3/2/2021	7845 COMMONS PARK CIR NW CONCORD, NC 28027	PATH CONSTRUCTION NORTHEAST, INC.	WoodSpring Suites-NEW CONSTRUCTION OF HOTEL	\$5,255,090	49,915
BU2021-00738	3/3/2021	5609 NC HWY 49 S HARRISBURG, NC 28075	WIMCO CORPORATION	NEW TRACTOR SUPPLY BUILDING	\$1,205,387	19,048
BU2021-00752	3/3/2021	1388 WARREN C COLEMAN BLVD S CONCORD, NC 28025	NELSON SIGN COMPANY	Badcock Furniture Signage	\$20,000	350
BU2021-00758	3/3/2021	15 MARKET ST SW CONCORD, NC 28025	BROOME SIGN COMPANY	We would like to have a business sign made for our company.	\$475	0
BU2021-00762	3/4/2021	1069 CENTRAL DR NW CONCORD, NC 28027	ROOF-M-ALL, LLC	REROOF PARKWOOD BAPTIST SANCTUARY, FMC AND CATWALK	\$188,790	0
BU2021-00764	3/4/2021	6324 PERFORMANCE DR SW CONCORD, NC 28027	Thermal Control Products	Construction of PEMB storage building with limited power on existing impervious material	\$56,000	1,200
BU2021-00775	3/4/2021	150 CONCORD COMMONS PL SW CONCORD, NC 28027	QC Signs & Graphics, Inc.	Sunbelt Rentals is opening a shop inside of Wal-Mart. They want to add a 54" x 54" LED internally illuminated cabinet sign on the front of the WalMart building.	\$2,600	0
BU2021-00810	3/5/2021	1421 CONCORD PKWY N CONCORD, NC 28025	M.L. WARWICK, INC.	Tropical Smoothie Cafe~ INTERIOR BUILD OUT	\$179,911	1,500
BU2021-00821	3/8/2021	195 TOURNAMENT DR SW CONCORD, NC 28025	RICHARD BENJAMIN	First Missionary Baptist Church ~ 1 video monitor sign	\$5,200	0
BU2021-00832	3/8/2021	703 PITTS SCHOOL RD NW CONCORD, NC 28027	WINDSOR CONTRACTINC, LLC (RACKING)	PRB2020-03479 State Electric mother permit. This is for the addition of racking to the active State Electric project	\$50,225	668
BU2021-00839	3/9/2021	4350 FORTUNE AVE NW CONCORD, NC 28027	MATERIAL HANDLING SYSTEMS	Installation of conveyor equipment along with it's associated supports and associated electrical work. Work will be isolated between building columns 15 and 12 and columns B and M, with an area of alteration of about 5,700 sq ft.	\$1,612,040	5,700

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 3/1/2021 through End Date: 3/31/2021*

BU2021-00847	3/9/2021	3300 ROBERTA RD CONCORD, NC 28027	D R REYNOLDS COMPANY INC	Concord Fire Station No 12 - New masonry exterior building to house fire apparatus and the personnel needed to maintain fire protection. Will include sleeping quarters, meeting room, living areas and administration areas.	\$575,500	17,994
BU2021-00861	3/10/2021	1195 DRAKE MILL LN SW CONCORD, NC 28025	The Drake Signage	INSTALL MONUMENT SIGN - 40 SQFT	\$6,500	40
BU2021-00862	3/10/2021	10070 EDISON SQUARE DR NW CONCORD, NC 28027		DOESNT NEED PERMIT	\$5,000	0
BU2021-00864	3/10/2021	4401 OLD AIRPORT RD CONCORD, NC 28025	CABARRUS COUNTY SCHOOLS	construct two walls in two separate storage rooms to create offices	\$0	0
BU2021-00867	3/11/2021	5180 POPLAR TENT RD CONCORD, NC 28027	RITE LITE SIGNS INC	Keep it Stored Signage~~Remove Pitt sc rd sign & Re-install signs at Popular Tent per the Drawings	\$2,600	50
BU2021-00868	3/11/2021	4540 FORTUNE AVE NW CONCORD, NC 28027	THE BOLDT COMPANY	General Motors ISV (FILL OUT)~~An interior fit out of an existing 75,000 sf office building. This will include spaces such as offices, conference rooms, lobby, office support and shop areas. (PRB2020-03388)	\$7,000,000	75,198
BU2021-00870	3/11/2021	980 DERITA RD CONCORD, NC 28027	CASCO SIGNS INC	TDC Signage~~Installation of one wall sign. Details are Flush mounted non-illuminated channel letters.	\$500	23
BU2021-00874	3/11/2021	1480 CONCORD PKWY N CONCORD, NC 28025	GEMINI CONSTRUCTION COMPANY, LLC	Carolina Mall Signage~~We are proposing to replace Sign# 23 on the attached drawing package	\$40,000	262
BU2021-00877	3/11/2021	160 INTERNATIONAL DR NW CONCORD, NC 28027	Suite B Renovation	Suite B Renovation--Occupied renovation for Cambria (existing tenant, previously permitted). Scope of work is to add (1) new drive-in ramp at (1) enlarged overhead door location and coordinate lighting for floor storage of materials.	\$232,000	41,900
BU2021-00879	3/11/2021	934 CLOVERLEAF PLZ KANNAPOLIS, NC 28083	RITE LITE SIGNS, INC.	WALL SIGN	\$5,300	0
BU2021-00886	3/11/2021	4700 NC HWY 49 S HARRISBURG, NC 28075	FOURTH ELM CONSTRUCTION, LLC	CONSTRUCTION OF SHELL BUILDING FOR FUTURE RESTAURANT WITH DRIVE THRU	\$833,200	2,462
BU2021-00887	3/12/2021	1940 KANNAPOLIS HWY CONCORD, NC 28027	ERIC W. RODGERS	19 salon suites inside the 6000 sqft building	\$60,000	6,000
BU2021-00890	3/12/2021	1245 CONCORD PKWY N CONCORD, NC 28027	BARGER CONSTRUCTION CO INC	COMMERCIAL UPFIT FOR HARRIS TEETER #202 -	\$56,200	625
BU2021-00892	3/12/2021	846 UNION ST S CONCORD, NC 28025	CHARTIA CONSTRUCTION COMPANY, INC.	PATIO ROOF STRUCTURE FRAMING EVALUATION	\$2,500	0
BU2021-00898	3/13/2021	9101 EDENBURY DR CONCORD, NC 28027	PEDULLA TRUCKING, EXCAVATING & PAVING INC.	Sycamore at Christenbury~~Retaining wall design plans	\$168,100	1,800
BU2021-00906	3/13/2021	118 W A ST KANNAPOLIS, NC 28081	D.E. WALKER CONSTRUCTION CO.	Executive Suites II ~ Individual office spaces	\$22,000	1,875
BU2021-00908	3/14/2021	3500 FIELDSTONE TRCE MIDLAND, NC 28107	MCT GENERAL CONTRACTORS, INC.	Project consist of adding an additional 6,880 SF of warehouse space and 4,000 SF of Manufacturing space to the existing 20,970 SF building. We will be installing fire sprinkler system in the additional 10,880 Sf as well as the existing 20,970 SF building.	\$696,130	10,880

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 3/1/2021 through End Date: 3/31/2021*

BU2021-00922	3/15/2021	10470 PIONEER MILL RD CONCORD, NC 28025	MASTEC NETWORK SOLUTIONS	AT&T will co-locate on new tower referenced in CUP CUSE2019-00004. Adding Concrete Pad for generator and Wic Cabinet in compound, Adding Sector Mount at RAD 190' ; adding 6 antennas, 15 RRUS and adding fiber and power cables. Install new meter.	\$40,000	0
BU2021-00929	3/16/2021	5200 ROGERS LAKE RD KANNAPOLIS, NC 28081	NORMAN CONSTRUCTION COMPANY	Argento at Kellswater~~18 retaining walls	\$150,000	15,000
BU2021-00935	3/16/2021	131 WEST AVE KANNAPOLIS, NC 28081	COOK CUSTOM BUILDERS, INC.	UPFIT EXISTING JEWELRY STORE - CREATING 2 (TWO) OFFICES - NO PLANS REQUIRED PER MATT LOVE	\$14,800	500
BU2021-00937	3/16/2021	4075 NC HWY 24-27 E MIDLAND, NC 28107	THOMAS DWAYNE ERVIN II	Removal of Restraunt counters and cabinets and exhaust hood vent . Addition of Partition walls and doors for treatment rooms. addition of two HVAC vents from existing duct work. Minor electrical addition of one 220v line.	\$15,900	1,867
BU2021-00949	3/17/2021	9663 DAVIDSON HWY CONCORD, NC 28027	NEW DIMENSIONS OUTDOOR SERVICES INC	Heritage at Moss Creek Retaining Wall~~MECHANICALLY STABILIZED EARTH WALL	\$120,000	1
BU2021-00962	3/18/2021	7720 SOSSAMON LN NW CONCORD, NC 28027	PIPEWORKS PLUMBING AND CONSTRUCTION	Wendy's Speedway Remodel~~new tile/finishes in dining room & restrooms. Paint & fascia update on exterior of building, updated signage and lighting.	\$110,249	3,021
BU2021-00965	3/18/2021	5310 LANGFORD AVE NW CONCORD, NC 28027	RATCLIFF PROPERTIES, INC.	CCABA -Langford Ave - SUITE 102 ~~ The Work shall include, but not be limited to interior concrete slab, exterior concrete, metal fencing, interior partitions, hollow metal frames, wood doors, storefront and glazing, acoustic insulation, cabinetry, interior finishes, sealants, ceilings, finishes, specialties and PME construction.	\$0	0
BU2021-00967	3/18/2021	4291 SCHOOL HOUSE CMN HARRISBURG, NC 28075	COLONY BUILDERS INC	Expansion of Existing Dental Office ~~ UPFIT TO VACANT ADJACENT SPACE	\$225,000	2,368
BU2021-00970	3/18/2021	247 SPRING ST NW CONCORD, NC 28025	RITE LITE SIGNS, INC.	SIGN	\$3,800	0
BU2021-00981	3/19/2021	11129 HARRIS RD HUNTERSVILLE, NC 28078	GYM FOARD CONSTRUCTION COMPANY, L.L.C.	GYM	\$891,606	9,710
BU2021-00983	3/19/2021	11129 HARRIS RD HUNTERSVILLE, NC 28078	SIGNS FOARD CONSTRUCTION COMPANY, L.L.C.	2 WALL SIGNS	\$1,000	0
BU2021-00995	3/19/2021	560 OLD SPEEDWAY DR NW CONCORD, NC 28027	DIRECT POWER INC.	Project consists of removing (12) antennas, (6) RRUs, (6) diplexers, (1) raycap and installing (9) Antennas, (6) RRUs, (1) raycap and (1) hybrid cable to an existing wireless telecommunications Facility.	\$15,000	0
BU2021-00999	3/19/2021	14205 SLATEBROOKS DR MIDLAND, NC 28107	CASCO SIGNS INC	Pinnacle Cranes--Install 2 wall signs - connect to electrical Install 2 directional signs Install 1 monument sign - connect to electrical	\$3,200	95
BU2021-01006	3/22/2021	615 WILSHIRE AVE SW CONCORD, NC 28025	TSC CONSTRUCTION, LLC	ATC Site Tmobile 5CT0755A~~Removing 7 antennas, 7 RRU's, 3 TTA's, 1 Platform and 9 1-5/8" coax cables. Installing 8 antennas, 8RRU's 1 platform, and 2 6x12 4AWG Hybrid Cables. Ground Work: Install 1 Enclosure 6160 Cabinet and 1 B160 Battery Cabinet.	\$19,456	20
BU2021-01007	3/22/2021	2702 N CANNON BLVD KANNAPOLIS, NC 28083	INFINITY COMMUNICATIONS NC, LLC	T-Mobile Anchor / 5CT0286A~~T-Mobile will be replacing 3 antennas and 2 hybrid cables on the existing cell tower. They will also be installing 6160 + B160 and adding voltage booster PSU4813. There is no increase to tower height or compound expansion proposed.	\$12,000	0

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 3/1/2021 through End Date: 3/31/2021*

BU2021-01011	3/22/2021	6390 BAYFIELD PKWY CONCORD, NC 28027	C4 BUILDERS LLC	DEMOLITION OF NON- STRUCTURAL INTERIOR WALLS, TO INCLUDE PLUMBING, ELECTRICAL, AND MECHANICAL.	\$200,000	30,000
BU2021-01025	3/22/2021	221 KYLIE CT LOCUST, NC 28097	STANLY CONSTRUCTION SERVICES INC.	UPFIT BUILDING	\$40,000	510
BU2021-01030	3/22/2021	233 COUNTRY CLUB DR NE CONCORD, NC 28025	HEATH W. DRYE	SPORTS CENTER: INSTALL NEW ROOF OVER EXISTING ROOF	\$160,000	18,000
BU2021-01033	3/22/2021	3050 DERITA RD CONCORD, NC 28027	RITE LITE SIGNS, INC.	Wing Stop Signage--Install Illuminated wall Signage - Primary Electric by others.	\$2,500	382
BU2021-01034	3/23/2021	1920 S RIDGE AVE KANNAPOLIS, NC 28083	Abee Custom Signs, Inc.	Banfield Pet Hospital--We are proposing to install new building letters and change the faces on the existing monument sign. We will also be changing the directional sign.	\$18,000	69
BU2021-01045	3/23/2021	10300 POPLAR TENT RD HUNTERSVILLE, NC 28078	INFINITY CONTRACTORS, INC.	Add standby generator on concrete pad, and utility equipment to existing AT&T equipment area. There will be no change in size or height of the tower or antennas.	\$17,000	0
BU2021-01059	3/23/2021	233 COUNTRY CLUB DR NE CONCORD, NC 28025	HEATH W. DRYE	Install TPO roof over existing R-Panel Roof for approximately 18,000 sf.	\$160,000	18,000
BU2021-01060	3/23/2021	1261 UNION ST S CONCORD, NC 28025	DIVERSIFIED SIGNS AND GRAPHICS	Mini Storage Depot Signage--1 Set channel Letters face lit mounted on raceway. 1 Pylon Fabricated aluminum halo lit monument sign	\$10,114	72
BU2021-01071	3/24/2021	1421 CONCORD PKWY N CONCORD, NC 28025	MCCORKLE SIGN CO. INC.	Tropical Smoothie Cafe Signage--To install (2) sets of channel letters, raceway mounted, LED illuminated. One on the front elevation, and one on the rear elevation. "Tropical Smoothie Cafe" Also to install a total of (4) tenant panels for (2) double sided free standing signs. A divider bar will need to be removed on these ground signs. See renderings. "Tropical Smoothie Cafe"	\$7,820	81
BU2021-01072	3/24/2021	3805 CONCORD PKWY S CONCORD, NC 28027	CASCO SIGNS INC	Tastebuds Popcorn Signage--2Tastebuds Popcorn Signage--8" OAH internally illuminated raceway mounted channel letters	\$1,394	23
BU2021-01080	3/25/2021	12 PALASIDE DR NE CONCORD, NC 28025	RITE LITE SIGNS, INC.	Manufacture/Install RW Mounted Channel Letters per RLS Drawings for Project # 23786 Dated 3/1/21 Page 1	\$5,039	0
BU2021-01081	3/25/2021	1031 GRACES RESERVE CIR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Entrance Sign at the Corner of Roxie and Coldwater Ridge	\$0	0
BU2021-01122	3/29/2021	7720 SOSSAMON LN NW CONCORD, NC 28027	SOUTHERN LIGHTING SERVICES	Take old signs off of building and install new signs - take old plastic out of pylon and install new plastic - 3 WALL SIGNS AND 2 MONUMENT SIGNS	\$10,000	100
BU2021-01137	3/30/2021	1110 S CANNON BLVD KANNAPOLIS, NC 28083	VENTURE CONSTRUCTION	POPEYES LOUISIANA KITCHEN - 1,930 SQFT Wood-framed, fast food restaurant with brick and EIFS veneer with drive-through	\$803,000	1,930
BU2021-01139	3/30/2021	920 CHURCH ST N CONCORD, NC 28025	RIKE ROOFING SERVICES, INC	Roof Replacement	\$1,086,313	21,000
BU2021-01143	3/30/2021	3301 PERRY ST CONCORD, NC 28027	J.D. GOODRUM CO., INC	(3) 1-story climate controlled storage buildings.	\$1,217,300	34,780

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 3/1/2021 through End Date: 3/31/2021*

BU2021-01159	3/30/2021	6381 MACEDONIA CHURCH RD CONCORD, NC 28027	GENESIS CONTRACTING, INC	Plug Power Hydrogen tank swap--Replace existing tank with new tank in 3 phases. Phase one install temporary supports for a new tank, set new tank on supports, and bring a temporary trailer with hydrogen storage. Phase two is to remove the existing tank. Phase three is move new tank onto permanent support and put tank in service.	\$120,000	2,400
BU2021-01162	3/30/2021	2777 ODELL SCHOOL RD CONCORD, NC 28027	ERICSSON INC	T-Mobile Anchor / 5CT0139A--T-Mobile will be adding 3 antennas, 3 RRUs, and 1 hybrid cable. They will also Install 6230 and add voltage booster PSU4813 to the existing cell tower. There is no increase to tower height or compound expansion proposed.	\$12,000	0
BU2021-01167	3/31/2021	7920 W FRANKLIN ST MT PLEASANT, NC 28124	SERVPRO OF SOUTH CABARRUS COUNTY T/A HOLCOMB DIVERSIFIED FUTURE	REPLACING A CANOPY	\$1,890	0
BU2021-01171	3/31/2021	1202 S CANNON BLVD KANNAPOLIS, NC 28083	INFINITY COMMUNICATIONS NC, LLC	Removing (3) antennas, (6) RRUs, (3) 9x18 Hybrid cables. Adding (6) antennas, (6) RRUs, (1) Hybrid cable. Add Breaker and upgrade existing cabinets.	\$18,100	0
BU2021-01192	4/1/2021	133 STONECREST CIR SW CONCORD, NC 28027	CABARRUS COUNTY SCHOOLS	JN Fries Office--Renovating the Front Office as shown on attached plans	\$4,000	144
<b>Total Plans Reviewed: 70</b>					<b>\$123,149,645</b>	<b>2,070,400</b>

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

County Manager - Monthly New Development Report

**BRIEF SUMMARY:**

The Board of Commissioners requested monthly reports of new development activities including information of plans under review.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report

Jurisdiction	Subdivision	App Bar Date	Subdivision	App#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Lag Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	100 CROWELL DRIVE SW TOWNHOMES	100 CROWELL DRIVE SW TOWNHOMES	APF2020-00041	JOHN SEARS	Jay M Robinson High School	Concord Middle School	W M Irvin Elementary School			Pending			4	0	4			0	0	0	0	0.928	0.464	0.62	2.012
Concord	171 CABARRUS	171 CABARRUS	APF2019-00026	PATRICK RILEY	Concord High School	Concord Middle School	W M Irvin Elementary School			Pending			64	0	64			0	0	0	0	14.848	7.424	9.92	32.192
Concord	212 MCGILL AV	212 MCGILL AV	APF2021-00007	KEVIN WILLIAMS	Concord High School	Concord Middle School	Coltrane-Webb Elementary School			Pending			10	0	10			0	0	0	0	2.32	1.16	1.55	5.03
Concord	3476 ZION CHURCH RD	3476 ZION CHURCH RD	APF2021-00008	MIKE BYRON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School			Pending			216	0	216			0	0	0	0	50.112	25.056	33.48	108.648
Concord	61 CABARRUS TOWNHOMES	61 CABARRUS TOWNHOMES	APF2017-00015	OLD TOWNE DEVELOPMENT CORPORATION	Concord High School	Concord Middle School	Coltrane-Webb Elementary School			Pending	Townhouse	3/15/2018	6	3	3			0.828	0.414	0.552	1.794	0.414	0.207	0.276	0.897
Harrisburg	ABBINGTON PLACE	ABBINGTON PLACE	APF2008-00040	AVANTI PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School			Active Building Permitting	Single Family	6/1/2020	395	330	65		12/30/2015	151.68	76.235	101.12	329.035	24.96	12.545	16.64	54.145
Kannapolis	ADAIR WOODS ADDISON FIFTEEN20	ADAIR WOODS ADDISON FIFTEEN20	APF2020-00015	SHERWOOD DEVELOPMENT GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School			Sketch			157	0	157			0	0	0	0	36.424	18.212	24.335	78.971
Concord	ADAIR WOODS ADDISON FIFTEEN20	ADAIR WOODS ADDISON FIFTEEN20	APF2019-00007	SCOTT KIGER	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School			Pending	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Harrisburg	ADDISON PARK	ADDISON PARK	APF2016-00013	ATX LLC A NC LLC	Hickory Ridge High School	Hickory Ridge Middle School				Construction Drawing Review	Age Restricted	2/7/2021	55	24	31			0	0	0	0	0	0	0	0
Kannapolis	AFTON RIDGE APARTMENTS	AFTON RIDGE APARTMENTS	APF2011-00003	DARREN LUCAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School			Active Building Permitting	Multi Family	6/5/2014	414	122	292	11/13/2012		96.048	48.024	64.17	208.242	67.744	33.872	45.26	146.876
Cabarrus County	ALEXANDER ESTATES	ALEXANDER ESTATES	APF2008-00035	BRIAN HUNTLEY	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School			Expired	Single Family	2/15/2021	19	3	16			7.296	3.667	4.864	15.827	6.144	3.088	4.096	13.328
Harrisburg	ALLBURN	ALLBURN	APF2017-00008	GeoScience Group	Hickory Ridge High School	J N Fries Middle School	Pitt School Road Elementary School			Pending	Single Family		58	0	58			23.04	11.58	15.36	49.98	22.272	11.194	14.848	48.314
Concord	ALLEN FARM SUBDIVISION	ALLEN FARM SUBDIVISION	APF2008-00058	MIKE SHEA	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School			Active Platting	Single Family	4/1/2021	452	451	1	11/20/2007		173.568	87.236	115.712	376.516	0.384	0.193	0.256	0.833
Concord	ANNSBOROUGH PARK	ANNSBOROUGH PARK	APF2019-00010	CHAD LLOYD	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School			Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	APOLLO REALTY PARTNERS CONCEPT	APOLLO REALTY PARTNERS CONCEPT	APF2019-00019	WES PLYLER	Jay M Robinson High School	HD Winkler Middle School	Charles A Boger Elementary School			Pending	Multi Family		96	0	96			0	0	0	0	22.272	11.136	14.88	48.288
Cabarrus County	ARBOR OAKS	ARBOR OAKS	APF2008-00138	KSIN PROPERTIES, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School			All Lots Platted	Single Family	3/30/2021	20	11	9	10/21/2002		7.68	3.86	5.12	16.66	3.456	1.737	2.304	7.497
Concord	ARCHIBALD ROAD SUBDIVISION	ARCHIBALD ROAD SUBDIVISION	APF2017-00016	PERRAULT MATTHEW MARK CO-TR	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School			Pending	Single Family		149	0	149			57.216	28.757	38.144	124.117	57.216	28.757	38.144	124.117
Concord	ARCHIBALD SUBDIVISION	ARCHIBALD SUBDIVISION	APF2018-00019	CHRIS MCINTYRE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School			Pending	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	ARENA COMMONS	ARENA COMMONS	APF2017-00029	Isaac Padgett	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School			Pending	Multi Family		65	0	65			15.08	7.54	10.075	32.695	15.08	7.54	10.075	32.695
Cabarrus County	ASHEBROOK	ASHEBROOK	APF2008-00139	DAN MOSER	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School			Closed-Built Out	Single Family	8/17/2009	105	96	9	5/21/1998		40.32	20.265	26.88	87.465	3.456	1.737	2.304	7.497
Kannapolis	AUBURN WOODS	AUBURN WOODS	APF2013-00007	FIFTH THIRD BANK	Concord High School	Concord Middle School	Royal Oaks Elementary School			Inactive	Single Family		256	0	256	4/22/2002		98.304	49.408	65.536	213.248	98.304	49.408	65.536	213.248
Kannapolis	AUSTIN CORNERS	AUSTIN CORNERS	APF2016-00023	DR Horton	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School			Active Building Permitting	Single Family	10/7/2020	146	140	6			56.064	28.178	37.376	121.618	2.304	1.158	1.536	4.998
Kannapolis	AUTUMN CHASE	AUTUMN CHASE	APF2014-00020	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School			Inactive	Single Family		28	0	28	3/6/1991		10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Kannapolis	AUTUMN CREST APARTMENTS	AUTUMN CREST APARTMENTS	APF2014-00013	WYNNFIELD PROPERTIES	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School			Pending	Multi Family		87	0	87	8/20/2014		20.184	10.092	13.485	43.761	20.184	10.092	13.485	43.761
Harrisburg	AUTUMN GLEN AT MOREHEAD	AUTUMN GLEN AT MOREHEAD	APF2016-00012	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School			Denied	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Cabarrus County	AVIGNON	AVIGNON	APF2008-00122	JERRY R MCSORLEY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School			Expired	Single Family		23	0	23			8.832	4.439	5.888	19.159	8.832	4.439	5.888	19.159
Kannapolis	AZALEA ESTATES	AZALEA ESTATES	APF2008-00140	James M Hood	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School			In Progress	Single Family	9/19/2017	42	40	2	10/2/2002	12/31/2010	16.128	8.106	10.752	34.986	0.768	0.386	0.512	1.666
Mt Pleasant	BARRINGER'S TRACE	BARRINGER'S TRACE	APF2014-00004	BARRINGER GRADY R CO-TRUSTEE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School			Closed-Built Out	Multi Family		64	0	64			14.848	7.424	9.92	32.192	14.848	7.424	9.92	32.192
Concord	BEDFORD FARMS	BEDFORD FARMS	APF2008-00042	Niblock Development Corporation	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School			Active (platting & permitting)	Single Family	3/5/2021	166	145	21	7/18/2006	3/18/2016	63.744	32.038	42.496	138.278	8.064	4.053	5.376	17.493
Concord	BEECHWOOD PLACE	BEECHWOOD PLACE	APF2017-00039	ERVIN JOE H GRADING CO INC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School			Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BELVEDERE TOWNHOMES	BELVEDERE TOWNHOMES	APF2017-00012	WINDSWEPT FARMS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School			Pending	Townhouse		39	0	39			4.554	2.277	3.036	9.867	5.382	2.691	3.588	11.661
Midland	BETHEL GLEN	BETHEL GLEN	APF2008-00141	TL HARRELL LAND DEVELOPMENT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School			All Lots Platted	Single Family	2/18/2020	193	167	26	10/16/2000		74.112	37.249	49.408	160.769	9.984	5.018	6.656	21.658
Concord	BILLINGS PROPERTY	BILLINGS PROPERTY	APF2019-00027	EDWIN SUDDRETH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School			Pending			58	0	58			0	0	0	13.456	6.728	8.99	29.174	
Concord	BIRCHWOOD COMMONS	BIRCHWOOD COMMONS	APF2014-00007	COOK FAMILY PARTNERSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School			Pending	Multi Family	6/8/2018	98	100	-2			22.736	11.368	15.19	49.294	-0.464	-0.232	-0.31	-1.006
Harrisburg	BLACKWELDER SUBDIVISION	BLACKWELDER SUBDIVISION	APF2020-00004	SOUTH FORK VENTURES LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School			Pending			71	0	71			0	0	0	0	16.472	8.236	11.005	35.713
Locust	BLUFFTON PARK	BLUFFTON PARK	APF2020-00003	GUS SCHAD	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School			Pending		11/19/2020	15	6	9			0	0	0	0	2.088	1.044	1.395	4.527
Harrisburg	BLUME FAMILY FARM	BLUME FAMILY FARM	APF2013-00001	Blume Family Farm, LLC/MI Homes	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School			Active Building Permitting	Single Family	10/28/2019	297	313	-16	10/14/2015		114.048	57.321	76.032	247.401	-6.144	-3.088	-4.096	-13.328
Concord	BRANCHVIEW DRIVE SITE	BRANCHVIEW DRIVE SITE	APF2020-00026	MATT MANDLE	Concord High School	Concord Middle School	W M Irvin Elementary School			Pending			144	0	144			0	0	0	0	33.408	16.704	22.32	72.432
Concord	BRANDON RIDGE	BRANDON RIDGE	APF2008-00030	Craft Homes	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School			Closed-Built Out		6/17/2008	321	322	-1	11/18/2002		102	45	40	0	-0.232	-0.116	-0.155	-0.503
Kannapolis	BRANTLEY CREEK	BRANTLEY CREEK	APF2014-00014	UNKNOWN	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School			All Lots Platted	Single Family	12/18/2017	74	64	10	5/5/1999		28.416	14.282	18.944	61.642	3.84	1.93	2.56	8.33
Kannapolis	BRANTLEY WOODS	BRANTLEY WOODS	APF2014-00018	UNKNOWN	Concord High School	Concord Middle School	Royal Oaks Elementary School			Closed-Built Out	Single Family	9/29/2008	79	64	15			30.336	15.247	20.224	65.807	5.76	2.895	3.84	12.495
Concord	BREAKWATER HIGHWAY 601	BREAKWATER HIGHWAY 601	APF2020-00012	TOM MCCLELLAN	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School			Pending			332	0	332			0	0	0	0	77.024	38.512	51.46	166.996
Concord	BREAKWATER SUNVIEW	BREAKWATER SUNVIEW	APF2020-00011	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Beverly Hills Elementary School			Pending			161	0	161			0	0	0	0	37.352	18.676	24.955	80.983
Harrisburg	BRIDGE POINTE	BRIDGE POINTE	APF2008-00039	BILL WHITLEY	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School			Active Building Permitting	Single Family	2/19/2016	199	189	10	9/20/2004	11/28/2014	76.416	38.407	50.944	165.767	3.84	1.93	2.56	8.33
Harrisburg	BRIDGE POINTE PHASE 6	BRIDGE POINTE PHASE 6	APF2008-00174	Ric Killian	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School			Active (platting & permitting)	Single Family	2/17/2016	45	15	30	5/16/2006	5/16/2012	17.28	8.685	11.52	37.485	11.52	5.79	7.68	24.99
Kannapolis	BRIDGES OF CABARRUS APARTMENTS	BRIDGES OF CABARRUS APARTMENTS	APF2016-00024	KLK Properties	Concord High School	Concord Middle School	Royal Oaks Elementary School			Pending	Multi Family	6/24/2019	144	144	0			33.408	16.704	22.32	72.432	0	0	0	0
Harrisburg	BROOKDALE COMMONS	BROOKDALE COMMONS	APF2012-00001	Stephen Pace	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School			Active Platting	Single Family	8/3/2015	230	230	0		6/25/2016	88.32	44.39	58.88	191.59				



Jurisdiction	Subdivision	APF Base	Subdivision	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Lag Expiration	Elementary Students	Middle Students	High School Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Harrisburg	CAMELLIA GARDENS	APF2018-00030	CAMELLIA GARDENS	ASSOCIATES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		95	0	95			36.48	18.335	24.32	79.135	36.48	18.335	24.32	79.135
Concord	CAMPBELL FAMILY FARM	APF2016-00018	CAMPBELL FAMILY FARM	Patricia J Molander	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family	4/8/2021	140	51	89			53.76	27.02	35.84	116.62	34.176	17.177	22.784	74.137
Concord	CANNON CROSSING	APF2008-00036	CANNON CROSSING	RHEIN INTEREST OF CHARLOTTE, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	12/18/2014	207	209	-2	5/20/2004	3/15/2016	79.488	39.951	52.992	172.431	-0.768	-0.386	-0.512	-1.666
Concord	CANNON RUN SINGLE FAMILY	APF2018-00029	CANNON RUN SINGLE FAMILY	MARK SWARTZ	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		203	0	203			77.952	39.179	51.968	169.099	77.952	39.179	51.968	169.099
Concord	CANNON RUN TOWNHOMES	APF2018-00028	CANNON RUN TOWNHOMES	MARK SWARTZ	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		131	0	131			18.078	9.039	12.052	39.169	18.078	9.039	12.052	39.169
Harrisburg	CANTERFIELD ESTATES	APF2008-00170	CANTERFIELD ESTATES	Canterfield Estates	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Closed-Built Out	Single Family	11/21/2017	501	431	70			192.384	96.693	128.256	417.333	26.88	13.51	17.92	58.31
Kannapolis	CAROLINA SITE ACQUISITIONS	APF2021-00005	CAROLINA SITE ACQUISITIONS	HUNTER OGLESBY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			294	0	294			0	0	0	0	68.208	34.104	45.57	147.882
Harrisburg	CARRIKER PROPERTY MI HOMES	APF2017-00026	CARRIKER PROPERTY MI HOMES	CARRIKER FAMILY LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Single Family		67	0	67			25.728	12.931	17.152	55.811	25.728	12.931	17.152	55.811
Cabarrus County	CASCADES AT SKYBROOK	APF2008-00142	CASCADES AT SKYBROOK	NO APPLICANT	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Townhouse	11/18/2011	76	75	1	11/11/2007	11/10/2013	10.488	5.244	6.992	22.724	0.138	0.069	0.092	0.299
Kannapolis	CASTLEBROOKE MANOR	APF2008-00121	CASTLEBROOKE MANOR	jim a brodnik	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	1/9/2020	230	177	53	10/18/2007	5/30/2016	88.32	44.39	58.88	191.59	20.352	10.229	13.568	44.149
Midland	CEDAR CREEK	APF2019-00016	CEDAR CREEK	BURTON ENGINEERING	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		130	0	130			49.92	25.09	33.28	108.29	49.92	25.09	33.28	108.29
Cabarrus County	CEDARVALE FARM	APF2008-00120	CEDARVALE FARM	PIONEER MILL(CHARLOTTE) AIP IV, LLP	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Active (plating & permitting)	Single Family	7/29/2019	363	287	76	1/20/2005	10/8/2012	139.392	70.059	92.928	302.379	29.184	14.668	19.456	63.308
Concord	CEDARWOOD TOWNHOMES	APF2020-00028	CEDARWOOD TOWNHOMES	ROBERT W NIXON	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			7	0	7			0	0	0	0	1.624	0.812	1.085	3.521
Kannapolis	CENTRAL PARK CHARTER	APF2008-00054	CENTRAL PARK CHARTER	NO APPLICANT	Concord High School	Concord Middle School	Royal Oaks Elementary School		All Lots Platted	Single Family	9/7/2016	126	125	1	10/16/2000		40.068	17.514	15.624	73.206	0.384	0.193	0.256	0.833
Kannapolis	CHRISTENBURY COMMONS - MULTI-FAMILY	APF2018-00005	CHRISTENBURY COMMONS - MULTI-FAMILY	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending		6/14/2019	425	348	77			0	0	0	0	17.864	8.932	11.935	38.731
Concord	CHRISTENBURY COMMONS - TOWNHOMES	APF2019-00005	CHRISTENBURY COMMONS - TOWNHOMES	JUSTIN MUELLER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			268	0	268			0	0	0	0	62.176	31.088	41.54	134.804
Concord	CHRISTENBURY COMMONS - TOWNHOMES	APF2019-00004	CHRISTENBURY COMMONS - TOWNHOMES	JUSTIN MUELLER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			82	0	82			0	0	0	0	19.024	9.512	12.71	41.246
Concord	CHRISTENBURY VILLAGE	APF2008-00062	CHRISTENBURY VILLAGE	Scott H. Binder	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Building Permitting	Single Family	9/29/2015	485	526	-41	2/15/2005	1/5/2016	186.24	93.605	124.16	404.005	-15.744	-7.913	-10.496	-34.153
Concord	CHRISTENBURY VILLAGE MULTI-FAMILY	APF2017-00038	CHRISTENBURY VILLAGE MULTI-FAMILY	CHRISTENBURY INVESTORS LLC	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Multi Family		160	0	160			37.12	18.56	24.8	80.48	37.12	18.56	24.8	80.48
Concord	CHRISTY TRACT	APF2021-00003	CHRISTY TRACT	AUSTIN HUGHES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			79	0	79			0	0	0	0	18.328	9.164	12.245	39.737
Harrisburg	CHURCHILL FARMS	APF2014-00001	CHURCHILL FARMS	Meritage Homes	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		In Progress	Single Family	1/8/2018	110	105	5			42.24	21.23	28.16	91.63	1.92	0.965	1.28	4.165
Kannapolis	COLDWATER RIDGE APARTMENTS	APF2016-00026	COLDWATER RIDGE APARTMENTS	DFB COMMERCIAL	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family		60	0	60			13.92	6.96	9.3	30.18	13.92	6.96	9.3	30.18
Cabarrus County	COLONIAL HILLS	APF2008-00143	COLONIAL HILLS	PACAJERY REALTY, LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		All Lots Platted	Single Family	6/1/2017	144	104	40	6/20/1996		55.296	27.792	36.864	119.952	15.36	7.72	10.24	33.32
Concord	CONCORD ELEVATION TOWNHOMES	APF2021-00013	CONCORD ELEVATION TOWNHOMES	PETER DAY	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			30	0	30			0	0	0	0	6.96	3.48	4.65	15.09
Concord	CONCORD HEIGHTS	APF2017-00028	CONCORD HEIGHTS	THOMAS GROUP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	10/5/2016	174	120	54			40.368	20.184	26.97	87.522	12.528	6.264	8.37	27.162
Concord	CONCORD MILLS APARTMENTS	APF2017-00017	CONCORD MILLS APARTMENTS	PALISADES PROPERTIES INC	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Pending	Single Family		192	0	192			73.728	37.056	49.152	159.936	73.728	37.056	49.152	159.936
Concord	CONCORD PARKWAY SOUTH APARTMENTS	APF2019-00032	CONCORD PARKWAY SOUTH APARTMENTS	STEVE WEBB	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			336	0	336			0	0	0	0	77.952	38.976	52.08	169.008
Concord	CONCORD RIDGE	APF2008-00185	CONCORD RIDGE	Robert Nixon	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Multi Family	11/21/2017	360	288	72	3/29/2013		83.52	41.76	55.8	181.08	16.704	8.352	11.16	36.216
Concord	COPPERFIELD APARTMENTS	APF2016-00021	COPPERFIELD APARTMENTS	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Multi Family		360	0	360			83.52	41.76	55.8	181.08	83.52	41.76	55.8	181.08
Concord	COPPERFIELD TOWNHOMES	APF2017-00027	COPPERFIELD TOWNHOMES	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Harrisburg	COURTYARDS AT HARRISBURG	APF2014-00009	COURTYARDS AT HARRISBURG	CH LAND NO 2 (ROBINSON CH RD)	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	3/23/2015	23	19	4			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE 2	APF2015-00003	COURTYARDS AT HARRISBURG PHASE 2	ADAM FIORENZA	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted		24	0	24			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE III	APF2017-00003	COURTYARDS AT HARRISBURG PHASE III	NEWSTYLE COMMUNITIES	Hickory Ridge High School	C C Griffin Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	10/23/2019	4	4	0			1.536	0.772	1.024	3.332	0	0	0	0
Harrisburg	COVENTRY	APF2008-00154	COVENTRY	CROSLAND COVENTRY, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	1/11/2005	137	128	9	6/12/2000	6/21/2002	52.608	26.441	35.072	114.121	3.456	1.737	2.304	7.497
Concord	COX MILL SITE LENNAR	APF2017-00019	COX MILL SITE LENNAR	HEFNER ERIC VONN & WF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		101	0	101			38.784	19.493	25.856	84.133	38.784	19.493	25.856	84.133
Kannapolis	CRESCENT APARTMENTS AT KANNAPOLIS	APF2008-00119	CRESCENT APARTMENTS AT KANNAPOLIS	C. JASON MC ARTHUR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		580	0	580	2/2/2007		134.56	67.28	89.9	291.74	134.56	67.28	89.9	291.74
Concord	CRESCENT CIRCLE @ CONCORD MILLS	APF2008-00060	CRESCENT CIRCLE @ CONCORD MILLS	JACK SIDARI	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	7/6/2012	624	624	0	1/16/2007		144.768	72.384	96.72	313.872	0	0	0	0
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	APF2013-00012	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		119	0	119	2/2/2007		45.696	22.967	30.464	99.127	45.696	22.967	30.464	99.127
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	APF2013-00011	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Townhouse		145	0	145	2/2/2007		20.01	10.005	13.34	43.355	20.01	10.005	13.34	43.355
Concord	CYPRESS VILLAGE	APF2020-00023	CYPRESS VILLAGE	PAMELA BROOKS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active Building Permitting		2/5/2021	85	8	77			0	0	0	0	17.864	8.932	11.935	38.731
Kannapolis	CZ-2020-07	APF2020-00025	CZ-2020-07	KIMLEY-HORN & ASSOCIATES	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending			270	0	270			0	0	0	0	62.64	31.32	41.85	135.81
Concord	DALTON WOODS	APF2017-00043	DALTON WOODS	CHRIS MCINTYRE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			26	5	21			0	0	0	0	4.872	2.436	3.255	10.563
Concord	DAVCO MULTI-FAMILY PROJECT	APF2010-00008	DAVCO MULTI-FAMILY PROJECT	Jeff Carpenter	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Withdrawn	Multi Family		336	0	336			77.952	38.976	52.08	169.008	77.952	38.976	52.08	169.008
Concord	DAVIDSON VILLAGES	APF2018-00015	DAVIDSON VILLAGES	SUSHANTH CHARABUDDI	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			61	0	61			0	0	0	0	14.152	7.076	9.455	30.683
Harrisburg	DAVIS CREEK	APF2017-00047	DAVIS CREEK	ANDREW STRONG	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending			48	0	48			0	0	0	0	11.136	5.568	7.44	24.144
Midland	DEER RUN	APF2008-00181	DEER RUN	David Eudy	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (plating & permitting)	Single Family	9/26/2019	59	25	34	6/3/2008	12/31/2012	22.656	11.387	15.104	49.147	13.056	6.562	8.704	28.322
Kannapolis	DEMONSTRATION PROJECT	APF2016-00027	DEMONSTRATION PROJECT	CITY OF KANNAPOLIS	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Multi Family	7/25/2017	280	280	0			0	0	0	0	0	0	0	0
Concord	DILEEN DRIVE SUBDIVISION																							

Jurisdiction	Subdivision	APF Bar #	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp. Date	DO Lag Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	EMERY VILLAGE APARTMENTS		EMERY VILLAGE APARTMENTS	APF2018-00006	LOUKOS CHRISTOPHER A	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending		6/18/2020	90	132	-42				0	0	0	0	-9.744	-8.872	-6.51	-21.128
Concord	ERVIN		ERVIN PROPERTY	APF2020-00034	MATT MANDLE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending			105	0	105				0	0	0	0	24.36	12.18	16.275	52.815
Harrisburg	ESSEX HOMES		ESSEX HOMES	APF2017-00040	ESSEX HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Age Restricted		84	0	84				0	0	0	0	0	0	0	0
Concord	EUDY CONSTRUCTION		EUDY CONSTRUCTION	APF2017-00037	PHILIP EUDY	Concord High School	Concord Middle School	Wedington Hills Elementary School		Pending	Single Family		7	0	7				2.688	1.351	1.28	5.831	2.688	1.351	1.792	5.831
Harrisburg	FARMINGTON PATIO HOMES		FARMINGTON PATIO HOMES	APF2017-00011	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		50	0	50				19.2	9.65	12.8	41.65	19.2	9.65	12.8	41.65
Harrisburg	FARMINGTON RIDGE		FARMINGTON RIDGE	APF2008-00095	HINSHAW-PEARSON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/27/2006	137	136	1	8/21/2001	1/1/2012		52.608	26.441	35.072	114.121	0.384	0.193	0.256	0.833
Harrisburg	FARMINGTON TOWNHOMES		FARMINGTON TOWNHOMES	APF2017-00010	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Townhouse		190	0	190				26.22	13.11	17.48	56.81	26.22	13.11	17.48	56.81
Harrisburg	FENTON DELL		FENTON DELL	APF2008-00080	CF LITTLE DEVELOPMENT CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	11/24/2020	95	86	9	9/20/2004	5/15/2014		36.48	18.335	24.32	79.135	3.456	1.737	2.304	7.497
Harrisburg	FENTON DELL PHASES 2 & 3		FENTON DELL PHASES 2 & 3	APF2008-00173		Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	11/23/2015	55	2	53	9/20/2004	5/29/2016		21.12	10.615	14.08	45.815	20.352	10.229	13.568	44.149
Cabarrus County	FIELDSTONE		FIELDSTONE	APF2008-00086	DAVID MCDONALD	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		All Lots Platted	Single Family	3/10/2021	108	86	22	1/20/2005			41.472	20.844	27.648	89.964	8.448	4.246	5.632	18.326
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN SFD		FLOWES-ZION CONCEPTUAL SITE PLAN SFD	APF2019-00030	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			382	0	382				0	0	0	0	88.624	44.312	59.21	192.146
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN TH		FLOWES-ZION CONCEPTUAL SITE PLAN TH	APF2019-00031	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			221	0	221				0	0	0	0	51.272	25.636	34.255	111.163
Kannapolis	FOREST PARK CROSSING		FOREST PARK CROSSING	APF2010-00005	Traci Dusenbury	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Multi Family	12/22/2010	56	56	0				12.992	6.496	8.68	28.168	0	0	0	0
Harrisburg	FOUNDERS RESERVE		FOUNDERS RESERVE	APF2008-00131	PARK STONE WEST, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Platting	Single Family	4/17/2017	43	44	-1		5/20/2015		16.512	8.299	11.008	35.819	-0.384	-0.193	-0.256	-0.833
Harrisburg	FOUNDERS RESERVE PHASE 2		FOUNDERS RESERVE PHASE 2	APF2014-00006	RYAND HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	9/22/2016	15	7	8				5.76	2.895	3.84	12.495	3.072	1.544	2.048	6.664
Midland	FOX CREEK		FOX CREEK	APF2017-00001	B & C Land Holdings	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active Platting	Single Family	8/19/2020	207	204	3				79.488	39.951	52.992	172.431	1.152	0.579	0.768	2.499
Harrisburg	FRANCES HAVEN		FRANCES HAVEN	APF2008-00038	ALBIZA FORTUNE BUILDERS INC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		All Lots Platted	Single Family	3/20/2019	20	19	1	9/19/2006	1/1/2013		7.68	3.86	5.12	16.66	0.384	0.193	0.256	0.833
Cabarrus County	FRAZIER ACRES		FRAZIER ACRES	APF2008-00156	JIMMY FRAZIER	Cox Mill High School	Harris Road Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	8/20/2002	67	1	66				25.728	12.931	17.152	55.811	25.344	12.738	16.896	54.978
Concord	FRYE TRACTS		FRYE TRACTS	APF2019-00033	WILLIAM NIBLOCK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			118	0	118				0	0	0	0	27.376	13.688	18.29	59.354
Concord	FULLERTON PLACE		FULLERTON PLACE	APF2008-00052	LENNAR CAROLINAS, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	2/4/2016	201	198	3	12/15/2005	5/17/2016		77.184	38.793	51.456	167.433	1.152	0.579	0.768	2.499
Cabarrus County	GLEN LAUREL		GLEN LAUREL	APF2008-00157	NO APPLICANT	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	7/28/2014	260	5	255				99.84	50.18	66.56	216.58	97.92	49.215	65.28	212.415
Concord	GLENGROVE		GLENGROVE	APF2008-00050	UNKNOWN	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	6/30/2014	325	198	127		6/8/2016		124.8	62.725	83.2	270.725	48.768	24.511	32.512	105.791
Locust	GLENWOOD AT THE VILLAGE OF RED BRIDGE		GLENWOOD AT THE VILLAGE OF RED BRIDGE	APF2008-00172	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Townhouse		741	0	741	3/1/2005			102.258	51.129	68.172	221.559	102.258	51.129	68.172	221.559
Kannapolis	GRACE'S RESERVE		GRACE'S RESERVE	APF2016-00025	EARNHARDT INTERCHANGE	Concord High School	Concord Middle School	Royal Oaks Elementary School		Active Building Permitting	Multi Family		200	0	200				46.4	23.2	31	100.6	46.4	23.2	31	100.6
Concord	GRANARY OAKS		GRANARY OAKS	APF2017-00006	Rick Jasinski	Northwest Cabarrus High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	3/31/2021	229	39	190				87.936	44.197	58.624	190.757	72.96	36.67	48.64	158.27
Kannapolis	GRAND SABANA		GRAND SABANA	APF2008-00184	Ejlali Hamid	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Single Family	10/14/2020	5	15	-10				1.92	0.965	1.28	4.165	-3.84	-1.93	-2.56	-8.33
Harrisburg	GRANTHAM		GRANTHAM	APF2015-00001	SOUTH CABARRUS CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (platting & permitting)	Single Family	3/31/2021	275	181	94				105.6	53.075	70.4	229.075	36.096	18.142	24.064	78.302
Mt Pleasant	GREEN ACRES		GREEN ACRES	APF2017-00030	GREEN ACRES REALTY LLC A NCLLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Construction Drawing Review	Single Family		38	0	38				14.592	7.334	9.728	31.654	14.592	7.334	9.728	31.654
Kannapolis	GREEN VIEW APARTMENTS		GREEN VIEW APARTMENTS	APF2021-00006	JAMES A FISHER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			126	0	126				0	0	0	0	29.232	14.616	19.53	63.378
Concord	HACKBERRY PLACE		HACKBERRY PLACE	APF2008-00100	RICHARD GOODMAN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	6/13/2014	64	46	18	10/19/2004			24.576	12.352	16.384	53.312	6.912	3.474	4.608	14.994
Concord	HALLSTEAD		HALLSTEAD	APF2008-00113	CROSLAND LAND	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	2/7/2020	475	487	-12	11/18/2004	12/31/2015		182.4	91.675	121.6	395.675	-4.608	-2.316	-3.072	-9.996
Cabarrus County	HAMILTON		HAMILTON CREST	APF2008-00163	Terry Bluto	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	7/16/2018	55	49	6	3/26/2001			21.12	10.615	14.08	45.815	2.304	1.158	1.536	4.998
Concord	HAMPDEN VILLAGE		HAMPDEN VILLAGE	APF2008-00053	METRO DEVELOPMENT GROUP, LLC	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active (platting & permitting)	Single Family	9/13/2017	193	173	20	12/15/2005	12/14/2014		61.374	26.827	23.932	112.133	7.68	3.86	5.12	16.66
Concord	HARRIS ROAD SINGLE FAMILY ATTACHED SUBDIVISION		HARRIS ROAD SINGLE FAMILY ATTACHED SUBDIVISION	APF2017-00036	DONALD EDWARD	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		90	0	90				12.42	6.21	8.28	26.91	12.42	6.21	8.28	26.91
Harrisburg	HARRISBURG TOWN CENTER		HARRISBURG TOWN CENTER	APF2008-00165	J&B Development Management, Inc.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Townhouse	9/12/2005	243	315	-72		9/15/2007		33.534	16.767	22.356	72.657	-9.936	-4.968	-6.624	-21.528
Harrisburg	HARRISBURG VILLAGE SINGLE FAMILY		HARRISBURG VILLAGE SINGLE FAMILY	APF2016-00003	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Single Family		51	0	51				19.584	9.843	13.056	42.483	19.584	9.843	13.056	42.483
Concord	HAVEN AT ROCKY RIVER		HAVEN AT ROCKY RIVER	APF2015-00009	LICARI JOHN MARSHALL	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family	4/1/2021	140	37	103				53.76	27.02	35.84	116.62	39.552	19.879	26.368	85.799
Concord	HAVENBROOK		HAVENBROOK	APF2008-00046	unknown	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	9/4/2007	225	224	1				86.4	43.425	57.6	187.425	0.384	0.193	0.256	0.833
Cabarrus County	HAWICK COMMONS		HAWICK COMMONS	APF2008-00166	The Mulvaney Group Ltd.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	12/12/2006	162	86	76				62.208	31.266	41.472	134.946	29.184	14.668	19.456	63.308
Cabarrus County	HAWKS RIDGE		HAWKS RIDGE	APF2008-00055	Randal Scribner	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		164	0	164	10/18/2007	10/17/2013		62.976	31.652	41.984	136.612	62.976	31.652	41.984	136.612
Harrisburg	HAWTHORNE		HAWTHORNE	APF2008-00130	PARKER ORLEANS	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	3/4/2020	104	91	13	11/14/2008	6/9/2016		39.936	20.072	26.624	86.632	4.992	2.509	3.328	10.829
Kannapolis	HAWTHORNE AT THE GLEN		HAWTHORNE AT THE GLEN	APF2016-00022	JACO PROPERTIES INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family		224	0	224				51.968	25.984	34.72	112.672	51.968	25.984	34.72	112.672
Concord	HEARTHWOOD		HEARTHWOOD	APF2008-00051	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	8/18/2016	99	112	-13	7/15/2004	12/31/2015		31.482	13.761	12.276	57.519	-4.992	-2.509	-3.328	-10.829
Harrisburg	HEATHERSTONE		HEATHERSTONE	APF2008-00082	PARKER ORLEANS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	5/19/2008	174	153	21	9/17/2001	7/26/2007		66.816	33.582	44.544	144.942	8.064	4.053	5.376	17.493
Concord	HENSLEY MIXED USE		HENSLEY MIXED USE	APF2017-00033	KEN ORNDORFF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		91	0												

Jurisdiction	Subdivision	APF Base Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp. Date	DO Lag	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Kannapolis	KANNAPOLIS APARTMENTS	KANNAPOLIS APARTMENTS	APF2020-00039	BRIAN PARENT	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Single Family		72	0	72				0	0	0	0	16.704	8.352	11.16	36.216
Kannapolis	KANNAPOLIS PARKWAY SITE SINGLE FAMILY	KANNAPOLIS PARKWAY SINGLE FAMILY	APF2016-00004	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		166	0	166				63.744	32.038	42.496	138.278	63.744	32.038	42.496	138.278
Kannapolis	KANNAPOLIS PARKWAY TOWNHOMES	KANNAPOLIS PARKWAY TOWNHOMES	APF2016-00005	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		133	0	133				18.354	9.177	12.236	39.767	18.354	9.177	12.236	39.767
Concord	KASEN BLUFF	KASEN BLUFF	APF2008-00094	DARYL SUTHER	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		12	0	12	4/17/2007	4/17/2013		4.608	2.316	3.072	9.996	4.608	2.316	3.072	9.996
Kannapolis	KELLSWATER BRIDGE	KELLSWATER BRIDGE	APF2008-00117	L-STAR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active (planning & permitting)	Single Family	4/6/2021	960	864	96	10/27/2011	10/27/2026		368.64	185.28	245.76	799.68	36.864	18.528	24.576	79.968
Kannapolis	KELLSWATER COMMON	KELLSWATER COMMON	APF2020-00013	OWEN REID	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Sketch			150	0	150				0	0	0	0	34.8	17.4	23.25	75.45
Kannapolis	KELLSWATER COMMONS TOWNHOMES	KELLSWATER COMMONS TOWNHOMES	APF2020-00038	REID OWEN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			150	0	150				0	0	0	0	34.8	17.4	23.25	75.45
Harrisburg	KENSINGTON FOREST	KENSINGTON FOREST	APF2008-00102	NIBLOCK DEVELOPMENT CORP	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	8/7/2018	188	184	4	1/14/2006	12/17/2013		72.192	36.284	48.128	156.604	1.536	0.772	1.024	3.332
Concord	KENSLEY EAST	KENSLEY EAST	APF2020-00019	DONALD MURPHY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			13	0	13				0	0	0	0	3.016	1.508	2.015	6.539
Concord	LANSTONE	LANSTONE	APF2008-00093	UNKNOWN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/12/2015	39	35	4				14.976	7.527	9.984	32.487	1.536	0.772	1.024	3.332
Concord	LANSTANA	LANSTANA	APF2015-00004	RANKIN KIRKSEY C	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	3/26/2021	88	87	1				33.792	16.984	22.528	73.304	0.384	0.193	0.256	0.833
Concord	LAUREL PARK	LAUREL PARK	APF2008-00099	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Single Family	8/21/2019	709	690	19		12/31/2015		272.256	136.837	181.504	590.597	7.296	3.667	4.864	15.827
Concord	LEGACY CONCORD	LEGACY APARTMENTS	APF2014-00011	COBLE FAMILY FARM LTD PTRNSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	3/27/2015	344	332	12				79.808	39.904	53.32	173.032	2.784	1.392	1.86	6.036
Harrisburg	LITCHFIELD VILLAGE	LITCHFIELD VILLAGE	APF2008-00125	LENNAR COMMUNITIES OF CHARLOTTE, IN Matthew P. Jones	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/12/2011	150	161	-11	1/18/2005	9/14/2013		57.6	28.95	38.4	124.95	-4.224	-2.123	-2.816	-9.163
Concord	LITTLE TEXAS LLC	LITTLE TEXAS LLC	APF2008-00175		Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Single Family		224	0	224				86.016	43.232	57.344	186.592	86.016	43.232	57.344	186.592
Concord	LONGVIEW APARTMENTS	LONGVIEW APARTMENTS	APF2020-00029	CARRIE O'BRIEN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending			2020	0	2020				0	0	0	0	468.64	234.32	313.1	1016.06
Harrisburg	LONGVIEW APARTMENTS	Lot 247 Harrisburg Village	APF2016-00002	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Townhouse	2/26/2021	207	4	203				28.566	14.283	19.044	61.893	28.014	14.007	18.676	60.697
Concord	LOWER ROCKY RIVER ROAD PROPERTIES LUCKY DRIVE SITE	LOWER ROCKY RIVER PROPERTIES	APF2019-00008	SARA SHIRLEY	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Sketch	Single Family		106	0	106				0	0	0	0	40.704	20.458	27.136	88.298
Concord	LUCKY DRIVE SITE	LUCKY DRIVE SITE	APF2018-00032	EDDIE MOORE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		0	0	0				0	0	0	0	0	0	0	0
Concord	LYNMERE	LYNMERE	APF2016-00017	OXFORD LAND SALES INC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		117	0	117				44.928	22.581	29.952	97.461	44.928	22.581	29.952	97.461
Concord	MAGNOLIA CROSSING	MAGNOLIA CROSSING	APF2008-00079	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	8/18/2020	44	37	7	5/12/2005	12/31/2013		13.992	6.116	5.456	25.564	2.688	1.351	1.792	5.831
Harrisburg	MAGNOLIA SPRINGS	MAGNOLIA SPRINGS	APF2008-00128	SATURDAY INVESTMENTS, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	4/14/2008	190	190	0	6/19/2003	6/26/2012		72.96	36.67	48.64	158.27	0	0	0	0
Kannapolis	MAIN STREET	MAIN STREET	APF2020-00040	JOSHUA MASTERS	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			6	0	6				0	0	0	0	1.392	0.696	0.93	3.018
Kannapolis	MALLARD POINTE ESTATES	MALLARD POINTE ESTATES	APF2014-00016	UNKNOWN	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	All Lots Platted	Single Family	7/28/2016	215	158	57				82.56	41.495	55.04	179.095	21.888	11.001	14.592	47.481
Kannapolis	MANCHESTER PLACE	MANCHESTER PLACE	APF2013-00010	DANNY G BOST LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	5/31/2007	162	86	76				62.208	31.266	41.472	134.946	29.184	14.668	19.456	63.308
Concord	MANOR AVENUE SUBDIVISION	MANOR AVENUE SUBDIVISION	APF2020-00035	RICK BURRAGE	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			8	0	8				0	0	0	0	1.856	0.928	1.24	4.024
Concord	MARDAN X LLC	MARDAN X LLC	APF2008-00169	Mark McCormick	Concord High School	Concord Middle School	Weddington Hills Elementary School		Expired	Multi Family		168	0	168				38.976	19.488	26.04	84.504	38.976	19.488	26.04	84.504
Concord	MCGRAW PROPERTY	MCGRAW PROPERTY	APF2008-00064	UNKNOWN	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		In Progress	Single Family		54	0	54	10/16/2007	10/16/2015		20.736	10.422	13.824	44.982	20.736	10.422	13.824	44.982
Kannapolis	MEADOW CREEK APARTMENTS	MEADOW CREEK APARTMENTS	APF2008-00116	FLORIAN GHITAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Multi Family	8/25/2008	14	14	0	6/26/2008			3.248	1.624	2.17	7.042	0	0	0	0
Locust	MEADOW CREEK VILLAGE	MEADOW CREEK VILLAGE	APF2013-00009	RL REGI NORTH CAROLINA LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Building Permitting	Single Family	12/2/2016	140	104	36				53.76	27.02	35.84	116.62	13.824	6.948	9.216	29.988
Concord	MEETING STREET HOMES PHASE 2	MEETING STREET HOMES PHASE 2	APF2018-00024	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66				9.108	4.554	6.072	19.734	9.108	4.554	6.072	19.734
Concord	MEETING STREET HOMES PHASE 3	MEETING STREET HOMES PHASE 3	APF2018-00025	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66				9.108	4.554	6.072	19.734	9.108	4.554	6.072	19.734
Concord	MEETING STREET HOMES PHASE 1	MEETING STREET HOMES PHASE 1	APF2018-00023	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Multi Family		296	0	296				68.672	34.336	45.88	148.888	68.672	34.336	45.88	148.888
Concord	MERIDIAN	MERIDIAN	APF2008-00081	GUADALUPE JAVIER ZANDATE	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	1/25/2017	16	17	-1	9/19/2006			6.144	3.088	4.096	13.328	-0.384	-0.193	-0.256	-0.833
Concord	MIDDLEFIELD SINGLE FAMILY ATTACHED	MIDDLEFIELD SINGLE FAMILY ATTACHED	APF2021-00010	BRIDGET GRANT	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			127	0	127				0	0	0	0	29.464	14.732	19.685	63.881
Concord	MIDDLEFIELD SINGLE FAMILY DETACHED	MIDDLEFIELD SINGLE FAMILY DETACHED	APF2021-00009	BRIDGET GRANT	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			821	0	821				0	0	0	0	190.472	95.236	127.255	412.963
Concord	MIDDLEFIELD SINGLE FAMILY MULTI-FAMILY	MIDDLEFIELD SINGLE FAMILY MULTI-FAMILY	APF2021-00011	BRIDGET GRANT	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			0	0	0				0	0	0	0	0	0	0	0
Kannapolis	MILLBROOKE	MILLBROOKE	APF2008-00114	GANDY COMMUNITIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family	3/30/2021	128	25	103	4/6/2008	4/6/2012		49.152	24.704	32.768	106.624	39.552	19.879	26.368	85.799
Concord	MILLGROVE	MILLGROVE	APF2021-00002	FREDY MATRULLI	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			136	0	136				0	0	0	0	31.552	15.776	21.08	68.408
Cabarrus County	MOORECREST	MOORECREST	APF2008-00110	Dockside Development	Harris Road High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	6/14/2006	92	93	-1	1/27/2003			35.328	17.756	23.552	76.636	-0.384	-0.193	-0.256	-0.833
Kannapolis	MOOSE MEADOWS (ROWAN COUNTY)	MOOSE MEADOWS (ROWAN COUNTY)	APF2017-00002	TIMOTHY TALLENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Pending	Single Family		45	0	45				17.28	8.685	11.52	37.485	17.28	8.685	11.52	37.485
Concord	MORRISON RIDGE - MULTI-FAMILY	MORRISON RIDGE - MULTI-FAMILY	APF2020-00032	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			224	0	224				0	0	0	0	51.968	25.984	34.72	112.672
Concord	MORRISON RIDGE - SINGLE FAMILY ATTACHED	MORRISON RIDGE - SINGLE FAMILY ATTACHED	APF2020-00031	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			90	0	90				0	0	0	0	20.88	10.44	13.95	45.27
Concord	MORRISON RIDGE - SINGLE FAMILY DETACHED	MORRISON RIDGE - SINGLE FAMILY DETACHED	APF2020-00030	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			150	0	150				0	0	0	0	34.8	17.4	23.25	75.45
Concord	MOSS CREEK	MOSS CREEK	APF2008-00083	ROBERT W. BURKETT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	3/20/2012	1400	1205	195	1/20/2000			537.6	270.2	358.4	1166.2	74.88	37.635	49.92	162.435
Concord	MOSS CREEK TOWNHOMES	MOSS CREEK TOWNHOMES	APF2008-00103	J & B DEVELOPMENT AND MANAGEMENT, INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		88	0	88	1/20/2000			12.006	6.003	8.004	26.013	12.144	6.072	8.096	26.312
Cabarrus County	MOUNT OLIVE ESTATES	MOUNT OLIVE ESTATES	APF2008-00146	Bryant Parnell	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Single Family	7/6/2006														



Jurisdiction	Subdivision	APF Base Date	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp. Date	DO Lic. Expiration	Elementary Students	Middle Students	High School Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total	
Cabarrus County	PARK CREEK PHASE 3		PARK CREEK PHASE 3	APF2008-00034	CARL ANDERSON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		45	0	45	11/20/2008	12/31/2013	17.28	8.685	11.52	37.485	17.28	8.685	11.52	37.485		
Concord	PARK PLACE		PARK PLACE	APF2008-00059	Craft Development	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	5/3/2016	131	133	-2	1/27/2003	12/31/2011		50.304	25.283	33.536	109.123	-0.768	-0.386	-0.512	-1.666	
Concord	PARK VIEW AT COX MILL		PARK VIEW AT COX MILL	APF2019-00012	CAREN WINGATE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		168	0	168				32.64	16.405	21.76	70.805	64.512	32.424	43.008	139.944	
Cabarrus County	PARKLAND VENTURES MHP		PARKLAND VENTURES MHP	APF2017-00020	FUTURE MHC NC LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending	Single Family		90	0	90				34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97	
Concord	PARKSIDE AT SKYBROOK		PARKSIDE AT SKYBROOK	APF2020-00001	SCOTT WILSON	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			57	0	57				0	0	0	0	13.224	6.612	8.835	28.671	
Concord	PARKSIDE AT SKYBROOK VILLAGE		PARKSIDE AT SKYBROOK VILLAGE	APF2018-00011	SKYBROOK LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	8/23/2018	50	45	5				19.2	9.65	12.8	41.65	1.92	0.965	1.28	4.165	
Concord	PARKSIDE AT SKYBROOK VILLAGE		PARKSIDE AT SKYBROOK VILLAGE	APF2008-00067	SKYBOOK, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active Platting	Single Family	8/23/2018	50	45	5	1/16/2007	1/17/2016		19.2	9.65	12.8	41.65	1.92	0.965	1.28	4.165	
Concord	PARKVIEW		PARKVIEW	APF2009-00005	Real Value Development Inc.	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family	3/17/2021	195	175	20		7/15/2016		74.88	37.635	49.92	162.435	7.68	3.86	5.12	16.66	
Kannapolis	PARKWAY COMMONS		PARKWAY COMMONS	APF2008-00107	AMERICAN DEVELOPMENT INDUSTRIES, INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		532	0	532	5/23/2007	10/27/2013		123.424	61.712	82.46	267.596	123.424	61.712	82.46	267.596	
Cabarrus County	PEACH ORCHARD		PEACH ORCHARD ESTATES	APF2008-00118	HAYDEN McMAHON DEVELOPMENT INC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (platting & permitting)	Single Family	1/23/2020	134	145	-11	1/15/2004	8/30/2013		51.456	25.862	34.304	111.622	-4.224	-2.123	-2.816	-9.163	
Kannapolis	PELHEM POINTE		PELHEM POINTE	APF2008-00041	Ryland Homes	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family	10/23/2015	113	103	10	3/17/2008	9/15/2013		43.392	21.809	28.928	94.129	3.84	1.93	2.56	8.33	
Concord	PENDELTON MULTI-FAMILY UNITS		PENDELTON MULTI-FAMILY UNITS	APF2010-00002	PENDELTON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Multi Family		90	32	58				12/31/2013	20.88	10.44	13.95	45.27	13.456	6.728	8.99	29.174
Concord	PENDELTON SINGLE FAMILY UNITS		PENDELTON SINGLE FAMILY UNITS	APF2008-00069	PENDELTON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	7/14/2020	88	117	-29	5/15/2007	12/31/2013		33.792	16.984	22.528	73.304	-11.136	-5.597	-7.424	-24.157	
Harrisburg	PHARR MILL NEIGHBORHOOD		PHARR MILL NEIGHBORHOOD	APF2019-00022	DPR ASSOCIATES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending			0	0	0				0	0	0	0	0	0	0	0	0
Kannapolis	PIEDMONT CONCORD LAKE		PIEDMONT CONCORD LAKE	APF2009-00009	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Inactive	Multi Family		400	0	400		6/22/2014		92.8	46.4	62	201.2	92.8	46.4	62	201.2	
Kannapolis	PIEDMONT CONCORD LAKE		PIEDMONT CONCORD LAKE	APF2014-00012	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Inactive	Multi Family		120	0	120		6/22/2014		27.84	13.92	18.6	60.36	27.84	13.92	18.6	60.36	
Kannapolis	PINE CREEK		PINE CREEK	APF2013-00008	PINE CREEK DEVELOPERS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family	10/25/2019	58	29	29				22.272	11.194	14.848	48.314	11.136	5.597	7.424	24.157	
Concord	PINE GROVE CHURCH ROAD SITE		PINE GROVE CHURCH ROAD SITE	APF2018-00022	PETER TATGE	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Single Family		319	0	319				122.496	61.567	81.664	265.727	122.496	61.567	81.664	265.727	
Concord	PIPER LANDING SFA		PIPER LANDING SFA	APF2019-00034	CHRIS TODD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			268	0	268				0	0	0	0	62.176	31.088	41.54	134.804	
Concord	PIPER LANDING SFD		PIPER LANDING SFD	APF2019-00024	JEREMY HORTON	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			66	0	66				0	0	0	0	15.312	7.656	10.23	33.198	
Concord	PITTS SCHOOL ROAD DEVELOPMENT - MULTIFAMILY		PITTS SCHOOL ROAD DEVELOPMENT - MULTIFAMILY	APF2020-00009	EDWIN SUDDRETH	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			300	0	300				0	0	0	0	69.6	34.8	46.5	150.9	
Concord	PITTS SCHOOL ROAD DEVELOPMENT - SINGLE FAMILY DETACHED		PITTS SCHOOL ROAD DEVELOPMENT - SINGLE FAMILY DETACHED	APF2020-00008	EDWIN SUDDRETH	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			182	0	182				0	0	0	0	42.224	21.112	28.21	91.546	
Concord	PITTS SCHOOL ROAD SUBDIVISION		PITTS SCHOOL ROAD SUBDIVISION	APF2017-00034	MATTHEW McWILLIAMS	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending	Single Family		29	0	29				18.816	9.457	12.544	40.817	11.136	5.597	7.424	24.157	
Concord	PLEASANT OAKS		PLEASANT OAKS	APF2008-00047	KISER DEVELOPMENT COMPANY	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	10/12/2020	170	160	10	2/21/2005	8/17/2015		65.28	32.81	43.52	141.61	3.84	1.93	2.56	8.33	
Concord	POPLAR COVE		POPLAR COVE	APF2016-00016	Workforce Homestead, Inc	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Active Platting	Single Family	8/10/2020	23	21	2				8.832	4.439	5.888	19.159	0.768	0.386	0.512	1.666	
Concord	POPLAR CROSSING COMMONS ADULT LIVING CENTER		POPLAR CROSSING COMMONS ADULT LIVING CENTER	APF2012-00003	Workforce Homestead, Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Age Restricted Development	Age Restricted		66	0	66				9.9	3.63	4.752	18.282	0	0	0	0	
Concord	POPLAR POINT TOWNHOMES		POPLAR POINT TOWNHOMES	APF2017-00032	JEFF REASNOR	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse	5/20/2020	36	30	6				4.968	2.484	3.312	10.764	0.828	0.414	0.552	1.794	
Concord	POPLAR TENT OAKS		POPLAR TENT OAKS	APF2016-00019	Fred Matruilli	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	3/25/2021	93	52	41				35.712	17.949	23.808	77.469	15.744	7.913	10.496	34.153	
Concord	POPLAR TENT SINGLE FAMILY		POPLAR TENT SINGLE FAMILY	APF2020-00024	CITY OF CONCORD	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending			20	0	20				0	0	0	0	4.64	2.32	3.1	10.06	
Cabarrus County	PORTERS LANDING		PORTERS LANDING	APF2008-00057	NO APPLICANT	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	94	195	-101	4/19/1999			36.096	18.142	24.064	78.302	-38.784	-19.493	-25.856	-84.133	
Concord	PRESPRO CUSTOM HOMES		PRESPRO CUSTOM HOMES	APF2019-00013	PAUL CAMPBELL	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		30	0	30				11.52	5.79	7.68	24.99	11.52	5.79	7.68	24.99	
Concord	PRESPRO FLOWES STORE		PRESPRO FLOWES STORE	APF2017-00025	PRESPRO	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		116	0	116				46.848	23.546	31.232	101.626	44.544	22.388	29.696	96.628	
Harrisburg	PROVIDENCE MANOR		PROVIDENCE MANOR	APF2008-00106	L & R DEVELOPMENT, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	3/22/2007	149	57	92	12/15/2003	12/29/2007		57.216	28.757	38.144	124.117	35.328	17.796	23.552	76.636	
Concord	PROVINCE GREEN		PROVINCE GREEN	APF2008-00074	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	7/14/2015	61	51	10				23.424	11.773	15.616	50.813	3.84	1.93	2.56	8.33	
Concord	RAMSGATE		RAMSGATE	APF2008-00070	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Expired	Single Family	11/8/2017	224	241	-17				86.016	43.232	57.344	186.592	-6.528	-3.281	-4.352	-14.161	
Kannapolis	RED CEDAR LANDING		RED CEDAR LANDING	APF2014-00017	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		150	0	150	10/1/2014			34.8	17.4	23.25	75.45	34.8	17.4	23.25	75.45	
Kannapolis	RED DIRT PROPERTIES TOWNHOMES		RED DIRT PROPERTIES TOWNHOMES	APF2020-00037	KANDIE LABERT	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecuff Elementary School		Pending			48	0	48				0	0	0	0	11.136	5.568	7.44	24.144	
Kannapolis	REDWOOD APARTMENT NEIGHBORHOOD		REDWOOD APARTMENT NEIGHBORHOOD	APF2021-00004	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			78	0	78				0	0	0	0	18.096	9.048	12.09	39.234	
Kannapolis	REDWOOD KANNAPOLIS PARKWAY		REDWOOD KANNAPOLIS PARKWAY	APF2020-00002	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			166	0	166				0	0	0	0	38.512	19.256	25.73	83.498	
Concord	RIDGES AT CONCORD		RIDGES AT CONCORD	APF2008-00072	QUAIL HAVEN DEVELOPMENT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		551	0	551	4/18/2006	12/31/2010		211.584	106.343	141.056	458.983	211.584	106.343	141.056	458.983	
Kannapolis	RIVER POINTE AT DAVIDSON		RIVER POINTE AT DAVIDSON	APF2013-00014	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		444	0	444	9/4/2013			170.496	85.692	113.664	369.852	170.496	85.692	113.664	369.852	
Cabarrus County	RIVERBEND		RIVERBEND	APF2008-00078	GREATHORN PROPERTIES	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family		28	0	28	12/20/2007	12/19/2013		10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324	
Concord	RIVERWALK		RIVERWALK	APF2008-00044	unknown	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Single Family	8/2/2019	488	529	-41				187.392	94.184	124.928	406.504	-15.744	-7.913	-10.496	-34.153	
Concord	ROBERTA CROSSING		ROBERTA CROSSING	APF2014-00003	LIVE WELL HOMES	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	7/27/2015	55	1	54		5/20/2016		21.12	10.615	14.08	45.815	20.736	10.422	13.824	44.982	
Concord	ROBERTA MEADOWS		ROBERTA MEADOWS	APF2008-00075	PITTS SCHOOL, LLC / TIM HUNTLEY	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Approved	Single Family	1/13/2021	33	31	2	6/20/2006	6/										

Jurisdiction	Subdivision	APF Data	Subdivision	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Dev Order Expiration	DO Land	Elementary Students	Middle Students	High School Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Cabarrus County		RUSTIC CANYON	RUSTIC CANYON	SHEA HOMES	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress			595	0	595	6/21/2007	6/20/2013		228.48	114.835	152.32	495.635	228.48	114.835	152.32	495.635
Midland	SADDLEBROOK	SADDLEBROOK	SADDLEBROOK	LANDCRAFT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	5/8/2018	168	183	-15	3/13/2007	5/13/2017		64.512	32.424	43.008	139.944	-5.76	-2.895	-3.84	-12.495
Concord	SALISBURY TRACE AT BRANCHVIEW	SALISBURY TRACE AT BRANCHVIEW	SALISBURY TRACE AT BRANCHVIEW	COPPERFIELD APTS/DARREN LUCAS	Concord High School	Concord Middle School	W M Irvin Elementary School		Withdrawn	Multi Family		424	0	424				98.368	49.184	65.72	213.272	98.368	49.184	65.72	213.272
Kannapolis	TRACE AT BRANCHVIEW	SAMUEL CRISP MINOR SUBDIVISION	SAMUEL CRISP MINOR SUBDIVISION	SAMUEL CRISP	A L Brown High School		Jackson Park Elementary School	Kannapolis Intermediate School	Pending		3/2/2018	8	4	4				0	0	0	0	0.928	0.464	0.62	2.012
Concord	SANCTUARY CODDLE CREEK	SANCTUARY CODDLE CREEK	SANCTUARY CODDLE CREEK	DUNCAN VIRGINIA C ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Withdrawn	Multi Family	9/18/2017	62	1	61				14.384	7.192	9.61	31.186	14.152	7.076	9.455	30.683
Concord	SAPPHIRE HILLS	SAPPHIRE HILLS	SAPPHIRE HILLS	JBC Development Concord, LLC	Concord High School	Concord Middle School	Weddington Hills Elementary School		Closed-Built Out	Townhouse	8/12/2010	60	54	6	5/16/2006	7/13/2013		8.28	4.14	5.52	17.94	0.828	0.414	0.552	1.794
Concord	SAVANNAH COMMONS	SAVANNAH COMMONS	SAVANNAH COMMONS	LANDMARK DEVELOPMENT VENTURES, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	8/27/2013	28	29	-1	12/21/2004			10.752	5.404	7.168	23.324	-0.384	-0.193	-0.256	-0.833
Kannapolis	SELLERS PROPERTY	SELLERS PROPERTY	SELLERS PROPERTY	BRANDY SELLERS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			7	0	7				0	0	0	0	1.624	0.812	1.085	3.521
Concord	SETTLERS LANDING TOWNHOMES	SETTLERS LANDING TOWNHOMES	SETTLERS LANDING TOWNHOMES	Coddle Creek Development Group, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active (plating & permitting)	Townhouse	11/21/2017	116	125	-9	1/15/2008	3/29/2015		16.008	8.004	10.672	34.684	-1.242	-0.621	-0.828	-2.691
Kannapolis	SETTLERS RIDGE	SETTLERS RIDGE	SETTLERS RIDGE	Craft/CP Morgan	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		All Lots Platted	Single Family	1/14/2011	150	138	12	1/7/2004			57.6	28.95	38.4	124.95	4.608	2.316	3.072	9.996
Kannapolis	SHERWOOD DEVELOPMENT	SHERWOOD DEVELOPMENT	SHERWOOD DEVELOPMENT	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			91	0	91				0	0	0	21.112	10.556	14.105	45.773	
Kannapolis	SHILOH VILLAGE	SHILOH VILLAGE	SHILOH VILLAGE	SHILOH RIDGE DEVELOPMENT, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	5/25/2011	30	30	0	6/19/2006			11.52	5.79	7.68	24.99	0	0	0	0
Locust	SIGNATURE DEVELOPMENT	SIGNATURE DEVELOPMENT	SIGNATURE DEVELOPMENT	Chris Hunter	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		70	0	70	1/8/2008			28.88	13.51	17.92	58.31	26.88	13.51	17.92	58.31
Cabarrus County	SKYBROOK	SKYBROOK	SKYBROOK	MVC, LLC/Bryan Properties	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	2/23/2018	254	388	-134	12/17/1998			97.536	49.022	65.024	211.582	-51.456	-25.862	-34.304	-111.622
Cabarrus County	SKYBROOK APARTMENTS	SKYBROOK APARTMENTS	SKYBROOK APARTMENTS	JIM GRDICH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Issued	Multi Family	4/6/2017	268	280	-12				62.176	31.088	41.54	134.804	-2.784	-1.392	-1.86	-6.036
Mt. Pleasant	SOUTH SKYLAND TOWNHOMES	SOUTH SKYLAND TOWNHOMES	SOUTH SKYLAND TOWNHOMES	RONALD BURRAGE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Withdrawn			16	0	16				0	0	0	0	3.712	1.856	2.48	8.048
Kannapolis	SOUTH VILLAGE SINGLE FAMILY	SOUTH VILLAGE SINGLE FAMILY	SOUTH VILLAGE SINGLE FAMILY	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Single Family		15	0	15		8/8/2012		5.76	2.895	3.84	12.495	5.76	2.895	3.84	12.495
Kannapolis	SOUTH VILLAGE TOWNHOMES	SOUTH VILLAGE TOWNHOMES	SOUTH VILLAGE TOWNHOMES	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Townhouse		145	0	145		8/8/2012		20.01	10.005	13.34	43.355	20.01	10.005	13.34	43.355
Concord	SOUTHWOOD REALTY APTS	SOUTHWOOD REALTY APTS	SOUTHWOOD REALTY APTS	WILLIAM RATCHFORD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			0	0	0				0	0	0	0	0	0	0	0
Concord	SPRING MEADOW	SPRING MEADOW	SPRING MEADOW	BOYD STANLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Single Family		169	0	169				44.16	22.195	29.44	95.795	64.896	32.617	43.264	140.777
Concord	ST ANDREWS PHASE 7	ST ANDREWS PHASE 7	ST ANDREWS PHASE 7	Danny Bost T.W.L.S. Inc.	Danny Bost T.W.L.S. Inc.	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family	12/30/2014	32	5	27	11/19/2001			12.288	6.176	8.192	26.656	10.368	5.211	6.912	22.491
Cabarrus County	ST ANDREWS PLACE	ST ANDREWS PLACE	ST ANDREWS PLACE	twis, inc	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	3/21/2014	516	238	278				198.144	99.588	132.096	429.828	106.752	53.654	71.168	231.574
Harrisburg	STALLINGS FARM	STALLINGS FARM	STALLINGS FARM	JOE M STALLINGS ET. AL	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/29/2014	21	48	-27		4/18/2004		8.064	4.053	5.376	17.493	-10.368	-5.211	-6.912	-22.491
Harrisburg	STALLINGS FARM PHASE 5	STALLINGS FARM PHASE 5	STALLINGS FARM PHASE 5	VERNON BURRIS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/31/2013	35	26	9	6/21/2004	12/22/2007		13.44	6.755	8.96	29.155	3.456	1.737	2.304	7.497
Cabarrus County	STALLINGS GLEN	STALLINGS GLEN	STALLINGS GLEN	CHRISTOPHER PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	8/1/2019	29	67	-38				11.136	5.597	7.424	24.157	-14.592	-7.334	-9.728	-31.654
Harrisburg	STALLINGS ROAD	STALLINGS ROAD SUBDIVISION	STALLINGS ROAD SUBDIVISION	ROBERT W NIXON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Single Family		191	0	191				73.344	36.863	48.896	159.103	73.344	36.863	48.896	159.103
Kannapolis	STONEWOOD TOWNHOMES	STONEWOOD TOWNHOMES	STONEWOOD TOWNHOMES	COLE JENEST & STONE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		22	0	22				3.036	1.518	2.024	6.578	3.036	1.518	2.024	6.578
Cabarrus County	SUGAR HILL SUBDIVISION	SUGAR HILL SUBDIVISION	SUGAR HILL SUBDIVISION	JBR CUSTOM HOMES INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		9	0	9	11/12/2014	11/12/2016		3.456	1.737	2.304	7.497	3.456	1.737	2.304	7.497
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			152	0	152				0	0	0	0	35.264	17.632	23.56	76.456
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			220	0	220				0	0	0	0	51.04	25.52	34.1	110.66
Kannapolis	SUMMERS WALK	SUMMERS WALK	SUMMERS WALK	FC SUMMERS WALK LLC A NC LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family	3/2/2021	99	11	88	1/27/2014			38.016	19.107	25.344	82.467	33.792	16.984	22.528	73.304
Concord	THE ARBORS	THE ARBORS	THE ARBORS	GINGER MOORE	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			22	0	22				0	0	0	5.104	2.552	3.41	11.066	
Cabarrus County	THE BLUFFS AT MILL BRIDGE	THE BLUFFS AT MILL BRIDGE	THE BLUFFS AT MILL BRIDGE	HARTSELL BROTHERS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	9/19/2019	20	11	9	5/18/2006	5/17/2012		7.68	3.86	5.12	16.66	3.456	1.737	2.304	7.497
Cabarrus County	THE ENCLAVE AT MILL BRIDGE	THE ENCLAVE AT MILL BRIDGE	THE ENCLAVE AT MILL BRIDGE	HARTSELL BROTHERS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	12/9/2019	21	15	6	8/18/2005			8.064	4.053	5.376	17.493	2.304	1.158	1.536	4.998
Kannapolis	THE FALLS (ROWAN COUNTY)	THE FALLS (ROWAN COUNTY)	THE FALLS (ROWAN COUNTY)	B & C LAND HOLDINGS	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active (plating & permitting)	Single Family	3/13/2021	203	149	54				77.952	39.179	51.968	169.099	20.736	10.422	13.824	44.982
Kannapolis	THE FARM AT RIVERPOINTE	THE FARM AT RIVERPOINTE	THE FARM AT RIVERPOINTE	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	4/13/2016	805	438	367	10/18/1999	1/21/2016		309.12	155.365	206.08	670.565	140.928	70.831	93.952	305.711
Kannapolis	THE GRAND	THE GRAND	THE GRAND	MCCLAIN, BARR & ASSOCIATES, SCOTT NEELY AND STEVE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	1/30/2009	240	258	-18	2/7/2007			55.68	27.84	37.2	120.72	-4.176	-2.088	-2.79	-9.054
Concord	THE MILLS AT ROCKY RIVER - MULTIFAMILY	THE MILLS AT ROCKY RIVER - MULTIFAMILY	THE MILLS AT ROCKY RIVER - MULTIFAMILY	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Multi Family	8/24/2015	300	8	292				69.6	34.8	46.5	150.9	67.744	33.872	45.26	146.876
Concord	THE MILLS AT ROCKY RIVER - TOWNHOMES	THE MILLS AT ROCKY RIVER - TOWNHOMES	THE MILLS AT ROCKY RIVER - TOWNHOMES	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Townhouse		125	0	125				17.25	8.625	11.5	37.375	17.25	8.625	11.5	37.375
Concord	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Expired	Multi Family	4/15/2014	347	2	345		7/12/2016		80.504	40.252	53.785	174.541	80.04	40.02	53.475	173.535
Concord	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Active (plating & permitting)	Single Family	4/6/2021	853	812	41	12/15/2005	7/12/2016		327.552	164.629	218.368	710.549	15.744	7.913	10.496	34.153
Concord	THE POINTE AT SAINT ANDREWS	THE POINTE AT SAINT ANDREWS	THE POINTE AT SAINT ANDREWS	DANNY G BOST	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/3/2013	42	43	-1	1/18/2007	1/17/2013		16.128	8.106	10.752	34.986	-0.384	-0.193	-0.256	-0.833
Concord	THE SEASONS AT POPLAR TENT	THE SEASONS AT POPLAR TENT	THE SEASONS AT POPLAR TENT	PANARA JAYSUKHLAL V	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	11/21/2016	264	144	120				61.248	30.624	40.92	132.792	27.84	13.92	18.6	60.36
Harrisburg	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	MILDRED S. McMANUS	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family		16	0	16		5/22/2005		6.144	3.088	4.096	13.328	6.144	3.088	4.096	13.328
Concord	THE STATION AT POPLAR TENT	THE STATION AT POPLAR TENT	THE STATION AT POPLAR TENT	Tom McClellan	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		In Progress	Multi Family	4/28/2016	312	312	0				72.384	36.192	48.36	156.936	0	0	0	0
Locust	THE VILLAGE AT REDBRIDGE	THE VILLAGE AT REDBRIDGE	THE VILLAGE AT REDBRIDGE	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Single Family	4/20/2020	417													

Jurisdiction	APF Base Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Lag Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Kannapolis	TRINITY ROAD APARTMENTS	TRINITY ROAD APARTMENTS	APF2020-00036	INDUS TRINITY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			114	0	114			0	0	0	0	25.448	13.224	17.67	57.342
Concord	TROUTMAN ENTERPRISES	TROUTMAN ENTERPRISES	APF2020-00010	JEFF YOUNG	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			14	0	14			0	0	0	0	3.248	1.624	2.17	7.042
Midland	TUCKER CHASE	TUCKER CHASE	APF2008-00101	CHUCK STEVENS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (plating & permitting)	Single Family	7/26/2016	162	129	33	6/1/2004		62.208	31.266	41.472	134.946	12.672	6.369	8.448	27.489
Concord	UNICA	UNICA	APF2015-00008	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Withdrawn	Single Family		175	0	175			67.2	33.775	44.8	145.775	67.2	33.775	44.8	145.775
Cabarrus County	VANDERBURG ESTATES	VANDERBURG ESTATES	APF2008-00160	Horton Landvest Inc	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	3/24/2021	114	48	66			43.776	22.002	29.184	94.962	25.344	12.738	16.896	54.978
Concord	VILLAGES AT DREAMING CREEK SINGLE FAMILY	VILLAGES AT DREAMING CREEK SINGLE FAMILY	APF2008-00091	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Single Family		57	0	57	7/17/2009	12/31/2015	21.888	11.001	14.592	47.481	21.888	11.001	14.592	47.481
Concord	VILLAGES AT DREAMING CREEK TOWNHOMES	VILLAGES AT DREAMING CREEK TOWNHOMES	APF2009-00003	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		46	0	46	7/17/2009	12/31/2015	6.348	3.174	4.232	13.754	6.348	3.174	4.232	13.754
Kannapolis	VILLAS AT FOREST PARK RETIREMENT FACILITY	VILLAS AT FOREST PARK RETIREMENT FACILITY	APF2008-00178	Douglas Company, LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Age Restricted Development	Age Restricted		64	0	64			0	0	0	0	0	0	0	0
Concord	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	APF2009-00014	Doug Hart	Jay M Robinson High School	HD Winkler Middle School	W M Irvin Elementary School		Age Restricted Development	Age Restricted	1/28/2014	44	2	42	9/15/2009		0	0	0	0	0	0	0	0
Concord	VILLAS AT WINECOFF	VILLAS AT WINECOFF	APF2008-00043	Danny Bost	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	5/26/2017	99	85	14	3/15/2005	12/31/2013	38.016	19.107	25.344	82.467	5.376	2.702	3.584	11.662
Mt. Pleasant	WALKER ROAD PROPERTIES	WALKER ROAD PROPERTIES	APF2019-00006	ERIN BURRIS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending	Single Family		97	0	97			37.248	18.721	24.832	80.801	37.248	18.721	24.832	80.801
Concord	WALLACE MEADOWS TOWNHOMES	WALLACE MEADOWS TOWNHOMES	APF2018-00008	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			98	0	98			0	0	0	0	22.736	11.368	15.19	49.294
Kannapolis	WATERFORD ON THE ROCKY RIVER	WATERFORD ON THE ROCKY RIVER	APF2008-00066	Justin E Kies	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	1/4/2018	278	246	32	4/21/2005	10/1/2016	106.752	53.654	71.168	231.574	12.288	6.176	8.192	26.656
Concord	WATERSTONE AT WEDDINGTON APARTMENTS	WATERSTONE AT WEDDINGTON APARTMENTS	APF2008-00137	Brian Kaiser	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	1/17/2013	412	476	-64	11/21/2006		61.8	22.66	29.664	114.124	-14.848	-7.424	-9.92	-32.192
Concord	WEDDINGTON HILLS OF CONCORD	WEDDINGTON HILLS OF CONCORD	APF2019-00020	ROBERT CASH	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		720	0	720			167.04	83.52	111.6	362.16	167.04	83.52	111.6	362.16
Concord	WEDDINGTON ROAD SITE MATTAMY HOMES	WEDDINGTON ROAD SITE MATTAMY HOMES	APF2015-00005	MATTAMY HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		281	0	281			107.904	54.233	71.936	234.073	107.904	54.233	71.936	234.073
Concord	WEDDINGTON ROAD VILLAS	WEDDINGTON ROAD VILLAS	APF2020-00033	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending			90	0	90			0	0	0	0	20.88	10.44	13.95	45.27
Kannapolis	WELLINGTON CHASE	WELLINGTON CHASE	APF2008-00061	PARKER AND ORLEANS HOMEBUILDERS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	10/13/2017	349	366	-17	9/29/2005	5/22/2016	134.016	67.357	89.344	290.717	-6.528	-3.281	-4.352	-14.161
Kannapolis	WELLINGTON GARDENS	WELLINGTON GARDENS	APF2013-00013	REA VENTURE GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Inactive	Multi Family		72	0	72	5/1/2013		16.704	8.352	11.16	36.216	16.704	8.352	11.16	36.216
Concord	WELLSPRING VILLAGE RETIREMENT COMMUNITY	WELLSPRING VILLAGE RETIREMENT COMMUNITY	APF2008-00177	Crosland Homes	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Age Restricted Development	Age Restricted	11/12/2008	52	8	44	3/20/2008	12/31/2013	0	0	0	0	0	0	0	0
Kannapolis	WEST G STREET	WEST G STREET	APF2018-00002	LONG RANGE DEVELOPMENT & PROPERTIES	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			4	0	4			0	0	0	0	0.928	0.464	0.62	2.012
Kannapolis	WEST OAKS PHASE 2	WEST OAKS PHASE 2	APF2008-00111	Brandon Little & Stephen Wasserman	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family	2/3/2017	13	1	12	9/23/2008	9/14/2012	4.992	2.509	3.328	10.829	4.608	2.316	3.072	9.996
Concord	Wexford Pointe Apartments	Wexford Pointe Apartments	APF2009-00012	Cathy Connors	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Multi Family	5/6/2010	106	106	0	12/15/2009		24.592	12.296	16.43	53.318	0	0	0	0
Kannapolis	WIGHTMAN OAKS	WIGHTMAN OAKS	APF2008-00031	WIGHTMAN HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Townhouse	7/21/2017	13	10	3	1/24/2008		1.794	0.897	1.196	3.887	0.414	0.207	0.276	0.897
Kannapolis	WILDWOOD RIDGE	WILDWOOD RIDGE	APF2014-00019	OAKMONT HOMES					Active (plating & permitting)	Single Family	11/2/2012	39	21	18	5/5/2004		14.976	7.527	9.984	32.487	6.912	3.474	4.608	14.994
Concord	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	APF2019-00015	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending		2/11/2021	7	13	-6			0	0	0	0	-1.392	-0.696	-0.93	-3.018
Concord	WILKINSON COURT REDEVELOPMENT TOWNHOMES	WILKINSON COURT REDEVELOPMENT TOWNHOMES	APF2019-00014	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Townhouse		20	0	20			2.76	1.38	1.84	5.98	2.76	1.38	1.84	5.98
Concord	WINDING WALK	WINDING WALK	APF2008-00092	Shea Homes	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	10/16/2014	472	482	-10	7/13/2003	6/20/2013	181.248	91.096	120.832	393.176	-3.84	-1.93	-2.56	-8.33
Kannapolis	WINDSOR	WINDSOR	APF2013-00005	KANNAPOLIS REAL ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	2/18/2021	98	38	60			37.632	18.914	25.088	81.634	23.04	11.58	15.36	49.98
Concord	WINECOFF SCHOOL ROAD/TIMMONS GROUP	WINECOFF SCHOOL ROAD/TIMMONS GROUP	APF2018-00009	AMERICAN SOUTH MGMT LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		117	0	117			16.146	8.073	10.764	34.983	16.146	8.073	10.764	34.983
Kannapolis	WISPERING WINDS	WISPERING WINDS	APF2014-00021	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/23/2008	36	33	3	9/8/2000		13.824	6.948	9.216	29.988	1.152	0.579	0.768	2.499
Concord	WOODBIDGE AT ZEMOSA	WOODBIDGE AT ZEMOSA	APF2008-00090	NIBLOCK DEVELOPMENT CORP.	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		In Progress	Single Family	4/20/2020	50	49	1	5/15/2007	3/15/2015	19.2	9.65	12.8	41.65	0.384	0.193	0.256	0.833
Midland	WYNDHAM ESTATES	WYNDHAM ESTATES	APF2008-00135	SCOTT COLLINS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	30	21	9	11/20/2007		11.52	5.79	7.68	24.99	3.456	1.737	2.304	7.497
Midland	WYNDHAM FOREST	WYNDHAM FOREST	APF2017-00024	DEPENDABLE DEVELOPMENT INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family	10/19/2018	30	29	1			11.52	5.79	7.68	24.99	0.384	0.193	0.256	0.833
Midland	WYNTREE	WYNTREE	APF2008-00136	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Multi Family	4/1/2021	149	126	23			34.568	17.284	23.095	74.947	5.336	2.668	3.565	11.569
Concord	YATES MEADOW	YATES MEADOW	APF2008-00088	YATES MEADOW	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/1/2013	220	147	73			84.48	42.46	56.32	183.26	28.032	14.089	18.688	60.809
Harrisburg	ZION CHURCH RD RESIDENTIAL	ZION CHURCH RD RESIDENTIAL	APF2020-00005	FRANK SHEPHERDSON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			29	0	29			0	0	0	0	6.728	3.364	4.495	14.587
Concord	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	APF2018-00027	JEREMY HORTON	A L Brown High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Single Family		222	0	222			85.248	42.846	56.832	184.926	85.248	42.846	56.832	184.926
Concord	ZION CHURCH ROAD SITE	ZION CHURCH ROAD SITE	APF2018-00020	MATT MANDLE	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		116	0	116			44.544	22.388	29.696	96.628	44.544	22.388	29.696	96.628
Concord	ZION CHURCH ROAD TOWNHOME CONCEPT	ZION CHURCH ROAD TOWNHOME CONCEPT	APF2018-00026	JEREMY HORTON	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Townhouse		153	0	153			21.114	10.557	14.076	45.747	21.114	10.557	14.076	45.747
												59574	27147	33,268			15399.89	7704.56	10178.49	33095.94	8868.97	4445.77	5918.592	19233.332

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

EDC - March 2021 Monthly Summary Report

**BRIEF SUMMARY:**

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Page Castrodale, EDC Executive Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report





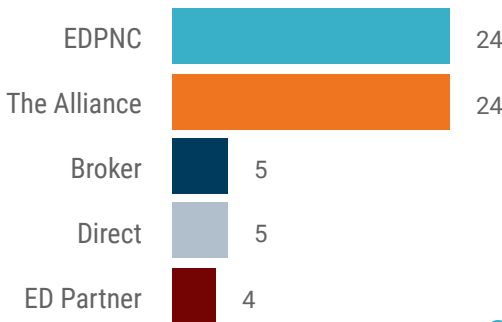
The EDC received 17 new RFIs (requests for information) in March and submitted sites/buildings for 13 of the new requests. There were 3 client/consultant visits in March.



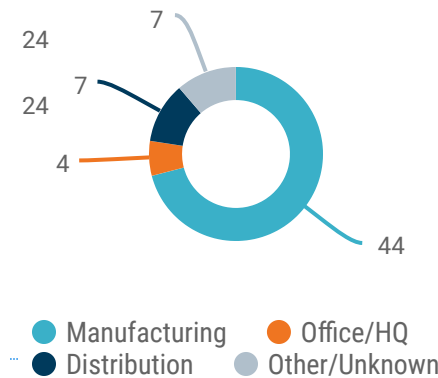
## Other Project Activity Stats



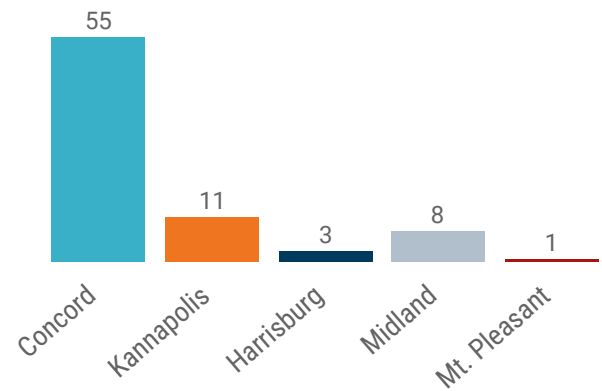
### Projects By Source



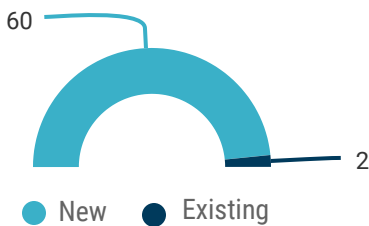
### Projects By Industry



### # of Projects By Location



### Projects By Type



**255**  
average jobs per project



**87K**  
average square feet per project



**53**  
average acres per project



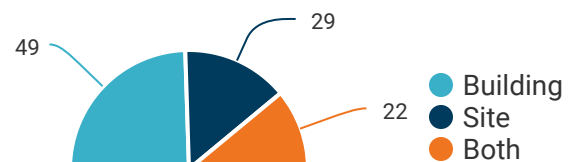
**23%**  
of Cabarrus EDC's projects involve companies outside of the U.S.



**86M**  
average investment per project



### Building vs. Site - %



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**April 19, 2021  
6:30 PM**

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### **AGENDA CATEGORY:**

Closed Session

### **SUBJECT:**

Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property

### **BRIEF SUMMARY:**

A closed session is needed to discuss matters related to pending litigation, economic development and acquisition of real property as authorized by NCGS 143-318.11(a)(3), (4) and (5).

### **REQUESTED ACTION:**

Motion to go into closed session to discuss matters related to pending litigation, economic development and acquisition of real property as authorized by NCGS 143-318.11(a)(3), (4) and (5).

### **EXPECTED LENGTH OF PRESENTATION:**

1 Hour or More

### **SUBMITTED BY:**

Mike Downs, County Manager

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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