

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

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**1. CALL TO ORDER - CHAIRMAN**

**2. APPROVAL OF WORK SESSION AGENDA - CHAIRMAN**

2.1. BOC - Changes to the Agenda Pg. 3

**3. DISCUSSION ITEMS - NO ACTION**

**4. DISCUSSION ITEMS FOR ACTION**

4.1. BOC - Appointments to Boards and Committees Pg. 5

4.2. County Manager - Cabarrus County Schools Central Cabarrus Roof Replacement Pg. 7

4.3. Department of Human Services (DHS) - Transportation 5310 Elderly and Handicap Grant Pg. 17

4.4. Department of Social Services (DSS) - Seniors' Health Insurance Information Program (SHIIP) Funding Increase Pg. 25

4.5. Fire Marshal - Fire District Change- Freeman Property Pg. 34

4.6. Fire Marshal - Fire District Change- Wallace Property Pg. 42

4.7. IT - Emergency Telephone (911) - Budget Amendment To Transfer Funds Back To The General Fund To Track Project Expenditures Pg. 55

4.8. IT - Emergency Telephone System (911) Fund - Reimburse The Emergency Telephone System Fund For A Purchase That Was Not Eligible With 911 Funds Pg. 58

4.9. Risk Management - Budget Amendment Pg. 66

**5. APPROVAL OF REGULAR MEETING AGENDA**

5.1. BOC - Approval of Regular Meeting Agenda Pg. 69

**6. CLOSED SESSION**

6.1. Closed Session - Personnel Pg. 72

**7. RETURN TO OPEN SESSION**

7.1. BOC - Consider Appointment Of County Manager Pg. 73

7.2. BOC - Consider The Employment Agreement For The County Manager Pg. 74

## 8. ADJOURN

*In accordance with ADA regulations, anyone in need of an accommodation to participate in the meeting should notify the ADA coordinator at 704-920-2100 at least 48 hours prior to the meeting.*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

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**AGENDA CATEGORY:**

Approval of Work Session Agenda - Chairman

**SUBJECT:**

BOC - Changes to the Agenda

**BRIEF SUMMARY:**

A list of changes to the agenda is attached.

**REQUESTED ACTION:**

Motion to approve the agenda as amended.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS  
CHANGES TO THE AGENDA  
March 10, 2025**

**ADDITIONS:**

Discussion Items For Action

4.5 Fire Marshal - Fire District Change – Freeman Property

4.6 Fire Marshal - Fire District Change – Wallace Property

4.7 IT – Emergency Telephone (911) - Budget Amendment To Transfer Funds Back To The General Fund To Track Project Expenditures

4.8 IT – Emergency Telephone System (911) Fund - Reimburse The Emergency Telephone System Fund For A Purchase That Was Not Eligible With 911 Funds

Return To Open Session

7.1 BOC - Consider Appointment Of County Manager

7.2 BOC – Consider The Employment Agreement For The County Manager

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

BOC - Appointments to Boards and Committees

### **BRIEF SUMMARY:**

The following appointment to Boards and Committees for March:

#### (Appointment) and Removal - Adult Care Home Community Advisory Board:

Helen McInnis no longer resides in Cabarrus County; therefore, she is no longer eligible to serve on this board. It is recommended to remove her from the Adult Care Home Community Advisory Board and thank her for her service.

#### Appointment and Removal - Home and Community Block Grant (HCCBG) Advisory Committee

The HCCBG Advisory Committee reviewed the applications and voted to appoint Linda Owens to fill the at-large vacant position.

Ian Sweeney, the current HCCBG Agency Representative with Active Living and Parks, has accepted a new position. In light of this, we recommend that Rae Moore be appointed to fill the Agency Representative position on the committee for Active Living and Parks.

### **REQUESTED ACTION:**

Provide information.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

County Manager - Cabarrus County Schools Central Cabarrus Roof Replacement

### **BRIEF SUMMARY:**

Cabarrus County Schools (CCS) has approached staff on a short fall for the roofing project at Central Cabarrus High School. The school staff have pulled all available funding from other projects to attempt to close the gap. They are requesting an additional \$398,191 from the Public-School Building and Renovation Fund (lottery proceeds).

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve all corresponding documents for the withdrawal of \$398,191 from the Cabarrus County allocation of the Public-School Building and Renovation Fund.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Philip Penn, CFO  
Cabarrus County Schools

### **BUDGET AMENDMENT REQUIRED:**

Yes

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- Backup material



# Central Cabarrus High School Roof Replacement



February 20, 2025

# Executive Summary



- Despite multiple rounds of sealed bids, the estimated cost to replace the Central Cabarrus High School roof substantially exceeds the project funding.
- We're proposing a funding approach that would allow the project to be completed at no additional cost to the County.



# Why is this critical now?

CCS has spent \$26,204.54 repairing damage caused by the compromised roof at CCHS. In 2024, the Facilities & Maintenance Department responded to 36 work orders due to the leaking roof. The leaking has become increasingly intrusive, and there is a high probability of infrastructure damage that will impact the facilities' ability to function. We have had incidents with damaged computers, ceiling tiles, the alarm system, electrical components and IT systems.

At this point, based on core samples taken from the roof system, it is evident that the structural integrity of the roof has been compromised. It is impossible to tell what degree it will be until the roof coverings have been removed. Fire alarm, security systems and key infrastructure assets will remain at risk of damage/loss until the roof is repaired.



## Bid 1

Advertised: 08/11/2022

Received: 08/30/2022

Number of bidders = 6

Lowest responsible bid \$3,202,280

## Bid 2

Advertised: 05/04/2023

Received: 05/23/2023

Number of bidders = 9

Lowest responsible bid \$3,160,837

## Bid 3

Advertised: 08/06/2024

Received: 08/26/2024

Number of bidders = 9

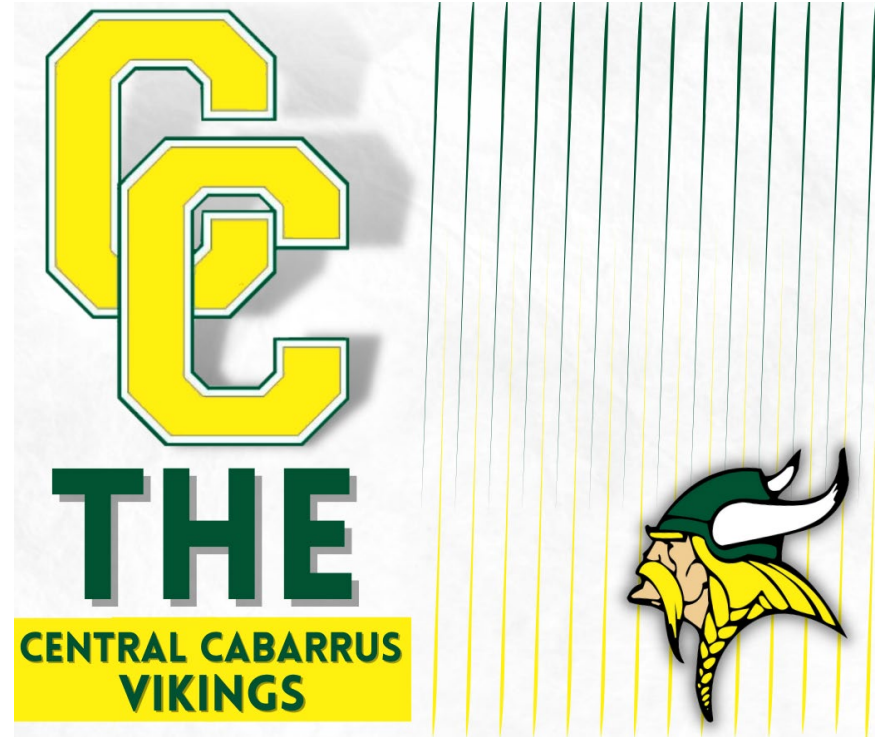
Lowest responsible bid \$3,027,000

Negotiated down to **\$2,568,920**



# Current Funding Gap

Cost Estimate:	\$2,568,920
Project Funding:	<u>\$1,128,912</u>
Funding Gap:	\$1,440,008



# Alternative funding: sweep available funds in other projects.

<b>Project description and Budget Cycle</b>	<b>Remaining Budget</b>
Replace Fire Alarm - Mary Frances Wall Center BC23	\$12,201
Expand Laydown Yard - FMD BC25	\$506,284
Flooring Replacement (Hallways) - BES BC25	\$135,330
Bleachers (FB Field Visitor Side) - CCGMS BC25	\$100,500
Carpet/Floor Replacement - CMES BC25	\$35,376
EC Playground - CMES BC25	\$96,263
ADA Ramp to Athletic Areas - HRMS BC25	\$100,000
Carpet Replacement - WHES BC25	<u>\$55,873</u>
	\$1,041,827

The North Carolina Lottery funds the Public School Building Repair and Renovation Fund (PSBRRF). Counties receive a share of these funds and can apply for reimbursement for repairs made to public schools.

Cabarrus County currently has \$1,347,942 available; we are proposing using \$398,191 to close the remaining gap for this project.



# Proposal Summary

Cost Estimate:	\$2,568,920
Current Project Funding:	\$1,128,912
Reallocated Projects:	\$1,041,817
Lottery Funds:	<u>\$398,191</u>
	\$2,568,920





# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Department of Human Services (DHS) - Transportation 5310 Elderly and Handicap Grant

### **BRIEF SUMMARY:**

Cabarrus County Transportation plans to apply for the City of Concord 5310 grant. The goal of the Federal Transit Administration (FTA) Section 5310 grant program is to improve mobility for older adults and people with disabilities.

In FY 25, Transportation requested and was awarded \$70,000 in 5310 grant funding from the City of Concord with a 50% required County Match. In FY 26, Transportation is estimated to provide 14,444 trips at a cost of \$260,000. Requesting additional grant funding for trips in FY 26 would result in an overall savings of \$81,258 to the County if awarded the grant amount Transportation is requesting.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the 5310 Elderly and Handicap Grant submission to the City of Concord for consideration.

### **EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

### **SUBMITTED BY:**

Charles Ratliff, Transportation Manager  
Suzanne Moose, HHS Business Services Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ 5310 grant application
- ▣ Grant Information



## Section 5310 Funding Program Application

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Please complete Parts I – III of the 5310 Funding Program Application. Return the completed application to City of Concord as noted in the Application Process Section.

\*This application should reflect a true project and total project costs; not total funding available.

### Part I – Funding Request

#### Applicant Information

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

How would you describe your organization:

Has your organization ever been awarded federal funding?

If yes, please list the funding sources: \_\_\_\_\_

#### Project Information

Title: \_\_\_\_\_

Brief Description:

Service days/hours (if applicable): \_\_\_\_\_

Estimated Cost per One-Way Trip (if applicable): \_\_\_\_\_

Estimated Daily Riders per Weekday/Weekend (if applicable): \_\_\_\_\_

## **Part II – Project Narrative**

Please complete the Project Narrative questions below. These questions closely align with the Project Selection Criteria included in the 5310 Program Management Plan.

### **Expanded Project Description**

*Please use this space to expand on your project description beyond the brief description provided in Part I of the application.*

### **Project Needs**

*How is the proposed project consistent with eligible 5310 program activities and objectives of the 5310 program?*

*Describe how the project will increase or enhance the availability of transportation for the elderly and disabled populations in the Cabarrus-Rowan Urbanized Area?*

*What need(s) does the project address in the Local Coordinated Plan? Please provide the page number(s) in the Local Coordinated Plan your project corresponds with.*

*Does the project provide a service or investment that otherwise would not be available? If so, please explain.*

### **Project Planning and Implementation**

*Describe how the proposed project might coordinate or link with other transportation providers or transportation stakeholders?*

*Describe the project timeline and project lifespan?*

*Please note how you plan to market your proposed project? If an existing service, note how your service is currently marketed?*

*When could your project begin upon receiving funding? Describe the process your organization would take to implement the project.*

### **Project Budget**

Draft Program Management Plan

*In addition to filling out the Proposed Project Budget, note any plans for continued investment and/or maintenance for the proposed project after the 5310 funds are spent.*

## **Program Effectiveness and Evaluation**

*How does your organization plan to collect information to monitor quality control and customer satisfaction related to implementing the proposed project? Include in your description any measurable indicators you propose to use.*

## **Organizational Preparedness**

*Describe the staffing plan for this project. Who would be the primary staff person responsible for managing the grant? What other staff would be involved? Describe any relevant past experience or training these staff have in working on the type of project proposed.*

*Please note any experience your organization has with financial reporting such as quarterly reports, annual audits and/or other forms of financial reporting.*

*Describe any training, maintenance, inspections and/or service monitoring you plan to do focused on managing risk and providing safe services?*

**Part III – Proposed Project Budget**

**Project Funding**

Local matching funds are required for all application submittal. For projects requiring nontraditional (operating) funds the required match is 50% from non-federal transportation funds. For traditional (capital) projects the required match is 20% + from non-federal transportation funds. Some potential traditional match exceptions are noted in the FTA guidance and the City of Concord 5310 Program Management Plan.

Traditional Project:

Total Project Budget

Federal Share - 80%

Local Match - 20%

Non-Traditional Project:

Total Project Budget

Federal Share - 50%

Local Match - 50%

Local Match Fund Source: \_\_\_\_\_

Type of Accounting System Used:

Note: The applicant must demonstrate a commitment to provide local funding and provide appropriate documentation showing local funding is available. Documentation may be in the form of a letter or other supporting documentation noting where funds will be drawn from.

	<u>Trips</u>	<u>Cost Per Trip</u>	<u>Total Cost</u>	<u>Grant Awarded</u>	<u>Grant Funds Received</u>	<u>County Cost</u>
FY 24	13,364	\$18	\$240,552	\$66,182	\$33,091	\$207,461
FY 25 Estimated	13,681	\$18	\$246,258	\$70,000	\$35,000	\$211,258

	<u>Trips</u>	<u>Cost Per Trip</u>	<u>Total Cost</u>	<u>Grant Funds Requested</u>	<u>Grant Funds Received If Awarded</u>	<u>Match County Cost</u>
FY 26 Estimated	14,445	18	\$260,000	\$260,000	\$ 130,000	\$ 130,000

**Note:**

**In FY 26 if County Transportation is awarded the full grant requested amount, it would save the County \$81,258**



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

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5:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Department of Social Services (DSS) - Seniors' Health Insurance Information Program (SHIIP) Funding Increase

### **BRIEF SUMMARY:**

The Senior Health and Insurance Information Program (SHIIP) is administered in Cabarrus County by the Department of Social Services, Adult and Aging Services Division. The North Carolina Department of Insurance awarded Adult and Aging Services an additional \$5,600 to support the 2025 Shred-It Events for Seniors in Cabarrus County. The amount of the actual award is \$1,050 higher than the actual budgeted amount. There is no County match required; it is 100% funded by the State of North Carolina.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Tammy Bare, Adult and Aging Services Program Administrator  
Susan Domann, Adult and Aging Services Supervisor

### **BUDGET AMENDMENT REQUIRED:**

Yes

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

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### ATTACHMENTS:

- ▣ Shred Event
- ▣ Budget Narrative
- ▣ Budget Amendment



**NORTH CAROLINA  
DEPARTMENT OF INSURANCE**  
MIKE CAUSEY, COMMISSIONER

**State of North Carolina**

**County of Wake**

**Federal Award Agency:** US Department of Health & Human Services, Administration for Community Living

**Grant Information**

Contract Type

**SMP Govt**

CDFA #

**93.048**

Federal Award Date

**06/13/2024**

Fiscal Year

**2024-2025**

Performance Period Start Date

**06/01/2024**

Performance Period End Date

**05/31/2025**

Grant Award #

**90MPPG0074-02-00**

Cost Center

**16001643g24**

Award Amount

**\$ \$5,600.00**

Award Total Amount

**\$ \$5,600.00**

**Subrecipient Information**

Subrecipient Business Name

**Cabarrus County Department of Social Services**

Subrecipient Address (incl. City, State, Zip)

**4855 Milestone Avenue Kannapolis, NC 28081**

Subrecipient Telephone #

**(704) 920-1400**

List of Required Subrecipient Statement of Work activities

**1. Describe the type of Identity Shred-A-Thon/Fraud Prevention event that you will be hosting. Provide information to include but not limited to a health fair type activity, or presentation style event with speakers from various agencies discussing fraud prevention. Your description should explain why you need to host an Identity Theft Shred-A-Thon/Fraud Prevention event. Funds may be used to the promote event, pay for the event location, staff time working on the event, and pay for the shred activity. No food can be purchased using these funds for the event. SMP logo should be used in all advertising/marketing materials. 2. How will you promote the NCSMP Program during the event? 3. Will you enter the data into STARS and select the “Send to SMP” button on the Public and Media Outreach Form? 4. Sub-recipient must provide assurances that the agency, staff, and certified volunteers acting on behalf of SHIIP/SMP have not conflict of interest.**

**Subrecipient Statement of Work and Line Item Budget Information**

*The Cabarrus County Dept. of Social Services provides information and assistance that promotes access to available aging related services. Social Workers are on site to provide benefit and service options to consumers. In addition, the agency consults and collaborates with the Area Agency on Aging regarding outreach efforts. The Cabarrus County SHIIP program provides education, information and outreach with the purpose of educating and counseling the public on specific Medicare Health Insurance and Fraud Prevention issues. Cabarrus County effectively utilizes both staff and volunteer counselors for client counseling, education, and outreach.*

**1. Describe the type of Identity Shred-A-Thon/Fraud Prevention event that you will be hosting. Provide information to include but not limited to a health fair type activity, or presentation style event with speakers from various agencies discussing fraud prevention. Your description should explain why you need to host an Identity Theft Shred-A-Thon/Fraud Prevention event. Funds may be used to the promote event, pay for the event location, staff time working on the event, and pay for the shred activity. No food can be purchased using these funds for the event. SMP logo should be used in all advertising/marketing materials.**

*Cabarrus County SHIIP will collaborate with county agencies including Cabarrus DSS and the Cabarrus Active Living and Parks Department to provide Shred-A-Thon activities at the Active Living & Wellness Expo. Shred services will be promoted and then provided at the event via on-site shred machines and/or Shred Truck services by Shred-IT contracted by the*

*Cabarrus County SHIIP. The SMP logo will be included in all advertising/marketing materials. To incentivize participation, door prizes will be provided at the event to include personal shredders for home and/or portable use, as well as other incentive items such as shredding scissors, redaction markers, pens and personal health journals. Participants will be encouraged to shred and redact bills/documents as needed and to keep a detailed log of medical appointments, dates, providers and procedures to easily compare against bills for accuracy. The Active Living & Wellness Expo is a sizable community event reaching many hundreds of participants and is held at the Cabarrus Arena & Events Center focusing on the activity, health and wellness of area older adults. The event is a collaborative effort of many agencies and organizations with informational displays, activities, health screenings, door prizes, entertainment and more. The Cabarrus County SHIIP Shred-A-Thon Event is an ideal cooperative endeavor. Cabarrus SHIIP also plans to collaborate with smaller events for SMP Fraud Prevention such as the Elder Abuse Awareness Day and Cabarrus County Scam Jam Events in cooperation with the Elder Abuse Task Force, Cabarrus County Senior Centers and the Cabarrus County LunchPlus Clubs. Presenters from various local agencies will be invited to speak about fraud prevention at these events. Shredding will be provided on site in addition to providing door prizes to participants to include personal shredders for home or portable use as well as other promotional and incentive items such as shredding scissors, redaction markers, pens and personal health journals for participants. Informational Displays will be set up at each event, promoting SMP and SHIIP services with educational materials, fraud prevention information, and give-a-ways.*

*Hosting Identity Theft, Shred-A-Thon and Fraud Prevention Events are valuable community services. It provides a convenient, fun and social way for people to securely dispose of documents containing personal information, significantly reducing the risk of identity theft, raising awareness about the importance of properly shredding sensitive documents and fostering positive community engagement. Cabarrus SHIIP is looking forward to offering a safe space for participants to shred documents with personal details and actively combat the threat of identity theft, which is a growing concern. There are environmental benefits to encouraging participants to responsibly dispose of documents, minimizing the risk of personal information ending up in landfills, contributing to environmental sustainability. Many people are not aware of how to properly dispose of sensitive documents; therefore, our Shred Events can provide a readily available option that citizens can look forward to and participate in. It is an exciting opportunity to connect with the community and educate about the dangers of fraud and improper document disposal. Cabarrus SHIIP is excited about giving the public a fun and easy alternative to securely destroy documents instead of throwing them in the trash for criminals to find. The Cabarrus SHIIP program looks forward to incorporating these additional fraud prevention activities into our SHIIP/SMP outreach efforts, providing more services to the Medicare beneficiaries of Cabarrus County.*

**2. How will you promote the NCSMP Program during the event?**

*Cabarrus SHIIP will promote SMP and Shred-A Thon Events through the Cabarrus County Public Information Office, Social Media Outlets, Flyers, Newsletters, Senior Centers, Public Libraries, and LunchPlus Clubs; aligning publicity efforts in collaboration with Cabarrus County departmental/agency event(s) marketing campaigns.*

**3. Will you enter the data into STARS and select the “Send to SMP” button on the Public Media Outreach Form?**

*Public & Media Outreach forms will be submitted through the STARS website, including selecting the “Send to SMP” button for outreach events.*

**4. Sub-recipient must provide assurances that the agency, staff, and certified volunteers acting on behalf of SHIIP/SMP have no conflict of interest.**

*Cabarrus SHIIP assures that the Cabarrus County Department of Social Services, staff and certified volunteers are acting on behalf of SHIIP/SMP and have no conflict of interest.*

**Attachment B - Statement of Work Items**

Provide a narrative response for each question within the Statement of Work. \*

SEE ABOVE

**Attachment C - Line Item Budget and Budget Narrative**

All fields must be completed. Zero dollar amount is an acceptable answer. Must agree to the award amount.

Contractual Amount \*

**\$3000.00**

Construction Amount \*

**\$0.00**

Supplies Amount \*

**\$600.00**

Equipment Amount \*

**\$1000.00**

Other Amount \*

**\$0.00**

Travel Amount \*

**\$0.00**

Personnel Amount \*

**\$1000.00**

Fringe Amount \*

**\$0.00**

Award Total

**\$5600.00**

**Have reached the total \$5,600.00 Grant Award amount.**

Total Project Amount \*

**\$5600.00**

Written Description of Planned Expenditures \*

*Contractual – Shred-It Truck services for a Shred-A-Thon Event at the 2025 Scam Jam and the Cabarrus County 2026 Active Living and Wellness Expo. (Note: Based on allowable carryover of grant funds after 5/31/2025).*

*Supplies – Shredding Scissors, Redacting Rolling Stamps, Redacting Pens, Personal Health Journals for clients.*

*Equipment – Portable Shredder for SHIP/SMP Events, Desk-top Shredders to provide to clients at events: 2025 Elder Abuse Awareness Day, 2025 Cabarrus Scam Jam, and the 2026 Active Living and Wellness Expo.*

*Personnel – To cover staffing costs at the 2025 Scam Jam, 2025 Elder Abuse Awareness Day, and the SHIP/SMP Shred-A-Thon Event at the Active Living and Wellness Expo held at the Cabarrus County Event Center - March 18, 2026.*

Does your County require a pre-audit? \* **Yes**

Subrecipient Reviewer (person completing the questions and budget) Decision \* **Jim Howden, Finance Director, Cabarrus County**

**The information that you enter will get merged into the Contract document when you press the Submit button.**

# Attachment C

For the period 6/1/2024 – 5/31/2025

## Line-Item Budget and Budget Narrative

Provide a budget and short narrative on the use of the funding amount reflected on the contract. Please provide details of all expenses including routine charges. These expenditures may include telephone, postage, salary, equipment purchases, internet services etc. Upon termination of contract as a SHIP/SMP Coordinating Site, any equipment or property less than five (5) years old purchased by Subrecipient with grant funds to perform SHIP/SMP functions shall be returned to the Recipient in good working order.

**Subrecipient Name:** Cabarrus County SHIP

**Award Amount:** \$5,600.00

<b>Budget</b>	<b>Amount</b>
Contractual	3000.00
Construction	
Supplies	600.00
Equipment	1000.00
Other	
Travel	
Personnel	1000.00
Fringe	
<b>Total</b>	<b>5600.00</b>

(Pre-Audit Signature Below)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### **Written description of planned expenditures:**

*Contractual – Shred-It Truck services for a Shred-A-Thon Event at the 2025 Scam Jam and the Cabarrus County 2026 Active Living and Wellness Expo. (Note: Based on allowable carryover of grant funds after 5/31/2025).*

*Supplies – Shredding Scissors, Redacting Rolling Stamps, Redacting Pens, Personal Health Journals for clients.*

*Equipment – Portable Shredder for SHIP/SMP Events, Desk-top Shredders to provide to clients at events: 2025 Elder Abuse Awareness Day, 2025 Cabarrus Scam Jam, and the 2026 Active Living and Wellness Expo.*

*Personnel – To cover staffing costs at the 2025 Scam Jam, 2025 Elder Abuse Awareness Day, and the SHIP/SMP Shred-A-Thon Event at the Active Living and Wellness Expo held at the Cabarrus County Event Center - March 18, 2026.*



### Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

Aging services was awarded an additional \$5,600 for the Senior Medicare Patrol (SMP) state grant in addition to the \$11,127 State SHIP grant that was received in December 2024 for a total award amount of \$16,727. The grant was originally budgeted at \$15,677. The budget amendment request is to increase the revenue and expense budgets by \$1,050.00 to match the total award amount. The grant is 100% State funded. No local match required.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	00195760-9356-ST8	Special Programs Supplies	15,677.00	1,050.00		16,727.00
001	6	00165760-6270-ST8	SHIP Grant	15,677.00	1,050.00		16,727.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
							0.00
							0.00
							0.00
							0.00

**Total**

**Budget Officer**

Approved  
 Denied

**County Manager**

Approved  
 Denied

**Board of Commissioners**

Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Fire Marshal - Fire District Change- Freeman Property

### **BRIEF SUMMARY:**

Cabarrus County Fire Services has been contacted by the property owners at 451 Pine Grove Church Rd. Concord NC, 28025 requesting to having their property moved back into the Flowes Store Fire District as the result of the district realignment in 2022. A technical correction is also needed.

### **REQUESTED ACTION:**

Recommended Motion:

Motion to schedule a public hearing at the April 22nd, 2025 Regular Meeting.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Jacob Thompson, Fire Marshal

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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## **ATTACHMENTS:**

- ▣ District Change Ordinance
- ▣ Current Parcel
- ▣ Current District
- ▣ Proposed Parcel
- ▣ Proposed District



**AN ORDINANCE CHANGING THE BOUNDARIES  
OF THE RURAL FIRE PROTECTION DISTRICTS  
WITHIN CABARRUS COUNTY**

**WHEREAS**, notwithstanding N.C.G.S. 69-25.11, the Cabarrus County Board of Commissioners may change the boundaries of fire districts in Cabarrus County by ordinance pursuant to section 19.1 of Chapter 558 of the 1987 Session Laws, as added by N.C. Sess. Laws 2006-1, and amended by N.C. Sess. Laws 2010-17; and

**WHEREAS**, the owner or owners of Parcel No. 55267548780000, having an address of 451 Pine Grove Church Rd., Concord, N.C. 28025 have made application for the parcel to be removed from the Harrisburg Rural Fire District and added to the Flowes Store Rural Fire District due to fire tax burden and other considerations; and

**WHEREAS**, the Cabarrus County Board of Commissioners held a public hearing on this ordinance on \_\_\_\_\_, 2025, after public notice was given on \_\_\_\_\_, 2025; and

**WHEREAS**, a map showing the proposed changes to the rural fire protection districts within Cabarrus County were made available in the office of the Clerk to the Board of Commissioners; and

**WHEREAS**, no area in the proposed fire districts will be in more than one district; and

**WHEREAS**, no area in the proposed fire districts will be within the corporate limits of a municipality.

**NOW, THEREFORE BE IT ORDAINED** by the Cabarrus County Board of Commissioners as follows:

**Section 1. Revision of Rural Fire Protection District Boundaries.**

The boundaries of the Rural Fire Protection Districts within Cabarrus County, North Carolina are revised as indicated in the maps identified as “Proposed Fire Districts”, which are attached to this ordinance and identified as Attachment A.

**Sec. 2. Effective date.**

This ordinance shall become effective on \_\_\_\_\_, 2025.



**AN ORDINANCE CHANGING THE BOUNDARIES  
OF THE RURAL FIRE PROTECTION DISTRICTS  
WITHIN CABARRUS COUNTY**

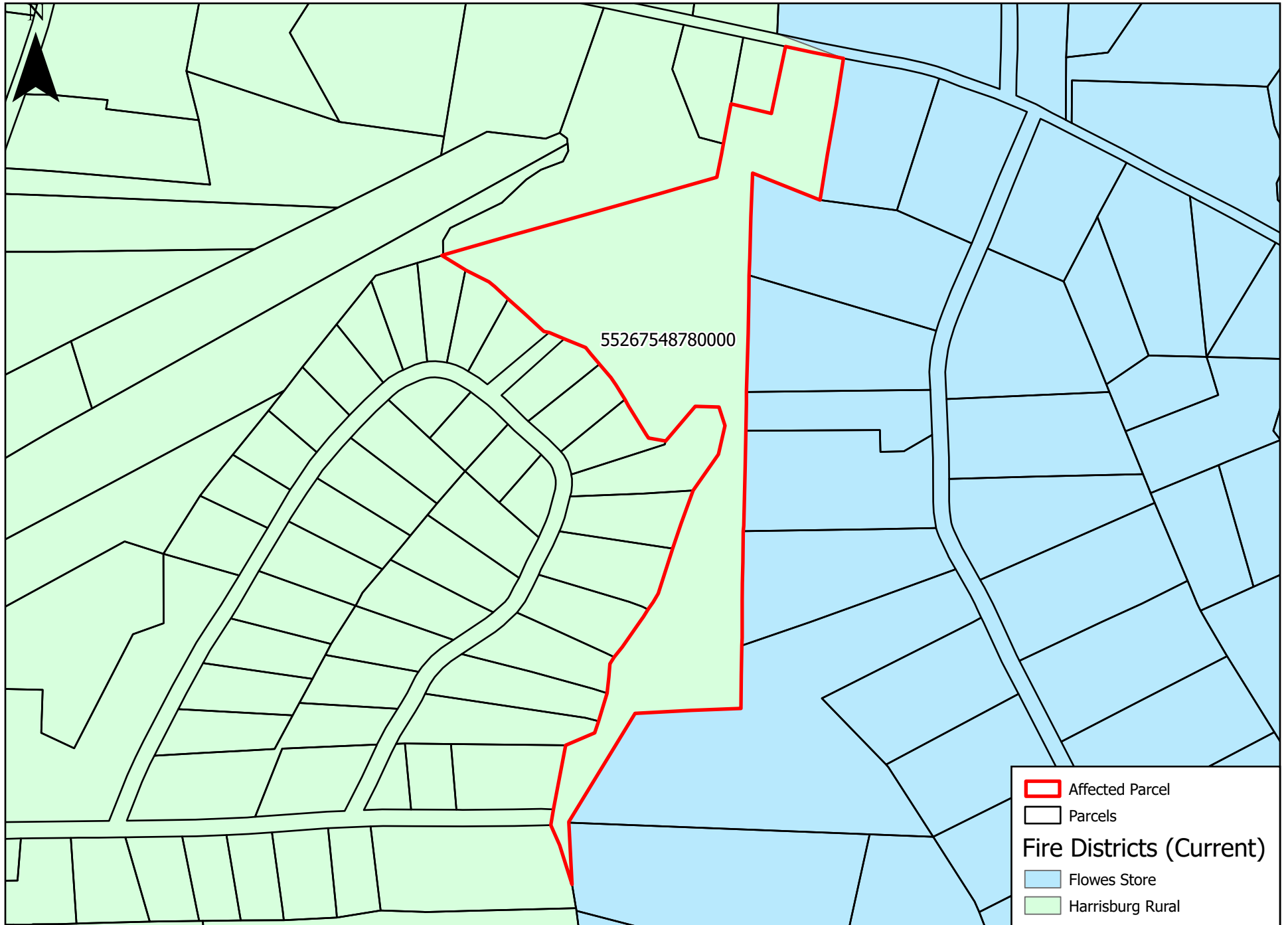
**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Attest:

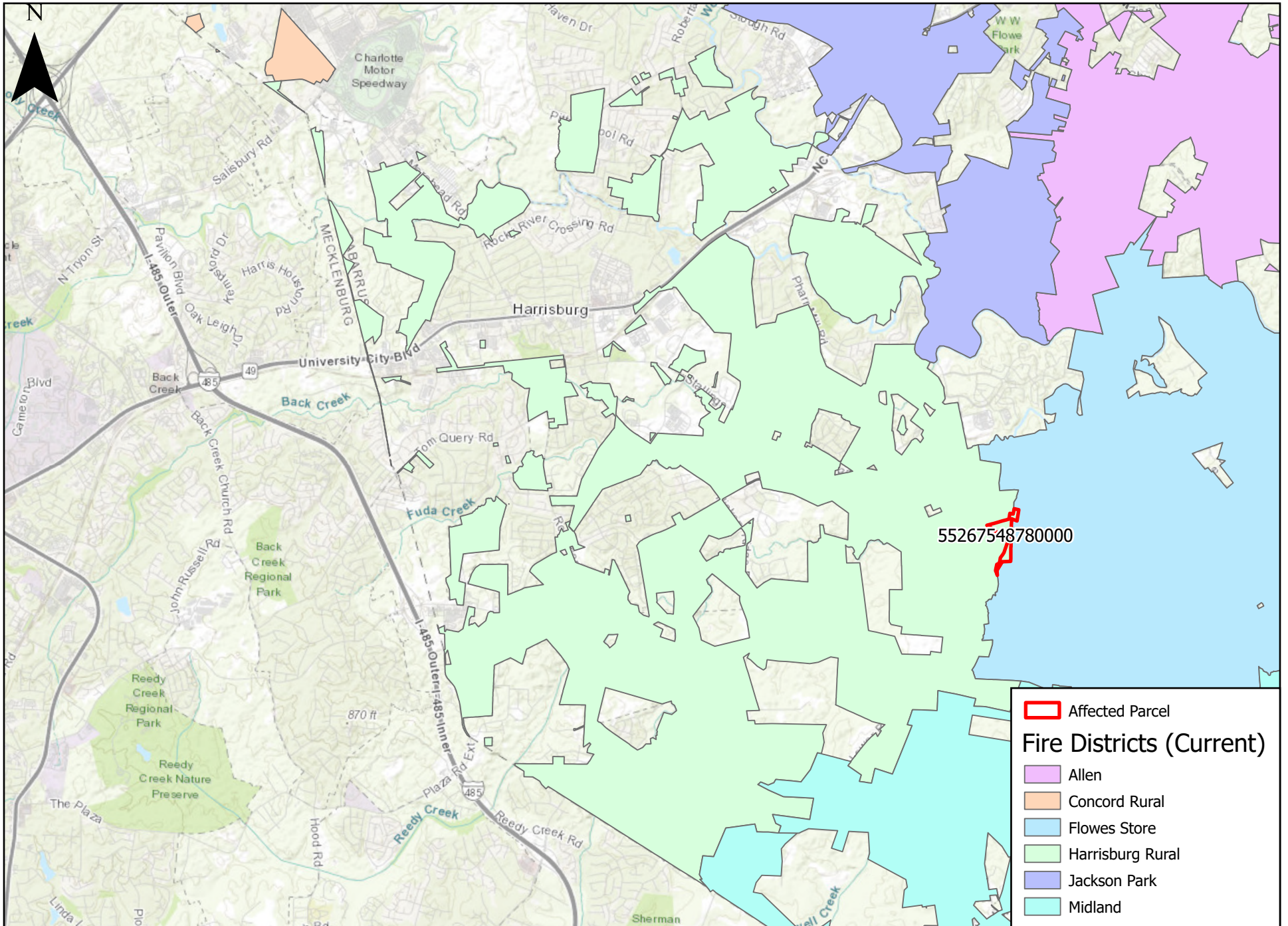
\_\_\_\_\_  
Christopher Measmer, Chairman  
Cabarrus County Board of Commissioners

\_\_\_\_\_  
Clerk to the Board

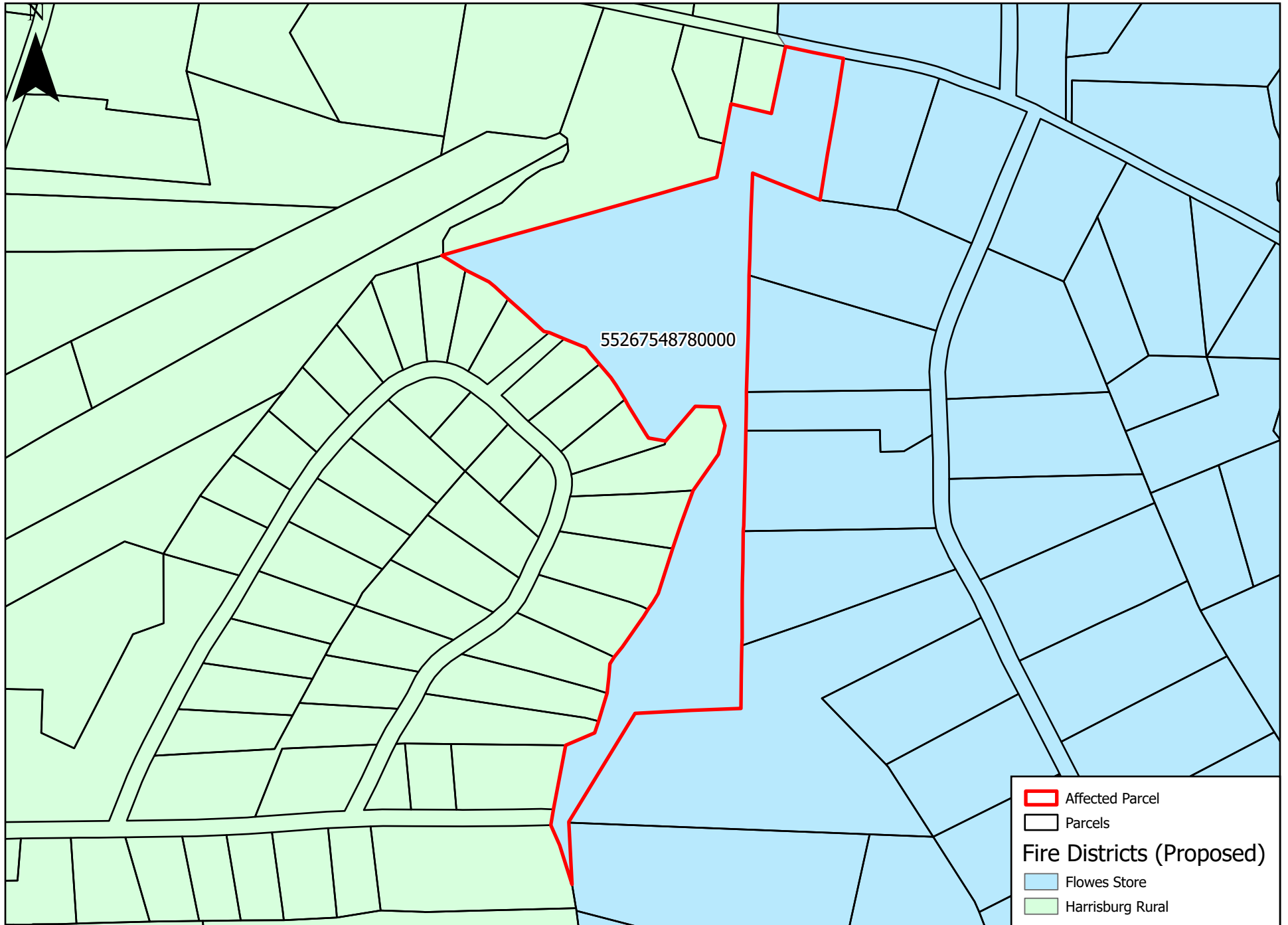
# 451 Pine Grove Church Rd (Current)



# 451 Pine Grove Church Rd

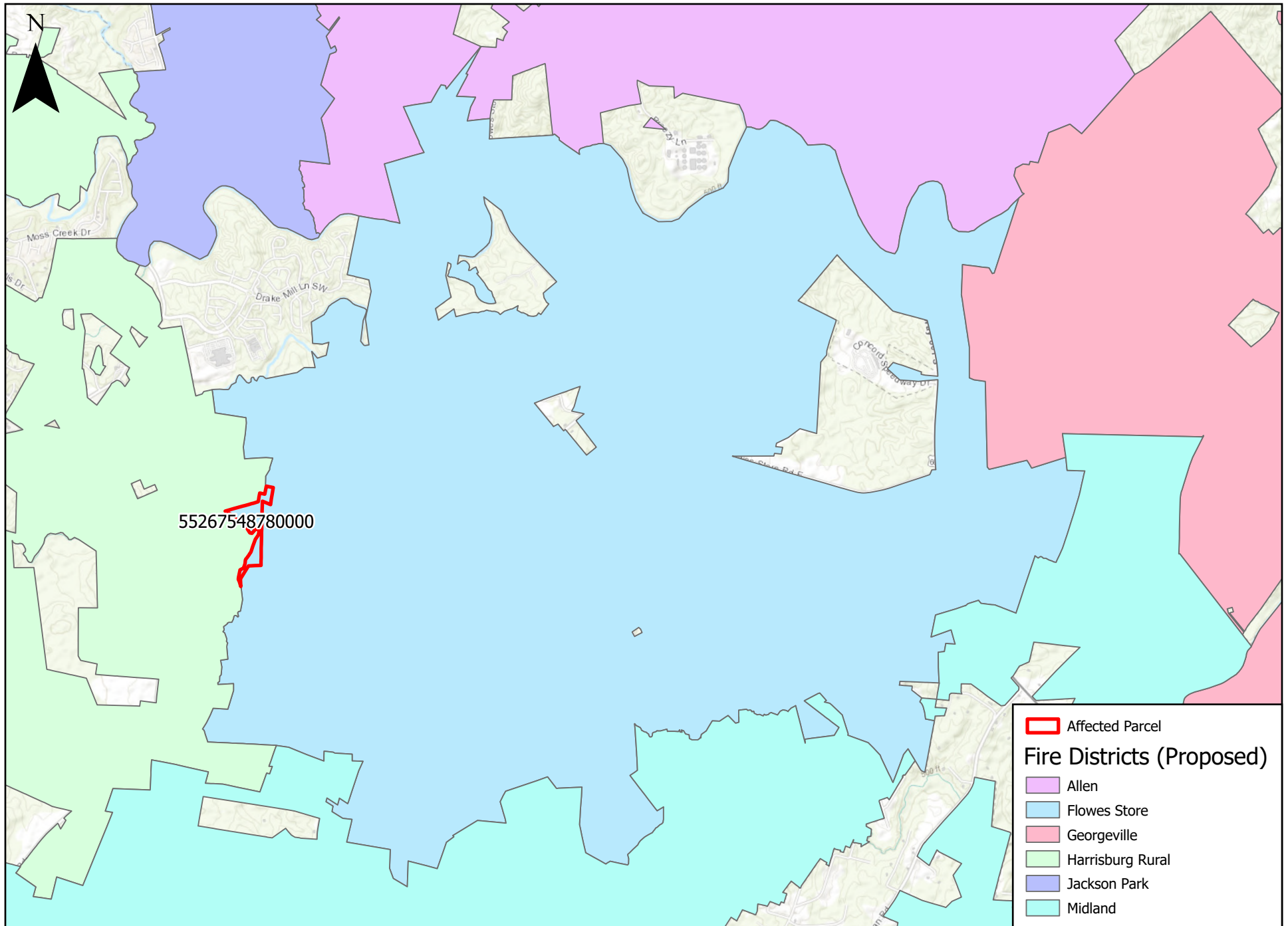


# 451 Pine Grove Church Rd (Proposed)





# 451 Pine Grove Church Rd



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Fire Marshal - Fire District Change- Wallace Property

**BRIEF SUMMARY:**

The property located at 3429 Trinity Church Rd. Kannapolis, NC 28027 was de-annexed from the City of Kannapolis on July 1st 2024. A technical district change needs to occur to place the property and the adjacent property into a fire district to ensure coverage.

**REQUESTED ACTION:**

Recommended Motion:

Motion to schedule a public hearing at the April 22nd, 2025 Regular Meeting.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Jacob Thompson, Fire Marshal

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Ordinance
- ▣ Current
- ▣ Proposed Parcel
- ▣ Proposed District
- ▣ HB909 Law De-annexing Property



**AN ORDINANCE CHANGING THE BOUNDARIES  
OF THE RURAL FIRE PROTECTION DISTRICTS  
WITHIN CABARRUS COUNTY**

**WHEREAS**, notwithstanding N.C.G.S. 69-25.11, the Cabarrus County Board of Commissioners may change the boundaries of fire districts in Cabarrus County by ordinance pursuant to section 19.1 of Chapter 558 of the 1987 Session Laws, as added by N.C. Sess. Laws 2006-1, and amended by N.C. Sess. Laws 2010-17; and

**WHEREAS**, the owner or owners of Parcel Nos. 46928609880000 and 46927678130000, having an address of 3429 Trinity Church Rd., Concord, N.C. 28027 have made application for the parcels to be added to the Kannapolis Rural Fire District due to de-annexation of these parcels from the City of Kannapolis; and

**WHEREAS**, the Cabarrus County Board of Commissioners held a public hearing on this ordinance on \_\_\_\_\_, 2025, after public notice was given on \_\_\_\_\_, 2025; and

**WHEREAS**, a map showing the proposed changes to the rural fire protection districts within Cabarrus County were made available in the office of the Clerk to the Board of Commissioners; and

**WHEREAS**, no area in the proposed fire districts will be in more than one district; and

**WHEREAS**, no area in the proposed fire districts will be within the corporate limits of a municipality.

**NOW, THEREFORE BE IT ORDAINED** by the Cabarrus County Board of Commissioners as follows:

**Section 1. Revision of Rural Fire Protection District Boundaries.**

The boundaries of the Rural Fire Protection Districts within Cabarrus County, North Carolina are revised as indicated in the maps identified as “Proposed Fire Districts”, which are attached to this ordinance and identified as Attachment A.

**Sec. 2. Effective date.**

This ordinance shall become effective on \_\_\_\_\_, 2025.



**AN ORDINANCE CHANGING THE BOUNDARIES  
OF THE RURAL FIRE PROTECTION DISTRICTS  
WITHIN CABARRUS COUNTY**

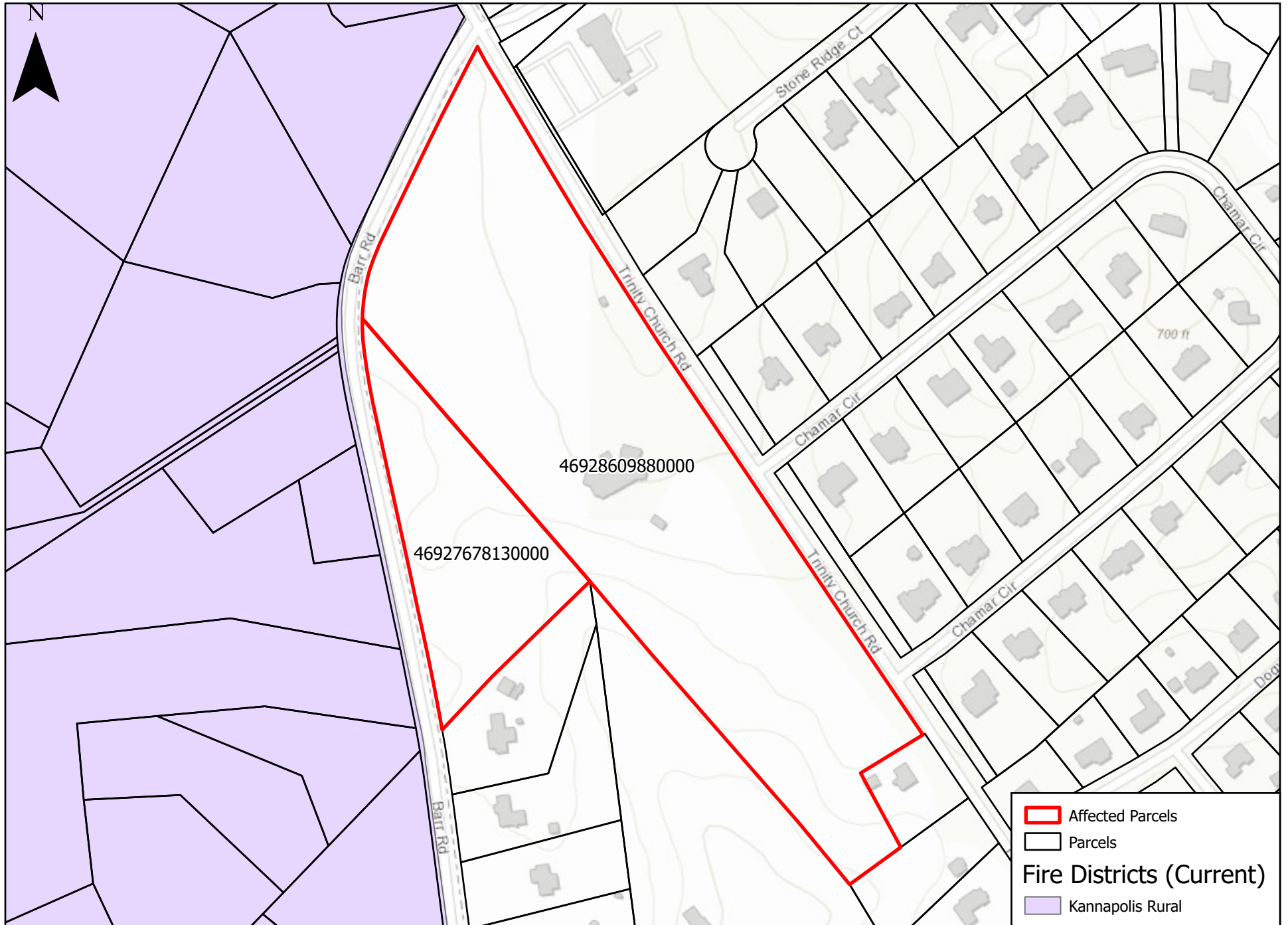
**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Attest:

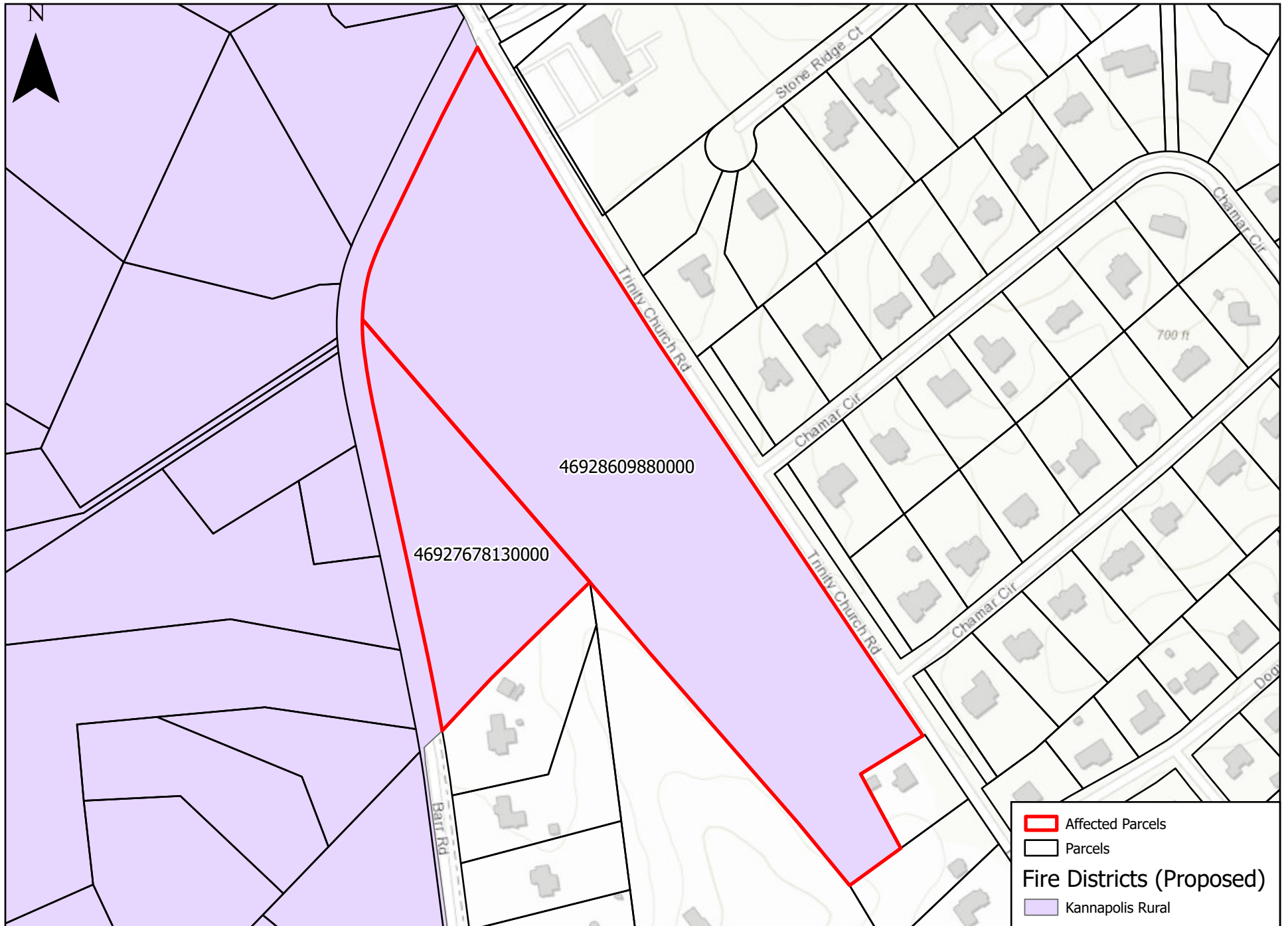
\_\_\_\_\_  
Christopher Measmer, Chairman  
Cabarrus County Board of Commissioners

\_\_\_\_\_  
Clerk to the Board

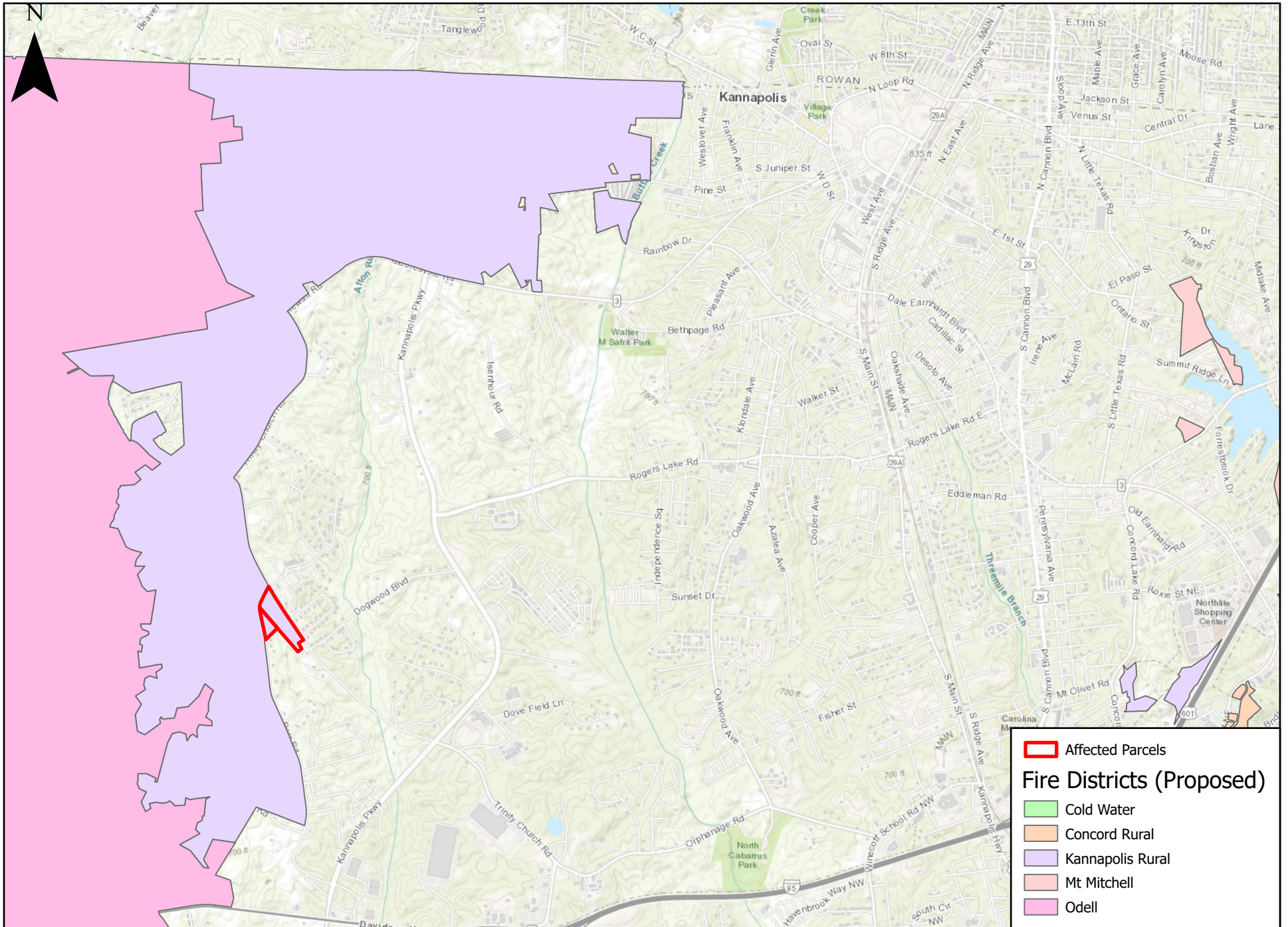
# 3429 Trinity Church Rd (Current)



# 3429 Trinity Church Rd (Proposed)



# 3429 Trinity Church Rd (Proposed)





**GENERAL ASSEMBLY OF NORTH CAROLINA  
SESSION 2023**

**SESSION LAW 2024-20  
HOUSE BILL 909**

AN ACT TO DEANNEX CERTAIN DESCRIBED TERRITORIES; TO ANNEX CERTAIN DESCRIBED TERRITORIES; AND TO MAKE OTHER CHANGES TO VARIOUS LOCAL LAWS.

The General Assembly of North Carolina enacts:

**TOWN OF FUQUAY-VARINA DEANNEXATION**

**SECTION 1.(a)** The following described property, identified by Wake County Parcel Identification Numbers, is removed from the corporate limits of the Town of Fuquay-Varina:

0686176102, 0686174112, 0686173124, 0686172104, 0686170780, 0686078065, 0686076160, 0686076591, 0686074504.

**SECTION 1.(b)** This section has no effect upon the validity of any liens of the Town of Fuquay-Varina for ad valorem taxes or special assessments outstanding before the effective date of this section. Such liens may be collected or foreclosed upon after the effective date of this section as though the property were still within the corporate limits of the Town of Fuquay-Varina.

**SECTION 1.(c)** This section becomes effective June 30, 2024. Property in the territory described in this section as of January 1, 2024, is no longer subject to municipal taxes for taxes imposed for taxable years beginning on or after July 1, 2024.

**WAKE COUNTY BUREAU OF IDENTIFICATION**

**SECTION 2.(a)** Chapter 535 of the Public-Local Laws of 1937, as amended by Chapter 860 of the 1961 Session Laws, by Chapter 505 of the 1975 Session Laws, by Chapter 350 of the 1977 Session Laws, and by Chapter 914 of the 1987 Session Laws, is rewritten to read:

"SECTION 1. That in order to provide for the performance of the duties hereinafter designated and defined for the better enforcement of the criminal laws in Wake County, there is hereby created and established a Bureau of Identification for Wake County. The Bureau may hereafter be referred to as a multidisciplinary forensic services agency and is authorized to adopt any department name in accordance with Wake County policy and subject to Wake County Manager approval pursuant to G.S. 153A-82.

"SECTION 2. That on the 1st day of July, 2024, the District Attorney of the Tenth Prosecutorial District and the County Manager of Wake, shall appoint a Director of the Bureau for a term of four years and then every four years thereafter, who will be under the supervision of the District Attorney for the Tenth Prosecutorial District. Whenever a vacancy occurs in this position during the term, the District Attorney for the Tenth Prosecutorial District and the County Manager of Wake shall appoint a qualified person to serve as Director for the period of the unexpired term. The Director may be terminated from appointment only by unanimous decision of the District Attorney of the Tenth Prosecutorial District and the Wake County Manager. The compensation and expenses of the Director shall be included in the annual budget prepared by the Wake County Manager.



"SECTION 3. As requested, the Bureau shall fingerprint and photograph all persons arrested in Wake County in accordance with North Carolina General Statutes; provide crime scene examination and other forensic services for which the Bureau has capability to all law enforcement and prosecutorial agencies for those criminal investigations having original jurisdiction within the geographical County of Wake.

"SECTION 4. That Wake County shall provide for and incur the cost for suitable office space, equipment, and salaries for employees of the Bureau.

"SECTION 5. That nothing in this act shall be construed as increasing the number of deputy sheriffs for Wake County, but any employees of the Bureau who are sworn law enforcement officers shall be eligible for annual recertification as deputy sheriffs, provided they meet the minimum requirements for LEO certification established by the Sheriffs' Training & Standards Division.

"SECTION 6. To the extent this Act conflicts with any provision of law, this Act supersedes that provision."

**SECTION 2.(b)** Section 1 of Chapter 350 of the 1977 Session Laws is repealed.

### **CITY OF CONCORD DISTRIBUTION OF ABC NET PROFITS**

**SECTION 3.** Section 5.14 of Chapter 861 of the 1985 Session Laws reads as rewritten:

"Sec. 5.14. Distribution of profits. Out of the net profits remaining after the payment of all costs and operating expenses, ~~and after retaining a sufficient and proper working capital,~~ the Board of Alcoholic Beverage Control shall distribute ~~the net profits as follows: the first fifteen~~ five percent (15%) (5%) for law enforcement; enforcement, shall retain a sufficient and proper working capital, and then, of the remaining balance, shall distribute twenty-five percent (25%) to Cabarrus County and ~~the~~ seventy-five percent (75%) to the City of Concord."

### **CITY OF HIGH POINT ANNEXATION**

**SECTION 4.(a)** The following described property is added to the corporate limits of the City of High Point: Being all of that property shown as Samet Drive on that survey entitled, "J. W. Samet's Subdivision" dated July 20, 1963, and recorded in Plat Book 34, Page 37, in the office of the Guilford County Register of Deeds.

**SECTION 4.(b)** This section becomes effective June 30, 2024. Property in the territory described in this section as of January 1, 2024, is subject to municipal taxes for taxes imposed for taxable years beginning on or after July 1, 2024.

### **CITY OF HIGH POINT REAL PROPERTY CONVEYANCES**

**SECTION 5.** Article IX of the Charter of the City of High Point, being Chapter 501 of the 1979 Session Laws, as amended, is amended by adding a new section to read:

"ARTICLE IX.

"GENERAL PROVISIONS.

...

"Sec. 9.9. Conveyance of real property with restrictions.

...

"Sec. 9.9. Conveyance of real property with restrictions. The City Council may, in addition to other authorized means, approve the sale, exchange, or transfer of the fee or any lesser interest in real property, either by public sale or by negotiated private sale. The transfer shall be in furtherance of adopted City policies or plans for the area. The City may attach to the transfer and to the interest conveyed any covenants, conditions, or restrictions, or a combination of them, the City deems necessary to further the adopted policies or plans. The consideration received by the City for the conveyance may reflect the restricted use of the property resulting from the covenants, conditions, or restrictions. The City may invite bids or written proposals, including

detailed development plans and site plans, for the purchase of any such property or property interest, whether by sale, exchange, or other transfer, pursuant to the specifications as may be approved by the City. A sale, exchange, or other transfer of real property, or interest therein, pursuant to this section may be made contingent upon any necessary rezoning of the property. Any conveyance under this section may be made only pursuant to a resolution of the City Council authorizing the conveyance. Notice by publication of the proposed transaction shall be given at least 10 days prior to adoption of the resolution, and the notice shall generally describe (i) the property involved, (ii) the nature of the interest to be conveyed, and (iii) all of the material terms of the proposed transaction, including any covenants, conditions, or restrictions which may be applicable. The notice shall give the time and place of the City Council meeting where the proposed transaction will be considered and shall announce the Council's intention to authorize the proposed transaction. The authority contained in this section is in addition to, and not in limitation of, any other authority granted by this Charter or any other general or local law."

#### **CITY OF KANNAPOLIS DEANNEXATION**

**SECTION 6.(a)** The following described property, identified by Cabarrus County Tax Parcel Identification Number, is removed from the corporate limits of the City of Kannapolis: 4692 86 0988 0000 and 4692 76 7813 0000.

**SECTION 6.(b)** This section has no effect upon the validity of any liens of the City of Kannapolis for ad valorem taxes or special assessments outstanding before the effective date of this section. Such liens may be collected or foreclosed upon after the effective date of this section as though the property were still within the corporate limits of the City of Kannapolis.

**SECTION 6.(c)** This section becomes effective June 30, 2024. Property in the territory described in this section as of January 1, 2024, is no longer subject to municipal taxes for taxes imposed for taxable years beginning on or after July 1, 2024.

#### **CITY OF KINGS MOUNTAIN ETJ**

**SECTION 7.(a)** Notwithstanding G.S. 160D-202 and any other provision of law, the City of Kings Mountain shall not exercise any powers of extraterritorial jurisdiction as provided in Article 2 of Chapter 160D of the General Statutes or its predecessor, Article 19 of Chapter 160A of the General Statutes, in any area extending more than 1 mile beyond its contiguous corporate limits.

**SECTION 7.(b)** S.L. 1999-259 is repealed.

**SECTION 7.(c)** This section becomes effective October 1, 2024.

#### **TOWN OF MOUNT GILEAD ANNEXATION**

**SECTION 8.(a)** The following described property, referenced by Montgomery County Tax Office Parcel Identification Number, is added to the corporate limits of the Town of Mount Gilead: 6574 07 77 0679; 6574 06 58 0603; and 6574 10 45 7738.

**SECTION 8.(b)** This section becomes effective June 30, 2025. Property in the territory described in this section as of January 1, 2025, is subject to municipal taxes for taxes imposed for taxable years beginning on or after July 1, 2025.

#### **TOWN OF STANLEY VACANCIES**

**SECTION 9.(a)** Section 9 of Chapter 233 of the Private Laws of 1911, as amended by an ordinance adopted by the Town of Stanley on July 1, 1991, and a resolution adopted by the Town of Stanley on March 2, 1992, reads as rewritten:

"Sec. 9. That on the second Monday in May, one thousand nine hundred and eleven, and biennially thereafter, the Town Council, after having taken an oath before some justice of the peace of Gaston County to support the constitution of the United States and the constitution of the State of North Carolina, and to well, faithfully and truly perform the duties of the office of a

Town Council of the town of Stanley, to the best of their ability, which oath shall be subscribed to and entered upon the minutes of the corporation, and attested to by the ~~justice of the peace~~ individual administering the oath, shall take their seats and remain in office for a period of four years and until ~~their successors are~~ a successor is elected and qualified, except such as may be removed for cause or otherwise. They shall organize by electing one ~~of their members chairman,~~ member chair, who shall act as a mayor *pro tempore*, in case of a vacancy, absence, or illness of the mayor. ~~They shall proceed to elect members to fill such vacancies as may arise by death, or failure to elect in the town, whether by virtue of a tie or on certificate of fraud, and shall fill any and all vacancies as may occur from time to time during their term of office, either elective or appointive offices.~~ Notwithstanding G.S. 160A-63, vacancies on the Town Council shall be filled by appointment of the remaining members of the Town Council for the remainder of the unexpired term. A majority of the Town Council shall constitute a quorum for the transaction of business. Said Town Council shall meet for the transaction of business at least once a month, and shall meet on the call of the mayor, or a majority of the Town Council, as often as may be necessary. ~~Said board of aldermen at its first meeting after having been qualified shall proceed to elect a chief of police for said town, and as many assistant policemen as may be deemed necessary from time to time. The chief of police shall also act as tax collector, and as chief of the fire department, until the board of aldermen shall deem it best to elect separate officers for these offices. The board of aldermen shall also elect at this meeting a town clerk, who shall also fill the office of town secretary and treasurer, until the board of aldermen shall deem it best to elect separate officers to fill these offices. They shall also elect a sanitary officer for said town and when deemed necessary a city attorney, and any and all other officers which may be deemed necessary to promote the general welfare of the people and for the good government of the town. Said officers so elected shall hold their respective offices for a period of two years, or until their successors have been elected and qualified, except such as may be removed for cause or otherwise."~~

**SECTION 9.(b)** This section is effective when it becomes law and applies to vacancies occurring on or after that date.

#### **TOWN OF SUMMERFIELD DEANNEXATION**

**SECTION 10.(a)** The following described property, identified by Guilford County Tax Parcel Property Identification Numbers, is removed from the corporate limits of the Town of Summerfield: 149612, 218953, 146198, 146128, 146205, 146160, 219823, 228628, 146200, 146052, 146207, 146127, 146119, 146149, 146126, 146327, 146325, 146324, 146321, 145496, 145413, 145583, 145568, 150103, 149659, 217566, 149658, 150130, 149642, 149643, 149688, 146919, 146880, 149645, 149651, 149653, 149662, 146952, 146311, 146129, and 146323.

**SECTION 10.(b)** This section has no effect upon the validity of any liens of the Town of Summerfield for ad valorem taxes or special assessments outstanding before the effective date of this section. Such liens may be collected or foreclosed upon after the effective date of this section as though the property were still within the corporate limits of the Town of Summerfield.

**SECTION 10.(c)** Property described in this section shall not be subject to any existing or future joint annexation agreement entered into between the Town of Summerfield and the City of Greensboro and shall not be subject to the extraterritorial powers of any municipality.

**SECTION 10.(d)** This section becomes effective June 30, 2024. Property in the territory described in this section as of January 1, 2024, is no longer subject to municipal taxes for taxes imposed for taxable years beginning on or after July 1, 2024.

#### **CITY OF WASHINGTON DEANNEXATION**

**SECTION 11.(a)** The following described property is removed from the corporate limits of the City of Washington:

BEGINNING at NCGS-WASHPORT AZ MK NAD 83/86 State Plane Coordinates N-66678.6735 and E-2581094.0922, thence North 88° 27' 20" West 2,169.43 feet to a point, thence South 87° 47' 26" West 232.00 feet to a point, thence North 86° 45' 37" West 396.88 feet to a point, thence South 06° 25' 39" West 146.05 feet to a point, thence South 20° 38' 12" West 206.54 feet to a point, thence South 80° 34' 29" West 414.02 feet to a point, thence North 83° 01' 13" West 550.40 feet to a point, thence North 15° 09' 39" East 99.87 feet to a point, thence North 65° 06' 40" West 95.19 feet to a point, thence North 01° 18' 57" East 636.11 feet to a point, thence South 88° 47' 08" East 373.58 feet to a point, thence North 35° 56' 18" East 1,228.56 feet to a point, thence North 87° 42' 16" East 120.87 feet to a point, thence North 08° 54' 16" East 229.80 feet to a point, thence North 35° 56' 04" East 796.77 feet to a point, thence North 07° 11' 33" East, 1,282.66 feet to a point, said point being indicated by N-670565.5558 and E-2579184.4733, thence North 26° 25' 38" West 695.17 feet to a point, thence North 63° 16' 57" East 371.37 feet to a point, thence South 81° 05' 02" East 387.89 feet to a point, thence South 87° 45' 37" East 1,114.31 feet to a point, thence North 04° 45' 37" East 1,114.31 feet to a point, thence North 04° 03' 51" East 34.86 feet to a point, thence South 82° 03' 22" East 64.20 feet to a point, thence South 77° 19' 54" East 49.81 feet to a point, thence South 73° 50' 35" East 126.92 feet to a point, thence South 67° 15' 29" East 110.35 feet to a point, thence South 57° 05' 04" East 163.06 feet to a point, thence South 48° 01' 54" East 131.17 feet to a point, thence South 33° 48' 37" West 197.95 feet to a point, thence South 03° 39' 47" West 344.73 feet to a point, thence South 35° 37' 45" West 809.28 feet to a point, thence South 33° 46' 12" East 95.41 feet to a point, thence South 05° 03' 42" East 76.93 feet to a point, thence South 27° 25' 05" East 101.72 feet to a point, thence South 85° 04' 40" East 115.15 feet to a point, thence South 29° 08' 49" East 213.80 feet to a point, thence South 66° 30' 50" East 54.72 feet to a point, thence South 29° 03' 37" East 215.06 feet to a point, thence South 49° 45' 04" East 163.01 feet to a point, thence South 41° 57' 43" East 226.76 feet to a point, thence South 35° 37' 48" East 109.45 feet to a point, thence South 14° 32' 12" East 116.32 feet to a point, said point being indicated by N-668717.6694 and E-2581521.7757, thence South 53° 13' 30" West 64.94 feet to a point, thence North 85° 32' 49" West 24.03 feet to a point, thence South 48° 12' 55" West 163.24 feet to a point, thence South 27° 55' 18" East 131.07 feet to a point, thence South 26° 35' 04" East 220.74 feet to a point, thence North 63° 37' 38" East 116.64 feet to a point, thence South 47° 57' 16" East 295.08 feet to a point, thence South 49° 51' 07" West 2.25 feet to a point, thence North 35° 17' 53" West 3.86 feet to a point, thence South 67° 05' 44" West 131.14 feet to a point, thence South 27° 03' 31" East 1,036.94 feet to a point, then South 87° 30' 41" East 288.92 feet to a point, thence South 55° 10' 39" East 44.75 feet to a point, thence South 19° 42' 31" East 48.15 feet to a point, thence South 00° 55' 13" West 414.62 feet to a point, thence South 19° 21' 41" West 223.92 feet to a point, thence North 63° 47' 08" West 56.33 feet to a point, thence South 84° 10' 28" West 59.63 feet to a point, thence South 35° 46' 30" West 128.65 feet to a point, thence South 66° 12' 53" West 943.32 feet to a point, thence North 20° 56' 38" West 764.33 feet to a point, said point indicated by N-666678.6735 and E-2581094.0922, the point and place of beginning and being the same property shown on that certain survey by Burgess Land Surveying, P.A. dated July 22, 2009.

**SECTION 11.(b)** This section has no effect upon the validity of any liens of the City of Washington for ad valorem taxes or special assessments outstanding before the effective date of this section. Such liens may be collected or foreclosed upon after the effective date of this section as though the property were still within the corporate limits of the City of Washington.

**SECTION 11.(c)** This section becomes effective June 30, 2024. Property in the territory described in this section as of January 1, 2024, is no longer subject to municipal taxes for taxes imposed for taxable years beginning on or after July 1, 2024.

**EFFECTIVE DATE**

**SECTION 12.** Except as otherwise provided, this act is effective when it becomes law.

In the General Assembly read three times and ratified this the 28<sup>th</sup> day of June, 2024.

s/ Phil Berger  
President Pro Tempore of the Senate

s/ Tim Moore  
Speaker of the House of Representatives

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

IT - Emergency Telephone (911) - Budget Amendment To Transfer Funds Back To The General Fund To Track Project Expenditures

### **BRIEF SUMMARY:**

The County approved implementing a new RMS, JMS and CAD Software System for Public Safety two years ago. Funds were transferred from the Community Investment Fund into the Emergency Telephone System Fund and along with the Emergency Telephone System Fund's fund balance, we were able to purchase the software.

The North Carolina 911 Board requested that we track the portion of the funds that were transferred into our Emergency Telephone System Fund in the General Fund instead of the Emergency Telephone System Fund. Per their request, we are looking to transfer funds of \$756,964 and any corresponding expenditures to the General Fund for tracking purposes.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the budget amendment and allow for the transfer of funds from the Emergency Telephone System Fund to the General Fund.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Todd Shanley - Chief Information Officer

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Budget Amendment



### Budget Revision/Amendment Request

Date: March 17, 2025

Amount: 756,964.00

Dept. Head: Todd Shanley (prepared by Daniel Reece)

Department: ITS

Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

Funds were transferred into the Emergency Telephone System Fund (ETSF) to cover an eligible expenditure. The Motorola project was approved, but the transfer in of funds to the ETSF was not permissible. This will need to be expensed from the general fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
401	9	2740-9704	Contribution to General Fund	-	756,964.00	-	756,964.00
401	9	2740-9860	Equipment & Furniture	1,043,886.00	-	756,964.00	286,922.00
001	6	2740-6915	Contribution from Special Revenue Fund	-	756,964.00	-	756,964.00
001	9	2740-9860	Equipment & Furniture	156,209.89	756,964.00	-	913,173.89

**Budget Officer**

Approved  
 Denied

**County Manager**

Approved  
 Denied

**Board of Commissioners**

Approved  
 Denied

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

IT - Emergency Telephone System (911) Fund - Reimburse The Emergency Telephone System Fund For A Purchase That Was Not Eligible With 911 Funds

**BRIEF SUMMARY:**

The County made a purchase with 911 funds that the State's 911 Board deemed ineligible to be purchased with 911 funds. This budget amendment allows us to reimburse the Emergency Telephone System Fund.

**REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the attached budget amendment and allow for a transfer of \$195.00 from the General Fund to the Emergency Telephone System Fund.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Todd Shanley, Chief Information Officer

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- Budget Amendment

### Budget Revision/Amendment Request

Date: March 17th, 2025

Amount: 195.00

Dept. Head: Todd Shanley (prepared by Daniel Reece)

Department: Fund 401 - 911 Emergency Telephone Fund

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

This budget amendment is to transfer funds from the General Fund to reimburse the 911 Emergency Telephone Fund for expenditures that are not eligible to be paid with 911 funds.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1810-9560	Minor Equipment Maintenance	42,000.00	-	195.00	41,805.00
001	9	1960-9721	Contribution to Special Revenue Fund	-	195.00	-	195.00
							-
401	6	2740-6902	Contribution From General Fund	-	195.00		195.00
401	9	2740-9445	Purchased Services	-	195.00		195.00

**Budget Officer**

Approved  
 Denied

**County Manager**

Approved  
 Denied

**Board of Commissioners**

Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

**CABARRUS COUNTY  
 FUND 401 - 911 EMERGENCY TELEPHONE FUND  
 RECONCILIATION BETWEEN REVENUE|EXPENDITURE REPORT AND GL  
 FOR FISCAL YEAR ENDING 2024**

FUND BALANCE PER FY 2024 ACFR	\$	1,427,030	
FUND BALANCE PER FY 2024 911 REV/EXP REPORT		<u>670,262</u>	
DIFFERENCE		756,769	
TRANSFER FROM CIF INCLUDED IN FB AND NOT REVENUE FROM 911 FUND		<u>(756,964)</u>	TFER in FY 23 from CIF
<b>DIFFERENCE - AMOUNT TO TRANSFER FROM GF</b>	<b>\$</b>	<b><u>(195)</u></b>	



ITsavvy LLC  
 P.O. BOX 3298  
 Glen Ellyn, IL 60138  
 Phone: 630.396.6300

# Invoice

Invoice Date	06/11/2024
Invoice Number	01503553

**Bill To Address**  
 Cabarrus County  
 65 Church St SE  
 PO Box 707  
 Concord, NC. 28026-0707  
 United States of America  
 Attn: Accounts Payable

**Ship To Address**  
 Cabarrus County  
 40 Ramdin Ct. NW  
 Concord, NC. 28027  
 United States of America  
 Attn: Eric Trevathan

Client Executive	Order Date	Order Number	Account	Ordered By		
Brad Smith	06/11/2024	3881896	574037	Eric Trevathan		
Terms	Ship Date	Shipped Via	Client PO			
Net 30 Days	06/11/2024	FedEx Ground	SHFCOMMSKEYBOARDS			
ITsavvy Part No	U/M	Order Qty	Ship Qty	Description	Unit Price	Extended Amount
20121765	EA	8	8	Logitech Prodigy G213 - Keyboard - backlit - USB Mfr# :920-008083 UNSPSC: 43211706	41.00	328.00

**20250106 ST:** Cabarrus has a backup (column I) approved seat count of 6. Only 6 CAD keyboards are ETSF eligible, **total ETSF eligible \$246.00**. Ineligible \$82.00 must be paid back to Cabarrus ETSF.

VENDOR 64486-1  
 PO # SHFCOMMSKEYBOARDS  
 ACCT. NO. 40192740-9445  
 AMOUNT 328.00  
 TAX 22.96  
350.96  
 APPROVED [Signature]

**Special comments**

Your Order Shipped Same Day!  
 Thank You For Your Order.

Sales Total:	\$	328.00
Tax	\$	22.96
Freight	\$	0.00
<b>TOTAL DUE</b>	<b>\$</b>	<b>350.96</b>

Return privileges vary by manufacturer. Most (not all) items that remain manufacturer sealed and are less than 30 days old from date of invoice will receive an RMA in 24-48 hours. No returns will be accepted without an RMA number in advance. Client is responsible for all risk of loss and damage to products being shipped for return, exchange, or replacement. See [www.ITsavvy.com/return-policy](http://www.ITsavvy.com/return-policy) for additional information. ITsavvy's General Terms and Conditions of Sale, which can be found at [www.ITsavvy.com/termsandconditions](http://www.ITsavvy.com/termsandconditions), shall apply to and are incorporated into all agreements with Client, including all Orders.

## Order #: 329198

DATE: 18 Jun 2024

Customer: Ryan Ward  
 Company: Cabarrus County



**Invoice to:**  
 Ryan Ward  
 Cabarrus County  
 PO Box 707  
 Concord North Carolina 28026  
 United States

**20241114 ST:** Tax is not ETSF eligible (\$1.70).  
**Total ETSF eligible \$24.22.** Ineligible \$1.70 must  
 be paid back to Cabarrus ETSF.

Quantity	Product Description	Color	Length	Price	Tax	Total Price
2	Displayport 1.4 Cable with Latch		15ft	\$12.11	\$0.85 (7%)	\$25.92
1	LOCAL PICKUP			\$0.00	\$0.00 (7%)	\$0.00
<b>Subtotal</b>						<b>\$24.22</b>
Taxable @ 7%						\$1.70
<b>Total</b>						<b>\$25.92</b>
Paid to date						\$25.92

[www.FireFold.com/Return-Policy](http://www.FireFold.com/Return-Policy) | [Help@FireFold.com](mailto:Help@FireFold.com) | 704-979-7100

**Bill to:**  
 Daron Cardwell  
 Cabarrus County ITS  
 PO Box 707  
 Concord North Carolina 28026  
 United States

**Ship to:**  
 Eric Trevathan  
 Cabarrus County ITS  
 65 Church St S  
 Concord NC 28025  
 United States

PO #:

Qty	Item name	SKU	Item net	Total net	Row total
10	DisplayPort Cable Color: Black Length: 15ft	DP-15-MM	\$15.28	\$152.80	\$163.50
14	DisplayPort Cable Color: Black Length: 10ft	DP-10-MM	\$13.11	\$183.54	\$196.39
8	USB Extension Cable - USB 2.0 Type A Male to Female Color: Black Length: 15ft	USB-EXT-15-BLK	\$3.81	\$30.48	\$32.61
1	LOCAL PICKUP - customer will pay upon pickup		\$0.00	\$0.00	\$0.00
			<b>Subtotal</b>		<b>\$366.82</b>
			Taxable @ 7%		\$25.68
			<b>Total</b>		<b>\$392.50</b>
			Paid to date		\$392.50

www.FireFold.com  
990 Biscayne Dr  
Concord, NC 28027

**20241114 ST:** Only 6 approved seats in the backup PSAP. Only 18 cables are eligible for the 3 monitors per approved backup site. 18 displayport cables: 10 \* \$15.28 = \$152.80 and 8 \* \$13.11 = \$104.88 6 USB Extension Cables \* \$3.81 = \$22.86. **Total ETSF eligible for the 6 backup seats \$280.54.** Ineligible \$111.96 must be paid back to the ETSF. Tax is not eligible either (\$25.68).

Good morning,

The review of Cabarrus FY2024 revenue expenditure report has been finalized. The approved ending fund balance as of June 30, 2024, is **\$670,261.63**.

Pursuant to G.S. 143B-1408, PSAPs using funds for unauthorized use must repay the Emergency Telephone System (ETSF) within 90 days of this email notification. A transfer in must be completed for \$195.66 identified as ineligible on the FY2024 report. In response to this email, please provide a copy of the journal entry to true-up the financial period.

Thank you,





# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

---

**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Risk Management - Budget Amendment

**BRIEF SUMMARY:**

Budget amendment to transfer funds for a Sheriff's Department vehicle replacement involved in an accident.

**REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Jon Bradley, Risk and Safety Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

▣ Budget Amendment

**Budget Revision/Amendment Request**

Date:

Amount:

Dept. Head:

Department:

- Internal Transfer Within Department
  Transfer Between Departments/Funds
  Supplemental Request

**This budget amendment is to transfer funds from Property and Liability Internal Service Fund to the General Fun (Sheriff's Department) to replace a wrekked vehicle. Asset # 8740 from an accident in November 2024 where subrogation funds were received in February 2025.**

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
600	9	1919-9641	Insurance Claims	400,000.00	-	22,445.25	377,554.75
600	9	1919-9704	Contribution to General Fund	-	22,445.25	-	26,650.00
001	6	2110-6931	Contribution from Internal Service Fund	-	22,445.25	-	26,650.00
001	9	2110-9863	Motor Vehicles	3,252,387.00	22,445.25	-	3,274,832.25

**Budget Officer**

**County Manager**

**Board of Commissioners**

- Approved  
 Denied

- Approved  
 Denied

- Approved  
 Denied

\_\_\_\_\_  
*Signature*

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*Signature*

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*Signature*

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*Date*

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*Date*

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*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

---

**AGENDA CATEGORY:**

Approval of Regular Meeting Agenda

**SUBJECT:**

BOC - Approval of Regular Meeting Agenda

**BRIEF SUMMARY:**

The proposed agenda for the March 17, 2025 regular meeting is attached.

**REQUESTED ACTION:**

Recommended Motion:

Motion to approve the agenda for the March 17, 2025 regular meeting as presented.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- Proposed March 17, 2025 Regular Meeting Agenda

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025  
6:00 PM**

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### MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

### CALL TO ORDER BY THE CHAIRMAN

### PLEDGE OF ALLEGIANCE

### INVOCATION

#### A. APPROVAL OR CORRECTIONS OF MINUTES

#### B. APPROVAL OF THE AGENDA

#### C. RECOGNITIONS AND PRESENTATIONS

1. Presentation - Miss Cabarrus County 2025
2. Proclamation - DHS - Social Work Month 2025
3. Proclamation - National Donate Life Month April 2025

#### D. INFORMAL PUBLIC COMMENTS

#### E. OLD BUSINESS

#### F. CONSENT AGENDA

*(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)*

1. (Appointment) and Removal - Adult Care Home Community Advisory Board
2. Appointment and Removal - Home and Community Care Block Grant (HCCBG) Advisory Committee
3. County Manager - Cabarrus County Schools Central Cabarrus Roof Replacement

4. Department of Human Services (DHS) - Transportation 5310 Elderly and Handicap Grant
5. Department of Social Services (DSS) - Seniors' Health Insurance Information Program (SHIIP) Funding Increase
6. IT - Emergency Telephone (911) - Budget Amendment To Transfer Funds Back To The General Fund To Track Project Expenditures
7. IT - Emergency Telephone System (911) Fund - Reimburse The Emergency Telephone System Fund For A Purchase That Was Not Eligible With 911 Funds
8. Risk Management - Budget Amendment
9. Sheriff's Office - Awarding of Service Weapon to Lt. Donald Anthony upon Retirement
10. Sheriff's Office - Awarding of Service Weapon to Deputy Jason Yount upon Retirement
11. Sheriff's Office - Awarding of Service Weapon to Deputy Ricky Crayton upon Retirement
12. Sheriff's Office - Awarding of Service Weapon to Sgt. Larry Brian Heintz Upon Retirement
13. Tax Administration - Refund and Release Reports – February 2025

**G. NEW BUSINESS**

**H. REPORTS**

1. BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
2. BOC - Request for Applications for County Boards/Committees
3. Budget - Monthly Budget Amendment Report
4. Budget - Monthly Financial Update
5. Communications and Outreach - Monthly Summary Report
6. County Manager - Cabarrus Arena and Events Center Financial Report
7. County Manager - Monthly Building Activity Reports
8. EDC - February 2025 Monthly Summary Report
9. Nursing Home Community Advisory Committee and Adult Care Home Community Advisory Committee Annual Report
10. Super Cab Co - Monthly Report

**I. GENERAL COMMENTS BY BOARD MEMBERS**

**J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

**K. CLOSED SESSION**

**L. RETURN TO OPEN SESSION**

**M. ADJOURN**

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

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**AGENDA CATEGORY:**

Closed Session

**SUBJECT:**

Closed Session - Personnel

**BRIEF SUMMARY:**

A closed session is needed to discuss matters related to personnel as authorized by NCGS 143-318.11(a)(6).

**REQUESTED ACTION:**

Motion to go into closed session to discuss matters related to personnel as authorized by NCGS 143-318.11(a)(6).

**EXPECTED LENGTH OF PRESENTATION:**

1 Hour or More

**SUBMITTED BY:**

Christopher A. Measmer, Chairman of the Board of Commissioners

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

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**AGENDA CATEGORY:**

RETURN TO OPEN SESSION

**SUBJECT:**

BOC - Consider Appointment Of County Manager

**BRIEF SUMMARY:**

To consider the appointment of the County Manager.

**REQUESTED ACTION:**

Recommended Motion:

Motion to appoint \_\_\_\_\_ as the Cabarrus County Manager.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Christopher Measmer, Chairman

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**March 10, 2025  
5:00 PM**

---

**AGENDA CATEGORY:**

RETURN TO OPEN SESSION

**SUBJECT:**

BOC - Consider The Employment Agreement For The County Manager

**BRIEF SUMMARY:**

To consider the employment agreement for the County Manager.

**REQUESTED ACTION:**

Recommended Motion:

Motion to approve the employment agreement for the Cabarrus County Manager.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Christopher Measmer, Chairman

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

Chris Measmer, Chairman

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