



REQUEST FOR PROPOSAL (RFP)

CABARRUS COUNTY OPIOID SETTLEMENT FUNDS: COLLABORATIVE STRATEGIC PLANNING

Collaborative Strategic Planning Consultant & Facilitator Opioid Settlement Funds (FY 2027-2028)

Issuing Agency: Cabarrus County Government, Department of Health and Human Services

Release Date: August 11, 2026

Proposal Submission Deadline: September 8, 2026, by 11:59 PM EST

1. Purpose & Overview

Cabarrus County is formally requesting proposals from qualified consulting firms, strategic planning professionals, or public health facilitators to guide the next phase of our Collaborative Strategic Planning process.

As part of the [North Carolina Opioid Settlement Memorandum of Agreement \(NC MOA\)](#), Cabarrus County is managing approximately \$22.5 million in national opioid settlement funds through 2038. Building on the initial foundational roadmap established by the *Collaborative Opioid Recovery and Education (CORE)* initiative, the selected partner will facilitate a community-wide assessment to update, refine, and project our 3-5 year spending priorities for the 2027–2028 fiscal cycles.

2. Scope of Work

The chosen consultant will be responsible for executing a structured process that satisfies all NC MOA Exhibit C planning requirements, split into three core objectives:

- **Stakeholder Engagement & Facilitation:** Design and lead multi-sector community meetings involving healthcare providers, law enforcement, individuals with lived experience, harm reduction advocates, and county leadership.
- **Data & Root Cause Analysis:** Review local behavioral health indicators, overdose data, and gaps in the current local systems, programs, and resources.
- **Operational Funding Strategy:** Formulate actionable, evidence-based recommendations prioritizing strategies from Exhibit A & Exhibit B, as the community reports.

3. Submission Requirements & Timeline

- **Organizational Background and Expertise**
 - Submissions shall demonstrate experience and competency around strategic planning and related activities. As such, please provide the following: detailed implementation plan, including timeline, for requested services:



- **Financial Structure & Project Timeline:** A transparent breakdown of costs alongside a phased schedule for delivery.
- **Guiding Philosophy & Approach:** How your core values directly inform your methodology and drive successful outcomes for this type of initiative.
- **Stakeholder Engagement & Outreach Strategy:** Our actionable blueprint for identifying, recruiting, and amplifying a diverse range of voices to ensure meaningful participation.
- **Public Sector Experience:** A comprehensive summary of your proven track record collaborating with municipal governments, public boards, and elected leadership.
- **References**
 - Provide at least two (2) references for comparable projects.
- **Submission Delivery:** Proposals must be submitted electronically through the [Cabarrus County Procurement Portal](#). Physical or late submissions will not be reviewed.
- **Contract Award and Timeline:** The Cabarrus County CORE Evaluation Panel will evaluate all proposals and present an award recommendation to the Cabarrus County Board of Commissioners during the September 2026 session. Project operations are scheduled to commence in October 2026, with a targeted completion date of May 30, 2028.

4. Questions Deadline: Written inquiries regarding this RFP must be submitted to Opioid Settlement CORE via email by 5:00PM EST August 21, 2026. Responses to questions received by the deadline will be posted as an addendum to the RFP on the Cabarrus County's CORE website.

5. Terms and Disclosures

Cabarrus County will receive proposals as described herein. The County reserves the right to reject any or all proposals. All changes to the terms, conditions or specifications stated in this Request for Proposal (RFP) will be documented in a written addendum posted to the County's website.

Awarded applicants must successfully register as active vendors with Cabarrus County via the PaymentWorks platform before contract execution.

All applications become the property of Cabarrus County upon submission.

Contact Person:

Virginia Fagg

Opioid Settlement Project Manager

Email: OSF@cabarruscounty.us