



CABARRUS COUNTY JUVENILE CRIME PREVENTION COUNCIL
Regular Meeting held August 16, 2023
Governmental Center, Concord NC
MINUTES

MEMBERS PRESENT:	Gayle Alston	Adrian Attaway	Steve Ayers
Megan Baumgardner	S Bohannon-Thacker	Mark Boles	Mikayla Branch
Travis Burke	Ashley Fitch	Jim Howden	Amy Jewell
Heather Jones	Marta Meares	Heather Mobley	Connie Philbeck
Ashlie Shanley	Jacob Wentink	Christy Wilhelm	Michelle Wilson

MEMBER ATTENDING VIA MS TEAMS: Carolyn Carpenter

MEMBERS ABSENT:	Matthew Greer	Jamica LaFranque	Chris Measmer
	Sharon Reese	Malisha Ross	Terry Wise

VACANT COUNCIL SEATS: None

JCPC ASSOCIATES PRESENT: Daniel Sevigny; Joanie Bischer

OTHERS PRESENT: Sheryl Conrad (DJJ); Anissa Jones (CRC); Karen South Jones (RCYSB); Quanitta Kelly (TYM); Kristen McEvoy (CRC); Reggie McNeil (TYM); Sarimar Miller (DJJ); Kim Olige (Youth Style Fitness); Aalece Pugh-Lilly (CabCo)

CALL TO ORDER and ATTENDANCE

Chair Megan Baumgardner called the meeting to order at 7:36 a.m. Megan welcomed everyone and advised that new members Gayle Alston and Malisha Ross were confirmed in July. A quorum was established with 20 of 26 members attending. The following votes were then conducted. The votes of virtual attendee Carolyn Carpenter were verbally confirmed throughout the meeting.

Approval of June 21 Meeting Minutes Megan requested corrections or a motion. Vice Chair Mark Boles motioned to approve the Minutes as written. Heather Mobley seconded. With no further discussion, the motion carried unanimously.

Approval of Agenda Megan called for changes or a motion. Heather Mobley motioned to approve the Agenda as presented. Mark seconded. With no further discussion, the motion carried unanimously.

UPDATES FROM DPS AREA CONSULTANT

Daniel Sevigny referred members to *DPS Talking Points* for final client count/tracking data from FY 22-23, and for data compiled thus far in FY 23-24. Daniel noted that program goals in FY 22-23 were exceeded and that FY 23-24 is off to a great start. Daniel briefly described a National Night Out event in a local neighborhood that

incorporated the NC S.A.F.E. campaign. He asked all members to sign a COI disclosure for the new FY as soon as possible and to review the JCPC Yearly Workplan and Calendar included in the meeting packet. Daniel also shared information pertinent to programs, final accounting, legislative updates, RYCNC's Lunch & Learn session, and the NCJSA Conference set for October 4-6 in Greensboro. Lastly, Daniel confirmed that FY 23-24 programs have all completed the DocuSign process except for Youth Style Fitness. He explained modifications requested by DPS to their Program Agreement which will be completed shortly.

OLD BUSINESS

Megan advised that following denials at the County Manager and BOC levels, YDI submitted its funding appeal to DPS via the Director of Juvenile Community Programs, Cindy Porterfield. The Director's review upheld the Council's funding decision and denied YDI's appeal. JCPC funding allocations for FY 23-24 programs will proceed per majority vote during the April meeting.

Megan opened the floor to discuss an amendment to By Laws for virtual attendance. Michelle Wilson reviewed the BOC's virtual attendance policy from which JCPC could model its virtual attendance option. A discussion ensued and included consideration of the following:

1. JCPC's virtual option should apply only to monthly in-person meetings or special-called meetings.
2. JCPC's virtual option should not apply to monitoring sessions. Program monitoring will remain in-person only at the program site.
3. Members attending virtually should maintain visual/audio connection during the entire discussion of an issue in order to vote on that issue. Members who lose connection during such discussion should abstain from voting on the issue and cite the lost connection as the reason for his/her abstention.
4. Members planning to attend virtually should email the admin 24 hours in advance when the virtual attendance results from a scheduling conflict, or as soon as possible when the virtual attendance results from unplanned circumstances such as personal or family illness.

Relevant to No. 3 above, it was mentioned that in-person attendees who are unable to remain in the room during the entire discussion of an issue should also abstain from voting on the issue. Megan added that recording reasons for abstention votes may need consideration in the By Laws. It was noted that current By Laws allow members three unexplained absences each FY. Absences are no longer deemed excused or unexcused. Based on the Council's discussion, it was suggested that Michelle draft language for the virtual attendance option which members can review at a future meeting. There was no opposition to this suggestion. Megan noted that the virtual option may require modifications should Council deem necessary.

NEW BUSINESS / ACTION ITEMS

Megan next asked for discussion or a motion regarding JCPC's FY 23-24 meeting schedule. She noted the December 20 meeting may be cancelled by vote. Judge Wilhelm motioned to confirm the meeting schedule as presented. Gayle Alston and Jim Howden seconded simultaneously. With no further discussion, the motion carried unanimously.

Matthew Greer's explanation to Council for exceeding three absences last FY was next on the agenda. Due to his absence, Megan suggested the item be tabled to the September meeting. There was no opposition to this suggestion.

Megan opened the floor for the renewal of terms expiring September 30 for Adrian Attaway, Steve Ayers, Sonja Bohannon-Thacker, Mark Boles, Matthew Greer, Marta Meares, and Sharon Reese were next discussed. Mark announced his intention to resign from Council. He accepted a position with Katmai National Park and Preserve in Alaska and will relocate in October. Well wishes were offered along with appreciation for Mark's 10-year service with JCPC. Heather Mobley then motioned to recommend the reappointments of Officer

Attaway, Steve Ayers, Sonja Bohannon-Thacker and Marta Meares. Ashlie Shanley seconded. With no further discussion, the motion carried unanimously. Heather Mobley next motioned to table the reappointments of Sgt Greer and Sharon Reese plus the resignation of Mark Boles to the September meeting. Ashlie Shanley seconded. With no further discussion, that motion also carried unanimously.

The resignation of Jim Howden as the County Manager's Designee was next on the agenda. Megan advised that Dr. Aalece Pugh-Lilly was selected to fill the seat and her application was submitted. It was noted that Jim agreed to continue to serve as the JCPC's Fiscal Officer. Heather Mobley motioned to accept Jim's resignation. Judge Wilhelm seconded. With no further discussion, the motion carried unanimously. Michelle then motioned to recommend the appointment of Dr. Pugh-Lilly as the County Manager's Designee. Mark seconded. With no further discussion, the motion carried unanimously. The BOC will consider the four JCPC reappointments and one resignation during their September meeting.

Megan yielded the floor to Kristen McEvoy who requested disposal of two obsolete laptops and monitors purchased for Teen Court with JCPC funds. With Council's approval, she plans to surrender the equipment to the county's IT Department. Heather Mobley motioned to approve disposal of the equipment as Kristen recommended. Mark and Ashlie Shanley seconded simultaneously. With no further discussion, the motion carried unanimously.

Megan encouraged members to review the provided sheet of monitoring committees and to sign up for one or more. She explained that Council historically refreshes monitoring committee membership every few years to allow members opportunities to become familiar with different programs. She and Daniel explained the monitoring process.

Approval of JCPC's outreach brochure was next on the agenda. Megan advised that a limited production of new brochures can proceed following Council's approval. The final proof was provided. Mark motioned to approve the production. Heather Mobley seconded. With no further discussion, the motion carried unanimously.

Megan reiterated Daniel's earlier request for every member to complete and sign another COI for the new FY as soon as possible.

PROGRAM REPORTS / COUNCIL MEMBER QUESTIONS

Megan yielded the floor for verbal reports from programs. Reports were presented in the following order: SOSE by Karen South Jones; TYM by Reggie McNeil; and Teen Court by Kristen McEvoy. Information highlighted included last month's DJJ referrals, planned staffing transitions, past and future events, sustainability plans, and an invitation to attend a Monday night Teen Court. During this portion of the meeting, no representatives from Aspire, YDI, or Youth Style Fitness were present. Mr. Olige left early due to a scheduled meeting with DPS representatives.

PUBLIC COMMENTS

There were none.

COUNCIL MEMBER COMMENTS

There were none.

ADJOURNMENT

Hearing no further comments, Megan called for a motion. Mark motioned to adjourn. Marta Meares seconded. With no opposition to the motion, the Chair thanked everyone for their time and adjourned the meeting at 8:49 a.m.

-Submitted by Joanie Bischer

Key to Acronyms

1. BOC = Cabarrus County Board of Commissioners
2. COI = Conflict of Interest disclosure form
3. CRC = Conflict Resolution Center
4. DJJ = Division of Juvenile Justice & Delinquency Prevention
5. DPS = Department of Public Safety
6. FY = Fiscal Year (JCPC's fiscal year begins July 1 and ends June 30)
7. RYCNC = Restoring Youth Coalition of North Carolina
8. SOSE = Sex Offense Specific Evaluation
9. TYM = Transforming Youth Movement
10. YDI = Youth Development Initiatives