

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

INVOCATION

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 4

B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda Pg. 41

C. RECOGNITIONS AND PRESENTATIONS

1. Active Living and Parks - Older Americans Month 2023 Proclamation Pg. 43
2. Cooperative Extension - National Volunteer Week Proclamation Pg. 46
3. EMS - Cabarrus County Emergency Services Week Pg. 48
4. Human Resources - Recognition of Chief Deputy James Bailey on His Retirement from Cabarrus County Sheriff's Office Pg. 50
5. Proclamation - National Library Week Pg. 51

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Active Living and Parks - Matching Incentive Grant Application Requested Changes Pg. 53
2. Appointments - Human Services Advisory Board Pg. 75
3. Appointments and Removals - Active Living and Parks Commission Pg. 80
4. Appointments and Removals - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating (TAC) Committee Pg. 85
5. BOC - Resolution in Support of House Bill 98 Pg. 87
6. BOC - Rules of Procedure Pg. 90
7. County Manager - Accept Transfer of R. Brown McAllister Elementary School Pg. 112
8. County Manager - Authorization for One-Time Purchases Pg. 118
9. DHS - Budget Revision for Adult Protective Services Essential Fund Pg. 121
10. DHS - Transportation 5310 Elderly and Handicapped Grant Pg. 130
11. DHS - Transportation MPO Agreement Pg. 136
12. Early Childhood Education - Grant Pg. 145
13. Emergency Management - NC Tier II Competitive Grant Award and Budget Amendment Pg. 156
14. Finance - Budget Amendment to Increase Dental Insurance Expenditures Pg. 162
15. Finance - Budget Amendment for Additional Tax Turnover to the Fire Districts Pg. 166
16. Human Resources - Compensation Study Pg. 170
17. Sheriff's Office - Acceptance of NHTSA (National Highway Traffic Safety Administration) Grant Pg. 176
18. Sheriff's Office - Award of Service Weapon to Chief Deputy James Bailey Upon His Retirement Pg. 185
19. Tax Administration - Refund and Release Reports - March 2023 Pg. 191

G. NEW BUSINESS

1. Economic Development Investment - Coleman Industrial Gases, LLC (Project Parade) - Public Hearing 6:30 p.m. Pg. 204
2. Economic Development Investment - STERIS Instrument Management Services, Inc. (Project Precision) - Public Hearing 6:30 p.m. Pg. 219
3. Sheriff's Office - Dedication of Bridge in Memory of Lt. Robert J. Eury - Public Hearing 6:30 p.m. Pg. 233
4. EMS - Operational Update Pg. 237
5. Planning and Development - Budget Amendment to North Carolina Weatherization Assistance Program Contract Pg. 258

H. REPORTS

1. BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 276
2. BOC - Request for Applications for County Boards/Committees Pg. 277
3. Budget - Monthly Budget Amendment Report Pg. 291
4. Budget - Monthly Financial Update Pg. 304

5. County Manager - Monthly Building Activity Reports Pg. 310
6. County Manager - Monthly New Development Report Pg. 317
7. EDC - March 2023 Monthly Summary Report Pg. 328

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

K. CLOSED SESSION

1. Closed Session - Pending Litigation Pg. 330

L. ADJOURN

Scheduled Meetings

April 19	Cabarrus Summit	6:00 p.m.	Cabarrus Arena
April 27	Budget Meeting	4:00 p.m.	Multipurpose Room
May 1	Work Session	4:00 p.m.	Multipurpose Room
May 15	Regular Meeting	6:30 p.m.	BOC Meeting Room
June 5	Work Session	4:00 p.m.	Multipurpose Room
June 8	Budget Meeting	4:00 p.m.	Multipurpose Room
June 19	Regular Meeting	6:30 p.m.	BOC Meeting Room

Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

**Cabarrus County Television Broadcast Schedule
Cabarrus County Board of Commissioners' Meetings**

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

Sunday - Saturday	1:00 P.M.
Sunday - Tuesday	6:30 P.M.
Thursday & Friday	6:30 P.M.

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

February 25, 2023 (Board Retreat)

March 6, 2023 (Work Session)

March 20, 2023 (Regular Meeting)

REQUESTED ACTION:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Retreat Day 2
- ▣ March Work Session
- ▣ March Regular Meeting

The Board of Commissioners for the County of Cabarrus met for a Board Retreat at the Cabarrus Arena and Events Center located at 4751 State Highway 49 in Concord, North Carolina at 8:00 a.m. on Saturday, February 25, 2023.

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Lynn W. Shue
Commissioners:	Christopher A. Measmer
	Barbara C. Strang
	Kenneth M. Wortman

Also present were: Mike Downs, County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; Lauren Linker, Clerk to the Board; Evan Lee, Cabarrus County General Counsel; Todd Shanley, Information and Technology Director; Jimmy Lentz, Emergency Medical Services Director; Jon Bradley, Risk and Safety Director; Melanie Hollis, Library Director; Yesenia Pineda, Management Analyst; David Thrift, Tax Administrator; Rosh Khatri, Budget Director; Justin Brines, Emergency Medical Services Deputy Chief of Administration; Byron Haigler, Active Living and Parks Assistant Director; Richard Stancil, Infrastructure and Asset Management Director; Jason Burnett, Emergency Management Interim Director; Tracy LeCompte, Cooperative Extension Director; Tony Miller, Veterans Services Director; Londa Strong, Active Living and Parks Director; Michael Miller, Design and Construction Director; Jim Howden, Finance Director; Kevin Grant, Environmental Management Director; Kasia Thompson, Strategy Manager; Elizabeth Landrum, Management Analyst; Jonathan Mauldin, Emergency Medical Services Deputy Chief of Operations; Kenny Robinson, Cabarrus Arena and Events Center General Manager; Susie Morris, Community Development Director; Jonathan Weaver, Communications and Outreach Director; Karen Calhoun, Human Services Director; Letecia Loadholt, Human Services Deputy Director; Carol Soles, Board of Elections Director; Matt Love, Construction Standards Director; Lundee Covington, Human Resources Director; Tom Nunn, Chief Procurement Officer; and Van Shaw, Sheriff.

The meeting was called to order at 8:00 a.m.

Strategic Planning Recap

Geraldine Gardner, Centralina Regional Council, Executive Director, reviewed the work from the previous day. She noticed two themes stood out, (1) how can we be more adaptive and agile to be responsive to the work we do and (2) employees - how to attract, retain and support them. She provided staff with a work activity to further explore and address these themes as well as how they relate to the vision, mission, and values.

Commissioner Shue arrived at 8:24 a.m. and was present for the remainder of the meeting.

Break

The Board and staff took a short break at 8:37 a.m. The meeting resumed at 8:41 p.m.

Revaluation Update

David Thrift, Tax Administrator, presented a PowerPoint presentation titled "Revaluation Update". Items included:

- Revaluation
 - What is it
 - Why
- 6 Aspects of a Successful Revaluation Project
 - Data Collection
 - Sales Analysis
 - Schedule of Values
 - Neighborhood Review
 - Notice to Property Owners
 - Appeal Process
- What has been done so far
- What do we plan to do now
- 2024 Revaluation Project Timeline
- Marketing - Transparency
- Planned BOC Updates
- Tax Year 2023 Value Projections

There was discussion throughout the presentation. During discussion, Mr. Thrift responded to questions.

FY23 Budget Update

Jim Howden, Finance Director, presented a PowerPoint presentation, "FY23 Financial Update" that included the following topics:

- FY23 Revenues: Current Property Taxes
 - Budget for FY2023: \$225 million
 - Projection of total collections for FY2023: \$229 million
 - Estimating a 99% collection rate for the year
 - Estimated property taxes for FY2023: \$4.0 million over budget
- FY23 Revenues: Sales Taxes
 - Budget for FY23: \$64.9 million
 - Projection of total collections for FY23: \$74.8 million (based on the first six months of collection data)
 - Estimate revenues for FY23: \$9.9 million over budget
 - We have received \$3.7 million more this year than last year for the first six months
 - Growth rate over last year is 10.6%
- FY23 Revenues: Major Fees
 - Ambulance Fees - \$6.9 million budget
 - 23% over budget, estimated collections \$1,600,000 over budget
 - Register of Deeds - \$4.3 million budget
 - 23% under budget, estimated \$990,000 under budget
 - Construction Standards - \$5.2 million budget
 - Estimating \$300,000 under budget
- FY23 Revenues: Estimation of Major Revenue Sources at Year End
 - Property taxes - \$4.0 million over budget
 - Sales taxes - \$9.6 million over budget
 - Register of Deeds - \$1.0 million under budget
 - Ambulance - \$1.6 million over budget
 - Construction standards - \$300,000 under budget
 - Anticipated major revenues totaling \$13.9 million over budget based on data at the 7-month mark
- FY23 Personnel Expenditures Summary
 - Salaries and benefits expenditures are estimated to be \$8.9 million under budget
 - FY23 Budget for S&B is \$114 million, a 20% increase from FY22, which was \$95 million
 - Lapsed salaries account for the majority of the unexpended budget
- FY23 Expenditures Summary
 - IN FY22 and FY21, we spent 92% and 95% of budget. We estimate to be at 96% in FY23
 - All debt and education expenditures are anticipated to equal budget
 - Utility cost and fuel cost anticipated to be slightly under budget

There was discussion throughout the presentation. During discussion, Mr. Howden and Kelly Sifford, Assistant County Manager, responded to questions.

FY24 Budget Forecast

Rosh Khatri, Budget Director, presented a PowerPoint presentation titled "FY24 Budget Forecast". Topics included:

- Revenue Outlook
 - Property tax trend
 - Sales tax trend
- Expense Outlook
 - Components of Continuation Budget
 - Pay Adjustments - Current
 - Retirement

Break

The Board and staff took a short break at 9:48 a.m. The meeting resumed at 10:06 p.m.

Cabarrus County Schools

Dr. John Kopicki, Cabarrus County Schools (CCS) Superintendent, and Carol Herndon, CCS Chief Financial Officer, presented a PowerPoint presentation discussing the following matters:

- Strategic Plan (2022-2025)
- Facts and Figures
 - Student Demographics
 - Total Number of Students
 - School Nutrition
 - Free and Reduced-Price Lunches
 - Employees
- Points of Pride
- Strategic Priorities
 - Student Wellness
 - Teaching and Learning
 - Diverse Talent Pipeline
 - Early Learning
 - Technology-Enhanced Learning
 - Community Alignment
- Key Initiatives - Student Wellness
- Current and Past Performance
- Academics
 - Teaching and Learning
 - Growing all Students
 - Career and Tech Opportunities
 - Program Choice
- Local Funds - Use and Impact
- 2022-2023 Budget
 - Expenditure Type
 - Locally Funded Positions
 - Certified = 136
 - Classified = 255
 - Total = 391
 - Local Certified Supplement (included in salaries and benefits)
 - 2022-2023 Budget = \$15.1 million at 12%
- Fund Balance Analysis

A discussion ensued. During discussion, Dr. Kopicki and Ms. Herndon responded to questions.

Kannapolis City Schools

Kevin Garay, Kannapolis City Schools (KCS), Superintendent, presented a PowerPoint presentation that included the following topics:

- Vision
- Mission
- KCS Four Pillars
 - Culture
 - Core Instruction
 - Support and Interventions
 - Multiple Measures of Success
- Who Are We
- 2020-2025 Strategic Plan
- 2022-23 Areas of focus
- Background on Funding Categories
- Background on Cabarrus County Funding
- KCS Priorities to Address
 - Instructional Services
 - Maintenance and Grounds
 - Capital Improvements

Chris Triolo, Kannapolis City Schools Assistant Superintendent; Daryle Adams, Director of CTE, ESL and STEM; Scott Rogers, Transportation; and Dr. Chip Buckwell, Kannapolis City Schools, Interim Manager of Operations; were present.

A discussion ensued. During discussion, Mr. Garay, Mike Downs, County Manager, and Dr. Chip Buckwell, Interim Manager of Operations, responded to questions from the Board.

Rowan-Cabarrus Community College

Dr. Carol Spalding, Rowan-Cabarrus Community College (RCCC) President, and Kelly Kluttz, RCCC Chief Financial Officer, presented a PowerPoint presentation titled "Cabarrus County Update". Topics discussed included:

- Mission
- Vision
- 2018-2023 Strategic Plan Themes
 - Learn
 - Engage
 - Innovate
 - Lead
- In 2022, drive-thru graduation - 1,389 graduates
- Rowan-Cabarrus Community College is a solid investment
- Cabarrus County Enrollment (2016-2021)
- Rowan-Cabarrus is a partner for Cabarrus County's future
- Key Cabarrus County programs
- Current local funds allocation
- Strategic priority
 - Land acquisition
 - Renovating current South Campus buildings
 - Constructing a new Workforce Innovation Center
- Leveraging Cabarrus economic development and college growth
 - Renovate
 - Restore
 - Reinvent

A discussion ensued. During discussion, Dr. Spalding responded to questions from the Board.

Lunch Break

The Board and staff took a lunch break at 12:22 p.m. The meeting resumed at 12:39 p.m.

Capital Improvement Plan

Rosh Khatri, Budget Director, Rodney Harris, Deputy County Manager, and Kyle Bilafer, Assistant County Manager, opened with a discussion on the following topics:

- Expansion Requests
- Sales Tax
- Property Reevaluation
- General Government Expenses

The following PowerPoint presentation was provided and discussed:

- Community Investment Fund (CIF)
 - Created July 1, 2020
 - Pays for debt service expenses and transfers to Capital Projects Funds
 - Dedicated sales and property tax revenues
 - Carries own restricted fund balance
- FY24 estimated CIF revenues
- Debt service payments by year
- FY24-FY28 CIF estimated draw program
- 2024 capital priorities
- 2024 debt issuance
- FY24 Pay-As-You-Go (PAYGO) estimated cash availability
- 2024 PAYGO projects
- Culture and Recreation
 - Library and Active Living Center at Afton Ridge
 - Library and Active Living Center and Foil Park at Mt. Pleasant
 - Library and Active Living Center at Harrisburg
 - Library and Active Living Center at Midland
 - Concord Library renovation

- o Camp Spencer renovations
- o Rob Wallace Park phase III and IV
- o St. Stephens Regional Park phase I
- o Turf fields at Frank Liske Park
- Education
 - o A.L. Brown High School renovations
 - o Central services and auxiliary relocation
 - o Coltrane Webb Elementary School replacement
 - o Mary Frances Wall relocation
 - o Northwest Cabarrus High School replacement
 - o Northwest Cabarrus High School upfit to middle school
 - o Northwest Cabarrus Middle School upfit to elementary school
 - o Opportunity school
 - o R. Brown McAllister Elementary School replacement
 - o South Campus Building 4000 (RCCC)
 - o Southeast High School
- General government
 - o Human Services facility
 - o Information Technology relocation
- Public Safety
 - o Animal shelter replacement
 - o Courthouse
 - o Emergency equipment warehouse
 - o EMS headquarters
 - o Public safety training facility

There was discussion throughout the presentation. During discussion, Mr. Harris, Mr. Bilafer and Mike Downs, County Manager, responded to questions from the Board.

Break

The Board and staff took a short break at 1:45 p.m. The meeting resumed at 2:04 p.m.

Human Resources - Compensation/Health Insurance

Lundee Covington, Human Resources Director, started the PowerPoint presentation regarding compensation and health insurance. Matters covered were as follows:

- Metrics
 - o Turnover rate rising
 - o Days to fill vacancies rising
 - o Key department vacancies rising
- Employee survey
 - o Survey implemented in Qualtrics
 - o Administered by UNC-SOG
 - o Survey dates - October 17 through November 4, 2022
 - o 84% final participation / goal 80%
 - o Data includes "highlights, hotspots and mixed" results

Larry Reece, USI Insurance Services, Senior Vice President continued the presentation covering the following:

- Health insurance
 - o 2023 benefit renewal
 - o 2023 renewal calendar
 - o 2022 review (executive summary highlights)
 - o Health plan key highlights from CY22
 - o Large claimants as a percent of total claims for 2023 YTD through December
 - o 2023 renewal key highlights (July 1, 2023)
 - o 2023/24 Medical/Rx plan change option open up OAP plan for enrollment; true dual choice
 - o 2023/24 Medical/Rx plan change option open up OAP plan for enrollment; true dual choice
 - o Considerations, recommendations, and next steps for 2023

Ms. Covington continued the presentation discussing the following topics:

- Compensation topics
 - o FY24 priorities
 - COLA all positions
 - Compensation study

- Miscellaneous "all other" departments
 - Hot jobs
 - Compensation review cycle
 - Structure review
- o Compensation studies
 - All department except Sheriff and DHS currently under review
 - Results to be shared March/April BOC work session
 - Approved adjustments July/August 2023
 - Requests/need for additional positions to be studied ahead of normal review cycle
- o Review cycle

There was discussion throughout the presentation. During discussion, Ms. Covington and Rodney Harris, Deputy County Manager, responded to questions from the Board.

Break

The Board and staff took a short break at 2:56 p.m. The meeting resumed at 3:04 p.m.

Volunteer Fire Department Discussion

Jason Burnett, Interim Emergency Management Director, and Jacob Thompson, Fire Marshal, along with the local fire chiefs assisted with the information contained in the following PowerPoint presentation. Mr. Burnett discussed the challenges of staffing and volunteerism, the cost of equipment and tax rates. Topics presented and further discussed included the following:

- Service provision options
 - o Option #1 - Implement an overlay service district
 - o Option #2 - Combine both rural fire protection districts and service districts
 - o Option #3 - Remain as-is for funding methods using rural fire protection districts
- Recommended provision option - Option #1 Implement an overlay service district
- Fire commission
 - o Staff recommends the board of Commissioners establish a fire commission comprised of elected leaders, fire service leaders and citizens to make recommendations to the Board of Commissioners on funding distribution related to the recommended service district
 - o Could be implemented along with the service district
 - o The purpose of a fire commission would be to oversee the funding district and make recommendations to the Board of Commissioners for a n increase or decrease in the tax rate as well as decisions related to the funding of the departments
 - o No set requirement for position makeup
 - o Members set by county commissioners through application
- Other provision options
 - o Combine both rural fire protection districts and an overlay fire service district
 - Rural fire protection districts could remain in place at individual rural district rates with a service district overlaid for funding of special projects
 - A fire commission would be implemented to make recommendations on the fire service district potion of funding
 - Rural fire funds and service district funds must have separate purposes
 - o Remain as-is for funding methods using rural fire protection districts
 - No additional changes would be made, and departments would continue incremental increases as needed to their rural fire district tax rate until meeting the \$.15 cent cap

A lengthy discussion ensued. During discussion, Mr. Burnett and Mr. Thompson responded to comments and questions from the Board.

Break

Staff concluded their portion of the meeting and was dismissed. The Board took a short break at 3:50 p.m. The meeting resumed at 3:56 p.m.

Board Discussion

Chairman Morris led a discussion regarding the Rules of Procedure for the Cabarrus County Board of Commissioners.

The Board of Commissioners also reviewed and discussed the Code of Ethics for the Board of Commissioners of Cabarrus County, North Carolina regarding updates.

Adjourn

UPON CONSENSUS, the meeting adjourned at 4:28 p.m.

Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, March 6, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Lynn W. Shue
Commissioners:	Christopher A. Measmer
	Barbara C. Strang
	Kenneth M. Wortman

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

The Board discussed changes to the agenda.

Updated:

Discussion Items - No Action

- 3.3 County Manager - Cooperative Christian Ministry Project Updates
- PowerPoint Presentation
 - Letters of Support

Discussion Items for Action

- 4.16 Planning and Development - HOME ARP Contract
- PowerPoint Presentation
 - Housing Units Reconstruction
 - Budget Ordinance

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

3. Discussion Items - No Action

3.1 2022 Child Protection and Fatality Team Report

Paula Yost, Chair, Cabarrus County Child Protection and Fatality Team, presented a PowerPoint presentation titled "The State of Our Children: A 2022 Report." Topics included:

- What is CPFT? (Child Protection and Fatality Team)
- 2022 DHS Numbers
- DHS - Prevention
- School Safety
 - o Physical and Psychological Safety
 - o Interventions
 - o Crisis Response
 - o Professional Development
 - o School Safety Partnerships
 - o Community Initiatives
- School Threat Charges
- Legislative Agenda

Amy Jewell, Cabarrus County Schools Director of Student and Family Support, and Amy Lowder, Cabarrus County Schools Director Student Safety and Well-being, assisted with the PowerPoint presentation in connection with the school safety topic.

Ashlie Shanley, District Attorney, participated with the presentation presented and discussed the topic of school threat charges.

Keisha Scott, Assistant District Attorney, and Jordan McIntyre, Assistant District Attorney, were also in attendance.

There was discussion throughout the presentation. During discussions, Ms. Yost and Ms. Shanley responded to questions from the Board.

3.2 Cabarrus Health Alliance - Project Public Health Ready Recognition

Erin Shoe, Cabarrus Health Alliance Director, and Marcella Beam, Cabarrus Health Alliance Chief Community Health Officer, presented a PowerPoint presentation titled "Project Public Health Ready", which included the following:

- PPHR (Project Public Health Ready)
- What does it require
 - Criteria divided into three goals
 - All-hazards response plan
 - Workforce capacity development
 - Exercise/real-event
- Why seek PPHR
- Cabarrus Health Alliance is the only PPHR recognized health department in the state

Dr. Lara Pons and Mark Spitzer, both members of the Public Health Authority, and Amy Potoczny, Public Health Preparedness Manager, were also in attendance.

A discussion ensued.

3.3 County Manager - Cooperative Christian Ministry Project Updates

Ed Hosack, Cooperative Christian Ministries (CCM) Chief Executive Officer, provided an update regarding American Rescue Plan Funds by way of a PowerPoint presentation, which included the following:

- Four Divisions of CCM
 - Hunger Fighting Program
 - Financial Assistance Program
 - Education and Support Services
 - Transitional Housing Program
- Housing
- Grace Place
- Rebuilders Campus

Mr. Hosack requested an additional \$1,000,000 towards the projects due to the City of Concord and Town of Kannapolis currently being unable to appropriate funds towards the projects.

A discussion ensued. During discussion, Mr. Hosack and Rodney Harris, Deputy County Manager, responded to questions from the Board.

3.4 Strategic Planning - Process Continued

Kasia Thompson, Strategy Manager, provided a review of efforts thus far in the development of the County's strategic plan update. Ms. Thompson then introduced Geraldine Gardner, Centralina Regional Council, Executive Director.

Ms. Gardner provided a PowerPoint presentation discussing the following:

- Session Objectives
 - Review Outputs from Retreat Brainstorming Session on Vision and Mission
 - Share Key Themes for Vision and Mission Statements for Board Feedback
 - Review Values Development Process
- Session Methods
 - Presentation
 - Large Group Discussion
- Ground Rules
- Strategic Plan Overview
 - Foundation
 - Vision
 - Mission
 - What

- o Core Purpose
 - Serve the Public
 - Engage all
 - Lead with Core Values
- Why
 - o We create opportunities for all to thrive
- How
 - o We are focused on today and tomorrow - now and in the future
- Values
 - Foundations Feedback Loop
 - o Initial Brainstorm
 - Focus on People
 - Focus on the Future
 - Focus on Action
 - o Board Feedback
 - o Refine Ideas
 - o Finalize - Present to Board
 - o Goals
 - o Strategies
 - o Core Services

There was discussion and participation throughout the presentation.

3.5 Infrastructure and Asset Management - Courthouse Expansion Project Update

Kyle Bilafer, Assistant County Manager, presented an update on the Courthouse Expansion Project that included the following items:

- Accomplishments of the last 30 days
 - o Started furniture installation on the fourth and third floors
 - o Poured the remaining concrete based the public plaza
 - o Started all planting and landscaping installs
 - o Started MP final inspections and commissioning
- Work for the next 30 days
 - o Start to work down from first and second floors
 - o Courtroom pews due March 20
 - o Pavers and lights begin installation on the plaza

3.6 Infrastructure and Asset Management - Emergency Medical Services Headquarters Project Update

Kyle Bilafer, Assistant County Manager, presented an update regarding the Emergency Medical Services Headquarters that included the following:

- Accomplishments over the last 30 days
 - o Exterior brick completed
 - o Exterior metal panels installation has begun
 - o Phase I ceiling grid completed
- Projections for next 30 days
 - o Complete grid in Phase II
 - o Inspections for Phase I completed
 - o Start to bring back site work contractor

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

3.7 Infrastructure and Asset Management - Fulltime Funkytown Public Art Agreement at Rotary Square Discussion

Kyle Bilafer, Assistant County Manager, reported the end of the current agreement for the public art display at Rotary Square expires in July. Mr. Bilafer requested a consensus from the Board regarding its renewal and if new art pieces should be included.

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

4. Discussion Items for Action

4.1 ALP - Camp T.N. Spencer Pool Contract

Londa Strong, Active Living Parks Director, and Byron Haigler, Active Living and Parks Assistant Director, presented a request for renewal of the

contract the County currently has with Trident for the pool and related services at Camp T.N. Spencer. The contract ends after this year. Trident has provided a new contract, which will include a \$14,000 dollar per year increase. Staff reported there were concerns which were addressed by Trident. Staff requested the Board's consideration to renew the contract to include the \$14,000 increase and the funds to pay the increase to come from the Board's contingency fund.

A discussion ensued. During discussion, Ms. Strong, Mr. Haigler, and Rodney Harris, Deputy County Manager, responded to questions from the Board.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board approved the necessary budget amendment, increasing Camp Spencer's Pool Contract by \$14,000, approved the associated contract amendment and authorized the County Manager to execute the contract, subject to review by the County Attorney.

4.2 BOC - Appointments to Boards and Committees

Chairman Morris stated information for March appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

4.3 County Manager - Allocation of Bottle Tax for Rehabilitation

Rodney Harris, Deputy County Manager, requested guidance from the Board as to how it wishes to use the bottle tax for rehabilitation services as required by North Carolina General Statute 18B-805.

There was a consensus from the Board to direct the funds to Partners Behavioral Health for rehabilitation services.

4.4 County Manager - Cabarrus Rowan Community Health Center Funding Request

Rodney Harris, Deputy County Manager, presented a brief update on requests for American Recue Plan Act (ARPA) funds.

Don Holloman, Cabarrus Rowan Community Health Center Chief Executive Officer, presented a PowerPoint presentation in the request of a grant of \$500,000 APRA funds. The presentation included:

- Services
 - Primary Care
 - Dental
 - Behavioral Health
 - Specialty Services
- Additional Services
 - Medication Assistance Program (MAP)
 - Health Coaching Program
 - Affordable Care Act (ACA) Services
- Locations
- Cabarrus County Safety Net Proposal Background
- Cabarrus County Safety Net Proposal Target Population
- Proposed Budget

A discussion ensued. During discussion, Mr. Holloman and Mr. Harris responded to questions from the Board.

4.5 County Manager - Supplemental Agreement for Additional Opioid Funds

Mike Downs, County Manager, presented a request from the State of North Carolina to continue in a manner consistent with the initial Memorandum of Agreement ("MOA") between the State of North Carolina and Local Governments regarding the second round of funds available in opioid litigation. The MOA has been in place since May 2022.

A discussion ensued. During discussion, Richard Koch, County Attorney, Rodney Harris, Deputy County Manager, and Mr. Downs responded to questions from the Board.

4.6 CVB - MONDO Track Change Order

Rodney Harris, Deputy County Manager, presented a request from the Cabarrus Visitors Bureau (CVB) to allow them to increase additional funds of \$50,000 needed to complete the MONDO track project. Mr. Harris advised since the original item was approved, additional work is needed that will exceed the \$1,500,000 originally approved by both the Cabarrus County Tourism Authority Board and the Cabarrus Board of Commissioners.

4.7 EMS - RACE CARS Grant Funds

Jimmy Lentz, Emergency Medical Services Director, presented a request for approval of a budget amendment to allow the purchase of equipment for CPR training, as a requirement with the Randomized Cluster Evaluation of Cardiac Arrest Systems (RACE-CARS) grant received.

A discussion ensued. During discussion, Mr. Lentz and Kara Clark, Emergency Medical Services Specialty Service Supervisor, responded to questions from the Board.

4.8 Finance - Audit Contract for Fiscal Year Ending June 30, 2023

Jim Howden, Finance Director, reported the Local Government Commission requires an annual approval of the audit contract. The County has contracted with the accounting firm of Martin Starnes and Associates for a total of \$66,860.

A discussion ensued. During discussion, Mr. Howden responded to questions from the Board.

4.9 Finance - ARPA Budget Amendment and CARES Relief Funds Special Revenue Project Ordinance

Jim Howden, Finance Director, presented a request for approval of a budget amendment and special revenue project ordinance to appropriate the additional CARES relief funds received. The funds will be used for administrative costs through December 2026.

4.10 Finance - Grant Acceptance and Budget Amendment

Jim Howden, Finance Director, presented a request for approval of a budget amendment for a Directed Financial Assistance Grant Award in the amount of \$1,000,000. The funds will be used for the SUN project to support families impacted by substance abuse disorder. A county match is not required.

A discussion ensued. During discussion, Mr. Howden, Rodney Harris, Deputy County Manager, and Gina Hofert, SUN Project, responded to questions from the Board.

4.11 Infrastructure and Asset Management - Request for Permission to Temporarily Display Public Art at Historic Courthouse Front Porch

Kyle Bilafer, Assistant County Manager, reported the Cabarrus County Arts Council has made a request to temporarily display and install a piece of art on the front porch of the Historic Courthouse. The current lease does not specifically address this type of display. A narrative both on the intent and logistics of the display as well as a narrative on the piece of art were presented.

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

4.12 Infrastructure and Asset Management - Rob Wallace Park Veterans Memorial Flagpole Lighting Discussion

Kyle Bilafer, Assistant County Manager, reported County staff has been in contact with the town of Midland since the failure of the solar light that lit the flags at the Veterans Memorial site at Rob Wallace Park. The County has met with Duke Energy as has the Town of Midland. After discussions, the County feels the best option to light the flags would require an electric panel and running of underground conduit. County staff can install this equipment at cost to the Town of Midland, but the Town of Midland requested that we waive the permit fees that the County would pay for the electric work. Based on the current permit fee schedule, the permit fees are anticipated to be \$111.12. The Town of Midland has been provided a different option from Duke Energy. County staff met with two engineers from Duke Energy regarding installation of an electrical light on the light pole across from the memorial site. The engineers did not think it to be a viable option due to light pollution to the adjoining neighbor.

The Town of Midland advised Duke Energy would allow the light and would add it to their contract. An additional option would be to install lights at the base of the flagpole shining upward to light the flag. Mr. Bilafer ran a cost for in-house work, which he estimates to be \$3,611.12 in materials and \$1,100.52 in labor. He advised as to responsibilities in the current contract as well as future responsibilities associated with each option.

Mr. Bilafer requested guidance from the Board.

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

4.13 Infrastructure and Asset Management - Surplus and Sale of County Property

Michael Miller, Design and Construction Director, reported the backup generator at the 1975 Courthouse will no longer be needed when the 2023 Courthouse comes online. The generator is not big enough to supply the new load, so a new generator has been installed for emergency back-up purposes. The existing generator is a 2014 model and does have life left in it. County staff has identified a use for this generator in the replacement of the existing backup generator at the Concord Senior Center. The IAM department recommended to remove the existing generator at the Concord Senior Center and sell the 1975 courthouse generator to them for replacement. Mr. Miller also responded to questions from the Board.

4.14 Infrastructure and Asset Management - Transfer of Surplus Courthouse Chiller to Cabarrus County Schools

Michael Miller, Design and Construction Director, reported asset number 2651 is a 2013 Carrier 120-ton screw type chiller that is approximately 9 years old. It is currently part of the HVAC system at the 1975 Courthouse. The renovation of the courthouse will include all new HVAC systems. Due to the age and condition of this chiller, staff thinks it is worth saving, however the County does not have a use or need for it. Staff approached Cabarrus County Schools who indicated they do have a need for this type and size chiller.

4.15 Planning and Development - Community Development

Kelly Sifford, Assistant County Manager, presented a request for approval of a budget amendment which would allow additional revenues generated by the Community Development Division through the Duke Rebate program and the Housing and Home Improvement program in recent months to be placed into expense line items for use.

4.16 Planning and Development - HOME ARP Contract

Kelly Sifford, Assistant County Manager, reported after staff explored options for the use of HOME ARP funds in the community, it is recommended to participate with the City of Concord in the rebuild of the Wilkerson public housing units. The project would result in additional affordable housing units, which was a very high rated item in our recent community survey.

A discussion ensued. During discussion, Ms. Sifford responded to questions from the Board.

5. Approval of Regular Meeting Agenda

5.1 BOC - Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

There was discussion regarding the Cabarrus Rowan Community Health Center funding request. There was consensus to include approving \$275,000 in funding for their request and keeping the item in the Consent Agenda.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as follows for the March 20, 2023 regular meeting as presented.

Approval or Correction of Minutes

- Approval or Correction of Meeting Minutes

Recognitions and Presentations

- Proclamation - National County Government Month April 2023
- Proclamation - National Donate Life Month April 2023

- Proclamation - Week of the Young Child

Consent

- Appointments - Adult Care Home Community Advisory Committee
- Appointments - Firemen's Relief Fund Trustees
- Appointment and Removal - Juvenile Crime Prevention Council (JCPC)
- Appointments and Removals - Cabarrus County Tourism Authority
- Appointments (Removals) - Early Childhood Task Force Advisory Board
- Appointments (Removals) - Nursing Home Community Advisory Committee
- County Manager - Allocation of Bottle Tax for Rehabilitation
- County Manager - Cabarrus Rowan Community Health Center Funding Request
- County Manager - Supplemental Agreement for Additional Opioid Funds
- CVB - MONDO Track Change Order
- EMS - RACE CARS Grant Funds
- Finance - Audit Contract for Fiscal Year Ending June 30, 2023
- Finance - ARPA Budget Amendment and CARES Relief Funds Special Revenue Project Ordinance
- Finance - Grant Acceptance and Budget Amendment
- Infrastructure and Asset Management - Request for Permission to Temporarily Display Public Art at Historic Courthouse Front Porch
- Infrastructure and Asset Management - Surplus and Sale of County Property
- Infrastructure and Asset Management - Transfer of Surplus Courthouse Chiller to Cabarrus County Schools
- Planning and Development - Community Development Budget Amendment
- Planning and Development - HOME ARP Contract
- Sheriff's Office - Award of Service Weapon to Lt. Anthony Haynie upon His Retirement
- Sheriff's Office - Award of Service Weapon to Lt. April Samples Upon Her Retirement
- Tax Administration - Refund and Release Reports - February 2023

Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - February 2023 Monthly Summary Report

6. Closed Session

6.1 Closed Session - Pending Litigation

UPON MOTION of Commissioner Strang, seconded by Vice Chairman Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a) (3).

UPON MOTION of Commissioner Strang, seconded by Commissioner Measmer and unanimously carried, the Board moved to come out of closed session.

7. Adjourn

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the meeting adjourned at 8:44 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, March 20, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris
Vice Chairman: Lynn W. Shue
Commissioners: Christopher A. Measmer
Barbara C. Strang
Kenneth M. Wortman

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

Chairman Morris led attendees in a moment of silence.

Chairman Morris recognized Youth Commission member Konner Black from Northwest High School in attendance.

(A) APPROVAL OR CORRECTION OF MINUTES

(A-1) Approval or Correction of Meeting Minutes

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Strang and unanimously carried, the Board approved the minutes of January 18, 2023 (Cabarrus Summit), February 6, 2023 (Work Session), February 20, 2023 (Regular Meeting), and February 24, 2023 (Board Retreat) as presented.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Commissioner Wortman requested the addition of an item in New Business to discuss Cooperative Christian Ministries' Rebuilder Campus.

Additions:

New Business

G-1 Appointments - Centralina Economic Development District

G-2 Cooperative Christian Ministries - Rebuilder Campus

Closed Session

K-1 Closed Session - Pending Litigation

UPON MOTION of Commissioner Wortman, seconded by Chairman Morris and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Proclamation - National County Government Month April 2023

Chairman Morris read the proclamation aloud.

UPON MOTION of Commissioner Strang, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2023-03

PROCLAMATION

NATIONAL COUNTY GOVERNMENT MONTH APRIL 2023
"COUNTIES RISE!"

WHEREAS, the nation's 3,069 counties serving more than 330 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents' lives; and

WHEREAS, Cabarrus County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

WHEREAS, under the leadership of National Association of Counties President Denise Winfrey, NACo is demonstrating how "Counties RISE!," demonstrating exemplary Resiliency, Inclusion, Solvency, and Empowerment; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 2023 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

ADOPTED this 20th day of March, 2023.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(C-2) Proclamation - National Donate Life Month April 2023

Vice Chairman Shue read the proclamation aloud.

Vice Chairman Shue, **MOVED** to adopt the proclamation. Commissioner Measmer seconded the motion.

Following discussion, the **MOTION** unanimously carried.

Proclamation No. 2023-04

PROCLAMATION
NATIONAL DONATE LIFE MONTH 2023

WHEREAS, more than 104,444 men, women and children in the United States currently need life-saving organ transplants and more than 3,469 of those people are North Carolinians; and

WHEREAS, an average of 17 people awaiting transplants die each day because there is a severe shortage of donated organs; and

WHEREAS, every 9 minutes, another name is added to the national transplant waiting list; and

WHEREAS, providing facts about donation and dispelling misinformation and myths are key to increasing the number of people who sign up as donors; and

WHEREAS, the North Carolina Division of Motor Vehicles (NC DMV) plays a critical role with over five million North Carolinians in the state's donor registry having registered when receiving a driver's license or state ID card; and

WHEREAS, one organ donor can save the lives of up to eight people and improve many more lives through tissue and cornea donation; and

WHEREAS, North Carolinians are encouraged to get the facts about donation, discuss their wishes with their family and sign up as donors via the NC DMV or online at www.donatelifenc.org/register; and

WHEREAS, Residents of Cabarrus County have been touched by donation as recipients of life-saving transplants and as members of donor families who have literally given others a second chance at life; and

NOW, BE IT PROCLAIMED, that we, the members of the Cabarrus Board of County Commissioners do hereby proclaim the month of April 2023 to be

NATIONAL DONATE LIFE MONTH

In Cabarrus County and urge our residents to give serious thought to the importance of eye, organ and tissue donation and to consider joining the North Carolina Donor Registry and further, to notify their family members that they have done so.

Adopted this 20th day of March 2023.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(C-3) Proclamation - Week of the Young Child

Ann Benfield, Cabarrus Partnership for Children, announced several childhood education professionals are present in the audience. She then read the proclamation aloud.

UPON MOTION of Commissioner Strang, seconded by Commissioner Wortman and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2023-05

PROCLAMATION
WEEK OF THE YOUNG CHILD

WHEREAS, the Early Childhood Foundation of Cabarrus County along with the Cabarrus Partnership for Children, in conjunction with the North Carolina Association for the Education of Young Children (NCAEYC) and National Association for the Education of Young Children (NAEYC), are celebrating the Week of the Young Child™ April 1-7, 2022, and the Month of the Young Child throughout April; and

WHEREAS, these organizations are working to promote and inspire high quality early childhood experiences for our state's youngest citizens, that can provide a foundation of learning and success for children in Cabarrus County; and

WHEREAS, teachers and others who work with or on behalf of young children birth through age eight, who make a difference in the lives of young children in Cabarrus County deserve thanks and recognition; and

WHEREAS, public policies that support early learning for all young children are crucial to young children's futures and to the prosperity of our society.

NOW, BE IT PROCLAIMED, that the Cabarrus Board of County Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 1-7, 2023 as

WEEK OF THE YOUNG CHILD™

In Cabarrus County and encourage all citizens to work to support and invest in early childhood in Cabarrus County.

Adopted this 20th day of March, 2023.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:44 p.m. He stated each speaker would be limited to three minutes.

Jerry Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Human Services matter.

Jeeter Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Human Services matter.

Rich Wise, resident of 3403 Brickwood Circle in Midland, and Town of Midland Councilman, commented on Midland's ambulance service.

Ray Helms, resident of 9607 Robinson Church Road in Harrisburg, commented on the December meeting agenda.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointments - Adult Care Home Community Advisory Committee

Adult Care Home Community Advisory Committee member Helen McInnis' term ended February 28, 2023. She would like to serve another term and is recommended for reappointment by the Regional Ombudsman. Ms. McInnis also serves on the Board of Equalization and Review and Home and Community Care Block Grant Committee. An exception to the service on multiple boards provision of the Appointment Policy will be needed for her.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board reappointed Helen McInnis to the Adult Care Home Community Advisory Committee for a three-year term ending February 28, 2026; including an exception to the service on multiple boards provision of the Appointment Policy.

(F-2) Appointments - Firemen's Relief Fund Trustees

Georgeville Volunteer Fire Department has submitted the following individual for a new appointment to complete the unexpired term of Kelly Whitley as a Firemen's Relief Fund Trustee*

<u>Volunteer</u>	<u>Department</u>
Jeff Page	Georgeville

*This appointment is exempt from the County Appointment Policy.

This recommendation was submitted by the Georgeville Volunteer Fire Department.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board appointed Jeff Page (Georgeville) to the Firemen's Relief Fund Trustees to complete the unexpired term of Kelly Whitley ending on January 31, 2024.

(F-3) Appointments and Removals - Juvenile Crime Prevention Council (JCPC)

David Wall has resigned from his position on the Juvenile Crime Prevention Council as the Chief Court Counselor. It is requested to appoint NC DPS Area Administrator Emily Coltrane to complete the unexpired term. An exception to the residency provision of the Appointment Policy will be needed for her.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board removed David Wall from the Juvenile Crime Prevention Council roster and thanked him for his service.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board appointed Emily Coltrane to the Juvenile Crime Prevention Council as the Chief Court Counselor designee to complete the unexpired term ending September 30, 2024, including an exception to the residency provision of the Appointment Policy.

(F-4) Appointments and Removals - Cabarrus County Tourism Authority

Alan Benson, At-large Hotelier Seat #7 representative, resigned from his position at The Embassy Suites Concord.

Devante' Watkins has applied and is qualified and recommended to fill the unexpired term.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board removed Alan Benson from the Cabarrus County Tourism Authority roster and thanked him for his service.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board appointed Devante' Watkins (Seat #7) to the Cabarrus County Tourism Authority to complete an unexpired term ending June 30, 2025.

(F-5) Appointments (Removals) - Early Childhood Task Force Advisory Board

Early Childhood Task Force Advisory Board member Justina Clemons has resigned from the committee due to her work schedule. It is requested to remove her name from the roster.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board removed Justina Clemons from the Early Childhood Task Force Advisory Board roster and thanked her for her service.

(F-6) Appointments (Removals) - Nursing Home Community Advisory Committee

Nursing Home Community Advisory Committee member Karen Thompson has resigned from her position on the Committee. It is requested to remove her name from the roster. Ms. Thompson has served on this committee since 2009.

The Regional Ombudsman is requesting Evelyn Miller be removed from the Committee due to inactivity.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board removed Karen Thompson and Evelyn Miller from the Nursing Home Community Advisory Committee roster and thanked them for their service.

(F-7) County Manager - Allocation of Bottle Tax for Rehabilitation

North Carolina General Statute 18B-805 requires ABC funds distributed to the County for rehabilitation to be used for the treatment of alcoholism or substance abuse or for research or education on alcohol or substance abuse. The County expects to receive around \$82,000 this fiscal year. The Board of Commissioners is required by statute to specify how funds are used.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board approved transferring ABC rehabilitation funds to Partners Health Management for use toward rehabilitation services.

(F-8) County Manager - Cabarrus Rowan Community Health Center Funding Request

The Cabarrus Rowan Community Health Center has requested consideration for American Rescue Plan funds. Chief Executive Officer Don Holloman presented their funding request at the work session.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board awarded \$275,000 to Cabarrus Rowan Community Health Center and approved the necessary budget amendment and project ordinance.

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment appropriates funds from the American Rescue Plan Act to cover subrecipient Cabarrus Rowan Community Health Center's proposed services of medical, behavioral, oral health, and special population health services for uninsured residents in Cabarrus County.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
440	9	1925-974914-ARP68	CABARRUS ROWAN COMMUNITY HEALTH CENTER	-	275,000.00	-	275,000.00
440	9	1925-974914-ARP	ARPA NON-PROFITS UNALLOCATED	357,820.00	-	275,000.00	82,820.00

Ordinance No. 2023-05

CABARRUS COUNTY
 CARES RELIEF FUNDS - SPECIAL REVENUE PROJECT ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General

Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of receiving and disbursing funds as directed by CARES Act funding and the US Department of State Treasury and Emergency Rental Assistance Program (ERAP) funding and the US Department of State Treasury.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GMP), the grant terms, the rules and regulations of the US Department of State Treasury and the budget contained herein.
- C. It is estimated that the following revenues will be available to fund COVID 19 and Emergency Rental Assistance expenditures:

CARES Act Relief Funds	\$7,972,670
American Rescue Plan	42,043,458
Interest Income	3,499
Emergency Rental Assistance (ERA21)	11,494,069
Emergency Rental Assistance Second Allocation (ERA22)	3,073,598
TOTAL REVENUES	\$64,587,294

- D. The following appropriations are made for expenditures related to COVID19 and

Salaries and Benefits (CARES)	\$3,581,275
Other Public Health Expenditures (CARES)	2,415,010
Municipal Distribution (CARES)	1,979,884
Administration (ERA21)	524,746
Emergency Rental Assistance (ERA21)	10,969,323
Administration (ERA22)	461,040
Emergency Rental Assistance Second Allocation (ERA22)	2,612,558
Salaries and Benefits Administration (ARP)	513,350
Salaries and Benefits Retention (ARP Loss Revenue)	10,000,000
Other Public Health Expenditures (ARP)	3,275,000
Aid to Nonprofits	28,172,288
Unallocated (ARP)	82,820
TOTAL EXPENDITURES	\$64,587,294

GRAND TOTAL- REVENUES	\$64,587,294
GRAND TOTAL- EXPENDITURES	\$64,587,294

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.

4. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
5. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
6. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
7. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
8. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this grant project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a grant project, all unrestricted excess funds are transferred to the General Fund and the portion of the Grant Project associated with the project is closed.

Adopted this 20th day of March 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-9) County Manager - Supplemental Agreement for Additional Opioid Funds

The purpose of this Supplemental Agreement for Additional Funds ("SAAF") is to direct additional funds from additional settlements of the opioid litigation to the state of North Carolina and local governments in a manner consistent with the initial Memorandum of Agreement ("MOA") between the State of North Carolina and Local Governments on proceeds relating to the settlement of the opioid litigation that has governed the distribution of opioid settlement funds to the State and its Local Governments since May 2022.

This SAAF does not change the scope or meaning of the MOA with respect to Opioid Settlement Funds governed by the MOA. Rather, it governs additional funds from settlements with Defendants Walmart, Inc., Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Allergan Limited, CVS Health Corporation, CVS Pharmacy, Inc., and Walgreen Co., as well as their subsidiaries, affiliates, officers, and directors.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board approved the resolution authorizing the County Manager to execute any required agreements and approved receipt of additional Opioid funds after review by the County Attorney.

Resolution No. 2023-06

RESOLUTION BY THE COUNTY OF CABARRUS
AUTHORIZING EXECUTION OF OPIOID SETTLEMENTS AND APPROVING THE SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS BETWEEN THE STATE OF NORTH CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS RELATING TO THE SETTLEMENT OF OPIOID LITIGATION

WHEREAS, the opioid overdose epidemic had taken the lives of more than 32,000 North Carolinians (2000-2021);

WHEREAS, the COVID-19 pandemic has compounded the opioid overdose crisis, increasing levels of drug misuse, addiction, and overdose death; and

WHEREAS, the Centers for Disease Control and Prevention estimates the total economic burden of prescription opioid misuse alone in the United States is \$78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement; and

WHEREAS, Cabarrus County, along with several counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid manufacturers, pharmaceutical distribution companies, and chain drug stores to hold those companies accountable for their misconduct; and

WHEREAS, settlements have been reached in litigation against Walmart, Inc., Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Allergan Limited, CVS Health Corporation, CVS Pharmacy, Inc., and Walgreen Co., as well as their subsidiaries, affiliates, officers, and directors named in these Settlements; and

WHEREAS, representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Supplemental Agreement for Additional Funds (SAAF) to provide for the equitable distribution of the proceeds of these settlements; and

WHEREAS, by joining the settlements and approving the SAAF, the state and local governments maximize North Carolina's share of opioid settlement funds to ensure the needed resources reach communities, as quickly, effectively, and directly as possible; and

WHEREAS, it is advantageous to all North Carolinians for local governments, including Cabarrus County and its residents, to sign onto the settlements and SAAF and demonstrate solidarity in response to the opioid overdose crisis, and to maximize the share of opioid settlement funds received both in the state and Cabarrus County to help abate the harm; and

WHEREAS, the SAAF directs substantial resources over multiple years to local governments on the front lines of the opioid overdose epidemic while ensuring that these resources are used in an effective way to address the crisis;

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of Cabarrus County hereby authorizes the County Manager or County Attorney to execute all documents necessary to enter into opioid settlement agreements with Walmart, Walgreens, CVS, Allergan, and Teva, to execute the SAAF, and to provide such documents to Rubris, the Implementation Administrator.

Adopted this the 20th day of March, 2023.

/s/ Stephen M. Morris
Stephen M. Morris, Chair
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(F-10) CVB - MONDO Track Change Order

Cabarrus County Schools are requesting additional work to be done regarding the construction of the Mondo Track at Jay M Robinson High School. The additional items are listed below. These additional items would increase the quote to \$1,545,275. The additions exceed the \$1,500,000 originally approved by both the Cabarrus County Tourism Authority Board and the Cabarrus Board of Commissioners.

The Cabarrus County Tourism Authority Board approved an additional \$50,000 to the original Budget Amendment to cover the additional expense. The new Budget is now \$1,550,000.

1. Demolition of existing Long Jump/Triple Jump runway & sandpit-In order to effectively run these events as a top level facility, individual runway's are required so as to not have to share the runway's. We requested they relocate the LJ/TJ runways into the existing D-zone space and create two new jump pits
2. Excavation of new steeple chase location-In an effort to not impact the high jump area, we requested to have the SC relocated to the outside edge of the track. This requires additional grading and asphalt work to accommodate the event.
3. Installation of new Pole Vault (PV) runway and landing sector-Because of relocating the SC to the outside edge of the track, we began getting very close to the PV runway and event space. By not having to share this space with LJ/TJ, we are able to relocate this event further away which will provide a much safer event space for both SC and PV.
4. Shotput landing sector-This was not included as a part of the original scope and the area where this will be held needs to be upgraded in order to provide a premium grade event space and optimal meet management.
5. Exterior concrete curb at track-Track surfaces need stabilization for the asphalt course on the inside and outside. This helps to maintain the integrity of the asphalt as well as giving a well-defined finish for both asphalt and Mondo Surfacing.
6. 1% TIPS Fee- The Interlocal Purchasing System (TIPS) allows a public entity to enter into contract with a designated firm or company with out having to adhere to the public bidding requirements. TIPS is a national purchasing cooperative that offers access to competitively procured purchasing contracts to its members. Geosurfaces Global Synthetics Environmental LLC is a member TIPS. Their active contract is 20020501.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board approved utilizing an additional \$50,000 from the Cabarrus County Tourism Authority as a pass through to accommodate scope changes at the Mondo Track construction project at Jay M. Robinson High School; and adopted the project ordinance and budget amendment.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment is for a change order related to the construction of the Mondo track surface at JM Robinson High School funded by reimbursement from the Cabarrus County Convention and Visitors Bureau. The CVB has requested an increase of \$50,000, funded by the CVB as a pass through, through the County to Cabarrus County School System.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
390	6	7210-6923-MONDO	Proceeds from CVB	1,500,000.00	50,000.00		1,550,000.00
390	9	7210-9830-MONDO	Other Improvements	1,500,000.00	50,000.00		1,550,000.00

Ordinance No. 2023-06

CABARRUS COUNTY
 SCHOOL CAPITAL PROJECTS
 BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Contribution from General Fund/CIF	\$ 33,925,319
Contribution from Capital Projects Fund	9,522,511
Debt Proceeds 2020 Draw Note	46,620,222
Debt Proceeds 2022 Draw Note	55,711,930
Debt Proceeds 2024 Draw Note	6,081,750
Contribution from Capital Reserve Fund	1,662,314
Contribution from Convention & Visitors Bureau	1,550,000
NC Department of Transportation	1,950,000
 TOTAL REVENUES	 \$157,024,046

- C. The following appropriations are made as listed.

CCS Mobile Unit Renovation	\$ 3,300,000
Concord High Fire Alarm Replacement	89,314
Northwest High Fire Alarm Replacement	89,314
JM Robinson Renovation	81,195
R. Brown McAllister Replacement	48,356,750
Roberta Road Middle School	56,604,300
CCS New High School	9,508,821
CCS Southeast High School - Land purchase	1,816,320
Kannapolis Middle School	138,897
AL Brown Football Stadium ADA/Drainage	228,000
AL Brown Roof Replacement	190,000
RCCC Building 1000 Boiler	62,780
RCCC Building 2000 Roof Replacement	154,500
RCCC CBTC HVAC	244,291
Contribution to Capital Reserve	5,001,114
Early College Mobile Units	2,337,000
Mondo Track - JM Robinson High School	1,550,000
Deferred Maintenance Cabarrus County Schools	19,663,416
Deferred Maintenance Kannapolis City School	4,140,034
Deferred Maintenance Rowan Cabarrus Community College	3,468,000
 TOTAL EXPENDITURES	 \$157,024,046
 GRAND TOTAL - REVENUES	 \$157,024,046
GRAND TOTAL - EXPENDITURES	\$157,024,046

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal

year.

5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 20th Day of March 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-11) EMS - RACE CARS Grant Funds

EMS was awarded the Randomized Cluster Evaluation of Cardiac Arrest Systems (RACE-CARS) trial grant in FY 2021. Grant funds have been received for meeting certain milestones during the RACE-CARS trial. Grant funds reimbursed and recognized as revenue to date covered administrative and payroll costs for engagement of first responder, first dispatch, community organization, hospital and intervention and review of 911 dispatch calls for Q&A purposes. This budget

amendment is to recognize the portion of funds received that may be used to facilitate county trial activities as revenue and the corresponding expenditures. The activity is to conduct CPR training in the community.

This money will be used to purchase equipment and supplies to support training and educating the public in CPR and further support the RACE-CARS trial. To date, \$12,000 has been received as unearned revenue for the grant.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board adopted the budget amendment.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

EMS was awarded the Randomized Cluster Evaluation of Cardiac Arrest Systems (RACE-CARS) trial grant in FY 2021. Grant funds have been received for meeting certain milestones during the RACE-CARS trial. Grant funds reimbursed and recognized as revenue to date covered administrative and payroll costs for engagement of first responder, first dispatch, community organization, hospital and intervention and review of 911 dispatch calls for Q&A purposes. This budget amendment is to recognize the portion of funds received that may be used to facilitate county trial activities as revenue and the corresponding expenditures. The activity is to conduct CPR training in the community.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2730-630801	RACE CARS Grant	-	12,000.00	-	12,000.00
001	9	2730-9635-RCARS	Education Programs - RACE CARS	-	12,000.00	-	12,000.00

(F-12) Finance - Audit Contract for Fiscal Year Ending June 30, 2023

A request for proposal for external auditing services was conducted by the Finance Department three years ago. After reviewing the submissions, it was determined that the accounting firm Martin Starnes and Associates best suits Cabarrus County's needs. They submitted a 3-year bid.

Pricing for the auditing services is \$63,860 for fiscal year ending June 30, 2023. There is an additional fee of \$3,000 since we have over 5 major programs for a total of \$66,860.

The Local Government Commission requires Board approval annually for the audit contract.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board approved the audit contract for June 30, 2023, and authorized the Chairman to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney.

(F-13) Finance - ARPA Budget Amendment and CARES Relief Funds Special Revenue Project Ordinance

This budget amendment appropriates additional funds to cover salaries and benefits for American Rescues Plan Act (ARPA) administrative costs through December 2026, Fiscal Year 2027. The additional funds are needed to cover an increase in salaries and benefits based on estimated COLA, Merit and retirement rate increases through fiscal year 2027. Funds are being allocated from health insurance, 401k and unallocated (ARPA) funds. No County funds are required.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board approved the budget amendment and project ordinance.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment appropriates additional funds to cover salaries and benefits for American Rescues Plan Act (ARPA) administrative costs through December 2026, Fiscal Year 2027. The additional funds are needed to cover an increase in salaries and benefits based on estimated COLA, Merit and retirement rate increases through fiscal year 2027. Funds are being allocated from health insurance, 401k and unallocated (ARPA) funds. No County funds are required.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
440	9	1925-9101-ARP	SALARIES AND WAGES	345,000.00	50,000.00	-	395,000.00
440	9	1925-9122-ARP	OTHER PAYS	-	5,000.00	-	5,000.00
440	9	1925-9201-ARP	SOCIAL SECURITY	21,000.00	4,000.00	-	25,000.00
440	9	1925-9202-ARP	MEDICARE	5,000.00	800.00	-	5,800.00
440	9	1925-9205-ARP	GH INSURANCE	25,500.00	-	25,500.00	0.00
440	9	1925-9207-ARP	LIFE INSURANCE	200.00	5.00	-	205.00

440	9	1925-9210-ARP	RETIREMENT	40,000.00	9,786.00	-	49,786.00
440	9	1925-9230-ARP	WORKERS COMP	450.00	70.00	-	520.00
440	9	1925-9235-ARP	401K	20,000.00	-	776.00	19,224.00
440	9	1925-9640-ARP	INSURANCE AND BONDS	200.00	6,615.00	-	6,815.00
440	9	1925-974914-ARP	ARPA NON-PROFITS UNALLOCATED	407,820.00	-	50,000.00	357,820.00

Ordinance No. 2023-07

CABARRUS COUNTY
CARES RELIEF FUNDS - SPECIAL REVENUE PROJECT ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of receiving and disbursing funds as directed by CARES Act funding and the US Department of State Treasury and Emergency Rental Assistance Program (ERAP) funding and the US Department of State Treasury.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GMP), the grant terms, the rules and regulations of the US Department of State Treasury and the budget contained herein.
- C. It is estimated that the following revenues will be available to fund COVID 19 and Emergency Rental Assistance expenditures:

CARES Act Relief Funds	\$7,972,670
American Rescue Plan	42,043,458
Interest Income	3,499
Emergency Rental Assistance (ERA21)	11,494,069
Emergency Rental Assistance Second Allocation (ERA22)	3,073,598
TOTAL REVENUES	\$64,587,294

- D. The following appropriations are made for expenditures related to COVID19 and

Salaries and Benefits (CARES)	\$3,581,275
Other Public Health Expenditures (CARES)	2,415,010
Municipal Distribution (CARES)	1,979,884
Administration (ERA21)	524,746
Emergency Rental Assistance (ERA21)	10,969,323
Administration (ERA22)	461,040
Emergency Rental Assistance Second Allocation (ERA22)	2,612,558
Salaries and Benefits Administration (ARP)	513,350
Salaries and Benefits Retention (ARP Loss Revenue)	10,000,000
Other Public Health Expenditures (ARP)	3,275,000
Aid to Nonprofits	27,897,288
Unallocated (ARP)	357,820
TOTAL EXPENDITURES	\$64,587,294

GRAND TOTAL- REVENUES	\$64,587,294
GRAND TOTAL- EXPENDITURES	\$64,587,294

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to

transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
5. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
6. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
7. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
8. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this grant project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a grant project, all unrestricted excess funds are transferred to the General Fund and the portion of the Grant Project associated with the project is closed.

Adopted this 20th day of March 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-14) Finance - Grant Acceptance and Budget Amendment

This budget amendment is to budget revenues and expenditures for a Directed Financial Assistance Grant Award in the amount of \$1,000,000. The grant will pass through the NC Department of Health and Human Services, Division of Mental Health, Developmental Disabilities and Substance Abuse Services. This is a Federal Substance Abuse Prevention Treatment (SAPT) Block Grant directed by the North Carolina General Assembly and appropriated by S.L. 2022-74. Funds will be used for the SUN project to support families impacted by substance abuse disorder. The annual funds have been allocated for fiscal year 2023 with a possible extension past the June 30, 2023 date. A County match is not required.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board accepted the Directed Financial Assistance Grant Award for \$1,000,000 and the corresponding budget amendment.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment is to budget revenues and expenditures for a Directed Financial Assistance Grant Award in the amount of \$1,000,000. The grant will pass through the NC Department of Health and Human Services, Division of Mental Health, Developmental Disabilities and Substance Abuse Services. This is a Federal Substance Abuse Prevention Treatment (SAPT) Block Grant directed by the North Carolina General Assembly and appropriated by S.L. 2022-74. Funds will be used for the SUN project to support families impacted by substance abuse disorder. The annual funds have been allocated for fiscal year 2023 with a possible extension past the June 30, 2023 date. A County match is not required.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5910-6279-SUN	SAPT Block Grant - SUN Project	-	1,000,000.00	-	1,000,000.00
001	9	5910-97915-SUN	SAPT Block Grant - SUN Project	-	1,000,000.00	-	1,000,000.00

(F-15) Infrastructure and Asset Management - Request for Permission to Temporarily Display Public Art at Historic Courthouse Front Porch

The Cabarrus County Arts Council has made a request to temporarily display and install a piece of art on the front porch of the Historic Courthouse. The current lease does not specifically address this type of display. A narrative on both on the intent and logistics of the display as well as a narrative on the piece of art were presented at the work session.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board approved the temporary placement of public art in front of the Historic Courthouse and authorized the County Manager and County Attorney to put a Memorandum of Understanding in place.

(F-16) Infrastructure and Asset Management - Rob Wallace Park Veterans Memorial Flagpole Lighting

County staff has been in communications with Town of Midland staff since the failure of the solar light that lit the flags at the Veterans Memorial site at Rob Wallace Park. The County has met with Duke Energy as has the Town of Midland. After discussions, the County feels the best option to light the flags will require an electric panel and running of underground conduit. County staff can install this equipment at cost to the Town of Midland, but the Town of Midland requested that we waive the permit fees that the County would pay for the electric work. Based on the current permit fee schedule, the permit fees are anticipated to be \$111.12. The Town of Midland has been provided a different option from Duke Energy and staff will discuss that as well. County staff will also provide updates from the Town of Midland in relationship to the current agreement in place regarding the flagpole at the monument. County staff will highlight the options available to the Board in terms of installation and reimbursement.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board approved Cabarrus County Infrastructure and Asset Management to manage the installation of a new electric service and flagpole lighting for the Rob Wallace Veterans Memorial Flagpoles with materials costs including continuation costs of electric service and lighting repairs being reimbursed by the Town of Midland with exception of the permit fees.

(F-17) Infrastructure and Asset Management - Surplus and Sale of County Property

The backup generator at the 1975 Courthouse will no longer be needed when the 2023 Courthouse comes online. The current generator is not big enough to supply the new load so a new generator has been installed for emergency back-up purposes. The existing generator is a 2014 model and does have life left in

it. County staff have identified a use for this generator in the replacement of the existing backup generator at the Concord Senior Center.

The Senior Center is one of the few County buildings that is fully backed up by generator and capable of being used for sheltering in an emergency event. Historically the generator at the Senior Center has been unreliable and required excessive service and repair. It is a 2005 model natural gas fueled unit whereas nearly all of the other County generators are more reliable diesel-powered units.

The IAM department is proposing to remove and sell the existing generator at the Concord Senior Center so that the existing 1975 Courthouse generator can be installed at the Senior Center.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board declared the existing 2005 backup generator at the Concord Senior Center (asset # 2152) surplus property and authorized the sale of the unit in accordance with County policy.

(F-18) Infrastructure and Asset Management - Transfer of Surplus Courthouse Chiller to Cabarrus County Schools

Asset 2651 is a 2013 Carrier 120-ton screw type chiller that is approximately 9 years old. It is currently part of the HVAC system at the 1975 Courthouse. The renovation of the '75 Courthouse will include all new HVAC systems. Due to the age and condition of this chiller we felt that it is worth saving, however the County does not have a use or need for it. We approached Cabarrus County Schools who indicated that they do have a need for this type and size chiller.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board declared asset 2651 surplus property and authorized the transfer of the asset to Cabarrus County Schools in accordance with the County's policy.

(F-19) Planning and Development - Community Development Budget Amendment

The Community Development Division has generated additional revenues through the Duke Rebate program and the Housing and Home Improvement program in recent months. The grants require that the program income be applied to the program that created it. Staff is requesting to place the additional revenues into expense line items for use.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board adopted the budget amendment.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: To allocate Duke Rebate Program funds received for Weatherization Program jobs completed in homes where electricity is provided by Duke Energy Carolinas; and to allocate HHI Program contributions received from HHI Service recipients per grant guidelines.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	3250-6841-DE	Duke Power Rebate	28,506.45	4,829.26		33,335.71
460	9	3250-9493-DE	Operations - Duke	5,741.47	4,829.26		10,570.73
001	6	6622	Home Improvement Program Fees	250.00	240.00		490.00
001	9	3250-9493-HHIFA	HHIFA Operations	22,748.00	240.00		22,988.00

(F-20) Planning and Development - HOME ARP Contract

Cabarrus County Community Development Staff have been exploring options for use of the HOME ARP funds in the community. Staff is recommending that Cabarrus County participate with the City of Concord on the rebuilding of the public housing units. This project will rebuild the Wilkerson public housing units which have reached their useful life as well as add other market rate units on the same property by using the property they are located on more efficiently. The project will result in additional affordable housing units which was an item that rated very high in our recent community survey.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board authorized the County Manager to execute the HOME ARP contract after review and revision by the County Attorney and approved the budget amendment and project ordinance.

Date: **March 20, 2023**

Amount: **623,900.00**

Dept. Head: **Kelly Sifford - (Prepared by Suzanne Burgess)**

Department: **Fund 410 - HOME Grants**

Internal Transfer Within Department Transfer Between Departments/Funds **X** Supplemental Request

This budget amendment is to budget revenues and expenditures for the HOME-ARP grant. The grant period is October 01, 2022 - September 30, 2030. Request for funds will be on a reimbursement basis. All funds must be 100% drawn down by September 30, 2030. There is no County match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
410	6	3675-6432-ARP	HOME GRANT - ARP	-	623,900.00	-	623,900.00
410	9	3675-9393-ARP	HOME GRANT - ARP - SUB CONTRACTOR	-	578,000.00	-	578,000.00
410	9	3675-9605-ARP	HOME GRANT - ARP - CONSULTANTS	-	45,900.00	-	45,900.00

Ordinance No. 2023-08

CABARRUS COUNTY
COMMUNITY DEVELOPMENT SPECIAL REVENUE
PROJECT ORDINANCE

BE IT ORDAINED by the Board of Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The projects authorized is for the Grant Projects for the purpose of receiving and disbursing funds as directed by Home Program Grant and the Department of Commerce. The projects are referenced in Section 3.

Section 2. The officers of this unit are hereby directed to proceed within the terms of the Generally Accepted Accounting Principles (GAAP), the grant terms, the rules and regulations of the Department of Commerce and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

CDBG:		
	Sub-Contractor	\$ 42,352
Home 2015:		
	Sub-Contractor	159,887
	Consultants	4,292
Home 2016:		
	Sub-Contractor	119,392
	Consultants	3,271
Home 2020:		
	Sub-Contractor	184,686
	Consultants	8,366
Home 2023-ARP		
	Sub-Contractor	578,000
	Consultants	45,900
	Total	<u>\$ 1,146,146</u>

Section 4. The following budgeted revenues are anticipated to be available to complete these projects.

CDBG:		
	Program Fees	\$42,352
Home 2015:		
	Home Consortium Revenues	94,684
	Program Fees	44,495
	Contribution from General Fund	25,000
Home 2016:		
	Home Consortium Revenues	97,663
	Contribution from General Fund	25,000
Home 2020:		
	Home Consortium Revenues	147,795
	Program Fees	10,400
	Contribution from General Fund	34,857
Home 2023-ARP:		
		<u>623,900</u>
	Total	<u>\$1,1146,146</u>

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project sufficient detailed accounting records to satisfy the terms of any debt financing resolutions and any grant agreements or federal and State regulations.

Section 6. Funds may be advanced from the General Fund for the purpose or making payments as due. Reimbursement requests should be made to the granter agencies in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this grant project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out the projects.

Section 9. At the completion of each individual project, all unrestricted excess funds are transferred to the General Fund and the Grant Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may either enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 20th day of March 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-21) Sheriff's Office - Award of Service Weapon to Lt. Anthony Haynie Upon His Retirement

Lieutenant Anthony Haynie will retire from the Cabarrus County Sheriff's Office on April 1st, 2023. Pursuant to N.C. General Statute 20-187.2, it is requested that Lieutenant Haynie's service weapon (Sig-Sauer P320C, Serial Number 58C351935) be designated surplus property and awarded to Lieutenant Haynie for a price of \$1.00 upon his retirement.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board declared Sig Sauer P320 .40 cal SN 58C351935, surplus property and authorized disposition in accordance with the County's policy.

(F-22) Sheriff's Office - Award of Service Weapon to Lt. April Samples Upon Her Retirement

Lieutenant April Samples will retire from the Cabarrus County Sheriff's Office on April 1, 2023. Pursuant to N.C. General Statute 20-187.2, it is requested that Lieutenant Sample's service weapon (Sig-Sauer P320C, Serial Number 58C352197) be designated surplus property and awarded to Lieutenant Samples for a price of \$1.00 upon her retirement.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board declared Sig-Sauer P320C, Serial Number

58C352197, surplus property and authorized disposition in accordance with the County's policy.

(F-23) Tax Administration - Refund and Release Reports - February 2023

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board approved the February 2023 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

(G) NEW BUSINESS

(G-1) Appointments - Centralina Economic Development District

Chairman Morris reported Geraldine Gardner, Centralina Regional Council of Governments Executive Director, is requesting an appointment to the Centralina Economic Development District (CEDD) Board of Directors for an at large representative. A current list of appointees was provided to the Board.

Chairman Morris stated Page Castrodale, Economic Development Corporation Director, has volunteered to fill the position should the Board appoint her. He advised today is the deadline to fill that position.

UPON MOTION of Chairman Morris, seconded by Commissioner Measmer and unanimously carried, the Board converted the position to an at-large position and appointed Page Castrodale as Cabarrus County's representative on the Centralina Economic Development District Board of Directors.

(G-2) BOC - Cooperative Christian Ministries Rebuild Campus

Commissioner Wortman discussed the need for housing, education, and financial stability assistance in Cabarrus County and how the intent of Cooperative Christian Ministries Rebuild Campus in Concord would address and assist those needs. Cooperative Christian Ministries presented a request at the March 6, 2023 Work Session for \$1,000,000 for the Rebuild Campus project. To fund the project, Commissioner Wortman proposed using \$500,000 from the American Rescue Plan Act (ARPA) funds and \$500,000 from the Commissioners Contingency Fund.

A discussion ensued. During discussion, Rodney Harris, Deputy County Manager, responded to questions from the Board.

Commissioner Wortman **MOVED** to approve funds in the amount of \$1,000,000 to the Cooperative Christian Ministries Rebuild Campus Project, using \$500,000 from the American Rescue Plan Act funds and \$500,000 from the FY23 Commissioners Contingency Fund. Vice Chairman Shue seconded the motion.

Commissioner Strang requested an amendment to the motion to include language that if for some reason the contract did not come to fruition, we would not be on the hook for this portion of funds.

Commissioner Wortman declined to amend the motion.

Following further discussion, the **MOTION** carried with Chairman Morris, Vice Chairman Shue, and Commissioner Wortman voting for and Commissioners Strang and Measmer voting against.

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Commissioner Wortman presented an update on information presented at a recent legislative meeting. He also reported the Central Cabarrus Vikings 3A Basketball team won the state championship; and five elementary school robotics teams earned world championship birth. Commissioner Wortman announced the Active Living and Parks Commission is in need of applicants from the Midland and northwest planning areas. The Senior Games registration has been extended through March 24th. Archery classes at Camp TN Spencer are beginning on the third Friday of each month.

Commissioner Strang presented an update from the HCCBG (Home and Community Care Block Grant) Committee- there will be a slight increase for the Lunch Plus program. She also reported from the Kannapolis City Schools- there will be a slight change in the time schedule for the 2023-2024 school year to handle transportation issues. Commissioner Strang reported on the Youth Commission summit and Town of Midlands's request for a resolution in support of the renaming of a bridge over HWY 24/27 for the line of duty death of Lieutenant Robert Eury.

Chairman Morris commented on Central Cabarrus Vikings' first state championship in 23 years and their 32 wins in a row. He also commented on the Kannapolis Education Foundation breakfast held last week; the Cabarrus Health Alliance was announced as the Friend of Education Award at the breakfast; the teen summit, etc.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 4 Expired Terms
- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Vacant Position
- Mental Health Advisory Board - 1 Vacant Position
- Nursing Home Community Advisory Committee - 9 Vacant Positions
- Planning and Zoning Commission - 1 Vacant Position
- Region F Aging Advisory Committee - 2 Vacant Positions
- Senior Centers Advisory Council - 2 Expired Terms
- Transportation Advisory Board - 6 Vacant Positions and 1 Expired Term
- Youth Commission - 4 Vacant Positions

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) Budget - Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(H-4) Budget - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-5) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for February 2023 and the Cabarrus County Commercial Building Plan Review Summary for February 2023 for informational purposes. No action was required of the Board.

(H-6) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-7) Economic Development Corporation - February 2023 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of February 2023 for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

None.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

(K-1) Closed Session - Pending Litigation

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Strang and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board moved to come out of closed session.

Return to Open Session

UPON MOTION of Commissioner Wortman, seconded by Commissioner Strang and unanimously carried, the Board approved a mediation settlement for workers compensation claim I.C. File Number 15-029654 and 21-718156 in the amount of \$150,000.

(L) ADJOURN

UPON MOTION of Commissioner Strang, seconded by Commissioner Wortman and unanimously carried, the meeting adjourned at 8:02 p.m.

Lauren Linker, Clerk to the Board

DRAFT

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Approval of the Agenda

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
APRIL 17, 2023**

ADDITIONS:

New Business

G-5 Planning and Development - Amendment to North Carolina Weatherization Assistance Program Contract

Closed Session

K-1 Closed Session - Pending Litigation

SUPPLEMENTAL INFORMATION:

New Business

G-1 Economic Development Investment - Coleman Industrial Gases, LLC (Project Parade) - Public Hearing 6:30 p.m.

- **Project Overview**
- **Grant Analysis**

G-2 Economic Development Investment - STERIS Instrument Management Services, Inc. (Project Precision) - Public Hearing 6:30 p.m.

- **Project Overview**
- **Grant Analysis**
- **Grant Analysis**

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Active Living and Parks - Older Americans Month 2023 Proclamation

BRIEF SUMMARY:

Older Americans Month is observed nationwide each May and is a time to celebrate the contributions seniors make to their communities. This special observance was established in 1963 to acknowledge the contributions of past and present older citizens.

The 2023 Theme is "Aging Unbound." This offers the opportunity to explore diverse aging experiences and discuss how communities can combat stereotypes.

At the March 20, 2023 meeting, the Cabarrus County Senior Centers Advisory Council voted unanimously to recommend the designation of May as Older Americans Month.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Byron Haigler, Active Living and Parks Assistant Director
Myra Baumgardner, Sr. Center Advisory Council Chair

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ OAM 2023 Proclamation



Older Americans Month 2023

A PROCLAMATION

Whereas, Cabarrus County includes a growing number of older Americans who contribute their time, wisdom, and experience to our community; and

Whereas, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

Whereas, Cabarrus County Senior Centers Advisory Council recognizes the need to create a community that offers the services and supports older adults may need to make choices about how they age; and

Whereas, Cabarrus County Senior Centers Advisory Council can work to build an even better community for our older residents by:

- Not limiting our thinking about aging,
- Exploring and combating stereotypes,
- Emphasizing the many positive aspects of aging,
- Inspiring older adults to push past traditional boundaries, and
- Embracing our community's diversity.

Now, therefore, the Cabarrus County Board of Commissioners do hereby proclaim May 2023 to be Older Americans Month. We urge every resident to celebrate our older citizens, help to create an inclusive society, and accept the challenge of flexible thinking around aging.

Adopted this 17th day of April 2023

Stephen M. Morris, Chairman
Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Cooperative Extension - National Volunteer Week Proclamation

BRIEF SUMMARY:

The following proclamation recognizes National Volunteer Week and the work of Cooperative Extension volunteers.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Tracy LeCompte, Cooperative Extension Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- National Volunteer Week



NATIONAL VOLUNTEER WEEK PROCLAMATION

WHEREAS, Cabarrus County has a strong history of improving lives, strengthening communities, and making our state a better place through volunteerism; and

WHEREAS, during National Volunteer Week, we celebrate the impact of volunteer service and come together to tackle community needs and foster a culture of civic engagement; and

WHEREAS, Cooperative Extension volunteers have dedicated countless hours as Master Gardener Volunteers, Extension Community Association Volunteers, or 4-H volunteers to bring life enhancing opportunities to the individuals of Cabarrus County helping them to thrive in their local communities; and

WHEREAS, National Volunteer Week was enacted in 1974 by President Richard Nixon to celebrate the spirit of volunteerism, urging all Americans to seek opportunities to provide service to their community; and

WHEREAS, Cabarrus County residents are encouraged to learn about local volunteer opportunities, by reaching out to your County Extension Office or other county or local organizations; and

WHEREAS, National Volunteer Week should serve as a catalyst for residents to serve our county today; to commit to volunteer by signing up now through Cooperative Extension, in a local school, government department, non-profit or other option in your community, to promote volunteerism in our families and communities through an invitation to serve together; and to be “all in” for Cabarrus County when it is needed most;

NOW, THEREFORE, the Cabarrus County Board of Commissioners, do hereby proclaim April 16- 22, 2023, as "**NATIONAL VOLUNTEER WEEK**", in Cabarrus County, and commend its observance to all citizens.

ADOPTED this 17th day of April, 2023.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

EMS - Cabarrus County Emergency Services Week

BRIEF SUMMARY:

The following proclamation proclaims the week of May 21 - 27, 2023 as "Cabarrus County Emergency Medical Services Week" in recognition of emergency medical services teams that provide lifesaving care to those in need 24 hours a day, seven days a week.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Jimmy Lentz, EMS Chief

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- EMS Week Proclamation.



CABARRUS COUNTY
North Carolina
PROCLAMATION

- WHEREAS,** emergency medical services is a vital public service; and
- WHEREAS,** the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
- WHEREAS,** access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
- WHEREAS,** emergency medical services teams consist of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators, and others; and
- WHEREAS,** the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education enhance their lifesaving skills; and
- WHEREAS,** Americans benefit daily from the knowledge and skills of these highly trained individuals; and
- WHEREAS,** it is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week.

NOW, THEREFORE, BE IT RESOLVED that we, the Cabarrus County Board of Commissioners, in recognition of this event do hereby proclaim the week of May 21 – 27, 2023, as

CABARRUS COUNTY EMERGENCY MEDICAL SERVICES WEEK

Adopted this 17th day of April, 2023.

Stephen M. Morris, Chairman
Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Human Resources - Recognition of Chief Deputy James Bailey on His Retirement from Cabarrus County Sheriff's Office

BRIEF SUMMARY:

After 28 years of service to Cabarrus County and its citizens, Chief Deputy Bailey will retire on May 1, 2023, from the Cabarrus County Sheriff Department.

REQUESTED ACTION:

Recognize Chief Deputy Bailey for his many years of dedicated service to Cabarrus County and its citizens.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Lundee Covington, Human Resources Director
Sheriff Van Shaw

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - National Library Week

BRIEF SUMMARY:

The following proclamation recognizes April 23-29 as National Library Week.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Melanie Holles, Library Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Proclamation



National Library Week 2023 Proclamation

WHEREAS, libraries provide the opportunity for everyone to pursue their passions and engage in lifelong learning, allowing them to live their best life; and

WHEREAS, libraries have long served as trusted institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status; and

WHEREAS, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all; and

WHEREAS, libraries adapt to the ever-changing needs of their communities, continually expanding their collections, services, and partnerships; and

WHEREAS, libraries play a critical role in the economic vitality of communities by providing internet and technology access, literacy skills, and support for job seekers, small businesses, and entrepreneurs; and

WHEREAS, libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals; and

WHEREAS, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all; and

WHEREAS, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week; and

NOW, THEREFORE, be it resolved that we, Cabarrus County Board of Commissioners, proclaim National Library Week, April 23-29, 2023. During this week, we encourage all residents to visit their library to explore the wealth of resources available.

ADOPTED this 17th day of April, 2023.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Active Living and Parks - Matching Incentive Grant Application Requested Changes

BRIEF SUMMARY:

The Active Living and Parks Matching Incentive Grant Program provides seed money for civic, community and school groups to construct, improve or acquire recreational and park facilities in Cabarrus County. The grant will fund up to 50% of a project. In an effort to make the application process easier and more relevant, several changes are being requested.

A. Grant Priority Rating

Level 2 - Moderate Priority

Added: "and expendable maintenance equipment is eligible with certain restrictions.

Examples include, but are not limited to tractors, ATV's, Mowers, etc."

The change from Lowest Priority to Moderate Priority is to accommodate the Volunteer Athletic Associations as we move closer to having all School Park sites operated and maintained by the Volunteer groups and/or municipalities.

Application and Awards Procedures

A. Changed deadline to second Friday in September

B. Changed ALP Commission Meeting date for presentations to September.

Changed a second cycle of applications to "may be considered."

Date changes were made to accommodate the School Schedule better than previous dates.

The Park Commission reviewed and unanimously voted to recommend these changes to the BOC for approval.

REQUESTED ACTION:

Motion to approve the change in Priority Level Rating requests and the submission and

presentation dates to the Matching Incentive Grant Application Manual.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Byron Haigler, Active Living and Parks Assistant Director
Megan Baumgardner, ALP Commission Chair

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- 2023 MIG Application Revision

MATCHING INCENTIVE GRANT PROGRAM

CABARRUS COUNTY ACTIVE LIVING AND PARKS

WHERE FUN COMES NATURALLY...
AND LASTS FOREVER

Cabarrus County Active
Living and Park
P.O. Box 707
Concord, NC 28026



MATCHING INCENTIVE GRANT GUIDELINES

FUNDING

AVAILABLE:

Up to 50% of project cost. Actual amount of funds available for the grants will be determined with the approval of the FY Budget.

PURPOSE:

To provide seed money for civic and community groups to construct, improve or acquire recreational and park facilities in Cabarrus County.

SPONSORSHIP:

A project must be sponsored by non-profit civic or community group. The sponsoring organization must have elected officers, by-laws, and bank accounts. Examples of groups which can apply for funds are: PTO's, civic clubs, youth sports organizations, church organizations, garden clubs, athletic or recreation associations. The Active Living & Parks Department will determine which organizations meet the qualifications. Donations from corporations, grants, or individuals may be used to match county funds to construct or improve recreation facilities on publicly owned land in Cabarrus County. In-kind contributions are not eligible as a match.

ELIGIBILITY:

To be eligible, a project must meet the following criteria:

- A. The project must be located on public property owned by Cabarrus County, the boards of education, a municipality within the county, or property leased to the county for a minimum of fifteen years. Projects on school property must be consistent with the respective school system's long-range plans. Projects on park property must be consistent with the Parks Department's long-range plans.
- B. Provide a new recreational or park facility on eligible property or renovate an existing recreational or park facility.
- C. The project must be open to the public on a non-discriminatory basis upon completion, subject to such reasonable restrictions as may be agreed upon by the parties and stipulated in the application.

- D. The property the project is located on must remain unlocked and open to the public. (Gates may be locked at a reasonable hour agreed on by the Cabarrus County Active Living & Parks Department.)
- E. The project must remain open to the public, intact, maintained, and used for its intended purpose for fifteen years, unless the sponsoring organization reimburses the county for any grant funds provided or upon mutual agreement from the county.

GENERAL INFORMATION:

A. Grant Priority Rating

Level 1 – Highest Priority

New recreation facilities/ opportunities or renovation of existing recreation facilities/ opportunities Examples include, but are not limited to: Athletic sports fields, athletic courts, playgrounds, hiking and jogging trails, physical fitness courses, improvements to existing facilities

Level 2 – Moderate Priority

New support facilities for recreation opportunities, renovation of existing recreation support facilities, and expendable maintenance equipment is eligible with certain restrictions. Examples include, but are not limited to Tractors, ATVs, UTVs, Mowers, etc. Expendable equipment must remain on the school/recreation property at all times. Applicants must provide documentation of the equipment's storage and scheduled maintenance plan. Ineligible supplies include, but are not limited to concession equipment, PA systems, bats, balls, uniforms, etc.

Examples include, but are not limited to: Outdoor lighting, landscaping projects, picnic shelters & facilities, irrigation systems, restroom & concession facilities

Level 3 – Lowest Priority

Acquiring property for recreation facilities/ opportunities

~~B. Expendable maintenance equipment is eligible with certain restrictions. Examples include, but are not limited to Tractors, ATVs, UTVs, Mowers, etc. Expendable equipment must remain on the school/recreation property at all times. Applicants must provide documentation of the equipment's storage and scheduled maintenance~~

~~plan. Ineligible supplies include, but are not limited to concession equipment, PA systems, bats, balls, uniforms, etc.~~

- C. Project funds spent prior to application cannot be included toward an organization's match of county funds (exceptions: funds spent on planning, architectural, engineering, permitting and/or related services provided that all of Cabarrus County's public bidding requirements have been met).
- D. Funds from governmental agencies cannot be used to match Incentive Grant funds.
- E. Sponsoring organizations must have a minimum of 50% of the total project cost available at the time of application.
- F. The sponsoring organization's match must be cash.
- G. Provisions must be made for continuing maintenance and repair of the project once it is completed.
- H. Maintenance Agreement Form (or letter of responsibility) must be signed by School Principal/Mayor/Manager, Project Coordinator, and Director of Facilities, Operation and Construction/Director of Business Operations.

LAND ACQUISITION PROJECTS

- A. A "Notice of Limitation of Use" assurance must be part of the application and if approved for a Cabarrus County Matching Incentive Grant, the assurance must be made part of the project site's public property records. The "Limitation of Use" assures that the property described in the application and the dated project boundary map has been acquired and/or developed with Matching Incentive Grant monies and will in **perpetuity be used for public outdoor recreation purposes.**

Sample NOTICE OF LIMITATION OF USE
Assurance Form

The (Applicant's Name) understands that **IF** the property identified on the project boundary map of this application is acquired and/or developed with financial assistance provided by Cabarrus County Active Living & Parks Department in accordance with the Matching

Incentive Grant program, **THEN**, this property may not be converted to other than public outdoor recreation uses (whether by transfer, sale, or in any other manner) without the express written approval of the Cabarrus County Active Living & Parks Department.

- B. The Matching Incentive Grant applicant must pay **all** costs associated with the purchase of property (attorney fees, title search, survey, recording fees, etc.).
- C. If the property is not in the name of Cabarrus County, a municipality, and/or school, the property must be leased to one of the government agencies for a minimum of fifteen years

APPLICATION AND
AWARD PROCEDURES:

- A. Completed applications must be submitted to the Department between the **first Monday in August through the second Friday in September**. Incomplete applications will not be considered.
- B. Eligible applicants must be present at the **September (the third Thursday)** Active Living & Parks Commission Meeting to present their projects to the Commission. Each applicant will be allotted 5 minutes for presentation purposes.

The Property Committee of the Active Living & Parks Commission and the department staff will review all applications and make recommendations to the full Commission for funding.

If additional grant funds are still available after the initial grants are approved and awarded, a second cycle of applications **may be considered**. The same procedures will apply to both cycles of application.

- C. The Active Living & Parks Commission will prioritize the Incentive Grant projects that will be recommended for approval to the Board of County Commissioners. All projects, including those not recommended for funding (if any), will be presented to the Board of County Commissioners for their consideration as well.
- D. Upon approval of the projects by the Board of Commissioners, the Active Living & Parks Department will provide written confirmation of the grant to the sponsor, indicating the amount of the award, instructions, conditions, etc.

MATCHING INCENTIVE GRANT PROGRAM:

- A. Project must begin within sixty (60) days of notification of project approval and be completed by June 30th of the following fiscal year.
- B. Municipalities and boards of education may administer projects on municipal or school owned property. If the government entity administers the project with all monies paid to them, they must provide a summary of the expenditures at the conclusion of the project.
- C. In order to assure standards of quality, all improvements will be made under the supervision of the Active Living & Parks Department.
- D. Project plans and specifications must be approved by the Cabarrus County Active Living & Parks Department, School Principal, and the Director of Facilities, Operation and Construction/Director of Business
- E. Operations. Projects shall not deviate from the approved plans and program descriptions without prior approval of the Cabarrus County Active Living & Parks Department. Failure to comply will result in revocation of the grant award.
- F. Project plans and specifications must be submitted for a review period of at least 5 working days to the Director of Facilities, Operation and Construction of Cabarrus County Schools and/or the Director of Business Operations of Kannapolis City Schools.
- G. Any organization responsible for the operations and maintenance of a project completed on property not owned by the county must assume all general liability for the completed structure. The agency supervising the project construction will be liable for the project during the

construction period. This includes all utilities (water, sewage, etc.), maintenance, upkeep and supervision of the facility. Builders' risk insurance is required from all contractors.

- H. The sponsoring organization must submit its matching funds directly to Cabarrus County Active Living & Parks Department. Cabarrus County will be responsible for the expenditures of all funds unless other arrangements have been made and approved by the County Manager.
- I. The sponsoring organization will be responsible for any expenses not reflected in the grant application once the application is approved.
- J. Expenditures made by the county are subject to Cabarrus County and State of North Carolina purchasing procedures.
- K. If the project is at a school, the Principal and the Director of Facilities, Operations and Construction/Director of Business Operations must approve the grant request. If on municipal or county property, the respective city or county official must approve the grant request.
- L. Failure to comply with any of these requirements may result in revocation of funds.
- L. All public utilities must be in the name of the sponsoring organization.

For Further Information Contact:

Ian Sweeney, Project & Events Manager

Phone: 704-920-3488

Email: IJSweeney@cabarruscounty.us

Cabarrus County Active Living and Parks

Post Office Box 707 Concord, NC 28026-0707

Fax: 704-920-3494

Revised June 30, 1989	Updated 6/30/06
Revised June 14, 1991	Updated 01/18/07
Revised June 23, 1992	Updated 01/28/08
Revised June 27, 1994	Updated 01/05/09
Revised April 27, 1995	Updated 10/15/09
Revised May 23, 1996	Updated 03/18/11
Revised June 23, 1997	Updated 04/17/12
Revised June 10, 1998	Updated 04/01/13
Updated June 7, 1999	Updated 04/04/14
Updated June 14, 2000	Updated 02/19/15
Updated June 19, 2001	Revised 10/15/15
Updated June 11, 2002	Revised 08/19/22
Updated June 18, 2003	Revised April 2023
Revised March 1, 2004	
Updated June 15, 2005	

MATCHING INCENTIVE GRANT CHECKLIST

Applicant_____

Project Name_____

In order for Matching Incentive Grant Application to be complete, all items listed must be included. If item is not applicable to project, please indicate NA.

- _____ 1. Matching Incentive Grant Checklist
- _____ 2. Incentive Grant Applicant Information Form
- _____ 3. Project Narrative
- _____ 4. Minutes of Group Presentation(s)
- _____ 5. Budget Information
 - Budget Information Form
 - 3 Itemized Estimates/Quotes from Contractors/Vendors for any purchases over \$1,000.00
- _____ 6. Maintenance Agreement
- _____ 7. Design Drawings/Site Plan Form
 - a. Designs
 - b. Site Plan
- _____ 8. Land Acquisition Form (if applicable)
- _____ 9. Current Bank Statement

Dates to Remember:

Second Friday in June – Grant Application Deadline

Third Friday in June – Grant Application Presentations
Cabarrus County Active Living & Parks Commission

MATCHING INCENTIVE GRANT SIGNATURE PAGE

By signing our names below, we attest to having seen and read the following pages. We also acknowledge that we agree with and support the scope of the project.

Attachment A Matching Incentive Grant Applicant Information Form

Attachment B Matching Incentive Grant Project Narrative

Attachment C Matching Incentive Grant Budget Information Form & Itemized Estimates/ Quotes

Attachment D Matching Incentive Grant Maintenance Agreement Form

Attachment E Matching Incentive Grant Design/ Site Plan Form

Attachment F Matching Incentive Grant Land Acquisition Form

Director of Facilities, Operations & Construction/Director of Business Operations (if applicable) Date

School Principal/Mayor/Manager

Date

Project Coordinator

Date

Cabarrus County Active Living & Parks Department
P.O. Box 707, Concord, NC 28026-0707

MATCHING INCENTIVE GRANT APPLICANT INFORMATION FORM

1. APPLICANT INFORMATION			
ORGANIZATION NAME		NON-PROFIT _____ YES _____ NO	
ADDRESS	PHONE NUMBER	FAX NUMBER	OTHER NUMBER
PROJECT COORDINATOR'S NAME			
EMAIL ADDRESS			
ADDRESS	PHONE NUMBER	FAX NUMBER	OTHER NUMBER
SCHOOL PRINCIPAL'S NAME (IF PROJECT LOCATED ON SCHOOL PROPERTY)			
EMAIL ADDRESS			
ADDRESS	PHONE NUMBER	FAX NUMBER	OTHER NUMBER
2. PROJECT INFORMATION			
DESCRIPTIVE TITLE OF PROJECT			
PROJECT SITE			
STREET ADDRESS	CITY	STATE	ZIPCODE
AREAS AFFECTED BY PROJECT: (SCHOOLS, MUNICIPALITIES, ETC.)		_____ NEW PROJECT	START DATE _____
		_____ ON-GOING PROJECT	COMPLETION DATE _____
WILL A FEE BE CHARGED FOR USE OF FACILITY/PROJECT? _____ YES _____ NO	ON-GOING MAINTENANCE FOR PROJECT WILL BE PROVIDED BY:		
ESTIMATED FUNDING:	TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION IS TRUE AND CORRECT. THE DOCUMENT HAS BEEN AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE GRANT IS AWARDED.		
APPLICANT \$	TYPED NAME OF PROJECT COORDINATOR		
COUNTY \$			
IN-KIND \$	SIGNATURE OF PROJECT COORDINATOR		
TOTAL \$	_____		

Cabarrus County Active Living & Parks Department
P.O. Box 707, Concord, NC 28026-0707

MATCHING INCENTIVE GRANT PROJECT NARRATIVE

The PROJECT NARRATIVE gives the applicant an opportunity to describe and justify the need for the project being proposed, describe the levels of public involvement, citizens served, and planning and operation/maintenance for the proposed project. Please provide concise but detailed explanations for each section, using the section headings listed below. Include the information from the Scoring Sheet in narrative.

Title it: **PROJECT NARRATIVE FOR (PROJECT NAME)**

1. **Project Description**

Describe the project by listing the new, additional and/or renovated recreation facilities and support facilities that will be provided if the grant is awarded.

- Will this project provide the first recreation facility built with grant funding?
- Why is the project needed?
- What is the project designed to accomplish?
- Who will the project serve (clientele and area)?
- If the project includes renovation, justify the renovation, such as the age of the facility or overuse.
- If applicable, explain the need for land acquisition.

2. **Project Planning**

Describe all planning efforts and methods used to identify the need for this project.

- How were priorities established?
- Does this project correspond to the Livable Community Blueprint?

3. **Public Involvement**

Describe how community citizens have been involved in developing plans for the proposed project and the level of public support for the project. Consider public meetings for discussing the project, presentations to civic/community groups. Attach a copy of minutes or support documentation.

4. **Operation and Maintenance**

Describe who will be responsible for the development, operation, programming and maintenance of the site upon completion. Attach the Maintenance Agreement Form.

5. **Citizens Served**

To what extent will persons with disabilities be served by the proposed project? Is the project designed to meet or exceed the Americans with Disabilities Act Accessibility Guidelines?

Cabarrus County Active Living & Parks Department
P.O. Box 707, Concord, NC 28026-0707

MATCHING INCENTIVE GRANT BUDGET INFORMATION FORM

Applicant_____

Project Name_____

BUDGETED ITEM	AMOUNT
Architectural/Engineering Fees	\$
Materials	\$
Construction	\$
Permits/Inspections	\$
Land Acquisition	\$
Demolition/Removal	\$
Other	\$
	\$
	\$
	\$
	\$
TOTAL	\$

NOTE: Three itemized estimates/quotes from contractors/vendors should be attached.

Cabarrus County Active Living & Parks Department
P.O. Box 707, Concord, NC 28026-0707

MATCHING INCENTIVE GRANT MAINTENANCE AGREEMENT FORM

Applicant _____

Project Name _____

It is understood that _____
(Organization)

is submitting a Matching Incentive Grant Application to Cabarrus County Active Living & Parks Department

for _____
(Project)

at _____
(Facility)

(Type of Maintenance) _____

will be performed by _____
(Organization/Company)

on a regular schedule consisting of _____

Director of Facilities, Operation & Construction/Director of Business Operations (if applicable) *Date*

School Principal/Mayor/Manager *Date*

Project Coordinator *Date*

Note: Any equipment purchased with Cabarrus County funding will remain with the County if the association disbands.

Cabarrus County Active Living & Parks Department
P.O. Box 707, Concord, NC 28026-0707

MATCHING INCENTIVE GRANT DESIGN/SITE PLAN FORM

Applicant_____

Project Name_____

The attached Design/Drawings for the _____
(Project)

at _____
(Facility)

are being submitted as a Cabarrus County Active Living & Parks Department Matching
Incentive Grant Application and meet the approval of _____.
(Property Owner)

Director of Facilities, Operation & Construction/Director of Business Operations (if applicable) Date

School Principal/Mayor/Manager Date

Project Coordinator Date

Cabarrus County Active Living & Parks Department
P.O. Box 707, Concord, NC 28026-0707

MATCHING INCENTIVE GRANT LAND ACQUISITION FORM

This Landowner Agreement is entered into effective the _____ day of _____, 20____ by _____ (*either an individual residing at _____, _____ North Carolina _____ or _____, a North Carolina corporation/limited liability company/partnership, with its principal place of business at _____, _____ North Carolina _____) (hereafter, the "**Landowner**"); Cabarrus County, North Carolina, with its principal place of business at 65 Church Street, Concord, North Carolina 28025 (the "**County**"); and _____, a North Carolina non-profit corporation with its principal place of business at _____, _____ North Carolina ____ ("**Applicant**").

WHEREAS, Landowner is the sole and exclusive owner in fee simple of the real estate and all improvements thereon located at _____, _____, North Carolina _____ totaling approximately _____ acres and more particularly described in **Exhibit A** attached hereto and incorporated herein (hereafter, the "Property") (*need to attach a legal metes and bounds description of the real property as **Exhibit A**); and

WHEREAS, Applicant and **Landowner** jointly and severally represent to the **County** that **Applicant** and **Landowner** have entered into a conditional purchase agreement for **Applicant's** purchase of the Property, conditioned upon, among other things, **Landowner's** agreement to sell the Property for an aggregate purchase price of \$ _____ and **Applicant's** approval for receipt of funds in the aggregate amount of \$ _____ (the "Funds") pursuant to the **County** Matching Grants Incentive Program for the County's fiscal year 20____-20____, offered by the **County** through the County Active Living & Parks Department (the "**Department**"), (hereafter, the above referenced Matching Grants Incentive Program may be referred to as the "Program"); and

WHEREAS, Applicant hereby represents to **Landowner** that **Applicant** has applied for or will timely apply for receipt of the Funds pursuant to the Program in order to purchase the Property; and

WHEREAS, Landowner hereby represents to the **Applicant** and the **County** that it is aware of and agrees to the restrictive uses for the Property that will be imposed by the **County** on the **Applicant's** use of the Property in order for **Applicant** to be considered for award of the Funds; and

WHEREAS, Landowner understands that the **Department** must evaluate all applications for Program funds, which are awarded on a limited basis, and that **Applicant** may or may not be granted the Funds pursuant to the Program.

NOW THEREFORE, in consideration of the premises and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

- 1. Guarantee of Purchase Price to Applicant/Title to Property.** **Landowner** and **Applicant** represent and warrant to the **County** that they have agreed, respectively, to the sell and purchase the Property for an aggregate purchase price of \$____ (the "Purchase Price") upon the terms and conditions more fully set forth in the purchase agreement by and between the **Landowner** and the **Applicant**, which is attached hereto as **Exhibit B** and incorporated as if more fully set forth herein. Such terms and conditions include, without limitation, a provision that **Landowner** is the sole and exclusive owner of the Property and has the sole and exclusive unencumbered right to transfer fee simple title to the **Applicant** by North Carolina General Warranty Deed, free and clear of all encumbrances whatsoever except for ad valorem property taxes not yet due and payable.
- 2. Right to Purchase.** **Landowner** represents and warrants to the **County** and **Applicant** that the Purchase Price and **Applicant's** right to purchase the Property shall remain in effect until the **Department** releases the names of the recipients of the Program funds. The **Department** warrants and represents that it will use its best efforts to announce the recipients of the Program funds no later than _____, 20____.

3. **Environmental Warranties and Representations.** In addition to any other representations and warranties provided the **Applicant** by the **Landowner** with respect to the Property, **Landowner** represents and warrants to the **County** and the **Applicant** that the Property is not currently and to the best knowledge of the **Landowner** after due investigation, has never been in violation of any federal, state or local laws, rules, regulations, or ordinances pertaining to environmental matters of any kind or nature and to the best of **Landowner's** knowledge, no adjoining property is or has ever been in violation of any federal, state or local laws, rules, regulations or ordinances pertaining to environmental matters of any kind or nature.

4. **Obligation to Purchase.** Notwithstanding any term or condition of this or any other agreement regarding the Property, no term or condition of this Agreement or any other agreement shall be construed to require **Applicant** to purchase the Property in the event: (1) **Landowner** is in default under this or any other agreement by and between **Applicant** and **Landowner** with regard to the Property; or (2) **Applicant** is not the recipient of the full amount of the Funds under the Program. Furthermore, no term or condition of this or any other agreement shall be construed to impose a duty, express or implied, upon the **County** or the **Department** to award the Funds or any portion thereof to the **Applicant**.

5. **Landowner** understands that in the event the **Landowner** is in default under the terms and conditions of **Exhibit B**, if any **Landowner** representations and warranties set forth herein are false or misleading, or in the event **Applicant** is not the recipient of the full amount of the Funds, neither **Applicant** nor the **County** is under any express or implied obligation whatsoever to purchase the Property.

6. **Miscellaneous.** This agreement shall be governed by the laws of the state of North Carolina. For purposes of enforcement of this Agreement, the parties agree to the exclusive jurisdiction of the courts of Cabarrus County, North Carolina without application of any conflicts of laws provisions of any jurisdiction. Paragraph headings are for convenience only and shall not be deemed to be a controlling part of this Agreement. In the event any provision of this Agreement is deemed for any reason to be unenforceable, the remaining provisions shall remain in full force and effect. No party hereto may assign this Agreement without the express prior written consent of the other parties hereto. However, this Agreement shall be deemed binding upon any successor in interest to the **Landowner** and any other permitted successors and/or assigns of the parties. No provision of this or any other agreement shall be construed to imply a joint venture, partnership or agency agreement between or among the parties hereto.

LANDOWNER:

APPLICANT:

By : _____(Seal)

By : _____(Seal)

Name: _____

Name: _____

Title: _____

Title: _____

READ AND AGREED TO:

CABARRUS COUNTY, NORTH CAROLIINA

By: _____

Name: _____

Title: Director, Active Living & Parks Department of Cabarrus County

This instrument has been audited in accordance with the Local Government Budget and Fiscal Control Act. By: _____, Pam DuBois, Finance Director, Cabarrus County, North Carolina

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments - Human Services Advisory Board

BRIEF SUMMARY:

Dr. Natalie Atwell's term on the Human Services Advisory Board ends May 31, 2023. Dr. Atwell filled an unexpired term through May 31, 2023, and is eligible and recommended to be reappointed for another term. A letter in this regard is included in the agenda.

REQUESTED ACTION:

Motion to reappoint Dr. Natalie Atwell to the Human Services Advisory Board for a three-year term ending May 31, 2026.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Karen Calhoun, DHS Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Reappointment recommendation
- ▣ Roster
- ▣ Applications on File



Department of Human Services

To: Cabarrus County Board of Commissioners
From: Karen Calhoun, DHS Director
Date: March 9, 2023
Subject: Letter of Recommendation

On behalf of the DHS Advisory Board, Dr. Natalie Atwell has accepted the request for reappointment to continue to serve as a member of the DHS Advisory Board. Her current term expires May 31, 2023. Dr. Atwell's first term began with filling an unexpired term on December 20, 2021, and she is eligible for reappointment to serve another term.

Sincerely,

Karen B. Calhoun

Karen B. Calhoun, Director
Cabarrus County DHS

Human Services Advisory Board
5-Member Board

Dr. Heather Anderson
9608 Oliver Court
Harrisburg, NC 280275

APPOINTMENT: 02/20/23
TERM EXPIRING: 02/28/26

Natalie Atwell
1225 Windsor Drive
Kannapolis, NC 28081

APPOINTMENT: 12/20/21
(*unexpired term*)
TERM EXPIRING: 05/31/23

Marie Dockery
3612 Curtland Place NW
Concord, NC 28027

APPOINTMENT: 05/15/17
(*unexpired term*)
REAPPOINTMENT: 12/16/19
REAPPOINTMENT: 12/19/22
TERM EXPIRING: 12/31/25

Patricia West
2242 Jensen Lane
Concord, NC 28025

APPOINTMENT: 02/20/23
(*unexpired term*)
TERM EXPIRING: 12/31/23

Angel Lugo
4615 Dovefield Lane
Kannapolis, NC 28081

APPOINTMENT: 06/21/21
TERM EXPIRING: 06/30/24

The Human Services Advisory Board was created and replaced the Social Services Advisory Board abolished by a resolution adopted by the Board of Commissioners at its June 17, 2013 meeting. Members are appointed by the Cabarrus County Board of Commissioners. Initial terms were staggered at two and three years.

All meetings are held in the Board Room of the Cabarrus County Department of Human Services and start at 1:30 p.m. 2016 meetings will be held the 4th Wednesday of the month.

Human Services Advisory Board

Applications on File
March 9, 2023

Dr. Natalie Atwell	Current Member	1225 Windsor Drive	Kannapolis, NC 28081
Shalini Byker		7779 Windsor Forest Place	Harrisburg, NC 28075
Crystal Green		5643 Hammermill Drive	Harrisburg, NC 28075
Katherine Jett		4284 Maybrook Court SW	Concord, NC 28027
Heather Jones*		7455 Mt. Olive Road	Concord, NC 28025
Ildiko Rabinowitz		9933 Nicole Lane	Charlotte, NC 28269
Erin Shoe*		1255 Giverny Court	Concord, NC 28027
Amanda Smith*		5352 Apple Glen Drive	Harrisburg, NC 28075
Lakesha Steele		1450 Fairington Drive NW	Concord, NC 28027
Dale Wright, Sr.		10101 S Gemini Springs Drive	Kannapolis, NC 28081

*An exception to the service on multiple boards provision of the Appointment Policy would be needed.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments and Removals - Active Living and Parks Commission

BRIEF SUMMARY:

Both Active Living and Parks Commission members Charles Grimsley and Sara Newell have resigned from their positions on this Commission. It is requested to remove their names from the roster.

At the March 16, 2023 meeting, the Active Living and Parks Commission voted to recommend and appoint Emily Baldwin (Concord) and Millicent Malit (Kannapolis) to the Commission.

Appointments are still needed for the Midland and Northwest Planning Areas.

REQUESTED ACTION:

Motion to remove Charles Grimsley and Sara Newell from the Active Living and Parks Commission roster and thank them for their service.

Motion to appoint Emily Baldwin to the Active Living and Parks Commission as a Concord representative to complete an unexpired term ending January 31, 2025.

Motion to appoint Millicent Malit to the Active Living and Parks Commission as a Kannapolis representative for a three-year term ending April 30, 2026.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Byron Haigler, Active Living and Parks Assistant Director

Megan Baumgardner, Active Living and Parks Commission Chair

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Roster
- ▣ Applications on File

Active Living and Parks Commission

3-Year Terms
11-Member Commission

<u>APPOINTEE</u>	<u>PLANNING AREAS</u>	<u>DATE OF APPOINTMENT</u>
Charles Grimsley 733 Propston Street NW Concord, NC 28025	Concord	APPOINTMENT: 08/21/17 (unexpired term) REAPPOINTMENT: 06/18/18 REAPPOINTMENT: 01/19/21 EXTENSION: 10/18/21~ TERM EXPIRING: 01/31/25
Patsy Brown 5260 Merle Road Concord, NC 28025	Eastern	APPOINTMENT: 05/15/17 (unexpired term) REAPPOINTMENT: 02/17/20 EXTENSION: 10/18/21~ TERM EXPIRING: 01/31/24
Ronnie Tucker 12209 Jim Sossoman Road Midland, NC 28025	Senior Centers* Advisory Committee Member	APPOINTMENT: *
Tim Furr 3344 Muddy Creek Road Midland, NC 28107	Cabarrus* School Board	APPOINTMENT: *
Kenny Robinson 200 Archibald Road Concord, NC 28025	Central	APPOINTMENT: 05/17/21 EXTENSION: 10/18/21~ TERM EXPIRING: 01/31/25
Sara Newell Cane 6135 Ashland Road Kannapolis, NC 28083	Kannapolis	APPOINTMENT: 02/18/19*** EXTENSION: 10/18/21~ TERM EXPIRING: 01/31/23
Michael Specht - Vice Chair 574 Lansfaire Avenue NW Concord, NC 28027	At-Large	APPOINTMENT: 01/19/16 REAPPOINTMENT: 01/22/19 EXTENSION: 10/18/21~ TERM EXPIRING: 01/31/23
Kevin Clark 316 Cottage Drive Kannapolis, NC 28083	Kannapolis* School Board	APPOINTMENT: *
Chris Furr 175 Alvin Hough Road Midland, NC 28107	Midland	APPOINTMENT: 10/19/15 (unexpired term) REAPPOINTMENT: 02/19/16 REAPPOINTMENT: 01/22/19 EXTENSION: 10/18/21~ TERM EXPIRING: 01/31/23

Megan Baumgardner - Chair	Northwest	APPOINTMENT:	05/16/16**
7120 Macedonia Church Road	Cabarrus	REAPPOINTMENT:	01/22/19**
Concord, NC 28027		EXTENSION:	10/18/21~
		TERM EXPIRING:	01/31/23

Kevin Hutchins	Harrisburg	APPOINTMENT:	05/17/21
6156 Maple Leaf Avenue		EXTENSION:	10/18/21~
Harrisburg, NC 28075		TERM EXPIRING:	01/31/25

Commissioner Kenny Wortman is the liaison.

Note: The Board approved the reorganization of the Parks and Recreation Commission on August 21, 2006, converting the Commission from townships to geographic planning areas. Further, two additional positions were created for the Midland and Harrisburg planning areas.

Note: The Parks Commission meets on the 3rd Thursday of the month at the Concord Senior Center at 6:00 p.m.

Note: The Parks Commission adopted new Bylaws at its October 18, 2012 meeting. The name was changed to Active Living and Parks Commission and according to the Bylaws, Article IV Section 2, the Active Living and Parks Commission shall be composed of ten (10) Cabarrus County Citizens, one (1) Sr. Centers Advisory Council Member, and one (1) representative from the Cabarrus County board of Commissioners serving as a non-voting liaison.

At the October 18, 2012 Active Living and Parks Commission meeting, new by-laws were adopted.

*At the February 16, 2015 Board of Commissioners' meeting, a revision to the Active Living and Parks Commission Bylaws: Article IV, Membership of Commission, Sections 4, 5 and 6 was approved by the Board.

**An exception to the "service on multiple boards" provision of the Appointment Policy was granted.

***An exception to the "residency" provision of the Appointment Policy was granted.

~Due to COVID-19, the Board was requested and approved a one-year extension on the terms of appointment for all members.

**Active Living and Parks Commission
Applications on File
March 24, 2023**

Emily Baldwin	Concord	4166 Brownwood Lane NW	Concord, NC 28027
Jennifer Cotton	Harrisburg	10024 Fox Trotter Lane	Midland, NC 28107
Walter Davis	Harrisburg	3498 Rocky Ridge Lane	Harrisburg, NC 28075
Katherine Jett	Concord	4284 Maybrook Court SW	Concord, NC 28027
Millicent Malit	Concord	3178 Helmsley Court	Concord, NC 28027
Pansy Kelsay	Concord	1154 Thanet Street SW	Concord, NC 28025
Keith Overcash	Kannapolis	3211 Kneady Mill Loop	Kannapolis, NC 28081
Erin Shoe	Concord	1255 Giverny Court	Concord, NC 28027

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments and Removals - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating (TAC) Committee

BRIEF SUMMARY:

Each year the Board of Commissioners appoint a commission member to serve on the TAC as the regular member along with an alternate member. Commissioner Strang currently serves as the representative for Cabarrus County and Commissioner Measmer serves as the alternate.

Due to his schedule, Commissioner Measmer has requested to be removed from the Committee. It is requested to appoint Commissioner Shue to be appointed to serve out the rest of the year as the alternate representative.

REQUESTED ACTION:

Motion to remove Commissioner Measmer from the Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating (TAC) Committee and appoint Commissioner Shue as the alternate member to the TAC to complete the term ending December 31, 2023.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

BOC - Resolution in Support of House Bill 98

BRIEF SUMMARY:

A resolution in support of House Bill 98 has been submitted by Commissioner Wortman.

REQUESTED ACTION:

Motion to adopt the resolution.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Commissioner Wortman

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Resolution



RESOLUTION IN SUPPORT OF HOUSE BILL 98

WHEREAS, the North Carolina House of Representative is now considering the enactment of House Bill 98, "An Act Prohibiting State Agencies, Local Governments, and Political Subdivisions of the State from Discriminating Against Persons Based on Their Refusal to Provide Proof of a COVID-19 Vaccination or to Submit to a COVID-19 Vaccination and Prohibiting Public Schools, State and Local Public Health Agencies, State and Local Public Health Officials, and Local Governments from Requiring Any Person to Provide Proof of or to Submit to a COVID-19 Vaccination"; and

WHEREAS, there are various reason why North Carolinians choose not to be vaccinated; including, but not limited to, established medical conditions, lack of long-term medical data regarding the vaccine's impact, previous infection and recovery, preference for therapeutics, potential adverse effects, religious beliefs, intolerance to vaccine ingredients, and previous anaphylactic or other reactions; and

WHEREAS, the rights of individuals to make their own health decisions, and to choose which medicines to put into their bodies, is a critical and fundamental liberty right in this country; and

WHEREAS, no adult individual should be forced to take a vaccine that they do not wish to take, especially when that decision could detrimentally affect his or her health, ability to find or retain a job or to support his or her family; and

WHEREAS, many North Carolinians have lost their jobs, their ability to attend school, their in-person access to public places and other freedoms due to their choices to not receive the COVID-19 vaccine; and

WHEREAS, the Cabarrus County Board of Commissioners believes House Bill 98 to be in the best interests of the residents of Cabarrus County in order to protect the individual liberties which the State of North Carolina and the United States Constitutions guarantee to them;

NOW, THEREFORE, BE IT RESOLVED by the Cabarrus County Board of Commissioners that the Board supports House Bill 98/Senate Bill 121, and urges the North Carolina House of Representatives, the North Carolina Senate and the Governor of North Carolina to enact this law.

Adopted this ____ day of April, 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

Stephen M. Morris
Chair

ATTEST:

Lauren Linker
Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

BOC - Rules of Procedure

BRIEF SUMMARY:

Rules of Procedures updates as discussed at the Board Retreat.

REQUESTED ACTION:

Motion to approve the Rules of Procedure.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Commissioner Morris

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Rules of Procedure
- ▢ Updated Language

Rules of Procedure for the Cabarrus County Board of Commissioners

Part I. Applicability

Rule 1. Applicability of Rules

These rules apply to all meetings of the Board of Commissioners of Cabarrus County. For purposes of these rules, a meeting of the board occurs whenever a majority of the board's members gather, whether in person or simultaneously by electronic means, to conduct hearings, deliberate, vote, or otherwise transact public business within the board's real or apparent jurisdiction.

Part II. Quorum

Rule 2. Quorum

The presence of a quorum is necessary for the board to conduct business. A quorum consists of a majority of the board's membership. The term "majority" as used here and elsewhere in these rules means, unless otherwise specified, a simple majority, that is, more than half. Vacancies do not reduce the number of members necessary to establish a quorum. A member who withdraws from a meeting of the board without being excused by majority vote of the remaining members present is deemed present for quorum purposes. The board may compel an absent member to attend by ordering the sheriff to take the member into custody.

Part III. Open Meetings

Rule 3. Remote Participation in Board Meetings

A member may remotely participate in Board Meetings so long as they can be clearly heard by all present at the meeting and can clearly hear the discussion being had by the present quorum. The remote participant may vote on any item so long as they are fully informed prior to the vote.

Rule 4. Meetings to Be Open to the Public

Except as permitted by Rule 5 (Closed Sessions), all meetings of the board shall be open to the public, and any person may attend its meetings.

Rule 5. Closed Sessions

(a) Motion to Enter Closed Session. The board may enter a closed session from which the public is excluded only upon a motion duly made and adopted in open session. The motion to enter closed session must cite one or more of the permissible bases for closed session listed in paragraph (b) of this rule. A

motion to enter closed session under subparagraph (b)(1) or (b)(2) must contain the additional information specified in those provisions.

(b) Bases for Closed Session. A closed session is permissible under the following circumstances and no others:

- (1) To prevent the disclosure of information that is privileged or confidential under the law of North Carolina or of the United States or that does not constitute a public record within the meaning of Chapter 132 of the General Statutes. The motion to enter closed session must name or cite the law that renders the information confidential or privileged.
- (2) To consult with the county attorney or another attorney employed or retained by the county in order to preserve the attorney–client privilege. If the board expects to discuss a pending lawsuit with its attorney, the motion to enter closed session must name the parties to the lawsuit.
- (3) To discuss matters relating to (a) the location or expansion of industries or other businesses in the area served by the county or (b) the closure or realignment of a military installation. The board may reach agreement in closed session on a tentative list of economic development incentives to be offered in negotiations, but the approval of the signing of any economic development contract or commitment and the authorization of the payment of economic development expenditures must take place in open session.
- (4) To establish or instruct staff or agents concerning the county’s position in negotiating the price or other material terms of an agreement to acquire real property by purchase, exchange, or lease.
- (5) To establish or instruct staff or agents concerning the amount of compensation or other material terms of an employment contract.
- (6) To consider the qualifications, competence, performance, character, fitness or conditions of appointment or employment of a public officer or employee or prospective public officer or employee, except when the individual in question is a member of the board or other public body or is being considered to fill a seat on the board or other public body. Final action to appoint or employ a public officer or employee must take place in open session.
- (7) To hear or investigate a charge or complaint by or against a public officer or employee. Final action discharging an employee or removing an officer must occur in open session.
- (8) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (9) To view a law enforcement recording released pursuant to G.S. 132-1.4A.
- (10) On any other basis permitted by law.

(c) Closed Session Participants. Unless the board directs otherwise, the county manager, county attorney, and clerk to the board may attend closed sessions of the board. No other person may attend a closed session unless invited by the board.

(d) Motion to Return to Open Session. Upon completing its closed session business, the board shall end the closed session by adopting a duly made motion to return to open session.

Rule 6. Meeting Minutes

(a) Minutes Required for All Meetings. The board must keep full and accurate minutes of all of its meetings, including closed sessions. To be “full and accurate,” minutes must record all actions taken by the board. They should set out the precise wording of each motion and make it possible to determine the number of votes cast for and against each motion. The minutes need not record discussions of board members, though the board in its discretion may decide to incorporate such details into the minutes.

(b) General Accounts of Closed Sessions. In addition to minutes, the board must keep a general account of each closed session. The general account must be sufficiently detailed to provide a person not in attendance with a reasonable understanding of what transpired. The board may combine the minutes and general account of a closed session into one document, so long as the document contains both a complete record of actions taken and the level of detail required for a general account.

(c) Sealing Closed Session Records. Minutes and general accounts of closed sessions shall be sealed until unsealed by order of the board or, if the board delegates the authority to unseal to one or more staff members, in accordance with guidelines adopted by the board. The sealed minutes and general account of any closed session may be withheld from public inspection, so long as public inspection would frustrate the purpose(s) of the closed session.

Rule 7. Broadcasting and Recording Meetings

(a) Right to Broadcast and Record. Any person may photograph, film, tape-record, or otherwise reproduce any part of a board meeting that must take place in open session. Except as provided in paragraph (b) of this rule, any radio or television station may broadcast any such part of a board meeting.

(b) Equipment Placement. The staff may regulate the placement and use of camera or recording equipment in order to prevent undue interference with a board meeting, so long as he or she allows the equipment to be placed where it can carry out its intended function. If the county manager determines in good faith that the equipment and personnel necessary to broadcast, photograph, or record the meeting cannot be accommodated without undue interference to the meeting, and an adequate alternative meeting room is not readily available, the county manager may require the pooling of the equipment and the personnel operating it.

Part IV. Organization of the Board

Rule 8. Organizational Meeting; Selection of Chair and Vice Chair

(a) Requirement to Hold Organizational Meeting. The board shall hold an organizational meeting each December to take the actions set out in this rule.

(b) Scheduling Organizational Meeting

- (1) *Even-numbered years.* The board shall hold an organizational meeting at its regular meeting place on the first Monday in December of each even-numbered year. [The organizational meeting shall be convened and concluded before the regular December meeting is convened.]
- (2) *Odd-numbered years.* The board shall hold an organizational meeting during its first regular

meeting in December.

(c) Order of Business

(1) *Even-numbered years*

- (A) As the first order of business at the organizational meeting, all persons elected or reelected to the board at the most recent county election must take and subscribe the oath of office set out in Article VI, Section 7, of the North Carolina Constitution, unless they did so earlier in the day. They must then take the General Oath prescribed by G.S. 11-11. Each member’s constitutional oath must be filed with the clerk to the board. Although a newly elected or reelected member who has not yet been sworn and who is not present for the organizational meeting may be sworn in later, the member must take, subscribe, and file the constitutional oath and take the G.S. 11-11 oath before he or she begins performing any of the duties of the member’s office.
- (B) As the second order of business, the board shall elect a chair and vice chair from among its members using the procedure specified in Rule 38 (Appointments.)
- (C) As the third order of business, the board shall approve the bonds of the register of deeds and induct any other newly elected county officials into office.

(2) *Odd-Numbered Years.* As the first order of business, the board will elect the chair and vice chair.

(d) Presiding Officer. The outgoing chair shall call the organizational meeting to order and preside until the board elects a new chair. If the organizational meeting takes place during an even-numbered year in which the outgoing chair has lost his or her seat on the board, the county manager shall fill the role of presiding officer until a new chair is elected. Once elected, the new chair shall preside.

Rule 9. Terms of the Chair and Vice Chair

The member selected as chair at the organizational meeting shall serve for the ensuing year unless removed by the board for cause. The vice chair shall serve at the board’s pleasure.

Part V. Types of Meetings

Rule 10. Regular Meetings

(a) Regular Meeting Schedule. The board shall hold a regular meeting (Agenda Work Session) on the first Monday of each month, in the Multipurpose Room of the Government Center (65 Church Street Concord, NC) beginning at 4:00 p.m. The board will also hold a regular meeting on the third Monday of each month, in the board chambers of the Government Center (65 Church Street Concord, NC) to begin at 6:30 p.m., except if a regular meeting day is on a holiday on which county offices are closed. The board will then determine the next meeting date and have it published according to N.C.G.S. timeline. The board shall adopt a resolution establishing the meeting schedule each year consistent with this rule. For purposes of these rules, any meeting that appears on the board’s duly adopted schedule is considered a regular meeting. (In all other cases, a work session is a special meeting to which the provisions of Rule 11(Special

Meetings) apply.)

(b) Notice of Regular Meeting Schedule. The board must ensure that a copy of its current regular meeting schedule is filed with the clerk to the board and posted on the county's website. At least 10 days before the first regular meeting held pursuant to the schedule, the board must cause the schedule to be published as required by law.

(c) Change to Regular Meeting Schedule. The board may adopt a resolution altering the time or place of a particular regular meeting or all regular meetings within a specified period. The board must ensure that the resolution is filed with the clerk to the board at least seven (7) calendar days before the first meeting held pursuant to the revised schedule. The board must also have the revised schedule posted on the county's website. Additionally, the board must cause notice of the temporary change to be posted at or near its regular meeting place and to be sent to everyone who has submitted a written request for notice of its special meetings.

Rule 11. Special Meetings

(a) Calling Special Meetings. The chair or a majority of members may call a special meeting of the board by signing a written notice stating the date, time, and place of the meeting and the subjects to be considered.

(b) Notice to the Public. At least forty-eight hours before a special meeting, the board shall cause the written notice to be (1) posted on the board's principal bulletin board or, if the board has no such bulletin board, at the door of the board's usual meeting room and (2) delivered, emailed, or mailed to each newspaper, wire service, radio station, television station, and person who has filed a written request for notice with the clerk to the board. If the board's website is maintained by one or more county employees, the board must also have the notice posted there prior to the special meeting. Furthermore, the member or members who call a special meeting are responsible for ensuring that the notice is posted on the courthouse bulletin board at least forty-eight (48) hours before the meeting.

(c) Notice to Members. At least forty-eight (48) hours before a special meeting, the chair or the members who called the meeting shall have the written notice of the meeting delivered to the other members of the board or left at their usual dwelling places.

(d) Transacting Other Business. Only those items of business specified in the notice to members may be taken up at a special meeting.

Rule 12. Emergency Meetings

(a) Calling Emergency Meetings. The chair or a majority of the board's members may call an emergency meeting to address generally unexpected circumstances that demand the board's immediate attention.

(b) Notice of Emergency Meetings. The member or members who call an emergency meeting must take reasonable action to inform the other members of the board and the public of the meeting. In addition, notice of the meeting must be given to each local newspaper, local wire service, local radio station, and local television station that has filed with the clerk to the board a written request to be notified of emergency meetings. To be valid, the request must include the newspaper's, wire service's, or station's

telephone number. Notice may be given by telephone, email, or the same method used to notify board members. Notice must be provided immediately after members have been notified and at the expense of the media organization notified.

(c) Transaction of Other Business Prohibited. Only business connected with the emergency may be discussed or otherwise considered at an emergency meeting.

Rule 13. Recessed Meetings

(a) Calling Recessed Meetings. When conducting a properly called regular, special, or emergency meeting, the board may recess the meeting to another date, time, or place by a procedural motion made and adopted in open session, as provided in Rule 32 (Motion 3 - To Recess to a Certain Time and Place.) The motion must state the time (including the date, if the meeting will resume on a different day) and place at which the meeting will reconvene.

(b) Notice of Recessed Meetings. If the board's website is maintained by one or more county employees, notice of the recessed meeting's date, time, and place must appear on the webpage prior to the meeting. No further notice of a properly called recessed meeting is required.

Rule 14. Limited Authority to Meet Outside the County

The board must hold all of its meetings within the county except for the following:

- a joint meeting of the board with another public body, if the joint meeting is held within the political subdivision represented by the other public body;
- a retreat, forum, or similar gathering held solely to provide board members with general information relating to the performance of their duties, so long as members do not vote or otherwise transact business during the event;
- a meeting between the board and the local legislative delegation during a session of the General Assembly, provided board members do not vote or otherwise transact public business during the meeting except with regard to matters pertaining directly to legislation proposed to or pending before the General Assembly; and
- a convention, association meeting, or similar gathering but only if board members confine their deliberations to event-related issues that are not legally binding on the board or its constituents, such as convention resolutions and the elections of association officers.

Part VI. Agenda

Rule 15. Agenda

(a) Draft Agenda

- (1) *Preparation.* The [clerk to the board] shall prepare a draft agenda in advance of each meeting of the board. For a regular meeting, a request to have an item of business placed on the draft agenda must be received by the clerk at least eight working days before the date of the meeting. The clerk

must place an item on the draft agenda in response to a board member's timely request.

- (2) *Supplemental information/materials.* The agenda packet shall include the draft agenda, any proposed ordinances or amendments to ordinances, and supporting documentation and background information relevant to items on the agenda.
- (3) *Delivery to board members.* Except in the case of an emergency meeting, each member shall receive a paper or electronic copy of the draft agenda and agenda packet at least forty-eight (48) hours before the meeting.
- (4) *Public inspection.* The draft agenda and agenda packet will be available to the public when they are ready to be circulated.

(b) Adoption of the Agenda

- (1) *Adoption.* As its first order of business at each meeting, the board shall review the draft agenda, make whatever revisions it deems appropriate, and adopt the agenda for the meeting.
- (2) *Amending the agenda.* Both before and after the board adopts the agenda, it may add or subtract agenda items by majority vote of the members present and voting, except that
 - the board may not add to the items stated in the notice of a special meeting unless the requirements in Rule 11(d - Transacting Other Business) are satisfied and
 - only business connected with the emergency may be discussed or otherwise considered at an emergency meeting.

(c) Consent Agenda. The board may designate part of an agenda for a regular meeting as the *consent agenda*. Items may be placed on the consent agenda by the person(s) charged with preparing the draft agenda if they are judged to be noncontroversial and routine. Prior to the board's adoption of the meeting agenda, the request of any member to have an item moved from the consent agenda to unfinished business must be honored by the board. All items on the consent agenda must be voted on and adopted by a single motion, with the minutes reflecting the motion and vote for each item.

(d) Informal Discussion of Agenda Items. The board may informally discuss an agenda item even when no motion regarding that item is pending.

Rule 16. Acting by Reference to Agenda or Other Document

The board shall not deliberate, vote, or otherwise take action on any matter by reference to the agenda or any other document unless copies of the agenda or document are available for public inspection at the meeting and so worded that people at the meeting can understand what is being deliberated or acted upon.

Rule 17. Agenda Items from Members of the Public

If a member of the public wishes to request that the board include an item on its regular meeting agenda, he or she must submit the request to the clerk to the board by the deadline specified in Rule 15(Agenda) (a – Draft Agenda)(1- Preparation). The board is not obligated to place an item on the agenda merely because such a request has been received.

Rule 18. Order of Business

Items shall be placed on a regular meeting agenda according to the order of business. The usual order of business for each regular meeting shall include the following topics and any others the clerk feels necessary to complete board business:

- Approval or Correction of Minutes
- Approval of the Agenda,
- Recognitions and Presentations
- Informal Public Comments
- Old Business,
- Consent Agenda,
- New Business,
- Appointments,
- Reports,
- General Comment by Board Members
- Water & Sewer District of Cabarrus County
- Closed Session
- Adjourn

Without objection, the chair may call agenda items in any order most convenient for the dispatch of business. Rule 19 (Role of the Presiding Officer).

Rule 19. The Chair

(a) Presiding Officer. The chair shall preside at meetings of the board.

(b) Voting by the Chair. The chair has the same duty to vote as other members, though in no event may the chair break a tie on a motion on which he or she has already voted.

(c) Recognition of Members. A member must be recognized by the chair or (or other presiding officer) in order to address the board, but recognition is not necessary for an appeal pursuant to Rule 32 (Motion 1-To Appeal a Ruling of the Presiding Officer).

(d) Powers as Presiding Officer. As presiding officer, the chair is to enforce these rules and maintain order and decorum during board meetings. The chair may:

- (1) rule on points of parliamentary procedure, to include ruling out of order any motion clearly offered for obstructive or dilatory purposes;
- (2) determine whether a member or other speaker has gone beyond reasonable standards of courtesy in his or her remarks and entertain and rule on objections from other members on this ground;
- (3) entertain and answer questions of parliamentary procedure;

- (4) call a brief recess at any time; and
- (5) adjourn in an emergency.

(e) Appeals of Procedural Rulings. A member may appeal a decision made or answer given by the chair under subparagraph (d)(1), (2), or (3) in accordance with Rule 32 (Motion 1 - To Appeal a Ruling of the Presiding Officer).

Rule 20. Presiding Officer in the Chair's Absence

The vice chair shall preside over meetings of the board in the chair's absence. If both the chair and vice chair are absent, the members present may choose a temporary chair from among themselves. The vice chair or other member presiding in place of the chair has the powers listed in Rule 19(d - Powers as Presiding Officer). Service as presiding officer does not relieve the vice chair or other member of the duty to vote on all questions except as excused from voting pursuant to Rule 29 (Duty to Vote).

Rule 21. When the Presiding Officer Is Active in Debate

If the chair becomes active in debate on a particular proposal, he or she may have the vice chair preside during the board's consideration of the matter. If the vice chair is absent or is also actively debating the matter, the chair may designate another member to preside until the matter is concluded. Similarly, if while presiding, the vice chair or temporary chair wishes to join in debating a topic, he or she may designate another member to preside for the duration of the board's consideration of the matter.

Part VII. Motions and Voting

Rule 22. Action by the Board

Except as otherwise provided in these rules, the board shall act by motion. Any member may make a motion.

Rule 23. One Motion at a Time

A member may make only one motion at a time.

Rule 24. Withdrawal of Motion

The member who introduces a motion may withdraw the motion unless the motion has been amended or put to a vote.

Rule 25. Debate

The presiding officer shall state the motion and then open the floor to debate, presiding over the debate according to the principles listed below.

- The maker of the motion is entitled to speak first.
- A member who has not spoken on the issue shall be recognized before a member who has

already spoken.

Rule 26. Adoption by Majority Vote

A motion is adopted if supported by a simple majority of the votes cast, a quorum being present, except when a larger majority is required by these rules or state law.

Rule 27. Changing a Vote

A member may change his or her vote on a motion at any time before the presiding officer announces whether the motion has passed or failed. Once the presiding officer announces the result, a member may not change his or her vote without the unanimous consent of the remaining members present. A member's request for unanimous consent to change a vote is not in order unless made immediately following the presiding officer's announcement of the result.

Rule 28. Duty to Vote

(a) Duty to Vote. Every board member must vote except when excused from voting as provided by this rule.

(b) Grounds for Excusal. A member may be excused from voting on a matter involving the member's own financial interest or official conduct, though not if the proposal in question is one to alter the compensation or allowances paid to board members. Members may also be excused from voting when prohibited from voting under G.S. 14-234 (contract providing direct benefit to member), G.S. 153A-340(g) (legislative zoning decision likely to have a direct, substantial, and readily identifiable financial impact on member), or G.S. 160A-388(e) (2) (member's participation in quasi-judicial decision would violate affected person's right to an impartial decision maker). Any further questions about whether a basis for excusal exists should be directed to the county attorney.

(c) Procedure for Excusal

- (1) *At the member's request.* Upon being recognized at a duly called meeting of the board, a member who wishes to be excused from voting shall so inform the presiding officer, who must then submit the matter to a vote of the remaining members present. If a majority of the remaining members present vote to excuse the member, the member is excused from voting on the matter.
- (2) *On the board's initiative.* Even when a member has not asked to be excused from voting on a matter, a majority of the remaining members present may by motion and vote excuse the member from voting if the member is prohibited from voting under paragraph (b).

(d) Consequence of Non-Excused Failure to Vote. If a member who has not been excused from voting fails to vote on a matter, the member's failure to vote shall be recorded as an affirmative vote, provided

- (1) the member is physically present in the meeting room or
- (2) the member has physically withdrawn from the meeting room without being excused by majority vote of the remaining members present.

Rule 29. Voting by Written Ballot

(a) Secret Ballots Prohibited. The board may not vote by secret ballot.

(b) Rules for Written Ballots. The board may decide by majority vote or unanimous consent to vote on a motion by written ballot. Each member must sign his or her ballot, and the minutes must record how each member voted by name. The ballots must be made available for public inspection in the office of the clerk to the board immediately following the meeting at which the vote took place and remain there until the minutes of that meeting are approved, at which time the ballots may be destroyed.

Rule 30. Substantive Motions

A substantive motion is not in order if made while another motion is pending. Once the board disposes of a substantive motion, it may not take up a motion that presents essentially the same issue at the same meeting, unless it first adopts a motion to reconsider pursuant to Rule 32 (Motion 14 – To Reconsider).

Rule 31. Procedural Motions

(a) Certain Motions Allowed. The board may consider only those procedural motions listed in this rule. Unless otherwise noted, each procedural motion may be debated and amended and requires a majority of votes cast, a quorum being present, for adoption.

(b) Priority of Motions. The procedural motions set out in this paragraph are listed in order of priority. A procedural motion is not in order so long as another procedural motion of higher priority is pending, except that

- any procedural motion other than an appeal under Motion 1 (To Appeal a Ruling of the Presiding Officer) is subject to amendment as provided in Motion 12 (To Amend), and
- a motion to call the question (end debate) may be made with regard to any procedural motion in accordance with Motion 9 (To End Debate[Call the Previous Question]).

When several procedural motions are pending, voting must begin with the procedural motion highest in priority, except that a motion to amend or end debate on the highest priority motion must be voted on first.

Motion 1. To Appeal a Ruling of the Presiding Officer. Any member may appeal the presiding officer's ruling on whether a motion is in order or on whether a speaker has violated reasonable standards of courtesy. The presiding officer's response to a question of parliamentary procedure may also be appealed by any member. An appeal is in order immediately after the disputed ruling or parliamentary response and at no other time. The member who moves to appeal need not be recognized by the presiding officer, and if timely made, the motion may not be ruled out of order.

Motion 2. To Adjourn. This motion may be used to close a meeting. The board must be out of closed session before adjourning any meeting.

Motion 3. To Recess to a Certain Time and Place. This motion may be used to call a recessed meeting as permitted under Rule 13 (Recessed Meetings). The motion must state the time (including the date, if the meeting will reconvene on a different day) and place at which the meeting will resume. The motion is

not in order if the board is in closed session.

Motion 4. To Take a Brief Recess.

Motion 5. To Follow the Agenda. This motion must be made at the time an item of business that deviates from the agenda is proposed; otherwise, the motion is out of order as to that item.

Motion 6. To Suspend the Rules. To be adopted, a motion to suspend the rules must receive affirmative votes equal to at least a quorum of the board. The board may not suspend provisions in these rules that are required under state law.

Motion 7. To Divide a Complex Motion. This motion is in order whenever a member wishes to consider and vote on parts of a complex motion separately. The member who makes this motion must specify how the complex motion will be divided.

Motion 8. To Defer Consideration. The board may defer its consideration of a substantive motion, and any proposed amendments thereto, to an unspecified time. A motion that has been deferred expires unless the board votes to revive it pursuant to Motion 13 (To Revive Consideration) within 100 days of deferral. A new motion having the same effect as a deferred motion may not be introduced until the latter has expired.

Motion 9. To End Debate (Call the Previous Question). If adopted, this motion terminates debate on a pending motion, thereby bringing it to an immediate vote. This motion is not in order until every member has had an opportunity to speak once on the pending motion.

Motion 10. To Postpone to a Certain Time. This motion may be employed to delay the board's consideration of a substantive motion, and any proposed amendments thereto, until a designated day, meeting, or hour. During the period of postponement, the board may not take up a new motion raising essentially the same issue without first suspending its rules pursuant to Motion 6 (To Suspend the Rules).

Motion 11. To Refer a Motion to a Committee. The board may vote to refer a substantive motion to a committee for study and recommendations. While the substantive motion is pending before the committee, the board may not take up a new motion raising essentially the same issue without first suspending its rules pursuant to Motion 6 (To Suspend the Rules). If the committee fails to report on the motion within 60 days of the referral date, the board must take up the motion if asked to do so by the member who introduced it.

Motion 12. To Amend.

(a) Germaneness. A motion to amend must concern the same subject matter as the motion it seeks to alter.

(b) Limit on Number of Motions to Amend. When a motion to amend is under consideration, a motion to amend the amendment may be made; however, no more than one motion to amend and one motion to amend the amendment may be pending at the same time.

(c) Amendments to Ordinances. Any amendment to a proposed ordinance must be reduced to writing before the vote on the amendment.

Motion 13. To Revive Consideration. The board may vote to revive consideration of any substantive motion that has been deferred pursuant to Motion 8 (To Defer Consideration), provided it does so within 100 days of its vote to defer consideration.

Motion 14. To Reconsider. The board may vote to reconsider its action on a matter, provided the motion to reconsider is made (a) at the same meeting during which the action to be reconsidered was taken and (b) by a member who voted with the prevailing side. For purposes of this motion, “the same meeting” includes any continuation of a meeting through a motion to recess to a certain time and place (Motion 3 – To Recess to a Certain Time and Place). The motion is not in order if it interrupts the board’s deliberation on a pending matter.

Motion 15. To Rescind. The board may vote to rescind an action taken at a prior meeting provided rescission is not forbidden by law.

Motion 16. To Prevent Reintroduction for [Six] Months. This motion may be used to prevent the reintroduction of a failed substantive motion for a time, but it is in order only when made immediately following the substantive motion’s defeat. To be adopted, this motion must receive affirmative votes equal to at least a quorum of the board. If this motion is adopted, the ban on reintroduction remains in effect for [six] months or until the board’s next organizational meeting in an even-numbered year, whichever occurs first.

Part VIII. Ordinances and Contracts

Rule 32. Introduction of Ordinances

For purposes of these rules, the “date of introduction” for a proposed ordinance is the first date on which the board actually considers the proposed ordinance.

Rule 33. Adoption, Amendment, and Repeal of Ordinances

(a) Form of Proposed Ordinances. The board may not adopt a proposed ordinance unless it has been reduced to writing and distributed to members before the vote is taken.

(b) Adoption of Ordinances Not Subject to Public Hearing Requirements.

- (1) *Approval on date of introduction.* To be adopted at the meeting where first introduced, an ordinance or any action having the effect of an ordinance must receive the affirmative votes of all members of the board. If the measure receives a majority of votes cast on the date of introduction but not the unanimous support of all members, the board must take it up again at its next regular meeting.
- (2) *Approval after date of introduction.* At its first regular meeting following the date of introduction or at any meeting thereafter within 100 days of the date of introduction, the board may adopt the

proposed ordinance or action having the effect of an ordinance by a majority of votes cast, a quorum being present.

(c) Adoption of Ordinances Subject to Public Hearing Requirements.

- (1) *The budget ordinance or budget amendments.* Rule 35 (Adoption of the Budget Ordinance) governs the approval of the budget ordinance and amendments.
- (2) *Other ordinances.* Following a required public hearing on a proposed ordinance, the board may adopt the measure by a majority of votes cast, a quorum being present, regardless of whether the vote occurs on the date of introduction.

(d) Amendment and Repeal of Ordinances. The same voting requirements that govern the adoption of proposed ordinances also apply to the amendment or repeal of an ordinance.

Rule 34. Adoption of the Budget Ordinance

(a) Special Rules for the Adoption or Amendment of the Budget Ordinance. Notwithstanding any provision in general law or any local act,

- (1) the board may adopt or amend the budget ordinance at a regular or special meeting of the board by a majority of those members present and voting, a quorum being present;
- (2) no action taken with respect to the adoption or amendment of the budget ordinance need be published or is subject to any other procedural requirement governing the adoption of ordinances or resolutions by the board; and
- (3) the adoption or amendment of the budget ordinance and the levy of taxes in the budget ordinance are not subject to the provisions of any local act concerning initiative or referendum.

(b) Notice Requirements for Budget Meetings. During the period beginning with the submission of the budget to the board and ending with the adoption of the budget ordinance, the board may hold any special meetings that may be necessary to complete its work on the budget ordinance. Except for the notice requirements of the open meetings law, which continue to apply, no provision of law or these rules concerning the call of special meetings applies during that period, so long as

- (1) each member of the board has actual notice of each special meeting called for the purpose of considering the budget and
- (2) no business other than consideration of the budget is taken up.

(c) No Authority for Closed Sessions. This rule shall not be construed to authorize the board to hold closed sessions on any basis other than the grounds set out in Rule 5 (Closed Session).

Part IX. Public Hearings and Comment Periods

Rule 35. Public Hearings

(a) Calling Public Hearings. In addition to holding public hearings required by law, the board may hold any public hearings it deems advisable. The board may schedule hearings or delegate that responsibility

to county staff members, as appropriate, except when state law directs the board itself to call the hearing. If the board delegates scheduling authority, it must provide adequate guidance to assist staff members in exercising that authority.

(b) Public Hearing Locations. The board may hold public hearings anywhere within the county.

(c) Notice of Public Hearings. Any public hearing at which a quorum of the board is present shall be considered part of a regular or special meeting. Consequently, the relevant notice and related requirements of the open meetings law, as set out in Rules 10 through 13 (Types of Meetings), apply to such hearings. Some statutes mandate additional notice for particular types of hearings, and such notice must be provided together with the notice required by the open meetings law.

(d) Rules for Public Hearings. The board may adopt reasonable rules for public hearings that, among other things,

- fix the maximum time allotted to each speaker,
- provide for the designation of spokespersons for groups of persons supporting or opposing the same positions,
- provide for the selection of delegates from groups of persons supporting or opposing the same positions when the number of persons wishing to attend the hearing exceeds the capacity of the meeting room (so long as arrangements are made, in the case of a hearing subject to the open meetings law, for those excluded from the meeting room to listen to the hearing), and
- provide for the maintenance of order and decorum in the conduct of the hearing.

(e) Continuing Public Hearings. The board may continue any public hearing without further advertisement to a certain time and place, provided the time (including the date, if the hearing will resume on a different day) and place of the continued hearing are announced in open session. Except for hearings conducted pursuant to paragraph (g), if a quorum of the board is not present for a properly scheduled public hearing, the hearing must be continued until the board's next regular meeting without further advertisement.

(f) Conduct of Public Hearings. At the time appointed for the hearing, the chair shall call the hearing to order and proceed to allow public input in accordance with any rules adopted by the board for the hearing. Unless the board votes to extend the hearing, when the time allotted for the hearing expires, or when no one wishes to speak who has not done so, the chair shall declare the hearing closed, and the board shall resume the regular order of business.

(g) Public Hearings by Less Than a Majority of Board Members. Nothing in this rule prevents the board from appointing a member or members to hold a public hearing on the board's behalf, except when state law requires that the board itself conduct the hearing.

Rule 36. Public Comment Periods

(a) Frequency of Public Comment Periods. The board must provide at least one opportunity for public comment each month at a regular meeting.

(b) Rules for Public Comment Periods. The board may adopt reasonable rules for public comment periods that, among other things,

- fix the maximum time allotted to each speaker,
- provide for the designation of spokespersons for groups supporting or opposing the same positions,
- provide for the selection of delegates from groups supporting or opposing the same positions when the number of persons wishing to attend the public comment period exceeds the capacity of the meeting room (so long as arrangements are made for those excluded from the meeting room to listen to the public comment period), and
- provide for the maintenance of order and decorum in the conduct of the public comment period.

(c) Content-Based Restrictions Generally Prohibited. The board may not restrict speakers based on subject matter, as long as their comments pertain to subjects within the board's real or apparent jurisdiction.

Part X. Appointments and Appointed Bodies

Rule 37. Appointments

(a) Appointments in Open Session. The board must consider and make any appointment to another body or, in the event of a vacancy on the board, to its own membership in open session.

(b) Nomination and Voting Procedure for Appointed Bodies. The board shall use the following procedure to appoint individuals to bodies over which it has the power of appointment. The chair shall open the floor for nominations, whereupon board members may put forward and debate nominees. When debate ends, the chair shall call the roll of the members, and each member shall cast a vote for his or her preferred nominee. The voting shall continue until a nominee receives a majority of votes cast during a single balloting.

(c) Nomination and Voting Procedure to Fill a Vacancy on the Board. The procedure described in paragraph (b) shall be used to fill a vacancy on the board, except as superseded by the provisions of G.S. 153A-27 or -27.1. If the county is divided into electoral districts, the person selected to fill the vacancy must reside in the same electoral district as the member being replaced. If the member being replaced was elected as the nominee of a political party, then his or her replacement must belong to the same party.

(d) Multiple Appointments. If the board is making more than one appointment to a body, each member shall have as many votes in each balloting as there are slots to be filled, and the votes of a majority of the total number of members voting shall be required for each appointment. No member may cast more than one vote for the same candidate for the same position during a single balloting.

(e) Vote by Written Ballot. The board may vote on proposed appointments by written ballot in accordance with Rule 30 (Voting by Written Ballot).

Rule 38. Committees and Boards

(a) Establishment and Appointment. The board may establish temporary and standing committees, boards, and other bodies to help carry on the work of county government. Unless otherwise provided by law or the board, the power of appointment to such bodies lies with the board.

(b) Open Meetings Law. The requirements of the open meetings law apply whenever a majority of an appointed body's members gather in person or simultaneously by electronic means to discuss or conduct official business.

(c) Procedural Rules. The board may prescribe the procedures by which the county's appointed bodies operate, subject to any statutory provisions applicable to particular bodies. In the absence of rules adopted by the board, an appointed body may promulgate its own procedural rules, so long as they are in keeping with any relevant statutory provisions and generally accepted principles of parliamentary procedure.

Part XI. Miscellaneous

Rule 39. Amendment of the Rules

These rules may be amended at any regular meeting or at any properly called special meeting for which amendment of the rules is one of the meeting's stated purposes. Any amendment to these rules must be consistent with any relevant statutes and generally accepted principles of parliamentary procedure. To be adopted, a motion to amend these rules must be approved by a majority of the board's members.

Rule 40. Reference to Robert's Rules of Order Newly Revised

The board shall refer to *Robert's Rules of Order Newly Revised* for guidance when confronted with a procedural issue not covered by these rules or state law. Having consulted *Robert's*, the chair shall make a ruling on the issue subject to appeal to the board under Rule 32 (Motion 1 – To Appeal a Ruling of the Presiding Officer).

Rules of Procedure for the Cabarrus County Board of Commissioners

Part I. Applicability

Rule 1. Applicability of Rules

These rules apply to all meetings of the Board of Commissioners of Cabarrus County. For purposes of these rules, a meeting of the board occurs whenever a majority of the board's members gather, whether in person or simultaneously by electronic means, to conduct hearings, deliberate, vote, or otherwise transact public business within the board's real or apparent jurisdiction.

Part II. Quorum

Rule 2. Quorum

The presence of a quorum is necessary for the board to conduct business. A quorum consists of a majority of the board's membership. The term "majority" as used here and elsewhere in these rules means, unless otherwise specified, a simple majority, that is, more than half. Vacancies do not reduce the number of members necessary to establish a quorum. A member who withdraws from a meeting of the board without being excused by majority vote of the remaining members present is deemed present for quorum purposes. The board may compel an absent member to attend by ordering the sheriff to take the member into custody.

Part III. Open Meetings

Rule 3. Remote Participation in Board Meetings

~~A member may remotely participate in Board Meetings so long as they can be clearly heard by all present at the meeting and can clearly hear the discussion being had by the present quorum. The remote participant may vote on any item so long as they are fully informed prior to the vote.~~

The board acknowledges that attendance at board meetings is essential for its members to perform their official duties. The board strongly encourages its members to be physically present for all board meetings. The board recognizes, however, that extenuating circumstances may occasionally prevent a member from being physically present at a meeting. It further recognizes that advances in technology, such as audio and video conferencing have made it possible for members to communicate and deliberate simultaneously with each other from remote locations.

Therefore, to promote full participation of board members while ensuring access and transparency for the public as required by the Open Meetings Law, NCGS § 143-318.9 *et seq.*,

the board authorizes remote participation in official board meetings subject to the following procedures and requirements. Remote participation is not to be used solely for a member's convenience.

The intent of this rule is to establish the board's practice for remote participation by board members when there is no state of emergency existing (local or statewide). When a state of emergency exists, this policy is superseded by the provisions of NCGS § 166A-19.24 or other board policies, as the case may be. The board reserves the right to suspend, amend, or rescind this policy at any time by majority vote of the board.

When there is a request to participate remotely, the requesting commissioner should submit the request to the chair, vice-chair, County manager, or clerk to the board as soon as the member is aware of the need, but to the extent possible, preferably within forty-eight (48) hours, but not less than twelve (12) hours before the official meeting so that proper arrangements might be put in place.

The clerk should be made aware as soon as possible. At the beginning of the meeting, the chair or vice-chair will announce that a named commissioner will be participating remotely. Minutes from the meeting shall reflect which commissioner(s) participated remotely. The remote participation rules shall be followed.

Participation by a board member by electronic means in any properly noticed meeting. Participation shall be by telephone or video conference as determined by the clerk. Any method chosen must allow for the participating commissioner to hear what is said by other commissioners; hear what is said by individuals addressing the board; and be heard by other members of the board when speaking.

It is the responsibility of the participating commissioner to obtain and maintain technology (proficiency with use of said technology) to meet the above requirements.

Members participating remotely will be counted in the determination of a quorum, and be eligible to participate in debate and vote as long as the remote connection is maintained throughout the debate. Their vote must be by voice. Members participating remotely will NOT be eligible to participate in closed session discussion. Members participating remotely will identify themselves during introductions and indicate they are participating remotely. Members participating remotely shall notify the chair if leaving the meeting before the meeting is officially adjourned, or when rejoining the meeting after a period of absence. Members continually connected throughout the discussion, but failing to vote when called upon will be deemed voting in favor of the item on the floor. The official board minutes will reflect the member's remote participation.

- provide for the designation of spokespersons for groups supporting or opposing the same positions,
- provide for the selection of delegates from groups supporting or opposing the same positions when the number of persons wishing to attend the public comment period exceeds the capacity of the meeting room (so long as arrangements are made for those excluded from the meeting room to listen to the public comment period), and
- provide for the maintenance of order and decorum in the conduct of the public comment period.

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(c) Nomination and Voting Procedure to Fill a Vacancy on the Board. The procedure described in paragraph (b) shall be used to fill a vacancy on the board, except as superseded by the provisions of NCGS §153A-27. ~~If the county is divided into electoral districts, the person selected to fill the vacancy must reside in the same electoral district as the member being replaced.~~ If the member being re-placed was elected as the nominee of a political party, then his or her replacement must belong to the same party. **If an existing member resigns, but delays the effective date of the resignation, such member can vote on his/her replacement so long as the vote occurs before the effective date of the resignation.**

(d) Multiple Appointments. If the board is making more than one appointment to a body, each member shall have as many votes in each balloting as there are slots to be filled, and the votes of a majority of the total number of members voting shall be required for each appointment. No member may cast more than one vote for the same candidate for the same position during a single balloting.

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Rule 39. Amendment of the Rules

These rules may be amended at any regular meeting or at any properly called special meeting for which amendment of the rules is one of the meeting's stated purposes. Any amendment to these rules must be consistent with any relevant statutes and generally accepted principles of parliamentary procedure. To be adopted, a motion to amend these rules must be approved by a majority of the board's members.

Rule 40. Reference to Robert's Rules of Order Newly Revised

The board shall refer to *Robert's Rules of Order Newly Revised* for guidance when confronted with a procedural issue not covered by these rules or state law. Having consulted *Robert's*, the chair shall make a ruling on the issue subject to appeal to the board under Rule 32 (Motion 1 – To Appeal a Ruling of the Presiding Officer).

Rule 41. One Hour Rule

Any member's proposals or inquiries, including items to be added to a meeting agenda, shall not involve or receive more than one (1) hour of staff time, unless the entire board is made aware of the proposal or inquiry. The purpose of this rule is to facilitate transparency and communication and focus staff time on priorities of the entire board. Such proposals or inquiries shall be transmitted through the County manager to the appropriate staff member or department.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Accept Transfer of R. Brown McAllister Elementary School

BRIEF SUMMARY:

The Board of Education currently owns R. Brown McAllister Elementary School. Due to the construction of the replacement school, the County has issued debt for the facility necessitating the need for the County to own the property.

REQUESTED ACTION:

Motion to accept transfer of R. Brown McAllister Elementary School from the Cabarrus County Board of Education to Cabarrus County.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Rodney Harris, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Deed
- ▣ Exhibit

Excise Tax \$0.00

Recording Time, Book and Page

Tax Lot No. _____ Parcel Identifier No. Part of 5630-33-6834 & 5630-32-5905
Verified by _____ County on the _____ day of _____,
by _____

Mail after recording to Richard M. Koch (ROD Box 74)

This instrument was prepared by Richard M. Koch, Cabarrus County Attorney (No title search)

Brief description for the Index

R. Brown McAllister School Site

NORTH CAROLINA GENERAL WARRANTY DEED

THIS DEED made this _____ day of March _____, 2023, by and between

CABARRUS COUNTY BOARD OF EDUCATION,
Successor to GRADED SCHOOL BOARD OF CONCORD

GRANTEE

CABARRUS COUNTY
P.O. Box 707
Concord, NC 28026

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.q. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that

certain lot or parcel of land situated in the City of Concord, No. 11 Township,
Cabarrus County, North Carolina and more particularly described as follows:

See attached Exhibit A

The property hereinabove described was acquired by Grantor by instrument recorded in Book 266, Page 393 and Book 16406, Page 298

A map showing the above described property is recorded in Plat Book 94 page 48

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever except for the exceptions hereinafter stated. Title to the property hereinabove described is subject to the following exceptions:

1. Easement for Encroachment recorded in Book 11013, Page 31.
2. All easements, rights of way and restrictions of record.
3. Possible overlap with Weaver property as shown in recorded plat.

IN WITNESS, the Grantor has hereunto set his hand and seal, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, the day and year first above written.

CABARRUS COUNTY BOARD OF EDUCATION
(Corporate Name)

By: _____
Board Chair

ATTEST: _____
Secretary (Corporate Seal)

USE BLUE INK ONLY

(SEAL)

(SEAL)

(SEAL)

(SEAL)

(SEAL)

(SEAL)

SEAL-STAMP

NORTH CAROLINA _____ County.
I, a Notary Public of the County and State aforesaid, certify that _____ Grantor,
personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my
hand and official stamp or seal, this _____ day of _____, _____.
My commission expires: _____ Notary Public

Use Blue Ink

SEAL-STAMP

NORTH CAROLINA, _____ County.
I, a Notary Public of the County and State aforesaid, certify _____
personally came before me this day and acknowledged that _____ he is _____ Secretary to
_____, and that by authority duly
given and as the act of the Board, the foregoing instrument was signed in its name by its _____
sealed with its seal and attested by _____ as its _____ Secretary.
Witness my hand and official stamp or seal, this _____ day of _____, _____.
My commission expires: _____ Notary Public

Use Blue Ink

The foregoing Certificate(s) of _____

is/are certified to be correct. This instrument and this certificate are duly registered at the date and time and in the Book and Page shown on the first page hereof.

REGISTER OF DEEDS FOR _____ COUNTY

By _____ Deputy/Assistant – Register of Deeds

EXHIBIT A

TRACT I:

Lying and being in Ward No. 3 of the City of Concord, and No. 11 Township of Cabarrus County, North Carolina, adjoining the lands of Sadie V. Graeber, James A. Graeber, Dan Ritchie, the H. M. Winecoff Estate, Blackwelder, and S.K. Patterson, and being a part of Lot No. 2 and the first lot of division No. 7 of the W. H. Blume Estate, as recorded in Map Book No. 1, Page 25, in the Cabarrus County Registry, and being on the east side of South Church Street, and bounded as follows:

BEGINNING at an iron stake on the east side of South Church Street, a corner of Sadie V. Graeber (said iron stake being S. 27 degrees 28 minutes E. 64 feet from an iron stake on the east side of South Church Street, a corner of Sadie V. Graeber and Dan Ritchie) and running thence with the east side of South Church Street South 27 degrees 28 minutes East 140 feet to an iron pipe, corner of James A. Graeber on South Church Street; thence with three lines of James A. Graeber, North 59 degrees 50 minutes East 236.4 feet to an iron stake; thence South 37 degrees 31 minutes East 112.35 feet to an iron stake; thence South 45 degrees 47 minutes West 267.4 feet to an iron pipe on the east side of South Church Street; thence with the east side of South Church Street South 27 degrees 28 minutes East 551.3 feet to an iron pipe on the East side of South Church Street, corner of S.K. Patterson; thence with the line of S.K. Patterson and the Blackwelder land North 45 degrees 44 minutes East 1697.5 feet to an iron pipe, corner of the Blackwelder land and H.M. Winecoff Estate; thence North 27 degrees 46 minutes West 939.3 feet to an iron pipe, corner of the Winecoff land and Dan Ritchie; thence with the line of Dan Ritchie South 45 degrees 23 minutes West 1520.2 feet to an iron pipe, corner of Sadie V. Graeber in the line of Dan Ritchie; thence with two of the lines of Sadie V. Graeber, South 27 degrees 22 minutes East 107.5 feet to an iron pipe; thence South 59 degrees 34 minutes West 166.45 feet to the BEGINNING, containing 33.72 acres, more or less.

The above-described land was conveyed to Charles C. Graeber by Lillie J. Blume, by deed dated January 13, 1923, and recorded in Deed Book No. 100, Page 115; by Mabel Graeber, by deed dated April 8, 1944, and recorded in Deed Book No. 170, Page 600; and by Mabel Graeber, Eugene B. Graeber and others, by deed dated April 8, 1944, and recorded in Deed Book No. 170, Page 601 and 602, all in the office of the Register of Deeds for Cabarrus County, North Carolina.

LESS AND EXCEPT:

The 3.544-acre tract as shown in the plat recorded in Book 94, Page 48 conveyed by the Cabarrus County Board of Education to Robert B. Tucker and wife, Carolyn C. Tucker by general warranty deed dated March 8, 2023 and recorded in Book 16406, Page 294 of the Cabarrus County Public Registry.

TRACT II:

The 2.230-acre tract as shown in the plat recorded in Book 94, Page 48 conveyed by Robert B. Tucker and wife, Carolyn C. Tucker to the Cabarrus County Board of Education by general warranty deed dated March 10, 2023 and recorded in Book 16406, Page 298 of the Cabarrus County Public Registry.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Authorization for One-Time Purchases

BRIEF SUMMARY:

Every March, the County receives a hold-harmless payment from the State if Medicaid claims are less than the revenue generated from the local sales and use tax previously exchanged for the State to assume responsibility for the non-administrative costs of Medicaid. The March 2023 payment exceeded budget by \$6.1 million. The County Manager recommends allocating just under \$2.8 million for one-time purchases to address needs for Emergency Medical Services, Information Technology Services, and the Sheriff's Office, among others. The recommended purchases are:

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Active Living & Parks	Master Plan	200,000
Emergency Medical Services	Tactical Helmets	20,000
Information Technology Services	Enterprise Physical Security	150,000
Information Technology Services	ERP System	2,000,000
Sheriff's Office	Bomb Equipment	26,000
Sheriff's Office	Breaching Tool	10,000
Sheriff's Office	Camera	40,000
Sheriff's Office	Chairs	14,000
Sheriff's Office	Cubicles/Building Renovations	142,000
Sheriff's Office	Night Vision Optics	65,000
Sheriff's Office	Throw/Pole Extension Camera	6,000

Sheriff's Office	Training Manikin	35,000
Sheriff's Office	Transport Van	70,000
TOTAL		2,778,000

REQUESTED ACTION:

Motion to approve recommended purchases and the associated budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Rodney Harris, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Budget Amendment

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

To budget one time expenditures with funds received over budget for Medicaid hold harmless.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1910-6445	MEDICAID HOLD HARMLESS	3,500,000	2,778,000	-	6,278,000
001	9	8140-9605	Consultants	75,000	200,000	-	275,000
001	9	2730-9330	Tools & Minor Equipment	36,588	20,000	-	56,588
001	9	1810-9570	Service Contracts	-	2,150,000		2,150,000
001	9	2110-9860	Equipment & Furniture	59,529	338,000		397,529
380	9	2110-9863	Motor Vehicles	2,869,360	70,000		2,939,360
							-
							-
							-
							-

Budget Officer

- Approved
- Denied

County Manager

- Approved
- Denied

Board of Commissioners

- Approved
- Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

DHS - Budget Revision for Adult Protective Services Essential Fund

BRIEF SUMMARY:

The N.C. Division of Aging and Adult Services (DAAS) has allocated additional funding for the Adult Protective Services (APS) Essential Services Fund. This funding allows county departments of social services to provide essential services for adults for whom the need for protective services has been substantiated. These funds will assist adults to age in place, eliminating unnecessary institutionalization and promote opportunities to return to a community-based setting when possible. These essential services include the provision of medical care for physical and mental health, assistance in personal hygiene, assistance with obtaining appropriate food, clothing, seeking and providing heated and ventilated shelter, providing for protection from health and safety hazards, and protection from abuse, neglect, and exploitation.

Cabarrus County DHS's allocation for this fund is \$3,943.00. There is no county match required.

REQUESTED ACTION:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Anthony Hodges, Adult and Aging Services Program Administrator

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ APS Essential Funds Budget Amendment
- ▣ NC DAAS DCDL
- ▣ APS Essential Fund Funding Authorization

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

The Aging Dept was awarded additional nonrecurring allocations to the APS Essential Services Fund in the amount of \$3,943.90. The second allocation will cover services from January 2023 through June 2023. The APS Essential Services Fund must be used to provide and arrange for essential needs on behalf of an individual receiving Protective services for Adults Planning and Mobilizing Services such as medical care, personal hygiene assistance, food and clothing assistance, heated and ventilated shelter, and protection from abuse, neglecte, and exploitation. This fund is 100% federally funded. No county share required.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	5660-946101-ARP	Emergency Assistance	-	3,943.90		3,943.90
001	6	5660-6384-ARP	Cares Act Relief Payment	-	3,943.90		3,943.90
001	9						0.00
001	9						0.00

Total 0.00

Budget Officer

Approved
 Denied

County Manager

Approved
 Denied

Board of Commissioners

Approved
 Denied

Signature

Signature

Signature

Date

Date

Date



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

JOYCE MASSEY-SMITH, MPA •
Director, Division of Aging and Adult Services

March 10, 2023

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS

SUBJECT: ADULT PROTECTIVE SERVICES ESSENTIAL SERVICES FUND (Funding Allocation-2, FA-2 and Funding Allocation-3, FA-3)

REQUIRED ACTION: Information Only Time Sensitive Action Required

The Division of Aging and Adult Services (DAAS) established the Adult Protective Services (APS) Essential Services Fund during SFY 21-22 to help county departments of social services provide vital services to disabled adults for whom the need for protective services had been substantiated. The funding was used to help in nearly 900 instances with housing, medications, food and other much needed services. It allows vulnerable adults to age in place and helps to eliminate unnecessary institutionalization and promotes opportunities for them to return to community-based settings.

In response to the extensive use of the first allocation of funding, DAAS has allocated two additional nonrecurring allocations to the APS Essential Services Fund. The second funding allocation (FA-2) of \$528,699 will be dispersed during SFY 22-23 and cover service months January 2023 through June 2023. The third funding allocation (FA-3) of \$1,000,000 will be dispersed during SFY 23-24 and cover service months July 2023 through June 2024.

As with the first allocation, both FA-2 and FA-3 allocations are intended to assist county departments of social services in addressing identified protective services needs and mobilizing protective services where limited county funding and limited local resources may be a barrier. The funds are being made available in addition to any funds already allocated by the county and are not intended to replace funds already in place. Counties should ensure no other funding sources or resources are available to assist the individual prior to using this funding.

The APS Essential Services Fund must be used to provide and arrange for essential needs on behalf of an individual receiving Protective Services for Adults Planning and Mobilizing Services (SIS Code 204). The individual must be opened for SIS Code 204 services on a signed DSS-5027. If the individual is a recipient of the Community Alternatives Program (CAP) or the Special Assistance In Home Program (SAIH), counties should ensure that APS Essential Services Funds are used for needs that are not being covered through either of the programs.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF AGING AND ADULT SERVICES

LOCATION: 693 Palmer Drive, Taylor Hall, Raleigh, NC 27603
MAILING ADDRESS: 2101 Mail Service Center, Raleigh, NC 27699-2101
www.ncdhhs.gov • TEL: 919-855-3400 • FAX: 919-733-0443

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

These essential services needs include the provision of medical care for physical and mental health, assistance in personal hygiene, assistance with obtaining appropriate food, clothing, seeking and providing heated and ventilated shelter, providing for protection from health and safety hazards, and protection from abuse, neglect, and exploitation.

The APS Essential Services Fund Reporting Tool will continue to be a required component to receive reimbursement for this funding. The completion of the tool is similar to the previous allocation and is an attachment to this letter, the information required by the tool includes:

- The county name
- The first and last name of the county staff completing the tool
- The email address of the staff completing the tool
- The SIS ID of the individual open for 204 services receiving services through the Essential Services Fund
- The amount spent in each of the applicable categories for that individual:
 - Medication/medical care
 - Housing supports (rent/mortgage payments, taxes, hotels)
 - Groceries
 - Personal hygiene/clothing
 - Household supplies (appliances/furniture)
 - Home repairs/modifications
 - Personal Care (sitter/respice/personal care aid, life alert, adult day care)
 - Utilities (electric, gas, telephone, water, internet)
 - Health and wellness supplies
 - Transportation
 - Other (please describe)

Please continue to complete one tool for each individual receiving the APS Essential Services funding for each month funding is available. A link to submit the monthly tool is provided in the attachment, APS Essential Services Fund Reporting Tool FA2. As with the previous allocation, all tools must be completed by 5:00 p.m. on the first working day of the month for the previous month. For example, all requested reimbursements for March 2023 should be entered in the monthly tool by 5:00 p.m. on April 3, 2023. If you are unable to submit an invoice in the APS Essential Services Reporting Tool by the due date, you may submit the invoice the following month for reimbursement. To claim reimbursements for January 2023 and February 2023, the tool should be completed by April 3, 2023.

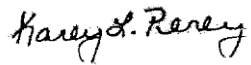
No prior approval is needed by your agency to utilize this funding. Your agency will complete the DSS-1571 Part II to receive reimbursement for the previous month. The invoices should be submitted to DAAS via the APS Essential Services Fund Reporting Tool as a part of this reimbursement process.

Please see the attached document, APS Essential Services Funding Authorization FA2, with each county's allocation. This document contains the FA-2 allocation. FA-3 allocations will be sent in July 2023. Counties should track their monthly reimbursements to ensure you do not expend beyond your allocation. DAAS used the same funding formula for allocations, the number of individuals who received Protective Services in each county in SFY 2022-2023 and a weighted percent of 10% for SIS Code 202, 70% for SIS Code 204, and 20% based on the number of citizens at or below the poverty level for 2019.

The remaining funding from the initial allocation can be used for essential needs that were provided for SIS Code 204 clients during service months February 2022 through December 2022 as well as service months January 2023 through June 2023.

If you have questions or need additional information, please contact Sarah M. Richardson at sarah.richardson@dhhs.nc.gov or the Adult Services listserv at dssasup@listserv.unc.edu.

Sincerely,



Karey Perez
Adult Services Section Chief

DAAS_AS_06_2023

Attachments: APS Essential Service Funding Authorization FA2
APS Essential Services Fund Reporting Tool FA2



DIVISION OF SOCIAL SERVICES

APS Essential Services

FUNDING SOURCE: 1510-8004-TH

EFFECTIVE DATE: 1/1/2023

AUTHORIZATION NUMBER: 2

ALLOCATION PERIOD

FROM JANUARY 2023 THRU JUNE 2023 SERVICE MONTHS

FROM FEBRUARY 2023 THRU JULY 2023 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	17,887.60	17,887.60	0.00	0.00	17,887.60	17,887.60
02	ALEXANDER	1,873.18	1,873.18	0.00	0.00	1,873.18	1,873.18
03	ALLEGHANY	2,949.74	2,949.74	0.00	0.00	2,949.74	2,949.74
04	ANSON	1,513.50	1,513.50	0.00	0.00	1,513.50	1,513.50
05	ASHE	1,939.05	1,939.05	0.00	0.00	1,939.05	1,939.05
06	AVERY	698.91	698.91	0.00	0.00	698.91	698.91
07	BEAUFORT	7,659.76	7,659.76	0.00	0.00	7,659.76	7,659.76
08	BERTIE	2,072.80	2,072.80	0.00	0.00	2,072.80	2,072.80
09	BLADEN	3,300.39	3,300.39	0.00	0.00	3,300.39	3,300.39
10	BRUNSWICK	4,231.22	4,231.22	0.00	0.00	4,231.22	4,231.22
11	BUNCOMBE	24,541.45	24,541.45	0.00	0.00	24,541.45	24,541.45
12	BURKE	4,886.87	4,886.87	0.00	0.00	4,886.87	4,886.87
13	CABARRUS	3,943.90	3,943.90	0.00	0.00	3,943.90	3,943.90
14	CALDWELL	9,061.39	9,061.39	0.00	0.00	9,061.39	9,061.39
15	CAMDEN	292.69	292.69	0.00	0.00	292.69	292.69
16	CARTERET	5,489.16	5,489.16	0.00	0.00	5,489.16	5,489.16
17	CASWELL	839.21	839.21	0.00	0.00	839.21	839.21
18	CATAWBA	10,002.45	10,002.45	0.00	0.00	10,002.45	10,002.45
19	CHATHAM	2,583.13	2,583.13	0.00	0.00	2,583.13	2,583.13
20	CHEROKEE	2,126.26	2,126.26	0.00	0.00	2,126.26	2,126.26
21	CHOWAN	1,326.83	1,326.83	0.00	0.00	1,326.83	1,326.83
22	CLAY	1,559.81	1,559.81	0.00	0.00	1,559.81	1,559.81
23	CLEVELAND	5,816.29	5,816.29	0.00	0.00	5,816.29	5,816.29
24	COLUMBUS	3,522.45	3,522.45	0.00	0.00	3,522.45	3,522.45
25	CRAVEN	6,157.52	6,157.52	0.00	0.00	6,157.52	6,157.52
26	CUMBERLAND	15,090.19	15,090.19	0.00	0.00	15,090.19	15,090.19
27	CURRITUCK	517.63	517.63	0.00	0.00	517.63	517.63
28	DARE	1,579.99	1,579.99	0.00	0.00	1,579.99	1,579.99
29	DAVIDSON	7,814.89	7,814.89	0.00	0.00	7,814.89	7,814.89
30	DAVIE	5,806.95	5,806.95	0.00	0.00	5,806.95	5,806.95
31	DUPLIN	2,941.73	2,941.73	0.00	0.00	2,941.73	2,941.73
32	DURHAM	13,230.36	13,230.36	0.00	0.00	13,230.36	13,230.36
33	EDGECOMBE	5,677.33	5,677.33	0.00	0.00	5,677.33	5,677.33
34	FORSYTH	8,413.02	8,413.02	0.00	0.00	8,413.02	8,413.02
35	FRANKLIN	2,820.96	2,820.96	0.00	0.00	2,820.96	2,820.96
36	GASTON	42,022.70	42,022.70	0.00	0.00	42,022.70	42,022.70
37	GATES	400.03	400.03	0.00	0.00	400.03	400.03
38	GRAHAM	224.79	224.79	0.00	0.00	224.79	224.79
39	GRANVILLE	2,155.21	2,155.21	0.00	0.00	2,155.21	2,155.21
40	GREENE	910.07	910.07	0.00	0.00	910.07	910.07
41	GUILFORD	9,325.16	9,325.16	0.00	0.00	9,325.16	9,325.16
42	HALIFAX	3,735.96	3,735.96	0.00	0.00	3,735.96	3,735.96
43	HARNETT	2,504.89	2,504.89	0.00	0.00	2,504.89	2,504.89
44	HAYWOOD	4,972.42	4,972.42	0.00	0.00	4,972.42	4,972.42
45	HENDERSON	9,650.03	9,650.03	0.00	0.00	9,650.03	9,650.03
46	HERTFORD	1,854.64	1,854.64	0.00	0.00	1,854.64	1,854.64
47	HOKE	2,279.84	2,279.84	0.00	0.00	2,279.84	2,279.84

		Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
	COUNTY	Federal	Total	Federal	Total	Federal	Total
48	HYDE	712.63	712.63	0.00	0.00	712.63	712.63
49	IREDELL	3,342.80	3,342.80	0.00	0.00	3,342.80	3,342.80
50	JACKSON	1,511.13	1,511.13	0.00	0.00	1,511.13	1,511.13
51	JOHNSTON	12,508.58	12,508.58	0.00	0.00	12,508.58	12,508.58
52	JONES	223.71	223.71	0.00	0.00	223.71	223.71
53	LEE	1,631.01	1,631.01	0.00	0.00	1,631.01	1,631.01
54	LENOIR	2,114.37	2,114.37	0.00	0.00	2,114.37	2,114.37
55	LINCOLN	7,644.33	7,644.33	0.00	0.00	7,644.33	7,644.33
56	MACON	1,505.07	1,505.07	0.00	0.00	1,505.07	1,505.07
57	MADISON	1,801.91	1,801.91	0.00	0.00	1,801.91	1,801.91
58	MARTIN	1,446.50	1,446.50	0.00	0.00	1,446.50	1,446.50
59	MCDOWELL	2,534.18	2,534.18	0.00	0.00	2,534.18	2,534.18
60	MECKLENBURG	29,509.79	29,509.79	0.00	0.00	29,509.79	29,509.79
61	MITCHELL	756.55	756.55	0.00	0.00	756.55	756.55
62	MONTGOMERY	5,193.92	5,193.92	0.00	0.00	5,193.92	5,193.92
63	MOORE	5,396.21	5,396.21	0.00	0.00	5,396.21	5,396.21
64	NASH	3,047.86	3,047.86	0.00	0.00	3,047.86	3,047.86
65	NEW HANOVER	15,300.95	15,300.95	0.00	0.00	15,300.95	15,300.95
66	NORTHAMPTON	1,867.62	1,867.62	0.00	0.00	1,867.62	1,867.62
67	ONslow	8,340.77	8,340.77	0.00	0.00	8,340.77	8,340.77
68	ORANGE	2,076.16	2,076.16	0.00	0.00	2,076.16	2,076.16
69	PAMLICO	336.15	336.15	0.00	0.00	336.15	336.15
70	PASQUOTANK	1,336.51	1,336.51	0.00	0.00	1,336.51	1,336.51
71	PENDER	3,967.16	3,967.16	0.00	0.00	3,967.16	3,967.16
72	PERQUIMANS	554.41	554.41	0.00	0.00	554.41	554.41
73	PERSON	1,716.84	1,716.84	0.00	0.00	1,716.84	1,716.84
74	PITT	11,008.93	11,008.93	0.00	0.00	11,008.93	11,008.93
75	POLK	1,332.45	1,332.45	0.00	0.00	1,332.45	1,332.45
76	RANDOLPH	2,823.75	2,823.75	0.00	0.00	2,823.75	2,823.75
77	RICHMOND	2,125.68	2,125.68	0.00	0.00	2,125.68	2,125.68
78	ROBESON	27,207.22	27,207.22	0.00	0.00	27,207.22	27,207.22
79	ROCKINGHAM	11,287.76	11,287.76	0.00	0.00	11,287.76	11,287.76
80	ROWAN	5,583.80	5,583.80	0.00	0.00	5,583.80	5,583.80
81	RUTHERFORD	2,743.62	2,743.62	0.00	0.00	2,743.62	2,743.62
82	SAMPSON	7,002.44	7,002.44	0.00	0.00	7,002.44	7,002.44
83	SCOTLAND	864.27	864.27	0.00	0.00	864.27	864.27
84	STANLY	3,512.80	3,512.80	0.00	0.00	3,512.80	3,512.80
85	STOKES	1,932.35	1,932.35	0.00	0.00	1,932.35	1,932.35
86	SURRY	7,472.17	7,472.17	0.00	0.00	7,472.17	7,472.17
87	SWAIN	2,814.42	2,814.42	0.00	0.00	2,814.42	2,814.42
88	TRANSYLVANIA	1,768.51	1,768.51	0.00	0.00	1,768.51	1,768.51
89	TYRRELL	2,680.28	2,680.28	0.00	0.00	2,680.28	2,680.28
90	UNION	4,493.63	4,493.63	0.00	0.00	4,493.63	4,493.63
91	VANCE	2,388.35	2,388.35	0.00	0.00	2,388.35	2,388.35
92	WAKE	13,574.17	13,574.17	0.00	0.00	13,574.17	13,574.17
93	WARREN	1,114.40	1,114.40	0.00	0.00	1,114.40	1,114.40
94	WASHINGTON	634.86	634.86	0.00	0.00	634.86	634.86
95	WATAUGA	1,884.44	1,884.44	0.00	0.00	1,884.44	1,884.44
96	WAYNE	9,227.17	9,227.17	0.00	0.00	9,227.17	9,227.17
97	WILKES	5,736.60	5,736.60	0.00	0.00	5,736.60	5,736.60
98	WILSON	8,199.18	8,199.18	0.00	0.00	8,199.18	8,199.18
99	YADKIN	869.23	869.23	0.00	0.00	869.23	869.23
100	YANCEY	1,835.06	1,835.06	0.00	0.00	1,835.06	1,835.06
	Total	528,699.00	528,699.00	0.00	0.00	528,699.00	528,699.00

APS Essential Services

AUTHORIZATION NUMBER: 2

FUNDING SOURCE: 1510-8004-TH

CFDA Number: 93.747

CFDA Name: Elder Abuse Prevention Interventions Program

Award Name: (APC6) American Rescue Plan (ARP) for APS under SSA Title XX Section 2042(b)

Award Number: 2101NCAPC6

Award Date: August 3, 2021

Federal Agency: DHHS/ACL

GRANT INFORMATION: This represents 100% federal dollars.

XS411 Heading: APS Essential Svcs

Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

THIS FUNDING AUTHORIZATION IS CONTINGENT UPON APPROPRIATION BY THE NORTH CAROLINA GENERAL ASSEMBLY.

THESE AMOUNTS ARE CURRENTLY ESTIMATES AND ARE SUBJECT TO CHANGE UPON APPROPRIATION.

AUTHORIZED SIGNATURE



DATE:

March 9, 2023

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

DHS - Transportation 5310 Elderly and Handicapped Grant

BRIEF SUMMARY:

The goal of the FTA Section 5310 program is to improve mobility for older adults and people with disabilities.

REQUESTED ACTION:

Motion to approve the 5310 Elderly and Handicapped Grant from the City of Concord.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Bob Bushey, Transportation Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- 5310 Program Application

Section 5310 Funding Program Application

Please complete Parts I – III of the 5310 Funding Program Application. Return the completed application to City of Concord as noted in the Application Process Section.

Part I – Funding Request

Applicant Information

Organization Name: _____

Contact Person: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____

Email: _____

Website: _____

Project Information

Title: _____

Brief Description:

Service days/hours (if applicable): _____

Estimated Cost per One-Way Trip (if applicable): _____

Estimated Daily Riders per Weekday/Weekend (if applicable): _____

Part II – Project Narrative

Please complete the Project Narrative questions below for your application. These questions closely align with the Project Selection Criteria included in the 5310 Program Management Plan and 5310 Application Package.

Expanded Project Description

Please use this space to expand on your project description beyond the brief description provided in Part I of the application.

Project Needs

How is the proposed project consistent with eligible 5310 program activities and objectives of the 5310 funding program?

Describe how the project will increase or enhance the availability of transportation for the elderly and disabled populations in the Cabarrus-Rowan Urbanized Area?

What need(s) does the project address in the Local Coordinated Plan? Please provide the page number(s) in the Local Coordinated Plan your project corresponds with.

Does the project provide a service or investment that otherwise would not be available? If so, please explain.

Project Planning and Implementation

Describe how the proposed project might coordinate or link with other transportation providers or transportation stakeholders?

Describe the project timeline and project lifespan?

Please note how you plan to market your proposed project? If an existing service, note how your service is currently marketed?

When could your project begin upon receiving funding? Describe the process your organization would take to implement the project.

Project Budget

Draft Program Management Plan

In addition to filling out the Proposed Project Budget, note any plans for continued investment and/or maintenance for the proposed project after the 5310 funds are spent.

Program Effectiveness and Evaluation

How does your organization plan to collect information to monitor quality control and customer satisfaction related to implementing the proposed project? Include in your description any measurable indicators you propose to use.

Organizational Preparedness

Describe the staffing plan for this project. Who would be the primary staff person responsible for managing the grant? What other staff would be involved? Describe any relevant past experience these staff have in working on the type of project proposed.

Please note any experience your organization has with financial reporting such as quarterly reports, annual audits and/or other forms of financial reporting.

Describe any training, maintenance, inspections and/or service monitoring you plan to do focused on managing risk and providing safe services?

Part III – Proposed Project Budget

Project Funding

Local matching funds are required for all application submittals. For projects requiring nontraditional (operating) funds the required match is 50% from non-federal transportation funds. For traditional (capital) projects the required match is 20% + from non-federal transportation funds. Some potential traditional match exceptions are noted in the FTA guidance and the CK Rider Area Transit 5310 Program Management Plan.

Total Project Budget

Traditional Federal Share - 80%

Traditional Local Match - 20%

Nontraditional Federal Share - 50%

Nontraditional Local Match - 50%

Local Match Fund Source: _____

Note: The applicant must demonstrate a commitment to provide local funds and provide appropriate documentation. Documentation may be in the form of a letter or other supporting documentation noting where funds will be drawn from.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

DHS - Transportation MPO Agreement

BRIEF SUMMARY:

The North Carolina Integrated Mobility Division (IMD) along with the Federal Transit Administration (FTA) requires all Public Transportation Departments have a written agreement with their MPO (Metropolitan Planning Organization).

REQUESTED ACTION:

Motion to approve the agreement between Cabarrus County and Centralina Regional Council and allow the Chairman to sign the agreement after review and revision by the county attorney.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Bob Bushey, Transportation Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▣ Cabarrus/MPO Agreement

Performance Management Agreement

between

Cabarrus-Rowan MPO,

Cabarrus County Public Transit, and

the North Carolina Department of Transportation (NCDOT), the South Carolina Department of Transportation (SCDOT), the Gaston-Lincoln-Cleveland Metropolitan Planning Organization (GCLMPO), Charlotte Regional Transportation Planning Organization (CRTPO), and Rock Hill-Fort Mill Area Transportation Study (RFATS)

WHEREAS, the United States Department of Transportation promulgated transportation planning regulations in 23 CFR 450.314, and

WHEREAS, MPO(s), State(s), and providers of public transportation are required by 23 CFR 450.314 to cooperatively determine their mutual responsibilities in carrying out the performance-based planning and programming requirements established by federal law, and

WHEREAS, the 23 CFR 450.314(h) requires that Metropolitan Planning Organizations (MPO)(s), State(s), and providers of public transportation shall jointly agree upon and develop specific written procedures for cooperatively developing and sharing information related to transportation performance data, the selection of performance targets, the reporting of performance targets, the reporting of performance to be used in tracking progress toward achievement of critical outcomes for the region of the MPO, and the collection of data for the State asset management plan for the National Highway System (NHS).¹

NOW, THEREFORE, BE IT RESOLVED, that the parties do hereby agree to adhere to the following protocols for coordination to meet performance-based planning and programming requirements in accordance with 23 CFR 450 and established federal guidance.

- 1) Transportation performance data
 - a. NCDOT will collect and provide (or otherwise make available) to the Cabarrus-Rowan MPO and the providers of public transportation, with data used in developing statewide targets for all applicable measures.

¹ For definitions of performance "targets" and other terms in this agreement, see 23 CFR 490.101.

- b. If the MPO chooses to develop its own target for any measure, Cabarrus-Rowan MPO will collect and provide NCDOT with any supplemental data used in association with the MPO target setting process, if applicable.
- c. For the Charlotte Urbanized Area (UZA) only, NCDOT, SCDOT, CRMPO, CRTPO, GCLMPO, and RFATS will share data, as applicable, to develop single unified targets for the UZA for two CMAQ congestion performance measures: Annual Hours of Peak-Hour Excessive Delay per Capita, and Percent of non-SOV travel.

2) Selection of transportation performance targets

- a) NCDOT, the MPO, and the provider(s) of public transportation will set performance targets in coordination with each other.
 - (i) Coordination will include as many of the following opportunities as deemed appropriate for the measure: in-person meetings, webinars, conference calls, work group/committee representation, and email/written communication.
 - (ii) For each performance measure, MPO's shall establish a target by either agreeing to plan and program projects so that they contribute toward the accomplishment of NCDOT's target for that performance measure, or commit to a quantifiable target for that performance measure for their metropolitan planning area (23 CFR 490.209 (c)(4)).
 - (iii) Per 23 CFR 490.209 (c) (5), MPO's that establish quantifiable fatality rate or serious injury rate targets shall report the VMT estimate to NCDOT used for such targets and the methodology used to develop the estimate. The methodology should be consistent with other Federal reporting requirements, if applicable.
 - (iv) If the MPO chooses to set its own target, the MPO will develop the target in coordination with NCDOT and the provider(s) of public transportation.
- b) The NCDOT will set statewide performance targets to meet the federal performance management requirements
 - (i) The NCDOT will provide written notice to the MPO when NCDOT sets a target. This notice will provide the targets and the date NCDOT set the target, which will begin the 180-day time-period in which the MPO must set performance targets.
 - (ii) If the MPO chooses to support the statewide or provider(s) of public transportation targets, the MPO will provide documentation in the form of a support resolution to NCDOT and the provider(s) of public

transportation that the MPO agrees to plan and program projects that will contribute toward the achievement of the statewide and/or provider(s) of public transportation targets.

- (iii) If the MPO chooses to set its own target(s), the MPO will provide NCDOT and the provider(s) of public transportation documentation (in the form of a signed resolution) that includes the target(s) and when the MPO established those target(s).

c) Provider(s) of public transportation Targets:

- i) The Tier 1 providers of public transportation will establish performance targets to meet the federal performance management requirements for transit asset management and transit safety (pending final rule). Tier 1 transit providers are defined in 23 CFR 625.5.
- ii) The provider of public transportation will provide written notice to the MPO and NCDOT when they establish target(s). This notice will provide the targets and the date the target was set. The date the initial targets were set will begin the 180-day time-period within which the MPO must establish their transit-related performance targets. MPO's may choose to update their targets when the provider(s) of public transportation updates their targets, or when the MPO amends their Metropolitan Transportation Plan (MTP). At a minimum, an MPO shall update their transit-related targets when the MPO updates the MTP by extending the MTP's horizon year in accordance with 23 CFR 450.324 (c).
- iii) If the MPO chooses to support the provider(s) of public transportation target(s), the MPO will provide to NCDOT and the provider of public transportation documentation in the form of a support resolution duly considered by the MPO's governing body that the MPO agrees to plan and program MPO projects so that they contribute toward achievement of the transit provider's target.
- iv) For Tier 2 providers of public transportation that choose to participate in NCDOT's group plan: NCDOT shall notify MPOs and those participating Tier 2 providers within 30 days of establishment of transit-related targets. The MPO will provide documentation to NCDOT and the provider of public transportation of target establishment or support in the form of a resolution duly considered by the MPO's governing body. Tier 2 transit providers are defined in 23 CFR 625.5.

- d) For the Charlotte Urbanized Area {UZA} only, NCDOT, SCOOT, CRMPO, CRTPO, GCLMPO, and RFATS will coordinate and set single unified targets for the UZA for two CMAQ congestion performance measures: Annual Hours of Peak-Hour Excessive Delay

per Capita, and Percent of non-SOV travel. Greater Hickory MPO is encouraged to coordinate to set targets for these two measures.

- 3) Reporting of performance targets
 - a. Reporting of targets and performance will be done as specified in 23 CFR 490, 23 CFR 450, 49 CFR 625, and 49 CFR 673.
 - b. NCDOT will report all targets to FHWA and FTA as applicable. NCDOT will provide written notice of the targets to the MPO within 15 business days of reporting targets.
 - c. The MPOs will report any MPO targets to NCDOT within 15 business days after the MPO establishes a target. The MPO will provide documentation of target establishment to NCDOT and the provider of public transportation in the form of a resolution duly considered by the MPO's governing body.
 - d. The MPO agrees to report their annually established safety targets to NCDOT within 15 business days of establishment. (23 CFR 490.209(c)). Establishment of targets shall be evidenced by a signed resolution from the MPO's governing board.

- 4) Reporting of performance to be used in tracking progress toward achievement of critical outcomes for the region of the MPO.
 - a. Where available and practicable, NCDOT will provide the MPO with the statewide performance data used in developing statewide targets. All updates of this data will include prior performance data, as available and practicable.
 - b. If MPO sets a different target than the statewide target the MPO will provide NCDOT with MPO-wide performance data used to develop the target. All updates of performance data by the MPO will include prior performance data.
 - c. Where applicable, the MPO will provide data to NCDOT for the CMAQ on-road emissions measure.
 - d. Where applicable, the MPO will provide NCDOT and the provider of public transportation with a copy of the CMAQ Performance Plan at least 45 days prior to when NCDOT's performance period reports are due per 23 CFR 490.107. As applicable, NCDOT will include as an attachment the MPO's CMAQ Performance Plan as a part of NCDOT's performance period report.

- 5) The collection of data for the State asset management plans for the NHS

- a. NCDOT will be responsible for the collection of bridge and pavement condition data for the State asset management plan for the NHS. This includes NHS roads that are not on a State highway system but instead are under the ownership of local jurisdictions, if such roads exist.
- 6) All parties agree that email communications shall be considered written notice for all portions of this agreement.
 - 7) The State, MPO, and providers of public transportation are responsible for financial planning that demonstrates how MTP's and TIP's can be implemented consistent with principles of fiscal constraint. Federal requirements (23 CFR 450.314(a)) direct that specific provisions be agreed upon for cooperatively developing and sharing information for development of financial plans to support the MTP (23 CFR 450.324) and metropolitan TIP (23 CFR 450.326), as well as development of the annual listing of obligated projects (23 CFR 450.334). For purposes of this agreement, the following shall not apply to providers of public transportation nor South Carolina Department of Transportation:
 - a) To support the development of the financial plan for the MTP, the North Carolina Department of Transportation (NCDOT) shall provide the MPO with a listing of the most recent 10-year historical funding for the Counties located within the MPO boundary categorized by funding source. The MPO will review the historical information and extrapolate the funding trends for the MTP's planning horizon while considering other factors that may affect a reasonable funding forecast. The MPO shall add any local or private funding sources reasonably expected to be available during the planning horizon. If the MPO recommends any alternative financing strategies to fund the projects and programs in the MTP, they shall be identified and included in the MTP. In the case of new funding sources, strategies for ensuring their availability shall be identified and documented. If a revenue source is subsequently removed or substantially reduced (i.e., by legislative or administrative actions), the MPO will not act on a full update or amended MTP and/or TIP that does not reflect the changed revenue situation. Updates or amendments to a TIP or the STIP are acceptable as long as the changes don't involve the removed or reduced sources of funding.
 - b) Annual Obligation Report: Within 90 days after the close of a federal fiscal year, NCDOT shall provide the MPO with the information needed to be included in the annual listing of obligated projects. The MPO shall publish the annual listing of obligated projects on their web site and in accordance with any other procedures outlined in their Public Participation Plan to ensure adequate access by the public and other interested stakeholders. To the extent possible, this report will contain the projects (including investments in pedestrian walkways and bicycle transportation facilities) for which federal highway or transit funds

were obligated in the preceding program year. It shall include all federally funded projects authorized, including those revised to increase obligations in the preceding program year. At a minimum, it shall include:

- i) TIP project description and implementing agency information,
- ii) Identify for each project, the amount of Federal funds requested in the TIP/STIP,
- iii) the Federal funding that was obligated during the preceding year,
- iv) and the Federal funding remaining and available for subsequent years.

[Signature page to follow]

Signature page

Representation on Authority of Parties/Signatories.

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

Cabarrus-Rowan MPO TAC Chair

Date

Cabarrus County Board of Commissioners, Chair

Date

Bobby Lewis, Chief Operating Officer, NCDOT

Date

Christy A. Hall, Secretary of Transportation, SCOOT or
James J. Fedas, Jr., Deputy Secretary for Intermodal Planning, SCOOT

Date

Ryan Dayvault, Chair, CRMPO

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Early Childhood Education - Grant

BRIEF SUMMARY:

Through the Preschool Development Grant Funding, the NC Division of Child Development and Early Education (DCDEE) is sponsoring, with The Hunt Institute, to develop, implement, and evaluate a training and technical assistance strategy designed to support diverse county-level cross-sector human services leadership teams in developing or enhancing scalable and sustainable local strategic plans informed by early childhood data.

Funds may be used for:

- a. Stakeholder engagement strategies
 - i. Focus group facilitation or participation
 - ii. Survey creation and/or completion
- b. County team meetings
- c. Data collection strategies including fees for data collection or sources, analysis, interpretation, or cleaning
- d. Communications or messaging including development of communication plans or messaging strategies
- e. Graphic design or other services to finalize strategic plans
- f. Other approved activities included in the application

REQUESTED ACTION:

Motion to accept the grant, authorize the County Manager to sign the MOU and adopt the associated budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Carla Brown, Early Childhood Education Coordinator

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ MOU
- ▣ Grant Application
- ▣ Budget Amendment

Agreement
between
Cabarrus County Government
and
James B. Hunt, Jr. Institute for Educational Leadership and Policy Foundation
for
Local Data-Informed Strategic Planning

This Memorandum of Understanding (“**MOU**”) represents the agreement (“**agreement**”) between the **James B. Hunt, Jr. Institute for Educational Leadership and Policy Foundation, Inc., 4000 CentreGreen Way, Suite 301, Cary, NC 27513 (“The Hunt Institute”)** and **Cabarrus County Government (“Grantee”), 65 Church St. S., Concord, NC 28025**, as a participant in the Local Data-Informed Strategic Planning Preschool Development Grant activity.

Grantee agrees to adhere to the Grant Contract Requirements. (Attachment A)

Grantee agrees to perform all duties and achieve all objectives as presented in their Micro Grant Application, submitted separately, and incorporated here. (Attachment B).

Total funding under this MOU is **\$3,000**. The Hunt Institute shall make a payment of \$3,000 upon complete execution of this MOU and receipt of Grantee’s strategic plan. No other expenses or fees will be reimbursed.

MOU Term: The agreement will be in effect upon receipt of funds until April 30, 2023.

Both parties may amend this agreement only upon written approval. Each party to this MOU acknowledges that they are independent of each other.

By signing here, each party agrees to the above stated terms and conditions.

Grantee

Michele Jordan, Vice President
The Hunt Institute

Date

Date

**Local Data-Informed Strategic Planning Micro Grant
Grant Agreement Requirements**

- 1) **Participation in the Local Data-Informed Strategic Planning Preschool Development Grant activity:** Micro Grants may be used to support systems building and strategic planning.

Funds may be used for:

- a. Stakeholder engagement strategies
 - i. Focus group facilitation or participation
 - ii. Survey creation and/or completion
- b. County team meetings
- c. Data collection strategies including fees for data collection or sources, analysis, interpretation, or cleaning
- d. Communications or messaging including development of communication plans or messaging strategies
- e. Graphic design or other services to finalize strategic plans
- f. Other approved activities included in the application

Funds may not be used for:

- Stipends that supplement county team member's wages.
- Any activity not approved by The Hunt Institute as outlined in the MOU or application.

- 2) **Completion and sharing of a Local Data-Informed Strategic Plan:** Grantee agrees to complete the strategic planning template for sharing at the final convening April 4, 2023.

All templates will be provided to the grantee. The grantee agrees to submit digital copies of the strategic plan produced by March 7, 2023.

**Local Data-Informed Strategic Planning Micro Grant
Grant Application**

(see online form)

Local Data-Informed Strategic Planning Micro- Grant Application

Through Preschool Development

Grant Funding, the NC Division of Child Development and Early Education (DCDEE) is sponsoring with The Hunt Institute to develop, implement, and evaluate a training and technical assistance strategy designed to support diverse **county-level** cross-sector human services leadership teams in developing or enhancing scalable and sustainable local **strategic plans** informed by **early childhood data**.

This activity

is based on a recommendation from the University of North Carolina's Jordan Institute for Families [2019 Report on Early Childhood Education Data Users](#) to build internal capacity in early childhood organizations at the local/county level to collect, manage, and use quality data to support data-informed decision-making about programs, policies, and practices.

This

Request for Applications is for each county team that has participated in the Local-Data Informed Strategic Planning trainings to receive a microgrant of **\$3,000** to support the process of creating a strategic plan that is informed by early childhood data. To support the process, funds from the microgrant may be used to support the follow activities:

- Stakeholder Engagement Strategies
- County Team Meetings
- Data Collection Strategies
- Communications and Messaging
- Graphic Design or other services to finalize strategic plans

This is not an exhaustive list and

approval for the uses of microgrant funding is at the discretion of The Hunt Institute and DCDEE.

Restrictions

- The microgrant funds **cannot** be used for stipends that supplement county team member's wages or any activity not approved by The Hunt Institute as outlined in the MOU application

- Only one application per county team may be submitted.

Additional Information

- Applications must be submitted by the county team lead (team lead as of the date of this application).
- Microgrant funding will be award to the organization of the county team lead.
- Applications for microgrant funding are **due by 5:00 PM ET on March 7, 2023 with submission of the County's Strategic Plan.**

County Team *

Cabarrus



Name (of Person Completing Application) *

Carla Brown

Title *

Early Childhood Education Coordinator

Organization *

Cabarrus County Government

Address of Organization *

65 Church St S. Concord, NC 28025

Email *

cbrown@cabarruscounty.us

Phone Number *

704-492-3795

Which category(ies) does your county intend to spend the Microgrant funding (see cover page for examples of activities for each category). *

- Stakeholder engagement
- County team meetings
- Data collection strategies
- Communications and messaging
- Graphic design or other services to finalize strategic plans
- Other:

Please provide a brief description of how the microgrant will be used based on each category checked and how it will benefit the county's efforts to create or sustain a strategic plan. *

The microgrant will be used to purchase graphic design and other services to finalize the strategic plan so, it is formatted properly, concise, and easily digestible. Funds may also be used to purchase services to assist with the design and set up to share the plan via the county's Neo-Gov platform. I would like the community to see the progress made towards the various goals and provide feedback if desired. Communication and messaging will be important to the sustainability of the strategic plan; therefore, funds will be utilized for communication and messaging efforts with community partners who participated in the workgroups as well as families and other community members. Funds may also be used to create a brochure or hard copy messaging tool. I think it would be beneficial for members of the Board of Commissioners to have a hard copy of the entire strategic plan. My presentation to them will condensed as I will be limited to 30 minutes.

.....

Terms of Agreement/Acknowledgement *

Please check each term to indicate understanding.

- I attest that all the information provided in the application is true and correct to the best of my knowledge.
- Microgrant funding will be sent to and administered by the organization of the person listed as Team Lead on the application and on record with The Hunt Institute.
- If there are multiple team leads from different organizations, only one organization will receive the funding as noted in this application. Team leads should determine the primary organization.
- By submitting this application, the team agrees to allow the use of the information contained in the application to be used for program evaluation and research purposes.
- These are one time grant funding.
- I understand that The Hunt Institute or DCDEE are not liable if the funds are used by the receiving organization for activities approved in the application.
- I read and understand the information above.

This content is neither created nor endorsed by Google.

Google Forms

Date: April 17, 2023

Amount: 3,000.00

Dept. Head: Carla Brown (Prepared by James Howden)

Department: Fund 001 - General Fund

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

This budget amendment is to budget for the receipt and expenditure of the Grant funds related to the Early Childhood Education and Hunt Institute's Local Data Informed Strategic Planning Preschool Development Grant program for \$3,000.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1210-681001	Grant - Hunt Institute	-	3,000.00	-	3,000.00
001	9	1210-9320-HUNT	Printing and Binding - Hunt Institute	-	3,000.00	-	3,000.00

Total 0.00

Budget Officer

County Manager

Board of Commissioners

Approved

Approved

Approved

Denied

Denied

Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Emergency Management - NC Tier II Competitive Grant Award and Budget Amendment

BRIEF SUMMARY:

NC Tier II grants provide Local Emergency Planning Committees (LEPC's) with funding to expand the scope of their hazardous materials emergency preparedness programs through response planning, training and related exercises to include fixed facility planning. The grant award is in the amount of \$1,000.00 and does not require a match. Funding will provide lunch and learn training opportunities for our LEPC.

REQUESTED ACTION:

Motion to accept the grant award and adopt the associated budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jason Burnett, Emergency Management Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Tier II Grant Award Letter
- ▣ Tier II 2023 Grant Overview
- ▣ Tier II Grant Budget Amendment



North Carolina Department of Public Safety

Emergency Management

Roy Cooper, Governor
Eddie M. Buffaloe, Jr., Secretary

William C. Ray, Director

February 16, 2023

Fiscal Year 2023 NC Tier II Competitive Grant Award Notification

Recipient:

Jason Burnett
Cabarrus County
30 Corban Ave SE
Concord, NC 28026-0707
UEID: PF3KTEELMHV6(Exp: 6/8/2023)

Period of performance:

January 1, 2023 to January 31, 2024

Project title: Cabarrus Tier II

MOA #: 2371045

Award amount: \$1,000.00

The North Carolina Department of Public Safety (NCDPS) / NC Emergency Management (NCEM) is pleased to inform you that your application for the Fiscal Year 2023 NC Tier II Competitive Grant has been approved for funding. In accordance with the provisions of the Grant, NCEM hereby awards your organization a grant in the amount shown above to complete the approved project during the designated period of performance. Indirect costs are not authorized under this award.

Payment of funds: The grant shall be effective upon final approval and execution of the corresponding Memorandum of Agreement (MOA) by Recipient and NCDPS/NCEM, for the period of performance indicated above. Grant funds will be disbursed upon receipt of acceptable documentation submitted by Recipient that funds have been invoiced, products or services received, and proof of payment is provided. Reimbursements will be made in conjunction with the timely submission of required reports by Recipient as specified in the MOA.

Conditions: Recipient agrees that funds will only be expended to complete the approved project(s) not to exceed the funding amount for the project(s) during the designated period of performance. Recipient also agrees to comply with all terms, conditions and responsibilities specified in the MOA, and to comply with all applicable federal, state and local laws, rules and regulations in the performance of this grant.

Supplanting: These grant funds will be used to supplement existing funds and will not replace (supplant) funds that have been appropriated for the same purpose. Recipient may be required to supply documentation certifying that a reduction in non-grant funds occurred for reasons other than the receipt or expected receipt of these grant funds.

In the box below, list the names and emails authorized as Recipient signatories for the above-referenced MOA in the preferred order of signature and receipt. Append "cc" to designate copy-only.

Example: *John Smith* (john.smith@yahoo.com)

Mary Jones (mary.jones@hotmail.com) cc

Sam Brown (s.brown@gmail.com)

Kyle Bilafer (kdbilafer@cabarruscounty.us)

Jim Howden (jmhowden@cabarruscounty.us)

Jason Burnett (jaburnett@cabarruscounty.us)

Mailing Address:
4236 Mail Service Center
Raleigh, NC 27699-4236
www.ncdps.gov
www.ReadyNC.gov



An Equal Opportunity Employer

Office Location:
1636 Gold Star Drive
Raleigh, NC 27607
Phone: 919-825-2500
Fax: 919-825-2685



FY23 North Carolina Tier II Grant Program

Purpose:

Tier II grants provide Local Emergency Planning Committees (LEPCs) funding to expand the scope of their hazardous materials emergency preparedness programs through response planning, training and related exercises. All active LEPCs awarded under this program receive grant funds from the hazardous materials facility fees collected during the Tier II reporting period. The Tier II grants must be used for hazardous materials emergency response planning, training and related exercises, with some conditions and limitations in accordance with the provisions of N.C.G.S. §166A-29.1. Operational equipment is currently ineligible for this grant.

Grant Amount Estimate:

\$10,000.00 maximum per award; total of \$160,000.00 available statewide. Amounts may vary due to requests processed.

Associated Deadlines:

- | | |
|---|---|
| 1. Application period (90 days): | October 1, 2022- December 31, 2022 |
| 2. Period of Performance | January 1, 2023- December 31, 2023 |
| 3. Award letter and MOA distributed: | February, 2023 (retroactive to January 1, 2022) |
| 4. Period of Performance Completion Reminder: | October 31, 2023 |
| 5. Final cost report due: | January 30, 2024 |

Grant Point of Contacts:

Mr. Cole Owen, *Hazardous Materials Coordinator*
North Carolina Emergency Management
hazmat@ncdps.gov
919-397-6739

Ms. Lisa Patton, *Grants Administrator – Administration*
Division of Emergency Management
Lisa.Patton@ncdps.gov
919-825-2280

Eligible Project Activities:

The funds awarded under this grant may only be used by your county LEPC or regional LEPC and must fall under one or more of the following categories:

1. Supporting costs incurred facilitating LEPC meetings.
2. Enhancing LEPC outreach efforts or produce promotional materials through printing or general office supplies.
3. Supporting LEPC meetings and collaboration with food and non-alcoholic beverages.
4. Hosting or supporting local and regional LEPC conferences.
5. Creating or updating hazardous material emergency response plans.
6. Supporting local or regional hazardous materials response exercises.
7. Supporting purchases of equipment necessary to support the LEPC and its mission.
8. Supporting hazardous material risk assessments.
9. Subscriptions to hazardous materials related web services (ex: MSDS online, Chemtrac)
10. Non-operational equipment to support the LEPC. Please note that all equipment purchases must receive pre-approval from the grant point of contact.

Ineligible Project Activities:

Tier II grants funds may not be used for any of the following items:

1. Salaries or benefits for any employee.
2. Drone aircraft or unmanned aerial vehicles.
3. Items intended as gifts.
4. Other support for programs not focused on hazardous materials preparedness and response.
5. Operational response equipment.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Budget Amendment to Increase Dental Insurance Expenditures

BRIEF SUMMARY:

This budget amendment is to increase the budget for expenditures in the Health - Dental Insurance Fund based on anticipated higher than average dental claims for the remainder of fiscal year 2023. This budget amendment appropriates fund balance. Total fund balance as of June 30, 2022 for this department (Dental) in the Internal Service Fund was \$202,759.

REQUESTED ACTION:

Motion to approve the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jim Howden, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Budget Amendment
- ▣ BA Dental - Back up

Date: April 17, 2023

Amount: 100,000.00

Dept. Head: James Howden (Prepared by Suzanne Burgess)

Department: Fund 610 - Dental Insurance - ISF

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

This budget amendment is to increase the budget for expenditures in the Health - Dental Insurance Fund based on anticipated higher than average dental claims for the remainder of fiscal year 2023. This budget amendment appropriates fund balance. Total fund balance as of June 30, 2022 for this department (Dental) in the Internal Service Fund was \$202,759.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
610	9	1918-9645	DENTAL CLAIMS	435,000.00	100,000.00	-	535,000.00
610	6	1918-6901	FUND BALANCE APPROPRIATED	47,000.00	100,000.00	-	147,000.00

Total 0.00

Budget Officer

County Manager

Board of Commissioners

Approved

Approved

Approved

Denied

Denied

Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY
 SELF INSURANCE
 FUND 610
 As of 02.28.2023
 FY 2023

ORG	OBJ	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	YTD ACTUAL	ESTIMATED			(OVER) / UNDER BUDGET	BA
					PREMIUMS	CLAIMS AND OR OTHER REV EXP	TOTAL		
61061918	6901	Fund Balance	(47,000)	-	-	-	-	-	100,000
61061918	6661	Insurance Premiums - Dental	(455,000)	(314,417)	(157,136)	-	(471,553)	(16,553)	-
			(502,000)	(314,417)	(157,136)	-	(471,553)	(16,553)	100,000
61091918	9485	Admin Fees - Dental	67,000	30,116	-	35,300	65,416	1,584	-
61091918	9645	Self-Insured Dental Claims	435,000	331,018	-	204,000	535,018	(100,018)	100,000
			502,000	361,134	-	239,300	600,434	(98,434)	100,000
			-	46,717	(157,136)	239,300	128,881	81,881	-

FB as of June 30, 2022 \$ 202,759

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Budget Amendment for Additional Tax Turnover to the Fire Districts

BRIEF SUMMARY:

This Budget Amendment is to increase the Fire Districts' current year property tax collections as well as increase related districts' turnovers. Per the Fire Tax Districts budget ordinance, Section V. (7), upon notification of funding increases of revenues, the Manager may adjust budgets to match.

REQUESTED ACTION:

Motion to approve the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jim Howden, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Budget Amendment
- ▣ Fire District Reimbursement

Budget Revision/Amendment Request

Date: 4/17/2023

Amount: 426,500.00

Dept. Head: Jim Howden (Prepared by Katrina Myers-Arnold)

Department: Finance

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

To increase Fire Districts' current year property tax collections as well as increase related districts' turnovers. Per the Fire Tax Districts budget ordinance, Section V. (7), upon notification of funding increases of revenues, the Manager may adjust budgets to match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
430	6	2710-6011	Property Tax Current Year Coll	6,497,950.00	426,500.00		6,924,450.00
430	9	2710-975601	Con Rural	52,056.00	2,000.00		54,056.00
430	9	2710-9773	Rimer Fire	224,911.00	25,000.00		249,911.00
430	9	2710-9774	Mt Mitchel	106,824.00	4,500.00		111,324.00
430	9	2710-9775	Gold H VFD	48,856.00	10,000.00		58,856.00
430	9	2710-9776	Mt Pleasant	594,278.00	65,000.00		659,278.00
430	9	2710-9777	Kann Rural	226,884.00	20,000.00		246,884.00
430	9	2710-9778	Georgevill	285,328.00	30,000.00		315,328.00
430	9	2710-9779	Flowes St	278,497.00	50,000.00		328,497.00
430	9	2710-9780	Odell	866,080.00	35,000.00		901,080.00
430	9	2710-9781	Richf VFD	11,230.00	5,000.00		16,230.00
430	9	2710-9783	Jackson Pk	239,683.00	20,000.00		259,683.00
430	9	2710-9784	Cold Water	325,676.00	20,000.00		345,676.00
430	9	2710-9785	Allen	553,419.00	35,000.00		588,419.00
430	9	2710-9786	Midland	1,169,259.00	50,000.00		1,219,259.00
430	9	2710-9788	Northeast	199,952.00	20,000.00		219,952.00
430	9	2710-9798	Harris VFD	1,315,017.00	35,000.00		1,350,017.00

Budget Officer

County Manager

Board of Commissioners

Approved

Approved

Approved

Denied

Denied

Denied

Signature

Signature

Signature

Date

Date

Date

ORG	OBJ	ACCOUNT DESCRIPTION	APPROVED BUDGET	YTD EXPENDED	FEBRUARY REAL Amount	FEBRUARY NCVTS Amount	FEBRUARY NCVTS Int Amount	4 Month Expense Projection	Total Projected YTD Expended thru June	Over/Under Budget	FY 23 BUDGET AMENDMENT	REVISED BUDGET
43092710	9773	Rimer Fire	224,911.00	213,971.37	4,276.42	2,361.71	4.21	26,569.36	240,540.73	(15,629.73)	25,000.00	249,911.00
43092710	9774	Mt Mitchel	106,824.00	96,711.85	1,180.52	1,118.93	1.87	9,205.28	105,917.13	906.87	4,500.00	111,324.00
43092710	9775	Gold H VFD	48,856.00	46,772.24	1,093.60	356.01	0.47	5,800.32	52,572.56	(3,716.56)	10,000.00	58,856.00
43092710	9776	Mt Plesant	594,278.00	572,670.83	12,733.26	6,025.10	10.28	75,074.56	647,745.39	(53,467.39)	65,000.00	659,278.00
43092710	9777	Kann Rural	226,884.00	212,267.71	3,366.83	2,115.18	3.74	21,943.00	234,210.71	(7,326.71)	20,000.00	246,884.00
43092710	9778	Georgevill	285,328.00	277,140.81	3,773.22	2,274.42	4.21	24,207.40	301,348.21	(16,020.21)	30,000.00	315,328.00
43092710	9779	Flowes St	278,497.00	288,593.23	4,286.73	2,679.63	4.67	27,884.12	316,477.35	(37,980.35)	50,000.00	328,497.00
43092710	9780	Odell	866,080.00	817,972.29	9,710.96	7,106.90	12.15	67,320.04	885,292.33	(19,212.33)	35,000.00	901,080.00
43092710	9781	Richf VFD	11,230.00	11,120.19	230.18	77.53	-	1,230.84	12,351.03	(1,121.03)	5,000.00	16,230.00
43092710	9782	Poplar Ten	-	-	-	-	-	-	-	-	-	-
43092710	9783	Jackson Pk	239,683.00	232,681.42	1,601.81	2,492.10	4.21	16,392.48	249,073.90	(9,390.90)	20,000.00	259,683.00
43092710	9784	Cold Water	325,676.00	307,854.19	4,438.72	3,217.13	5.61	30,645.84	338,500.03	(12,824.03)	20,000.00	345,676.00
43092710	9785	Allen	553,419.00	520,709.92	7,200.76	5,860.92	10.28	52,287.84	572,997.76	(19,578.76)	35,000.00	588,419.00
43092710	9786	Midland	1,169,259.00	1,146,691.44	8,650.51	5,487.61	9.35	56,589.88	1,203,281.32	(34,022.32)	50,000.00	1,219,259.00
43092710	9788	Northeast	199,952.00	191,260.35	1,562.28	2,403.71	4.21	15,880.80	207,141.15	(7,189.15)	20,000.00	219,952.00
43092710	9798	Harris VFD	1,315,017.00	1,245,713.57	13,479.11	10,046.59	17.76	94,173.84	1,339,887.41	(24,870.41)	35,000.00	1,350,017.00
43092710	9799	Enochv VFD	-	-	-	-	-	-	-	-	-	-
43092710	975601	Con Rural	52,056.00	44,362.61	335.70	708.78	1.40	4,183.52	48,546.13	3,509.87	2,000.00	54,056.00
			6,497,950.00	6,226,494.02	77,920.61	54,332.25	94.42	529,389.12	6,755,883.14	(257,933.14)	426,500.00	6,924,450.00

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Human Resources - Compensation Study

BRIEF SUMMARY:

Compensation consultant Becky Drozdz will share results from FY23 project that covered all County departments except Public Safety and Human Resources. HR will request an adjustment to the Personnel Ordinance to modify the 4 year review cycle and recommend a processing date for FY24 COLA if approved through the budget process.

REQUESTED ACTION:

Motion to approve the outlined recommendations.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lundee Covington, Human Resources Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▣ Recommendations

PROPOSED RECLASSIFICATIONS - PAY GRADE CHANGES				RANGES PRIOR TO COLA				
Current				New				
Classification Title	Grade	Minimum	Maximum	Classification Retitle/Notes	Current Employees	Grade	Minimum	Maximum
ALP								
Counselor	1			Addressed with seasonal hires		5		
RFO	3			Addressed with seasonal hires		5		
Wellness Supervisor	17	\$46,092.80	\$71,739.20		1	18	\$48,360.00	\$75,379.20
ALP Assistant Director	24	\$64,812.80	\$101,046.40		1	27	\$75,004.80	\$116,916.80
ALP Director	26	\$71,427.20	\$111,342.40		1	32	\$95,742.40	\$149,219.20
BOC								
Deputy Clerk to the Board	14	\$39,790.40	\$62,025.60		1	16	\$43,867.20	\$68,369.60
Clerk to the Board/Assistant to CM	20	\$53,289.60	\$83,054.40		1	22	\$58,780.80	\$91,603.20
BOE								
Senior Elections Clerk	10	\$32,739.20	\$50,960.00		1	12	\$36,088.00	\$56,180.80
Elections Technician	12	\$36,088.00	\$56,180.80		1	14	\$39,790.40	\$62,025.60
Elections Coordinator	13	\$37,856.00	\$59,051.20		1	15	\$41,766.40	\$65,020.80
Elections Analyst	14	\$39,790.40	\$62,025.60	Vacant	0	16	\$43,867.20	\$68,369.60
Deputy Director	16	\$43,867.20	\$68,369.60		1	18	\$48,360.00	\$75,379.20
Elections Director	23	\$61,713.60	\$96,179.20		1	30	\$86,840.00	\$135,324.80
IAM								
Building Maintenance Mechanic	13	\$37,856.00	\$59,051.20		6	14	\$39,790.40	\$62,025.60
Senior Electrical Technician	17	\$46,092.80	\$71,739.20		2	18	\$48,360.00	\$75,379.20
Fleet Mechanic	13	\$37,856.00	\$59,051.20		5	14	\$39,790.40	\$62,025.60
Building Maintenance Mechanic - sign	13	\$37,856.00	\$59,051.20	Sign Maintenance	2	14	\$39,790.40	\$62,025.60
Facility Services Shift Supervisor	14	\$39,790.40	\$62,025.60		2	15	\$41,766.40	\$65,020.80
HVAC Technician	16	\$43,867.20	\$68,369.60		2	17	\$46,092.80	\$71,739.20
Senior HVAC Technician	17	\$46,092.80	\$71,739.20		1	19	\$50,793.60	\$79,123.20
Business Services Manager	23	\$61,713.60	\$96,179.20	Vacant	0	24	\$64,812.80	\$101,046.40
IAM Assistant Director	26	\$71,427.20	\$111,342.40		1	29	\$82,721.60	\$128,918.40
IAM Director	29	\$82,721.60	\$128,918.40		1	32	\$95,742.40	\$149,219.20
ITS								
Deputy Chief Information Officer	33	\$100,505.60	\$156,644.80		1	34	\$105,518.40	\$164,486.40
Chief Information Officer	35	\$110,822.40	\$172,744.00		1	36	\$116,355.20	\$181,417.60
Construction Standards								
Permit Associate	12	\$36,088.00	\$56,180.80		4	14	\$39,790.40	\$62,025.60
Building Permit Supervisor	16	\$43,867.20	\$68,369.60		1	21	\$55,972.80	\$87,297.60
Construction Standards Director	27	\$75,004.80	\$116,916.80		1	31	\$91,166.40	\$142,064.00

Elections Clerk PT position

One in Grounds division

vacant

PROPOSED RECLASSIFICATIONS - PAY GRADE CHANGES				RANGES PRIOR TO COLA				
Current				New				
Planning & Development								
Senior Permit Associate	14	\$39,790.40	\$62,025.60	1	15	\$41,766.40	\$65,020.80	
Planner	17	\$46,092.80	\$71,739.20	1	18	\$48,360.00	\$75,379.20	
Senior Planner	21	\$55,972.80	\$87,297.60	1	22	\$58,780.80	\$91,603.20	
Community Development Planner	21	\$55,972.80	\$87,297.60	1	22	\$58,780.80	\$91,603.20	
Planning & Development Director	27	\$75,004.80	\$116,916.80	1	31	\$91,166.40	\$142,064.00	
Soil & Water								
Resource Conservation Specialist	15	\$41,766.40	\$65,020.80	1	17	\$46,092.80	\$71,739.20	
Easement Specialist	15	\$41,766.40	\$65,020.80	1	17	\$46,092.80	\$71,739.20	
Communications & Outreach								
Communications Specialist	17	\$46,092.80	\$71,739.20	2	18	\$48,360.00	\$75,379.20	
Broadcast & Technical Manager	21	\$55,972.80	\$87,297.60	1	24	\$64,812.80	\$101,046.40	
Communications Manager	22	\$58,780.80	\$91,603.20	1	23	\$61,713.60	\$96,179.20	
Communications & Outreach Director	28	\$78,748.80	\$122,782.40	1	30	\$86,840.00	\$135,324.80	
County Manager								
Management Analyst	24	\$64,812.80	\$101,046.40	2	25	\$68,016.00	\$106,017.60	
Chief Procurement Officer	26	\$71,427.20	\$111,342.40	1	27	\$75,004.80	\$116,916.80	
Risk & Safety Director	26	\$71,427.20	\$111,342.40	1	28	\$78,748.80	\$122,782.40	
Strategy Manager	26	\$71,427.20	\$111,342.40	1	28	\$78,748.80	\$122,782.40	
Budget Director	28	\$78,748.80	\$122,782.40	1	30	\$86,840.00	\$135,324.80	
Design & Construction Director	29	\$82,721.60	\$128,918.40	1	30	\$86,840.00	\$135,324.80	
Deputy County Attorney	31	\$91,166.40	\$142,064.00	Future	0	33	\$100,505.60	\$156,644.80
Assistant County Manager	36	\$116,355.20	\$181,417.60	2	37	\$122,179.20	\$190,465.60	
Deputy County Manager	38	\$128,294.40	\$199,971.20	1	39	\$134,700.80	\$209,976.00	
EDC								
Economic Development Coordinator	14	\$39,790.40	\$62,025.60	1	16	\$43,867.20	\$68,369.60	
Fair								
Fair & Events Director	21	\$55,972.80	\$87,297.60	1	22	\$58,780.80	\$91,603.20	
Finance								
Payroll Administrator	17	\$46,092.80	\$71,739.20	1	18	\$48,360.00	\$75,379.20	
Accountant	20	\$53,289.60	\$83,054.40	4	21	\$55,972.80	\$87,297.60	
Senior Accountant	22	\$58,780.80	\$91,603.20	3	23	\$61,713.60	\$96,179.20	
Accounting Supervisor	24	\$64,812.80	\$101,046.40	3	25	\$68,016.00	\$106,017.60	
Deputy Finance Director	28	\$78,748.80	\$122,782.40	1	32	\$95,742.40	\$149,219.20	
Finance Director	34	\$105,518.40	\$164,486.40	1	36	\$116,355.20	\$181,417.60	
Human Resources								
Senior HR Analyst	20	\$53,289.60	\$83,054.40	Vacant/future	0	21	\$46,092.80	\$71,739.20

PROPOSED RECLASSIFICATIONS - PAY GRADE CHANGES				RANGES PRIOR TO COLA				
Current				New				
Compensation Analyst	23	\$61,713.60	\$96,179.20	Exempt status ch	1	24	\$64,812.80	\$101,046.40
Health & Wellness Manager	25	\$68,016.00	\$106,017.60		1	26	\$71,427.20	\$111,342.40
HR Operations Manager	25	\$68,016.00	\$106,017.60		1	26	\$71,427.20	\$111,342.40
HR Strategy Manager	25	\$68,016.00	\$106,017.60		1	26	\$71,427.20	\$111,342.40
HR Director	33	\$100,505.60	\$156,644.80		1	34	\$105,518.40	\$164,486.40
Landfill / Recycling								
Heavy Equipment Operator	10	\$32,739.20	\$50,960.00		3	12	\$36,088.00	\$56,180.80
Lead Heavy Equipment Operator	12	\$36,088.00	\$56,180.80		1	13	\$37,856.00	\$59,051.20
Landfill Operations Supervisor	18	\$48,360.00	\$75,379.20		1	21	\$55,972.80	\$87,297.60
Environmental Management Director	26	\$71,427.20	\$111,342.40		1	31	\$91,166.40	\$142,064.00
Library								
Collection Development Librarian	17	\$46,092.80	\$71,739.20		1	18	\$48,360.00	\$75,379.20
Librarian	17	\$46,092.80	\$71,739.20		3	18	\$48,360.00	\$75,379.20
Library Branch Manager	21	\$46,092.80	\$71,739.20		5	23	\$61,713.60	\$96,179.20
System Services Manager	21	\$46,092.80	\$71,739.20		1	23	\$61,713.60	\$96,179.20
Library Deputy Director	27	\$75,004.80	\$116,916.80		1	28	\$78,748.80	\$122,782.40
Library Director	29	\$82,721.60	\$128,918.40		1	30	\$86,840.00	\$135,324.80
ROD								
Deputy Register of Deeds	10	\$32,739.20	\$50,960.00		6	12	\$36,088.00	\$56,180.80
Assistant Register of Deeds	17	\$46,092.80	\$71,739.20		1	18	\$48,360.00	\$75,379.20
Register of Deeds	26	\$71,427.20	\$111,342.40		1	30	\$86,840.00	\$135,324.80
Tax								
Assessment Associate	9	\$31,512.00	\$48,547.20		4	10	\$32,739.20	\$50,960.00
Personal Property Analyst	11	\$34,361.60	\$53,622.40		3	12	\$36,088.00	\$56,180.80
GIS Mapper	15	\$41,766.40	\$65,020.80		1	16	\$43,867.20	\$68,369.60
Personal Property Appraiser	15	\$41,766.40	\$65,020.80		2	16	\$43,867.20	\$68,369.60
Exempt Property Analyst	15	\$41,766.40	\$65,020.80		1	21	\$46,092.80	\$71,739.20
Real Property Appraiser	17	\$46,092.80	\$71,739.20		5	18	\$48,360.00	\$75,379.20
Senior GIS Mapper	17	\$46,092.80	\$71,739.20		2	18	\$48,360.00	\$75,379.20
Land Records Supervisor	17	\$46,092.80	\$71,739.20		1	19	\$50,793.60	\$79,123.20
Senior Real Property Appraiser	18	\$48,360.00	\$75,379.20		2	19	\$50,793.60	\$79,123.20
Personal Property Supervisor	19	\$50,793.60	\$79,123.20		1	21	\$46,092.80	\$71,739.20
Real Property Supervisor	19	\$50,793.60	\$79,123.20		1	23	\$61,713.60	\$96,179.20
Land Records Manager	22	\$58,780.80	\$91,603.20		1	23	\$61,713.60	\$96,179.20
Personal Property Manager	25	\$68,016.00	\$106,017.60		1	27	\$75,004.80	\$116,916.80
Real Property Manager	25	\$68,016.00	\$106,017.60		1	29	\$82,721.60	\$128,918.40
Tax Collections								
Tax Collection Assistant	10	\$32,739.20	\$50,960.00		3	11	\$34,361.60	\$53,622.40
Tax Collection Assistant II	11	\$34,361.60	\$53,622.40		2	12	\$36,088.00	\$56,180.80
Senior Tax Collection Assistant	12	\$36,088.00	\$56,180.80		1	13	\$37,856.00	\$59,051.20
Tax Collection Supervisor	18	\$48,360.00	\$75,379.20		1	19	\$50,793.60	\$79,123.20

PROPOSED RECLASSIFICATIONS - PAY GRADE CHANGES				RANGES PRIOR TO COLA					
Current				New					
Tax Collection Manager	25	\$68,016.00	\$106,017.60		1	26	\$71,427.20	\$111,342.40	
Multi Department									
Accounting Technician	12	\$36,088.00	\$56,180.80		4	13	\$37,856.00	\$59,051.20	Finance, Tax, EMS
Lead Accounting Technician	13	\$37,856.00	\$59,051.20	Vacant/Future	0	14	\$39,790.40	\$62,025.60	DHS
Accounting Specialist	15	\$41,766.40	\$65,020.80		5	16	\$43,867.20	\$68,369.60	DHS
Administrative Associate	11	\$34,361.60	\$53,622.40	Admin I - title cha	9	11	\$34,361.60	\$53,622.40	No grade move
Program Specialist	13	\$37,856.00	\$59,051.20	Admin II - title cha	9	13	\$37,856.00	\$59,051.20	No grade move
"Board Support" duties - NEW				Admin III - new	0	15	\$41,766.40	\$65,020.80	
Executive Assistant	14	\$39,790.40	\$62,025.60		1	16	\$43,867.20	\$68,369.60	
Veteran's Services									
Veteran's Services Officer	16	\$43,867.20	\$68,369.60		3	17	\$46,092.80	\$71,739.20	
				TOTAL	173				

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Acceptance of NHTSA (National Highway Traffic Safety Administration) Grant

BRIEF SUMMARY:

Currently, the state crime lab requires a one year + lead time to produce results for alcohol/drug blood testing. This grant would allow for the Cabarrus County Sheriff's Office, working in conjunction with the Cabarrus County District Attorney's Office, to utilize NMS (National Medical Services) labs to expedite laboratory analysis of blood down to a two-week lead time. The State has worked with NMS labs previously and approves of their scientific standards and professionalism.

Use of NMS labs would help to reduce the backlog of blood analysis cases in the most critical of DWI cases.

There is no County match required of this grant.

REQUESTED ACTION:

Motion to accept the grant award and adopt the associated budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Chief Deputy James N. Bailey

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ District Attorney Reference
- ▣ Sheriff Acceptance Letter
- ▣ NHTSA Grant Details
- ▣ NHTSA BA



*State of North Carolina
General Court of Justice
25th Prosecutorial District*

Ashlie P. Shanley
District Attorney
Telephone: (704) 262-5510
Fax: (704) 262-5511

77 Union Street
P.O. Box 70
Cabarrus County Courthouse
Concord, NC 28026

March 6, 2023

To Whom it May Concern,

The Cabarrus County District Attorney's Office would like to acknowledge support of the Cabarrus County Sheriff's Office and the pursuit of a NHTSA grant providing private lab testing of blood kits in Driving While Impaired Cases. Currently, the state lab requires a year lead time to produce lab results. This significantly delays the State's ability to prosecute DWI cases in court. In contrast, the private NMS lab predicts that the lead time would only be two weeks. The State has worked with NMS labs in the past and has appreciated its professionalism and commitment to upholding scientific standards. Our office is confident that this grant would benefit all parties and would reduce the DWI case backlog that is occurring throughout North Carolina.

If you require further information, please feel free to contact me.

Sincerely,

A.P. Shanley

Ashlie P. Shanley
District Attorney 25



CABARRUS COUNTY SHERIFF'S OFFICE

Van W. Shaw, Sheriff

Public Safety through Professionalism and Integrity

January 11, 2023

Jennifer Symoun
toXcel
DUID Tool Support Coordinator (under contract to NHTSA)
7140 Heritage Village Plaza
Gainesville, VA 20155

Dear Jennifer:

The Cabarrus County Sheriff's Office agrees to follow the requirements for receiving \$26,500.00 for reimbursable expenses to strengthen our DUID prevention and enforcement efforts. We will provide monthly reports using the required template by the 10th of each month following the reporting period and will participate in periodic phone calls to discuss efforts made using the funding from this program. Invoices for reimbursement of expenditures will be submitted to you on a monthly basis when expenses are incurred. We understand that information and lessons learned captured from our efforts may be included in the project final report and we will have the opportunity to review the report prior to its publishing by NHTSA.

We are committed to this effort and able to allocate the time and resources required to receive funding assistance.

Our primary point of contact for this effort is:

Deputy Eric M. Callicutt
Cabarrus County Sheriff's Office
30 Corban Avenue
Concord, NC 28025
emcallicutt@cabarruscounty.us
704-920-3000

Sincerely,

X 

Chief Deputy James Bailey
January 11, 2023



7140 Heritage Village Plaza
Gainesville, VA 20155

Phone: (703) 754-0248

Fax: (703) 310-6950

January 6, 2023

Eric Callicutt, Senior Deputy Sheriff
Cabarrus County Sheriff's Office
30 Corban Ave SE
Concord, NC 28025

RE: DUID Tool Support Project Funding Recipient Selection/Memorandum of Understanding under NHTSA Contract DTNH2217D00040/693JJ921F000183

Dear Deputy Callicutt:

Thank you for applying for the National Highway Traffic Safety Administration (NHTSA) DUID Tool Support funding opportunity. Upon review of your application, the Cabarrus County Sheriff's Office has been selected to receive \$26,500 to be used for activities related to the use of NMS Labs to expedite the analysis of drug-impaired driving cases and assist in the expert testimony of cases analyzed at their facility to remove backlog and maintain necessary turnaround time of results for judiciary purposes.

Toxcel LLC is managing this effort under contract to NHTSA (Contract DTNH2217D00040/693JJ921F000183). Jennifer Davidson is serving as the NHTSA Task Order Manager and Jennifer Symoun is the Toxcel Project Manager. All communication for this project will go through Toxcel and Toxcel will handle all cost reimbursements.

Please review the attached information and return a signed letter of commitment (template attached) to me (jennifer.symoun@toxcel.com) at your earliest convenience. Once signed we can begin reimbursing expenses related to this effort. The attached information outlines directions for submitting invoices for reimbursement and monthly and quarterly reporting requirements.

I am excited to work with you to help enhance Cabarrus County's DUID prevention and enforcement efforts! Please do not hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Symoun". The signature is written in a cursive, flowing style.

Jennifer Symoun
Vice President, Engineering and Behavioral Sciences
Toxcel LLC
703-754-0248 x8208
jennifer.symoun@toxcel.com

Background

Due to the growing problem of drug-impaired driving and States legalizing marijuana to varying degrees, NHTSA developed the Drug-Impaired Driving Criminal Justice Evaluation Tool (DUID tool) to assist State, local, territorial, and tribal governments with assessing and strengthening their drug-impaired driving programs. As drug-impaired driving prevalence has increased, so too have the responsibilities placed on State and local agencies tasked with reducing impaired-driving-related injuries and fatalities. Through a systematic review of activities, policies, and procedures being implemented, the DUID tool allows users to assess their existing programs to reduce drug-impaired driving. The tool can help jurisdictions identify gaps in their drug-impaired driving programs, inform strategies to strengthen the programs, and help track progress over time against baseline results. The tool also includes links to best practices and resources for strengthening drug-impaired driving programs.

Objective

To encourage use of the DUID Tool, NHTSA is making funding available to a limited number of agencies and organizations to assist with overcoming the challenges identified in the results generated by the tool. Through the collection of progress reports and discussions with agency contacts, NHTSA will be able to gather additional successful practices, challenges, and mitigation strategies related to DUID prevention and enforcement. This information can be used to ultimately assist in increasing drug-impaired driving convictions and reducing the prevalence of drug-impaired driving.

Implementation Support Processes and Procedures

Eligible Expenses

The following are eligible [DUID Tool](#) support activities:

- Development of new or updated agency policies and procedures related to the various elements of the Tool.
- Implementation or support of DWI Task Forces.
- Training (to include related travel to attend training).
- Purchasing off the shelf or development of data collection systems.
- Hiring a consultant to assist with identifying business process needs and/or IT programming support.
- Purchasing iPads or other tablets, cell phones, computers, scanners for obtaining/approving e-warrants
- Software used for e-warrant creation/approval (such as a PDF-creator program).
- Development of a web-based system for e-warrants.
- Phlebotomy equipment (e.g., phlebotomy chair, venipuncture equipment).
- Laboratory fees (for testing of blood samples).
- iPads or other tables, cell phones for facilitating DRE call-outs Software and applications for facilitating DRE call-outs.
- Public outreach.

Agencies may suggest other types of activities related to the questions asked in the Tool in their application and Toxcel will determine if these activities are eligible. Funding cannot be used to pay for officer salaries, overtime, equipment that will not fully depreciate over the course of the project, or construction.

All travel must meet Federal Travel Regulation requirements (<https://www.gsa.gov/policy-regulations/regulations/federal-travel-regulation-fttr>). Highlights of these requirements include: If not

travelling by vehicle, travel must occur using coach-class service of a common carrier (i.e., air or rail). All air travel must use a "U.S. flag" air carrier service. Travel costs for hotels, meals, and incidentals must be within Federal Government per diem rates (see <https://www.gsa.gov/travel/plan-book/per-diem-rates>). Mileage can be reimbursed if travel related to this effort occurs using a personal vehicle (see <https://www.gsa.gov/travel/plan-book/transportation-airfare-pov-etc/privately-owned-vehicle-pov-mileage-reimbursement-rates> for mileage reimbursement rates).

Reporting

A monthly report template is attached with fields for describing activities completed the previous month and planned for the upcoming month, any challenges faced and mitigation strategies, lessons learned, and successes. Monthly reports will be due the 10th of each month (or the closest date prior if the 10th falls on a weekend) beginning after receipt of the signed letter of commitment. Monthly reports should cover the previous month and are required even when you do not have any expenditures for a month. You will receive an email reminder about the upcoming monthly report due date on the 5th of each month (or the closest date prior if the 5th falls on a weekend).

We will also hold periodic calls to discuss how the funding is being used, challenges, successes, and lessons learned. You will be contacted by a member of the Toxcel Team several weeks prior to schedule a time for a one hour call. If you have specific needs or concerns that you'd like to discuss during the call it will be helpful to know in advance so that we can ensure that a subject matter expert is available to attend the call.

The information gathered from the monthly reports and periodic calls will be used in the development of a project report summarizing how agencies used the funding to strengthen their DUID programs. You will have the opportunity to review and provide input to the report before it is published by NHTSA.

Invoicing

Funding will be distributed in the form of reimbursement upon receipt of invoices. Invoices should be submitted monthly (if expenses are incurred in that month) with the monthly report and must be accompanied by receipts or other proof of how the funding was spent. Invoices will be paid within 30 days of receipt of the invoice and monthly report and can be paid by check or electronic funds transfer. Invoices must include the following information:

- Business name and address
- Contract number (DTNH2217D00040/693JJ921F000183)
- Invoice number
- Award value
- Line detail of expenses to be reimbursed, including quantity, cost per unit, and total amount
- Receipts for purchased items/travel
- Total cost for the current invoice
- Total invoiced to date
- Amount remaining
- Electronic Funds Transfer (EFT) information (if applicable, not required if payment by check is preferred)

Budget Development and Updates

In addition to the signed commitment letter, please submit to Toxcel a line item budget that outlines planned expenditures for this effort. Changes may be made after the initial submission, although the total budget amount must remain within \$26,500.00 unless additional funding is requested and

approved. Any changes to the line item budget after the initial submission must be sent to Toxcel.

Timeframe

Implementation support will begin immediately upon receipt of the signed attached letter of commitment. The project will conclude in September 2023 and all invoices must be received by September 10, 2023.

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

Purpose: The National Highway Traffic Safety Administration (NHTSA) has granted \$26,500 to the Cabarrus County Sheriff's Office to be used for activities related to the use of NMS Labs to expedite the analysis of drug-impaired driving cases and assist in the expert testimony of cases analyzed at their facility to remove backlog and maintain necessary turnaround time of results for judiciary purposes. Budget Amendment to establish budget for the Revenue & Expenditures.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
1	6	2110-622301-NHTSA	US Dept of Transportation - NHTSA		26,500.00		26,500.00
1	9	2110-9445-NHTSA	Purchased Services - NHTSA		26,500.00		26,500.00
				-	53,000.00	-	53,000.00

Budget Officer

Approved
 Denied

County Manager

Approved
 Denied

Board of Commissioners

Approved
 Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Award of Service Weapon to Chief Deputy James Bailey Upon His Retirement

BRIEF SUMMARY:

Chief Deputy James N. Bailey will retire from the Cabarrus County Sheriff's Office on May 1st, 2023. Pursuant to N.C. General Statute 20-187.2, it is requested that Chief Deputy Bailey's service weapon (Sig-Sauer P320C, Serial Number 58K094207) be designated surplus property and awarded to Chief Deputy Bailey for a price of \$1.00 upon his retirement.

REQUESTED ACTION:

Motion to declare Sig Sauer P320 Serial # 58K094207 surplus property and authorize disposition in accordance with the County's policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Chief Deputy James N. Bailey

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Receipt
- ▣ Surplus Form

RECEIPT

DATE 3/9/23No. 072944RECEIVED FROM James Bailey\$ 1.00

DOLLARS

 FOR RENT
 FORSig P320 serial 58K094207

ACCOUNT	
PAYMENT	
BAL. DUE	

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM _____ TO _____

BY PTD

3-11



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action: Other
Date: 3/9/2023

Statute Action: To dispose of property valued up to \$30,000

Was this asset purchased with grant funds: **No**

General Statute: GS 160A-266C

FROM	
Name	Cabarrus County
Department	Sheriff
Asset Number	
Serial Number	Sig Sauer P320 .40 cal SN 58K094207
Description	

TO	
Name	James Bailey
Department	Sheriff
Location	
Reason	Pursuant to NC General Statute 20-187.2

Is this a Vehicle? No	
Vehicle ID #	
Year	
Mileage	
Tag #	N/A
Effective Date	

IAM Director:	Date:	
Assistant County Manager:	Date:	
Chief Procurement Officer:	Date:	
County Manager:	Date:	

Surplus_Action

Demolish/Destroy
Donate to another government unit
Donate to Non-Profit
Other
Pending
Retire/Sold
Sale of trade-in property
Salvage for Parts
Transfer to another department

Vehicle_Question

No
Yes

General_Statute

Donation to Non-Profit
Purchased equipment purchased with federal grant money and transferring to another government unit
To dispose of property by exchange or donation to another government unit
To dispose of property valued up to \$30,000
To purchase with a trade-in
Sale of trade-in property
To transfer to another department

General_Statutes

Purchased equipment purchased with federal grant money and transferring to another government unit
To dispose of property valued up to \$30,000
To dispose of property by exchange or donation to another government unit
To purchase with a trade-in
Sale of trade-in property
Donation to Non-Profit

Was this asset purchased with grant funds:

Yes
No

Pursuant to provisions of the Federal Fiscal Year 2007 Homeland Security Grant Program and the NC Division of Emergency Management federal grant number 2007-GE-T7-0048, I respectfully request that the following item(s) be transferred to _____, NC:

GS 160A-266C

GS 153A-176, GS 160A-274, and GS160A-280

GS 160A-266C and GS 143-129-7

GS 143-129.7

GS 160A-266C

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Reports - March 2023

BRIEF SUMMARY:

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:

Motion to approve the March 2023 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

M. David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Release Refund Summary
- ▣ Release Refund Detail
- ▣ NCVTS Report

Summary of Releases and Refunds for the Month Of March 2023

RELEASES FOR THE MONTH OF: MARCH 2023

\$50,795.23

BREAKDOWN OF RELEASES:

COUNTY	\$28,176.30
CITY OF CONCORD	\$9,224.66
CITY OF KANNAPOLIS	\$10,469.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$198.47
TOWN OF HARRISBURG	\$174.22
TOWN OF MIDLAND	\$99.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$11.99
GEORGEVILLE F/D	\$0.64
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$2,296.59
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$60.51
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$28.83
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$55.02
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: MARCH 2023

\$5,661.86

BREAKDOWN OF REFUNDS:

COUNTY	\$5,039.12
CITY OF CONCORD	\$0.00
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$360.01
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$102.84
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$138.06
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$21.83
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

MARCH 2023 RELEASE REPORT

Name	Bill#	Reason	District	Amount
AMERICAN FAMILY SPINE & HEALTH	2022-12970	PROPERTY SOLD, NCGS 105-381	C ADVLTAX	117.70
AMERICAN FAMILY SPINE & HEALTH	2022-12970	PROPERTY SOLD, NCGS 105-381	CI02ADVL TAX	76.35
BARGE ILENE FORD	2022-502308	TAX CODE JURISDICTION	CI02ADVL TAX	63.62
BARGE ILENE FORD	2022-502308	TAX CODE JURISDICTION	C ADVLTAX	98.07
BILBRO DAVID M & WIFE SANDRA W	2022-19232	RELEASE/REFUND FOR FIRE	FR07ADVL TAX	1061.72
BRISTOL WILFRED RICHARD	2022-503060	TAX JURISDICTION 105381	C ADVLTAX	184.26
BRISTOL WILFRED RICHARD	2022-503060	TAX JURISDICTION 105381	CI04ADVL TAX	156.87
BROTHERS LEASING	2022-22617	BUSINESS CLOSED: 105-381	CI02ADVL TAX	156.24
BROTHERS LEASING	2022-22617	BUSINESS CLOSED: 105-381	C ADVLTAX	240.86
BURRIS CHRIS LORENZO	2022-500292	TAX CODE JURISDICTION	C ADVLTAX	41.53
BURRIS CHRIS LORENZO	2022-500292	TAX CODE JURISDICTION	CI04ADVL TAX	35.36
CANTLEY ANNETTE ELIZABETH	2022-500561	TAX CODE/JURISDICTION	CI02ADVL TAX	69.30
CANTLEY ANNETTE ELIZABETH	2022-500561	TAX CODE/JURISDICTION	C ADVLTAX	106.84
CEJS LLC A NC LLC	2022-27318	REFUND/RELEASE DUE TO BOER	CI02ADVL TAX	198.47
CEJS LLC A NC LLC	2022-27318	REFUND/RELEASE DUE TO BOER	CI02ADVL TAX	5915.57
CEJS LLC A NC LLC	2022-27318	REFUND/RELEASE DUE TO BOER	C ADVLTAX	9119.83
CHOURASIA SACHIN	2022-501817	TAX CODE/JURISDICTION	CI04ADVL TAX	129.11
CHOURASIA SACHIN	2022-501817	TAX CODE/JURISDICTION	C ADVLTAX	151.65
EVANS ALICE HOULE	2021-39326	RELEASE/REFUND 105381	C PEN FEE	3.50
EVANS ALICE HOULE	2021-39326	RELEASE/REFUND 105381	FR14PEN FEE	0.33
EVANS ALICE HOULE	2021-39326	RELEASE/REFUND 105381	C ADVLTAX	34.96
EVANS ALICE HOULE	2021-39326	RELEASE/REFUND 105381	FR14ADVL TAX	3.31
EVANS ALICE HOULE	2022-39652	RELEASE/REFUND 105381	C PEN FEE	3.15
EVANS ALICE HOULE	2022-39652	RELEASE/REFUND 105381	FR14PEN FEE	0.43
EVANS ALICE HOULE	2022-39652	RELEASE/REFUND 105381	C ADVLTAX	31.46
EVANS ALICE HOULE	2022-39652	RELEASE/REFUND 105381	FR14ADVL TAX	4.25
EVANS ALICE HOULE	2020-39116	RELEASE/REFUND 105381	FR14ADVL TAX	3.67
EVANS ALICE HOULE	2020-39116	RELEASE/REFUND 105381	C ADVLTAX	38.84
FLOYD JAMES MOSES JR	2023-191	created in error - wrong	C ADVLTAX	16.77
FLOYD JAMES MOSES JR	2023-191	created in error - wrong	CI02ADVL TAX	10.88
FLOYD JAMES MOSES JR	2022-505865	sending adjusted bill - tax	CI02ADVL TAX	10.88
FLOYD JAMES MOSES JR	2022-505865	sending adjusted bill - tax	C ADVLTAX	16.77
GILLENWATER RICHARD RAY JR	2022-45404	DUPLICATE TAXATION: 105-381	FR13ADVL TAX	0.64
GILLENWATER RICHARD RAY JR	2022-45404	DUPLICATE TAXATION: 105-381	C ADVLTAX	5.12
GRAGG CHAD ERIC	2022-46673	TAX CODE/JURISDICTION	CI01ADVL TAX	10.51
GRAGG CHAD ERIC	2022-46673	TAX CODE/JURISDICTION	C ADVLTAX	17.88
GRAGG CHAD ERIC	2022-46673	TAX CODE/JURISDICTION	CI01PEN FEE	1.05
GRAGG CHAD ERIC	2022-46673	TAX CODE/JURISDICTION	C PEN FEE	1.79
HAYNIE KENDALL JAY	2022-500374	TAX CODE/JURISDICTION	FR01ADVL TAX	9.35
HAYNIE KENDALL JAY	2022-500374	TAX CODE/JURISDICTION	C ADVLTAX	69.19
HAYNIE KENDALL JAY	2022-500316	TAX CODE/JURISDICTION	FR01ADVL TAX	31.41
HAYNIE KENDALL JAY	2022-500316	TAX CODE/JURISDICTION	C ADVLTAX	232.46
HAYNIE KENDALL JAY	2022-500201	TAX CODE/JURISDICTION	FR01ADVL TAX	14.26
HAYNIE KENDALL JAY	2022-500201	TAX CODE/JURISDICTION	C ADVLTAX	105.50
HAYS TYLER GREGORY	2023-502477	TAX CODE JURISDICTION	CI02ADVL TAX	48.72
HAYS TYLER GREGORY	2023-502477	TAX CODE JURISDICTION	C ADVLTAX	75.10
HAYS TYLER GREGORY	2023-502476	TAX CODE JURISDICTION	C ADVLTAX	218.89
HAYS TYLER GREGORY	2023-502476	TAX CODE JURISDICTION	CI02ADVL TAX	141.98
HESLOP DANA I	2022-52555		CI06ADVL TAX	99.00
HESLOP DANA I	2022-52555		C ADVLTAX	333.00
HILL WANDA PRUDEN	2023-502588	TAX CODE JURISDICTION	CI04ADVL TAX	78.35
HILL WANDA PRUDEN	2023-502588	TAX CODE JURISDICTION	C ADVLTAX	92.03
ILEY MARTHA FRANCES STRAWN	2022-56513	VOID - RELEASE/REFUND FOR	FR07ADVL TAX	941.82
KODURU SANDEEP	2022-502024	TAX CODE JURISDICTION	CI01ADVL TAX	162.66
KODURU SANDEEP	2022-502024	TAX CODE JURISDICTION	C ADVLTAX	339.07
KPI PARTNERS	2022-2353	INFORMAL VALUE APPEAL 105-381	CI02ADVL TAX	12.00
KPI PARTNERS	2022-2353	INFORMAL VALUE APPEAL 105-381	C ADVLTAX	18.50
KPI PARTNERS	2022-2353	INFORMAL VALUE APPEAL 105-381	CI02PEN FEE	2.40
KPI PARTNERS	2022-2353	INFORMAL VALUE APPEAL 105-381	C PEN FEE	3.70
KPI PARTNERS	2022-2352	INFORMAL VALUE APPEAL 105-381	CI02PEN FEE	1.20
KPI PARTNERS	2022-2352	INFORMAL VALUE APPEAL 105-381	CI02ADVL TAX	12.00
KPI PARTNERS	2022-2352	INFORMAL VALUE APPEAL 105-381	C ADVLTAX	18.50
KPI PARTNERS	2022-2352	INFORMAL VALUE APPEAL 105-381	C PEN FEE	1.85
LATON DAVID LEE TRUSTEE	2022-63715	G.S. 105-381 TAXPAYER REMEDY	CI04ADVL TAX	9021.66
LATON DAVID LEE TRUSTEE	2022-63715	G.S. 105-381 TAXPAYER REMEDY	C ADVLTAX	10596.87
LEE KIMLYA GWEN	2022-502812	tax code 105381	CI04ADVL TAX	164.76
LEE KIMLYA GWEN	2022-502812	tax code 105381	C ADVLTAX	193.52
LOCKWOOD ASHLEY	2022-65993		CI02ADVL TAX	120.00
MATIC PATIO & LANDSCAPING	2022-69517	DUPLICATE TAXATION: 105-381	CI02ADVL TAX	296.91
MATIC PATIO & LANDSCAPING	2022-69517	DUPLICATE TAXATION: 105-381	C ADVLTAX	457.74
MATIC PATIO & LANDSCAPING	2022-69517	DUPLICATE TAXATION: 105-381	CI02PEN FEE	29.69
MATIC PATIO & LANDSCAPING	2022-69517	DUPLICATE TAXATION: 105-381	C PEN FEE	45.77
MCDONALD DAVID FETZER JR	2022-505687		C ADVLTAX	56.28
MCDONALD DAVID FETZER JR	2022-505687		FR16ADVL TAX	8.97
MENDOZA HENRY ALBERTO	2022-72387	PROPERTY SOLD: 105-381	CI02ADVL TAX	78.19
MENDOZA HENRY ALBERTO	2022-72387	PROPERTY SOLD: 105-381	C ADVLTAX	120.55
MENDOZA HENRY ALBERTO	2022-72387	PROPERTY SOLD: 105-381	CI02PEN FEE	7.82
MENDOZA HENRY ALBERTO	2022-72387	PROPERTY SOLD: 105-381	C PEN FEE	12.06
MESSER LLC	2022-72658	VOID - RELEASE/REFUND FOR	FR05ADVL TAX	60.51
MESSER LLC	2022-72658	VOID - RELEASE/REFUND FOR	C ADVLTAX	447.76
MORTON HOLLIE ELAINE	2022-501080	TAX CODE/JURISDICTION	CI02ADVL TAX	53.14
MORTON HOLLIE ELAINE	2022-501080	TAX CODE/JURISDICTION	C ADVLTAX	81.93
MULCH SOLUTIONS LLC	2022-76242	TAX CODE/JURISDICTION	CI02ADVL TAX	827.35
MULCH SOLUTIONS LLC	2022-76242	TAX CODE/JURISDICTION	C ADVLTAX	1275.50
MULCH SOLUTIONS LLC	2022-76242	TAX CODE/JURISDICTION	CI02PEN FEE	82.74
MULCH SOLUTIONS LLC	2022-76242	TAX CODE/JURISDICTION	C PEN FEE	127.55
NVR INC	2022-79098	G.S. 105-381 TAXPAYER REMEDY	CI02ADVL TAX	288.00
NVR INC	2022-79098	G.S. 105-381 TAXPAYER REMEDY	C ADVLTAX	444.00
NVR INC	2022-79097	G.S. 105-381 TAXPAYER REMEDY	CI02ADVL TAX	187.78
NVR INC	2022-79097	G.S. 105-381 TAXPAYER REMEDY	C ADVLTAX	289.49
PATTERSON ROBERT TYRONE JR	2022-504690	105-381 TAX JURISDICTION	C ADVLTAX	9.79
PATTERSON ROBERT TYRONE JR	2022-504690	105-381 TAX JURISDICTION	CI02ADVL TAX	6.35

PINKSTON ROBERT DANTE	2022-502192	TAX CODE/JURISDICTION	CI04ADVL TAX	19.77
PINKSTON ROBERT DANTE	2022-502192	TAX CODE/JURISDICTION	C ADVL TAX	23.22
RATHORE ATUL SINGH	2022-504904	TAX CODE JURISDICTION	CI04ADVL TAX	122.30
RATHORE ATUL SINGH	2022-504904	TAX CODE JURISDICTION	C ADVL TAX	143.66
RIDENHOUR ARCHIE LEE JR	2022-88886	DUPLICATE TAXATION: 105-381	FR16ADVL TAX	18.05
RIDENHOUR ARCHIE LEE JR	2022-88886	DUPLICATE TAXATION: 105-381	C ADVL TAX	113.22
RIDENHOUR ARCHIE LEE JR	2022-88886	DUPLICATE TAXATION: 105-381	FR16PEN FEE	1.81
RIDENHOUR ARCHIE LEE JR	2022-88886	DUPLICATE TAXATION: 105-381	C PEN FEE	11.32
ROBINSON REGINALD DEPEW	2022-502508	105381 DUPLICATE TAX	CI02ADVL TAX	17.09
ROBINSON REGINALD DEPEW	2022-502508	105381 DUPLICATE TAX	C ADVL TAX	26.34
RODRIGUEZ MARGARITA NAVARRETE	2022-90263	TAX CODE/JURISDICTION	CI02ADVL TAX	22.55
RODRIGUEZ MARGARITA NAVARRETE	2022-90263	TAX CODE/JURISDICTION	C ADVL TAX	34.76
RODRIGUEZ MARGARITA NAVARRETE	2022-90263	TAX CODE/JURISDICTION	CI02PEN FEE	2.26
RODRIGUEZ MARGARITA NAVARRETE	2022-90263	TAX CODE/JURISDICTION	C PEN FEE	3.48
ROGERS KAREN SUE	2022-500516	TAX JURISDICTION 105381	C ADVL TAX	48.99
ROGERS KAREN SUE	2022-500516	TAX JURISDICTION 105381	CI02ADVL TAX	31.77
Ronald D. Shore CPA, PA	2022-971	DUPLICATE TAXATION: 105-381	CI04ADVL TAX	29.88
Ronald D. Shore CPA, PA	2022-971	DUPLICATE TAXATION: 105-381	C ADVL TAX	34.15
Ronald D. Shore CPA, PA	2022-971	DUPLICATE TAXATION: 105-381	CI04PEN FEE	14.94
Ronald D. Shore CPA, PA	2022-971	DUPLICATE TAXATION: 105-381	C PEN FEE	17.08
Ronald D. Shore CPA, PA	2022-972	DUPLICATE TAXATION: 105-381	CI04ADVL TAX	30.64
Ronald D. Shore CPA, PA	2022-972	DUPLICATE TAXATION: 105-381	C ADVL TAX	35.99
Ronald D. Shore CPA, PA	2022-972	DUPLICATE TAXATION: 105-381	CI04PEN FEE	12.26
Ronald D. Shore CPA, PA	2022-972	DUPLICATE TAXATION: 105-381	C PEN FEE	14.40
Ronald D. Shore CPA, PA	2022-973	DUPLICATE TAXATION: 105-381	CI04ADVL TAX	46.08
Ronald D. Shore CPA, PA	2022-973	DUPLICATE TAXATION: 105-381	C ADVL TAX	54.13
Ronald D. Shore CPA, PA	2022-973	DUPLICATE TAXATION: 105-381	CI04PEN FEE	13.82
Ronald D. Shore CPA, PA	2022-973	DUPLICATE TAXATION: 105-381	C PEN FEE	16.24
Ronald D. Shore CPA, PA	2022-974	DUPLICATE TAXATION: 105-381	CI04ADVL TAX	135.03
Ronald D. Shore CPA, PA	2022-974	DUPLICATE TAXATION: 105-381	C ADVL TAX	158.60
Ronald D. Shore CPA, PA	2022-974	DUPLICATE TAXATION: 105-381	CI04PEN FEE	27.01
Ronald D. Shore CPA, PA	2022-974	DUPLICATE TAXATION: 105-381	C PEN FEE	31.72
Ronald D. Shore CPA, PA	2022-90567	DUPLICATE TAXATION: 105-381	CI04ADVL TAX	206.06
Ronald D. Shore CPA, PA	2022-90567	DUPLICATE TAXATION: 105-381	C ADVL TAX	242.04
Ronald D. Shore CPA, PA	2022-90567	DUPLICATE TAXATION: 105-381	CI04PEN FEE	20.61
Ronald D. Shore CPA, PA	2022-90567	DUPLICATE TAXATION: 105-381	C PEN FEE	24.20
SMITH JANICE G	2022-97489	REFUND/RELEASE ANNEXATION	FR07ADVL TAX	10.05
SMITH KEISHA LAMONE	2023-501940	VALUE APPEAL 105381	CI04ADVL TAX	77.99
SMITH KEISHA LAMONE	2023-501940	VALUE APPEAL 105381	C ADVL TAX	91.61
SMITH STEWART SHANNON	2022-504264	105381 TAX JURISDICTION	CI02ADVL TAX	46.40
SMITH STEWART SHANNON	2022-504264	105381 TAX JURISDICTION	C ADVL TAX	71.53
THOMPSON ASIA RANITA	2022-500754	TAX CODE/JURISDICTION	C ADVL TAX	148.59
THOMPSON ASIA RANITA	2022-500754	TAX CODE/JURISDICTION	CI04ADVL TAX	126.50
TRON PROPERTIES LLC	2022-105165	REFUND/RELEASE ANNEXATION	FR07ADVL TAX	283.00
VIVIANO-FLOYD NORMA LEE	2022-505763	sending adjusted bill - tax	CI02ADVL TAX	3.20
VIVIANO-FLOYD NORMA LEE	2022-505763	sending adjusted bill - tax	C ADVL TAX	4.93
WELCH MILDRED MARIE	2022-109886	REFUND/RELEASE GS 105-322 BOER	CI02ADVL TAX	478.20
WELCH MILDRED MARIE	2022-109886	REFUND/RELEASE GS 105-322 BOER	C ADVL TAX	737.23
WHEDBEE BRANDON PIERCE	2022-501783	TAX CODE/JURISDICTION	C ADVL TAX	191.29
WHEDBEE BRANDON PIERCE	2022-501783	TAX CODE/JURISDICTION	CI02ADVL TAX	124.08



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 4/5/2023 10:03:01 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ANGELL, ANDREW N	ANGELL, ANDREW N		19 GEORGIA ST NW		CONCORD, NC 28025	Proration	0042888274	FBH7646	PENDING	273977226	Refund Generated due to proration on Bill #0042888274-2021-2021-0000-00	Vehicle Totalled	03/20/2023	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$20.57) (\$13.34) \$0.00	\$0.00 \$0.00 \$0.00	(\$20.57) (\$13.34) \$0.00
													Refund		\$33.91			
B&J HOLDINGS LLC	B&J HOLDINGS LLC		1094 ARROWHEAD DR SE		CONCORD, NC 28025	Proration	0061781036	YA148051	PENDING	273447255	Refund Generated due to proration on Bill #0061781036-2022-2022-0000-00	Vehicle Sold	03/14/2023	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$93.33) (\$60.54) \$0.00	\$0.00 \$0.00 \$0.00	(\$93.33) (\$60.54) \$0.00
													Refund		\$153.87			
BAKER, JASON SCOTT	BAKER, JASON SCOTT		4506 ARDMORE LN		HARRISBURG, NC 28075	Proration	0063168972	CCJ9160	PENDING	182663004	Refund Generated due to proration on Bill #0063168972-2021-	Vehicle Sold	03/21/2023	C ADVL CI01ADVL	Tax Tax	(\$50.69) (\$24.32)	\$0.00 \$0.00	(\$50.69) (\$24.32)
													Refund		\$75.01			
BANKS, JACQUETTA LAVERNE	BANKS, JACQUETTA LAVERNE	BANKS, STEVEN GERARD	2465 FORRESTBRO OK DR		KANNAPOLIS, NC 28083	Proration	0061165525	HKA6208	PENDING	272306841	Refund Generated due to proration on Bill #0061165525-2021-2021-0000-00	Vehicle Sold	03/01/2023	C ADVL CI04ADVL CI04ADVL	Tax Tax Vehicle Fee	(\$43.04) (\$36.64) \$0.00	\$0.00 \$0.00 \$0.00	(\$43.04) (\$36.64) \$0.00
													Refund		\$79.68			
BASS, TONY BRUCE	BASS, TONY BRUCE		9885 ARCHER RD		DAVIDSON, NC 28036	Proration	0010543923	XXB8463	PENDING	183232422	Refund Generated due to proration on Bill #0010543923-2021-	Vehicle Totalled	03/30/2023	C ADVL FR11ADVL	Tax Tax	(\$8.57) (\$0.79)	\$0.00 \$0.00	(\$8.57) (\$0.79)
													Refund		\$9.36			
BELL, ALLANNA	BELL, ALLANNA	BELL, GERALD	2478 WELLINGTON CHASE DR		CONCORD, NC 28027	Proration	0064526469	0PMD0LLS	PENDING	274207104	Refund Generated due to proration on Bill #0064526469-2022-2022-0000-00	Vehicle Sold	03/23/2023	C ADVL CI04ADVL CI04ADVL	Tax Tax Vehicle Fee	(\$251.97) (\$214.52) \$0.00	\$0.00 \$0.00 \$0.00	(\$251.97) (\$214.52) \$0.00
													Refund		\$466.49			
BENSLEY, ASHLIN FINK	BENSLEY, ASHLIN FINK		4801 US HIGHWAY 601 S		CONCORD, NC 28025	Adjustment < \$100	0070992455	TMY5314	PENDING	364730988	Refund Generated due to adjustment on Bill #0070992455-2022-2022-0000	Situs error	03/15/2023	C ADVL CI02ADVL CI02ADVL FR04ADVL	Tax Tax Vehicle Fee Tax	\$0.00 (\$1.44) (\$30.00) \$0.27	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 (\$1.44) (\$30.00) \$0.27
													Refund		\$31.17			
BENSLEY, ROBERT JOSEPH	BENSLEY, ROBERT JOSEPH		4801 US HIGHWAY 601 S		CONCORD, NC 28025	Adjustment < \$100	0064625390	JMD7426	PENDING	363337868	Refund Generated due to adjustment on Bill #0064625390-2021-2021-0000	Situs error	03/02/2023	C ADVL CI02ADVL CI02ADVL FR04ADVL	Tax Tax Vehicle Fee Tax	\$0.00 (\$16.85) (\$30.00) \$2.63	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 (\$16.85) (\$30.00) \$2.63
													Refund		\$44.22			
BENSLEY, ROBERT JOSEPH	BENSLEY, ROBERT JOSEPH		4801 US HIGHWAY 601 S		CONCORD, NC 28025	Adjustment < \$100	0070992731	KEL4294	PENDING	364730984	Refund Generated due to adjustment on Bill #0070992731-2022-2022-0000	Situs error	03/15/2023	C ADVL CI02ADVL CI02ADVL FR04ADVL	Tax Tax Vehicle Fee Tax	\$0.00 (\$3.84) (\$30.00) \$0.72	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 (\$3.84) (\$30.00) \$0.72
													Refund		\$33.12			
BLAIR-FOSTER, LAWANDA YVETTE	BLAIR-FOSTER, LAWANDA YVETTE		5838 MAHOGANY PL SW		CONCORD, NC 28025	Proration	0037468449	ELW4814	PENDING	273432867	Refund Generated due to proration on Bill #0037468449-2021-2021-0000-00	Vehicle Totalled	03/13/2023	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$7.92) (\$5.13) \$0.00	\$0.00 \$0.00 \$0.00	(\$7.92) (\$5.13) \$0.00
													Refund		\$13.05			
BOATMAN, ADAM DOUGLAS	BOATMAN, ADAM DOUGLAS		4122 AMARILLO DR SW		CONCORD, NC 28027	Adjustment >= \$100	0069719682	KBJ7007	PENDING	274981254	Refund Generated due to adjustment on Bill #0069719682-2022-2022-0000-00	Over Assessment	03/31/2023	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$410.61) (\$266.34) \$0.00	\$0.00 \$0.00 \$0.00	(\$410.61) (\$266.34) \$0.00
													Refund		\$676.95			
BORGHI, MICHAEL VANCE	BORGHI, MICHAEL VANCE	BORGHI, PAMELA LEE	330 MARLOW DR		CONCORD, NC 28027	Adjustment < \$100	0070669039	TMR8779	PENDING	182873178	Refund Generated due to adjustment on Bill #0070669039-2022-	Adjustment	03/24/2023	C ADVL FR11ADVL	Tax Tax	(\$12.01) (\$1.11)	\$0.00 \$0.00	(\$12.01) (\$1.11)
													Refund		\$13.12			
BORKOWSKI, MICHAEL ROBERT	BORKOWSKI, MICHAEL ROBERT	BORKOWSKI, AMBER CARLISLE	3215 BAYTREE CT SW		CONCORD, NC 28027	Proration	0019967737	ZVR9199	PENDING	273653226	Refund Generated due to proration on Bill #0019967737-2021-2021-0000-00	Vehicle Sold	03/16/2023	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$17.41) (\$11.30) \$0.00	\$0.00 \$0.00 \$0.00	(\$17.41) (\$11.30) \$0.00
													Refund		\$28.71			
BROWN, VINCENT DAVID	BROWN, VINCENT DAVID		1505 LIGHTHOUSE LN		KANNAPOLIS, NC 28081	Proration	0061511171	JEP8462	PENDING	274582929	Refund Generated due to proration on Bill #0061511171-2021-2021-0000-00	Vehicle Sold	03/28/2023	C ADVL CI04ADVL CI04ADVL	Tax Tax Vehicle Fee	(\$20.59) (\$17.53) \$0.00	\$0.00 \$0.00 \$0.00	(\$20.59) (\$17.53) \$0.00
													Refund		\$38.12			
CARELAS, JOHN PATRICK	CARELAS, JOHN PATRICK	CARELAS, ANGELA SAINÉ	2162 WOODSTREA M RD		HARRISBURG, NC 28075	Proration	0066173691	JHK4948	PENDING	182140106	Refund Generated due to proration on Bill #0066173691-2021-	Vehicle Sold	03/10/2023	C ADVL CI01ADVL	Tax Tax	(\$29.23) (\$14.02)	\$0.00 \$0.00	(\$29.23) (\$14.02)
													Refund		\$43.25			
CHATAUT, RAJ SHREERAM	CHATAUT, RAJ SHREERAM	CHATAUT, CHANDANI	2721 RED MAPLE LN		HARRISBURG, NC 28075	Proration	0047120731	ELW6495	PENDING	181918754	Refund Generated due to proration on Bill #0047120731-2021-	Vehicle Sold	03/07/2023	C ADVL CI01ADVL	Tax Tax	(\$26.92) (\$12.91)	\$0.00 \$0.00	(\$26.92) (\$12.91)
													Refund		\$39.83			
CHEEDELLA, NAVEEN	CHEEDELLA, NAVEEN		10040 PAPER BIRCH DR		CHARLOTTE, NC 28215	Proration	0067938517	RDZ4907	PENDING	183147744	Refund Generated due to proration on Bill #0067938517-2022-	Vehicle Sold	03/29/2023	C ADVL CI01ADVL	Tax Tax	(\$102.93) (\$60.51)	\$0.00 \$0.00	(\$102.93) (\$60.51)
													Refund		\$163.44			
CHITTEPU	CHITTEPU		4745 BRIDLE		HARRISBURG,	Proration	0051123232	EFL4959	PENDING	182365360	Refund Generated due	Vehicle Sold	03/15/2023	C ADVL	Tax	(\$121.27)	\$0.00	(\$121.27)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 4/5/2023 10:03:01 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
YAMIREDDY, HARI	YAMIREDDY, HARI		CT		NC 28075						to proration on Bill #0051123232-2022-			CI01ADVL	Tax	(\$71.29)	\$0.00	(\$71.29)
																	Refund	\$192.56
COLE, GREGORY ALAN	COLE, GREGORY ALAN		7680 ORCHARD PARK CIR		HARRISBURG, NC 28075	Proration	0063815885	JHZ1030	PENDING	182078760	Refund Generated due to proration on Bill #0063815885-2022-	Vehicle Sold	03/09/2023	C ADVL	Tax	(\$222.00)	\$0.00	(\$222.00)
														CI01ADVL	Tax	(\$130.50)	\$0.00	(\$130.50)
																	Refund	\$352.50
COLLINS, SANDRA LILIANA	COLLINS, SANDRA LILIANA		5076 SUNBURST LN		CHARLOTTE, NC 28213	Proration	0068845504	KBX3056	PENDING	181748064	Refund Generated due to proration on Bill #0068845504-2022-	Vehicle Sold	03/03/2023	C ADVL	Tax	(\$69.19)	\$0.00	(\$69.19)
														CI01ADVL	Tax	(\$40.68)	\$0.00	(\$40.68)
																	Refund	\$109.87
COOKE, CHERYL MAUREEN	COOKE, CHERYL MAUREEN		814 OAK EMBERS DR SE		CONCORD, NC 28025	Proration	0057825415	JDK2731	PENDING	273447288	Refund Generated due to proration on Bill #0057825415-2022-2022-0000-00	Vehicle Sold	03/14/2023	C ADVL	Tax	(\$162.19)	\$0.00	(\$162.19)
														CI02ADVL	Tax	(\$105.21)	\$0.00	(\$105.21)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$267.40
COSGRIFF, CRAIG MICHAEL	COSGRIFF, CRAIG MICHAEL		3974 MORRIS BURN DR SW		CONCORD, NC 28027	Proration	0028561779	3X4407	PENDING	273653808	Refund Generated due to proration on Bill #0028561779-2022-2022-0000-00	Vehicle Sold	03/16/2023	C ADVL	Tax	(\$24.17)	\$0.00	(\$24.17)
														CI02ADVL	Tax	(\$15.68)	\$0.00	(\$15.68)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$39.85
CROOM, GAIL KEENER	CROOM, GAIL KEENER		5701 OLD SAL-CONCORD RD		KANNAPOLIS, NC 28083	Adjustment < \$100	0070021052	TMH5703	PENDING	366642296	Refund Generated due to adjustment on Bill #0070021052-2022-2022-0000	Situs error	03/31/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$11.81)	\$0.00	(\$11.81)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR09ADVL	Tax	\$2.03	\$0.00	\$2.03
																	Refund	\$39.78
CULBRETH, MATTHEW REYNOLDS	CULBRETH, MATTHEW REYNOLDS		3089 HELMSLEY CT		CONCORD, NC 28027	Proration	0068954830	BEE4193	PENDING	274309485	Refund Generated due to proration on Bill #0068954830-2022-2022-0000-00	Vehicle Sold	03/24/2023	C ADVL	Tax	(\$16.96)	\$0.00	(\$16.96)
														CI04ADVL	Tax	(\$14.44)	\$0.00	(\$14.44)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$31.40
DAVIS, JONATHAN TOBIAS II	DAVIS, JONATHAN TOBIAS II		5262 IVY SPRING LN		CONCORD, NC 28025	Proration	0061541367	JCK8937	PENDING	181990150	Refund Generated due to proration on Bill #0061541367-2021-	Vehicle Sold	03/08/2023	C ADVL	Tax	(\$17.22)	\$0.00	(\$17.22)
														FR04ADVL	Tax	(\$1.74)	\$0.00	(\$1.74)
																	Refund	\$18.96
DILLMAN, GREGORY ROSS	DILLMAN, GREGORY ROSS	DILLMAN, CARRIE FRANCES	3199 KEADY MILL LOOP		KANNAPOLIS, NC 28081	Proration	0053974827	VZJ9008	PENDING	274206975	Refund Generated due to proration on Bill #0053974827-2021-0000-00	Vehicle Sold	03/23/2023	C ADVL	Tax	(\$45.25)	\$0.00	(\$45.25)
														CI04ADVL	Tax	(\$38.52)	\$0.00	(\$38.52)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$83.77
DRYE, DAVID ERIC	DRYE, DAVID ERIC		6558 VILLA CT NW	VILLA CT NW	CONCORD, NC 28027	Proration	0067718679	KBP6323	PENDING	273118845	Refund Generated due to proration on Bill #0067718679-2022-2022-0000-00	Vehicle Sold	03/09/2023	C ADVL	Tax	(\$38.85)	(\$2.82)	(\$41.67)
														CI02ADVL	Tax	(\$25.20)	(\$1.83)	(\$27.03)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$68.70
DUNNAVANT, JEFFREY LANE	DUNNAVANT, JEFFREY LANE	DUNNAVANT, JAMIE FAITH	4600 OWL CREEK LN		CONCORD, NC 28027	Proration	0057584466	HLL5460	PENDING	274722108	Refund Generated due to proration on Bill #0057584466-2022-2022-0000-00	Vehicle Sold	03/29/2023	C ADVL	Tax	(\$159.16)	\$0.00	(\$159.16)
														CI04ADVL	Tax	(\$135.50)	\$0.00	(\$135.50)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$294.66
EAGAN, KEVIN	EAGAN, KEVIN		9850 DEWITT DR		CONCORD, NC 28027	Proration	0036212863	JDK5514	PENDING	273210267	Refund Generated due to proration on Bill #0036212863-2022-2022-0000-00	Vehicle Sold	03/10/2023	C ADVL	Tax	(\$72.72)	\$0.00	(\$72.72)
														CI02ADVL	Tax	(\$47.17)	\$0.00	(\$47.17)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$119.89
EMERSON, RYAN PATRICK	EMERSON, RYAN PATRICK	EMERSON, LORA MICHELLE	277 IKERD DR SE		CONCORD, NC 28025	Proration	0025826395	CME2079	PENDING	273994530	Refund Generated due to proration on Bill #0025826395-2020-2020-0000-00	Vehicle Sold	03/21/2023	C ADVL	Tax	(\$17.76)	\$0.00	(\$17.76)
														CI02ADVL	Tax	(\$11.52)	\$0.00	(\$11.52)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$29.28
EMERSON, RYAN PATRICK	EMERSON, RYAN PATRICK		277 IKERD DR SE		CONCORD, NC 28025	Proration	0025826396	CME2321	PENDING	273994524	Refund Generated due to proration on Bill #0025826396-2021-2021-0000-00	Vehicle Sold	03/21/2023	C ADVL	Tax	(\$13.10)	\$0.00	(\$13.10)
														CI02ADVL	Tax	(\$8.50)	\$0.00	(\$8.50)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$21.60
EURY, LESLIE HOLLER	EURY, LESLIE HOLLER		3899 ZEMOSA LN NW		CONCORD, NC 28027	Proration	0041684187	DEV4633	PENDING	272985429	Refund Generated due to proration on Bill #0041684187-2021-2021-0000-00	Vehicle Sold	03/08/2023	C ADVL	Tax	(\$8.08)	\$0.00	(\$8.08)
														CI02ADVL	Tax	(\$5.24)	\$0.00	(\$5.24)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$13.32
FAN, DAVID SAMSON	FAN, DAVID SAMSON		2283 SWEET PEA LN		HARRISBURG, NC 28075	Proration	0063864600	FAD6195	PENDING	182663048	Refund Generated due to proration on Bill #0063864600-2022-	Vehicle Totalled	03/21/2023	C ADVL	Tax	(\$56.14)	\$0.00	(\$56.14)
														CI01ADVL	Tax	(\$33.00)	\$0.00	(\$33.00)
																	Refund	\$89.14
FINCH, EDWARD BERNARD III	FINCH, EDWARD BERNARD III	BROOKS-FINCH, AUDREY	10055 LILAC CT		CHARLOTTE, NC 28215	Proration	0050908640	CL16004	PENDING	182435930	Refund Generated due to proration on Bill #0050908640-2021-	Vehicle Sold	03/16/2023	C ADVL	Tax	(\$88.18)	\$0.00	(\$88.18)
														CI01ADVL	Tax	(\$42.30)	\$0.00	(\$42.30)
																	Refund	\$130.48
FINCH, EDWARD BERNARD III	FINCH, EDWARD BERNARD III	BROOKS-FINCH, AUDREY	10055 LILAC CT		CHARLOTTE, NC 28215	Proration	0063945347	FMY8774	PENDING	182435886	Refund Generated due to proration on Bill #0063945347-2021-	Vehicle Sold	03/16/2023	C ADVL	Tax	(\$52.97)	\$0.00	(\$52.97)
														CI01ADVL	Tax	(\$25.41)	\$0.00	(\$25.41)
																	Refund	\$78.38
GASTON	SMITH, SMITH,	SMITH,	P.O. BOX 707		CONCORD, NC	Adjustment <	0066458859	KAB5921	PENDING	272985126	[AS0168] - Refund	Assessed In	03/08/2023	C ADVL	Tax	(\$34.34)	\$0.00	(\$34.34)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 4/5/2023 10:03:01 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
AAMIR	AAMIR		FOREST DR								#0067758804-2022-							Refund	\$152.36
KASSU, BETELHEM	KASSU, BETELHEM		4905 PEPPER DR		HARRISBURG, NC 28075	Proration	0062678447	DLA3201	PENDING	181918956	Refund Generated due to proration on Bill #0062678447-2022-	Vehicle Sold	03/07/2023	C ADVL	Tax	(\$54.61)	\$0.00	(\$54.61)	
														CI01ADVL	Tax	(\$32.10)	\$0.00	(\$32.10)	
																		Refund	\$86.71
KEAN, JAMES PATRICK	KEAN, JAMES PATRICK	KEAN, PEGGY ANNETTE	450 LOWRANCE AVE		KANNAPOLIS, NC 28081	Proration	0069528763	KDY8901	PENDING	274847979	Refund Generated due to proration on Bill #0069528763-2022-0000-00	Vehicle Totalled	03/30/2023	C ADVL	Tax	(\$222.75)	\$0.00	(\$222.75)	
														CI04ADVL	Tax	(\$189.64)	\$0.00	(\$189.64)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$412.39
KELLER, LISA CHRISTINE	KELLER, LISA CHRISTINE		3111 HELMSLEY CT		CONCORD, NC 28027	Proration	0047499155	HAD9434	PENDING	274207296	Refund Generated due to proration on Bill #0047499155-2021-0000-00	Vehicle Sold	03/23/2023	C ADVL	Tax	(\$38.80)	\$0.00	(\$38.80)	
														CI04ADVL	Tax	(\$33.03)	\$0.00	(\$33.03)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$71.83
KELNHOFER, MARY BURR	KELNHOFER, MARY BURR	KELNHOFER, PETER JEROME	5433 VILLAGE DR NW		CONCORD, NC 28027	Proration	0066196683	EDM8892	PENDING	273977775	Refund Generated due to proration on Bill #0066196683-2021-0000-00	Vehicle Sold	03/20/2023	C ADVL	Tax	(\$19.80)	\$0.00	(\$19.80)	
														CI02ADVL	Tax	(\$12.84)	\$0.00	(\$12.84)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$32.64
KESAVAN, PRASANNA KESAVAN	KESAVAN, PRASANNA KESAVAN		4739 GREEN MOUNTAIN DR		CHARLOTTE, NC 28215	Proration	0066935672	TAH7988	PENDING	182288128	Refund Generated due to proration on Bill #0066935672-2021-	Vehicle Sold	03/13/2023	C ADVL	Tax	(\$57.42)	\$0.00	(\$57.42)	
														CI01ADVL	Tax	(\$27.55)	\$0.00	(\$27.55)	
																		Refund	\$84.97
KHANAL, SONY	KHANAL, SONY		2746 RED MAPLE LN		HARRISBURG, NC 28075	Proration	0068256889	KBK9705	PENDING	182435916	Refund Generated due to proration on Bill #0068256889-2022-	Vehicle Sold	03/16/2023	C ADVL	Tax	(\$108.40)	\$0.00	(\$108.40)	
														CI01ADVL	Tax	(\$63.72)	\$0.00	(\$63.72)	
																		Refund	\$172.12
KLINGENSMITH, HOWARD DAVID	KLINGENSMITH, HOWARD DAVID		4720 POND LANDING CT		CONCORD, NC 28025	Proration	0062687981	EFSS9407	PENDING	182651702	Refund Generated due to proration on Bill #0062687981-2022-	Vehicle Sold	03/20/2023	C ADVL	Tax	(\$127.81)	\$0.00	(\$127.81)	
														FR04ADVL	Tax	(\$15.55)	\$0.00	(\$15.55)	
																		Refund	\$143.26
KOKROKO, JELILU	KOKROKO, JELILU		4186 CLIFFTONVILLE AVE SW		CONCORD, NC 28025	Proration	0070092199	KEL1587	PENDING	273432228	Refund Generated due to proration on Bill #0070092199-2022-0000-00	Vehicle Sold	03/13/2023	C ADVL	Tax	(\$86.21)	\$0.00	(\$86.21)	
														CI02ADVL	Tax	(\$55.92)	\$0.00	(\$55.92)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$142.13
KOZLOFF, SCOTT LOUIS	KOZLOFF, CHARLENE MARIE HAUN	KOZLOFF, SCOTT LOUIS	10309 ELVEN LN		CHARLOTTE, NC 28269	Proration	0060608980	FAS4262	PENDING	274104975	Refund Generated due to proration on Bill #0060608980-2021-0000-00	Vehicle Totalled	03/22/2023	C ADVL	Tax	(\$85.07)	\$0.00	(\$85.07)	
														CI02ADVL	Tax	(\$55.18)	\$0.00	(\$55.18)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$140.25
KRIEG, JASON SCOT	KRIEG, JASON SCOT		8617 OLDENBURG DR		MOUNT PLEASANT, NC 28124	Proration	0068127116	HX2060	PENDING	182502570	Refund Generated due to proration on Bill #0068127116-2022-	Vehicle Sold	03/17/2023	C ADVL	Tax	(\$308.95)	\$0.00	(\$308.95)	
														CI03ADVL	Tax	(\$210.84)	\$0.00	(\$210.84)	
																		Refund	\$519.79
LEE, SHERRI MCDONALD	LEE, SHERRI MCDONALD		2410 WILLOW POND LN SE		CONCORD, NC 28025	Proration	0068483054	KJ7481	PENDING	273753576	Refund Generated due to proration on Bill #0068483054-2021-0000-00	Vehicle Sold	03/17/2023	C ADVL	Tax	(\$165.02)	(\$8.25)	(\$173.27)	
														CI02ADVL	Tax	(\$107.04)	(\$5.36)	(\$112.40)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$285.67
LEE, STEPHANIE SUZANNE	LEE, STEPHANIE SUZANNE		5853 COLWICK CT NW		CONCORD, NC 28027	Proration	0070616204	KFL1532	PENDING	274309788	Refund Generated due to proration on Bill #0070616204-2022-0000-00	Vehicle Sold	03/24/2023	C ADVL	Tax	(\$40.30)	\$0.00	(\$40.30)	
														CI02ADVL	Tax	(\$26.13)	\$0.00	(\$26.13)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$66.43
LINKER, MARGARET BULLARD	LINKER, MARGARET BULLARD	MORRIS, MARGARET LINKER	7775 PHARR MILL RD		HARRISBURG, NC 28075	Proration	0014306718	TEK8762	PENDING	182435748	Refund Generated due to proration on Bill #0014306718-2022-	Vehicle Sold	03/16/2023	C ADVL	Tax	(\$37.17)	\$0.00	(\$37.17)	
														FR07ADVL	Tax	(\$7.53)	\$0.00	(\$7.53)	
																		Refund	\$44.70
LONG, JAMES AVERY	LONG, JAMES AVERY	LONG, CARLE MADISON	1228 PLESS ST NW		CONCORD, NC 28027	Proration	0069616937	EAL1829	PENDING	272622324	Refund Generated due to proration on Bill #0069616937-2022-0000-00	Vehicle Totalled	03/03/2023	C ADVL	Tax	(\$70.82)	\$0.00	(\$70.82)	
														CI04ADVL	Tax	(\$60.29)	\$0.00	(\$60.29)	
														CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$161.11
LORIE, BENNY RAFAEL	LORIE, BENNY RAFAEL	LORIE, JANETTE MICHELLE	606 LILY GREEN CT NW		CONCORD, NC 28027	Proration	0067973044	TLE1784	PENDING	272622075	Refund Generated due to proration on Bill #0067973044-2022-0000-00	Vehicle Totalled	03/03/2023	C ADVL	Tax	(\$81.25)	\$0.00	(\$81.25)	
														CI02ADVL	Tax	(\$52.70)	\$0.00	(\$52.70)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$133.95
LOZANO, SANDRA PATRICIA	LOZANO, SANDRA PATRICIA		2823 EVA DRIVE NW		CONCORD, NC 28027	Proration	0063335265	JJE8922	PENDING	272306817	Refund Generated due to proration on Bill #0063335265-2022-0000-00	Vehicle Sold	03/01/2023	C ADVL	Tax	(\$189.69)	\$0.00	(\$189.69)	
														CI02ADVL	Tax	(\$123.04)	\$0.00	(\$123.04)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$312.73
MARKS, JAKE ALAN	MARKS, JAKE ALAN		115 MAPLE ST		LOCUST, NC 28097	Proration	0063249293	KA5813	PENDING	363980264	Refund Generated due to proration on Bill #0063249293-2021-0000-00	Vehicle Sold	03/08/2023	C ADVL	Tax	(\$110.74)	\$0.00	(\$110.74)	
														CI05ADVL	Tax	(\$53.87)	\$0.00	(\$53.87)	
														CI05ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
														FR05ADVL	Tax	(\$14.96)	\$0.00	(\$14.96)	
																		Refund	\$179.57
MARTIN, NELSON	MARTIN, NELSON		2680 SUNBERRY LN		CONCORD, NC 28027	Proration	0067584464	KBB4335	PENDING	274309875	Refund Generated due to proration on Bill	Annual Tag	03/24/2023	C ADVL	Tax	(\$34.42)	\$0.00	(\$34.42)	
														CI02ADVL	Tax	(\$22.32)	\$0.00	(\$22.32)	



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 4/5/2023 10:03:01 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
ALBERT	ALBERT		NW								#0067584464-2022-2022-0000-00			CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$56.74
MASSON, JORDEN ALLEGRA	MASSON, JORDEN ALLEGRA		3589 CEDAR SPRINGS DR SW		CONCORD, NC 28027	Proration	0068321880	CAA7297	PENDING	272985465	Refund Generated due to proration on Bill #0068321880-2022-2022-0000-00	Vehicle Sold	03/08/2023	C ADVL	Tax	(\$49.58)	\$0.00	(\$49.58)	
														CI02ADVL	Tax	(\$32.16)	\$0.00	(\$32.16)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$81.74
MCCAIN, LONNIE BURTON	MCCAIN, LONNIE BURTON		640 WEYBURN DR NW		CONCORD, NC 28027	Proration	0024454052	2844BP	PENDING	272306181	Refund Generated due to proration on Bill #0024454052-2021-2021-0000-00	Vehicle Sold	03/01/2023	C ADVL	Tax	(\$21.50)	\$0.00	(\$21.50)	
														CI02ADVL	Tax	(\$13.94)	\$0.00	(\$13.94)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$35.44
MEDLIN, JAMES EMANUEL JR	MEDLIN, JAMES EMANUEL JR		80 MARSH AVE NW		CONCORD, NC 28025	Proration	0068891850	HLA6339	PENDING	273977946	Refund Generated due to proration on Bill #0068891850-2021-2021-0000-00	Insurance Lapse	03/20/2023	C ADVL	Tax	(\$35.33)	(\$1.77)	(\$37.10)	
														CI02ADVL	Tax	(\$22.92)	(\$1.15)	(\$24.07)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$61.17
MERITHEW, STEPHEN DANIEL	MERITHEW, STEPHEN DANIEL		4500 ST STEPHENS CH RD		GOLD HILL, NC 28071	Adjustment < \$100	0071091403	CP41945	PENDING	365473408	Refund Generated due to adjustment on Bill #0071091403-2022-2022-0000	Situs error	03/22/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00	
														CI02ADVL	Tax	(\$21.74)	\$0.00	(\$21.74)	
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
														FR15ADVL	Tax	\$5.75	\$0.00	\$5.75	
																		Refund	\$45.99
METCALF, WILBUR LELAND	METCALF, WILBUR LELAND		140 LAKE CONCORD RD NE	APT B7	CONCORD, NC 28025	Proration	0064153559	TJE3198	PENDING	274848453	Refund Generated due to proration on Bill #0064153559-2022-2022-0000-00	Vehicle Sold	03/30/2023	C ADVL	Tax	(\$17.76)	\$0.00	(\$17.76)	
														CI02ADVL	Tax	(\$11.52)	\$0.00	(\$11.52)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$29.28
NELSON, BRIAN MERLE	NELSON, BRIAN MERLE		4240 SEBRING CT SW		CONCORD, NC 28025	Proration	0069220746	JKE1753	PENDING	273447087	Refund Generated due to proration on Bill #0069220746-2022-2022-0000-00	Vehicle Sold	03/14/2023	C ADVL	Tax	(\$115.69)	\$0.00	(\$115.69)	
														CI02ADVL	Tax	(\$75.05)	\$0.00	(\$75.05)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$190.74
NEWMAN, JENNIFER ROBIN	NEWMAN, JENNIFER ROBIN		7640 MAPLE BLUFF LN		CONCORD, NC 28025	Proration	0069158473	JML7627	PENDING	183320894	Refund Generated due to proration on Bill #0069158473-2022-2022-0000-00	Vehicle Sold	03/31/2023	C ADVL	Tax	(\$190.89)	\$0.00	(\$190.89)	
														FR13ADVL	Tax	(\$23.73)	\$0.00	(\$23.73)	
																		Refund	\$214.62
PERKINS, CASEY MARIE	PERKINS, CASEY MARIE	PERKINS, CRAIG ALLEN	514 AMERICAS WAY #19394		BOX ELDER, SD 57719	Proration	0064783235	CN54389	PENDING	183147962	Refund Generated due to proration on Bill #0064783235-2022-2022-0000-00	Reg . Out of state	03/29/2023	C ADVL	Tax	(\$471.62)	\$0.00	(\$471.62)	
														FR20ADVL	Tax	(\$89.23)	\$0.00	(\$89.23)	
																		Refund	\$560.85
PHAKDY, MAK	PHAKDY, MAK		8420 COTTONWOOD TRL		CONCORD, NC 28027	Proration	0070911944	JCK7367	PENDING	182804518	Refund Generated due to proration on Bill #0070911944-2022-2022-0000-00	Vehicle Totalled	03/23/2023	C ADVL	Tax	(\$64.17)	\$0.00	(\$64.17)	
														FR11ADVL	Tax	(\$5.89)	\$0.00	(\$5.89)	
																		Refund	\$70.06
PLUMMER, RICHARD ALAN	PLUMMER, RICHARD ALAN		10127 BOSTIAN FISHER RD		ROCKWELL, NC 28138	Proration	0014318742	TEZ4914	PENDING	181909644	Refund Generated due to proration on Bill #0014318742-2022-2022-0000-00	Vehicle Sold	03/06/2023	C ADVL	Tax	(\$17.32)	\$0.00	(\$17.32)	
														FR08ADVL	Tax	(\$2.06)	\$0.00	(\$2.06)	
																		Refund	\$19.38
POKALA, SRI HARSHA	POKALA, SRI HARSHA		9579 CREIGHTON RD NW		CONCORD, NC 28027	Proration	0063393827	JJN7507	PENDING	274207173	Refund Generated due to proration on Bill #0063393827-2022-2022-0000-00	Vehicle Sold	03/23/2023	C ADVL	Tax	(\$146.12)	\$0.00	(\$146.12)	
														CI02ADVL	Tax	(\$94.78)	\$0.00	(\$94.78)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$240.90
PONUGOTI, PURUSHOTHA MA RAO	PONUGOTI, PURUSHOTHA MA RAO		983 OLD TRACE RD NW		CONCORD, NC 28027	Proration	0068819512	JLE5450	PENDING	272622051	Refund Generated due to proration on Bill #0068819512-2022-2022-0000-00	Vehicle Sold	03/03/2023	C ADVL	Tax	(\$237.61)	\$0.00	(\$237.61)	
														CI02ADVL	Tax	(\$154.13)	\$0.00	(\$154.13)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$391.74
RAGAN, MARTY CLINTON	RAGAN, MARTY CLINTON		2770 HAHN SCOTT RD		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0070907517	DLF6152	PENDING	363819516	Refund Generated due to adjustment on Bill #0070907517-2022-2022-0000	Situs error	03/06/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00	
														CI02ADVL	Tax	(\$37.34)	(\$2.15)	(\$39.49)	
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
														FR16ADVL	Tax	\$9.18	\$0.53	\$9.71	
																		Refund	\$59.78
RASH, JEFFERY SCOTT	RASH, JEFFERY SCOTT		6671 KLUTTZ RD		CONCORD, NC 28025	Proration	0044628505	TPB7757	PENDING	181990056	Refund Generated due to proration on Bill #0044628505-2022-2022-0000-00	Vehicle Sold	03/08/2023	C ADVL	Tax	(\$57.59)	\$0.00	(\$57.59)	
														FR08ADVL	Tax	(\$6.85)	\$0.00	(\$6.85)	
																		Refund	\$64.44
RISOLDI, CHAD DERECK	RISOLDI, CHAD DERECK		4382 FALLS LAKE DR SW		CONCORD, NC 28025	Proration	0050731765	HEJ6226	PENDING	273446715	Refund Generated due to proration on Bill #0050731765-2022-2022-0000-00	Vehicle Sold	03/14/2023	C ADVL	Tax	(\$85.74)	\$0.00	(\$85.74)	
														CI02ADVL	Tax	(\$55.61)	\$0.00	(\$55.61)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$141.35
RUDOLPH, DEBRA CAVE	RUDOLPH, DEBRA CAVE		1255 NEW RIVER DR		CONCORD, NC 28025	Proration	0044978961	PHV5009	PENDING	274848333	Refund Generated due to proration on Bill #0044978961-2022-2022-0000-00	Vehicle Sold	03/30/2023	C ADVL	Tax	(\$57.93)	\$0.00	(\$57.93)	
														CI02ADVL	Tax	(\$37.57)	\$0.00	(\$37.57)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$95.50
S J FLOWE GRADING CO INC	S J FLOWE GRADING CO INC		PO BOX 123		MIDLAND, NC 28107	Adjustment < \$100	0071042272	NZ2753	PENDING	365004416	Refund Generated due to adjustment on Bill #0071042272-2022-2022-0000	Situs error	03/17/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00	
														CI02ADVL	Tax	(\$44.21)	\$0.00	(\$44.21)	
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 4/5/2023 10:03:01 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
											2022-0000			FR05ADVL	Tax	\$9.21	\$0.00	\$9.21	
																		Refund	\$65.00
SALIBA, MARIE YOUNESS	SALIBA, MARIE YOUNESS		9616 INDIAN BEECH AVE NW		CONCORD, NC 28027	Proration	0034161940	HMB8613	PENDING	274564548	Refund Generated due to proration on Bill #0034161940-2022-2022-0000-00	Vehicle Sold	03/27/2023	C ADVL	Tax	(\$19.19)	\$0.00	(\$19.19)	
														CI02ADVL	Tax	(\$12.45)	\$0.00	(\$12.45)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$31.64
SANJEEVA, SUMANA	SANJEEVA, SUMANA	MAHESWARAN, VINOD	2299 HERRONS NEST PL NW		CONCORD, NC 28027	Proration	0049506561	DKE2075	PENDING	274564005	Refund Generated due to proration on Bill #0049506561-2021-2021-0000-00	Vehicle Sold	03/27/2023	C ADVL	Tax	(\$88.15)	\$0.00	(\$88.15)	
														CI02ADVL	Tax	(\$57.18)	\$0.00	(\$57.18)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$145.33
SAUNDERS, PERRY ALLEN	SAUNDERS, PERRY ALLEN		111 LOUISE DR		CONCORD, NC 28025	Proration	0070285630	44360	PENDING	272621850	Refund Generated due to proration on Bill #0070285630-2022-2022-0000-00	Vehicle Sold	03/03/2023	C ADVL	Tax	(\$3.08)	\$0.00	(\$3.08)	
														CI02ADVL	Tax	(\$2.00)	\$0.00	(\$2.00)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$5.08
SCHACHNER, RICHARD THOMAS JR	SCHACHNER, RICHARD THOMAS JR		10464 SPRING TREE LN		HUNTERSVILLE, NC 28078	Proration	0018018682	BDD9399	PENDING	181909222	Refund Generated due to proration on Bill #0018018682-2021-2021-0000-00	Vehicle Sold	03/06/2023	C ADVL	Tax	(\$47.99)	\$0.00	(\$47.99)	
														FR11ADVL	Tax	(\$4.41)	\$0.00	(\$4.41)	
																		Refund	\$52.40
SHARMA, ROHIT	SHARMA, ROHIT		823 HYDRANGEA CIR NW		CONCORD, NC 28027	Proration	0069669460	KIARA	PENDING	274564206	Refund Generated due to proration on Bill #0069669460-2022-2022-0000-00	Vehicle Sold	03/27/2023	C ADVL	Tax	(\$129.59)	\$0.00	(\$129.59)	
														CI02ADVL	Tax	(\$84.06)	\$0.00	(\$84.06)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$213.65
SHARP, ARIES JAIRE	SHARP, ARIES JAIRE		708 IRENE AVE		KANNAPOLIS, NC 28083	Proration	0068783949	KCP3557	PENDING	273977897	Refund Generated due to proration on Bill #0068783949-2022-2022-0000-00	Vehicle Totalled	03/20/2023	C ADVL	Tax	(\$113.84)	\$0.00	(\$113.84)	
														CI04ADVL	Tax	(\$96.92)	\$0.00	(\$96.92)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$210.76
SHENK, STEVEN CARL	SHENK, STEVEN CARL		11915 RICELAND WAY		MIDLAND, NC 28107	Proration	0064197564	JME1360	PENDING	182435682	Refund Generated due to proration on Bill #0064197564-2022-2022-0000-00	Vehicle Sold	03/16/2023	C ADVL	Tax	(\$113.44)	\$0.00	(\$113.44)	
														CI06ADVL	Tax	(\$33.73)	\$0.00	(\$33.73)	
																		Refund	\$147.17
SHIELDS, CHIFFON RENA	SHIELDS, CHIFFON RENA		331 CYPRESS PT		HUNTERSVILLE, NC 28078	Proration	0069227779	TAR4323	PENDING	182651662	Refund Generated due to proration on Bill #0069227779-2021-2021-0000-00	Insurance Lapse	03/20/2023	C ADVL	Tax	(\$41.79)	(\$2.72)	(\$44.51)	
														FR11ADVL	Tax	(\$3.84)	\$0.25	(\$4.09)	
																		Refund	\$48.60
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648		CONCORD, NC 28026	Proration	0041906414	FEL2985	PENDING	273753240	Refund Generated due to proration on Bill #0041906414-2021-2021-0000-00	Vehicle Sold	03/17/2023	C ADVL	Tax	(\$9.23)	\$0.00	(\$9.23)	
														CI04ADVL	Tax	(\$7.86)	\$0.00	(\$7.86)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$17.09
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648		CONCORD, NC 28026	Proration	0035453395	EFD3260	PENDING	273753222	Refund Generated due to proration on Bill #0035453395-2022-2022-0000-00	Vehicle Sold	03/17/2023	C ADVL	Tax	(\$49.96)	\$0.00	(\$49.96)	
														CI04ADVL	Tax	(\$42.54)	\$0.00	(\$42.54)	
														CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$122.50
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648		CONCORD, NC 28026	Proration	0035453283	EFD3258	PENDING	273753228	Refund Generated due to proration on Bill #0035453283-2022-2022-0000-00	Vehicle Sold	03/17/2023	C ADVL	Tax	(\$55.90)	\$0.00	(\$55.90)	
														CI04ADVL	Tax	(\$47.59)	\$0.00	(\$47.59)	
														CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$133.49
SHOW SHOW INC	SHOW SHOW INC		PO BOX 648		CONCORD, NC 28026	Proration	0041761967	EKF8416	PENDING	273753213	Refund Generated due to proration on Bill #0041761967-2021-2021-0000-00	Vehicle Sold	03/17/2023	C ADVL	Tax	(\$21.95)	\$0.00	(\$21.95)	
														CI04ADVL	Tax	(\$18.68)	\$0.00	(\$18.68)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$40.63
SHOW SHOW INC	SHOW SHOW INC		PO BOX 648		CONCORD, NC 28026	Proration	0042290048	EKF8458	PENDING	273753216	Refund Generated due to proration on Bill #0042290048-2021-2021-0000-00	Vehicle Sold	03/17/2023	C ADVL	Tax	(\$28.60)	\$0.00	(\$28.60)	
														CI04ADVL	Tax	(\$24.35)	\$0.00	(\$24.35)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$52.95
SIDDIQUI, SAMAN SAAD	SIDDIQUI, SAMAN SAAD		9153 KENSINGTON FOREST DR		HARRISBURG, NC 28075	Proration	0068983970	TLW8131	PENDING	183148152	Refund Generated due to proration on Bill #0068983970-2022-2022-0000-00	Vehicle Sold	03/29/2023	C ADVL	Tax	(\$83.44)	\$0.00	(\$83.44)	
														CI01ADVL	Tax	(\$49.05)	\$0.00	(\$49.05)	
																		Refund	\$132.49
SIZEMORE, KRISTIANA CALDWELL	SIZEMORE, KRISTIANA CALDWELL		265 CHRISTINA WAY		CARLISLE, OH 45005	Proration	0067996428	JJX6377	PENDING	274309323	Refund Generated due to proration on Bill #0067996428-2022-2022-0000-00	Reg . Out of state	03/24/2023	C ADVL	Tax	(\$88.43)	(\$5.09)	(\$93.52)	
														CI04ADVL	Tax	(\$75.28)	(\$4.33)	(\$79.61)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$173.13
SIZEMORE, KRISTIANA CALDWELL	SIZEMORE, KRISTIANA CALDWELL		265 CHRISTINA WAY		CARLISLE, OH 45005	Proration	0069892459	TMH5629	PENDING	273548634	Refund Generated due to proration on Bill #0069892459-2022-2022-0000-00	Reg . Out of state	03/15/2023	C ADVL	Tax	(\$170.76)	\$0.00	(\$170.76)	
														CI04ADVL	Tax	(\$145.37)	\$0.00	(\$145.37)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$316.13
SMITH, BRIAN DOUGLAS	KEZIAH, CHRISTOPHER DAVIS	SMITH, BRIAN DOUGLAS	411 KNOLLWOOD DR		KANNAPOLIS, NC 28083	Proration	0061305882	CM60055	PENDING	274981035	Refund Generated due to proration on Bill #0061305882-2021-2021-0000-00	Vehicle Sold	03/31/2023	C ADVL	Tax	(\$2.99)	\$0.00	(\$2.99)	
														CI04ADVL	Tax	(\$2.55)	\$0.00	(\$2.55)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$5.54



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 4/5/2023 10:03:01 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
SMITH, BRIAN DOUGLAS	SMITH, BRIAN DOUGLAS		411 KNOLLWOOD DR		KANNAPOLIS, NC 28083	Proration	0068723637	RDV7389	PENDING	274981434	Refund Generated due to proration on Bill #0068723637-2022-2022-0000-00	Vehicle Sold	03/31/2023	C ADVL	Tax	(\$302.25)	\$0.00	(\$302.25)
														CI04ADVL	Tax	(\$257.33)	\$0.00	(\$257.33)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund			\$559.58	
SMITH, TAYLA LORENE	SMITH, TAYLA LORENE		5227 MOONLIGHT TRL SW		CONCORD, NC 28025	Proration	0069772486	TAYDOUGH	PENDING	272985378	Refund Generated due to proration on Bill #0069772486-2022-2022-0000-00	Vehicle Sold	03/08/2023	C ADVL	Tax	(\$19.81)	\$0.00	(\$19.81)
														CI02ADVL	Tax	(\$12.85)	\$0.00	(\$12.85)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund			\$32.66	
SOUTHARD, DONALD DEAN	SOUTHARD, DONALD DEAN		1510 DAYBREAK RDG		KANNAPOLIS, NC 28081	Proration	0057351544	WUFSTANG	PENDING	273432993	Refund Generated due to proration on Bill #0057351544-2022-2022-0000-00	Vehicle Sold	03/13/2023	C ADVL	Tax	(\$97.00)	\$0.00	(\$97.00)
														CI04ADVL	Tax	(\$82.58)	\$0.00	(\$82.58)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund			\$179.58	
STAMEY, NOAH GAGE	STAMEY, NOAH GAGE		8475 NC HWY 49 N		MOUNT PLEASANT, NC 28124	Proration	0070637667	ZR3028	PENDING	182804814	Refund Generated due to proration on Bill #0070637667-2022-2022-0000-00	Vehicle Sold	03/23/2023	C ADVL	Tax	(\$146.18)	\$0.00	(\$146.18)
														CI03ADVL	Tax	(\$99.76)	\$0.00	(\$99.76)
STIREWALT, ERIC LEE	STIREWALT, ERIC LEE		2676 WOODCREST DR SW		CONCORD, NC 28027	Adjustment < \$100	0070986241	TMY5306	PENDING	274848039	Refund Generated due to adjustment on Bill #0070986241-2022-2022-0000-00	Adjustment	03/30/2023	C ADVL	Tax	(\$8.88)	\$0.00	(\$8.88)
														CI02ADVL	Tax	(\$5.76)	\$0.00	(\$5.76)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund			\$14.64	
SULE, TITILOPE ZABURAT	SULE, TITILOPE ZABURAT		9664 RAVENSCROF T LN NW		CONCORD, NC 28027	Proration	0062448765	HDH8806	PENDING	274564617	Refund Generated due to proration on Bill #0062448765-2021-2021-0000-00	Vehicle Sold	03/27/2023	C ADVL	Tax	(\$126.91)	\$0.00	(\$126.91)
														CI02ADVL	Tax	(\$82.32)	\$0.00	(\$82.32)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund			\$209.23	
SULLIVAN, SHANNON WIMBERLEY	SULLIVAN, SHANNON WIMBERLEY		8458 MOSSY CUP TRL		HARRISBURG, NC 28075	Proration	0060573740	CLV9853	PENDING	183232002	Refund Generated due to proration on Bill #0060573740-2021-2021-0000-00	Vehicle Sold	03/30/2023	C ADVL	Tax	(\$18.13)	\$0.00	(\$18.13)
														CI01ADVL	Tax	(\$8.70)	\$0.00	(\$8.70)
SULT, MATTHEW COOK	SULT, MATTHEW COOK		7200 DEVONSHIRE DR		KANNAPOLIS, NC 28081	Proration	0065932804	8M4752	PENDING	182736964	Refund Generated due to proration on Bill #0065932804-2021-2021-0000-00	Vehicle Sold	03/22/2023	C ADVL	Tax	(\$5.92)	\$0.00	(\$5.92)
														FR01ADVL	Tax	(\$0.80)	\$0.00	(\$0.80)
TURNER, JANICE BROOME	TURNER, JANICE BROOME		1494 YELLOWSTON E CT		CONCORD, NC 28025	Proration	0014335868	PWF6362	PENDING	182365738	Refund Generated due to proration on Bill #0014335868-2021-2021-0000-00	Vehicle Sold	03/15/2023	C ADVL	Tax	(\$4.97)	\$0.00	(\$4.97)
														FR03ADVL	Tax	(\$0.54)	\$0.00	(\$0.54)
WEAVER, ZESTA LONG	WEAVER, ZESTA LONG		5090 FLOWES STORE RD		CONCORD, NC 28025	Proration	0070088001	TMH9445	PENDING	182502566	Refund Generated due to proration on Bill #0070088001-2022-2022-0000-00	Vehicle Sold	03/17/2023	C ADVL	Tax	(\$4.93)	\$0.00	(\$4.93)
														FR04ADVL	Tax	(\$0.60)	\$0.00	(\$0.60)
WHITE, LAUREN NICHOLE	WHITE, LAUREN NICHOLE		7123 TABOR FALLS DR		HARRISBURG, NC 28075	Proration	0050083776	AHX7986	PENDING	183043190	Refund Generated due to proration on Bill #0050083776-2022-2022-0000-00	Vehicle Sold	03/27/2023	C ADVL	Tax	(\$34.28)	\$0.00	(\$34.28)
														CI01ADVL	Tax	(\$20.16)	\$0.00	(\$20.16)
WILES, PAUL ALEXANDER	WILES, PAUL ALEXANDER		4100 OLD CONCORD	SALISBURY RD	KANNAPOLIS, NC 28083	Adjustment < \$100	0069805028	TMH9623	PENDING	272985132	Refund Generated due to adjustment on Bill #0069805028-2022-2022-0000-00	Adjustment	03/08/2023	C ADVL	Tax	(\$4.51)	\$0.00	(\$4.51)
														CI02ADVL	Tax	(\$2.93)	\$0.00	(\$2.93)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund			\$7.44	
WILHELM, JASON MATTHEW	WILHELM, JASON MATTHEW		212 N RIDGE AVE		KANNAPOLIS, NC 28083	Adjustment >= \$100	0070851901	JHN4717	PENDING	274848042	Refund Generated due to adjustment on Bill #0070851901-2022-2022-0000-00	Adjustment	03/30/2023	C ADVL	Tax	(\$77.33)	\$0.00	(\$77.33)
														CI04ADVL	Tax	(\$65.84)	\$0.00	(\$65.84)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund			\$143.17	
WILLARD, JO ANN	WILLARD, JO ANN		4109 CAROLINA POINTE CT		CONCORD, NC 28027	Adjustment < \$100	0068583709	YRZ7798	PENDING	273753936	Refund Generated due to adjustment on Bill #0068583709-2022-2022-0000-00	Adjustment	03/17/2023	C ADVL	Tax	(\$8.05)	(\$0.40)	(\$8.45)
														CI02ADVL	Tax	(\$5.22)	(\$0.26)	(\$5.48)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund			\$13.93	
WILLIAMS, PETER LETSON	WILLIAMS, PETER LETSON		47 ROLLINGWOOD DR SE		CONCORD, NC 28025	Proration	0035905295	EJM9448	PENDING	274848204	Refund Generated due to proration on Bill #0035905295-2022-2022-0000-00	Vehicle Sold	03/30/2023	C ADVL	Tax	(\$14.36)	\$0.00	(\$14.36)
														CI02ADVL	Tax	(\$9.31)	\$0.00	(\$9.31)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														Refund			\$53.67	
WILLIAMS, STEPHEN WALTER	WILLIAMS, STEPHEN WALTER		5123 BECKENHAM LN		CONCORD, NC 28025	Proration	0044998253	TPB1615	PENDING	182736912	Refund Generated due to proration on Bill #0044998253-2022-2022-0000-00	Vehicle Sold	03/22/2023	C ADVL	Tax	(\$126.78)	\$0.00	(\$126.78)
														FR04ADVL	Tax	(\$15.42)	\$0.00	(\$15.42)
WILSON, VIRGINIA ROBIN	WILSON, VIRGINIA ROBIN		4235 CARL FARMER DR		HARRISBURG, NC 28075	Proration	0032448349	DHA5227	PENDING	181919168	Refund Generated due to proration on Bill #0032448349-2021-2021-0000-00	Vehicle Sold	03/07/2023	C ADVL	Tax	(\$11.51)	\$0.00	(\$11.51)
														CI01ADVL	Tax	(\$5.52)	\$0.00	(\$5.52)
WORLD CLASS ACOUSTICAL VISUAL	WORLD CLASS ACOUSTICAL VISUAL		8620 WESTMORELAND DR NW		CONCORD, NC 28027	Proration	0044249816	DW9296	PENDING	274105170	Refund Generated due to proration on Bill #0044249816-2021-2021-0000-00	Vehicle Sold	03/22/2023	C ADVL	Tax	(\$19.15)	\$0.00	(\$19.15)
														CI02ADVL	Tax	(\$12.42)	\$0.00	(\$12.42)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund			\$31.57	
YOW, JAMES KENNETH	YOW, JAMES KENNETH		103 S ROSE AVE		KANNAPOLIS, NC 28083	Proration	0063581074	EAF7328	PENDING	274309845	Refund Generated due to proration on Bill #0063581074-2022-2022-0000-00	Reg. Out of state	03/24/2023	C ADVL	Tax	(\$50.94)	\$0.00	(\$50.94)
														CI04ADVL	Tax	(\$43.37)	\$0.00	(\$43.37)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 4/5/2023 10:03:01 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
											#0063581074-2022-2022-0000-00			CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$94.31
ZAD, JOSEPH DAVID	ZAD, JOSEPH DAVID		4453 TRIUMPH DR SW		CONCORD, NC 28027	Proration	0018024180	BLY6558	PENDING	272503086	Refund Generated due to proration on Bill #0018024180-2021-2021-0000-00	Vehicle Totalled	03/02/2023	C ADVL	Tax	(\$43.41)	\$0.00	(\$43.41)
														CI02ADVL	Tax	(\$28.16)	\$0.00	(\$28.16)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$71.57
ZERWECK, CHLOE MECHELLE	ZERWECK, CHLOE MECHELLE		4108 ZEBULON AVE SW		CONCORD, NC 28027	Proration	0068370902	RAY4126	PENDING	273015627	Refund Generated due to proration on Bill #0068370902-2021-2021-0000-00	Vehicle Totalled	03/08/2023	C ADVL	Tax	(\$8.66)	(\$0.63)	(\$9.29)
														CI02ADVL	Tax	(\$5.61)	(\$0.41)	(\$6.02)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$15.31
																	Refund Total	\$16268.78

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Economic Development Investment - Coleman Industrial Gases, LLC (Project Parade) - Public Hearing 6:30 p.m.

BRIEF SUMMARY:

Representatives from the Cabarrus Economic Development Corporation (EDC) will present a request for an economic development investment for Coleman Industrial Gases, LLC pursuant to NC General Statute 158.7.1. The project proposes to locate at the Midland Logistics Park, 375 NC Hwy 24-27 in Midland with a projected investment of approximately \$22,275,900 in real and personal property. The project plans to create 25 jobs with average wages above our current county average wage. A three-year grant equivalent to 85 percent of the ad valorem taxes on the increase in real and personal property tax values is requested.

REQUESTED ACTION:

Motion to approve an economic development agreement (3 years, 85 percent) between Coleman Industrial Gases, LLC and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Samantha Grass, EDC

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▣ Project Overview
- ▣ Grant Analysis
- ▣ Draft Agreement
- ▣ Public Hearing Notice



PROJECT PARADE

Company's Legal Name: Coleman Industrial Gases, LLC

Company Representative: Nesha Coleman / Mike Coleman

Name and Title: Nesha Coleman, President/ Mike Coleman COO

Address: 7160 Weddington Road Suite 136 Concord NC 28027

Phone: Nesha 704-701-8200/Mike 980-565-5224

Email: Nesha@cmcdryice.com/mike@cmcindustrialservices.com

Website: cmcdryice.com

Nature of Business: Bulk Liquid CO2 Distribution

Current Operations in Cabarrus County (y/n): Y

Proposed New or Additional Cabarrus Facility:

Address/Location: Midland Logistics Park, 375 NC Hwy 24, Midland, NC

Square Feet:

Lease or Purchase: Intended for Lease with option to purchase.

Project Summary: Coleman Industrial Gases, LLC aka CIG, is exploring the possibility of establishing a distribution terminal for their newly built fleet of CO2 Rail Cars for their Bulk Liquid CO2 products. This desperately needed CO2 is very "High Quality" and will provide relieve for many of our food and beverage grade facilities, Pharmaceutical Manufactures along with hundreds of other businesses in need of Dry Ice and CO2 throughout the Mid-Atlantic and Southeast market areas. CIG has already secured over 900,000 tons per year from private feedstock providers, both foreign and domestic. Additionally, CIG is interested in building a larger manufacturing facility for Dry Ice production for facilities such as the new Lilly Pharmaceutical facility here in Concord. The Dry Ice facility will produce up to 500,000lbs of fresh Dry Ice each day using the feed stock of CO2 coming in off the railcars. The Dry Ice facility will also provide instant solutions in cases of hospital emergencies, government facilities, FEMA Emergency & Disasters, Power Grid failures and other emergencies for the Carolina's and across the United States.

Investment – Total Investment:

3-year projection which includes land lease, physical rail cost addition, CO2 storage tanks, CO2 rail cars, CO2 piping retrofitting, utilities, offices/testing/warehouse, OTR transportation tractor & tankers, dry ice manufacturing equipment, dry ice tote, CO2 recovery system, renewable energy natural gas turbines, and delivery vehicles: \$63,285,900

Items excluded for the grant calculation include: land lease, physical rail cost addition, rail cars, tractor & tankers, and delivery vehicles: **\$22,275,900**

When will project be in operation: August 2023

New Job Creation Full Time: 25

Average Wages: \$65,000-125,000 per year

Benefits Offered (y/n): Yes

Utility Requirements:

Electric: Grid/Also Renewable Power

Water (GPD): Need Well

Wastewater (GPD): None

Natural Gas: Need

Project Parade



Cabarrus County Economic Development Grant Analysis

		Year 1	Year 2	Year 3
Total Assessed Value (Real)		\$1,350,000	\$1,350,000	\$1,350,000
Total Assessed Value (Personal)		\$18,833,310	\$17,159,238	\$15,275,907
	\$20,925,900.00	\$18,833,310	\$17,159,238	\$15,275,907
County taxes at .74		\$149,356	\$136,968	\$123,032
Grant @ 85 %		\$126,953	\$116,423	\$104,577
Net Taxes to County		\$22,403	\$20,545	\$18,455
			Taxes	\$ 409,357
			Grant	\$ 347,953
			Net Taxes to County	\$ 61,403

STATE OF NORTH CAROLINA
COUNTY OF CABARRUS

ECONOMIC DEVELOPMENT
GRANT AGREEMENT
(Coleman Industrial Gases, LLC)
(Project Parade)

This ECONOMIC DEVELOPMENT GRANT AGREEMENT (the “Agreement”) is made and entered as of the _____ day of April, 2023, by and between CABARRUS COUNTY, a body politic and political subdivision of the State of North Carolina (“County”), and COLEMAN INDUSTRIAL GASES, LLC (“Coleman”), a North Carolina limited liability company.

RECITALS

1. Coleman plans to lease square footage at the Midland Logistics Park, 375 NC Hwy. 24, Midland, North Carolina for a distribution terminal for rail cars for their bulk liquid CO2 products (the “Facility”) in the County and will invest approximately \$1.35 Million Dollars (\$1,350,000.00) in building upfits and install approximately \$20.9259 Million Dollars (\$20,925,900.00) in furniture, fixtures and equipment by the end of calendar year 2023 (the “New Investment”). The Facility will create a total of 25 new full-time jobs (at least 35 hours per week) by the end of calendar year 2023 at an average wage of at least \$65,000.00 (“New Job Commitment”).

2. The County has previously adopted an Industrial Development Grant Program (the “Program”), a copy of which is attached as Exhibit A and incorporated by reference, the public purpose of which is to encourage economic growth and development within the County.

3. Cabarrus Economic Development, Inc. (the “EDC”) has reviewed the Coleman application for inclusion in the Program, and the EDC’s overview is attached as Exhibit B and incorporated by reference.

4. Coleman has determined that the location of its Facility at the Midland Logistics Park, 375 NC Hwy. 24, Midland, North Carolina (the “Site”) in the County is a suitable location for the placement of the Facility and the New Investment.

5. The New Investment would generate significant ad valorem tax, sales tax and other revenues for the County, which revenues constitute a material part of the financial basis for the County entering into this Agreement.

6. The Local Development Act of 1925, North Carolina General Statutes §158-7.1 et seq. (“Act”), and County economic development grant policies authorize the County to provide cash grants to induce the creation of new jobs and capital investments.

7. To induce Coleman to locate the New Investment in the Facility at the Site and to assist Coleman in that activity, the County has offered incentives to Coleman consistent with the Program.

8. Pursuant to the authority of the Act, the Cabarrus County Board of Commissioners has approved, following a public hearing and having made all findings and determinations required by law, a motion to award a cash economic development grant to Coleman to induce it to locate the Facility in the County and, further, deems the cash incentive grants authorized to be in the public interest.

In consideration of the mutual promises set forth in the Recitals and the Covenants, Terms and Conditions and other good and valuable considerations, the receipt and sufficiency of which are acknowledged by the parties, the County and Coleman agree as follows:

COVENANTS, TERMS and CONDITIONS

1. Incentive Grants. Pursuant to the Program, the County shall in accordance with and as provided by this Agreement, make incentive grant payments to Colemans (the “Grants”) in an amount equal to 85 percent of the property tax paid by Coleman on the increase in the actual assessed ad valorem tax value of Coleman’s real and personal property occasioned by construction and installation of the New Investment in the Facility at the Site (the “Increase”). The County shall pay the Grants to Coleman as follows:

(a) For a period of three (3) consecutive years, the County shall pay an annual Grant payment to Coleman equal to 85% of the property tax Coleman pays on the Increase (each, a “Grant Payment”);

(b) The “Grant Term” shall be the three-year period beginning with the “Initial Grant Year”, and each subsequent “Grant Year”. The Initial Grant Year shall mean the calendar year after which the New Investment or any portion thereof is made and placed in service. Coleman may elect the year when the Initial Grant Year shall be effective, which shall be 2023, and shall so notify the County in writing within the first six months of such year. In the event the New Investment is not fully operational by calendar year end 2023 and/or the New Job Commitment is not met by the end of calendar year 2023, this Agreement shall be subject to the provisions of Paragraph 4 hereinafter.

(1) Only fully operational permanent investments in the calendar year prior to the Initial Grant Year are grant eligible for the full three-year Grant Term. Additional permanent investments that are fully operational by calendar year end 2023 will be grant eligible for the remaining four years of the Grant Term. Investments not identified in or not meeting the timelines in Exhibit B are not grant eligible.

(2) The County shall make each Grant Payment within the first ninety (90) days of the County's fiscal year immediately following the calendar year of the Coleman's property tax payment(s); provided that all required information (i.e. questionnaire, audit documents, initiation letter/application, etc.) are submitted within the first six months of the applicable Grant Year and upon delivery of the Assessor's Statement; however, if at the time, Coleman has not paid all taxes due and payable to the County, or any such taxes are under dispute, the County shall withhold the annual Grant Payments until such time that Coleman is current on the payment of all such taxes and/or until the dispute is resolved. If the information required is not forthcoming or if tax payments are not timely paid, then the applicable Grant Payment will be delayed by a year as will all subsequent Grant Payments (only one grant year payment can be made in any County fiscal year) based upon proper submission within the latter six months of the respective grant year. Any other nonconformance to the required information timeline will result in the forfeiture of the remaining Grant.

(c) All parties agree that calculation of the incentives is based solely on the valuation of Coleman's property by the Cabarrus County Tax Assessor in accordance with applicable law. The property valuations made by the Cabarrus County Tax Assessor in accordance with applicable law are deemed by all parties to be the conclusive and final determination of the investments made by the Applicant.

(d) In no case shall the County make any Grant Payment for any year or any subsequent year during which Coleman ceases or substantially curtails operations at the Facility. For the purpose of this Agreement, operations are substantially curtailed when the total workforce personnel is reduced by 25% or more. It becomes the responsibility of Coleman to give notice to the Tax Assessor as soon as practical when a potential for curtailment occurs.

(e) The process of assessment of the tax value of the New Investment, the calculation of the Grant amounts and the payment of the Grant Payments are more particularly described in the Program, which provisions are part of this Agreement. The County hereby confirms that it has approved the application of the Program to the Facility and has authorized the Grants and other terms of this Agreement. The County and Coleman further confirm that this Agreement constitutes the "formal agreement" required under the Program and the terms of this Agreement and those contained in the Program shall govern the application of the Program to the Facility. Coleman agrees to forward to the Cabarrus County Tax Assessor, at the time it makes its annual property tax payment for each Grant Year, a copy of the property tax payment receipt, which must be requested from the Tax Collector and the Cabarrus County Tax Assessor's statement (the "Assessor's Statement") of the valuation of the New Investment located at the Facility. The Assessor's Statement may be issued only after:

(1) Coleman has completed the Assessor's questionnaire and other substantiating corroborating documentation identified in the Program to the satisfaction of the Assessor; and

(2) The Assessor has completed an audit to review, evaluate and verify a value for the New Investment.

(f) The total amount of the Grant Payments the County makes to Coleman under this Agreement shall not exceed the maximum Grant amount of \$347,953.00.

2. State and County Incentives. The County agrees to assist Coleman in obtaining any incentives, grants and programs that may be or become available from the State of North Carolina and/or Town of Midland; however, the County shall not be responsible for obtaining or paying any State or City incentives to Coleman, except as otherwise provided by law or a signed, written agreement with the County.

3. Validity of Incentives. As stated in the Program, no change in the Program after the date of this Agreement shall apply to the provisions of this Agreement, the New Investment, or the Facility (as it may be expanded or modified) unless otherwise agreed to in writing by the County and Coleman. In the event one or more lawsuits or other proceedings are brought against the County or any County elected official challenging the legality of this Agreement or any provision, the County shall defend against any and all such lawsuits or other proceedings, including appealing any adverse judgment to the highest appellate court of the State of North Carolina. In the event that any of the incentives or other agreements of the County are determined to be invalid, the County agrees that it will, to the extent permitted by law, provide Coleman with incentives of substantially equal value pursuant to one or more replacement incentive grant programs.

4. Noncompliance by Coleman. Coleman acknowledges that prior to a Grant Payment being made or at any time during the Grant Term or the year after the final Grant Year, if Coleman (a) fails to make or maintain the New Investment, (b) fails to continue in business a fully operational Facility, (c) fails to comply with any provision of this Agreement, (d) fails to meet the New Job Commitment, or (e) fails to comply with any provision of the Program applicable to this Agreement, then Coleman shall be in default of this Agreement. It becomes the responsibility of Coleman to give notice to the office of the Tax Assessor immediately upon default (within 10 business days). In the event that Coleman shall fail to cure such default within 90 days of having received such written notice, the County may at its option terminate this Agreement and withhold all further Grant payments and require repayment of all prior Grant payments. County may pursue such other recourse or remedies as permitted by law. For the purposes of determining whether the Coleman has operated its business during any given year, temporary interruptions in operations necessitated by inclement weather, utility disruptions, repairs, replacements, and ordinary and necessary service shall be disregarded in accordance with the Agreement's force majeure provision.

(a) Coleman will complete the County's Employment Computation Form and submit an accompanying copy of the fourth quarter NCUI 101 Form that Coleman files with the North Carolina Department of Commerce, Division of

Employment Security. The purpose of the form is to annualize fourth quarter qualified salaries and to divide by corresponding December FTE count to approximate the average wage. The form's affidavit is to be signed by a qualified human resources director or corporate officer to certify to the accuracy of the submissions. The Cabarrus County Tax Assessor shall review the submission and may request additional information to determine whether the requirement is met.

(b) The form with the required supporting documentation, must be filed by March 1 of the year following the applicable Grant Year.

5. Coleman Representations. Coleman represents as of the Agreement date as follows:

(a) Coleman is an entity (i) duly organized and validly existing under the laws of its state of formation; (ii) is duly qualified to transact business and is in good standing in North Carolina; (iii) is not in violation of any provision of its organizational documents; (iv) has full corporate power to own its properties and conduct its business; (v) has full power and authority to enter into this Agreement and to enter into and carry out the transactions contemplated by this Agreement; (vi) by proper action has duly authorized the execution and delivery of this Agreement; and (vii) is not in default under any provision of this Agreement.

(b) Coleman's execution and delivery of this Agreement neither conflict with, nor will result in, a breach or default under any organizational documents; nor, to the best of its knowledge, will its execution and delivery conflict with, or result in, a breach or default under the terms, conditions, or provisions of any statute, order, rule, regulation, agreement, or instrument to which Coleman is a party or by which it is bound, nor will its execution and delivery result in the imposition of any lien on its property.

(c) Coleman has duly authorized, executed and delivered this Agreement, and this Agreement constitutes its legal, valid, and binding obligations, enforceable in accordance with its terms.

(d) There is no litigation or proceeding pending or, to its knowledge, threatened against Coleman, which would adversely affect the validity of this Agreement.

6. County Representation. The County represents as of this Agreement date as follows:

(a) The County (i) has full power and authority to enter into this Agreement and to enter into and carry out the transactions contemplated by this Agreement; (ii) by proper action has duly authorized the execution and delivery of this Agreement; and (iii) is not in default under any provisions of this Agreement.

(b) The County has duly authorized, executed and delivered this Agreement, and this Agreement constitutes the County's legal, valid, and binding obligation, enforceable in accordance with its terms.

(c) To the County's knowledge, there is no litigation or proceeding pending or threatened against the County or affecting it which would adversely affect the validity of this Agreement.

(d) The County is not in default under any provision of State law which would affect its existence or its powers as referred to in subsection (a).

(e) No officer or official of the County has any interest (financial, employment or other) in Coleman or the transactions contemplated by this Agreement.

7. Miscellaneous.

(a) Coleman acknowledges and understands that all the provisions of the Program are considered enforceable parts of this Agreement and that it must comply with all such provisions to be eligible for and remain eligible for the Grants.

(b) This Agreement and the Grants provided by it may not be assigned by Coleman except to subsidiaries or affiliates thereof, without the prior written consent of County.

(c) Notices. All notices, certificates or other communications required by or made pursuant to this Agreement shall be sufficiently given and shall be deemed given when delivered or mailed by registered or certified mail, postage prepaid or sent by email (confirmed by the party providing notice) as follows:

The County: Michael K. Down
Cabarrus County
County Manager
65 Church Street, SE
Post Office Box 707
Concord, North Carolina 28026
Telephone Number: 704-920-2100
E-Mail: mkdowns@cabarruscounty.us

Copy to: Richard M. Koch
County Attorney
3220-201 Prosperity Church Road
Charlotte, North Carolina 28269
Telephone Number: 704-503-5700
E-Mail: lawoffice@richardkochlaw.com

Coleman: Nesha Coleman, President
7160 Weddington Road, Suite 136
Concord, North Carolina 28027
Telephone Number: (704) 701-8200
E-Mail: nesha@cmcdryice.com

The County or Coleman may, by advance written notice, designate any further or different addresses to which notices, certificates, requests, or other communications shall be sent.

(d) Binding Effect. This Agreement shall inure to the benefit of and is binding upon the County and Coleman and their respective successors and assigns.

(e) Amendments, Changes and Modifications. Except as otherwise provided in this Agreement, this Agreement may not be amended, changed, modified or altered except by written agreement signed by both parties.

(f) Severability. If any court or competent jurisdiction holds any provision of this Agreement invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

(g) Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and it shall not be necessary in making proof of this Agreement to produce or account for more than one such fully-executed counterpart.

(h) Governing Law. This Agreement is governed by and shall be construed in accordance with the laws of the State of North Carolina, without regard to conflict of law principles.

(i) Captions. The captions or headings used throughout this Agreement are for convenience only and in no way define or describe the scope or intent of any provision of this Agreement.

(j) Confidentiality. Coleman and the County acknowledge that certain Exhibits to this Agreement, and/or other information provided by Coleman pursuant to this Agreement, may contain Coleman's confidential information. Accordingly, the County will maintain such information in confidence, unless its release is consented to in writing by Coleman or required by law. Coleman acknowledges that it has read and is familiar with obligations of public disclosure of documents and the definitions of confidential documents as contained in Chapter 132 of the North Carolina General Statutes. In order to prevent the disclosure of confidential information identified by Coleman as a trade secret or confidential pursuant to N. C. Gen. Stat. § 132.1.2, the County shall, if it receives a request for disclosure of such information, notify Coleman of such request so that Coleman may defend any claims or disputes arising from efforts of others to cause such trade secrets to be disclosed as a public record. Coleman

acknowledges that this disclosure of the County's public records requirements is given pursuant to N. C. Gen. Stat. § 132-1.11(b) and agrees that such disclosure is full and sufficient to the satisfaction of Coleman.

(k) Construction. The parties acknowledge and stipulate that this Agreement is the product of mutual negotiation and bargaining. As such, the doctrine of construction against the drafter shall have no application to this Agreement.

(k) Force Majeure. Any delay in the performance of any of the duties or obligations of either party hereunder (the "Delayed Party") shall not be considered a breach of this Agreement and the time required for performance shall be extended for a period equal to the period of such delay, provided that such delay has been caused by or is the result of any acts of God; acts of the public enemy; insurrections; riots; embargoes; labor disputes, including strikes, lockouts, job actions, or boycotts; shortages of materials or energy; fires; explosions; floods; changes in laws governing international trade; epidemics and pandemics (excluding the current Covid-19 pandemic, but including government orders imposing shutdowns or restrictions on operations); or other unforeseeable causes beyond the control and without the fault or negligence of the Delayed Party. The Delayed Party shall give prompt notice to the other party of such cause and shall take whatever reasonable steps are necessary to relieve the effect of such cause as promptly as possible. No such event shall excuse the payment of any sums due and payable hereunder on which delayed performance is excused as provided above.

(l) Compliance with Applicable Law. Coleman shall comply with all laws, ordinances, codes, rules, regulations and licensing requirements that are applicable to the conduct of its business, including those federal, state and local agencies having jurisdiction and/or authority.

(m) No Pledge of Faith and Credit. No provision of this Agreement shall be construed or interpreted as creating a pledge of the County's faith and credit within the meaning of any constitutional debt limitation. This paragraph takes priority should any conflict between it and any other provision of this Agreement arise. Subject to the provisions of Paragraph 4 herein, the County represents and warrants to Coleman that the County has all necessary power and authority under the laws of North Carolina to enter into and perform this Agreement, this Agreement has been duly authorized, executed and delivered and this Agreement is the valid, binding and enforceable obligation of the County.

(n) Entire Agreement. This Agreement constitutes the entire agreement between the Parties as to the matters set forth herein, and supersedes all prior agreements and understandings, both written and oral, among the Parties with respect to the subject matter hereof, and may be executed simultaneously in several counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

IN WITNESS, the parties have executed this Agreement as of the date first written above.

COLEMAN BEVERAGE GROUP LLC

By: _____
Its _____

CABARRUS COUNTY

By: _____
Michael K. Downs, County Manager

Attest:

By: _____
Lauren Linker,
County Clerk

This instrument has been pre-audited in the manner required by the “Local Government Budget and Fiscal Control Act.”

James Howden, Finance Director

List of Attached Exhibits

- Exhibit A Industrial Development Grant Program
- Exhibit B Cabarrus Economic Development, Inc. Overview



**CABARRUS COUNTY
BOARD OF COMMISSIONERS**

**NOTICE OF PUBLIC HEARING
April 17, 2023 6:30pm**

Economic Development Investment

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a public hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Monday, April 17, 2023, in the Board of Commissioners' Meeting Room, located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord, to consider an economic development investment for Coleman Industrial Gases, LLC pursuant to NC General Statute 158.7.1. The project proposes to locate at the Midland Logistics Park, 375 NC Hwy 24-27, in Midland with a projected investment of approximately \$22,275,900 in real and personal property. The project plans to create 25 jobs with average wages above our current county average wage. A three-year grant equivalent to 85 percent of the ad valorem taxes on the increase in real and personal property tax values is requested.

If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board

Posted April 6, 2023

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Economic Development Investment - STERIS Instrument Management Services, Inc. (Project Precision) - Public Hearing 6:30 p.m.

BRIEF SUMMARY:

Representatives from the Cabarrus Economic Development Corporation (EDC) will present a request to consider revising the economic development investment awarded to STERIS in 2021 pursuant to NC General Statute 158.7.1. The project proposes to locate at Oakmont Business Park, 8501 Westmoreland Dr NW (Cabarrus County GIS address: 7885 Poplar Tent Road), Concord 28027 with a projected estimated investment between \$19,950,000 - \$29,670,000 in real and personal property. They also plan to create 115 jobs with average wages above our current County average wage. A three-year grant equivalent to 85 percent of the ad valorem taxes on the increase in real and personal property tax values is requested.

REQUESTED ACTION:

Motion to approve an economic development agreement (3 years, 85 percent) between STERIS Instrument Management Services, Inc. and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Samantha Grass, EDC

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▣ Draft Agreement
- ▣ Project Overview
- ▣ Grant Analysis
- ▣ Grant Analysis
- ▣ Public Hearing Notice

STATE OF NORTH CAROLINA
COUNTY OF CABARRUS

ECONOMIC DEVELOPMENT
INVESTMENT AGREEMENT
(STERIS INSTRUMENT MANAGEMENT
SERVICES, INC.)
(Project Precision)

This ECONOMIC DEVELOPMENT INVESTMENT AGREEMENT (the “Agreement”) is made and entered as of the _____ day of _____, 2023, by and between CABARRUS COUNTY, a body politic and political subdivision of the State of North Carolina (“County”), and STERIS INSTRUMENT MANAGEMENT SERVICES, INC., a Delaware corporation (“Steris”). This Agreement supersedes and replaces the prior Economic Development Investment Agreement between the County and Steris Corporation dated March 9, 2022.

RECITALS

1. Steris is building a surgical instrument reprocessing and repair facility in the County at an estimated cost of between Nineteen Million, Nine Hundred Fifty Thousand Dollars (\$19,950,000.00) and Twenty-Nine Million, Six Hundred Seventy Thousand (\$19,670,000.00) (referred to as “New Investment”) and creating at least 115 full time jobs in Cabarrus County at an average annual wage of \$52,942.00. The New Investment will be placed in service as follows: \$9,976,000.00 in real property in CY2022 and \$15,924,000.00 in real property and \$3,770,000.00 in personal property in CY2023.
2. The County has previously adopted an Industrial Development Grant Program (the “Program”), a copy of which is attached as Exhibit A and incorporated by reference, the public purpose of which is to encourage economic growth and development within the County.
3. Cabarrus Economic Development, Inc. (the “EDC”) has reviewed the Steris application for inclusion in the Program and EDC’s overview is attached as Exhibit B and incorporated by reference.
4. Steris has determined that the location of the New Investment shall be in the Oakmont Business Park, at 8501 Westmoreland Drive NW, Concord, North Carolina 28027 (the “Site”) in the County, which is a suitable location for the placement of the New Investment.
5. To induce Steris to locate the New Investment at the Site and to assist Steris in that activity, the County has offered incentives to Steris consistent with the Program.

In consideration of the mutual promises set forth in this Agreement and other good and valuable considerations, the receipt and sufficiency of which are acknowledged by the parties, the County and Steris agree as follows:

COVENANTS, TERMS and CONDITIONS

1. Incentive Grants. Pursuant to the Program, the County shall in accordance with and as provided by this Agreement, pay to Steris an economic development grant (the “Grants”) in an amount equal to 85 percent of the increase in property tax paid by Steris upon the actual assessed ad valorem tax value increase occasioned by construction of the New Investment at the Site. The County shall pay Grants to Steris as follows:

a) For a period of three (3) consecutive years, the County shall make a grant to Steris based upon the increased ad valorem tax value of the New Investment at the Site;

b) Steris may elect the initial year in which the Grants identified in Paragraph 1(a) shall commence and shall so notify the County in writing; provided that the New Investment and new job commitment is met. In the event Steris meets the requirements for Grant payments earlier than anticipated, it may elect to request payments under this Agreement at that time. This Agreement shall be terminated and no Grant shall be payable in the event the New Investment is not fully operational by the end of fiscal year 2024.

(1) Only the fully operational permanent New Investments in the fiscal year prior to the initiation year are grant eligible.

(2) Grants are payable in the first ninety (90) days of the County’s fiscal year that begins following the calendar year of the respective property tax payment(s); provided that all required information (i.e. questionnaire, audit documents, initiation letter/application, etc.) are submitted within the first 6 months of the respective grantable year and upon delivery of the Assessor’s Statement; however, if at the time, Steris has not paid all taxes due and payable to the County, or any taxes are under dispute or Steris is in default or noncompliance under Paragraph 4 of this Agreement, the County shall withhold their respective annual Grant Payments until such time that Steris is current on payment of all such taxes and/or until the dispute is resolved. If the information required is not forthcoming or if tax payments are not timely paid, then the grant payable period will likewise be delayed by a year as will all subsequent payments (only one grant year payment can be made in any County fiscal year) based upon proper submission within the latter 6 months of the respective grant year. Any other nonconformance to the required information timeline will result in the forfeiture of the remaining Grant. For purposes of this Agreement the term Grant Year shall mean the tax year (1/1/20xx valuation date through calendar year end 12/31/20xx) for which a Grant is calculated on and payable for.

c) All parties agree that calculation of the incentives is based solely on the valuation of the Steris's property by the Cabarrus County Tax Assessor. The property valuations made by the Cabarrus County Tax Assessor are deemed by all parties to be the conclusive and final determination of the investments made by the Steris.

d) In no case shall the County make any EDI Grant payment(s) for any year and any subsequent year during which the Steris ceases or substantially curtails operations at the Facility. For the purpose of this Agreement, operations are substantially curtailed when the total workforce is reduced by 25% or more. It becomes the responsibility of Steris to give notice to the office of the Tax Assessor as soon as practical when potential for curtailment occurs.

e) The process of assessment of the tax value of the New Investment, the calculation of the grant amounts and the payment of the Grants are more particularly described in the Program, which provisions are part of this Agreement. The County hereby confirms that it has approved the application of the Program to the Site and has authorized the Grants and other terms of this Agreement. The County and Steris further confirm that this Agreement constitutes the "formal agreement" required under the Program and the terms of this Agreement and those contained in the Program shall govern the application of the Program to the facility. The net increase in the assessed value of business personal property in the facility for local property tax purposes occasioned by the placement of the New Investment at or in the facility shall determine the investment "level" for the Program in effect. Steris agrees to forward to the County Tax Assessor for a Grant Administrator, at the time it makes its annual property tax payments, a copy of the property tax payment receipt, which must be requested from the Tax Collector and the Cabarrus County Tax Assessor's statement (the "Assessor's Statement") of the valuation of the New Investment located at the facility. The Assessor's Statement may be issued only after:

(1) Steris has completed the Assessor's questionnaire and other substantiating corroborating documentation identified in the Program to the satisfaction of the Assessor; and

(2) The Assessor has made the reasonable opportunity to review, evaluate and verify a value for the New Investment.

f) The total amount of the EDI Grants paid to Steris under this Agreement shall not exceed the Maximum Total Grants of \$546,831.00 for the County.

2. State and City Incentives. The County agrees to assist Steris in obtaining any incentives, grants and programs that may be or become available from the State of North Carolina and/or City of Concord; however, the County shall not be responsible for obtaining or paying any other incentives to Steris, except as otherwise provided by law.

3. Validity of Incentives. As stated in the Program, no change in the Program after the date of this Agreement shall apply to the provisions of this Agreement

or to the New Investment (as it may be expanded or modified) unless otherwise agreed to in writing by the County and Steris.

4. Noncompliance by Steris. Steris acknowledges that at any time during the period that any Grant is paid or is to be paid to Steris by County, if Steris has (a) failed or fails to make or maintain this New Investment, (b) failed or fails to provide the jobs represented to the EDC; (c) fails to comply with State law, any provision of this Agreement, any other grant agreement with the City or County or any provision of the Program applicable to this Agreement, or (d) fails to open and keep in business a fully operational manufacturing facility, then Steris shall be in default of this Agreement. Steris shall be required to provide to the County written notice of any default under this Agreement. In any such event, the County may at its option terminate this Agreement and no further Grants shall be paid to Steris and any Grants paid to Steris shall be immediately repaid to the County. Steris specifically acknowledges that any failure to hire and maintain 115 qualifying employees with an average annual wage of \$52,942.00 according to the following schedule: 115 jobs before the end of FY 2024, or it shall result in both the termination of the Grant and Steris's full repayment to County of all Grants paid to Steris under this Agreement. Qualifying employees are newly hired fulltime employees who work at the related facility. The measurement and calculation of compliance with this requirement will be based on the County's Employment Computation form, which is to be completed and filed with required supporting documentation by March 1, following each associated grantable year. In addition, a Certification form, signed by a qualifying corporate officer, must be submitted immediately prior to any payment to attest to current compliance with all terms of this Agreement. Any late filing or failure to maintain vendor or banking setups will result in an equivalent delay in the Grants being paid as otherwise denoted in section 1(b)(2) above.

5. Miscellaneous.

a) Steris acknowledges and understands that all the applicable provisions of the Program are considered enforceable parts of this Agreement and that it must comply with all such provisions in order to be eligible for and remain eligible for the Grants.

b) This Agreement and the Grants provided by it may not be assigned by Steris without the prior written consent of County.

c) Notices. All notices, certificates or other communications required by or made pursuant to this Agreement shall be sufficiently given and shall be deemed given when delivered or mailed by registered or certified mail, postage prepaid or sent by facsimile (confirmed by the party providing notice) as follows:

The County: Michael K. Downs
 County Manager
 Cabarrus County
 65 Church Street, SE

Post Office Box 707
Concord, North Carolina 28026
Facsimile Number: (704) 920-2820
Telephone Number: (704) 920-2100
E-Mail: mkdowns@CabarrusCounty.US

Copy to: Richard M. Koch
County Attorney
3220-201 Prosperity Church Road
Charlotte, North Carolina 28269
Facsimile Number: (704) 503-5707
Telephone Number: (704) 503-5700
E-Mail: lawoffice@richardkochlaw.com

Steris: Dalton Hall,
Director, Construction and Facilities Management
5960 Heisley Road
Mentor, OH 44060
Telephone Number: (660) 537-3255
Email: dalton_hall@STERIS.com

The County or Steris may, by advance written notice, designate any further or different addresses to which notices, certificates, requests or other communications shall be sent.

- d) Binding Effect. This Agreement shall inure to the benefit of and is binding upon the County and Steris and their respective successors and assigns.
- e) Amendments, Changes and Modifications. Except as otherwise provided in this Agreement, this Agreement may not be amended, change, modified or altered except by written agreement signed by both parties.
- f) Severability. If any court or competent jurisdiction holds any provision of this Agreement invalid or unenforceable, such holding shall no invalidate or render unenforceable any other provision of this Agreement.
- g) Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and it shall not be necessary in making proof of this Agreement to produce or account for more than one such fully-executed counterpart.

h) Governing Law. This Agreement is governed by and shall be construed in accordance with the laws of the State of North Carolina, without regard to conflict of law principles.

i) Captions. The captions or headings used throughout this Agreement are for convenience only and in no way define or describe the scope or intent of any provision of this Agreement.

j) Confidentiality. Steris acknowledges that it has been informed by the County that the County is required by North Carolina law to disclose "Public Records" as the term is defined by N.C. Gen. Stat. §132-1, upon request. All information disclosed to the County by Steris which is subject to that definition and whose disclosure is not otherwise protected by law will be released by the County upon request as provided by the N.C. Gen. Stat. §132-6. The County may withhold from disclosure confidential records as defined by N.C. Gen. Stat. §132-1.2; provided Steris acknowledges that it is solely responsible for identifying each other qualifying Confidential document or file with watermarks or other appropriate indicators as being CONFIDENTIAL. Steris hereby waives confidentiality for any submissions not clearly indicated on the submission as being confidential. In order to prevent the disclosure of information identified by Steris as "CONFIDENTIAL" pursuant to N.C. Gen. Stat. § 132.1.2 the County shall, if it receives a request for disclosure of such marked information, notify Steris of such request so that Steris may defend any claims or disputes arising from efforts of others to cause such trade secrets to be disclosed as a public record. Notwithstanding the above, Steris hereby authorizes the sharing of all submitted information, including information identified as confidential, within the County's departments or with other governmental bodies for assessment or grant administration purposes. Steris acknowledges this disclosure of the County's public records requirements and agrees that such disclosure is full and sufficient to the satisfaction of Steris. Both parties agree that this section will survive the termination of the Agreement.

k) Construction. The parties acknowledge and stipulate that this Agreement is the product of mutual negotiation and bargaining. As such, the doctrine of construction against the drafter shall have no application to this Agreement.

l) Disclaimer. NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS CREATING A PLEDGE OF THE FAITH AND CREDIT OF THE COUNTY WITHIN THE MEANING OF ANY CONSTITUTIONAL DEBT LIMITATION. NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS DELEGATING GOVERNMENTAL POWERS NOR AS A DONATION OR A LENDING OF THE CREDIT OF THE COUNTY WITHIN THE MEANING OF THE STATE CONSTITUTION. THIS AGREEMENT SHALL NOT DIRECTLY OR INDIRECTLY OR CONTINGENTLY OBLIGATE THE COUNTY TO MAKE ANY PAYMENTS BEYOND THOSE APPROPRIATED IN THE SOLE DISCRETION OF THE COUNTY FOR ANY FISCAL YEAR IN WHICH THIS AGREEMENT SHALL BE IN FORCE. NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED TO PLEDGE OR TO CREATE A LIEN ON

ANY CLASS OR SOURCE OF THE COUNTY’S MONEYS, NOR SHALL ANY PROVISION OF THE AGREEMENT RESTRICT TO ANY EXTENT PROHIBITED BY LAW, ANY ACTION OR RIGHT OF ACTION ON THE PART OF ANY FUTURE COUNTY GOVERNING BODY. TO THE EXTENT OF ANY CONFLICT BETWEEN THIS PARAGRAPH AND ANY OTHER PROVISION OF THIS AGREEMENT, THIS PARAGRAPH TAKES PRIORITY.

IN WITNESS, the parties have executed this Agreement as of the date first written above.

STERIS INSTRUMENT MANAGEMENT SERVICES, INC.

By: _____
President

CABARRUS COUNTY

By: _____
Michael K. Downs, County Manager

Attest:

By: _____
Lauren Linker, Clerk to the Board

This instrument has been pre-audited in the manner required by the “Local Government Budget and Fiscal Control Act.”

James Howden
Finance Director



PROJECT PRECISION

Company's Legal Name: STERIS Instrument Management Services, Inc.

Company Representative:

Name and Title: Dalton Hall – Director, Construction & Facilities Management

Address: 5960 Heisley Road, Mentor, OH 44060

Phone: 660-537-3255

Email: Dalton_Hall@STERIS.com

Website: www.STERIS.com

State of Incorporation: Delaware

Nature of Business: Surgical Instrument Processing

Current Operations in Cabarrus County (y/n): No

Proposed New or Additional Cabarrus Facility:

Address/Location:

8501 Westmoreland Dr, NW

Concord, NC 28027

Square Feet: 34,500

Lease or Purchase: Purchase

Project Summary:

STERIS is a leading provider of infection prevention and other procedural products and services. Our MISSION IS TO HELP OUR CUSTOMERS CREATE A HEALTHIER AND SAFER WORLD by providing innovative healthcare and life science product and service solutions around the globe. We offer our Customers a unique mix of innovative capital equipment products, such as sterilizers and washers, surgical tables, lights and equipment management systems and

connectivity solutions such as operating room integration; consumable products including detergents and gastrointestinal endoscopy accessories and other products and services, including equipment manufacturing, installation and maintenance, microbial reduction of medical devices, instrument and scope repair solutions, laboratory services and outsourced instrument reprocessing.

This project is planned for execution by STERIS Instrument Management Services, Inc. (a subsidiary of STERIS Corporation) and will provide outsourced surgical instrument reprocessing and instrument repair solutions by certified sterile processing professionals and highly trained repair technicians to Customers in the geographic region. Specifically, this operation will provide reusable medical device processing including decontamination, inspection, repair, tray replenishment, sterilization, and inventory management services for Hospital groups and Original Equipment Manufacturers (OEM). The facility will be FDA registered as a Repacker/Relabeler for its work assembling OEM orthopedic trays which includes but is not limited to adding unsterilized surgical implants to instrument trays, sterilizing the items, and delivering to the Hospital for use.

Investment – Total Investment: \$29,670,000

Real Property: \$25,900,000

Personal Property: \$3,770,000

Timing of Investment (provide breakdown of investment for each year):

Year 0 (2021/2022): \$9,976,000 (RP)

Year 1 (2023): \$19,694,000 | \$15,924,000 (RP), \$3,770,000 (PP)

When will project be in operation?: Q4 CY2023/Q1 CY2024

New Job Creation Full Time: 115

Average Wages: \$52,942

Benefits Offered (y/n): Yes

Project Precision



Cabarrus County Economic Development Grant Analysis

		Year 1	Year 2	Year 3
Total Assessed Value (Real)		\$14,500,000	\$14,500,000	\$14,500,000
Total Assessed Value (Personal)		\$4,095,000	\$3,731,000	\$4,131,500
	\$4,550,000.00	\$4,095,000	\$3,731,000	\$3,321,500
	\$900,000.00			\$810,000
County taxes at .74		\$137,603	\$134,909	\$137,873
Grant @ 85 %		\$116,963	\$114,673	\$117,192
Net Taxes to County		\$20,640	\$20,236	\$20,681
			Taxes	\$ 410,386
			Grant	\$ 348,828
			Net Taxes to County	\$ 61,558

Project Precision



Cabarrus County Economic Development Grant Analysis

		Year 1	Year 2	Year 3
Total Assessed Value (Real)		\$25,900,000	\$25,900,000	\$25,900,000
Total Assessed Value (Personal)		\$3,393,000	\$3,091,400	\$2,752,100
	\$3,770,000.00	\$3,393,000	\$3,091,400	\$2,752,100
County taxes at .74		\$216,768	\$214,536	\$212,026
Grant @ 85 %		\$184,253	\$182,356	\$180,222
Net Taxes to County		\$32,515	\$32,180	\$31,804
			Taxes	\$ 643,330
			Grant	\$ 546,831
			Net Taxes to County	\$ 96,500

City of Concord Economic Development Grant Analysis

		Year 1	Year 2	Year 3
Total Assessed Value (Real)		\$25,900,000	\$25,900,000	\$25,900,000
Total Assessed Value (Personal)		\$3,393,000	\$3,091,400	\$2,752,100
	\$3,770,000.00	\$3,393,000	\$3,091,400	\$2,752,100
City taxes at .48		\$140,606	\$139,159	\$137,530
Grant @ 85 %		\$119,515	\$118,285	\$116,901
Net Taxes to City		\$21,091	\$20,874	\$20,630
			Taxes	\$ 417,295
			Grant	\$ 354,701
			Net Taxes to City	\$ 62,594

GRANT TOTAL: \$ 901,532



**CABARRUS COUNTY
BOARD OF COMMISSIONERS**

**NOTICE OF PUBLIC HEARING
April 17, 2023 – 6:30 P.M.**

Economic Development Investment

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a public hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Monday, April 17, 2023, in the Board of Commissioners' Meeting Room, located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord, to consider revising the economic development investment awarded to STERIS in 2021 pursuant to NC General Statute 158.7.1. The project proposes to locate at Oakmont Business Park, 8501 Westmoreland Dr NW (Cabarrus County GIS address: 7885 Poplar Tent Road), Concord 28027 with a projected estimated investment between \$19,950,000 - \$29,670,000 in real and personal property. They also plan to create 115 jobs with average wages above our current County average wage. A three-year grant equivalent to 85 percent of the ad valorem taxes on the increase in real and personal property tax values is requested.

If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board

Posted April 6, 2023

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Sheriff's Office - Dedication of Bridge in Memory of Lt. Robert J. Eury - Public Hearing 6:30 p.m.

BRIEF SUMMARY:

On May 5th 1972 Lt. Robert J. Eury was killed while responding to a domestic disturbance in Midland, NC. He left behind his wife, Myra Eury, daughter, Anne Eury Griggs and son, Robert Eury Jr. It is requested that the Cabarrus County Board of Commissioners approve this proclamation requesting the naming of NC Hwy 24/27 bridge over the Rocky River both east and west (Bridge #'s 341 & 22) in honor and memory of Lieutenant Robert J. Eury and appropriated signage be placed at the site.

REQUESTED ACTION:

Hold a public hearing.

Motion to adopt the resolution.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Cabarrus County Chief Deputy Tessa Burchett

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▣ Resolution
- ▣ Public Hearing Notice



RESOLUTION REQUESTING NAMING OF BRIDGE FOR LIEUTENANT ROBERT J. EURY

WHEREAS, Lieutenant Robert J. Eury Sr. served the Cabarrus County Sheriff's Office for 17 years with diligence and honor; and,

WHEREAS, Lieutenant Robert J. Eury Sr. was killed in the line of duty on May 5th, 1972, in an ambush while responding to a domestic situation in what is now the Town of Midland within Cabarrus County.

WHEREAS, Lieutenant Robert J. Eury Sr. was 49 years old at the time of his death and that this was the 3RD line of duty death for the Cabarrus County Sheriff's Office.

WHEREAS, Lieutenant Robert J. Eury Sr. was survived by his wife Myra Eury, daughter Anne Eury Griggs and Son Robert Eury Jr all of whom remained in the Town of Midland.

WHEREAS, the actions and career of Lieutenant Robert J. Eury Sr. serve as a worthy example for all citizens of Cabarrus County, and a fitting memorial to his memory has been requested and is well-deserved and long overdue.

NOW THEREFORE BE IT RESOLVED, by the Cabarrus County Board of Commissioners that it hereby requests that the North Carolina Board of Transportation name the HWY 24/27 Bridge over the Rocky River in Midland, (Bridge #s 341 & 22), in the honor and memory of Lieutenant Robert J. Eury Sr. and that appropriate signage be placed at the site.

ADOPTED this 17th day of April 2023.

Stephen M. Morris, Chairman

Attest:

Lauren Linker, Clerk to the Board



**CABARRUS COUNTY
BOARD OF COMMISSIONERS**

**NOTICE OF PUBLIC HEARING
April 17, 2023 – 6:30 p.m.**

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a public hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Monday, April 17, 2023 in the Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street SE, Concord, North Carolina 28025 regarding the naming of HWY 24/27 Bridge over the Rocky River in Midland, (Bridge #s 341 & 22), in the honor and memory of Lieutenant Robert J. Eury, Sr.

If reasonable accommodations are needed to participate in the public hearing, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

**Lauren Linker, Clerk to the Board
Cabarrus County Board of Commissioners**

Posted April 6, 2023

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

EMS - Operational Update

BRIEF SUMMARY:

EMS Operational update to include standby guidelines and current staffing.

REQUESTED ACTION:

No action required.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Jimmy Lentz, EMS Chief

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▢ Standby Guidelines
- ▢ Response Time Guidelines
- ▢ EMS Response



Title **Stand-By Guidelines**
 Section **Operations**
 Policy No. **300.7**
 Procedure **N/A**
 Modified **06/09/2022, (Implemented 3/24/2008) Chief: Jimmy Lentz**

<u>AVL should be used to dispatch closes unit regardless of standby status!</u>	<u>Supervisor discretion permitted at all times based on system status.</u>
Scenario/Units Out	Response
All station 1 units out	Stations 4 or 5 to station 1 (physical location), rotate standbys between stations 4 and 5.
All station 2 units out	Station 3, 6, or 8 to station 2 (physical location), rotate standbys between stations 3, 6 and 8.
All station 3 units out	Station 2 to station 3 (physical location), if both station 2 trucks available. If not, station 2 to Allen Fire Department (physical location).
All station 8 units out	Station 2 to Allen Fire Department (physical location)
All station 3 and 8 units out	Station 2 to Allen Fire Department (physical location)
All station 1 and 4 units out	Station 5 to Station 1 (physical location)
All station 1, 4 and 5 units out	Station 9 to Station 1 (physical location)
All station 2, 3, 6, and 8 units out	Station 9 to Station 2 (physical location)
Three units remaining in county	One unit to station 4, one unit to the triangle and one unit to Allen Fire Department.
Two units remaining in county	One unit to station 1 and one unit to Allen Fire Department. Community Paramedic on standby, Squad 410 on standby. Active 911 to supervisors with take home vehicles. Adjacent counties on stand-by at county line (supervisor discretion)
One unit remaining in county	One unit to triangle, Community Paramedic on standby, Squad 410 on standby. Kannapolis Medic 16 on standby (if available). Active 911 to supervisors with take home vehicles. Adjacent counties on stand-by at county line (supervisor discretion)
No units remaining	Active 911 to supervisors with take home vehicles. Adjacent counties on stand-by to county line.

Title	Response Time Guidelines
Section	Operations
Policy No.	300.8
Procedure	N/A
Modified	05/19/2022, (Implemented 4/1/2015) Chief: Jimmy Lentz

- 300.8.1 It is the intent of Cabarrus EMS to maintain an average countywide response time of eight minutes or less.
- 300.8.2 Units should be enroute (EMS Wheels Rolling Time -chute time) on all E-911 calls within 60 seconds.
- 300.8.3 The closest unit identified by communications, vehicle locators, or individual unit should acknowledge and accept calls to which they are closer.
- 300.8.4 Shift change should not delay response to 911 calls.
- 300.8.5 Once assigned to a call, personnel should not make crew changes enroute, on the scene, or during transit to the hospital.
- 300.8.6 System data in regards to response time, fractile response time, unit placement, unit hour utilization, and stand by policies will be monitored as part of the quality management program in order to promote the efficient and timely delivery of service. EMS PIC Tool Kit data may be incorporated into quality management recommendations.
- 300.8.7 First Responder Organizations provide coverage to all areas of Cabarrus County and serve to promote rapid delivery of basic life support skills on Bravo, Charlie, Delta, and Echo dispatches.
- 300.8.8 EMS units should maintain a back in service time of 30 minutes or less.
- 300.8.9 Units should check “available” when departing the ED after a call. AVL dispatch requires unit availability while traveling back to response area station.
- 300.8.10 The Cabarrus County EMS Protocol provides additional information related to response times.

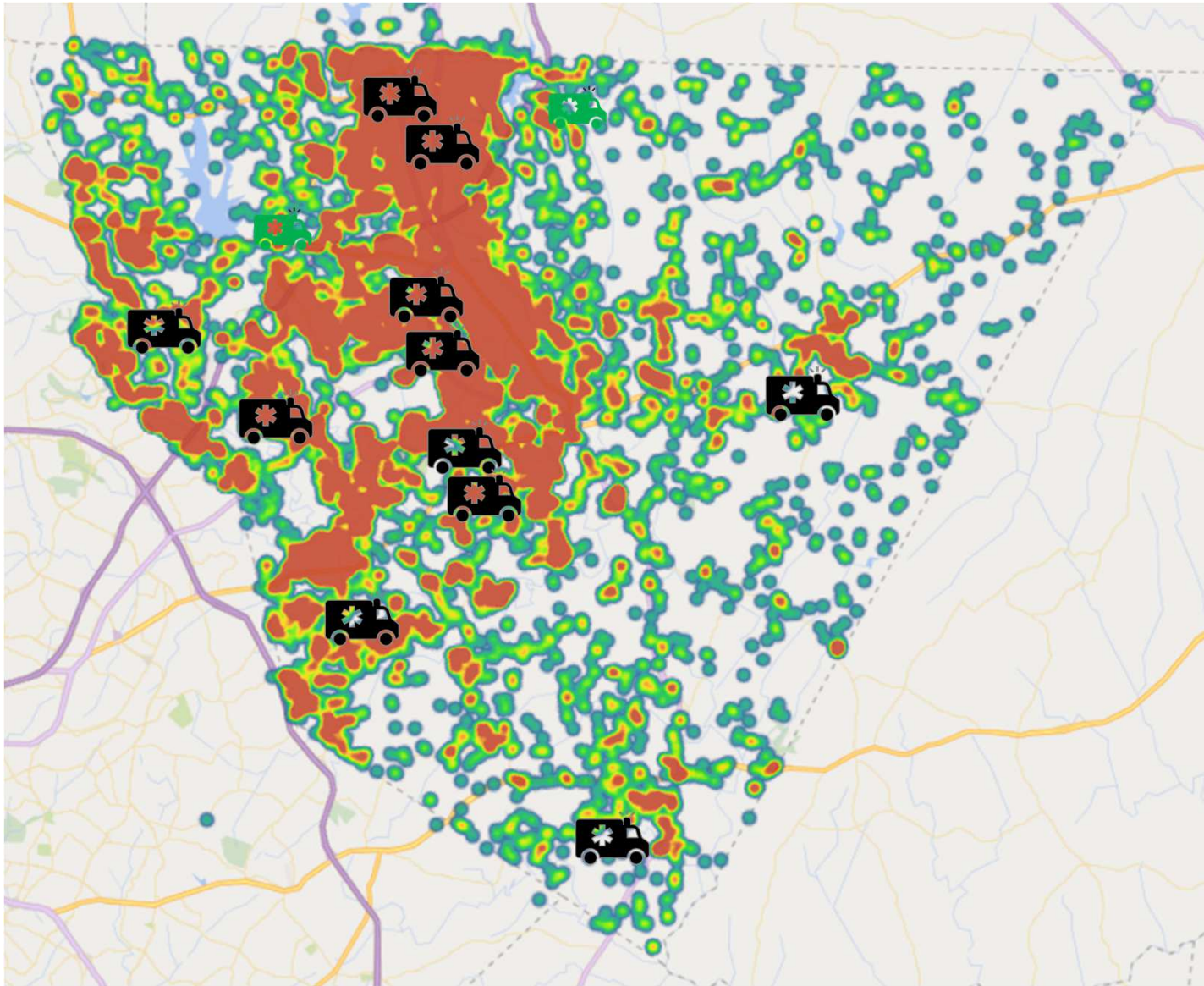
300.8.11 ALS inter-facility transfers will be managed based on the urgency (relayed by the requesting party). Response time for critical transfers should be handled the same as a 911 response. Prioritization and response to non-critical transfers can be managed by the EMS Supervisor based on system status and staffing, so long as the response is within a reasonable amount of time.

EMS Update

April 3rd, 2023

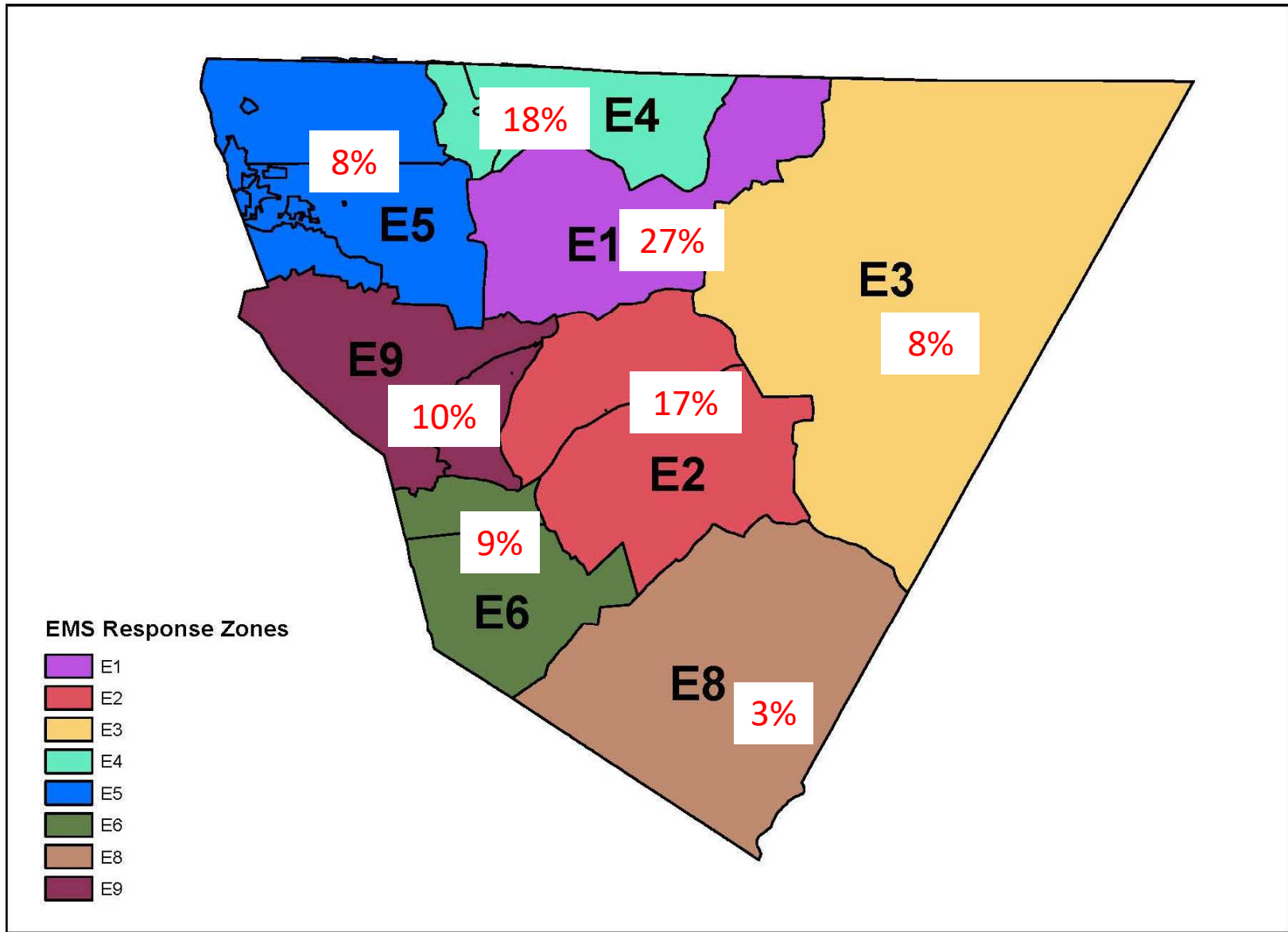
Presented by:
Chief Jimmy Lentz
Deputy Chief Justin Brines





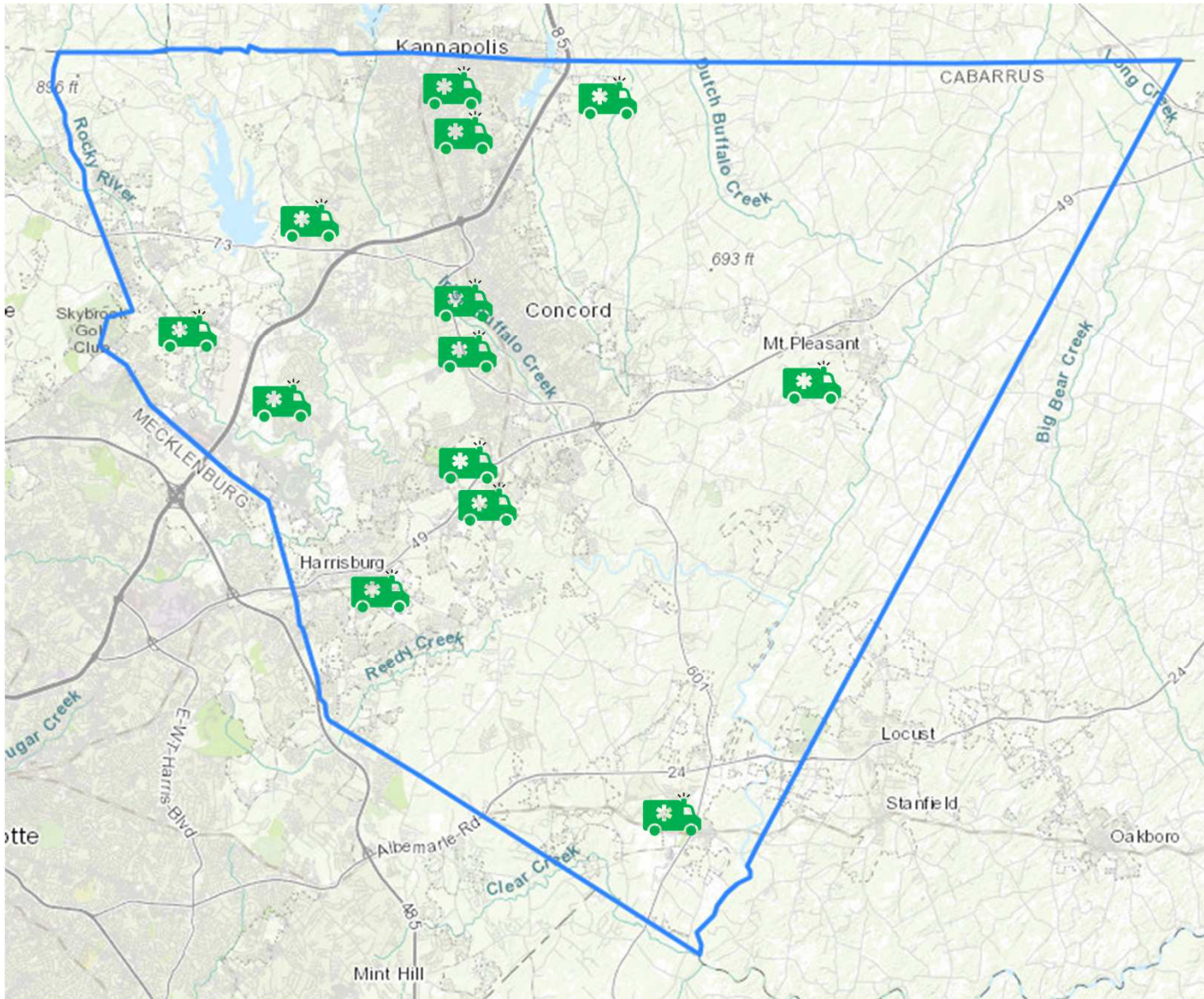
All units in quarters with call volume overlaid.
3/2022 – 3/2023





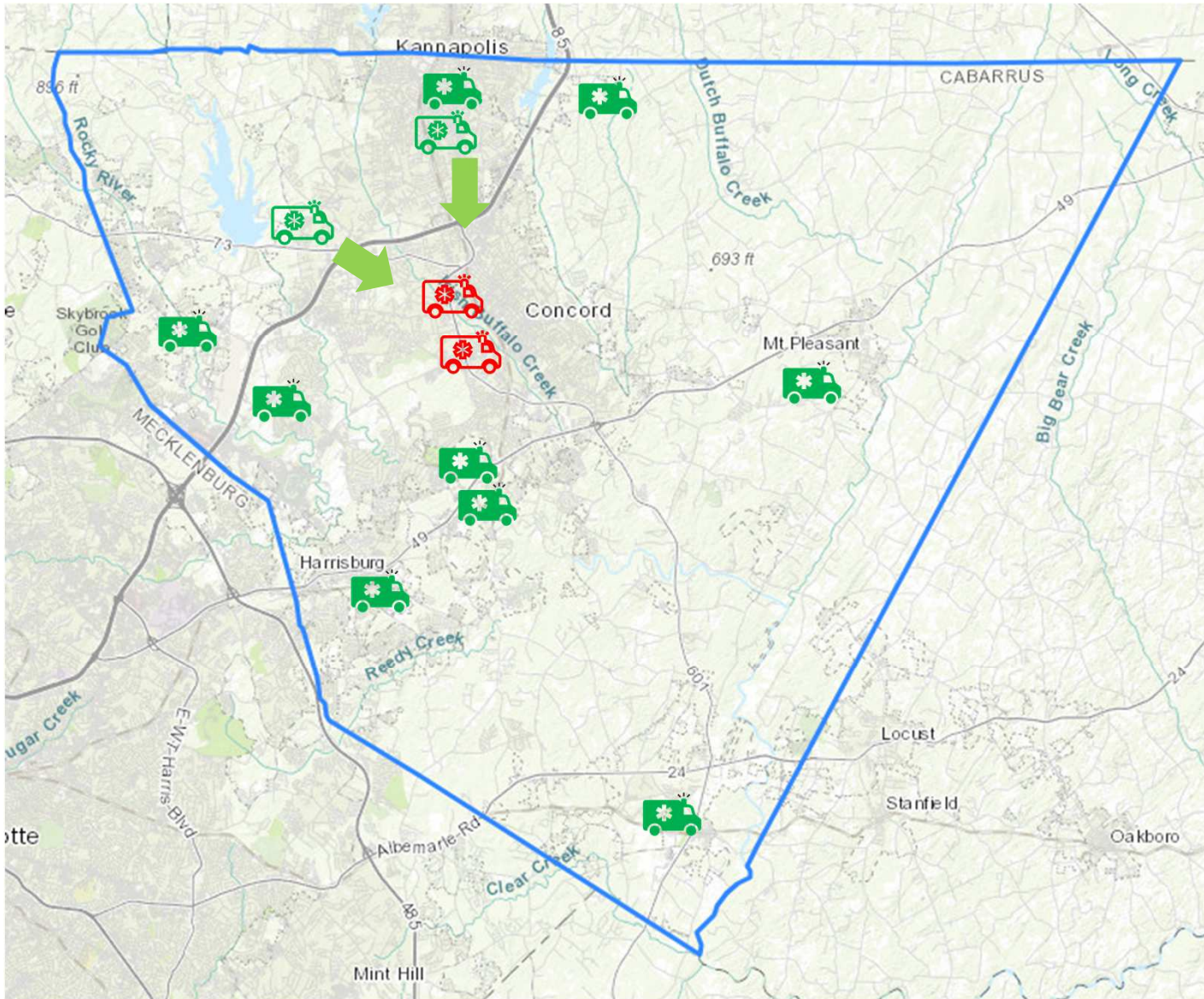
EMS call volume by response zone.
3/2022 – 3/2023





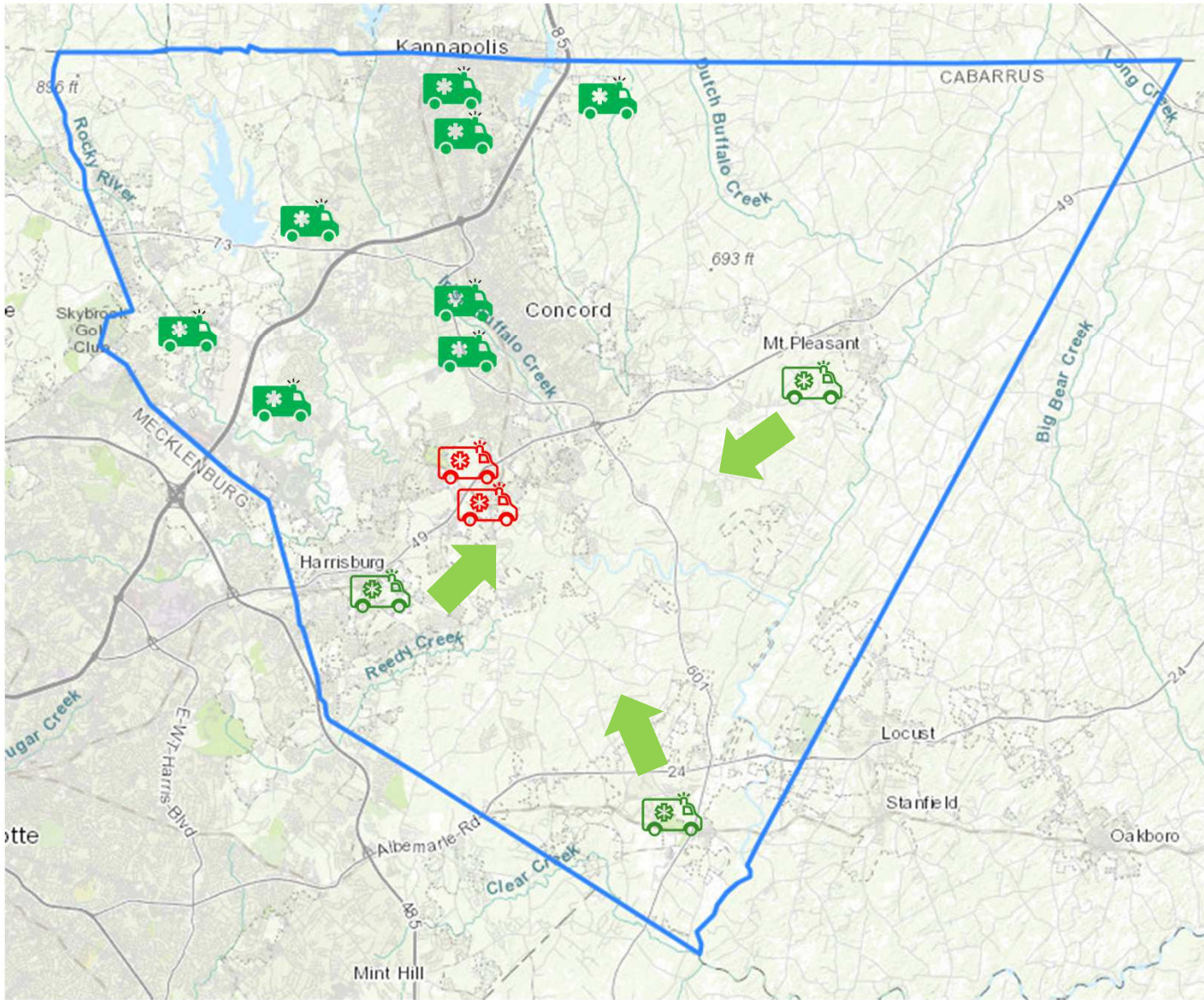
All units in quarters.





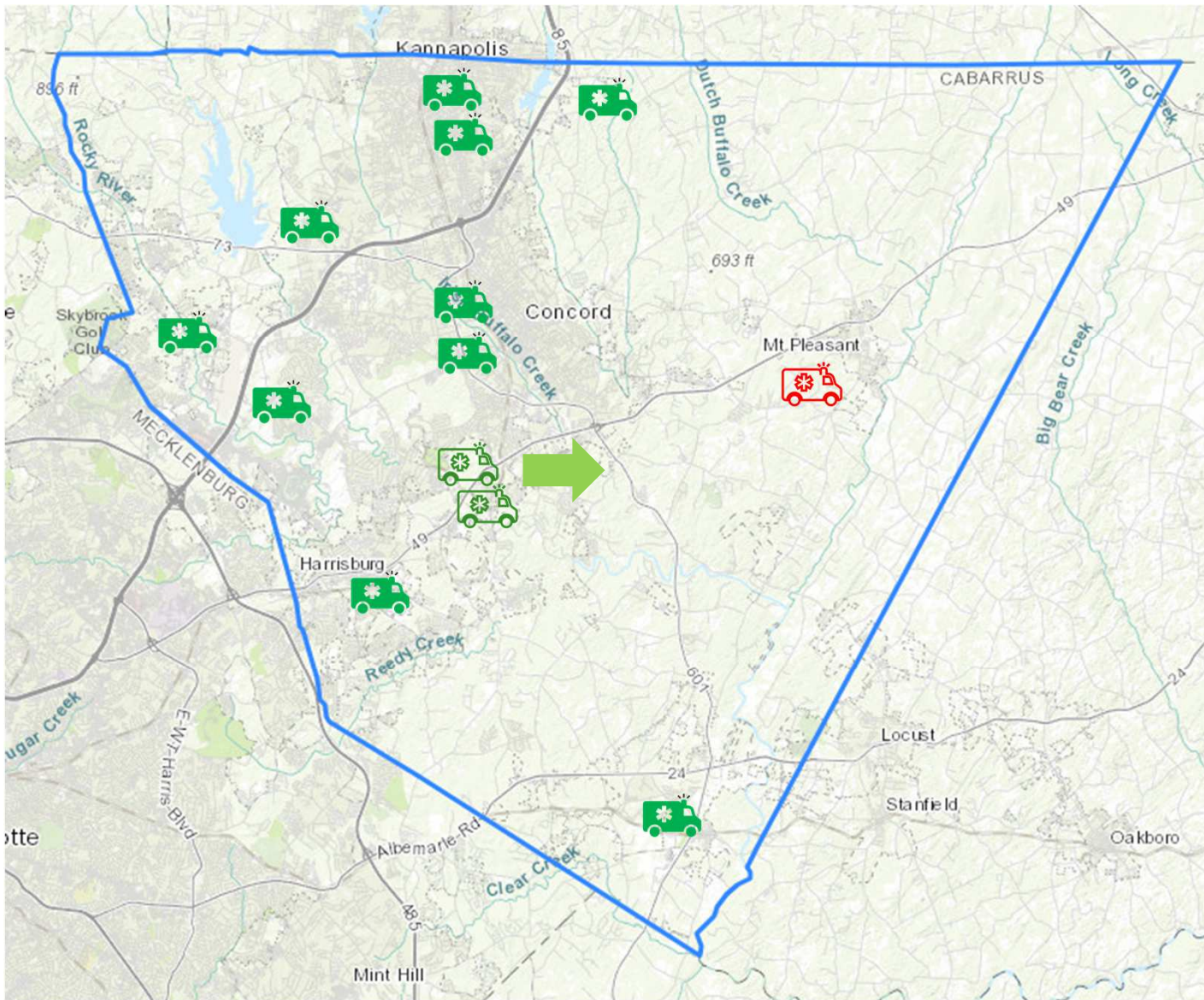
All station 1 units out.





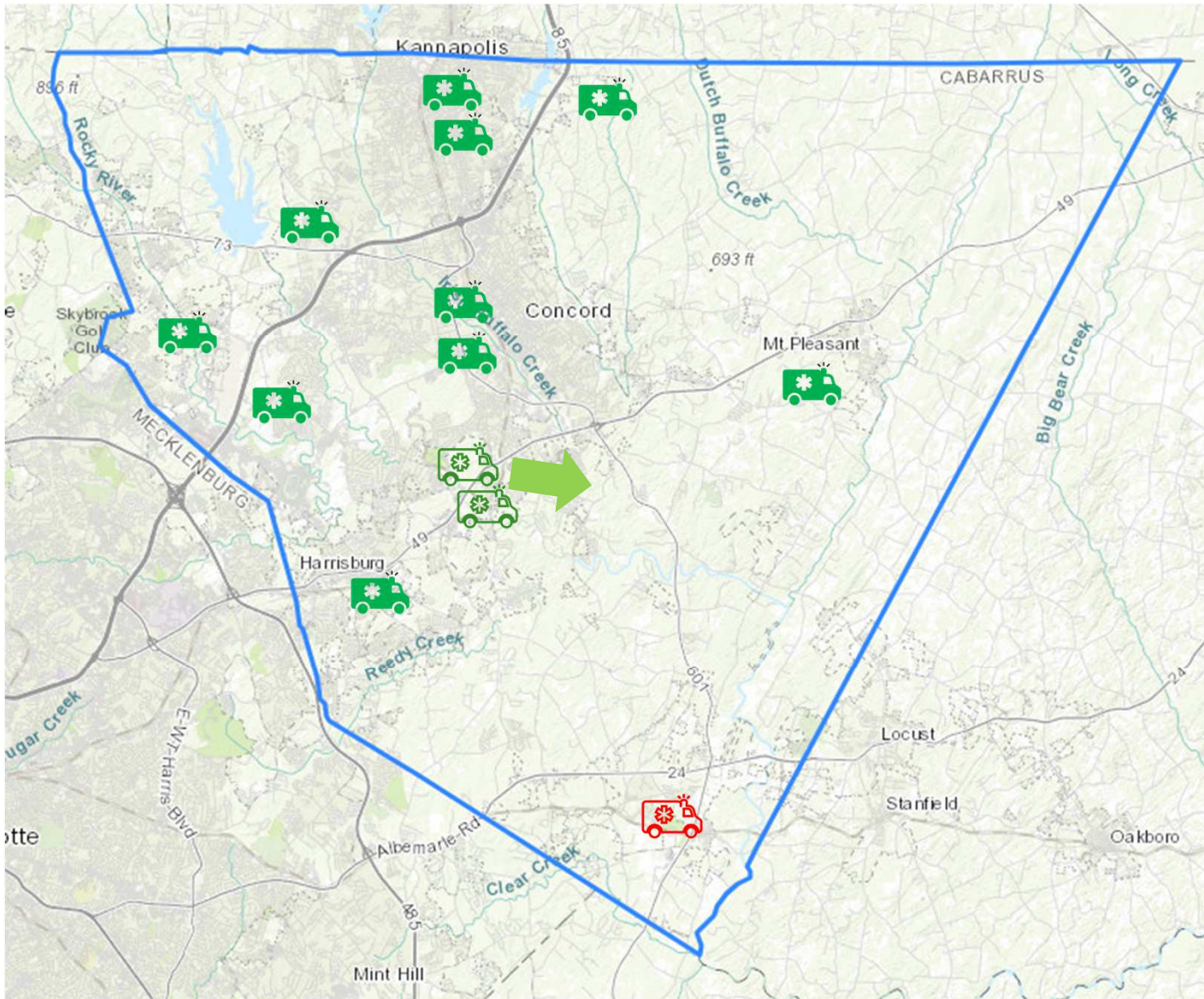
All station 2 units out.





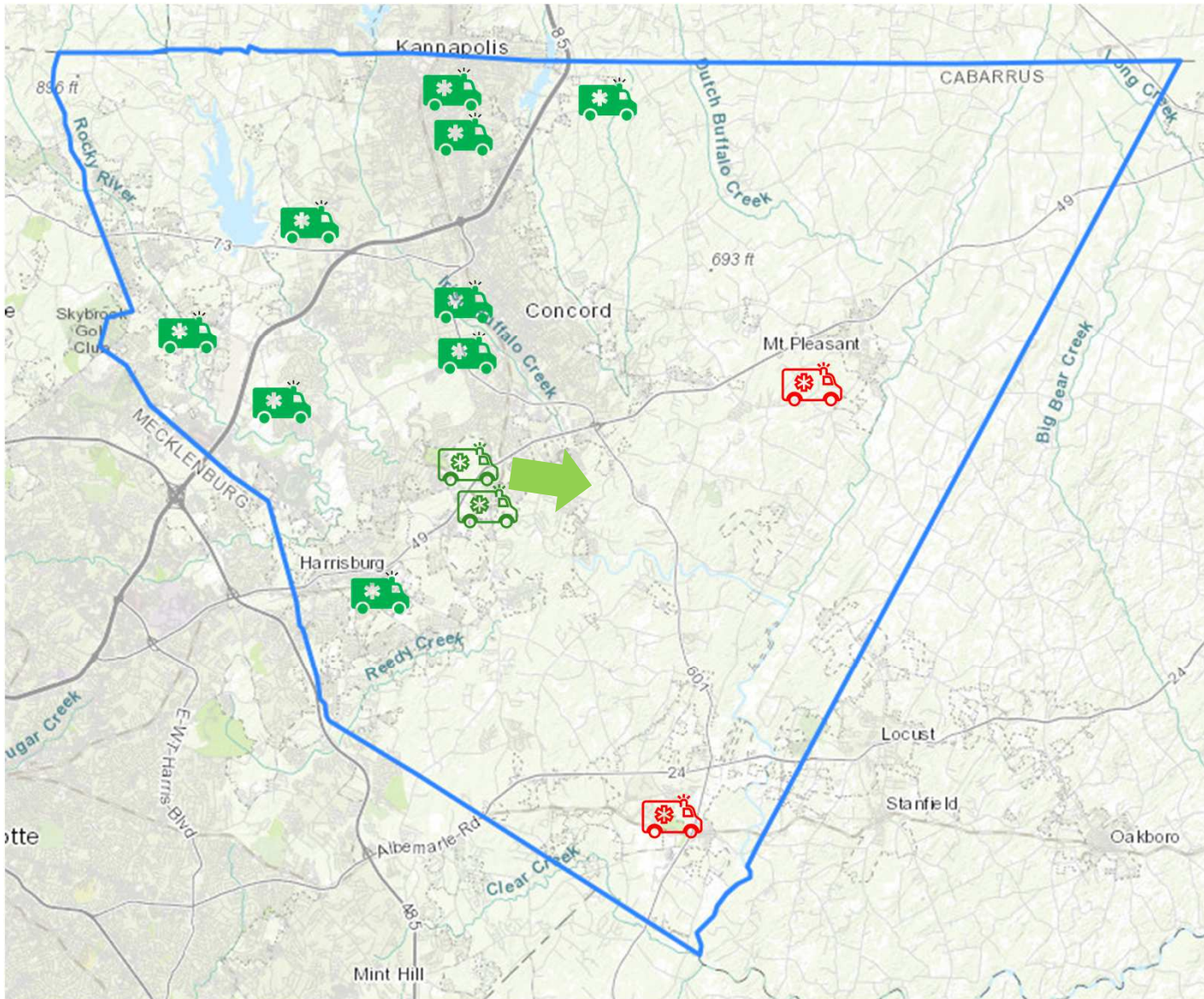
All station 3 units out.





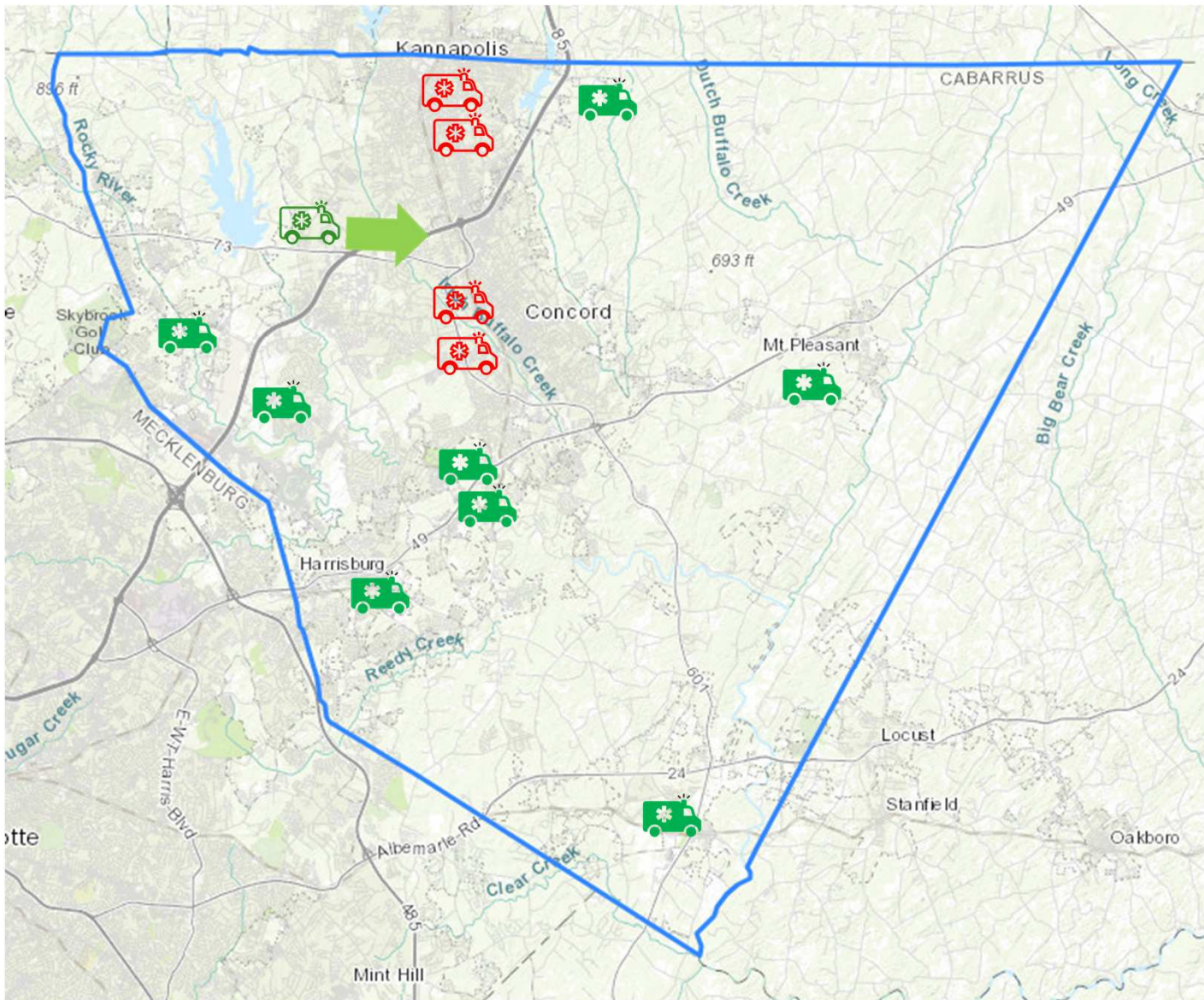
All station 8 units out.





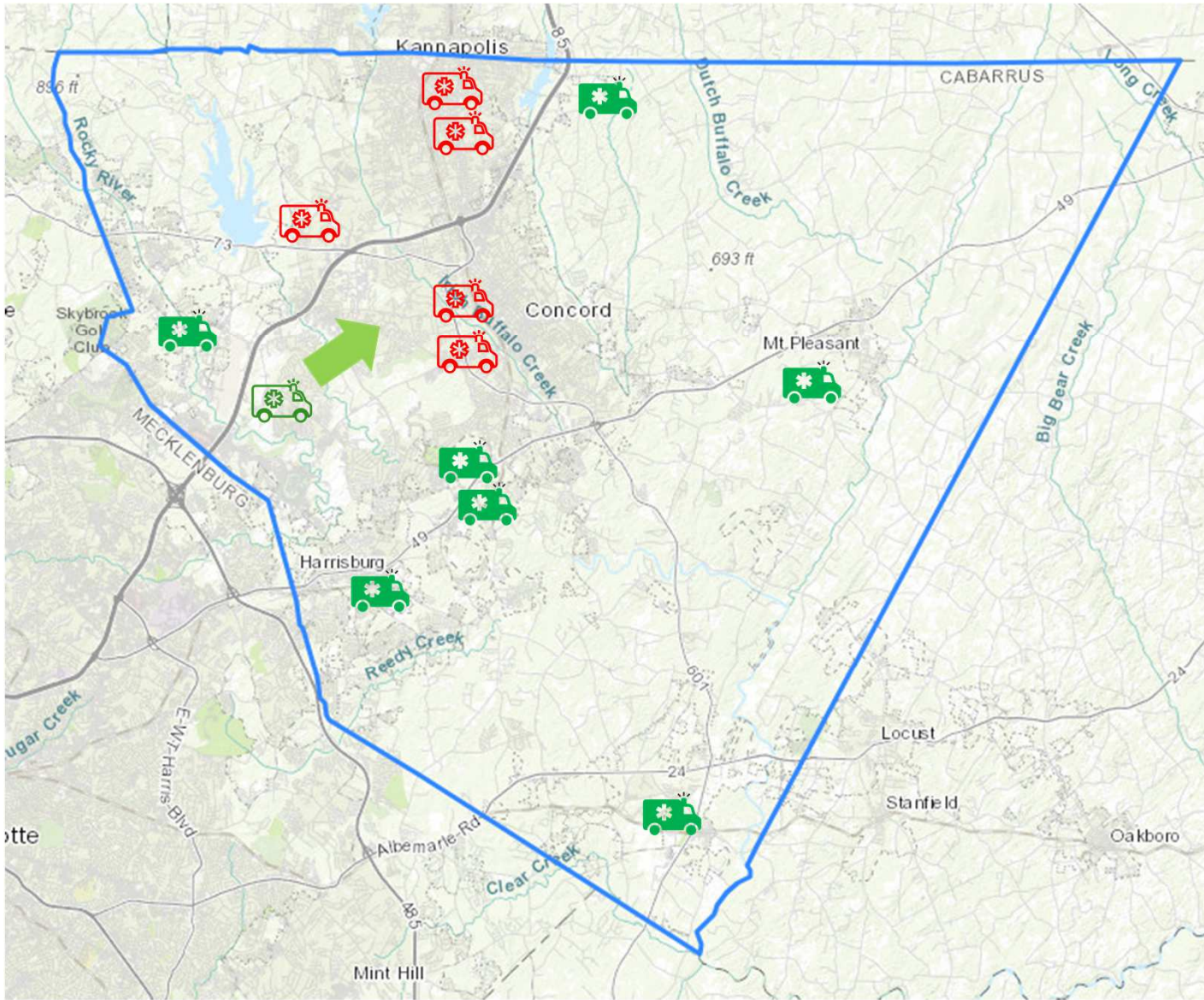
All station 3 and 8 units out.





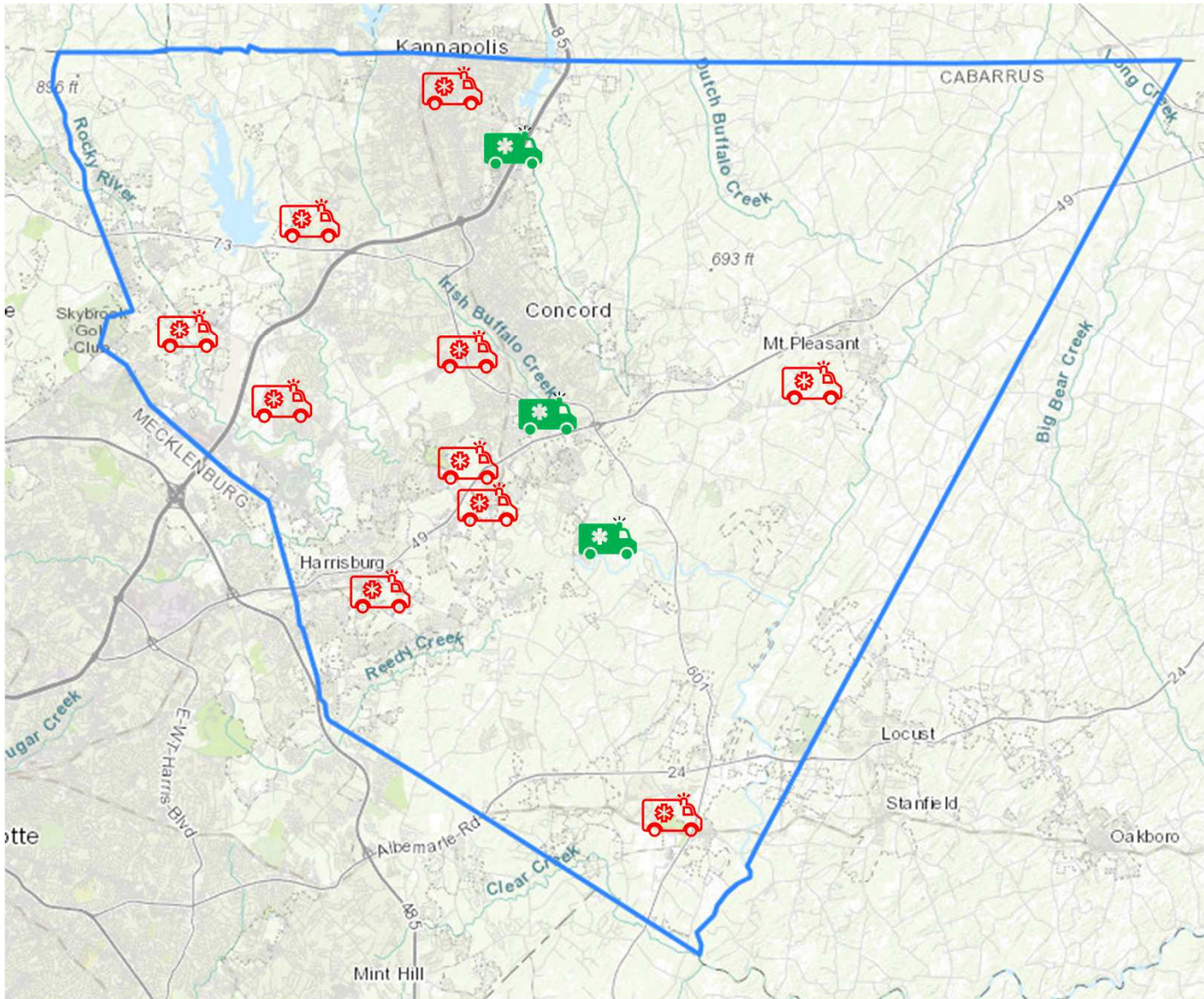
All station 1 and 4 units out.





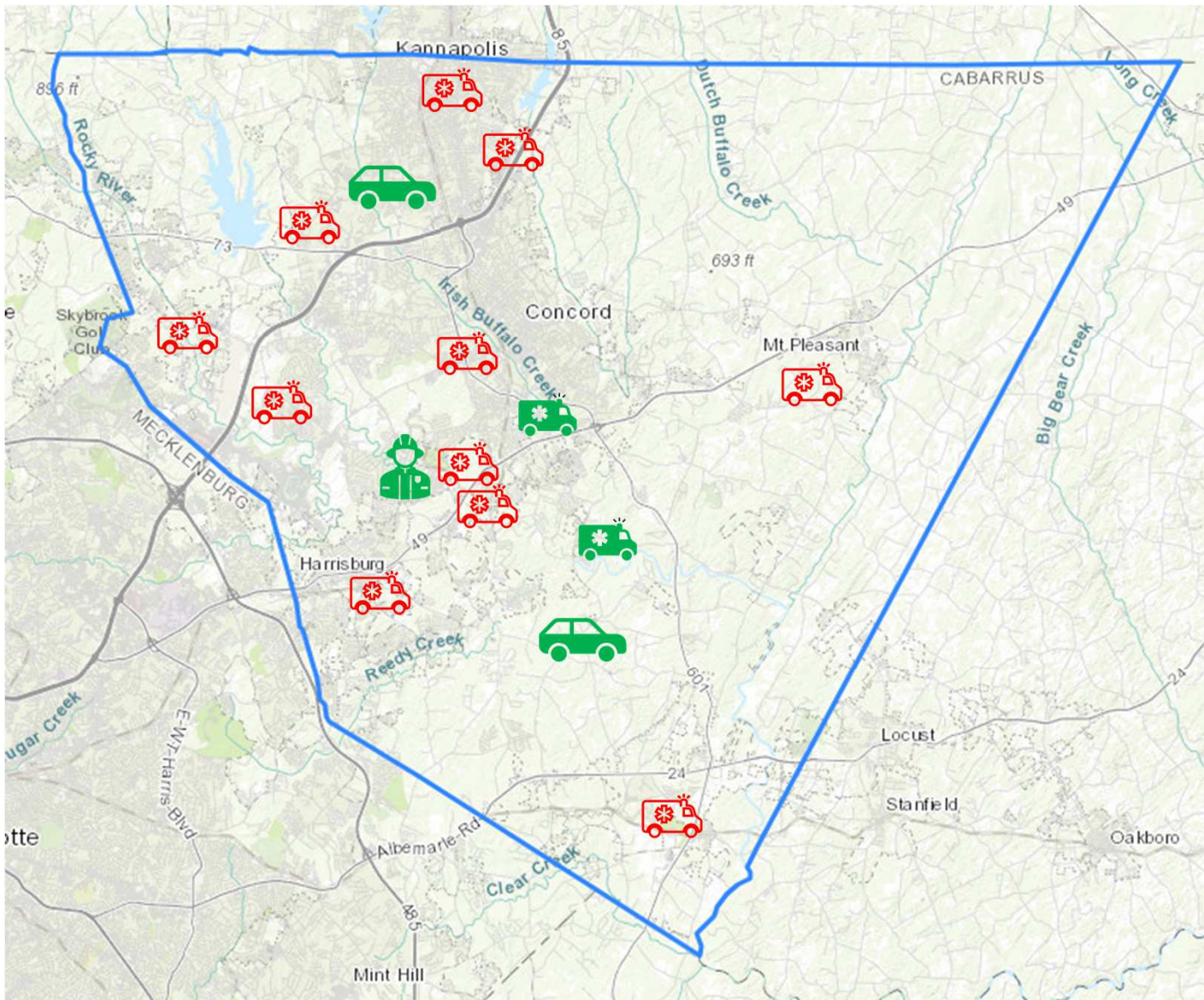
All station 1, 4 and 5 units out.





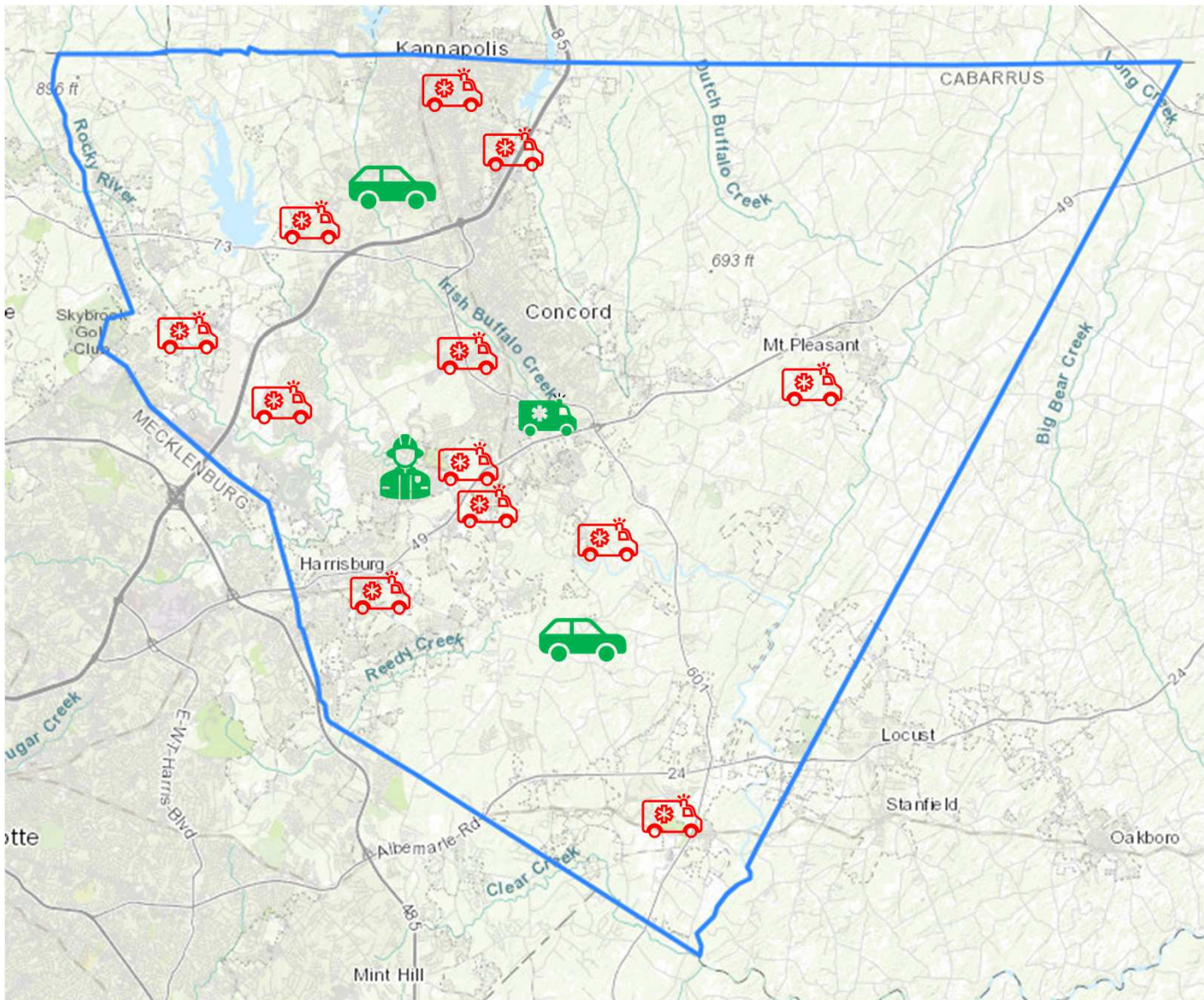
3 units left in the county





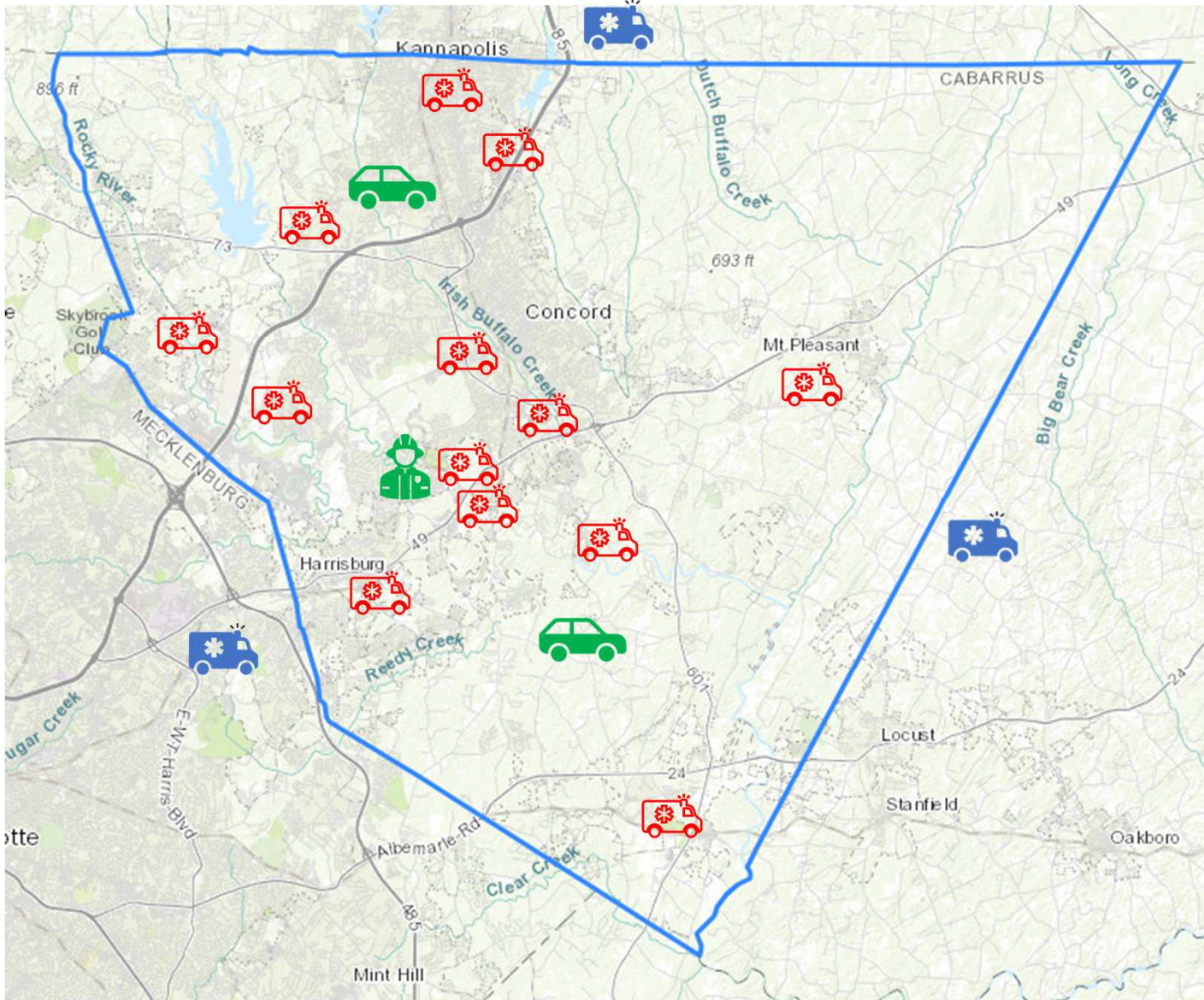
2 units left in the county





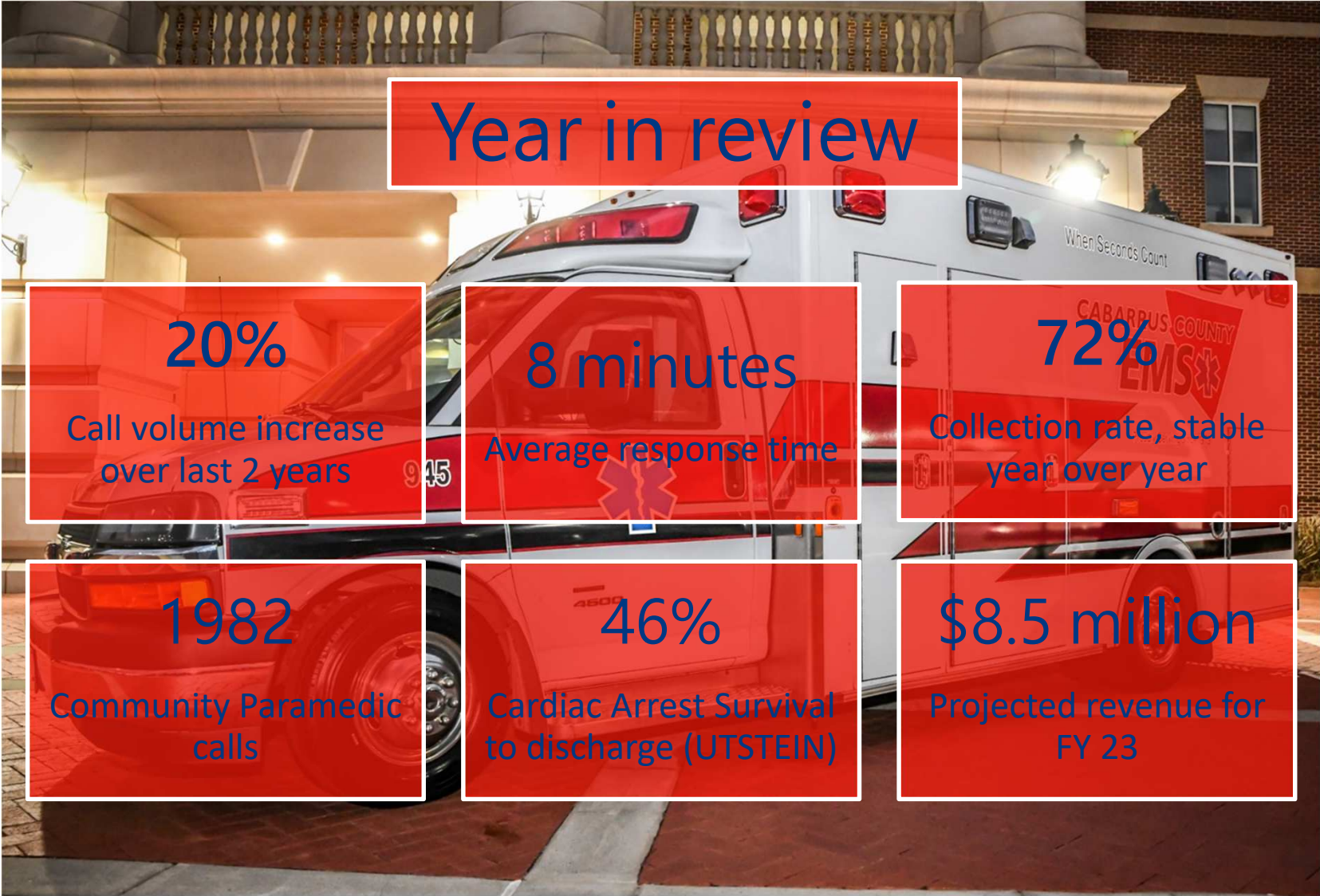
1 unit left in the county





No units remaining





Year in review

20%
Call volume increase
over last 2 years

8 minutes
Average response time

72%
Collection rate, stable
year over year

1982
Community Paramedic
calls

46%
Cardiac Arrest Survival
to discharge (UTSTEIN)

\$8.5 million
Projected revenue for
FY 23





Staffing Trends

7%
Full time vacancies
(7 FTE's)

2%
Part time vacancies
(1 positions)

3
Employees in RCCC
paramedic academy



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Planning and Development - Budget Amendment to North Carolina Weatherization Assistance Program Contract

BRIEF SUMMARY:

NCDEQ requested Staff perform a mid-year review of the community development weatherization assistance program contract currently in place. The primary request was to review the number of units to determine feasibility for completing the units and if allotted funds would be spent by the end of the fiscal year. Cabarrus County requested a 1 unit decrease for the DOE Weatherization Assistance Program and to reduce the budget by the associated administrative costs for that unit. NCDEQ will redistribute the funds being returned to other NC agencies. Since this is a contract amendment, a budget amendment is required to reduce the program budget for the DOE Weatherization Assistance Program.

REQUESTED ACTION:

Motion to adopt budget amendment.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Susie Morris
Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Proposed Budget Amendment
- ▣ Amendment to Contract
- ▣ Additional Signature Page

Budget Revision/Amendment Request

Date: 4/17/2023

Amount: 6,892.00

Dept. Head: Susie Morris

Department: Planning & Development Director

Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

The purpose of this amendment is to decrease the DOE Weatherization Assistance Program administrative funds that cannot be expended this fiscal year. The North Carolina Weatherization Assistance Program will re-distribute the funds to other NC agencies

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	3250-6227	Weatherization Program Grant	93,785.00		6,892.00	86,893.00
001	9	3250-9493	Operations	69,876.00		6,892.00	62,984.00

Total 149,877.00

Budget Officer

Approved
 Denied

County Manager

Approved
 Denied

Board of Commissioners

Approved
 Denied

Signature

Signature

Signature

Date

Date

Date

NC WEATHERIZATION ASSISTANCE PROGRAM

Cabarrus County Planning and Development Services Department

AMENDMENT I

CONTRACT #CW29709

FY22-23

This Agreement amends the Contract bearing the effective Date of July 1, 2022 between the **North Carolina Department of Environmental Quality** (the "Department") and **Cabarrus County Planning and Development Services Department** UEI (PF3KTEELMHV6)., hereinafter referred to as the ("subrecipient"). This Amendment is hereby effective on April 1, 2023.

As provided for under the terms of this contract, the parties agree to amend the following contract provisions:

1. **Subrecipient's Scope of Work (see Attachment B, Line Item Budget and Budget Narrative).**
Attachment B is hereby deleted and replaced with the Attachment B to this amendment.

Attachment C is hereby deleted and replaced with the Attachment C entitled "Line Item Budget and Budget Narrative" that is attached to this amendment.

2. **Award Amount. The contract amount of \$450,789 in Paragraph 3 of the contract and budget amount of \$450,789 in Attachment C are hereby deleted and replaced with \$ 443,897.**

THIS SECTION IS INTENTIONALLY LEFT BLANK

FEDERAL AWARD IDENTIFICATIONS:	
CFDA Number and Name	93.568 Low Income Home Energy Assistance
Federal Award Identification Number (FAIN)	22B1NCLIEA and 23B1NCLIEA
Federal Award Date	10/1/2021 – 9/30/2022
Subaward Period of Performance Start/End Date	7/1/2022 – 6/30/2023
Total FY23 LIHEAP Funds to DEQ	\$16,099,560
Total Amount Federal Award	\$96,321,906
LIHEAP Federal Award Indirect Cost Rate	N/A
Contract is R&D	No
CFDA Number and Name	81.042 DOE Weatherization Assistance for Low-Income Persons
Federal Award Identification Number (FAIN)	DE-EE0009920
Federal Award Date	7/1/2022 – 6/30/2023
Total FY23 DOE Funds to DEQ	\$5,925,563
Total Amount Federal Award	\$298,040,000
Contract is R&D	No
DEQ UEI	TFQVKH1E8Y41

All other terms and conditions set forth in the original contract document shall remain in effect for the duration of this Agreement.

THIS SECTION IS INTENTIONALLY LEFT BLANK

In Witness Whereof, the Subrecipient and the Division have executed this contract in duplicate originals, with one original retained by the Department and one original retained by the Subrecipient.

This **Cabarrus County Planning and Development Services Department** contract is not to exceed: \$ **443,897**.

Signature Board Chairperson Date

Printed Name Title

ATTEST or WITNESS

Signature Date

Printed Name Title

North Carolina Department of Environmental Quality

Department Head's Signature or Authorized Agent for Elizabeth S Biser. Date

Printed Name Title

ATTACHMENT B

SCOPE OF WORK

PROJECT METHODS:

The Subgrantee shall weatherize 6 units using DOE Funds, 13 units using DHHS Funds and inspect, repair, replace heating or air conditioning systems in 18 units, in accordance with this Grant Agreement and the Program Guidance. The units must be occupied by individuals and families who meet the prescribed eligibility requirements in designated service area as described in the Program Guidance and applicable regulations. The Subgrantee shall base the scope of work for all units using DOE Funds and 1 unit(s) using DHHS funds on properly conducted computerized *Weatherization Assistant* energy modeling.

The Department may at any time during this Contract Agreement, assume any of the duties if it is determined that they can be performed more efficiently or at a lower cost through a state-wide approach. If the Department absorbs any of the workload that otherwise would be performed by the Subgrantee, the Department may lower the amount of Administrative funds made available to the Subgrantee. Unless notified otherwise, the Subgrantee will perform the following activities:

1. Promote and market the WAP and HARRP Programs to recruit priority populations;
2. Conduct intake/receive applications for services from potentially eligible individuals;
3. Establish prioritized waiting list using the State rating tool;
4. Perform initial inspection/audit and share energy education info;
5. Identify measures to be installed;
6. Complete health and safety improvements;
7. Install identified energy reduction measures;
8. Evaluate effectiveness of service provided;
9. Conduct final inspection;
10. Maintain customer logs and receive client evaluation survey;
11. Maintain files, complete and submit program and financial reports;
12. Provide continuous training for staff and contractors; and
13. Evaluate program effectiveness.

PROJECT EVALUATION:

The above activities will be monitored for compliance as follows:

- The weatherization coordinator will review the home energy audits and work orders for all homes weatherized
- The energy auditor will conduct post inspections of all work performed on the homes.
- Monthly, quarterly, semi-annual and end-of-year performance reports will be reviewed by the weatherization coordinator, the executive director, the program analyst and the program manager.

Outcome measures will be evaluated by the following:

1. Comparing before and post energy consumption bills to determine energy savings;
2. Percentage of air infiltration reduced; and
3. Number of energy efficiency measures installed.

Service quality measures will be evaluated by the following:

1. Number of client applications received quarterly;
2. Number of defects during the final inspection;
3. Client satisfaction evaluation survey; and
4. Number of defects found during the onsite Assessment.

Efficiency measures will be evaluated by following the average cost per home weatherized and the average cost per heating and air system repaired or replaced. Per DOE guidelines, the average cost per home excludes costs associated with administration, the single audit, liability insurance, and health and safety. The average cost per home weatherized, based on budgeted program operations, shall not exceed \$8,009 for DOE units and \$11,000 for LIHEAP units. The average cost per heating and air system shall not exceed \$8,000.

ATTACHMENT C
LINE ITEM BUDGET AND NARRATIVE

(See Attached)

North Carolina Weatherization Assistance Program
SUBGRANTEE BUDGET INFORMATION

IDENTIFICATION

Subgrantee: **Cabarrus County Department of Commerce** Contract Period: July 1, 2022 to June 30, 2023

Initial Budget:
Budget Change # 1
Contract Amendment # 1

BUDGET SUMMARY

(1) CATEGORIES	DOE WAP					LIHEAP HARRP		
	T&TA	Admin	Program Operations	Health & Safety	DOE WAP Sub Totals	Admin	Program Operations	HARRP Sub Totals
Salaries/Wages		6,577	1,932		8,509	9,901	0	9,901
Fringe Benefits		315	300		615	395	0	395
Communications		0	648		648	0	0	0
Equipment					0			
Space Cost					0			0
Training	14,888				14,888			
Travel					0			0
Materials			21,162	7,000	28,162		99,614	99,614
Contractual			16,836	7,085	23,921		42,692	42,692
Readiness/Other	3,866		6,284		10,150			0
Indirect Rate					0			0
TOTALS	18,754	6,892	47,162	14,085	86,893	10,296	142,306	152,602
	LIHEAP WAP					Sub Totals		
Salaries/Wages		12,730	13,036		25,766			
Fringe Benefits		494	331		825			
Communications		0	1,308		1,308			
Equipment		0			0			
Space Cost					0			
Travel					0			
Materials			63,676	24,000	87,676			
Contractual			52,251	23,790	76,041			
Other			12,786		12,786			
Indirect Rate	0.000%				0			
TOTALS		13,224	143,388	47,790	204,402			

TOTAL CONTRACT UNITS	
DOE WAP	6
LIHEAP WAP	13
LIHEAP HARRP	18

TOTAL CONTRACT AMOUNTS	
DOE WAP	86,893
LIHEAP WAP	204,402
LIHEAP HARRP	152,602
BUDGET TOTAL	443,897

SALARIES AND WAGES

Use "1" for Each Position	Position Title	Total Annual Salary & Wages	Hourly \$ Amt or Salaried (\$)	No. of Months	DOE WAP				LIHEAP WAP				LIHEAP HARRP			
					Admin		Program Ops		Admin		Program Ops		Admin		Program Ops	
					Pct.	Amount	Pct.	Amount	Pct.	Amount	Pct.	Amount	Pct.	Amount	Pct.	Amount
1	Community Development Coordinator	70,720	34	12	9.30%	6,577		0	18.00%	12,730		0	14.00%	9,901		0
1	Weatherization Auditor/Mechanic	50,793	24	12		0	2.00%	1,016		0	13.50%	6,858		0		0
1	Weatherization Auditor/Mechanic	45,760	22	12		0	2.00%	916		0	13.50%	6,178		0		0
1	Planning & Development Director	116,313	S	12		0		0		0		0		0		0
						0		0		0		0		0		0
						0		0		0		0		0		0
						0		0		0		0		0		0
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						0		0		0		0		0		0
						0		0		0		0		0		0
TOTAL FTE																
0.31		(18) TOTAL SAL & WAGES				6,577		1,932		12,730		13,036		9,901		0

Cabarrus County Department of Commerce

BUDGET SUPPORT DATA

		DOE WAP		LIHEAP WAP		LIHEAP HARRP	
		Admin	Program Operations	Admin	Program Operations	Admin	Program Operations
FRINGE BENEFITS							
FICA							
Workman's Compensation							
Health Insurance		315	300	494	331	395	
Retirement/Pension							
Other (specify)							
TOTAL FRINGE BENEFITS		315	300	494	331	395	0
COMMUNICATIONS							
Telephone							
Fax							
Internet Services							
Postage							
Mobile Services			648		1,308		
Other (specify)							
fuel WX = \$1411 LIHP = \$2557							
Tools WX = \$623 LIHP = \$1155 Equipment Maintenance WX = \$329 LIHP = \$616							
Office supplies WX = \$140 LIHP = \$254 Dues WX = \$428 LIHP = \$1972							
Auto WX = \$826 LIHP = \$1540 Pollution Insurance WX = \$2527 LIHP = \$4692							
TOTAL COMMUNICATIONS		0	648	0	1,308	0	0

**LIHEAP WEATHERIZATION ASSISTANCE PROGRAM
SUBGRANTEE ONE YEAR WORK PLAN**

SECTION IV. PROJECT IDENTIFICATION

(1) Weatherization Service Provider : Cabarrus County Department of Commerce

(2) Project Name: North Carolina DOE Weatherization Assistance Program

(3) Project Period: **July 1, 2022 to June 30, 2023**

(4) WAP Funds Requested for this Project :

(5) Number of Households Expected to be Served:

6

Project Activities	Activities by Position				
Promote and market the Weatherization Assistance Program to recruit priority populations	Oper Coordinator	Program Director	Admin Pool		
Conduct intake/receive applications for services from potentially eligible individuals	Oper Coordinator	Program Director			
Determine applicant eligibility and provide appropriate notification	Oper Coordinator				
Establish prioritized waiting list using State rating tool	Oper Coordinator				
Perform initial inspection/audit including health and safety checks, share energy education information	Auditor	Auditor	Oper Coordinator		
Identify measures to be installed in accordance with the N. C. State Priority List of Measures for Single Family Homes in North Carolina	Auditor	Auditor			
Identify measures to be installed in accordance with the N. C. State Priority List of Weatherization Measures for Mobile Homes in North Carolina	Auditor	Auditor			
Complete job write-up and cost estimate, review measures to be installed with applicant, order materials, review measures and schedule work	Auditor	Auditor	Oper Coordinator	Subcontractors	
Complete health and safety improvements, install identified energy reduction measures and evaluate effectiveness	Auditor	Auditor	Subcontractors		
Schedule and conduct energy education sessions and final inspection, obtain customer approval (signoff)	Auditor	Oper Coordinator	Program Director		
Maintain files, complete data entries into AR4CA and submit financial reports	Oper Coordinator	Program Director			
Provide continuous training for staff and contractors on the technical aspects of weatherization and health and safety	Oper Coordinator	Program Director			
Evaluate program effectiveness	Program Director	Agency Board			

**LIHEAP WEATHERIZATION ASSISTANCE PROGRAM
SUBGRANTEE ONE YEAR WORK PRODUCTION SCHEDULE**

SECTION V. PROJECT DESCRIPTION

- (1) Weatherization Service Provider: Cabarrus County Department of Commerce
- (2) Project Name: North Carolina DOE Weatherization Assistance Program
- (3) One-Year Objective:

Weatherize, in accordance with state requirements, 6 units occupied by individuals and families who meet the prescribed eligibility requirements, in the following counties by June 30, 2023 (include # units per county)

COUNTY	UNITS
Cabarrus	6

COUNTY	UNITS

This production schedule should be considered carefully. Please consider training, vacation, holidays and local weather.

JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
0	0	0	1	1	1	1	1	1	0	0	

**LIHEAP WEATHERIZATION ASSISTANCE PROGRAM
SUBGRANTEE ONE YEAR WORK PLAN**

SECTION IV. PROJECT IDENTIFICATION

(1) Weatherization Service Provider : Cabarrus County Department of Commerce

(2) Project Name: North Carolina LIHEAP Weatherization Assistance Program

(3) Project Period: **July 1, 2022 to June 30, 2023**

(4) WAP Funds Requested for this Project :

(5) Number of Households Expected to be Served:

13

Project Activities	Activities by Position				
Promote and market the Weatherization Assistance Program to recruit priority populations	Oper Coordinator	Program Director	Admin Pool		
Conduct intake/receive applications for services from potentially eligible individuals	Oper Coordinator	Program Director			
Determine applicant eligibility and provide appropriate notification	Oper Coordinator				
Establish prioritized waiting list using State rating tool	Oper Coordinator				
Perform initial inspection/audit including health and safety checks, share energy education information	Auditor	Auditor	Oper Coordinator		
Identify measures to be installed in accordance with the N. C. State Priority List of Measures for Single Family Homes in North Carolina	Auditor	Auditor			
Identify measures to be installed in accordance with the N. C. State Priority List of Weatherization Measures for Mobile Homes in North Carolina	Auditor	Auditor	Oper Coordinator	Subcontractors	
Complete job write-up and cost estimate, review measures to be installed with applicant, order materials, review measures and schedule work	Auditor	Auditor	Oper Coordinator		
Complete health and safety improvements, install identified energy reduction measures and evaluate effectiveness	Auditor	Auditor	Subcontractors		
Schedule and conduct energy education sessions and final inspection, obtain customer approval (signoff)	Auditor	Auditor	Oper Coordinator	Program Director	
Maintain files, complete data entries into AR4CA and submit financial reports	Oper Coordinator	Program Director			
Provide continuous training for staff and contractors on the technical aspects of weatherization and health and safety	Oper Coordinator	Program Director			
Evaluate program effectiveness	Program Director	Agency Board			

**LIHEAP WEATHERIZATION ASSISTANCE PROGRAM
SUBGRANTEE ONE YEAR WORK PRODUCTION SCHEDULE**

SECTION V. PROJECT DESCRIPTION

- (1) Weatherization Service Provider: Cabarrus County Department of Commerce
- (2) Project Name: North Carolina LIHEAP Weatherization Assistance Program
- (3) One-Year Objective:

Weatherize, in accordance with state requirements, 13 units occupied by individuals and families who meet the prescribed eligibility requirements, in the following counties by June 30, 2023 (include # units per county)

COUNTY	UNITS
Cabarrus	13

COUNTY	UNITS

This production schedule should be considered carefully. Please consider training, vacation, holidays and local weather.

JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
0	2	2	3	3	2	1	0	0	0		

**HEATING AND AIR REPAIR AND REPLACEMENT PROGRAM
SUBGRANTEE ONE YEAR WORK PLAN**

SECTION IV. PROJECT IDENTIFICATION

(1) Service Provider : Cabarrus County Department of Commerce

(2) Project Name: North Carolina Heating and Air Repair and Replacement Program

(3) Project Period: **July 1, 2022 to June 30, 2023**

(4) HARRP Funds Requested for this Project:

(5) Number of Households Expected to be Served:

18

Project Activities	Activities by Position				
Promote and market HARRP to recruit priority populations	Oper Coordinator	Program Director	Admin Pool		
Conduct intake/receive applications for services from potentially eligible individuals	Oper Coordinator	Program Director			
Determine applicant eligibility and provide appropriate notification	Oper Coordinator				
Establish prioritized waiting list using State rating tool	Oper Coordinator				
Perform initial inspection/audit including health and safety checks, share energy education information	Auditor	Auditor	Subcontractors		
Identify measures to be installed in accordance with the N. C. State guidelines.	Oper Coordinator				
Identify measures to be installed in accordance with the N. C. State Priority List of Weatherization Measures for Mobile Homes in North Carolina	Oper Coordinator				
Complete job write-up and cost estimate, review measures to be installed with applicant, order materials, review measures and schedule work	Oper Coordinator				
Complete health and safety improvements, install identified energy reduction measures and evaluate effectiveness	Subcontractors				
Schedule and conduct energy education sessions and final inspection, obtain customer approval (signoff)	Auditor	Auditor	Oper Coordinator		
Maintain files, complete data entries into AR4CA and submit financial reports	Oper Coordinator	Program Director			
Provide continuous training for staff and contractors on the technical aspects of weatherization and health and safety	Oper Coordinator	Program Director			
Evaluate program effectiveness	Program Director	Agency Board			

**HEATING AND AIR REPAIR AND REPLACEMENT PROGRAM
SUBGRANTEE ONE YEAR WORK PRODUCTION SCHEDULE**

SECTION V. PROJECT DESCRIPTION

- (1) HARRP Service Provider: Cabarrus County Department of Commerce
- (2) Project Name: North Carolina Heating and Air Repair and Replacement Program
- (3) One-Year Objective:

Weatherize, in accordance with state requirements, 18 units occupied by individuals and families who meet the prescribed eligibility requirements, in the following counties by June 30, 2023 (include # units per county)

COUNTY	UNITS
Cabarrus	18

COUNTY	UNITS

This production schedule should be considered carefully. Please consider training, vacation, holidays and local weather.

JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
0	2	2	1	2	2	2	2	2	2	1	

Contractual Amendment

Agency Name: CABARRUS COUNTY GOVERNMENT, COMMUNITY DEVELOPMENT DIVISION

Mailing Address: PO BOX 707 CONCORD NC 28026

Street Address (if different from above): 65 CHURCH STREET SOUTH CONCORD NC 28025

Agency Email Address: samorris@cabarruscounty.us

Agency Website: WWW.CABARRUSCOUNTY.US

Telephone Number: 704-920- 2858

Fax Number: 704-920-2227

Board Chairperson: Mr. Stephen Morris

Board Chairperson email: smmorris@cabarruscounty.us

Executive Director: Susie Morris

Contract Number: CW29709

Contract Amount: \$443,897.00

CERTIFICATION

THIS IS TO CERTIFY THAT TO THE BEST OF MY KNOWLEDGE, THE INFORMATION CONTAINED IN THIS CONTRACT AMENDMENT IS TRUE AND CORRECT AND RECEIVED APPROVAL FOR SUBMISSION BY THE BOARD OF DIRECTORS OR DULY AUTHORIZED BODY.

Stephen M. Morris

Typed Name of Board Chairperson

Signature of Board Chairperson

Date of Certification

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Active Living & Parks Commission	3	*
Adult Care Home Community Advisory Committee	13	**
Agricultural Advisory Board	n/a	*
Board of Equalization & Review	2	*
Centralina Workforce Development Board	2	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	n/a	*
Harrisburg Fire Advisory Board	n/a	*
Harrisburg Planning & Zoning Board and Board of Adjustment (ETJ)	1	*
Home & Community Care Block Grant Committee	1	*
Human Services Advisory Board	n/a	*
Industrial Facilities & Pollution Control Financing Authority	n/a	*

Jury Commission	1	*
Juvenile Crime Prevention Council	4	*
Library Board of Trustees	n/a	*
Mental Health Advisory Board	1	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	11	**
Planning & Zoning Commission	1	*
Public Health Authority of Cabarrus County	n/a	*
Region F Aging Advisory Committee	3	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	2	*
Tourism Authority	4	*
Transportation Advisory Board	10	*
Water & Sewer Authority of Cabarrus County	1	*
Youth Commission	11	A.L. Brown, Concord, Hickory Ridge, Jay M. Robinson, Mt. Pleasant, NW Cabarrus, West Cabarrus & At large high schools

*Term lengths and expirations vary per board roster.

**Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Boards & Committees Descriptions
- ▣ Concord ETJ Map
- ▣ Harrisburg ETJ Map
- ▣ Application
- ▣ Youth Commission Application

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ACTIVE LIVING AND PARKS COMMISSION

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

AGRICULTURAL ADVISORY BOARD

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

BOARD OF EQUALIZATION AND REVIEW

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HARRISBURG FIRE ADVISORY BOARD

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

HARRISBURG PLANNING AND ZONING BOARD

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to

three-year terms and two members appointed to two-year terms.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

JURY COMMISSION

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or

designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

SENIOR CENTERS ADVISORY COUNCIL

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TOURISM AUTHORITY

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

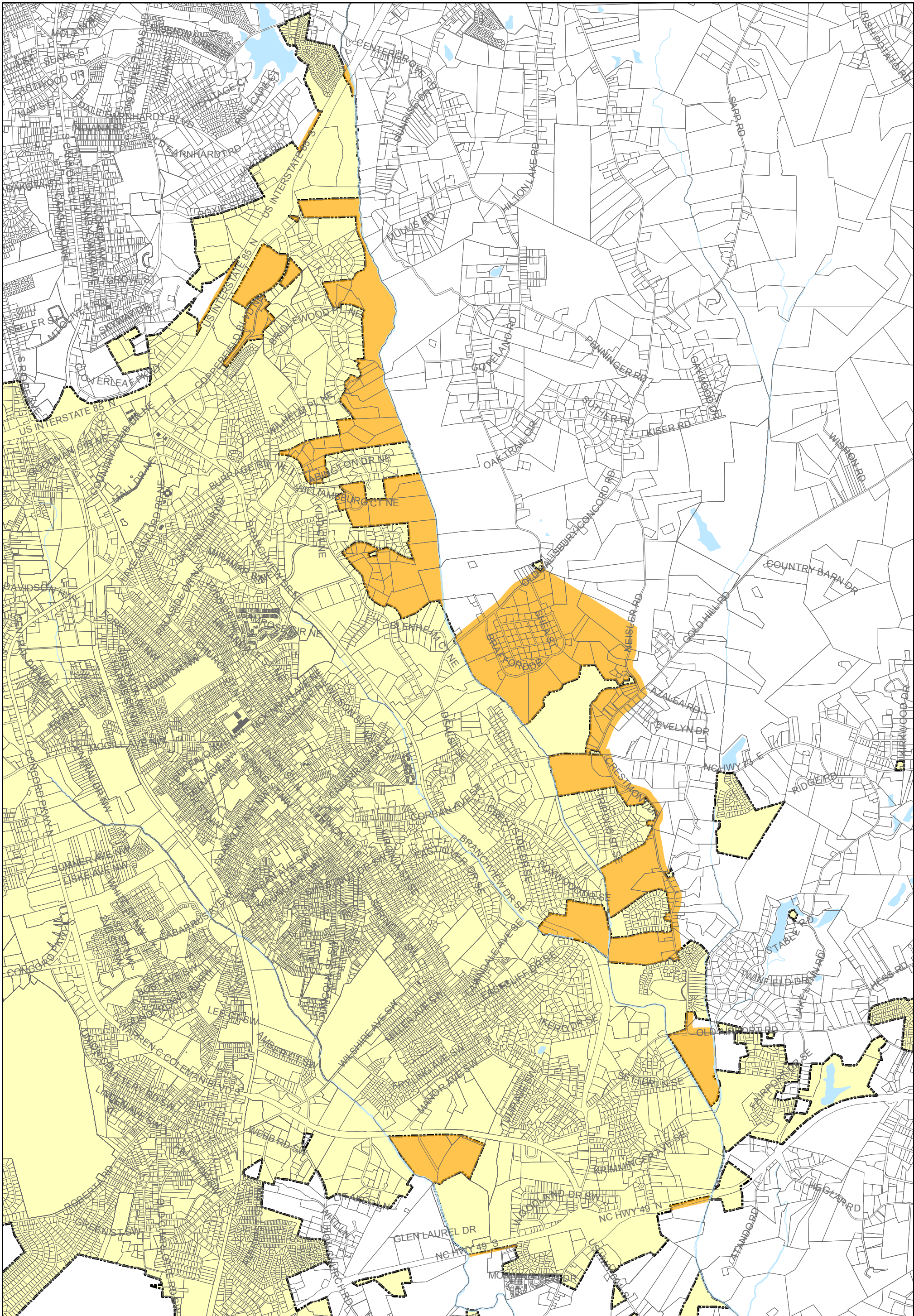
This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

WATER & SEWER AUTHORITY OF CABARRUS COUNTY

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

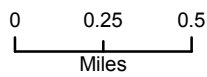
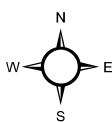
YOUTH COMMISSION

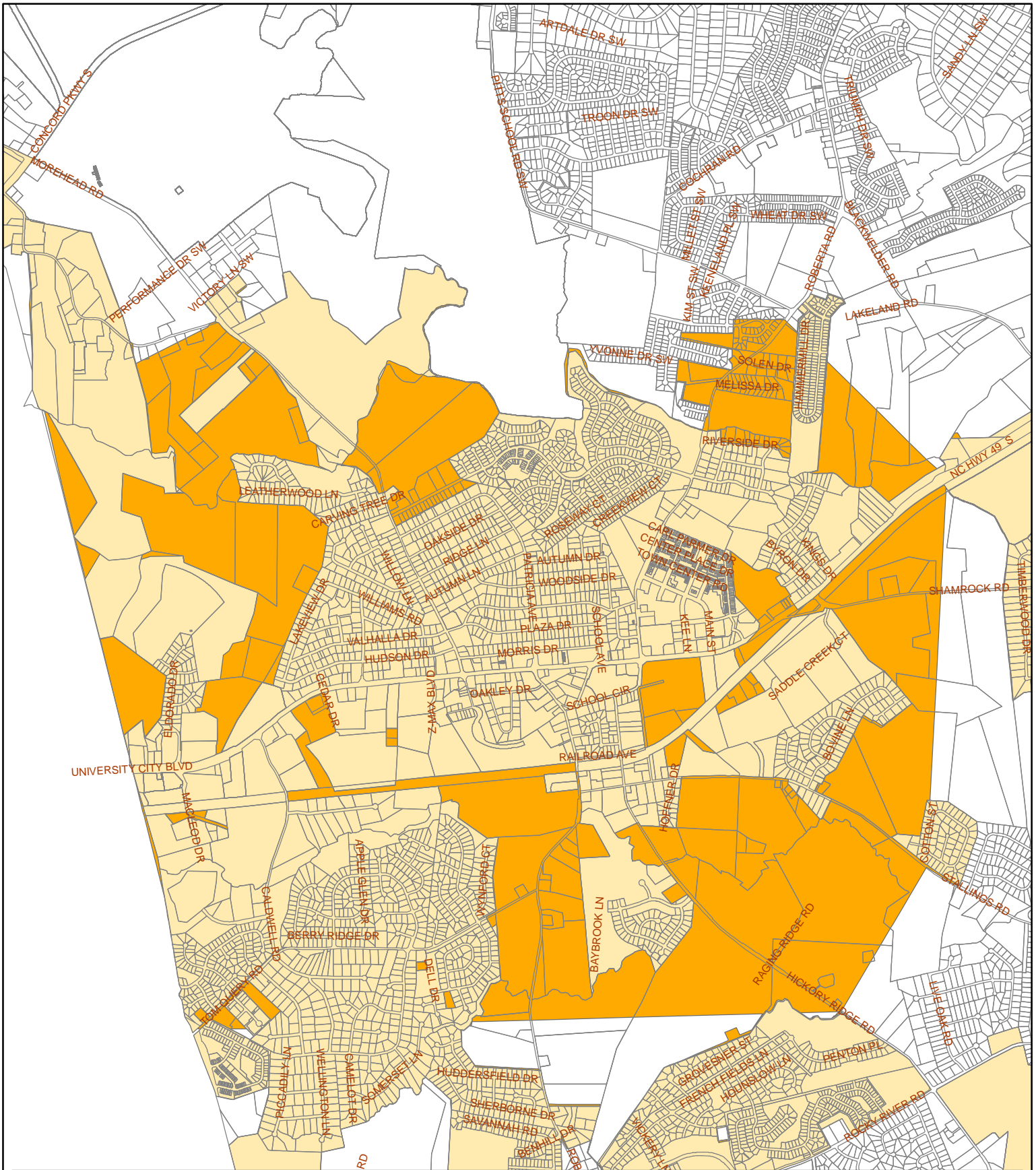
The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.




**City of Concord
Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds



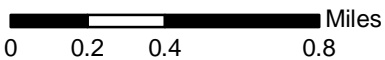


Legend

-  Tax Parcels
-  Harrisburg Municipal Limits
-  Harrisburg ETJ Boundary



**Town of Harrisburg, NC
ETJ Boundary**



Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Office Use Only
DATE RECEIVED:

Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. _____
2. _____
3. _____

XXXXXXXXXXXXXXXXXX

Name: _____

Home Address: _____

Mailing Address (if different): _____

City / State / ZIP: _____

Resident of Cabarrus County: Yes No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation: _____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? Yes No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available: _____

- over -

Educational Background: _____

Business and Civic Experience: _____

Areas of Interest / Skills: _____

Other County Boards / Committees / Commissions presently serving on: _____
 _____ Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain _____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

_____ Date

_____ Signature of the Applicant

**Cabarrus County Youth Commission
Application**

Full Name: _____ M ____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Commission? _____

What do you hope to accomplish through being a member of the Youth Commission? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Lauren Linker
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
lelinker@cabarruscounty.us



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Budget - Monthly Budget Amendment Report

BRIEF SUMMARY:

The County Manager requested monthly report of Budget Amendments. This report shows all transfers of money from one appropriation to another in accordance with the Budget Ordinance for FY 2022-2023.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Report

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2023	09	90020	BUA	03/02/2023	03/02/2023	Cor Acct	msthorne	1	N	Hist	2023				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION					DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION															
1	39097343	9830		MOBIL			Correct Act from BA 80189					199,331.00			
2	39097210	9830		MOBIL			Other Improvements						199,331.00		
** JOURNAL TOTAL													0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2023	09	90092	BUA	03/06/2023	03/06/2023	Duke HHF	lcruse	1	N	Hist	2023				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION					DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION															
1	00163250	6376		3250	Duke HHF		MOU 20260162						50,000.00		
2	00193250	9493	DECHS	3250	Duke HHF		Duke Energy Carolinas					25,000.00			
3	00193250	9493	DECHV	3250	Duke HHF		MOU 20260162					25,000.00			
4	001	5704		3250	Duke HHF		DEC Health & Safety						50,000.00	1	
5	001	5703		3250	Duke HHF		DEC HVAC					50,000.00		1	
** JOURNAL TOTAL													50,000.00	50,000.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2023	09	90136	BUA	03/07/2023	03/07/2023	4-4.1	snpolitix	1	N	Hist	2023				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION					DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION															
1	00198140	9445	CSP	BOC	BOC		Camp T.N Spencer Pool Cont					14,000.00			
2	00191910	9660		BOC	BOC		Purchased Services-CSP						14,000.00		
** JOURNAL TOTAL													0.00	0.00	

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2023	09	90199	BUA	03/07/2023	03/07/2023	OFFCSUPPL	Isrburgess	1	N	Hist	2023		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	00191230	9610		HR	HR		T	COVER OFFICE SUPPLIES					1,500.00
2	00191230	9301		HR	HR		T	Travel COVER OFFICE SUPPLIES Office Supplies			1,500.00		
** JOURNAL TOTAL											0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2023	09	90221	BUA	03/08/2023	03/08/2023	5 MA Aux	mxiong	1	N	Hist	2023		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	00195615	9463			5645	5645		move to 5645-9104 for 5 au					40,000.00
2	00195615	9468	234-1		5645	5645		Day Care - Children move to 5645-9104 for 5 au					30,000.00
3	00195645	9454			5645	5645		JOBS Participation Expenditure move to 5645-9104 for 5 au					65,000.00
4	00195645	9104			5645	5645		Medicaid Assistance from 5615 & 5645 for 5 au			120,835.68		
5	00195645	9201			5645	5645		Temporary Cabco Employees from 5615 for 5 au			7,480.30		
6	00195645	9202			5645	5645		Social Security from 5615 for 5 au			1,749.43		
7	00195645	9230			5645	5645		Medicare from 5615 for 5 au			2,823.21		
8	00195645	9640			5645	5645		workers' Compensation from 5615 for 5 au			2,111.38		
** JOURNAL TOTAL											0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2023	09	90290	BUA	03/10/2023	03/10/2023	2130-Chair	blconrad	1	N	Hist	2023		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	00192130	9331			2130	2130-Chair		T to cover invoice/Office Ch Minor Office Equipment & Furn			389.00		

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90290	BUA	03/10/2023	03/10/2023	2130-Chairblconrad		1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION			DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
2	00192130	9301		2130	2130-chair		T	to cover invoice/Office ch office Supplies			389.00	
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90295	BUA	03/10/2023	03/10/2023	STAR invc	snpolitis	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION			DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	00191210	9610		1210	STAR invc			Travel				2,096.40
2	00191210	9605		1210	STAR invc			Consultants			2,096.40	
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90433	BUA	03/14/2023	03/14/2023	Tires	mjtardugno	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION			DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	00191940	9301		1940	Tires			Office Supplies Prop Maint				2,276.00
2	00191940	9520		1940	Tires			Autos & Trucks Maint Prop Main			2,276.00	
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90440	BUA	03/14/2023	03/14/2023	Tires	mjtardugno	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION			DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	00191940	9501		1940	Tires			Build & Ground Maint Prop Main				1,238.00

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90440	BUA	03/14/2023	03/14/2023	Tires	mjtardugno	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
2	00191940	9520		1940		Tires					1,238.00	
Autos & Trucks Maint Prop Main												
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90456	BUA	03/15/2023	03/15/2023	Travel	mjtardugno	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00191940	9605		1940		Travel						650.00
Consultants												
2	00191940	9610		1940		Travel					650.00	
Travel												
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90567	BUA	03/20/2023	03/20/2023	wash/Dry	blconrad	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00192110	9310		2145		wash/Dry	T					5,000.00
A/S: washer/Dryer												
2	00192145	9860		2145		wash/Dry	T				5,000.00	
Ammunition												
A/S: Washer/Dryer												
Equipment & Furniture												
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90569	BUA	03/20/2023	03/20/2023	wash/Dry-2	blconrad	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00192145	9331		2145		wash/Dry-2	T				5,000.00	
washer/dryer-2												
Minor Office Equipment & Furn												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90569	BUA	03/20/2023	03/20/2023	wash/Dry-2	blconrad	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
2	00192145	9860		2145		Wash/Dry-2	T	washer/dryer-2 Equipment & Furniture		5,000.00		
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90599	BUC	03/21/2023	03/21/2023	F-8	snpolit	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	44091925	974914	ARP68	BOC	F-8			Non-Profits using Cares	275,000.00			
2	44091925	974914	ARP	BOC	F-8			Non-Profits using Cares		275,000.00		
3	440	5704		BOC	F-8			Appropriations	275,000.00		1	
4	440	5707		BOC	F-8			Budgetary FB - Unreserved		275,000.00	1	
5	440	5704		BOC	F-8			Appropriations		275,000.00	1	
6	440	5707		BOC	F-8			Budgetary FB - Unreserved	275,000.00		1	
** JOURNAL TOTAL									550,000.00	550,000.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90600	BUA	03/21/2023	03/21/2023	F-10	snpolit	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	39067210	6923	MONDO	BOC	F-10			Contribution Convention & Visi		50,000.00		
2	39097210	9830	MONDO	BOC	F-10			Other Improvements	50,000.00			
3	390	5704		BOC	F-10			Appropriations		50,000.00	1	
4	390	5703		BOC	F-10			Estimated Revenues	50,000.00		1	
** JOURNAL TOTAL									50,000.00	50,000.00		

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90601	BUA	03/21/2023	03/21/2023	F-11	snpolitis	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	00162730	630801		BOC	F-11		RACE-CARS Grant			12,000.00		
2	00192730	9635	RCARS	BOC	F-11		Education Programs		12,000.00			
3	001	5704		BOC	F-11		Appropriations			12,000.00	1	
4	001	5703		BOC	F-11		Estimated Revenues		12,000.00		1	
** JOURNAL TOTAL									12,000.00	12,000.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90602	BUA	03/21/2023	03/21/2023	F-13	snpolitis	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	44091925	9101	ARP	BOC	F-13		Salaries & Wages		50,000.00			
2	44091925	9122	ARP	BOC	F-13		Other Pays		5,000.00			
3	44091925	9201	ARP	BOC	F-13		Social Security		4,000.00			
4	44091925	9202	ARP	BOC	F-13		Medicare		800.00			
5	44091925	9205	ARP	BOC	F-13		Group Hospital Insurance			25,500.00		
6	44091925	9207	ARP	BOC	F-13		Life Insurance		5.00			
7	44091925	9210	ARP	BOC	F-13		Retirement		9,786.00			
8	44091925	9230	ARP	BOC	F-13		Workers' Compensation		70.00			
9	44091925	9235	ARP	BOC	F-13		Deferred Compensation 401k			776.00		
10	44091925	9640	ARP	BOC	F-13		Insurance & Bonds		6,615.00			
11	44091925	974914	ARP	BOC	F-13		Non-Profits using Cares			50,000.00		
** JOURNAL TOTAL									0.00	0.00		

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90604	BUA	03/21/2023	03/21/2023	F-19	snpolitis	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	46063250	6841	DE	BOC	F-19		Duke Power Rebate			4,829.26		
2	46093250	9493	DE	BOC	F-19		Operations - DOE		4,829.26			
3	00163250	6622		BOC	F-19		Home Improvement Program Fees			240.00		
4	00193250	9493	HHIFA	BOC	F-19		Operations		240.00			
5	001	5704		BOC	F-19		Appropriations			240.00	1	
6	460	5704		BOC	F-19		Appropriations			4,829.26	1	
7	001	5703		BOC	F-19		Estimated Revenues		240.00		1	
8	460	5703		BOC	F-19		Estimated Revenues		4,829.26		1	
** JOURNAL TOTAL									5,069.26	5,069.26		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90614	BUA	03/21/2023	03/21/2023	CCM Rebuil	snpolitis	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	00191910	9690		BOC	CCM Rebuil		CCM rebuilders campus Board Directed Expenses			417,180.00		
2	00191910	9660		BOC	CCM Rebuil		CCM rebuilders campus Contingency			500,000.00		
3	00195910	970130		BOC	CCM Rebuil		CCM rebuilders campus Cooperative Christian Ministri		917,180.00			
4	44091925	974914	ARP	BOC	CCM Rebuil		CCM rebuilders campus Non-Profits using Cares			82,820.00		
5	44091925	974914	ARP40	BOC	CCM Rebuil		CCM rebuilders campus Non-Profits using Cares		82,820.00			
** JOURNAL TOTAL									0.00	0.00		

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90615	BUA	03/21/2023	03/21/2023	F-14	snpolitis	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00165910	627901	SUN	BOC	F-14						1,000,000.00	
2	00195910	97915	SUN	BOC	F-14		SAPT Block Grant		1,000,000.00			
3	001	5704		BOC	F-14		SAPT Block Grant				1,000,000.00	1
4	001	5703		BOC	F-14		Appropriations					1
							Estimated Revenues		1,000,000.00			
** JOURNAL TOTAL									1,000,000.00	1,000,000.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90672	BUA	03/22/2023	03/22/2023	wash/Dry-3bl	conrad	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00192145	9331		2145	wash/Dry-3		T	wash/Dryer additional nee	1,062.00			
2	00192145	9301		2145	wash/Dry-3		T	Minor Office Equipment & Furn wash/Dryer additional nee office supplies			1,062.00	
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90675	BUA	03/22/2023	03/22/2023	Scanners	its9	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00195610	9321	310-1	5610	Scanners						90,000.00	
2	00195610	9342	383-1	5610	Scanners			Imaging expense	90,000.00			
								Minor Technology Equipment				
** JOURNAL TOTAL									0.00	0.00		

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90678	BUA	03/22/2023	03/22/2023	Instructory	ypineda	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00198145	9114		wel1c	8145		Instructor				18,845.00	
							Increased instructor pay					
2	00198145	9114		wel1o	8145		Instructor				4,550.00	
							Contracted Employees					
							Increased instructor pay					
3	00198140	9101			8145		Instructor					23,395.00
							Contracted Employees					
							Increased instructor pay					
							salaries & wages					
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90787	BUA	03/24/2023	03/24/2023	CERT-Helm'	blconrad	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00192110	9331			2110		CERT-Helm'				10,800.00	
							T					
							CERT Helmets					
							Minor Office Equipment & Furn					
2	00192110	9316			2110		CERT-Helm'					10,800.00
							T					
							CERT Helmets					
							Supplies					
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90821	BUA	03/27/2023	03/27/2023	Behav Heal	ypineda	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00195810	9705			5810		Behav Heal				102,130.00	
							Behavioral Health					
							Public Health Authority					
2	00195695	9101			5810		Behav Heal					102,130.00
							Behavioral Health					
							salaries & wages					
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90822	BUA	03/27/2023	03/27/2023	SPAYNEUTER	jjshuping	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2023	09	90822	BUA	03/27/2023	03/27/2023	SPAYNEUTER	jjshuping	1	N	Hist	2023		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	00195910	9646		5910	SPAYNEUTER		T	Spay and Neuter Program			5,000.00		
2	00191910	9109		5910	SPAYNEUTER		T	Veteranarian Services-SpayITFO Spay and Neuter Program Salary Adjustments				5,000.00	
** JOURNAL TOTAL											0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2023	09	90839	BUA	03/27/2023	03/27/2023	Civic Plus	ypineda	1	N	Hist	2023		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	00191110	9610		1110	Civic Plus			Civic Plus Invoice				1,916.00	
2	00191110	9445		1110	Civic Plus			Travel Civic Plus Invoice Purchased Services			1,916.00		
** JOURNAL TOTAL											0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2023	09	90840	BUA	03/27/2023	03/27/2023	ERA22 ADMN	jjshuping	1	N	Hist	2023		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	44065645	6202	ERA22	5645	ERA22	ADMN	T	TRANS ADMIN FUNDS TO CLAIM				.18	
2	44095645	946002	ERA22	5645	ERA22	ADMN	T	US Treasury Emergency Asst			126,155.49		
3	44095645	9101	ERA22	5645	ERA22	ADMN	T	US Treasury Emergency Asst				63,631.25	
4	44095645	9114	ERA22	5645	ERA22	ADMN	T	Salaries & Wages				20,000.00	
5	44095645	9201	ERA22	5645	ERA22	ADMN	T	TRANS ADMIN FUNDS TO CLAIM				5,595.32	
6	44095645	9202	ERA22	5645	ERA22	ADMN	T	Social Security				1,182.06	
7	44095645	9205	ERA22	5645	ERA22	ADMN	T	Medicare				10,615.85	
								Group Hospital Insurance					

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90840	BUA	03/27/2023	03/27/2023	ERA22	ADMnjshuping	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
8	44095645	9206		ERA22	5645	ERA22	ADMN	T	TRANS ADMIN FUNDS TO CLAIM		238.48	
									Vision Care			
9	44095645	9207		ERA22	5645	ERA22	ADMN	T	TRANS ADMIN FUNDS TO CLAIM		253.17	
									Life Insurance			
10	44095645	9210		ERA22	5645	ERA22	ADMN	T	TRANS ADMIN FUNDS TO CLAIM		12,510.16	
									Retirement			
11	44095645	9230		ERA22	5645	ERA22	ADMN	T	TRANS ADMIN FUNDS TO CLAIM		2,686.67	
									Workers' Compensation			
12	44095645	9235		ERA22	5645	ERA22	ADMN	T	TRANS ADMIN FUNDS TO CLAIM		3,031.87	
									Deferred Compensation 401k			
13	44095645	9445		ERA22	5645	ERA22	ADMN	T	TRANS ADMIN FUNDS TO CLAIM		3,917.29	
									Purchased Services			
14	44095645	9640		ERA22	5645	ERA22	ADMN	T	TRANS ADMIN FUNDS TO CLAIM		2,493.19	
									Insurance & Bonds			
15	440	5704			5645	ERA22	ADMN				.18	1
									Appropriations			
16	440	5703			5645	ERA22	ADMN				.18	1
									Estimated Revenues			
** JOURNAL TOTAL										0.18	0.18	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90921	BUA	03/29/2023	03/29/2023	OFFSUPPLIES	rburgess	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	00191710	9301		FINANC	FINANCE		T		OFF SUPPLY LOTT & AP CK STO	3,000.00		
									office supplies			
2	00191710	9605		FINANC	FINANCE		T		OFF SUPPLY LOTT & AP CK STO		3,000.00	
									Consultants			
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90976	BUA	03/30/2023	03/30/2023	Supplies	mjtardugno	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90976	BUA	03/30/2023	03/30/2023	Supplies	mjtardugno	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	00191955	9340		1955	Supplies		Supplies			213.27		
2	00191955	9301		1955	Supplies		Uniforms Supplies office Supplies		213.27			
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	90977	BUA	03/30/2023	03/30/2023	Postage	mjtardugno	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	00191955	9330		1955	Postage		Postage			18.42		
2	00191955	9325		1955	Postage		Tools & Minor Equipment Postage Postage		18.42			
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	09	91023	BUA	03/31/2023	03/31/2023	invoice	snpolitis	1	N	Hist	2023	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	00191310	9320		1310	invoice		moving funds to cover invo		1,380.00			
2	00191310	9445		1310	invoice		Printing & Binding moving funds to cover invo Purchased Services			1,380.00		
** JOURNAL TOTAL									0.00	0.00		

** GRAND TOTAL									1,667,069.44	1,667,069.44	
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31 Journals printed

** END OF REPORT - Generated by Yesenia Pineda **

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Budget - Monthly Financial Update

BRIEF SUMMARY:

The County Manager requested monthly reports displaying relevant information regarding the year-to-date budget.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of March 31, 2023*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
REVENUES						
Ad Valorem Taxes & Interest	(226,563,987)	(226,563,987)	(219,821,154)	\$ -	\$ 6,742,833	97.0%
Other Taxes	(42,293,000)	(42,293,000)	(25,282,423)	-	17,010,577	59.8%
Intergovernmental Revenues	(25,147,250)	(29,490,703)	(14,517,936)	-	14,972,768	49.2%
Permits and Fees	(9,931,343)	(9,931,343)	(6,856,090)	-	3,075,253	69.0%
Sales and Services	(13,454,082)	(13,595,444)	(10,674,557)	-	2,920,886	78.5%
Investment Earnings	(200,000)	(200,000)	(6,153,408)	-	(5,953,408)	3076.7%
Miscellaneous/Other Finance Sources	(268,900)	(30,870,011)	(339,439)	-	30,530,572	1.1%
TOTAL REVENUES	(317,858,562)	(352,944,488)	(283,645,006)	\$ -	\$ 69,299,482	80.4%
EXPENDITURES						
GENERAL GOVERNMENT						
Board of Commissioners	\$ 657,094	\$ 612,094	\$ 424,904	\$ -	187,190	69.4%
Legal	747,869	1,232,097	805,008	83,045-	344,044	72.1%
County Manager	3,263,437	3,073,080	1,555,831	348,968	1,168,281	62.0%
Communications	881,947	873,243	428,293	4,997	439,953	49.6%
Human Resources	1,431,083	1,437,242	822,420	5,730	609,092	57.6%
Tax Collector	1,309,952	1,309,952	847,082	-	462,870	64.7%
Tax Administration	2,896,236	2,898,710	2,020,741	-	877,969	69.7%
Board of Elections	1,450,285	1,525,054	774,519	62,187	688,348	54.9%
Register of Deeds	724,395	744,395	546,056	-	198,339	73.4%
Finance	1,643,392	1,694,818	1,189,330	40,615	464,873	72.6%
Information Technology	8,409,701	9,270,126	5,745,755	235,187	3,289,183	64.5%
Non-departmental*	5,279,381	6,747,162	3,287,107	559,760	2,900,296	57.0%
COVID*	-	2,000,000	-	50,000	1,950,000	2.5%
Infrastructure & Asset Management						
Grounds Maintenance	3,248,549	2,155,549	1,070,665	513,684	571,200	73.5%
Administration	2,344,616	2,441,188	1,778,932	17,507	644,749	73.6%
Sign Maintenance	273,482	273,482	150,423	30,823	92,236	66.3%
Building Maintenance	3,703,494	3,664,302	1,686,664	454,335	1,523,304	58.4%
Facility Services	2,781,355	2,740,706	1,446,005	40,860	1,253,841	54.3%
Fleet Maintenance	1,389,398	1,913,206	726,804	856,581	329,821	82.8%
Contribution to Other Funds	48,300,874	68,321,406	50,790,874	-	17,530,532	74.3%
Total General Government	\$ 90,736,540	\$ 114,927,813	\$ 76,097,413	\$ 3,304,280	\$ 35,526,120	69.1%
PUBLIC SAFETY						
Sheriff						
Administration & Operations	\$ 26,415,592	\$ 29,998,767	18,527,542	3,103,057	\$ 8,368,168	72.1%
Jail	14,612,650	14,704,385	9,329,060	694,231	4,681,094	68.2%
Animal Control	1,030,695	1,139,609	805,093	84,693	249,822	78.1%
Animal Shelter	742,624	786,111	511,416	4,224	270,471	65.6%
Courts Maintenance	1,389,057	1,404,374	111,887	85,495	1,206,992	14.1%
Construction Standards	5,409,897	5,582,800	3,616,011	99,505	1,867,284	66.6%
Emergency Management	367,725	544,848	245,119	61,927	237,802	56.4%
Fire Services	1,715,283	1,727,794	1,189,512	88,078	450,203	73.9%
Fire Districts	1,400,000	1,400,000	935,394	-	464,606	66.8%
Emergency Medical Services	13,089,064	13,308,519	9,690,911	740,299	2,877,308	78.4%
Emergency Telephone	-	299,021	20,827	19,304	258,890	13.4%
Other Public Safety*	1,324,565	1,347,905	943,335	372,867	31,703	97.6%
Total Public Safety	\$ 67,497,152	\$ 72,244,134	\$ 45,926,108	\$ 5,353,681	\$ 20,964,344	71.0%

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of March 31, 2023*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
ECONOMIC & PHYSICAL DEVELOPMENT						
Planning & Development						
Planning	752,779	761,212	\$ 410,775	\$ -	\$ 350,437	54.0%
Community Development	761,408	1,008,284	603,075	-	405,209	59.8%
Soil & Water Conservation	372,433	385,858	239,352	-	146,506	62.0%
Zoning Administration	271,689	271,689	193,834	15	77,840	71.3%
Economic Development Corporation	830,944	855,944	681,128	19,891	154,925	81.9%
Economic Development Incentives	1,750,000	1,750,000	163,941	-	1,586,059	9.4%
Other Economic & Physical Development*	1,589,433	1,589,433	1,490,498	49,000	49,935	96.9%
Total Economic & Physical Development	\$ 6,328,686	\$ 6,622,419	\$ 3,782,602	\$ 68,906	\$ 2,770,911	58.2%
ENVIRONMENTAL PROTECTION						
Waste Reduction	\$ -	\$ -	\$ 61	\$ 12,500	\$ (12,561)	0.0%
Total Environmental Protection	\$ -	\$ -	\$ 61	\$ 12,500	\$ (12,561)	-
HUMAN SERVICES						
Veterans Services	\$ 430,425	\$ 433,799	\$ 249,845	\$ -	\$ 183,954	57.6%
Cooperative Extension	448,484	495,467	263,714	-	231,754	53.2%
Human Services						
Administration	5,774,978	6,033,499	4,414,792	243,696	1,375,011	77.2%
Economic Family Support Services	3,525,779	3,432,346	1,689,259	-	1,743,087	49.2%
Transportation	3,585,333	4,352,852	1,620,784	653,708	2,078,361	52.3%
Child Welfare	12,037,393	12,000,808	7,131,548	255,212	4,614,048	61.6%
Child Support Services	2,167,955	2,167,955	1,513,908	9,140	644,907	70.3%
Economic Services	9,597,964	9,667,964	6,009,299	-	3,658,665	62.2%
Adult and Family Services	2,681,248	2,796,674	1,767,090	10,149	1,019,434	63.5%
Nutrition	849,245	950,369	455,591	108,163	386,614	59.3%
Behavioral Health Division	-	277,675	151,462	-	126,213	54.5%
Senior Services	796,081	811,093	572,418	92,164	146,511	81.9%
Cabarrus Health Alliance	10,119,709	10,975,869	7,429,226	3,546,643	-	100.0%
Other Human Services*	690,511	3,687,691	777,257	1,174,753	1,735,682	52.9%
Total Human Services	\$ 52,705,105	\$ 58,084,061	\$ 34,046,193	\$ 6,093,629	\$ 17,944,240	69.1%
EDUCATION						
Cabarrus County Schools Operating	\$ 79,269,580	\$ 79,269,580	\$ 59,452,180	\$ -	\$ 19,817,400	75.0%
Kannapolis City Schools Operating	9,474,469	9,474,469	7,299,523	-	2,174,946	77.0%
RCCC Operating	3,951,954	3,951,954	2,963,964	-	987,990	75.0%
Cabarrus County Schools Capital	36,324	111,324	24,216	-	87,108	21.8%
Kannapolis City Schools Capital	8,832	8,832	5,888	-	2,944	66.7%
RCCC Capital	-	-	-	-	-	-
Other Education*	134,405	134,405	100,802	21,102	12,501	90.7%
Total Education	\$ 92,875,564	\$ 92,950,564	\$ 69,846,573	\$ 21,102	\$ 23,082,889	75.2%
CULTURE & RECREATION						
Active Living & Parks						
Parks	\$ 2,296,595	\$ 2,453,095	\$ 1,317,991	\$ 134,518	\$ 1,000,585	59.2%
Senior Centers	862,387	883,182	543,324	16,103	323,755	63.3%
Library System	4,530,534	4,753,220	3,135,989	200,037	1,417,195	70.2%
Other Cultural & Recreation*	26,000	26,000	26,000	94,500	(94,500)	463.5%
Total Culture & Recreation	\$ 7,715,516	\$ 8,115,497	\$ 5,023,304	\$ 445,158	\$ 2,647,035	67.4%
DEBT SERVICE						
Schools	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	-	-	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTAL EXPENDITURES	\$ 317,858,562	\$ 352,944,488	\$ 234,722,254	\$ 15,299,256	\$ 102,922,979	70.8%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 48,922,752	\$ (15,299,256)	\$ 33,623,497	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
Community Investment Fund
Statement of Revenues and Expenditures - Budget and Actual
As of March 31, 2023*

*this report was pulled prior to month end close

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Encumbrances*</u>	<u>Variance with Final Budget</u>	<u>% Collected or Used</u>
	<u>Original</u>	<u>Final</u>				
REVENUES						
Other Taxes	\$ (24,900,000)	\$ (24,900,000)	\$ (14,831,343)	\$ -	\$ 10,068,657	59.6%
Intergovernmental Revenues	(720,000)	(720,000)	(363,489)	-	356,511	50.5%
Investment Earnings	-	-	(195,237)	-	(195,237)	100.0%
Other Finance Sources	(46,891,176)	(86,091,144)	(47,276,008)	-	38,815,136	54.9%
TOTAL REVENUES	\$ (72,511,176)	\$ (111,711,144)	\$ (62,666,077)	\$ -	\$ 49,045,067	56.1%
EXPENDITURES						
Operations	\$ 65,894,181	\$ 88,448,617	\$ 54,003,046	\$ 6,600	\$ 34,438,971	61.1%
Capital Outlay	6,616,995	23,262,527	-	-	23,262,527	0.0%
TOTAL EXPENDITURES	\$ 72,511,176	\$ 111,711,144	\$ 54,003,046	\$ 6,600	\$ 57,701,498	48.3%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 8,663,031	\$ (6,600)	\$ (8,656,431)	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
Other Funds
Statement of Revenues and Expenditures - Budget and Actual
As of March 31, 2023*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
Arena and Events Center						
REVENUES						
Arena Other Finance Source Revenues	\$ (1,374,326)	\$ (2,967,326)	\$ (2,502,658)	\$ -	\$ 464,668	84.3%
Fair Sales and Services	(749,831)	(749,831)	(597,005)	-	152,826	79.6%
Fair Investment Earnings	(15,000)	(15,000)	(24,864)	-	(9,864)	165.8%
Fair Miscellaneous Revenue	(5,000)	(5,000)	(5,249)	-	(249)	105.0%
Total Arena and Events Center Fund	\$ (2,144,157)	\$ (3,737,157)	\$ (3,129,775)	\$ -	\$ 607,382	83.7%
EXPENDITURES						
Arena and Events Center	\$ 1,374,326	\$ 2,967,326	\$ 867,406	\$ 564,665	\$ 1,535,255	48.3%
County Fair	769,831	769,831	607,531	17,925	144,375	81.2%
Total Arena and Events Center Fund	\$ 2,144,157	\$ 3,737,157	\$ 1,474,937	\$ 582,590	\$ 1,679,631	55.1%
Landfill Fund						
REVENUES						
Intergovernmental Revenues	\$ (63,000)	\$ (63,000)	\$ (34,895)	\$ -	\$ 28,105	55.4%
Permits and Fees	(150,000)	(150,000)	(81,886)	-	68,114	54.6%
Sales and Services	(1,330,000)	(1,330,000)	(921,745)	-	408,255	69.3%
Investment Earnings	-	-	(43,182)	-	(43,182)	0.0%
Other Financing Sources	(621,872)	(728,040)	(621,872)	-	106,168	85.4%
Total Landfill Fund	\$ (2,164,872)	\$ (2,271,040)	\$ (1,703,580)	\$ -	\$ 567,460	264.7%
EXPENDITURES						
Landfill Operations	\$ 2,164,872	\$ 2,271,040	\$ 1,135,692	\$ 284,034	\$ 851,314	62.5%
Total Landfill Fund	\$ 2,164,872	\$ 2,271,040	\$ 1,135,692	\$ 284,034	\$ 851,314	62.5%
911 Emergency Telephone Fund						
REVENUES						
Intergovernmental Revenues	\$ (614,089)	\$ (614,089)	\$ (409,393)	\$ -	\$ 204,696	66.7%
Investment Earnings	(1,500)	(1,500)	(7,961)	-	(6,461)	530.8%
Other Finance Sources	-	-	-	-	-	0.0%
Total 911 Emergency Telephone Fund	\$ (615,589)	\$ (615,589)	\$ (417,354)	\$ -	\$ 198,235	67.8%
EXPENDITURES						
Operations	\$ 615,589	\$ 615,589	\$ 176,802	\$ 83,173	\$ 355,614	42.2%
Debt Service	-	-	-	-	-	0.0%
Total 911 Emergency Telephone Fund	\$ 615,589	\$ 615,589	\$ 176,802	\$ 83,173	\$ 355,614	42.2%
Self-Insured Funds						
REVENUES						
Sales and Services	\$ (19,359,393)	\$ (19,359,393)	\$ (12,453,016)	\$ -	\$ 6,906,377	64.3%
Investment Earnings	(11,000)	(11,000)	(67,988)	-	(56,988)	618.1%
Miscellaneous	(1,142,014)	(1,142,014)	(811,519)	-	330,495	71.1%
Other Finance Sources	(481,975)	(504,216)	-	-	504,216	0.0%
Total Self-Insured Funds	\$ (20,994,382)	\$ (21,016,623)	\$ (13,332,523)	\$ -	\$ 7,684,100	63.4%
EXPENDITURES						
Workers Compensation Insurance	\$ 1,617,305	\$ 1,617,305	\$ 905,409	\$ -	\$ 711,896	56.0%
Liability Insurance	1,685,000	1,685,000	1,016,950	-	668,050	60.4%
Dental Insurance	502,000	502,000	387,456	-	114,544	77.2%
Hospitalization Insurance	17,190,077	17,212,318	11,826,880	928,578	4,456,860	74.1%
Total Self-Insured Funds	\$ 20,994,382	\$ 21,016,623	\$ 14,136,696	\$ 928,578	\$ 5,951,349	71.7%

Cabarrus County, North Carolina
Other Funds
Statement of Revenues and Expenditures - Budget and Actual
As of March 31, 2023*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
Fire Districts Fund						
REVENUES						
Ad Valorem Taxes	\$ (6,497,950)	\$ (6,497,950)	\$ (6,226,405)	\$ -	\$ 271,545	95.8%
<i>Total Fire Districts Fund</i>	<u>\$ (6,497,950)</u>	<u>\$ (6,497,950)</u>	<u>\$ (6,226,405)</u>	<u>\$ -</u>	<u>\$ 271,545</u>	<u>95.8%</u>
EXPENDITURES						
Fire Districts	\$ 6,497,950	\$ 6,497,950	\$ 6,226,494	\$ -	\$ 271,456	95.8%
<i>Total Fire Districts Fund</i>	<u>\$ 6,497,950</u>	<u>\$ 6,497,950</u>	<u>\$ 6,226,494</u>	<u>\$ -</u>	<u>\$ 271,456</u>	<u>95.8%</u>
Social Services Fund						
REVENUES						
Sales and Services	\$ (400,000)	\$ (400,000)	\$ -	\$ -	\$ 400,000	0.0%
<i>Total Social Services Fund</i>	<u>\$ (400,000)</u>	<u>\$ (400,000)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 400,000</u>	<u>0.0%</u>
EXPENDITURES						
Operations	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ 400,000	0.0%
<i>Total Social Services Fund</i>	<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 400,000</u>	<u>0.0%</u>
Intergovernmental Fund						
REVENUES						
Sales and Services	\$ (2,080,000)	\$ (2,080,000)	\$ (1,502,493)	\$ -	\$ 577,507	72.2%
<i>Total Intergovernmental Fund</i>	<u>\$ (2,080,000)</u>	<u>\$ (2,080,000)</u>	<u>\$ (1,502,493)</u>	<u>\$ -</u>	<u>\$ 577,507</u>	<u>72.2%</u>
EXPENDITURES						
Operations	\$ 2,080,000	\$ 2,080,000	\$ 1,391,334	\$ -	\$ 688,666	66.9%
<i>Total Intergovernmental Fund</i>	<u>\$ 2,080,000</u>	<u>\$ 2,080,000</u>	<u>\$ 1,391,334</u>	<u>\$ -</u>	<u>\$ 688,666</u>	<u>66.9%</u>
TOTAL REVENUES	<u>\$ (34,896,950)</u>	<u>\$ (36,618,358)</u>	<u>\$ (26,312,130)</u>	<u>\$ -</u>	<u>\$ 10,306,228</u>	<u>71.9%</u>
TOTAL EXPENDITURES	<u>\$ 34,896,950</u>	<u>\$ 36,618,358</u>	<u>\$ 24,541,955</u>	<u>\$ 1,878,374</u>	<u>\$ -</u>	<u>72.2%</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,770,174</u>	<u>\$ (1,878,374)</u>	<u>\$ 10,306,228</u>	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly Building Activity Reports

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, Assistant County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Report
- ▢ Report

Cabarrus County Construction Standards Dodge Report 3/1/2023-3/31/2023

Jurisdiction: All

New Construction				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	88	88	\$18,330,847.99
Single Family Houses Attached	102	59	59	\$8,756,727.20
Five or More Family Buildings	105	1	56	\$23,000,000.00
Manufactured Home (Mobile Homes)	106	4	2	\$500,500.00
Hotels, Motels, and Tourist Cabins	213	3	0	\$977,500.00
Parking Garages (Buildings and Open Decked)	321	1	0	\$23,000,000.00
Office, Bank, and Professional Buildings	324	3	0	\$868,151.00
Stores and Customer Services	327	12	0	\$30,540,893.15
Other Nonresidential Buildings	328	8	0	\$64,680,205.00
Structures Other Than Buildings	329	14	0	\$1,288,011.00
Other	999	10	0	\$276,165.00
Sub Total (New Construction)		203	205	\$172,219,000.34
Addition, Alteration, and Conversion				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	2	0	\$160,100.00
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	1	0	\$275,000.00
Sub Total (Addition, Alteration, and Conversion)		3	0	\$435,100.00
Demolition of Buildings				
Description	Const Code	Buildings	Housing Units	Estimated Cost
All Other Buildings and Structures	649	1	0	\$164,000.00
Sub Total (Demolition of Buildings)		1	0	\$164,000.00
Grand Total		207	205	\$172,818,100.34

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 3/1/2023 through End Date: 3/31/2023

File Date	Address	Application Name	Description	Est Cost	Est Sq Ft	
BU2023-00681	3/1/2023	9620 CHRISTENBURY PKWY CONCORD, NC 28027	SHERRI HARTSELL	Christenbury Village --2 monument signs	\$20,000	0
BU2023-00683	3/1/2023	6060 BAYFIELD PKWY CONCORD, NC 28027	MILLER CONSTRUCTION MANAGEMENT, INC.	HAVERTYS FURNITURE - AFTON RIDGE--RENOVATION OF AN EXISTING RETAIL SPACE TO INCLUDE EXTERIOR DEMO, AND THE CONSTRUCTION OF NEW INTERIOR WALLS, LIGHTING, PLUMBING FIXTURES, POWER, AND DATA.	\$2,000,000	30,526
BU2023-00685	3/1/2023	4493 SCHOOL HOUSE CMN HARRISBURG, NC 28075	Tropical Smoothie Cafe	Tropical Smoothie Cafe--demo existing interior of space, install new finishes, wall partitions, equipment, MEP	\$133,141	1,899
BU2023-00686	3/1/2023	4493 SCHOOL HOUSE CMN HARRISBURG, NC 28075			\$133,141	1,899
BU2023-00709	3/2/2023	6052 BAYFIELD PKWY CONCORD, NC 28027	CASCO SIGNS INC	European Wax Center--Install one internally illuminated wall sign	\$100	0
BU2023-00710	3/2/2023	2709 S RIDGE AVE CONCORD, NC 28025	HOOPAUGH GRADING COMPANY, LLC	Hedgecliff Towns (Townhomes).--Installing 6 Segmental Retaining Walls located at the new construction project Wall #1 - Wall #2 - Wall #3 - Wall #4 - Wall #5 - Wall #6 -	\$705,612	0
BU2023-00711	3/2/2023	9880 ROCKY RIVER RD HARRISBURG, NC 28215	CCRM, LLC (TENANT UPFIT)	Dunkin, Rocky River-- TENANT UPFIT (SHELL PRB2022-00181)	\$416,423	1,869
BU2023-00713	3/2/2023	305 MCGILL AVE NW CONCORD, NC 28027	G.W. LILES CONSTRUCTION COMPANY, INC	Livy's Pizza--Pizza food stall in existing Gibson Mill Food Hall (permitted in 2019).	\$300,000	732
BU2023-00727	3/3/2023	6909 ALEDITH ST HARRISBURG, NC 28075	SPECTRUM BUILDING COMPANY, INC	PANERA BREAD-- INTERIOR UPFIT TO SHELL	\$650,000	3,512
BU2023-00734	3/6/2023	4025 STALLINGS RD HARRISBURG, NC 28075	EHC HOMES LP,	CAMELLIA GARDENS ENTRANCE SIGN--ENTRANCE MONUMENT / SIGNS	\$27,000	64
BU2023-00738	3/6/2023	10175 WEDDINGTON RD CONCORD, NC 28027	LCJ CONSTRUCTION COMPANY INC	Build out of a new water park bar	\$250,000	486
BU2023-00746	3/7/2023	1050 CHILDERS AVE CONCORD, NC 28027	MILESTONE CONSTRUCTION, LLC, T/A	Childers Park Cabana--New Pool House-Restroom and Equipment Room.	\$600,000	1,200
BU2023-00758	3/8/2023	265 MANOR AVE SW CONCORD, NC 28025	C&F MINISTRIES INC	NEW: Concord Christian Center Modular Unit--site plan for modular unit and ramp plan.	\$12,000	1,536
BU2023-00759	3/8/2023	6052 BAYFIELD PKWY CONCORD, NC 28027	CASCO SIGNS INC	European Wax Center--Install one internally illuminated wall sign	\$200	80
BU2023-00807	3/10/2023	37 UNION ST S A2 CONCORD, NC 28025	SKYE RESTORATION & CONSTRUCTION LLC	CABO WINERY--structural repair for structural roof members that have previously been butchered.	\$52,000	900
BU2023-00813	3/13/2023	319 NORTH AVE EXT KANNAPOLIS, NC 28083	CONCRETE MATTERS, INC	Emerson Hill Apartments--Approximately 9' tall retaining wall that is just under 300 linear feet. Set on a 9'-6" wide by 1'-6" thick footing.	\$300,000	0

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 3/1/2023 through End Date: 3/31/2023

BU2023-00819	3/13/2023	9965 POPLAR TENT RD CONCORD, NC 28027	Casco Signs	Casco will be installing one ground sign with tenant panel. Sign B is existing on site.	\$100	0
BU2023-00820	3/13/2023	1420 CONCORD PARKWAY S PKWY S CONCORD, NC 28027	MESSER CONSTRUCTION CO (BLDG 8 UPFIT)	ELI LILLU: Commercial Upfit of Building 8 ASRS (72,500 SF) Building 8 includes high density pallet warehouse space - ASRS rack structure. Exterior skin consist of insulated metal panels. Roof and associated roof components are by others. Interior mechanical work includes associated ductwork, glycol fan coil units and associated piping, dehumidification units, down draft fans, other mechanical design elements. Core and shell MEP services and associated work provided by others including any tie-ins with local utilities.	\$35,200,000	72,800
BU2023-00828	3/14/2023	545 CONCORD PKWY N CONCORD, NC 28027	CHOATE CONSTRUCTION COMPANY	Concord Reseller~~4 individual toilet rooms will be added. A dividing wall that will have a large opening. Adding several roof units. Adding electrical lighting through the space.	\$230,000	38,000
BU2023-00836	3/14/2023	10701 CLAYSTONE DR DAVIDSON, NC 28036	(POOL)	Adair Woods (amenity pool)~~new construction with equipment for commercial pool	\$190,000	2,604
BU2023-00839	3/14/2023	4790 GOLD HILL RD E GOLD HILL, NC 28071	MASTEC NETWORK SOLUTIONS	T-Mobile 5CT0495A 4790 Gold Hill Rd E (Crown 881237_631673)~~ TOWER SCOPE OF WORK: · RELOCATE (3) ANTENNAS · RELOCATE (3) RRUs · REMOVE (3) ANTENNAS · REMOVE (3) TMAS · REMOVE (1) HYBRID CABLES · REMOVE (6) COAX CABLES · INSTALL (6) ANTENNAS · INSTALL (3) RRUs · INSTALL (3) 6x24 HCS 4AWG 70m CABLES · INSTALL (1) 1/2" COAX CABLE · INSTALL (1) MW DISH · INSTALL (1) ODU GROUND SCOPE OF WORK: · REMOVE (2) CABINETS · REMOVE (6) RUS01 B2s & (1) BB 6630 · INSTALL (2) CABINETS · INSTALL (1) RBS 6601, (2) RP 6651, (1) IXRe ROUTER · INSTALL CONCRETE PAD EXPANSION · INSTALL NEW BREAKERS Construction Cost Estimate Breakdown: Tower/Ground Construction - \$21,285 + Electrical Work - \$5,420 = TOTAL: \$26,705.00.	\$27,015	0
BU2023-00841	3/15/2023	7841 GATEWAY LN NW CONCORD, NC 28027	MYCROFT CONSTRUCTION INC.	Removing existing EPDM and install 0.060 TPO membrane fully	\$127,500	12,000
BU2023-00855	3/15/2023	10 CABARRUS AVE E CONCORD, NC 28025	Roger Condrey	10 Cab Address Sign~~Installing a projecting round address sign above the entrance door.	\$465	0
BU2023-00877	3/16/2023	2235 SPIDER DR NE KANNAPOLIS, NC 28083	RITE LITE SIGNS, INC.	Installation Illuminated Channel Letters On Raceway	\$0	9,200

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 3/1/2023 through End Date: 3/31/2023

BU2023-00885	3/16/2023	700 DERITA RD CONCORD, NC 28027	Carolina Signs and Wonders	Max Solutions Exterior Signs~~Install: -Front Acrylic Wall Sign - Back ACM Door Markers - Vinyl Window Graphics	\$5,000	0
BU2023-00887	3/17/2023	10310 MT OLIVE RD MT PLEASANT, NC 28124	MASTEC NETWORK SOLUTIONS	T-Mobile 5CT0523A (Crown 881244_631680)~~TOWER SCOPE OF WORK: · REMOVE (3) ANTENNAS · REMOVE (3) TMAs · REMOVE (6) COAX CABLES · INSTALL (6) ANTENNAS · INSTALL (3) RRUs · INSTALL (2) 6x24 HCS 4AWG 70m CABLES · INSTALL (3) MOUNT PIPE GROUND SCOPE OF WORK: · REMOVE (1) 6201 ODE CABINET · RELOCATE (1) BB6648, (1) XMU, (1) DUG20 · INSTALL (2) CABINETS · INSTALL (1) RP 6651, (1) XMU, (1) IXRe ROUTER, (1) RBS 6601 · INSTALL NEW ICE BRIDGE · INSTALL PAD EXTENSION Construction Cost Estimate Breakdown: Tower/Ground Construction - \$20,175 + Electrical Work - \$5,490 = TOTAL: \$25,665.00.	\$25,760	96
BU2023-00890	3/17/2023	5909 KLUTTZ RD CONCORD, NC 28025	MASTEC NETWORK SOLUTIONS	T-Mobile 5CT0524A 5909 Kluttz Road (Crown 881199_631681)~~TOWER SCOPE OF WORK: · REMOVE (3) ANTENNAS · REMOVE (1) TMA · REMOVE (1) HYBRID CABLE · REMOVE (12) COAX · RELOCATE (3) ANTENNAS · RELOCATE (3) RRUs · INSTALL (6) ANTENNAS · INSTALL (3) RRUs · INSTALL (3) 6x24 HCS 4AWG 80m CABLES GROUND SCOPE OF WORK: · REMOVE ABANDONED CABINETS, IF ANY · REMOVE (1) 6201 CABINET · REMOVE (1) BATTERY CABINET · RELOCATE (1) BB6648, (1) DUG20, (1) XMU · INSTALL (2) CABINETS · INSTALL (1) RBS6601, (1) RP6651, (1) CSR IXRe ROUTER · INSTALL NEW 200A PPC WITH CAM-LOK GENERATOR CONNECTOR · INSTALL NEW ICE BRIDGE · INSTALL CONCRETE PAD EXPANSION Construction Cost Estimate Breakdown: Tower/Ground Construction - \$21,425 + Electrical Work - \$5,665 = TOTAL: \$27,090.00.	\$27,640	108

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 3/1/2023 through End Date: 3/31/2023

BU2023-00893	3/17/2023	7198 CALDWELL RD HARRISBURG, NC 28075	KIRKLAND, INC.	SHELL~~Caldwell Crossing Shops Building E~~	\$1,441,441	6,943
BU2023-00903	3/20/2023	8680 CONCORD MILLS BLVD CONCORD, NC 28027	RUSSCO, INC.	Cava Concord Mills~~Tenant improvement for a fast-casual restaurant use in an existing core & shell building. Work includes new kitchen equipment, restrooms, interiors, mechanical, plumbing, & electrical work. Signage & Sprinklers will be under a separate permit.	\$641,888	2,575
BU2023-00909	3/20/2023	35 CABARRUS AVE W CONCORD, NC 28025	RATZLAFF CONSTRUCTION LLC	City of Concord - Bill pay officice renovation~~demo existing teller line, close in and add door. Demo 1 door	\$21,600	21,600
BU2023-00916	3/21/2023	3045 BELL SPUR AVE SW CONCORD, NC 28027	Spring Meadow Amenity Building	Spring Meadows Amenity Building~~Single story, new construction bathhouse 980 total sf that includes a men's room, women's room, pool equipment room and storage closet.	\$175,000	980
BU2023-00933	3/22/2023	1420 CONCORD PKWY S CONCORD, NC 28027	DA EVERETT CONSTRUCTION GROUP, LLC ADMIN/QC Fit-Out (Building 1)	ADMIN/QC Fit-Out (Building 1)	\$28,823,267	120,000
BU2023-00940	3/22/2023	6370 BAYFIELD PKWY CONCORD, NC 28027	Anchor Sign, Inc.	(1) Sign A:72" Marshalls Individual Channel Letters Internally Illuminated w/ LEDs	\$6,964	72
BU2023-00947	3/22/2023	1530 PINTO PL MT PLEASANT, NC 28124	TUSCARORA TAP HOUSE CO	WENT FROM A CHURCH TO A BAR/AXE THROWING ETC.	\$0	0
BU2023-00958	3/23/2023	931 CONCORD PKWY N CONCORD, NC 28027	EPIC CONSTRUCTION SERVICES, LLC	DOLLAR TREE~~INTERIOR ALTERATION, FINISHES, FIXTURES, ELECTRICAL, PLUMBING.	\$201,060	11,034
BU2023-00971	3/24/2023	7905 LYLES LN NW CONCORD, NC 28027	MCCRORY CONSTRUCTION, LLC	Limited area remodel of Deli, Meat, Chicken, Bakery, Produce, Receiving, Optical, Member Services and Tire Departments. Enlarge existing breezeway.	\$1,767,976	41,363
BU2023-00996	3/25/2023	2221 ROXIE ST KANNAPOLIS, NC 28083	DELTA CONSTRUCTION NC, LLC	Wingstop Kannapolis, NC~~FOR INTERIOR LEVEL II ALTERATION TO EXISTING BUILDING SPACE FOR THE USE AS SIT DOWN RESTAURANT.	\$65,900	1,323
BU2023-01016	3/27/2023	11159 DAVINCI DR DAVIDSON, NC 28036	FASTSIGNS Mooresville	Snap Fitness Sign Replacement~~We are replacing 1 existing channel letter sign with a new sign due to logo change.	\$8,000	0
BU2023-01024	3/28/2023	10300 POPLAR TENT RD HUNTERSVILLE, NC 28078	BETACOM INCORPORATED	replacing antennas and OVP box, and adding RRUs and hybrid cables	\$15,000	0
BU2023-01027	3/28/2023	380 GEORGE W LILES PKWY NW CONCORD, NC 28027	CALVIN CONSTR. SERVICE, LLC, T/A CCS CONSTR. SERVICES	Starbuck's~~340 linear feet, install a RETAINING WALL	\$32,619	0
BU2023-01028	3/28/2023	1201 ODELL SCHOOL RD CONCORD, NC 28027	DIRECT POWER INC.	COX MILL - D~~adding antennas	\$0	0
BU2023-01029	3/28/2023	498 CHURCH ST N CONCORD, NC 28025	CASCO SIGNS INC	Install one freestanding sign that is internally illuminated	\$14,100	50
BU2023-01032	3/28/2023	1401 S RIDGE AVE KANNAPOLIS, NC 28083	sherri l hartsell	Lively Therapy~~Non lit wall sign	\$3,800	30
BU2023-01060	3/29/2023	11183 DAVINCI DR DAVIDSON, NC 28036	SRI Balaji Kitchen (Exterior SIGN)	SRI Balaji Kitchen Exterior Signage~~Installing one set of illuminated channel letters on the front entrance of the restaurant. Installing two, non-illuminated retainer frames on side and rear of restaurant.	\$10,000	0

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 3/1/2023 through End Date: 3/31/2023

BU2023-01069	3/30/2023	4855 MILESTONE AVE KANNAPOLIS, NC 28081	IKES CONSTRUCTION INC	Milestone Building - DHS Lobby Renovation~~ to add transaction counter, add power and data, and add and modify casework.	\$55,000	402
BU2023-01073	3/30/2023	4949 PROFESSIONAL PARK DR KANNAPOLIS, NC 28081	SHERRI HARTSELL	non-illuminated wall sign	\$3,500	0
BU2023-01090	3/31/2023	2011 NC HWY 49 S CONCORD, NC 28027	HAMLETT ASSOCIATES, INC.	Owens Corning~~20' x 30' free standing lean - to structure. 13' eve height high side, 10' eve low side	\$47,538	600
Total Plans Reviewed: 47					\$373,838,750	1,932,415

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly New Development Report

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of new development activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, Assistant County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Jurisdiction	APF Area Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	100 CROWELL DRIVE SW	100 CROWELL DRIVE SW TOWNHOMES	APF2020-00041	JOHN SEARS	Jay M Robinson High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Townhouse	6/11/2021	4	4	0			0.552	0.276	0.368	1.196	0	0	0	0
Kannapolis	1302 PUMP STATION ROAD	1302 Pump Station Road	APF2022-00060	Dale Fink	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending	Single Family		11	0	11			4.224	2.123	2.816	9.163	4.224	2.123	2.816	9.163
Concord	171 CABARRUS	171 CABARRUS	APF2019-00026	PATRICK RILEY	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Multi Family		64	0	64			14.848	7.424	9.92	32.192	14.848	7.424	9.92	32.192
Kannapolis	200 MAIN	200 MAIN / VIDA II	APF2022-00020	Aaron Wagoner	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Multi Family	1/18/2023	78	97	-19			0	0	0	0	-4.408	-2.204	-2.945	-9.557
Concord	212 MCGILL AV	212 MCGILL AV	APF2021-00007	KEVIN WILLIAMS	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Single Family		10	0	10			3.84	1.93	2.56	8.33	3.84	1.93	2.56	8.33
Concord	3476 ZION CHURCH RD	3476 ZION CHURCH RD	APF2021-00008	MIKE BYRON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Multi Family		216	0	216			50.112	25.056	33.48	108.648	50.112	25.056	33.48	108.648
Kannapolis	4312 TOWNHOUSES	4312 TOWNHOUSES	APF2021-00052	ARCONS DESIGN STUDIO	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Withdrawn	Townhouse		16	0	16			2.208	1.104	1.472	4.784	2.208	1.104	1.472	4.784
Concord	501 OLD SPEEDWAY DR DEVELOPMENT	501 OLD SPEEDWAY DR DEVELOPMENT	APF2021-00030	DALE FINK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Single Family		6	0	6			2.304	1.158	1.536	4.998	2.304	1.158	1.536	4.998
Concord	557 OLD SPEEDWAY DR DEVELOPMENT	557 OLD SPEEDWAY DR DEVELOPMENT	APF2021-00031	PAUL CAMPBELL	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Townhouse		12	0	12			1.656	0.828	1.104	3.588	1.656	0.828	1.104	3.588
Concord	61 CABARRUS TOWNHOMES	61 CABARRUS TOWNHOMES	APF2017-00015	OLD TOWNE DEVELOPMENT CORPORATION	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Active Building Permitting	Townhouse	12/29/2022	2	7	-5			0.828	0.414	0.552	1.794	-0.69	-0.345	-0.46	-1.495
Kannapolis	ABBERLY KANNAPOLIS	ABBERLY KANNAPOLIS	APF2022-00040	ABBERLY	Cox Mill High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		277	0	277			0	0	0	64.264	32.132	42.935	139.331	
Harrisburg	ABBINGTON PLACE	ABBINGTON PLACE	APF2008-00040	AVANTI PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/7/2021	395	331	64		12/30/2015	151.68	76.235	101.12	329.035	24.576	12.352	16.384	53.312
Kannapolis	ADAIR WOODS	ADAIR WOODS	APF2020-00015	SHERWOOD DEVELOPMENT GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Construction Drawing Review	Single Family	4/6/2023	157	7	150			60.288	30.301	40.192	130.781	57.6	28.95	38.4	124.95
Concord	ADDISON FIFTEEN20	ADDISON EIGHTY50	APF2019-00007	SCOTT KIGER	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Active Building Permitting	Multi Family		340	0	340			0.928	0.464	0.62	2.012	78.88	39.44	52.7	171.02
Harrisburg	ADDISON PARK	ADDISON PARK	APF2016-00013	ATX LLC A NC LLC	Hickory Ridge High School	Hickory Ridge Middle School			Construction Drawing Review	Age Restricted	12/1/2022	55	52	3						0	0	0	0	
Kannapolis	AFTON RIDGE APARTMENTS	AFTON RIDGE APARTMENTS	APF2011-00003	DARREN LUCAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family	6/5/2014	414	122	292	11/13/2012		96.048	48.024	64.17	208.242	67.744	33.872	45.26	146.876
Midland	ALBEMARLE ROAD SITE	ALBEMARLE ROAD SITE	APF2021-00023	ESP ASSOCIATES INC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Construction Drawing Review	Single Family		1216	0	1,216			503.04	252.83	335.36	1091.23	466.944	234.688	311.296	1012.928
Cabarrus County	ALEXANDER ESTATES	ALEXANDER ESTATES	APF2008-00035	BRIAN HUNTLEY	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Expired	Single Family	10/15/2021	19	4	15			7.296	3.667	4.864	15.827	5.76	2.895	3.84	12.495
Kannapolis	ALL 4 U HOMES	ALL 4 U HOMES	APF2022-00056	BRIAN LPTON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending	Single Family		14	0	14			5.376	2.702	3.584	11.662	5.376	2.702	3.584	11.662
Harrisburg	ALLBURN	ALLBURN	APF2017-00008	GeoScience Group	Hickory Ridge High School	J N Fries Middle School	Pitt School Road Elementary School		Construction Drawing Review	Single Family	4/4/2023	58	16	42			23.04	11.58	49.98	16.128	8.106	10.752	34.986	
Concord	ALLEN FARM SUBDIVISION	ALLEN FARM SUBDIVISION	APF2008-00058	MIKE SHEA	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	5/5/2022	466	462	4	11/20/2007		178.944	89.938	119.296	388.178	1.536	0.772	1.024	3.332
Concord	ANNBOROUGH PARK	ANNBOROUGH PARK	APF2019-00010	CHAD LLOYD	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	3/27/2023	300	35	265			0	0	0	101.76	51.145	67.84	220.745	
Concord	APOLLO REALTY PARTNERS CONCEPT	APOLLO REALTY PARTNERS CONCEPT	APF2019-00019	WES PLYLER	Jay M Robinson High School	HD Winkler Middle School	Charles A Boger Elementary School		Pending	Multi Family		96	0	96			0	0	0	22.272	11.136	14.88	48.288	
Cabarrus County	ARBOR OAKS	ARBOR OAKS	APF2008-00138	KSIN PROPERTIES, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	1/9/2023	20	13	7	10/21/2002		7.68	3.86	5.12	16.66	2.688	1.351	1.792	5.831
Concord	ARCHIBALD ROAD SUBDIVISION	ARCHIBALD ROAD SUBDIVISION	APF2017-00016	PERRAULT MATTHEW MARK CO-TR	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		149	0	149			57.216	28.757	38.144	124.117	57.216	28.757	38.144	124.117
Concord	ARCHIBALD SUBDIVISION	ARCHIBALD SUBDIVISION	APF2018-00019	CHRIS McINTYRE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	ARDMORE AT PARKWOOD-MF	ARDMORE AT PARKWOOD-MF	APF2018-00009	BRYCE MORRISON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending	Townhouse		282	0	282			43.056	21.528	28.704	93.288	38.916	19.458	25.944	84.318
Concord	ARDMORE AT PARKWOOD-SFA	ARDMORE AT PARKWOOD-SFA	APF2021-00044	BRYCE MORRISON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending	Townhouse		35	0	35			4.83	2.415	3.22	10.465	4.83	2.415	3.22	10.465
Concord	ARENA COMMONS	ARENA COMMONS	APF2017-00029	Isaac Padgett	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Pending	Multi Family		65	0	65			15.08	7.54	10.075	32.695	15.08	7.54	10.075	32.695
Kannapolis	ARGENTO AT KELLSWATER BRIDGE	Argento at Kellswater Bridge	APF2022-00028	CESI	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family		270	0	270			62.64	31.32	41.85	135.81	62.64	31.32	41.85	135.81
Kannapolis	ASHE AVENUE PROPERTY	ASHE AVENUE PROPERTY	APF2022-00047	ASHE BRADY	A L Brown High School	Kannapolis Middle School			Active Building Permitting	Single Family	2/22/2023	7	2	5			2.688	1.351	1.792	5.831	1.92	0.965	1.28	4.165
Cabarrus County	ASHEBROOK	ASHEBROOK	APF2008-00139	DAN MOSER	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	8/17/2009	105	96	9	5/21/1998		40.32	20.265	26.88	87.465	3.456	1.737	2.304	7.497
Kannapolis	AUBURN WOODS	AUBURN WOODS	APF2013-00007	FIFTH THIRD BANK	Concord High School	Concord Middle School	Royal Oaks Elementary School		Inactive	Single Family	5/31/2022	256	1	255	4/22/2002		98.304	49.408	65.536	213.248	97.92	49.215	65.28	212.415
Kannapolis	AUSTIN CORNERS	AUSTIN CORNERS	APF2016-00023	DR Horbn	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/7/2020	146	140	6			56.064	28.178	37.376	121.618	2.304	1.158	1.536	4.998
Concord	AUSTIN FARMS	AUSTIN FARMS	APF2021-00046	MATT LANGSTON	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending	Single Family		102	0	102			39.168	19.686	26.112	84.966	39.168	19.686	26.112	84.966
Kannapolis	AUTUMN CHASE	AUTUMN CHASE	APF2014-00020	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		28	0	28	3/6/1991		10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Kannapolis	AUTUMN CREST APARTMENTS	AUTUMN CREST APARTMENTS	APF2014-00013	WYNFIELD PROPERTIES	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Multi Family		87	0	87	8/20/2014		20.184	10.092	13.485	43.761	20.184	10.092	13.485	43.761
Harrisburg	AUTUMN GLEN AT MOREHEAD	AUTUMN GLEN AT MOREHEAD	APF2016-00011	ELLEDEGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Harrisburg	AUTUMN GLEN AT MOREHEAD	AUTUMN GLEN AT MOREHEAD	APF2016-00012	ELLEDEGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Denied	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Cabarrus County	AVIGNON	AVIGNON	APF2008-00122	JERRY R MCSORLEY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family	9/21/2022	23	0	23			8.832	4.439	5.888	19.159	8.832	4.439	5.888	19.159
Kannapolis	AZALEA ESTATES	AZALEA ESTATES	APF2008-00140	James M Hood	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	9/19/2017	42	40	2	10/2/2002	12/31/2010	16.128	8.106	10.752	34.986	0.768	0.386	0.512	1.666
Kannapolis	BAKERS CREEK - SFA	BAKERS CREEK - SFA	APF2022-00016	Salman Moazzam	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Single Family		122	0	122			0	0	0	46.848	23.546	31.232	101.626	
Kannapolis	BAKERS CREEK - SFD	BAKERS CREEK - SFD	APF2022-00006	Salman Moazzam	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Single Family		228	0	228			87.552	44.004	58.368	189.924	87.552	44.004	58.368	189.924
M. Pleasant	BARRINGERS TRACE	BARRINGERS TRACE	APF2014-00004	BARRINGER GRADY R CO-TRUSTEE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Multi Family		64	0	64			14.848	7.424	9.92	32.192	14.848	7.424	9.92	32.192
Cabarrus County	BECKENHAM	BECKENHAM	APF2008-00029	Charles F McDonald	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Platting	Single Family	4/22/2022	20	13	7	2/15/2007	2/15/2013	7.68	3.86	5.12	16.66	2.688	1.351	1.792	5.831
Concord	BEDFORD FARMS	BEDFORD FARMS	APF2008-00042	Niblock Development Corporation	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	8/12/2021	166	168	-2	7/18/2006	3/18/2016	63.744	32.038	42.496	138.278	-0.768	-0.386	-0.512	-1.666
Concord	BEECHWOOD PLACE	BEECHWOOD PLACE	APF2017-00039	ERVIN JOE H GRADING CO INC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Closed-Built Out	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BELVEDERE TOWNS	BELVEDERE TOWNS	APF2017-00012	WINDSVEPT FARMS LLC</																				

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev/Other Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	High Remaining	Remaining Total
Kannapolis	BRIDGES OF CABARRUS APARTMENTS	BRIDGES OF CABARRUS APARTMENTS	APF2016-00024	KLK Properties	Concord High School	Concord Middle School	Royal Oaks Elementary School		Closed-Built Out	Multi Family	6/24/2019	144	144	0			33,408	16,704	22,32	72,432	0	0	0	0
Mt Pleasant	BRIGHTON PARK	BRIGHTON PARK	APF2022-00011	NBLOCK HOMES	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Construction Drawing Review	Single Family		178	0	178			68,352	34,354	45,568	148,274	68,352	34,354	45,568	148,274
Harrisburg	BROOKDALE COMMONS	BROOKDALE COMMONS	APF2012-00001	Stephen Pace	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	8/3/2015	230	230	0		6/25/2016	88.32	44.39	58.88	191.59	0	0	0	0
Harrisburg	BROOKDALE VILLAGE	BROOKDALE VILLAGE	APF2008-00032	EVOLVE CONSTRUCTION LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Platting	Townhouse	8/11/2022	72	11	61	9/12/2016	9/12/2018	9,936	4,968	6,624	21,528	8,418	4,209	5,612	18,239
Concord	BROOKE POINTE MANOR RETIREMENT COMMUNITY	BROOKE POINTE MANOR RETIREMENT COMMUNITY	APF2011-00002	CATHERINE F. CONNORS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Age Restricted		66	0	66	12/20/2011		0	0	0	0	0	0	0	0
Concord	BROOKVUE	BROOKVUE	APF2008-00056	BROOKVUE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	5/4/2017	342	261	81	10/20/2009	12/31/2015	131,328	66,006	87,552	284,886	31,104	15,633	20,736	67,473
Concord	BROWN MILL LOFTS	BROWN MILL LOFTS	APF2016-00015	Mark T. Wright	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		131	0	131			30,392	15,196	20,305	65,893	30,392	15,196	20,305	65,893
Kannapolis	BRYNDALL RESERVES	Bryndall Reserves Preliminary Plat	APF2022-00025	Jeremy Horton	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		63	0	63			24,192	12,159	16,128	52,479	24,192	12,159	16,128	52,479
Concord	BUFFALO TERRACE	BUFFALO TERRACE	APF2017-00013	TROUTMAN LAND INVESTMENTS INC	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Withdrawn	Multi Family		80	0	80			18,56	9,28	12,4	40,24	18,56	9,28	12,4	40,24
Concord	BUFFALO TERRACE APARTMENTS	BUFFALO TERRACE APARTMENTS	APF2019-00035	Steve Schlegelmich	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family		78	0	78			18,096	9,048	12,09	39,234	18,096	9,048	12,09	39,234
Cabarrus County	BURNT MILL	BURNT MILL	APF2008-00127	GRACE M MYNATT	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		25	0	25			9.6	4.825	6.4	20,825	9.6	4.825	6.4	20,825
Concord	BURRAGE ROAD	BURRAGE ROAD	APF2023-00006	KEN FOSTER	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		25	0	25							5.8	2.9	3.875	12,575
Cabarrus County	CABARRUS CROSSING	CABARRUS CROSSING	APF2008-00089	STEVEN MOORE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	3/24/2006	290	286	4	8/21/2001		111.36	55.97	74.24	241.57	1,536	0.772	1,024	3,332
Concord	CABARRUS HOMES DUPLEX AND TRIPLEX DEVELOPMENT	CABARRUS HOMES DUPLEX AND TRIPLEX DEVELOPMENT	APF2018-00021	JOSEPH TAYLOR	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Multi Family	11/30/2021	20	4	16			4.64	2.32	3.1	10.06	3,712	1,856	2,48	8,048
Concord	CALAMAR SETTLERS LANDING	CALAMAR SETTLERS LANDING	APF2019-00025	DAVE BRAUN	Jay M Robinson High School	HD Winkler Middle School	Pit School Road Elementary School		Pending	Age Restricted		134	0	134							0	0	0	0
Harrisburg	CALDWELL COMMONS	CALDWELL COMMONS	APF2011-00001	CROSLAND CALDWELL COMMONS LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		All Lots Platted	Single Family	6/10/2015	9	4	5			3,456	1,737	2,304	7,497	1,92	0,965	1,28	4,165
Harrisburg	CALDWELL TOWNHOMES	CALDWELL TOWNHOMES	APF2017-00007	Marc Houle	Hickory Ridge High School	C C Griffin Middle School	Harrisburg Elementary School		Active Platting	Townhouse	4/23/2021	68	66	2			9,384	4,692	6,256	20,332	0,276	0,138	0,184	0,598
Harrisburg	CALLOWAY	CALLOWAY	APF2017-00040	ESSEX HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Construction Drawing Review	Age Restricted		84	0	84							0	0	0	0
Concord	CAMBRIDGE CORNERS TOWNHOMES	CAMBRIDGE CORNERS TOWNHOMES	APF2019-00009	BOB DAVIS	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending	Townhouse		190	0	190			0	0	0	0	26.22	13.11	17.48	56.81
Harrisburg	CAMELLIA GARDENS	CAMELLIA GARDENS	APF2018-00030	ASSOCIATES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Construction Drawing Review	Single Family	4/5/2023	95	1	94			36.48	18.335	24.32	79,135	36,096	18,142	24,064	78,302
Concord	CAMPBELL FAMILY FARM	CAMPBELL FAMILY FARM	APF2016-00018	Patricia J Molander	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Active Building Permitting	Single Family	3/1/2022	140	136	4			53.76	27.02	35.84	116.62	1,536	0.772	1,024	3,332
Concord	CANNON CROSSING	CANNON CROSSING	APF2008-00036	RHEIN INTEREST OF CHARLOTTE, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	12/18/2014	207	209	-2	5/20/2004	3/15/2016	79,488	39,951	52,992	172,431	-0,768	-0,386	-0,512	-1,666
Kannapolis	CANNON MANOR	CANNON MANOR	APF2020-00017	KIMLEY HORN	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		74	0	74			0	0	0	0	10,212	5,106	6,808	22,126
Concord	CANNON RUN SINGLE FAMILY	CANNON RUN SINGLE FAMILY	APF2018-00029	MARK SWARTZ	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		203	0	203			77,952	39,179	51,968	169,099	77,952	39,179	51,968	169,099
Concord	CANNON RUN TOWNHOMES	CANNON RUN TOWNHOMES	APF2018-00028	MARK SWARTZ	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		131	0	131			18,078	9,039	12,052	39,169	18,078	9,039	12,052	39,169
Harrisburg	CANTERFIELD ESTATES	CANTERFIELD ESTATES	APF2008-00170	Centerfield Estates	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Closed-Built Out	Single Family	11/21/2017	501	431	70			192,384	96,693	128,256	417,333	26,88	13,51	17,92	58,31
Concord	CAPITAL LAND PARTNERS	CAPITAL LAND PARTNERS	APF2019-00013	PAUL CAMPBELL	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		112	0	112			11,52	5,79	7,68	24,99	43,008	21,616	28,672	93,296
Concord	CAROLINA LILY APARTMENTS	CAROLINA LILY APARTMENTS	APF2017-00017	PALISADES PROPERTIES INC	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Pending	Multi Family		182	0	182			42,224	21,112	28,21	91,546	42,224	21,112	28,21	91,546
Harrisburg	CARRIKER PROPERTY MI HOMES	CARRIKER PROPERTY MI HOMES	APF2017-00026	CARRIKER FAMILY LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Single Family		67	0	67			25,728	12,931	17,152	55,811	25,728	12,931	17,152	55,811
Cabarrus County	CASCADES AT SKYBROOK	CASCADES AT SKYBROOK	APF2008-00142	NO APPLICANT	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Townhouse	11/18/2011	76	75	1	11/11/2007	11/10/2013	10,488	5,244	6,992	22,724	0,138	0,069	0,092	0,299
Cabarrus County	CASCADES MULTI-FAMILY	CASCADES MULTI-FAMILY	APF2021-00056	BRETIN COWAN	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending			100	0	100							23.2	11.6	15.5	50.3
Kannapolis	CASTLEBROOKE MANOR	CASTLEBROOKE MANOR	APF2008-00121	Jim a brodnik	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	1/9/2020	230	177	53	10/18/2007	5/30/2016	88.32	44.39	58.88	191.59	20,352	10,229	13,568	44,149
Kannapolis	CAVALLARO RIDGE	CAVALLARO RIDGE	APF2021-00048	WK DICKSON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Single Family		82	0	82			31,488	15,826	20,992	68,306	31,488	15,826	20,992	68,306
Kannapolis	CAVALLARO RIDGE	Cavallaro Ridge Subdivision	APF2022-00026	Jeremy Horton	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		82	0	82			0	0	0	0	31,488	15,826	20,992	68,306
Concord	CEDAR ST DEVELOPMENT	CEDAR ST DEVELOPMENT	APF2022-00036	GINGER MOORE	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending			15	0	15							3.48	1.74	2.325	7.545
Cabarrus County	CEDARVALE FARM	CEDARVALE FARM	APF2008-00120	PIONEER MILL(CHARLOTTE) AIP IV, LLP	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Active (platting & permitting)	Single Family	2/12/2021	363	288	75	1/20/2005	10/8/2012	139,392	70,059	92,928	302,379	28,8	14,475	19,2	62,475
Concord	CEDARWOOD TOWNHOMES	CEDARWOOD TOWNHOMES	APF2020-00028	ROBERT W NIXON	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending	Townhouse		7	0	7			0,966	0,483	0,644	2,093	0,966	0,483	0,644	2,093
Concord	CENTRAL DRIVE TRIPLEXES	CENTRAL DRIVE TRIPLEXES	APF2023-00007	OMO ELEFO	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending			12	0	12							2,784	1,392	1,86	6,036
Concord	CENTRAL HEIGHTS SUBDIVISION	CENTRAL HEIGHTS SUBDIVISION	APF2021-00021	ANDREW GRANT	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		59	0	59			22,656	11,387	15,104	49,147	22,656	11,387	15,104	49,147
Kannapolis	CENTRAL PARK	CENTRAL PARK	APF2008-00054	NO APPLICANT	Concord High School	Concord Middle School	Royal Oaks Elementary School		All Lots Platted	Single Family	9/7/2016	126	125	1	10/16/2000		40,068	17,514	15,624	73,206	0,384	0,193	0,256	0,833
Kannapolis	CHERRY GROVE	CHERRY GROVE	APF2022-00064	BOST DANNY G LLC	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Construction Drawing Review	Townhouse		134	0	134			18,492	9,246	12,328	40,066	18,492	9,246	12,328	40,066
Kannapolis	CHILDERS PARK AT BUFFALO CREEK - SFA	CHILDERS PARK AT BUFFALO CREEK - SFA		AMERICAN ENGINEERING	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Single Family	11/15/2022	92	11	81			35,328	17,756	23,552	76,636	31,104	15,633	20,736	67,473
Kannapolis	CHILDERS PARK AT BUFFALO CREEK - SFD	CHILDERS PARK AT BUFFALO CREEK - SFA	APF2021-00017	AMERICAN ENGINEERING	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Townhouse	3/16/2023	181	54	127			24,978	12,489	16,652	54,119	17,526	8,763	11,684	37,973
Kannapolis	CHILDERS PARK AT BUFFALO CREEK - SFA	CHILDERS PARK AT BUFFALO CREEK - SFA	APF2021-00018	AMERICAN ENGINEERING	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Single Family	11/15/2022	92	11	81			35,328	17,756	23,552	76,636	31,104	15,633	20,736	67,473
Concord	CHRISTENBURY COMMONS - MULTI-FAMILY	CHRISTENBURY COMMONS - MULTI-FAMILY	APF2019-00005	JUSTIN MUELLER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Construction Drawing Review	Multi Family		268	0	268			62,176	31,088	41,54	134,804	62,176	31,088	41,54	134,804
Concord	CHRISTENBURY COMMONS - TOWNHOMES	CHRISTENBURY COMMONS - TOWNHOMES	APF2019-00004	JUSTIN MUELLER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Construction Drawing Review	Townhouse		63	0	63			11,316	5,658	7,544	24,518	8,694	4,347	5,796	18,837
Concord	CHRISTENBURY VILLAGE	CHRISTENBURY VILLAGE	APF2008-00062	Scott H. Binder	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	9/29/2015	485	526	-41	2/15/2005	1/5/2016	186,24	93,005	124,16	404,005	-15,744	-7,913	-10,496	-34,153
Concord	CHRISTENBURY VILLAGE MULTI-FAMILY	CHRISTENBURY VILLAGE MULTI-FAMILY	APF2017-00038	CHRISTENBURY INVESTORS LLC	Cox Mill High																			

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	High Remaining	Remaining Total
Harrisburg	FARMINGTON PATIO HOMES	COMMONS AT FARMINGTON	APF2017-00011	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Construction Drawing Review	Single Family		50	0	50			19.2	9.65	12.8	41.65	19.2	9.65	12.8	41.65
Concord	CONCORD ELEVATION TOWNHOMES	CONCORD ELEVATION TOWNHOMES	APF2021-00013	PETER DAY	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Townhouse		30	0	30			4.14	2.07	2.76	8.97	4.14	2.07	2.76	8.97
Concord	LAURELVIEW APARTMENTS	CONCORD HEIGHTS	APF2017-00028	THOMAS GROUP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Multi Family		174	0	174			40.368	20.184	26.97	87.522	40.368	20.184	26.97	87.522
Kannapolis	CONCORD LAKES TOWNHOMES	CONCORD LAKES TOWNHOMES	APF2022-00051	PROVIDENCE LAND GROUP, PLLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Townhouse		120	0	120			16.56	8.28	11.04	35.88	16.56	8.28	11.04	35.88
Concord	CONCORD PARKWAY SOUTH APARTMENTS	CONCORD PARKWAY SOUTH APARTMENTS	APF2019-00032	STEVE WEBB	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Multi Family	12/2/2021	336	312	24			77.952	38.976	52.08	169.008	5.568	2.784	3.72	12.072
Concord	CONCORD RIDGE	CONCORD RIDGE	APF2008-00185	Robert Nixon	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Multi Family	11/21/2017	360	288	72		3/29/2013	83.52	41.76	55.8	181.08	16.704	8.352	11.16	36.216
Concord	CONCORD SENIOR AND FAMILY PROJECT	CONCORD SENIOR AND FAMILY PROJECT	APF2020-00026	MATT MANDLE	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Multi Family		409	0	409			94.888	47.444	63.395	205.727	94.888	47.444	63.395	205.727
Concord	COPPERFIELD APARTMENTS	COPPERFIELD APARTMENTS	APF2016-00021	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Closed-Built Out	Multi Family		360	0	360			83.52	41.76	55.8	181.08	83.52	41.76	55.8	181.08
Concord	COPPERFIELD TOWNHOMES	COPPERFIELD TOWNHOMES	APF2017-00027	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Concord	CORBAN AVE MIXED USE	CORBAN AVE MIXED USE	APF2021-00040	GINGER MOORE	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Multi Family		10	0	10			2.32	1.16	1.55	5.03	2.32	1.16	1.55	5.03
Kannapolis	COTTAGE APARTMENTS	COTTAGE APARTMENTS	APF2022-00048	DALE FINK	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Construction Drawing Review			12	0	12						2.784	1.392	1.86	6.036	
Kannapolis	COTTAGE COVE PARK	COTTAGE COVE PARK	APF2008-00153	NO APPLICANT					Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG	COURTYARDS AT HARRISBURG	APF2014-00009	CH LAND NO 2 (ROBINSON CH RD)	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Age Restricted	3/23/2015	23	19	4							0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE 2	COURTYARDS AT HARRISBURG PHASE 2	APF2015-00003	ADAM FIORENZA	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Age Restricted		24	0	24							0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE III	COURTYARDS AT HARRISBURG PHASE III	APF2017-00003	NEWSTYLE COMMUNITIES	Hickory Ridge High School	C C Griffin Middle School	Harrisburg Elementary School		Closed-Built Out	Age Restricted	10/23/2019	4	4	0			1.536	0.772	1.024	3.332	0	0	0	0
Concord	COURTYARDS AT POPLAR TENT	COURTYARDS AT POPLAR TENT	APF2016-00019	Fred Matrull	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active Building Permitting	Single Family		93	0	93			35.712	17.949	23.808	77.469	35.712	17.949	23.808	77.469
Harrisburg	COVENTRY	COVENTRY	APF2008-00154	CROSLAND COVENTRY, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	1/11/2005	137	128	9	6/12/2000	6/21/2002	52.608	26.441	35.072	114.121	3.456	1.737	2.304	7.497
Concord	COX MILL SITE LENNAR	COX MILL SITE LENNAR	APF2017-00019	HEFNER ERIC VONN & WF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		101	0	101			38.784	19.493	25.856	84.133	38.784	19.493	25.856	84.133
Kannapolis	CRESCENT APARTMENTS AT KANNAPOLIS	CRESCENT APARTMENTS AT KANNAPOLIS	APF2008-00119	C. JASON MC ARTHUR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Multi Family		580	0	580	2/2/2007		134.56	67.28	89.9	291.74	134.56	67.28	89.9	291.74
Concord	CRESCENT CIRCLE @ CONCORD MILLS	CRESCENT CIRCLE @ CONCORD MILLS	APF2008-00060	JACK SIDARI	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	7/6/2012	624	624	0	1/16/2007		144.768	72.384	96.72	313.872	0	0	0	0
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	APF2013-00012	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		119	0	119	2/2/2007		45.696	22.967	30.464	99.127	45.696	22.967	30.464	99.127
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	APF2013-00011	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Townhouse		145	0	145	2/2/2007		20.01	10.005	13.34	43.355	20.01	10.005	13.34	43.355
Concord	Crystal Creek Phase 2	CRYSTAL CREEK PHASE 2	APF2009-00010	CRYSTAL CREEK	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Single Family		226	0	226		12/31/2013	86.784	43.618	57.856	188.258	86.784	43.618	57.856	188.258
Concord	CUMBERLAND	CUMBERLAND	APF2019-00033	WILLIAM NIBLOCK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Platting	Single Family	3/21/2023	142	22	120			54.528	27.406	36.352	118.286	46.08	23.16	30.72	99.96
Concord	CYPRESS VILLAGE	CYPRESS VILLAGE	APF2020-00023	PAMELA BROOKS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active Building Permitting	Multi Family	1/7/2022	85	49	36			19.72	9.86	13.175	42.755	8.352	4.176	5.58	18.108
Concord	9339 DAVIDSON HIGHWAY TOWNHOMES	CYPRESS VILLAGE	APF2015-00007	TRITT HARLEY D AND	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Townhouse		100	0	100			13.8	6.9	9.2	29.9	13.8	6.9	9.2	29.9
Concord	DALTON WOODS	DALTON WOODS	APF2017-00043	CHRIS MCINTYRE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Building Permitting	Single Family	2/7/2022	35	33	2			9.984	5.018	6.656	21.658	0.768	0.386	0.512	1.666
Concord	DAVCO MULTI-FAMILY PROJECT	DAVCO MULTI-FAMILY PROJECT	APF2010-00008	Jeff Carpenter	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Withdrawn	Multi Family		336	0	336			77.952	38.976	52.08	169.008	77.952	38.976	52.08	169.008
Concord	DAVIDSON APARTMENTS	DAVIDSON APARTMENTS	APF2021-00034	VAMSHEDHAR DEVARISHATI	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		114	0	114			26.448	13.224	17.67	57.342	26.448	13.224	17.67	57.342
Concord	DAVIDSON HIGHWAY TOWNS	DAVIDSON HIGHWAY TOWNS	APF2021-00019	AUSTIN HUGHES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecuff Elementary School		Approved	Townhouse		169	0	169			23.322	11.661	15.548	50.531	23.322	11.661	15.548	50.531
Harrisburg	DAVIS CREEK	DAVIS CREEK	APF2017-00047	ANDREW STRONG	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active (platting & permitting)	Age Restricted	3/15/2023	48	46	2							0	0	0	0
Midland	DEER RUN	DEER RUN	APF2008-00181	David Eudy	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Inactive	Single Family	9/26/2019	33	25	8	6/3/2008	12/31/2012	22.656	11.387	15.104	49.147	3.072	1.544	2.048	6.664
Concord	DILEEN DRIVE SUBDIVISION	DILEEN DRIVE SUBDIVISION	APF2017-00031	BLUE PURE LIFE LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		90	0	90			34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97
Concord	DOUGLAS AVENUE TOWNHOMES	DOUGLAS AVENUE TOWNHOMES	APF2019-00003	DOOBAY SANGSTER	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Construction Drawing Review	Townhouse	4/3/2023	11	5	6			1.518	0.759	1.012	3.289	0.828	0.414	0.552	1.794
Harrisburg	DR HORTON LOWER ROCKY RIVER	DR HORTON LOWER ROCKY RIVER	APF2016-00010	DR HORTON	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Void	Single Family		458	0	458			175.872	88.394	117.248	381.514	175.872	88.394	117.248	381.514
Concord	DREAMING CREEK SINGLE FAMILY	DREAMING CREEK SINGLE FAMILY	APF2019-00018	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Void	Single Family		90	0	90			0	0	0	0	34.56	17.37	23.04	74.97
Concord	DREAMING CREEK TOWNHOMES	DREAMING CREEK TOWNHOMES	APF2019-00017	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Void	Townhouse		64	0	64			0	0	0	0	8.832	4.416	5.888	19.136
Concord	DULIN TOWNHOMES	DULIN TOWNHOMES	APF2021-00012	AIMY STEELE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Townhouse		16	0	16			2.208	1.104	1.472	4.784	2.208	1.104	1.472	4.784
Kannapolis	E 26TH STREET KANNAPOLIS	E 26TH STREET KANNAPOLIS	APF2022-00027	PRESPRO	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Townhouse	9/28/2022	4	4	0			0.552	0.276	0.368	1.196	0	0	0	0
Kannapolis	EARNHARDT TOWN CENTER-MF	EARNHARDT TOWN CENTER-MF	APF2022-00045	ACRO DEVELOPMENT SERVICES	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending			557	0	557						129.224	64.612	86.335	280.171	
Kannapolis	EARNHARDT TOWNCENTER-SFA	EARNHARDT TOWNCENTER-SFA	APF2022-00044	ACRO DEVELOPMENT SERVICES	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending			161	0	161						37.352	18.676	24.955	80.983	
Midland	EDEN ROCK	EDEN ROCK	APF2008-00155	LEONARD STOGNER	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	11/15/2006	5	5	0			1.92	0.965	1.28	4.165	0	0	0	0
Concord	EDENTON AT COX MILL	EDENTON AT COX MILL	APF2016-00006	HOOKS BEVERLY D	Cox Mill High School	Harris Road Middle School	Bethel Elementary School		Closed-Built Out	Single Family	12/8/2020	106	17	89			40.704	20.458	27.136	88.298	34.176	17.177	22.784	74.137
Concord	EDISON SQUARE	EDISON SQUARE	APF2008-00183	Mike Shea	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Townhouse	5/8/2018	168	156	12	6/20/2006	3/18/2016	23.184	11.592	15.456	50.232	1.656	0.828	1.104	3.588
Kannapolis	ELIZABETH OAKS	ELIZABETH OAKS	APF2022-00031	Frances Yarbrough	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Pending	Single Family		32	0	32			12.288	6.176	8.192	26.656	6.176	3.136	4.192	26.656
Harrisburg	ELLEDGE MOREHEAD ROAD SUBDIVISION	ELLEDGE MOREHEAD ROAD SUBDIVISION	APF2016-00009	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		181	0	181			69.504	34.933	46.336	150.773	69.504	34.933	46.336	150.773
Concord	ELLENWOOD PARK	ELLENWOOD PARK	APF2018-00007	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Townhouse		35	0	35			4.83	2.415	3.22	10.465	4.83	2.415	3.22	10.465
Concord	ELLENWOOD TOWNHOMES	ELLENWOOD TOWNHOMES	APF2021-00001	ROBERT FROST	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		91	0	91			12.558	6.279	8.372	27.209	12.558	6.279		

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	ERVIN PROPERTY	ERVIN PROPERTY	APF2020-00034	MATT MANDLE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Townhouse		88	0	88			12,144	6,072	8,096	26,312	12,144	6,072	8,096	26,312
Concord	EUDY CONSTRUCTION	EUDY CONSTRUCTION	APF2017-00037	PHILIP EUDY	Concord High School	Concord Middle School	Weddington Hills Elementary School		Pending	Single Family		7	0	7			2,688	1,351	1,792	5,831	2,688	1,351	1,792	5,831
Kannapolis	EVANS MULTIFAMILY	Evan Multi Family	APF2022-00062	CESI	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Construction Drawing Review	Townhouse		24	0	24			0	0	0	0	3,312	1,656	2,208	7,176
Harrisburg	FARMINGTON RIDGE	FARMINGTON RIDGE	APF2008-00095	HINSHAW-PEARSON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/27/2006	137	136	1	8/21/2001	1/1/2012	52,608	26,441	35,072	114,121	0,384	0,193	0,256	0,833
Harrisburg	FENTON DELL	FENTON DELL	APF2008-00080	CF LITTLE DEVELOPMENT CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	11/24/2020	95	86	9	9/20/2004	5/15/2014	36,48	18,335	24,32	79,135	3,456	1,737	2,304	7,497
Harrisburg	FENTON DELL PHASES 2 & 3	FENTON DELL PHASES 2 & 3	APF2008-00173	Little	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	11/23/2015	55	2	53	9/20/2004	5/29/2016	21,12	10,615	14,08	45,815	20,352	10,229	13,568	44,149
Cabarrus County	FIELDSTONE	FIELDSTONE	APF2008-00086	DAVID MCDONALD	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		All Lots Platted	Single Family	9/7/2022	108	90	18	1/20/2005		41,472	20,844	27,648	89,964	6,912	3,474	4,608	14,994
Concord	FLOWES STORE ROAD SFD	FLOWES STORE ROAD SFD	APF2021-00028	CHRIS TODD	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		210	0	210			80,64	40,53	53,76	174,93	80,64	40,53	53,76	174,93
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN SFD	FLOWES-ZION CONCEPTUAL SITE PLAN SFD	APF2019-00030	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		382	0	382			146,688	73,726	97,792	318,206	146,688	73,726	97,792	318,206
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN TH	FLOWES-ZION CONCEPTUAL SITE PLAN TH	APF2019-00031	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		221	0	221			84,864	42,653	56,576	184,093	84,864	42,653	56,576	184,093
Kannapolis	FOREST PARK CROSSING	FOREST PARK CROSSING	APF2010-00005	Traci Dusenbury	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Multi Family	12/22/2010	56	56	0			12,992	6,496	8,68	28,168	0	0	0	0
Harrisburg	FOUNDERS RESERVE	FOUNDERS RESERVE	APF2008-00131	PARK STONE WEST, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	4/17/2017	43	44	-1	5/20/2015		16,512	8,299	11,008	35,819	-0,384	-0,193	-0,256	-0,833
Harrisburg	FOUNDERS RESERVE PHASE 2	FOUNDERS RESERVE PHASE 2	APF2014-00006	RYAND HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	9/22/2016	15	7	8			5,76	2,895	3,84	12,495	3,072	1,544	2,048	6,664
Midland	FOX CREEK	FOX CREEK	APF2017-00001	B & C Land Holdings	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	8/19/2020	207	204	3			79,488	39,951	52,992	172,431	1,152	0,579	0,768	2,499
Harrisburg	FRANCES HAVEN	FRANCES HAVEN	APF2008-00038	ALBIZA FORTUNE BUILDERS INC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	3/20/2019	20	19	1	9/19/2006	1/1/2013	7,68	3,86	5,12	16,66	0,384	0,193	0,256	0,833
Cabarrus County	FRAZIER ACRES	FRAZIER ACRES	APF2008-00156	JIMMY FRAZIER	Cox Mill High School	Harris Road Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	8/20/2002	67	1	66			25,728	12,931	17,152	55,811	25,344	12,738	16,896	54,978
Concord	FULLERTON PLACE	FULLERTON PLACE	APF2008-00052	LENNAR CAROLINAS, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	2/4/2016	201	198	3	12/15/2005	5/17/2016	77,184	38,793	51,456	167,433	1,152	0,579	0,768	2,499
Kannapolis	GAY STREET TOWNHOMES	GAY STREET TOWNHOMES	APF2022-00058	JARED DULLUM	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			6	0	6						1,392	0,696	0,93	3,018	
Cabarrus County	GENE CT SUBDIVISION	GENE CT SUBDIVISION	APF2021-00020	KATE UNDERWOOD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			13	0	13						3,016	1,508	2,015	6,539	
Concord	GENESIS CONSTRUCTION	GENESIS CONSTRUCTION	APF2021-00059	KEVIN WILLIAMS	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Pending	Townhouse		120	0	120			16,56	8,28	11,04	35,88	16,56	8,28	11,04	35,88
Concord	GEORGE LILES RESIDENTIAL - SFA	GEORGE LILES RESIDENTIAL - SFA	APF2021-00016	KATIE BRADLEY		HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		85	0	85			27,84	13,92	18,6	60,36	19,72	9,86	13,175	42,755
Concord	GEORGE LILES RESIDENTIAL - SFD	GEORGE LILES RESIDENTIAL - SFD	APF2023-00002	SCOTT KIGER		HD Winkler Middle School	Weddington Hills Elementary School		Pending			23	0	23						5,336	2,668	3,565	11,569	
Kannapolis	GEORGETOWN CROSSINGS	GEORGETOWN CROSSINGS	APF2020-00038	REID OWEN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active (plating & permitting)	Townhouse		150	0	150			20,7	10,35	13,8	44,85	20,7	10,35	13,8	44,85
Cabarrus County	GLEN LAUREL	GLEN LAUREL	APF2008-00157	NO APPLICANT	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	7/28/2014	260	5	255			99,84	50,18	66,56	216,58	97,92	49,215	65,28	212,415
Concord	GLENGROVE	GLENGROVE	APF2008-00050	UNKNOWN	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	6/30/2014	325	198	127		6/8/2016	124,8	62,725	83,2	270,725	48,768	24,511	32,512	105,791
Locust	GLENWOOD AT THE VILLAGE OF RED BRIDGE	GLENWOOD AT THE VILLAGE OF RED BRIDGE	APF2008-00172	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Townhouse	4/5/2023	741	29	712	3/1/2005		102,258	51,129	68,172	221,559	98,256	49,128	65,504	212,888
Concord	GOODMAN HEIGHTS TOWNHOMES	GOODMAN HEIGHTS TOWNHOMES	APF2021-00037	STEVEN SINGLETON	Jay M Robinson High School	Concord Middle School	Wolf Meadow Elementary School		Pending	Townhouse		287	0	287			39,606	19,803	26,404	85,813	39,606	19,803	26,404	85,813
Kannapolis	GRACE'S RESERVE	GRACE'S RESERVE	APF2016-00025	EARNHARDT INTERCHANGE	Concord High School	Concord Middle School	Royal Oaks Elementary School		Construction Drawing Review	Multi Family		200	0	200			46,4	23,2	31	100,6	46,4	23,2	31	100,6
Concord	GRANARY OAKS	GRANARY OAKS	APF2017-00006	Rick Jasinski	Northwest Cabarrus High School	Harris Road Middle School	Cox Mill Elementary School		Active Building Permitting	Single Family	3/10/2022	229	55	174			87,936	44,197	58,624	190,757	66,816	33,582	44,544	144,942
Kannapolis	GRAND SABANA	GRAND SABANA	APF2008-00184	Ejail Hamid	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Single Family	10/14/2020	5	15	-10			1,92	0,965	1,28	4,165	-3,84	-1,93	-2,56	-8,33
Harrisburg	GRANTHAM	GRANTHAM	APF2015-00001	SOUTH CABARRUS CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (plating & permitting)	Single Family	3/31/2021	275	181	94			105,6	53,075	70,4	229,075	36,096	18,142	24,064	78,302
Mt Pleasant	GREEN ACRES	GREEN ACRES	APF2017-00030	GREEN ACRES REALTY LLC A NCLLC	Hickory Ridge High School	Mt Pleasant High School	W M Irvin Elementary School		Construction Drawing Review	Single Family		37	0	37			14,592	7,334	9,728	31,654	14,208	7,141	9,472	30,821
Kannapolis	GREEN VIEW APARTMENTS	GREEN VIEW APARTMENTS	APF2021-00006	JAMES A FISHER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Construction Drawing Review	Multi Family		126	0	126			29,232	14,616	19,53	63,378	29,232	14,616	19,53	63,378
Concord	HACKBERRY PLACE	HACKBERRY PLACE	APF2008-00100	RICHARD GOODMAN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	6/13/2014	64	46	18	10/19/2004		24,576	12,352	16,384	53,312	6,912	3,474	4,608	14,994
Concord	HALLSTEAD	HALLSTEAD	APF2008-00113	CROSLAND LAND	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Closed-Built Out	Single Family	2/7/2020	475	487	-12	11/18/2004	12/31/2015	182,4	91,675	121,6	395,675	-4,608	-2,316	-3,072	-9,996
Cabarrus County	HAMILTON CREST	HAMILTON CREST	APF2008-00163	Terry Blub	Harris Road High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	2/28/2022	55	50	5	3/26/2001		21,12	10,615	14,08	45,815	1,92	0,965	1,28	4,165
Concord	HAMPDEN VILLAGE	HAMPDEN VILLAGE	APF2008-00053	METRO DEVELOPMENT GROUP, LLC	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Closed-Built Out	Single Family	9/13/2017	193	173	20	12/15/2005	12/14/2014	61,374	26,827	23,932	112,133	7,68	3,86	5,12	16,66
Concord	HANNAH'S MEADOW	HANNAH'S MEADOW	APF2017-00034	MATTHEW McWILLIAMS	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending	Single Family		29	0	29			11,136	5,597	7,424	24,157	11,136	5,597	7,424	24,157
Concord	HARRIS ROAD SFD SUBDIVISION	HARRIS ROAD SFD SUBDIVISION	APF2017-00036	DONALD EDWARD	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		21	0	21			12,42	6,21	8,28	26,91	2,898	1,449	1,932	6,279
Harrisburg	HARRISBURG HEIGHTS	HARRISBURG HEIGHTS	APF2015-00006	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Age Restricted		62	0	62						0	0	0	0	
Harrisburg	HARRISBURG LANDING TOWNHOMES	HARRISBURG LANDING TOWNHOMES	APF2022-00013	HENSON FOLEY	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active (plating & permitting)	Multi Family		15	0	15			3,48	1,74	2,325	7,545	3,48	1,74	2,325	7,545
Harrisburg	HARRISBURG TOWN CENTER	HARRISBURG TOWN CENTER	APF2008-00165	J&B Development Management, Inc.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Townhouse	9/12/2005	243	315	-72	9/15/2007		33,534	16,767	22,356	72,657	-9,936	-4,968	-6,624	-21,528
Harrisburg	HARRISBURG VILLAGE SINGLE FAMILY	HARRISBURG VILLAGE SINGLE FAMILY	APF2016-00003	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Single Family	6/20/2022	51	23	28			19,584	9,843	13,056	42,483	10,752	5,404	7,168	23,324
Harrisburg	HARRISBURG VILLAGE TOWNHOMES	HARRISBURG VILLAGE TOWNHOMES	APF2016-00002	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Platting	Townhouse	6/20/2022	207	82	125			28,566	14,283	19,044	61,893	17,25	8,625	11,5	37,375
Concord	HAVEN AT ROCKY RIVER	HAVEN AT ROCKY RIVER	APF2015-00009	LICARI JOHN MARSHALL	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Active Building Permitting	Single Family	3/30/2023	140	125	15			53,76	27,02	35,84	116,62	5,76	2,895	3,84	12,495
Concord	HAVENBROOK	HAVENBROOK	APF2008-00046	unkown	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	9/4/2007	225	224	1			86,4	43,425	57,6	187,425	0,384	0,193	0,256	0,833
Cabarrus County	HAWICK COMMONS	HAWICK COMMONS	APF2008-00166	The Mulvaney Group Ltd.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	12/12/2006	162	86	76			62,208	31,26						

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	HIGH MEADOWS SINGLE FAMILY	HIGH MEADOWS SINGLE FAMILY	APF2021-00054	CHRIS TODD	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		393	0	393			150,912	75,849	100,608	327,369	150,912	75,849	100,608	327,369
Concord	HIGHLAND CREEK	HIGHLAND CREEK	APF2008-00147	Westbrook Highland Creek, LLC/Rhein	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	3/23/2016	1200	1151	49	11/19/2001		460.8	231.6	307.2	999.6	18,816	9,457	12,544	40,817
Concord	HIGHWAY 29 MIXED USE	HIGHWAY 29 MIXED USE	APF2020-00027	WESLEY HINSON	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Single Family		132	0	132			50,688	25,476	33,792	109,956	50,688	25,476	33,792	109,956
Kannapolis	HILLSIDE	HILLSIDE	APF2022-00032	Evan Lloyd	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Townhouse		24	0	24			3,312	1,656	2,208	7,176	3,312	1,656	2,208	7,176
Harrisburg	HOLCOMBE WOODS	HOLCOMBE WOODS	APF2014-00022	US Developers LLC/Land Design	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	2/24/2022	420	412	8			161.28	81.06	107.52	349.86	3,072	1,544	2,048	6,664
Harrisburg	HOWIE PROPERTY	HOWIE PROPERTY	APF2018-00016	YARBROUGH	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Void	Single Family		76	0	76			29,184	14,668	19,456	63,308	29,184	14,668	19,456	63,308
Kannapolis	HUGH HILL	HUGH HILL	APF2018-00003	DAVID MILLER REALTY & INVESTMENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Closed-Built Out	Single Family	6/16/2021	0	18	-18			0	0	0	0	-6,912	-3,474	-4,608	-14,994
Concord	HUNTON FOREST	HUNTON FOREST	APF2017-00009	Steven Wilson	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/27/2021	361	359	2			138,624	69,673	92,416	300,713	0,768	0,386	0,512	1,666
Kannapolis	HUTCHINS PROPERTY	HUTCHINS PROPERTY	APF2021-00049	MERRICK	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Single Family		63	0	63			24,192	12,159	16,128	52,479	24,192	12,159	16,128	52,479
Concord	HWY 49 CONCORD 55 - SINGLE FAMILY ATTACHED	HWY 49 CONCORD 55 - SINGLE FAMILY ATTACHED	APF2019-00039	SEAN PAONE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Withdrawn	Single Family		132	0	132			50,688	25,476	33,792	109,956	50,688	25,476	33,792	109,956
Concord	HWY 49 CONCORD 55 - SINGLE FAMILY DETACHED	HWY 49 CONCORD 55 - SINGLE FAMILY DETACHED	APF2019-00038	SEAN PAONE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Withdrawn	Single Family		141	0	141			54,144	27,213	36,096	117,453	54,144	27,213	36,096	117,453
Kannapolis	INTEGRA SPRINGS KELLSWATER BRIDGE	INTEGRA SPRINGS KELLSWATER BRIDGE	APF2009-00013	GLK Group, LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	7/17/2009	312	286	26	7/14/2009	12/31/2011	72,384	36,192	48,36	156,936	6,032	3,016	4,03	13,078
Kannapolis	IRISH CREEK	IRISH CREEK	APF2021-00050	LAND DESIGN					Pending	Single Family		1037	0	1,037			398,208	200,141	265,472	863,821	398,208	200,141	265,472	863,821
Kannapolis	JACOB'S RIDGE	JACOB'S RIDGE	APF2008-00033	YATES PROPERTIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	9/29/2022	27	23	4	1/20/2003		10,368	5,211	6,912	22,491	1,536	0,772	1,024	3,332
Kannapolis	JEFF & LAURA GRAY	JEFF & LAURA GRAY	APF2018-00004	JEFFREY GRAY	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Withdrawn	Single Family		4	0	4			1,536	0,772	1,024	3,332	1,536	0,772	1,024	3,332
Cabarrus County	JENSEN	JENSEN	APF2008-00168	Charlie Duke	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	10/25/2005	6	6	0			2,304	1,158	1,536	4,998	0	0	0	0
Kannapolis	JIM JOHNSON RD DEVELOPMENT	JIM JOHNSON RD DEVELOPMENT	APF2020-00018	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Kannapolis	JIM JOHNSON RD TOWNHOMES	JIM JOHNSON RD TOWNHOMES	JIM	KIMLEY HORN	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Townhouse		0	0	0			0	0	0	0	0	0	0	0
Kannapolis	KANNAPOLIS APARTMENTS	KANNAPOLIS APARTMENTS	APF2020-00039	BRIAN PARENT	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Multi Family		72	0	72			16,704	8,352	11,16	36,216	16,704	8,352	11,16	36,216
Kannapolis	KANNAPOLIS CROSSING-MF	KANNAPOLIS CROSSING-MF	APF2023-00005	CAROLYN MARTIN					Pending			220	0	220						51,04	25,52	34,1	110,66	
Kannapolis	KANNAPOLIS CROSSING-SFA	KANNAPOLIS CROSSING-SFA	APF2023-00004	CAROLYN MARTIN					Pending			33	0	33						7,656	3,828	5,115	16,599	
Kannapolis	KANNAPOLIS CROSSING-SFD	KANNAPOLIS CROSSING-SFD	APF2023-00003	CAROLYN MARTIN					Pending			300	0	300						69,6	34,8	46,5	150,9	
Kannapolis	KANNAPOLIS HWY 3 APARTMENTS	KANNAPOLIS HWY 3 APARTMENTS	APF2022-00050	V3 SOUTHEAST	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending	Multi Family		280	0	280			64,96	32,48	43,4	140,84	64,96	32,48	43,4	140,84
Kannapolis	KANNAPOLIS PARKWAY SITE SINGLE FAMILY	KANNAPOLIS PARKWAY SINGLE FAMILY	APF2016-00004	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Single Family		166	0	166			63,744	32,038	42,496	138,278	63,744	32,038	42,496	138,278
Kannapolis	KANNAPOLIS PARKWAY SITE SINGLE FAMILY	KANNAPOLIS PARKWAY TOWNHOMES	APF2016-00005	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		133	0	133			18,354	9,177	12,236	39,767	18,354	9,177	12,236	39,767
Kannapolis	KANNAPOLIS PARKWAY TOWNHOMES	KANNAPOLIS PARKWAY TOWNHOMES	APF2021-00051	BGE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		105	0	105			14,49	7,245	9,66	31,395	14,49	7,245	9,66	31,395
Concord	KASEN BLUFF	KASEN BLUFF	APF2008-00094	DARYL SUTHER	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		12	0	12	4/17/2007	4/17/2013	4,608	2,316	3,072	9,996	4,608	2,316	3,072	9,996
Kannapolis	KELLSWATER BRIDGE	KELLSWATER BRIDGE	APF2008-00117	L-STAR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	7/29/2022	960	901	59	10/27/2011	10/27/2026	368,64	185,28	245,76	799,68	22,656	11,387	15,104	49,147
Kannapolis	KELLSWATER COMMON	KELLSWATER COMMON	APF2020-00013	OWEN REID	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Townhouse		150	0	150			20,7	10,35	13,8	44,85	20,7	10,35	13,8	44,85
Harrisburg	KENSINGTON FOREST	KENSINGTON FOREST	APF2008-00102	NIBLOCK DEVELOPMENT CORP	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Closed-Built Out	Single Family	8/7/2018	188	184	4	1/14/2006	12/17/2013	72,192	36,284	48,128	156,604	1,536	0,772	1,024	3,332
Concord	KENSLEY EAST	KENSLEY EAST	APF2020-00019	DONALD MURPHY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Single Family		13	11	2			4,992	2,509	3,328	10,829	0,768	0,386	0,512	1,666
Concord	KINGS GRANT MULTI-FAMILY	KINGS GRANT MULTI-FAMILY	APF2021-00062	KEITH MACVEAN	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Pending	Multi Family		168	0	168			38,976	19,488	26,04	84,504	38,976	19,488	26,04	84,504
Concord	LAKESIDE AT BEDFORD FARMS DUPLEXES	LAKESIDE AT BEDFORD FARMS DUPLEXES	APF2022-00054	DONALD MUNDAY	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Pending	Multi Family		30	0	30			0	0	0	0	6,96	3,48	4,65	15,09
Concord	LAKESIDE AT BEDFORD FARMS SFR	LAKESIDE AT BEDFORD FARMS SFR	APF2008-00065	DONALD MUNDAY	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Pending	Single Family		118	0	118	3/20/2007	9/22/2010	45,312	22,774	30,208	98,294	45,312	22,774	30,208	98,294
Harrisburg	LANDON	LANDON	APF2008-00129	KIM LOCATIS	Jay M Robinson High School	J N Fries Middle School	Pitt School Road Elementary School		Void	Townhouse		109	0	109	3/20/2006	3/20/2012	15,042	7,521	10,028	32,591	15,042	7,521	10,028	32,591
Kannapolis	LANE ST APARTMENTS	LANE ST APARTMENTS	APF2022-00041	Lane St Apts	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family		266	0	266			0	0	0	0	61,712	30,856	41,23	133,798
Kannapolis	LANE STREET MULTI-FAMILY	LANE STREET MULTI-FAMILY	APF2021-00053	ALEXANDER RICKS	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family		250	0	250			58	29	38,75	125,75	58	29	38,75	125,75
Concord	LANSTONE	LANSTONE	APF2008-00093	UNKNOWN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/12/2015	39	35	4			14,976	7,527	9,984	32,487	1,536	0,772	1,024	3,332
Concord	LANTANA	LANTANA	APF2015-00004	RANKIN KIRKSEY C	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family		88	87	1			33,792	16,884	22,528	73,304	0,384	0,193	0,256	0,833
Kannapolis	LAUNDRY STREET DEVELOPMENT	LAUNDRY STREET DEVELOPMENT	APF2022-00065	KING ENGINEERING OF CONCORD	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Void			6	0	6						1,392	0,696	0,93	3,018	
Kannapolis	LAUNDRY STREET EXT	Laundry Street Extension Subdivision	APF2022-00063	Sam King Jr	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Construction Drawing Review			6	0	6						1,392	0,696	0,93	3,018	
Concord	LAUREL PARK	LAUREL PARK	APF2008-00099	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	8/21/2019	709	690	19		12/31/2015	272,256	136,837	181,504	590,597	7,296	3,667	4,864	15,827
Concord	LAUREL PARK PHASE 3	LAUREL PARK PHASE 3	APF2008-00098	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Void	Single Family		15	0	15			5,76	2,895	3,84	12,495	5,76	2,895	3,84	12,495
Concord	LAUREL PARK PHASES 4-6	LAUREL PARK PHASES 4-6	APF2008-00097	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Void	Single Family	2/11/2014	257	2	255	3/15/2005	5/15/2012	98,688	49,601	65,792	214,081	97,92	49,215	65,28	212,415
Concord	LAWDALE SINGLE FAMILY	LAWDALE SINGLE FAMILY	APF2022-00001	MCAH VANDERBURG	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending	Single Family	2/28/2023	7	1	6			2,688	1,351	1,792	5,831	2,304	1,158	1,536	4,988
Concord	LEGACY CONCORD	LEGACY APARTMENTS	APF2014-00011	COBLE FAMILY FARM LTD PTRNSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Multi Family	3/27/2015	348	332	16			79,808	39,904	53,32	173,032	3,712	1,856	2,48	8,048
Concord	LEGACY CONCORD PHASE II	LEGACY CONCORD PHASE II	APF2022-00017	SCOTT KIGER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Multi Family		154	0	154			35,728	17,864	23,87	77,462	35,728	17,864	23,87	77,462
Harrisburg	LITCHFIELD VILLAGE	LITCHFIELD VILLAGE	APF2008-00125	LENNAR COMMUNITIES OF CHARLOTTE, IN	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/12/2011	150	161	-11	1/18/2005	9/14/2013	57,6	28,95	38,4</					

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Kannapolis	MALLARD POINTE ESTATES	MALLARD POINTE ESTATES	APF2014-00016	UNKNOWN	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	All Lots Platted	Single Family	7/28/2016	215	158	57			82.56	41.495	55.04	179.095	21.888	11.001	14.592	47.481
Kannapolis	MANCHESTER PLACE	MANCHESTER PLACE	APF2013-00010	DANNY G BOST LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	5/31/2007	162	86	76			62.208	31.266	41.472	134.946	29.184	14.668	19.456	63.308
Concord	MANOR AVENUE SUBDIVISION	MANOR AVENUE SUBDIVISION	APF2020-00035	RICK BURRAGE	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending	Single Family		8	0	8			3.072	1.544	2.048	6.664	3.072	1.544	2.048	6.664
Harrisburg	MANOR RIDGE	MANOR RIDGE	APF2008-00176	Michael Nicolia, PE	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		300	0	300	11/20/2007	10/4/2015	115.2	57.9	76.8	249.9	115.2	57.9	76.8	249.9
Concord	MARDAN X LLC	MARDAN X LLC	APF2008-00169	Mark McCormick	Concord High School	Concord Middle School	Weddington Hills Elementary School		Expired	Multi Family		168	0	168			38.976	19.488	26.04	84.504	38.976	19.488	26.04	84.504
Concord	MAY STREET	MAY STREET	APF2022-00035	CEVASTIANO HERNANDEZ	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		10	0	10			3.84	1.93	2.56	8.33	3.84	1.93	2.56	8.33
Concord	MCGRAW PROPERTY	MCGRAW PROPERTY	APF2008-00064	UNKNOWN	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Withdrawn	Single Family		54	0	54	10/16/2007	10/16/2015	20.736	10.422	13.824	44.982	20.736	10.422	13.824	44.982
Harrisburg	MCKINLEY SUBDIVISION	MCKINLEY SUBDIVISION	APF2018-00031	GROUP	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		165	0	165			88.32	44.39	58.88	191.59	63.36	31.845	42.24	137.445
Kannapolis	MEADOW CREEK APARTMENTS	MEADOW CREEK APARTMENTS	APF2008-00116	FLORIAN GHITAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Multi Family	8/25/2008	14	14	0	6/26/2008		3.248	1.624	2.17	7.042	0	0	0	0
Locust	MEADOW CREEK VILLAGE	MEADOW CREEK VILLAGE	APF2013-00009	RL REGI NORTH CAROLINA LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Building Permitting	Single Family	12/2/2016	92	104	-12			53.76	27.02	35.84	116.62	-4.608	-2.316	-3.072	-9.996
Concord	MEETING STREET HOMES PHASE 2	MEETING STREET HOMES PHASE 2	APF2018-00024	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Withdrawn	Townhouse	3/31/2023	66	76	-10			9.108	4.554	6.072	19.734	-1.38	-0.69	-0.92	-2.99
Concord	MEETING STREET HOMES PHASE 3	MEETING STREET HOMES PHASE 3	APF2018-00025	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Withdrawn	Townhouse		66	0	66			9.108	4.554	6.072	19.734	9.108	4.554	6.072	19.734
Concord	MEETING STREET HOMES PHASE 1	MEETING STREET HOMES PHASE 1	APF2018-00023	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Withdrawn	Multi Family	3/24/2023	296	1	295			68.672	34.336	45.88	148.888	68.44	34.22	45.725	148.385
Concord	MERIDIAN	MERIDIAN	APF2008-00081	GUADALUPE JAVIER ZANDATE	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	1/25/2017	16	17	-1	9/19/2006		6.144	3.088	4.096	13.328	-0.384	-0.193	-0.256	-0.833
Concord	MIDDLEFIELD SINGLE FAMILY ATTACHED	MIDDLEFIELD SINGLE FAMILY ATTACHED	APF2021-00010	BRIDGET GRANT	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Withdrawn	Townhouse		127	0	127			17.526	8.763	11.684	37.973	17.526	8.763	11.684	37.973
Concord	MIDDLEFIELD SINGLE FAMILY DETACHED	MIDDLEFIELD SINGLE FAMILY DETACHED	APF2021-00009	BRIDGET GRANT	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Withdrawn	Single Family		821	0	821			315.264	158.453	210.176	683.893	315.264	158.453	210.176	683.893
Concord	MIDDLEFIELD SINGLE FAMILY MULTI-FAMILY	MIDDLEFIELD SINGLE FAMILY MULTI-FAMILY	APF2021-00011	BRIDGET GRANT	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Withdrawn	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Midland	MIDLAND CROSSING	MIDLAND CROSSING	APF2019-00016	BURTON ENGINEERING	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Construction Drawing Review	Single Family		129	0	129			49.536	24.897	33.024	107.457	49.536	24.897	33.024	107.457
Kannapolis	MILL CREEK CROSSING - SFA	MILL CREEK CROSSING - SFA	APF2022-00010	Joel Causey	A L Brown High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Townhouse		300	0	300			41.4	20.7	27.6	89.7	41.4	20.7	27.6	89.7
Kannapolis	MILL CREEK CROSSING - SFD	MILL CREEK CROSSING - SFD	APF2022-00009	Joel Causey	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Single Family		283	0	283			47.616	23.932	31.744	103.292	108.672	54.619	72.448	235.739
Kannapolis	MILLBROOKE	MILLBROOKE	APF2008-00114	GANDY COMMUNITIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family	11/4/2021	128	63	65	4/6/2008	4/6/2012	49.152	24.704	32.768	106.624	24.96	12.545	16.64	54.145
Kannapolis	MILLBROOKE	MILLBROOKE	APF2014-00015	GANDY COMMUNITIES					Void	Single Family	11/4/2021	131	63	68	4/6/2008		50.304	25.283	33.536	109.123	26.112	13.124	17.408	56.644
Concord	MILLGROVE	MILLGROVE	APF2021-00002	FRED MATRULLI	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Void	Single Family		136	0	136			52.224	26.248	34.816	113.288	52.224	26.248	34.816	113.288
Concord	MILLGROVE - COX MILL	MILLGROVE - COX MILL	APF2019-00021	ALAN KERLEY					Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	MILLGROVE SINGLE FAMILY ATTACHED	MILLGROVE SINGLE FAMILY ATTACHED	APF2019-00037	JOHN HOLCOMB	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Void	Single Family		100	0	100			38.4	19.3	25.6	83.3	38.4	19.3	25.6	83.3
Concord	MILLGROVE SINGLE FAMILY DETACHED	MILLGROVE SINGLE FAMILY DETACHED	APF2019-00036	JOHN HOLCOMB	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Void	Single Family		94	0	94			36.096	18.142	24.064	78.302	36.096	18.142	24.064	78.302
Kannapolis	MLKJ AV MIXED USE DEVELOPMENT	MLKJ AV MIXED USE DEVELOPMENT	APF2022-00052	JEFF YOUNG	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Single Family		12	0	12			4.608	2.316	3.072	9.996	4.608	2.316	3.072	9.996
Kannapolis	MONARCH MEADOWS	MONARCH MEADOWS	APF2017-00002	TIMOTHY TALLENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Pending	Single Family		45	0	45			17.28	8.685	11.52	37.485	17.28	8.685	11.52	37.485
Cabarrus County	MOORECREST	MOORECREST	APF2008-00110	Dockside Development	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	6/14/2006	92	93	-1	1/27/2003		35.328	17.756	23.552	76.636	-0.384	-0.193	-0.256	-0.833
Harrisburg	MOREHEAD ROAD SITE	MOREHEAD ROAD SITE	APF2021-00041	MATTAMY HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending	Single Family		85	0	85			32.64	16.405	21.76	70.805	32.64	16.405	21.76	70.805
Concord	MORRISON RIDGE - MULTI-FAMILY	MORRISON RIDGE - MULTI-FAMILY	APF2020-00032	KATIE BRADLEY	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Withdrawn	Multi Family		336	0	336			77.952	38.976	52.08	169.008	77.952	38.976	52.08	169.008
Concord	MORRISON RIDGE - SINGLE FAMILY ATTACHED	MORRISON RIDGE - SINGLE FAMILY ATTACHED	APF2020-00031	KATIE BRADLEY	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Withdrawn	Townhouse		200	0	200			27.6	13.8	18.4	59.8	27.6	13.8	18.4	59.8
Concord	MORRISON RIDGE - SINGLE FAMILY DETACHED	MORRISON RIDGE - SINGLE FAMILY DETACHED	APF2020-00030	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Withdrawn	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Concord	MOSS CREEK	MOSS CREEK	APF2008-00083	ROBERT W. BURKETT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	3/20/2012	1400	1205	195	1/20/2000		537.6	270.2	358.4	1166.2	74.88	37.635	49.92	162.435
Concord	MOSS CREEK TOWNHOMES	MOSS CREEK TOWNHOMES	APF2008-00103	J & B DEVELOPMENT AND MANAGEMENT, INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		88	0	88	1/20/2000		12.006	6.003	8.004	26.013	12.144	6.072	8.096	26.312
Cabarrus County	MOUNT OLIVE ESTATES	MOUNT OLIVE ESTATES	APF2008-00146	Bryant Parnell	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Single Family	7/6/2006	10	11	-1	1/28/2002		3.84	1.93	2.56	8.33	-0.384	-0.193	-0.256	-0.833
Concord	MOUNTAIN BROOK PHASE 6	MOUNTAIN BROOK PHASE 6	APF2008-00084	MDP CUSTOM HOMES, INC	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family	1/31/2019	8	4	4	12/12/2006		3.072	1.544	2.048	6.664	1.536	0.772	1.024	3.332
Concord	MOUNTAIN LAUREL	MOUNTAIN LAUREL	APF2008-00096	BEAZER HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	9/9/2013	76	78	-2	10/19/2004		29.184	14.668	19.456	63.308	-0.768	-0.386	-0.512	-1.666
Concord	MURPHY PROPERTY SINGLE FAMILY	MURPHY PROPERTY SINGLE FAMILY	APF2021-00029	AUSTIN COLEMAN	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Single Family		113	0	113			43.392	21.809	28.928	94.129	43.392	21.809	28.928	94.129
Concord	MYERS RESIDENTIAL ON ODELL	MYERS RESIDENTIAL ON ODELL	APF2015-00008	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		175	0	175			67.2	33.775	44.8	145.775	67.2	33.775	44.8	145.775
Mt Pleasant	NEULENBERG	NEULENBERG	APF2018-00018	MEL THOMPSON	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Single Family	3/9/2021	9	8	1			3.456	1.737	2.304	7.497	0.384	0.193	0.256	0.833
Concord	NEW LIFE DEVELOPERS	NEW LIFE DEVELOPERS	APF2021-00036	GREG LAFFERTY	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family	2/2/2022	8	1	7			3.072	1.544	2.048	6.664	2.688	1.351	1.792	5.831
Kannapolis	NEWMAN MANOR	NEWMAN MANOR	APF2008-00145	J&E Land Holding Company	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		All Lots Platted	Single Family		29	16	13	8/10/2005	4/25/2012	11.136	5.597	7.424	24.157	4.992	2.509	3.328	10.829
Kannapolis	NEXUS MILL CREEK	NEXUS MILL CREEK	APF2021-00005	HUNTER OGLESBY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		258	0	258			68.208	34.104	45.57	147.882	59.856	29.928	39.99	129.774
Concord	NBLOCK EVA DRIVE	NBLOCK EVA DRIVE	APF2017-00044	NBLOCK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	6/2/2021	0	28	-28			0	0	0	0	-10.752	-5.404	-7.168	-23.324
Concord	Nblock Farms	Nblock Farms	APF2014-00008	Nblock Farms LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Single Family		381	0	381			146.304	73.533	97.536	317.373	146.304	73.533	97.536	317.373
Kannapolis	OAK RIDGE II	OAK RIDGE II	APF2022-00053	DONALD M PAGE	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family		11	0	11			2.552	1.276	1.705	5.533	2.552	1.276	1.705	5.533
Concord	OAKLAWN	OAKLAWN	APF2022-00033	STREETScape LAND PARTNERS</																				

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	PARK PLACE	PARK PLACE	APF2008-00059	Craft Development	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Closed-Built Out	Single Family	5/3/2016	131	133	-2	1/27/2003	12/31/2011	50,304	25,283	33,536	109,123	-0,768	-0,386	-0,512	-1,666
Concord	PARK VIEW AT COX MILL	PARK VIEW AT COX MILL	APF2019-00012	CAREN WINGATE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		168	0	168			32.64	16.405	21.76	70.805	64.512	32.424	43.008	139.944
Cabarrus County	PARKLAND VENTURES MHP	PARKLAND VENTURES MHP	APF2017-00020	FUTURE MHC NC LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending	Single Family		90	0	90			34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97
Concord	PARKSIDE AT SKYBROOK VILLAGE	PARKSIDE AT SKYBROOK VILLAGE	APF2008-00067	SKYBOOK, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	8/23/2018	50	45	5	1/16/2007	1/17/2016	19.2	9.65	12.8	41.65	1.92	0.965	1.28	4.165
Concord	PARKSIDE AT SKYBROOK VILLAGE	PARKSIDE AT SKYBROOK VILLAGE	APF2018-00011	SKYBROOK LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Single Family	8/23/2018	50	45	5			19.2	9.65	12.8	41.65	1.92	0.965	1.28	4.165
Concord	PARKVIEW PARKWAY COMMONS	PARKVIEW PARKWAY COMMONS	APF2009-00005	Real Value Development Inc.	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Closed-Built Out	Single Family	4/21/2021	195	178	17		7/15/2016	74.88	37.635	49.92	162.435	6.528	3.281	4.352	14.161
Kannapolis	PARKVIEW PARKWAY COMMONS	PARKWAY COMMONS	APF2008-00107	AMERICAN DEVELOPMENT INDUSTRIES, INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		532	0	532	5/23/2007	10/27/2013	123.424	61.712	82.46	267.596	123.424	61.712	82.46	267.596
Cabarrus County	PEACH ORCHARD ESTATES	PEACH ORCHARD ESTATES	APF2008-00118	HAYDEN McMAHON DEVELOPMENT INC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (plating & permitting)	Single Family	1/23/2020	134	145	-11	1/15/2004	8/30/2013	51.456	25.862	34.304	111.622	-4.224	-2.123	-2.816	-9.163
Concord	PEACHTREE TOWNHOMES	PEACHTREE TOWNHOMES	APF2021-00042	GINGER MOORE	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Townhouse		18	0	18			2.484	1.242	1.656	5.382	2.484	1.242	1.656	5.382
Kannapolis	PELHEM POINTE	PELHEM POINTE	APF2008-00041	Ryland Homes	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	10/23/2015	113	103	10	3/17/2008	9/15/2013	43.392	21.809	28.928	94.129	3.84	1.93	2.56	8.33
Concord	PENDLETON SINGLE-FAMILY UNITS	PENDLETON MULTI-FAMILY UNITS	APF2010-00002	PENDLETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		90	0	90		12/31/2013	34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97
Concord	PENDLETON SINGLE-FAMILY UNITS	PENDLETON SINGLE FAMILY UNITS	APF2008-00069	PENDLETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	7/14/2020	88	117	-29	5/15/2007	12/31/2013	33.792	16.984	22.528	73.304	-11.136	-5.597	-7.424	-24.157
Kannapolis	PENNANT SQUARE PHASE 1	PENNANT SQUARE PHASE 1	APF2022-00003	TRI POINTE HOMES HOLDINGS INC	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending	Townhouse	5/6/2022	67	6	61			9.246	4.623	6.164	20.033	8.418	4.209	5.612	18.239
Harrisburg	PHARR MILL NEIGHBORHOOD	PHARR MILL NEIGHBORHOOD	APF2019-00022	DPR ASSOCIATES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Single Family		285	0	285			109.44	55.005	72.96	237.405	109.44	55.005	72.96	237.405
Kannapolis	PIEDMONT CONCORD LAKE	PIEDMONT CONCORD LAKE	APF2009-00009	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Construction Drawing Review	Multi Family		400	0	400		6/22/2014	92.8	46.4	62	201.2	92.8	46.4	62	201.2
Kannapolis	PIEDMONT CONCORD LAKE	PIEDMONT CONCORD LAKE	APF2014-00012	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Construction Drawing Review	Townhouse		120	0	120		6/22/2014	16.56	8.28	11.04	35.88	16.56	8.28	11.04	35.88
Locust	PINE BLUFF SINGLE FAMILY DEVELOPMENT	PINE BLUFF SINGLE FAMILY DEVELOPMENT	APF2021-00032	SMITH DOUGLAS HOMES	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Single Family		114	0	114			43.776	22.002	29.184	94.962	43.776	22.002	29.184	94.962
Kannapolis	PINE CREEK	PINE CREEK	APF2013-00008	PINE CREEK DEVELOPERS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family	6/28/2021	58	30	28			22.272	11.194	14.848	48.314	10.752	5.404	7.168	23.324
Concord	PINE GROVE CHURCH ROAD SITE	PINE GROVE CHURCH ROAD SITE	APF2018-00022	PETER TATGE	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Single Family		319	0	319			122.496	61.567	81.664	265.727	122.496	61.567	81.664	265.727
Concord	PIPER LANDING SFA	PIPER LANDING SFA	APF2019-00034	CHRIS TODD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Active (plating & permitting)	Townhouse	12/1/2022	268	33	235			36.984	18.492	24.656	80.132	32.43	16.215	21.62	70.265
Concord	PIPER LANDING SFD	PIPER LANDING SFD	APF2019-00024	JEREMY HORTON	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Construction Drawing Review	Single Family		85	0	85			25.344	12.738	16.896	54.978	32.64	16.405	21.76	70.805
Concord	PITTS SCHOOL RD TOWNHOMES	PITTS SCHOOL RD TOWNHOMES	APF2021-00035	VAMSHEDHAR DEVARISHATI	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Townhouse		56	0	56			7.728	3.864	5.152	16.744	7.728	3.864	5.152	16.744
Concord	PITTS SCHOOL ROAD DEVELOPMENT - SINGLE FAMILY DETACHED	PITTS SCHOOL ROAD DEVELOPMENT - SINGLE FAMILY DETACHED	APF2020-00008	EDWIN SUDDRETH	Jay M Robinson High School	HD Winkler Middle School	Pit School Road Elementary School		Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	PITTS SCHOOL ROAD TOWNHOME DEVELOPMENT	PITTS SCHOOL ROAD TOWNHOME DEVELOPMENT	APF2020-00009	AUSTIN MOBLEY	Jay M Robinson High School	HD Winkler Middle School	Pit School Road Elementary School		Pending	Townhouse		243	0	243			33.534	16.767	22.356	72.657	33.534	16.767	22.356	72.657
Mt Pleasant	PLEASANT CROSSING TOWNHOMES	PLEASANT CROSSING TOWNHOMES	APF2020-00022	MP DEVELOPMENT PARTNERS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Construction Drawing Review	Multi Family		34	0	34			7.888	3.944	5.27	17.102	7.888	3.944	5.27	17.102
Concord	PLEASANT OAKS	PLEASANT OAKS	APF2008-00047	KISER DEVELOPMENT COMPANY	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	2/28/2022	170	163	7	2/21/2005	8/17/2015	65.28	32.81	43.52	141.61	2.688	1.351	1.792	5.831
Concord	POOL PLACE THOWNHOMES	POOL PLACE THOWNHOMES	APF2022-00055	JOSH BUTLER		Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		38	0	38			0	0	0	0	5.244	2.622	3.496	11.362
Concord	POPLAR COVE	POPLAR COVE	APF2016-00016		Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	8/10/2020	23	21	2			8.832	4.439	5.888	19.159	0.768	0.386	0.512	1.666
Concord	POPLAR CROSSING COMMONS ADULT LIVING CENTER	POPLAR CROSSING COMMONS ADULT LIVING CENTER	APF2012-00003	Workforce Homestead, Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Age Restricted		66	0	66			9.9	3.63	4.752	18.282	0	0	0	0
Concord	POPLAR POINT TOWNHOMES	POPLAR POINT TOWNHOMES	APF2017-00032	JEFF REASNOR	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Townhouse	5/20/2020	36	30	6			4.968	2.484	3.312	10.764	0.828	0.414	0.552	1.794
Concord	POPLAR TENT RD SITE	POPLAR TENT RD SITE	APF2021-00043	MCKENZIE PUBLICCOVER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Multi Family		330	0	330			76.56	38.28	51.15	165.99	76.56	38.28	51.15	165.99
Concord	POPLAR TENT ROAD SITE	POPLAR TENT ROAD SITE	APF2021-00027	MCKENZIE PUBLICCOVER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Void	Multi Family		200	0	200			46.4	23.2	31	100.6	46.4	23.2	31	100.6
Concord	POPLAR TENT SINGLE FAMILY	POPLAR TENT SINGLE FAMILY	APF2020-00024	CITY OF CONCORD	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Single Family		20	0	20			7.68	3.86	5.12	16.66	7.68	3.86	5.12	16.66
Cabarrus County	PORTERS LANDING	PORTERS LANDING	APF2008-00057	NO APPLICANT	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	94	195	-101	4/19/1999		36.096	18.142	24.064	78.302	-38.784	-19.493	-25.856	-84.133
Concord	PRIDE ONE DEVELOPMENT	PRIDE ONE DEVELOPMENT	APF2018-00015	SUSHANTH CHARABUDDI	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Multi Family		130	0	130			30.16	15.08	20.15	65.39	30.16	15.08	20.15	65.39
Kannapolis	PROJECT KP-73	PROJECT KP-73	APF2022-00046	KEN JONMAIRE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		300	0	300			69.6	34.8	46.5	150.9	69.6	34.8	46.5	150.9
Harrisburg	PROVIDENCE MANOR	PROVIDENCE MANOR	APF2008-00106	L & R DEVELOPMENT, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pit School Road Elementary School		Closed-Built Out	Single Family	3/22/2007	149	57	92	12/15/2003	12/29/2007	57.216	28.757	38.144	124.117	35.328	17.756	23.552	76.636
Kannapolis	PROVIDENCE PLACE	PROVIDENCE PLACE	APF2022-00005	ACRO Development Services	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Active Building Permitting	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	PROVINCE GREEN	PROVINCE GREEN	APF2008-00074	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	7/14/2015	61	51	10			23.424	11.773	15.616	50.813	3.84	1.93	2.56	8.33
Concord	RAMSGATE	RAMSGATE	APF2008-00070	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/14/2022	224	242	-18			86.016	43.232	57.344	186.592	-6.912	-3.474	-4.608	-14.994
Kannapolis	RED CEDAR LANDING	RED CEDAR LANDING	APF2014-00017	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		150	0	150	10/1/2014		34.8	17.4	23.25	75.45	34.8	17.4	23.25	75.45
Kannapolis	RED DIRT PROPERTIES TOWNHOMES	RED DIRT PROPERTIES TOWNHOMES	APF2020-00037	KANDIE LABERT	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		48	0	48			6.624	3.312	4.416	14.352	6.624	3.312	4.416	14.352
Kannapolis	RED ST DUPLEXES	RED ST DUPLEXES	APF2022-00024	Darrell Turner	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Kannapolis	REDWOOD KANNAPOLIS	REDWOOD KANNAPOLIS	APF2022-00004	Bob Dyer	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active (plating & permitting)	Single Family		158	0	158			60.672	30.494	40.448	131.614	60.672	30.494	40.448	131.614
Kannapolis	REDWOOD KANNAPOLIS PARKWAY	REDWOOD KANNAPOLIS PARKWAY	APF2020-00002	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Multi Family	10/19/2022	166	116	50			38.512	19.256	25.73	83.498	11.6	5.8	7.75	25.15
Kannapolis	REDWOOD LIVING DAVIDSON HIGHWAY	REDWOOD LIVING DAVIDSON HIGHWAY	APF2021-00004	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		78	0	78			10.764	5.382	7.176	23.322	10.764	5.382	7.176	23.322
Concord	RIDGES AT CONCORD	RIDGES AT CONCORD	APF2008-00072	QUAIL HAVEN DEVELOPMENT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Withdrawn	Single Family		551												

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	ROBERTA RIDGE SUBDIVISION	ROBERTA RIDGE SUBDIVISION	APF2016-0007	BLACKWELDER FANNIE B	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Closed-Built Out	Single Family	6/18/2021	206	206	-2			79,104	39,758	52,736	171,598	-0,768	-0,386	-0,512	-1,666
Concord	ROBERTA ROAD SUBDIVISION	ROBERTA ROAD SUBDIVISION	APF2023-00001	SAM KING		J N Fries Middle School	Wolf Meadow Elementary School		Pending			7	0	7						1,624	0,812	1,085	3,521	
Concord	ROBERTA ROAD SUBDIVISION SOUTH	ROBERTA ROAD SUBDIVISION SOUTH	APF2017-00042	PULTE HOMES	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Void	Single Family		28	0	28			10,752	5,404	7,168	23,324	10,752	5,404	7,168	23,324
Concord	ROBERTA ROAD TOWNHOMES	ROBERTA ROAD TOWNHOMES	APF2019-00011	JONATHAN CARTER	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Withdrawn	Townhouse	8/18/2020	16	3	13			2,208	1,104	1,472	4,784	1,794	0,897	1,196	3,887
Concord	ROCKLAND CIRCLE TOWNHOMES	ROCKLAND CIRCLE TOWNHOMES	APF2020-00020	SARA SHIRLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Townhouse		74	0	74			10,212	5,106	6,808	22,126	10,212	5,106	6,808	22,126
Cabarrus County	ROCKY GLEN	ROCKY GLEN	APF2008-00077	RANDALL SCRIBNER	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		49	0	49	7/19/2007	7/18/2013	18,816	9,457	12,544	40,817	18,816	9,457	12,544	40,817
Cabarrus County	ROCKY MEADOWS	ROCKY MEADOWS	APF2008-00164	Randy Humphrey and Associates	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Closed-Built Out	Single Family	6/4/2004	142	144	-2	1/15/1999		54,528	27,406	36,352	118,286	-0,768	-0,386	-0,512	-1,666
Concord	ROCKY RIVER ESTATES PH 1	ROCKY RIVER ESTATES PH 1	APF2017-00005	DEVELOPMENT SOLUTIONS GROUP	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		56	0	56			21,504	10,808	14,336	46,648	21,504	10,808	14,336	46,648
Kannapolis	ROGERS LAKE ROAD TOWNHOMES	ROGERS LAKE ROAD TOWNHOMES	APF2017-00021	JOURNEY CAPITAL LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Townhouse		0	0	0			0	0	0	0	0	0	0	0
Kannapolis	ROY CHATHAM MINOR SUBDIVISION	ROY CHATHAM MINOR SUBDIVISION	APF2017-00022	ROY CHATHAM	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Active (plating & permitting)	Single Family	11/16/2021	3	6	-3			3,072	1,544	2,048	6,664	-1,152	-0,579	-0,768	-2,499
Concord	ROYSCROFT	ROYSCROFT	APF2008-00073	PROVIDENT DEVELOPMENT GROUP	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		0	0	0	3/15/2007	3/14/2013	0	0	0	0	0	0	0	0
Cabarrus County	RUSTIC CANYON	RUSTIC CANYON	APF2008-00063	SHEA HOMES	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family		595	0	595	6/21/2007	6/20/2013	228,48	114,835	152,32	495,635	228,48	114,835	152,32	495,635
Midland	SADDLEBROOK	SADDLEBROOK	APF2008-00133	LANDCRAFT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	5/8/2018	169	183	-14	3/13/2007	5/13/2017	64,512	32,424	43,008	139,944	-5,376	-2,702	-3,584	-11,662
Concord	SALISBURY TRACE AT BRANCHVIEW	SALISBURY TRACE AT BRANCHVIEW	APF2016-00008	COPPERFIELD APTS/DARREN LUCAS	Concord High School	Concord Middle School	W M Irvin Elementary School		Withdrawn	Multi Family		424	0	424			98,368	49,184	65,72	213,272	98,368	49,184	65,72	213,272
Kannapolis	SAMUEL CRISP MINOR SUBDIVISION	SAMUEL CRISP MINOR SUBDIVISION	APF2017-00023	SAMUEL CRISP	A L Brown High School		Jackson Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Single Family	3/2/2018	0	4	-4			3,072	1,544	2,048	6,664	-1,536	-0,772	-1,024	-3,332
Concord	SANCTUARY CODDLE CREEK	SANCTUARY CODDLE CREEK	APF2014-00005	DUNCAN VIRGINIA C ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Withdrawn	Multi Family	9/18/2017	62	1	61			14,384	7,192	9,61	31,186	14,152	7,076	9,455	30,683
Concord	SAPPHIRE HILLS	SAPPHIRE HILLS	APF2008-00045	JBC Development Concord, LLC	Concord High School	Concord Middle School	Weddington Hills Elementary School		Closed-Built Out	Townhouse	8/12/2010	60	54	6	5/16/2006	7/13/2013	8,28	4,14	5,52	17,94	0,828	0,414	0,552	1,794
Concord	SAVANNAH COMMONS	SAVANNAH COMMONS	APF2008-00049	LANDMARK DEVELOPMENT VENTURES, LLC	Jay M Robinson High School	HD Winkler Middle School	Pit School Road Elementary School		Closed-Built Out	Single Family	8/27/2013	28	29	-1	12/21/2004		10,752	5,404	7,168	23,324	-0,384	-0,193	-0,256	-0,833
Kannapolis	SELLERS PROPERTY	SELLERS PROPERTY	APF2020-00021	BRANDY SELLERS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active (plating & permitting)	Single Family	10/21/2021	2	2	0			2,688	1,351	1,792	5,831	0	0	0	0
Concord	SETTLERS LANDING TOWNHOMES	SETTLERS LANDING TOWNHOMES	APF2008-00179	Coddle Creek Development Group, LLC	Jay M Robinson High School	HD Winkler Middle School	Pit School Road Elementary School		Closed-Built Out	Townhouse	11/21/2017	116	125	-9	1/15/2008	3/29/2015	16,008	8,004	10,672	34,684	-1,242	-0,621	-0,828	-2,691
Kannapolis	SETTLERS RIDGE	SETTLERS RIDGE	APF2008-00108	Craft/CP Morgan	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		All Lots Platted	Single Family	1/14/2011	150	138	12	1/7/2004		57,6	28,95	38,4	124,95	4,608	2,316	3,072	9,996
Kannapolis	SHERWOOD DEVELOPMENT	SHERWOOD DEVELOPMENT	APF2018-00014	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Single Family		91	0	91			34,944	17,563	23,296	75,803	34,944	17,563	23,296	75,803
Kannapolis	SHILOH VILLAGE	SHILOH VILLAGE	APF2008-00071	SHILOH RIDGE DEVELOPMENT, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	10/12/2021	30	31	-1	6/19/2006		11,52	5,79	7,68	24,99	-0,384	-0,193	-0,256	-0,833
Locust	SIGNATURE DEVELOPMENT	SIGNATURE DEVELOPMENT	APF2009-00007	Chris Hunter	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		70	0	70	1/8/2008		28,88	13,51	17,92	58,31	26,88	13,51	17,92	58,31
Cabarrus County	SKYBROOK	SKYBROOK	APF2008-00104	MVC, LLC/Bryan Properties	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	2/23/2018	254	388	-134	12/17/1998		97,536	49,022	65,024	211,582	-51,456	-25,862	-34,304	-111,622
Cabarrus County	SKYBROOK APARTMENTS	SKYBROOK APARTMENTS	APF2017-00014	JIM GRDICH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Issued	Multi Family	4/6/2017	268	280	-12			62,176	31,068	41,54	134,804	-2,794	-1,392	-1,86	-6,036
Concord	SKYBROOK CORNERS	SKYBROOK CORNERS	APF2020-00001	SCOTT WILSON	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		71	0	71			9,798	4,899	6,532	21,229	9,798	4,899	6,532	21,229
Kannapolis	SOUTH EMERSON HILLS APARTMENT HOMES	SOUTH EMERSON HILLS APARTMENT HOMES	APF2022-00023	Kara Strickland	Concord High School	Concord Middle School	Royal Oaks Elementary School		Active (plating & permitting)	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Kannapolis	SOUTH RIDGE MULTI FAMILY	SOUTH RIDGE MULTI FAMILY	APF2022-00057	CHRIS WATTS	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Construction Drawing Review	Multi Family	1/24/2023	6	6	0			1,392	0,696	0,93	3,018	0	0	0	0
Mt Pleasant	SOUTH SKYLAND TOWNHOMES	SOUTH SKYLAND TOWNHOMES	APF2018-00017	RONALD BURRAGE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Construction Drawing Review	Multi Family		16	0	16			3,712	1,856	2,48	8,048	3,712	1,856	2,48	8,048
Kannapolis	SOUTH VILLAGE SINGLE FAMILY	SOUTH VILLAGE SINGLE FAMILY	APF2009-00001	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Single Family	1/4/2023	15	9	6		8/8/2012	5,76	2,895	3,84	12,495	2,304	1,158	1,536	4,998
Kannapolis	SOUTH VILLAGE TOWNHOMES	SOUTH VILLAGE TOWNHOMES	APF2009-00002	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Townhouse	3/24/2023	145	69	76		8/8/2012	20,01	10,005	13,34	43,355	10,488	5,244	6,992	22,724
Concord	SOUTHWOOD REALTY APTS	SOUTHWOOD REALTY APTS	APF2019-00023	WILLIAM RATCHFORD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Concord	SPRING MEADOW	SPRING MEADOW	APF2017-00041	BOYD STANLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Active (plating & permitting)	Single Family	4/4/2023	169	126	43			44,16	22,195	29,44	95,795	16,512	8,299	11,008	35,819
Concord	SPRING STREET TOWNHOMES	SPRING STREET TOWNHOMES	APF2021-00014	ALEX PETER	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending	Townhouse		30	0	30			4,14	2,07	2,76	8,97	4,14	2,07	2,76	8,97
Concord	ST ANDREWS PHASE 7	ST ANDREWS PHASE 7	APF2008-00105	Danny Bost T.W.L.S. Inc.	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	12/30/2014	32	5	27	11/19/2001		12,288	6,176	8,192	26,656	10,368	5,211	6,912	22,491
Cabarrus County	ST ANDREWS PLACE	ST ANDREWS PLACE	APF2013-00003	twis, inc	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	3/21/2014	516	238	278			198,144	99,588	132,096	429,828	106,752	53,654	71,168	231,574
Cabarrus County	ST ANDREWS PHASE 7	St. Andrews Phase 7	APF2008-00171	Danny Bost					Void	Single Family		35	0	35			13,44	6,755	8,96	29,155	13,44	6,755	8,96	29,155
Harrisburg	STALLINGS FARM	STALLINGS FARM	APF2008-00037	JOE M STALLINGS ET. AL	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/29/2014	21	48	-27	4/18/2004		8,064	4,053	5,376	17,493	-10,368	-5,211	-6,912	-22,491
Harrisburg	STALLINGS FARM PHASE 5	STALLINGS FARM PHASE 5	APF2008-00126	VERNON BURRIS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/31/2013	35	26	9	6/21/2004	12/22/2007	13,44	6,755	8,96	29,155	3,456	1,737	2,304	7,497
Cabarrus County	STALLINGS GLEN	STALLINGS GLEN	APF2010-00004	CHRISTOPER PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	8/1/2019	29	67	-38			11,136	5,597	7,424	24,157	-14,592	-7,334	-9,728	-31,654
Harrisburg	STALLINGS ROAD SUBDIVISION	STALLINGS ROAD SUBDIVISION	APF2018-00013	ROBERT W NIXON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active (plating & permitting)	Single Family	9/14/2022	191	17	174			73,344	36,863	48,896	159,103	66,816	33,582	44,544	144,942
Concord	STILLWATER	STILLWATER	APF2008-00048	BRIAN LAYTON & JAMES D. LINKER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Beverly Hills Elementary School		Void	Single Family		6	0	6	2/20/2007	2/20/2013	2,304	1,158	1,536	4,998	2,304	1,158	1,536	4,998
Kannapolis	STONEWOOD TOWNHOMES	STONEWOOD TOWNHOMES	APF2017-00035	COLE JENEST & STONE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		22	0	22			3,036	1,518	2,024	6,578	3,036	1,518	2,024	6,578
Cabarrus County	SUGAR HILL SUBDIVISION	SUGAR HILL SUBDIVISION	APF2014-00010	JBR CUSTOM HOMES INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family		9	0	9	11/12/2014	11/12/2016	3,456	1,737	2,304	7,497	3,456	1,737	2,304	7,497
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	APF2020-00007	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Active (plating & permitting)	Townhouse		152	0	152			20,976	10,488	13,984	45,448	20,976	10,488	13,984	45,448
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	APF2020-00006	MATT PANNELL	A L Brown High School	Kann																		

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Kannapolis	THE FALLS (ROWAN COUNTY)	THE FALLS (ROWAN COUNTY)	APF2017-00004	B & C LAND HOLDINGS	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Closed-Built Out	Single Family	10/12/2022	203	206	-3			77,952	39,179	51,988	169,099	-1,152	-0,579	-0,768	-2,499
Kannapolis	THE FARM AT RIVERPOINTE	THE FARM AT RIVERPOINTE	APF2008-00152	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	3/30/2023	805	459	346	10/18/1999	1/21/2016	309.12	155.365	206.08	670.565	132.864	66.778	88.576	288.218
Kannapolis	THE GRAND	THE GRAND	APF2008-00112	MCCLAIN, BARR & ASSOCIATES, SCOTT NEELY AND STEVE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	1/30/2009	240	258	-18	2/7/2007		55.68	27.84	37.2	120.72	-4.176	-2.088	-2.79	-9.054
Kannapolis	The Meadows	The Meadows	APF2009-00008	Todd Meckley	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School	Kannapolis Intermediate School	Void	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Concord	THE MILLS AT ROCKY RIVER	THE MILLS AT ROCKY RIVER - MULTIFAMILY	APF2019-00001	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Multi Family	8/24/2015	300	8	292			69.6	34.8	46.5	150.9	67.744	33.872	45.26	146.876
Concord	THE MILLS AT ROCKY RIVER - TOWNHOMES	THE MILLS AT ROCKY RIVER - TOWNHOMES	APF2019-00002	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Construction Drawing Review	Townhouse		95	0	95			17.25	8.625	11.5	37.375	13.11	6.555	8.74	28.405
Concord	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	APF2010-00003	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Expired	Multi Family	4/15/2014	347	2	345		7/12/2016	80.504	40.252	53.785	174.541	80.04	40.02	53.475	173.535
Concord	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	APF2008-00151	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Closed-Built Out	Single Family	3/4/2022	853	846	7	12/15/2005	7/12/2016	327.552	164.629	218.368	710.549	2.688	1.351	1.792	5.831
Concord	THE OAKS AT STEPHENS PLACE	THE OAKS AT STEPHENS PLACE	APF2010-00007	JOHN FALKENBURY	Concord High School	Concord Middle School	Cotrane-Webb Elementary School		Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	THE PONTE AT SAINT ANDREWS	THE PONTE AT SAINT ANDREWS	APF2008-00068	DANNY G BOST	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/3/2013	42	43	-1	1/18/2007	1/17/2013	16.128	8.106	10.752	34.986	-0.384	-0.193	-0.256	-0.833
Concord	THE SEASONS AT POPLAR TENT	THE SEASONS AT POPLAR TENT	APF2015-00002	PANARA JAYSUKHALAL V	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Multi Family	11/21/2016	264	144	120			61.248	30.624	40.92	132.792	27.84	13.92	18.6	60.36
Harrisburg	THE SLOOP ESTATES AT ROCKY RIVER CROSSINGS	THE SLOOP ESTATES AT ROCKY RIVER CROSSINGS	APF2008-00123	MILDRED S. McMANUS	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family		16	0	16		5/22/2005	6.144	3.088	4.096	13.328	6.144	3.088	4.096	13.328
Concord	THE STATION AT POPLAR TENT	THE STATION AT POPLAR TENT	APF2008-00182	Tom McClellan	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	4/28/2016	312	312	0			72.384	36.192	48.36	156.936	0	0	0	0
Concord	THE VIEW	THE VIEW	APF2008-00180	Dane Dysert	Jay M Robinson High School	Harris Road Middle School	Weddington Hills Elementary School		Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Locust	THE VILLAGE AT REDBRIDGE TOWNHOMES	THE VILLAGE AT REDBRIDGE TOWNHOMES	APF2009-00004	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Single Family	4/20/2020	417	37	380	3/1/2005		160.128	80.481	106.752	347.361	145.92	73.34	97.28	316.54
Concord	THE VILLAGES AT SKYBROOK NORTH	THE VILLAGES AT SKYBROOK NORTH	APF2008-00087	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	4/7/2020	467	415	52	1/18/2005	12/31/2015	179.328	90.131	119.552	389.011	19.968	10.036	13.312	43.316
Concord	VILLAGES AT SKYBROOK NORTH PHASE 3	THE VILLAGES AT SKYBROOK NORTH PHASE 3	APF2009-00011	Steven Pace	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Single Family	9/16/2013	33	3	30	11/18/2008	12/31/2013	12.672	6.369	8.448	27.489	11.52	5.79	7.68	24.99
Concord	THE WAYFORTH AT CONCORD	THE WAYFORTH AT CONCORD	APF2017-00018	MARTIN MARIETTA	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Townhouse	7/22/2020	150	157	-7			0	0	0	0	-0.966	-0.483	-0.644	-2.093
Concord	THE WOODS ON SOUTH UNION	THE WOODS ON SOUTH UNION	APF2013-00006	MSMC Venture, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	12/30/2019	77	28	49			29.568	14.861	19.712	64.141	18.816	9.457	12.544	40.817
Midland	THOMPSONS LAKE	THOMPSONS LAKE	APF2008-00134	FRANK JACOBUS, WILLIAM BREWSTER CO., INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Expired	Single Family	9/16/2011	58	1	57	2/6/2009		34.344	15.012	13.392	62.748	21.888	11.001	14.592	47.481
Concord	TOWER PLACE TOWNHOMES PHASE 2	TOWER PLACE TOWNHOMES PHASE 2	APF2009-00015	Fortune	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Harrisburg	TRAMORE	TRAMORE	APF2021-00025	ALAN KERLEY					Construction Drawing Review	Single Family		42	0	42			16.128	8.106	10.752	34.986	16.128	8.106	10.752	34.986
Concord	TRANSFORMATION HOMES	TRANSFORMATION HOMES	APF2021-00061	RYAN LINDSEY	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Pending	Single Family		13	0	13			4.962	2.509	3.328	10.829	4.962	2.509	3.328	10.829
Kannapolis	TRINITY CREST	TRINITY CREST	APF2008-00158	Cindy Geater	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Platting	Single Family	11/3/2015	60	60	0			23.04	11.58	15.36	49.98	0	0	0	0
Kannapolis	TRINITY CROSSING	TRINITY CROSSING	APF2021-00055	REQ FUNDING SOLUTIONS III	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active (plating & permitting)	Single Family	8/11/2022	115	49	66			44.16	22.195	29.44	95.795	25.344	12.738	16.896	54.978
Kannapolis	TRINITY CHURCH ROAD DEVELOPMENT	TRINITY CROSSING ROAD DEVELOPMENT	APF2017-00046	BOYD STANLY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		149	0	149			57.216	28.757	38.144	124.117	57.216	28.757	38.144	124.117
Cabarrus County	TRINITY PLACE	TRINITY PLACE	APF2008-00159	Primestar Properties Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	6/2/2022	5	10	-5			1.92	0.965	1.28	4.165	-1.92	-0.965	-1.28	-4.165
Kannapolis	TRINITY ROAD APARTMENTS	TRINITY ROAD APARTMENTS	APF2020-00036	INDUS TRINITY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		114	0	114			26.448	13.224	17.67	57.342	26.448	13.224	17.67	57.342
Concord	TROUTMAN ENTERPRISES	TROUTMAN ENTERPRISES	APF2020-00010	JEFF YOUNG	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Construction Drawing Review	Single Family	12/8/2021	14	6	8			5.376	2.702	3.584	11.662	3.072	1.544	2.048	6.664
Midland	TUCKER CHASE	TUCKER CHASE	APF2008-00101	CHLUCK STEVENS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (plating & permitting)	Single Family	7/26/2016	130	129	1	6/1/2004		62.208	31.266	41.472	134.946	0.384	0.193	0.256	0.833
Concord	TUCKERS WALK	TUCKERS WALK	APF2017-00033	KEN ORNDORFF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Building Permitting	Townhouse	3/10/2023	91	25	66			12.558	6.279	8.372	27.209	9.108	4.554	6.072	19.734
Concord	UPPER ROOM INTERNATIONAL	UPPER ROOM INTERNATIONAL	APF2021-00022	KEVIN WILLIAMS	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Pending	Multi Family		60	0	60			13.92	6.96	9.3	30.18	13.92	6.96	9.3	30.18
Cabarrus County	VANDERBURG ESTATES	VANDERBURG ESTATES	APF2008-00160	Horton Landvest Inc	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	7/14/2022	114	51	63			43.776	22.002	29.184	94.962	24.192	12.159	16.128	52.479
Kannapolis	VIDA	VIDA	APF2016-00027	CITY OF KANNAPOLIS	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Closed-Built Out	Multi Family		280	0	280			64.96	32.48	43.4	140.84	64.96	32.48	43.4	140.84
Kannapolis	VIDA III	VIDA 3	APF2022-00021	Aaron Wagener	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Concord	VILLAGES AT DREAMING CREEK SINGLE FAMILY	VILLAGES AT DREAMING CREEK SINGLE FAMILY	APF2008-00091	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Withdrawn	Single Family		57	0	57	7/17/2009	12/31/2015	21.888	11.001	14.592	47.481	21.888	11.001	14.592	47.481
Concord	VILLAGES AT DREAMING CREEK TOWNHOMES	VILLAGES AT DREAMING CREEK TOWNHOMES	APF2009-00003	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Withdrawn	Townhouse		46	0	46	7/17/2009	12/31/2015	6.348	3.174	4.232	13.754	6.348	3.174	4.232	13.754
Kannapolis	VILLAS AT FOREST PARK RETIREMENT FACILITY	VILLAS AT FOREST PARK RETIREMENT FACILITY	APF2008-00178	Douglas Company, LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Age Restricted		64	0	64			0	0	0	0	0	0	0	0
Concord	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	APF2009-00014	Doug Hart	Jay M Robinson High School	HD Winkler Middle School	W M Irvin Elementary School		Closed-Built Out	Age Restricted	1/28/2014	44	2	42	9/15/2009		0	0	0	0	0	0	0	0
Concord	VILLAS AT WINECOFF	VILLAS AT WINECOFF	APF2008-00043	Danny Bost	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	5/26/2017	99	85	14	3/15/2005	12/31/2013	38.016	19.107	25.344	82.467	5.376	2.702	3.584	11.662
Kannapolis	W F ST TOWNHOMES	W F ST TOWNHOMES	APF2022-00019	David Miller	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Active (plating & permitting)	Townhouse		12	0	12			0	0	0	0	1.656	0.828	1.104	3.588
Mt Pleasant	WALKER ROAD PROPERTIES	WALKER ROAD PROPERTIES	APF2019-00006	ERIN BURRIS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Sketch	Single Family		60	0	60			23.04	11.58	15.36	49.98	23.04	11.58	15.36	49.98
Concord	WALLACE MEADOWS TOWNHOMES	WALLACE MEADOWS TOWNHOMES	APF2018-00008	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		98	0	98			13.524	6.762	9.016	29.302	13.524	6.762	9.016	29.302
Kannapolis	WATERFORD ON THE ROCKY RIVER	WATERFORD ON THE ROCKY RIVER	APF2008-00066	Justin E Kies	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	1/4/2018	278	246	32	4/21/2005	10/1/2016	106.752	53.654	71.168	231.574	12.288	6.176	8.192	26.656
Concord	WATERSTONE AT WEDDINGTON APARTMENTS	WATERSTONE AT WEDDINGTON APARTMENTS	APF2008-00137	Brian Kaiser	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	1/17/2013	412	476	-64	11/21/2006		61.8	22.66	29.664	114.124	-14.848	-7.424	-9.92	-32.192
Concord	WEBUILD CONCORD	WEBUILD CONCORD	APF2022-00049	KARLIAM BOOKER	Jay M Robinson High School	Concord Middle School	Wolf Meadow Elementary School		Pending	Townhouse		26	0	26			3.588	1.794	2.392	7.774	3.588	1.794	2.392	7.774
Concord	WEDDINGTON HILLS OF CONCORD																							

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Long Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	High Remaining	Remaining Total
Concord	WEDDINGTON ROAD SITE MATTAMY HOMES	WEDDINGTON ROAD SITE MATTAMY HOMES	APF2015-00005	MATTAMY HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Void	Single Family		281	0	281			107,904	54,233	71,936	234,073	107,904	54,233	71,936	234,073
Concord	WEDDINGTON ROAD TOWNHOMES	WEDDINGTON ROAD TOWNHOMES	APF2021-00039	DANIEL LAMBERT	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Townhouse		246	0	246			33,948	16,974	22,632	73,554	33,948	16,974	22,632	73,554
Concord	WEDDINGTON ROAD TRACT	WEDDINGTON ROAD TRACT	APF2017-00045	SCOTT KIGER	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Void	Multi Family		268	0	268			62,176	31,088	41,54	134,804	62,176	31,088	41,54	134,804
Concord	WEDDINGTON ROAD VILLAS	WEDDINGTON ROAD VILLAS	APF2020-00033	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Townhouse		90	0	90			12,42	6,21	8,28	26,91	12,42	6,21	8,28	26,91
Kannapolis	WELLINGTON CHASE	WELLINGTON CHASE	APF2008-00061	PARKER AND ORLEANS HOMEBUILDERS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	10/13/2017	349	366	-17	9/29/2005	5/22/2016	134,016	67,357	89,344	290,717	-6,528	-3,281	-4,352	-14,161
Kannapolis	WELLINGTON GARDENS	WELLINGTON GARDENS	APF2013-00013	REA VENTURE GROUPE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Inactive	Multi Family		72	0	72	5/1/2013		16,704	8,352	11,16	36,216	16,704	8,352	11,16	36,216
Concord	WELLSPRING VILLAGE RETIREMENT COMMUNITY	WELLSPRING VILLAGE RETIREMENT COMMUNITY	APF2008-00177	Crosland Homes	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Age Restricted	11/12/2008	52	8	44	3/20/2008	12/31/2013	0	0	0	0	0	0	0	0
Kannapolis	WEST G STREET	WEST G STREET	APF2018-00002	LONG RANGE DEVELOPMENT & PROPERTIES	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Closed-Built Out	Single Family		6	0	6			2,304	1,158	1,536	4,998	2,304	1,158	1,536	4,998
Kannapolis	WEST OAKS PHASE 2	WEST OAKS PHASE 2	APF2008-00111	Brandon Little & Stephen Wasserman	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family	6/14/2022	13	2	11	9/23/2008	9/14/2012	4,992	2,509	3,328	10,829	4,224	2,123	2,816	9,163
Concord	WEXFORD POINTE APARTMENTS	WEXFORD POINTE APARTMENTS	APF2009-00012	Cathy Connors	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Multi Family	5/6/2010	106	106	0	12/15/2009		24,592	12,296	16,43	53,318	0	0	0	0
Midland	WICKER PARK	WICKER PARK	APF2022-00018	Meissa Oliver	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Active Building Permitting	Single Family		127	0	127			48,384	24,318	32,256	104,958	48,768	24,511	32,512	105,791
Kannapolis	WIGHTMAN OAKS	WIGHTMAN OAKS	APF2008-00031	WIGHTMAN HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Townhouse	7/21/2017	13	10	3	1/24/2008		1,794	0,897	1,196	3,887	0,414	0,207	0,276	0,897
Kannapolis	WILDWOOD RIDGE	WILDWOOD RIDGE	APF2014-00019	OAKMONT HOMES					Active (plattng & permitting)	Single Family	11/2/2012	39	21	18	5/5/2004		14,976	7,527	9,984	32,487	6,912	3,474	4,608	14,994
Concord	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	APF2019-00015	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Void	Single Family	2/11/2021	7	13	-6			2,688	1,351	1,792	5,831	-2,304	-1,158	-1,536	-4,998
Concord	WILKINSON COURT REDEVELOPMENT TOWNHOMES	WILKINSON COURT REDEVELOPMENT TOWNHOMES	APF2019-00014	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Townhouse	7/13/2022	20	22	-2			2,76	1,38	1,84	5,98	-0,276	-0,138	-0,184	-0,598
Concord	WILKINSON CT DEVELOPMENT	WILKINSON CT DEVELOPMENT	APF2022-00042	KATE UNDERWOOD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			8	0	8						1,856	0,928	1,24	4,024	
Concord	WILKINSON CT TOWNHOMES	WILKINSON CT TOWNHOMES	APF2022-00034	BLOC DESIGN	Concord High School	Concord Middle School	W M Irvin Elementary School		Active Building Permitting	Townhouse		12	0	12			1,656	0,828	1,104	3,588	1,656	0,828	1,104	3,588
Concord	WINDING WALK	WINDING WALK	APF2008-00092	Shea Homes	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	10/16/2014	472	482	-10	7/13/2003	6/20/2013	181,248	91,096	120,832	393,176	-3,84	-1,93	-2,56	-8,33
Kannapolis	WINDSOR	WINDSOR	APF2013-00005	KANNAPOLIS REAL ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	7/11/2022	98	39	59			37,632	18,914	25,088	81,634	22,656	11,387	15,104	49,147
Kannapolis	WINDSOR PHASE IIB	WINDSOR PHASE IIB	APF2013-00004	KANNAPOLIS REAL ESTATE					Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	WINECOFF SCHOOL ROAD PROJECT	WINECOFF SCHOOL ROAD PROJECT	APF2018-00010	CHRIS TODD	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Void	Townhouse		117	0	117			16,146	8,073	10,764	34,983	16,146	8,073	10,764	34,983
Kannapolis	WISPERING WINDS	WISPERING WINDS	APF2014-00021	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/23/2008	36	33	3	9/8/2000		13,824	6,948	9,216	29,988	1,152	0,579	0,768	2,499
Concord	WOODBRIDGE AT ZEMOSA	WOODBRIDGE AT ZEMOSA	APF2008-00090	NIBLOCK DEVELOPMENT CORP.	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	4/20/2020	50	49	1	5/15/2007	3/15/2015	19,2	9,65	12,8	41,65	0,384	0,193	0,256	0,833
Midland	WYNDHAM ESTATES	WYNDHAM ESTATES	APF2008-00135	SCOTT COLLINS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	21	21	0	11/20/2007		11,52	5,79	7,68	24,99	0	0	0	0
Midland	WYNDHAM FOREST	WYNDHAM FOREST	APF2017-00024	DEPENDABLE DEVELOPMENT INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	10/19/2018	30	29	1			11,52	5,79	7,68	24,99	0,384	0,193	0,256	0,833
Midland	WYNTREE	WYNTREE	APF2008-00136	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Multi Family	5/12/2021	149	134	15			34,568	17,284	23,095	74,947	3,48	1,74	2,325	7,545
Concord	YATES MEADOW	YATES MEADOW	APF2008-00088	YATES MEADOW	Jay M Robinson High School	HD Winkler Middle School	Pit School Road Elementary School		Closed-Built Out	Single Family	10/1/2013	220	147	73			84,48	42,46	56,32	183,26	28,032	14,089	18,688	60,809
Concord	ZION CHURCH RD RESIDENTIAL	ZION CHURCH RD RESIDENTIAL	APF2020-00014	FRANK SHEPHERDSON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Void	Single Family	4/3/2023	29	4	25			11,136	5,597	7,424	24,157	9,6	4,825	6,4	20,825
Harrisburg	ZION CHURCH RD RESIDENTIAL	ZION CHURCH RD RESIDENTIAL	APF2020-00005	FRANK SHEPHERDSON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family	4/3/2023	29	4	25			11,136	5,597	7,424	24,157	9,6	4,825	6,4	20,825
Concord	ZION CHURCH RD RESIDENTIAL	ZION CHURCH RD RESIDENTIAL	ION	FRANK SHEPHERDSON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Void	Single Family	4/3/2023	29	4	25			11,136	5,597	7,424	24,157	9,6	4,825	6,4	20,825
Concord	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	APF2018-00027	JEREMY HORTON	A L Brown High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Single Family		222	0	222			85,248	42,846	56,832	184,926	85,248	42,846	56,832	184,926
Concord	ZION CHURCH ROAD SITE	ZION CHURCH ROAD SITE	APF2018-00020	MATT MANDLE	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		116	0	116			44,544	22,388	29,696	96,628	44,544	22,388	29,696	96,628
Concord	ZION CHURCH ROAD TOWNHOME CONCEPT	ZION CHURCH ROAD TOWNHOME CONCEPT	APF2018-00026	JEREMY HORTON	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Townhouse		153	0	153			21,114	10,557	14,076	45,747	21,114	10,557	14,076	45,747
												77988	28701	50,205			22903.39	11475.2	15211.54	49590.12	14057.662	7052.084	9377.512	30487.258

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

EDC - March 2023 Monthly Summary Report

BRIEF SUMMARY:

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Page Castrodale, EDC Executive Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Project Activity Report

MARCH 2023

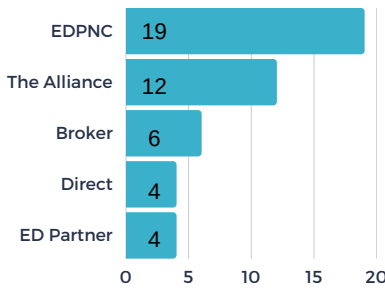


STATS OVER THE PAST MONTH

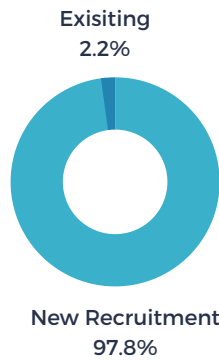
The EDC received 12 new projects/RFIs (request for information) in March and submitted sites/buildings for 7 of the new requests. There were 3 client/consultant site visits or meetings in March.

Project Activity Highlights

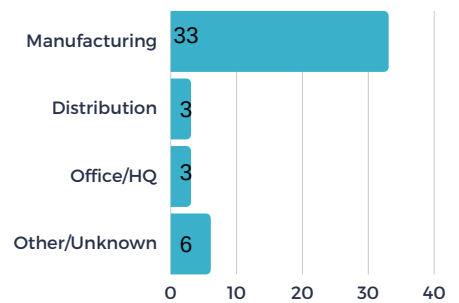
PROJECTS BY SOURCE



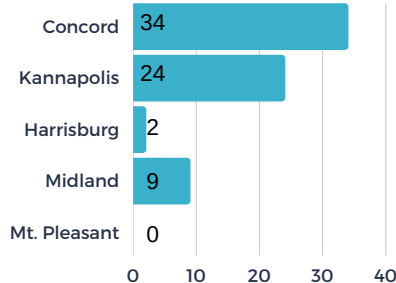
PROJECTS BY TYPE



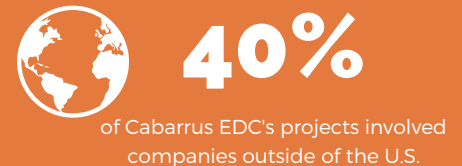
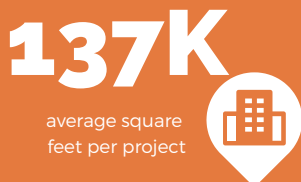
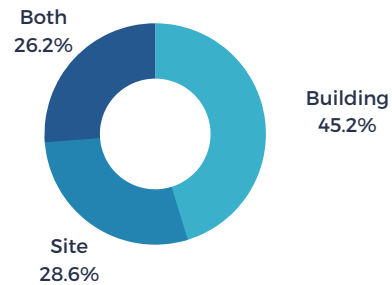
PROJECTS BY INDUSTRY



OF PROJECTS BY LOCATION



BUILDINGS VS. SITE - %



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**April 17, 2023
6:30 PM**

AGENDA CATEGORY:

Closed Session

SUBJECT:

Closed Session - Pending Litigation

BRIEF SUMMARY:

A closed session is needed to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

REQUESTED ACTION:

Motion to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

EXPECTED LENGTH OF PRESENTATION:

30 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
