



**CABARRUS COUNTY JUVENILE CRIME PREVENTION COUNCIL**  
**Regular Meeting held August 17, 2022**  
**Governmental Center 2nd Floor Multi-Purpose Room, Concord NC**  
**MINUTES**

**MEMBERS PRESENT:**

LaShay Avery	Steven Ayers	Megan Baumgardner	Sonja Bohannon-Thacker
Carolyn Carpenter	Beth Downs	Matthew Greer	Steve Grossman
Rodney Harris	Brian Heintz	Marta Mearns	Heather Mobley
Steve Morris	Connie Philbeck	Sharon Reese	Beth Street
David Wall	Michelle Wilson	Terry Wise	

**MEMBERS ABSENT:** Mark Boles, Amy Jewell, Jamica LaFranque

**VACANT SEATS:** Two Youth under age 21 *or* one Youth under age 21 and one Member of the Public representing the interests of Families of At-Risk Youth; Active Living & Parks Dept Representative; Member At-Large

**JCPC ASSOCIATES PRESENT:** Daniel Sevigny, Joanie Bischer

**OTHERS PRESENT:** Adrian Attaway (KPD), Darryl Bego (YDI), Mikayla Branch, Travis Burke (Sheriff’s Dept), Sheryl Conrad, Ashley Fitch (Rise 2 Thrive), David Highsmith II (DJJ Court Counselor), Anissa Jones (Teen Court), Heather Jones, Karen South Jones (SOSET), Terri Masiello (Piedmont Mediation Center), Kristen McEvoy (Teen Court), Reggie McNeil (TYM), Sarimar Miller (DJJ Court Counselor Supervisor), Chef Kimberly Townsend (Aspire), Shakia Washington (TYM), Jacob Wentink (Active Living & Parks Dept)

**CALL TO ORDER**

Chair Megan Baumgardner called the meeting to order at 7:30 a.m. and welcomed everyone to Council’s first meeting of Fiscal Year 2022-23. Moving forward with council votes at the top of the agenda was precluded due to a lack of quorum. Megan then introduced Terri Masiello of Restoring Youth Coalition of North Carolina who discussed the fundamentals of restorative justice and practice. Quorum was established at 7:42 a.m. Nineteen of 22 members were present.

Approval of June Meeting Minutes: Following Ms. Masiello’s presentation, Megan resumed the *Call to Order* portion of the agenda by calling for corrections, additions, or a motion regarding minutes from Council’s June 15 meeting. David motioned to approve the minutes as written. Michelle seconded. With no further discussion, Council voted and the motion carried.

Approval of Membership & Nominations Committee Meeting Minutes: Megan next called for corrections, additions, or a motion regarding minutes from the Committee’s August 4 meeting. Heather motioned to approve the minutes as written. Beth Downs seconded. With no further discussion, Council voted and the motion carried.

Approval of August 2022 Agenda: Megan asked members to consider the agenda with the change required due to a lack of quorum when the meeting was called to order. She requested discussion or a motion. Steve Morris motioned to approve the agenda as it was changed. Sgt Greer seconded. With no further discussion, Council voted and the motion carried.

#### **UPDATES FROM DPS AREA CONSULTANT**

Daniel Sevigny referred members to *DPS Talking Points* for final numbers from last fiscal year's client count/tracking and this year's numbers to date. He stated programs did an amazing job overall in the pandemic environment by obtaining additional referrals from other community resources.

Regarding DPS operational changes if under a state of emergency, Daniel advised that JCPCs should follow safety guidelines recommended by local government authorities for meetings and monitoring. Funded programs are encouraged to follow all CDC protocols and the safety measures recommended by local, county, and state authorities.

Daniel mentioned that the DPS 2021 County Databook, 2021 Annual Report, and Statistical Snapshot are good resources now available online. He also mentioned the new 9-8-8 National Mental Health Crisis Hotline. He discussed two surveys involving Court Services and YASI data; the NCJSA workshops scheduled for October 19-21 in Carolina Beach; the September 1 DocuSign deadline for final accounting; and the updated DPS JCPC Policy Manual that became effective July 1, 2022.

Daniel praised Council for its public outreach which has included speakers at the Fundamentals of Juvenile Justice training session, the creation of a brochure, plus a mobile app and website. He noted that JCPCs from across the state have contacted him for information about Cabarrus JCPC's outreach efforts. Mark Boles plans to meet with Randolph County's JCPC to discuss the mobile app.

#### **OLD BUSINESS**

Revisions to By Laws: Following discussion during Council's May and June meetings, Michelle requested County Legal to review proposed revisions. Megan read aloud the revised language in Article II, Section 5 regarding ex officio members. She called for further discussion or a motion and advised that should County Legal mandate other revisions, Council will revisit the vote. Sonja motioned to approve the proposed revisions. Michelle seconded. With no further discussion, Council voted and the motion carried. Revised By Laws will be distributed after final approval from County Legal.

Presentation of Resolution to Commissioners: Megan reported that she and Mark presented JCPC's Resolution to Commissioners on July 18. The Resolution seeks adequate and timely wage increases for DJJ Youth Division staff. Commissioners voted unanimously to support the Resolution. The signed Resolution was provided to Daniel who forwarded it to the state level along with similar Resolutions approved by other counties.

Fundamentals of Juvenile Justice: Megan advised that she and Mark were guest speakers at a training held July 20 at KPD. It was attended by law enforcement from across District 19. Megan and Mark discussed Cabarrus JCPC's funded programs, mobile app, website, and brochure. During their presentation, it was discovered that many officers were unfamiliar with JCPC or were unaware that juveniles could be referred to JCPC programs without a petition. In a brief discussion, several members mentioned ways the Council might increase outreach to local law enforcement. David and Sari noted that DJJ has meetings scheduled with sheriff and police departments where they will discuss petitions and direct referrals to JCPC-funded programs. Megan noted that TYM and Teen Court representatives also attended the training and had opportunities to introduce themselves and their programs.

JCPC Mobile App Status: Megan asked attendees who received a link to the app that morning to navigate through it as soon as time allows. She suggested a vote to go live with the app/website. If any changes are requested, they can be reviewed at the next meeting which will allow all requests to be presented to ITS at one time. ITS will manage the app/website with JCPC admin assistance. LaShay motioned to approve a launch of the app/website. Brian seconded. With no further discussion, Council voted and the motion carried. ITS will be notified to proceed with the launch.

### **NEW BUSINESS / ACTION ITEMS**

FY 2022-23 Meeting Schedule: This year's schedule was included in the meeting packet. Megan noted that the December meeting falls on the 21<sup>st</sup> but could be cancelled by Council vote if appropriate. David motioned to approve the meeting schedule as presented. Heather seconded. With no further discussion, Council voted and the motion carried.

Member Term Renewals: Megan advised that the terms of LaShay Avery, Amy Jewell, David Wall, and herself will expire September 30. The members previously confirmed a desire to serve another two-year term. Michelle motioned to approve the reappointments. Terry seconded. With no further discussion, Council voted and the motion carried.

Active Living & Parks Representative: Megan advised that Senior Park Ranger Jacob Wentink was recommended for the seat vacated by Perry Gabriel. Jacob was introduced during the June meeting and later completed an application. Steve Morris motioned to approve Jacob's appointment. Heather and Carolyn seconded at the same time. With no further discussion, Council voted and the motion carried.

Member Resignations: Megan announced that Joy Butler, Beth Downs, and Brian Heintz submitted resignation letters. Joy represents KCS as an at-large member. Beth is an at-large member whose term expires September 30. Brian is the Sheriff's Designee whose term also expires Sept 30. Megan called for a motion. Rodney motioned to accept the resignations and Marta seconded. Following a few questions, it was clarified that JCPC's Membership & Nominations Committee does not seek candidates for the vacant seats of statutorily-recommended members. Authority to designate candidates for those vacancies is held by officials of the position or department to which the seat belongs. The committee is reviewing applications for student and at-large vacancies. Brian then introduced Deputy Travis Burke; an SRO who is the Sheriff's recommended designee. Megan noted that Officer Adrian Attaway of KPD was also present. He is an SRO at A.L. Brown High School and expressed interest in a council seat. LaShay and Megan mentioned that several other potential candidates were also present. Council then voted on the motion on the floor and the motion carried.

FY 22-23 COI Disclosures: Megan asked members to complete and sign the COI forms provided and reminded them to disclose actual and/or perceived conflicts. Signed COIs should be returned to Megan.

FY 21-22 Member Absence: Megan mentioned that member absences are no longer distinguished as excused or unexcused per current By Laws. Members are required to attend 65% of the regularly scheduled meetings in each fiscal year. For this Council, it means no more than three absences are permitted without consequence. Terry was absent during four meetings last year. As he was entitled to do, Terry provided an explanation and stated his wish to continue to serve on Council. Michelle motioned to approve Terry's continued membership. Beth Street and Beth Downs seconded simultaneously. With no further discussion, Council voted and the motion carried.

Disposal of JCPC Laptop: As a county employee, the JCPC admin was issued a laptop by ITS. The 2016 Dell laptop purchased with JCPC funds in 2017, and used by the former admin, was subsequently relinquished to ITS. David

motioned to approve disposal of the 2016 laptop. Heather seconded. With no further discussion, Council voted and the motion carried. The outdated laptop will be removed from the JCPC Admin program's equipment inventory.

FY 22-23 Monitoring Committees: Megan advised that monitoring will begin this fall. With the exception of departing members, the Monitoring Committee roster remains unchanged from last year. As the roster was passed through the group for review, Megan asked that any member who is not on a committee to please sign up. She reminded committee chairs that they are responsible for scheduling monitoring and completing the required reports. Megan added that Daniel and Joanie should be included in scheduling efforts.

**PROGRAM UPDATES / QUESTIONS FROM COUNCIL MEMBERS**

Verbal program updates were given as follows: SOSET by Karen South-Jones; TYM by Reggie McNeil and Shakia Washington; YDI by Darryl Bego; Teen Court by Anissa Jones and Kristen McEvoy; and Aspire by Chef Kimberly Townsend. Information provided included programs' summer activities, youth and parent success stories, referrals, and outreach efforts.

**PUBLIC COMMENTS**

There were none.

**COUNCIL MEMBERS COMMENTS**

Heather and Carolyn encouraged members to attend program events, such as TYM's recent kickball tournament. They said these events are a lot of fun and provide opportunities to get acquainted with program coordinators, the youth they serve, and other council members. Sonja announced that referrals are being accepted for a grant through Cabarrus Health Alliance for Level 4 Triple P (positive parenting programs). She added that low- and no-cost counseling in English or Spanish is available through Cabarrus Health Alliance services.

**ADJOURNMENT**

Megan referred members to the *Need to Know* section of the agenda for next month's meeting date and other information. She asked any available members to remain in the room following adjournment to speak with program attendees and council candidates. Megan then asked for final comments. Hearing none, she called for a motion. Michelle motioned to adjourn and Marta seconded. With no opposition to the motion, the Chair adjourned the meeting at 9:04 a.m.

*-Submitted by Joanie Bischer*

**Key to Acronyms**

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|---------------------------------------|---|
| COI = Conflict of Interest            | NCJSA = North Carolina Juvenile Services Association                        |
| DJJ = Department of Juvenile Justice  | SOSET = Sex Offense Specific Evaluation & Treatment (a JCPC-funded program) |
| DPS = Department of Public Safety     | SRO = School Resource Officer   |
| ITS = Information Technology Services | TYM = Transforming Youth Movement (a JCPC-funded program)                   |
| KCS = Kannapolis City Schools         | YASI = Youth Assessment Screening Instrument                                |
| KPD = Kannapolis Police Department    | YDI = Youth Development Initiatives (a JCPC-funded program)                 |