

Invitation to Bid

Notice is given hereby that written proposals submitted in sealed envelopes in will be received by Cabarrus County, up to 3:00 pm, Thursday, January 16, 2025, for the furnishing of labor, materials, and equipment for **Cabarrus County Jail Administration Building HVAC Upgrades**. Bids are to be in sealed envelopes and are to be mailed to or hand delivered to Mr. Michael Miller at the County Manager's office at the Cabarrus County Government building (County Manager's Office 2nd Floor) located at 65 Church St. South, Concord North Carolina 28026. The clock in the County Manager's office will be the official time for considering the acceptance of the bids. Any bid received after 2:00pm, but before 3:00pm shall be hand delivered to the commissioner's chambers. All bids received after 3:00pm will not be considered. Bids will be opened in public after 3:00pm on Thursday, January 16, 2025 in the county commissioner's chambers.

Bids shall be received as follows:

Single Prime Bids for the General Construction work as shown and/or described in the contract documents. A contingency of \$100,000 is to be included in the base bid for each proposal. This contingency will only be added to the contract for change orders that are approved by the county. Any unused contingency shall remain with the county.

Scope of Work

In general, the scope of work shall include but is not limited to replacing (2) cooling tower cells at the Administration Building chiller plant along with alternates to add an additional chiller and tower water pumps. Access to the mechanical rooms is possible from an exterior doorway. The replacement of the cooling towers shall not shut down the chiller plant which provides cooling for both the Jail Administration Building and the Jail building as only one cooling tower and/or one tower water pump is allowed to be taken out of service at a time. Therefore, the work must be performed with care and be highly coordinated with the county. The Jail Administration Building is connected with chilled water to the courthouse building across the street. This cross connection will provide some redundancy to the plant but it shall not be relied on to complete this project, except where noted in the contract documents. At least one cooling tower and tower pump shall remain operational at all times, except during the time frame when existing piping is flushed and cleaned. This time frame shall be kept to a minimum and coordinated with the owner. There may be some work tasks that require the shutdown of the plant for a short period of time. These work tasks shall be kept to a minimum time frame and shall be approved by the county before work is begun.

Notice to Contractors

No FIREARMS or CCW are permitted on County Property. Background checks shall be performed for all on-site contractors, sub-contractors, etc. Contractors shall fill out associated forms found within the specification book and forward to the County for processing at no cost to the contractors.

Plans for bidding will be issued as follows:

- a. Single Prime contract bidders shall be issued one composite sets of plans and specifications including General Construction, HVAC, and Electrical work.

Complete plans, specifications and contract documents in PDF format will be open for inspection and accessible via email.

b. Plans and specifications are available from the project engineer, Shceeser Buckley Mayfield. Contact Amy Harmon, Mechanical Engineer by email at aharmon@sbmce.com or by phone at 330-526-2707

Plan Deposit- None

Pre-Bid Meeting will be held at the project site on Thursday, December 12, 2024 at 11:00 am at the Jail Administration Building. Contractors are to assemble outside the building near the cooling towers for the pre-bid meeting. Parking will not be permitted near the cooling towers or anywhere on the grounds of the building.

All contractors are hereby notified that they must have proper license under the State laws governing their respective trades.

Each proposal shall be accompanied by a deposit of cash or certified check on some bank or trust company insured by the Federal Deposit Insurance Corporation in an amount equal to 5% of the gross amount of the Proposal. In lieu thereof, such bidders may file a bid bond executed in accordance with conditions as prescribed by GS 143-129 as amended. The deposit shall be retained if the successful bidder fails to execute the contract within 10 days after the award or fails to give satisfactory surety as required by law. A Performance Bond and a Payment Bond will be required for one hundred percent (100%) for the Contract Price. No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of thirty (30) days. Minority and women-owned business enterprises are encouraged to participate.

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The Owner reserves the right to reject any or all bids, to waive informalities, and to award contracts in the best interest of the Owner.